

Library

ILLINOIS PUBLIC LIBRARY  
ANNUAL REPORT  
1979 - 1980

(Please read the instructions and definitions accompanying this form)

IDENTIFICATION

- Location
1. City (a) Dundee County (b) Kane 1
  2. Librarian (a) Mr. Paul Mechtenberg System (b) North Suburban Library System 2
  3. Type of library (Circle correct number)
 

District (1)	Township (3)	Town (5)	3
County (2)	City (4)	Village (6)	
  4. Population served (Population of tax base area according to 1970 Federal Census or approved special federal census) 35,664 4
  5. Legal name of central library Dundee Township Library 5
  6. Library telephone (include area code) (312) 428-3661 6
  7. Mailing address (include street and zip code) 555 Barrington Ave., 60118 7
  8. Names of branch libraries (list) None 8

GENERAL INFORMATION (Report status as of October 1, 1979)

Library Hours and Days Open Per Week (Report for the central library only)

9. Total number of hours open per typical week in October (whole hours only, omit fractions) ..... 65 9
10. Total number of days open two hours or more per typical week in October (count each day open for 2 hours or more as a whole day, omit fractions) ..... 6 10

Registered Borrowers

11. Total number of resident borrower's cards in force as of October 1 17,083 11

Number of nonresident borrower's cards and their fee each, if any, as of October 1, 1979 for the following types of cards:

	Number (a)	Fee (each) (b)	
12. Family .....	<u>9</u>	<u>20.00</u>	12
13. Individual .....	_____	_____	13
14. Student .....	_____	_____	14
15. Other (specify) .....	_____	_____	15

RESOURCES (Report for your entire fiscal year)

	Held at End of Last FY (a)	Withdrawn During FY (b)	Added During FY (c)	Held at End of this FY (d)	
<u>Book Stock</u> (exclude periodicals and microforms)					
16. Number of volumes	<u>66,479</u>	<u>2,650</u>	<u>6,145</u>	<u>69,974</u>	16
17. Number of titles (exclude duplicate copies)	<u>57,797</u>	<u>1,437</u>	<u>4,766</u>	<u>61,126</u>	17

<u>Periodicals</u>						
18.	Number of <u>titles</u> currently received .....		299	18		
19.	Number of <u>titles</u> for which back issues are held	275	0	58	333	19
<u>Microforms</u>						
20.	Number of <u>titles</u>	16	0	0	16	20
<u>Audiovisual Materials</u>						
21.	Motion pictures films: number of <u>titles</u> ; all sizes	15	0	0	15	21
22.	Audio recordings: number of <u>titles</u> ; cassettes, discs, etc.	3308	179	461	3590	22

USE OF RESOURCES (Report for your entire fiscal year)

<u>Direct Circulation of all Materials to Library Users</u>			
23.	Adult materials transactions .....	129,927	23
24.	Juvenile materials transactions .....	85,023	24
25.	TOTAL transactions (sum of lines 23 & 24) .....	214,950	25

FINANCIAL INFORMATION (Report whole dollars only - report for your entire fiscal year)

NOTE: If a certified audit of library accounts is prepared, please submit a copy as a supplement to this report on or before October 1, 1980.

<u>Library Receipts by Source</u>		<u>Whole Dollars Only</u>	
26.	Local Government (DO NOT REPORT REVENUE SHARING FUNDS HERE) ...	274,007.	26
27.	State government (exclude federal funds distributed by the state) .....	9,633.	27
Federal Government (include federal funds distributed by the state)			
28.	Revenue Sharing received for operating expenditures .....	0	28
29.	Revenue Sharing received for capital expenditures .....	0	29
30.	Other federal funds received .....	0	30
31.	All other receipts .....	25,815	31
32.	TOTAL receipts (sum of lines 26-31) .....	309,455	32

<u>Library Expenditures by Category</u>			
33.	Salaries and wages for staff (exclude plant operation and maintenance staff and fringe benefits. Report fringe benefits on line 34 below) .....	140,529	33
34.	Fringe benefits for staff (include fringe benefits for plant operation and maintenance staff) .....	23,519	34

<u>Library materials</u>			
35.	Books and other printed materials (exclude microforms and periodicals) .....	44,595	35
36.	Periodicals (exclude microforms) .....	5,129	36
37.	Microforms .....	218	37

38. Audiovisual materials .....	2,453	38
39. All other operating expenditures not entered above .....	91,915	39
40. Capital outlay for sites, buildings, remodeling of old buildings, purchase of initial bookstock for new or expanded buildings, purchase of new vehicles, etc. ....	0	40
41. TOTAL of all expenditures (sum of lines 33-40) .....	308,358	41

PERSONNEL (Report status of October 1, 1979)

List the information requested below for each person (including pages) on your library staff as of the first day of October. For vacant positions requiring at least a bachelor's degree, please put VACANT in the "name" column. REPORT ONLY VACANT POSITIONS REQUIRING A BACHELOR'S DEGREE OR MORE. Report vacant head librarian position even if a Bachelor's degree is not required. Please divide the list into three groups and label: (a) librarians, media and audiovisual specialists, etc., (b) technical, clerical, and other staff, (c) plant operation and maintenance staff.

Please use the following code for education: 1=less than a bachelor's degree; 2=a bachelor's degree; 3=a graduate degree; 4=a graduate degree in librarianship, information science, instructional technology, or educational media. Please use the following code for sex: F=female; M=male.

NOTE: Salary information will be analyzed and published by category only. Individual salaries will not be published. PLEASE ATTACH ANOTHER PAGE IF NEEDED.

Position	Name	Education	Sex	Hrs. Worked Per Week	Hourly Rate	Annual Salary
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42. Head Librarian

SEE ATTACHED	42

REFERENDA

43. Was your library involved in a referendum during the last fiscal year? .....Yes \_\_\_\_\_, No \_\_\_\_\_ 43  
If No, go directly to Line 47. If YES, please attach a copy of the ballot or a statement of the proposition as presented to the voters.

44. What was the date of the referendum? ..... 44

45. Indicate by a check what types of referenda were presented to the voters, and whether each passed or failed.

	Passed	Failed	
Tax Increase Referendum .....			45
Bond Issue Referendum .....			
Establishment Referendum .....			
Annexation Referendum .....			

Conversion Referendum .....

Other .....

46. Number of votes cast? .... For \_\_\_\_\_, Against \_\_\_\_\_ 46

LIBRARY BOARD AND OTHER OFFICIALS

47. President (a) John T. Snow (b) 426 Roslyn, Dundee 47  
 (c) (312) 426-4564 (d) 4-77 to 4-81  
Name Home Address  
(Area Code) Telephone Dates of Term
48. Vice-President (a) Mrs. Janet Oatman (b) 1039 Beau Brummel, Dundee 48  
 (c) (312) 426-7652 (d) 4-77 to 4-81
49. Treasurer (a) Mr. Craig Rakow (b) 451 N. Lake Pkwy, Dundee 49  
 (c) (312) 428-2041 (d) 4-77 to 4-81
50. Secretary (a) Mr. Michael Morrissey (b) 201 N. Van Buren, Dundee 50  
 (c) (312) 428-9467 (d) 4-77 to 4-81
51. Other Members (a) Mrs. Ruth Miller (b) 135 Kimberly, Dundee 51  
 (c) (312) 426-4734 (d) 4-77 to 4-81
52. (a) Mr. John Wendt (b) 437 Highland, Dundee 52  
 (c) (312) 428-4614 (d) 4-77 to 4-81
53. (a) Mr. Eugene Bach (b) 519 Liberty, Dundee 53  
 (c) (312) 428-4793 (d) 4-77 to 4-81
54. (a) \_\_\_\_\_ (b) \_\_\_\_\_ 54  
 (c) \_\_\_\_\_ (d) \_\_\_\_\_
55. (a) \_\_\_\_\_ (b) \_\_\_\_\_ 55  
 (c) \_\_\_\_\_ (d) \_\_\_\_\_
56. (a) \_\_\_\_\_ (b) \_\_\_\_\_ 56  
 (c) \_\_\_\_\_ (d) \_\_\_\_\_
57. (a) \_\_\_\_\_ (b) \_\_\_\_\_ 57  
 (c) \_\_\_\_\_ (d) \_\_\_\_\_
58. (a) \_\_\_\_\_ (b) \_\_\_\_\_ 58  
 (c) \_\_\_\_\_ (d) \_\_\_\_\_

59. Name of library attorney (a) Dennis Batt 59  
 Address (b) Dundee Telephone (c) (312) 426-9400

60. Is the custodian of library funds a member of the board? Yes X, No \_\_\_\_\_ 60

61. Surety company covering custodian of funds: Western Casualty & Surety Co 61

62. Amount of Surety Bond (See Illinois Revised Statutes, Chapter 81, para. 4-9 and P.A. 79-413): \$ 25,000.00 62

63. Name of certified public accountant employed by the library or your corporate authority:  
 Name Mueller, Siracki, Kaun, Miller Address Elgin, IL 60120 63

64. Person to contact (if necessary) concerning the information reported on this form:  
 Name Paul Mechtenberg Telephone (312) 428-3661 64

CERTIFICATION

65. This annual report is filed by the undersigned public library pursuant to Chapter 81, Section 4-10, Illinois Revised Statutes, for the fiscal year commencing March 1 1979 and ending February 29 1980 65

66. Legal name of library Dundee Township Library 66

67. Signature of the librarian Paul Mechtenberg 67

The board of directors during the reporting period herewith accepts the above report, certifies its essential accuracy and transmits it to the Illinois State Library in accordance with the above statute.

68. (a) [Signature] (b) [Signature] 68  
 Secretary (signature) President (signature)

69. (a) April 1, 1980 69  
 Date