

**Fox River Valley Public Library District
Board of Trustee Meeting
March 9, 2015
Dundee Library Meeting Room
500 Barrington Avenue
East Dundee, IL 60118**

Roll Call

Members present: President Marge Skold
 Vice Pres Fred Lechuga
 Secretary Richard Corbett
 Trustee Brian Lindholm
 Trustee Phyllis Creighton
 Trustee Denise Sommerlot

Members absent: Treasurer Mark Biewald

Others present: Lauren Rosenthal, Jeanne Etling, Brian Wing, Jason Pinshower
 Carolyn Friedlund, Karin Nelson, Chris Cigler, Aaron Carlin,
 Elizabeth Novak, Rosana Santana, Anders Dahlgren

The meeting was called to order by President Skold at 6:30 PM, at which time she asked for a motion to adjourn to the FRVPLD Internet Use and Safety Policy Hearing. Motion carried by unanimous voice vote.

At 6:36 PM President Skold recalled the March board meeting to order. Roll call was taken:

Roll Call

Members present: President Marge Skold
 Vice Pres Fred Lechuga
 Secretary Richard Corbett
 Trustee Brian Lindholm
 Trustee Phyllis Creighton
 Trustee Denise Sommerlot

Members absent: Treasurer Mark Biewald

Public Comment

None

President's Report

President Skold announced the formation of a Nominating Committee for board officers.

Trustee Lindholm will chair and Trustee Sommerlot agreed to serve.

Liaison Activity:

Trustee Creighton (Physical Facilities) reviewed the process of securing candidates for the Construction Manager at Risk, and reported that the library had received nine proposals for the position. From these nine, five will be selected for interviewing. Copies of all proposals submitted were distributed to board members for their review, and they were encouraged to submit comments and opinions as soon as possible as March 23 has been selected as the official interview date for the final five candidates. Creighton advised the board that plans are to interview back-to-back, beginning at 9:00 AM and concluding by 5:00 PM on that date. She once again urged any board members to participate in the interviewing process. All nine proposals appeared to be well prepared and seemed viable considerations.

Trustee Lindholm (Community Engagement) presented a summary of the Trustee Workshop which he recently attended. He was particularly impressed with the presentation by Monica Harris, Deputy Director of the Schaumburg Library. One especially interesting item in Harris' program referred to PEW research data regarding electronic use by students. It was pointed out that while students have access to all their technology needs while in school, many students fall short of having the needed equipment to complete required school work once they leave that facility. It was stated that "this is where libraries come in", a thought that must be considered in any future planning regarding FRVPLD. Other highlights included the use of infographics in marketing, QR codes to promote e-book use, laptops for check-out, ubiquitous outlets for charging devices, 3D printers and maker spaces. Director Bennett pointed out that being exposed to new ideas is one of the benefits of attending conferences.

Treasurer's Report:

No report

Director's Report

Rosana Santana, Children's Librarian presented the innovation of the month. She reported on a conference she attended regarding children's programming. She presented to the board a futuristic look at creative programs which will be available for children, using electronic devices purchased this year for the library. Of particular interest was her demonstration of how to use a "MaKey MaKey" invention kit along with the "Scratch" software application for creating music with ordinary items such as fruit or aluminum foil.

Staff members Lauren Rosenthal and Chris Cigler continued previous presentations regarding the demographics of FRVPLD's patron profiles. Using census data, an increase in population was highlighted showing the majority of growth generated on the west side between 2000 and 2010. Of 22,000 households in the district 75% (over 16,000) contain at least one person with a library card. East side/west side comparisons of household size, median ages, and household income yield other insights. A low percentage of library cardholders are registered voters. Less

than half of the district's households contain a registered voter. Voter makeup on both the east and west sides was discussed.

Anders Dahlgren, Library Planners Assoc., Inc., distributed a final draft summary to board members regarding projected space planning and future needs for FRVPLD. Included were four scenarios considering both the east and west sides of the district. After reading the information presented, board members were asked for their input. Of particular interest to board members was the location of Central Services, available program space, community needs, plus the economic advantage of each scenario presented. The board's input will be considered and a final summary will be sent to members prior to the next board meeting.

Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from February 9, 2015, Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for February, 2015, totaling \$241,887.26.
- A.1.c Revenue Summary – All Funds Combined – Budget vs Actual Revenues
- A.1.d Revenue Summary – All Funds Combined by Period
- A.1.e Expenditure Summary – All Funds Combined – Budget vs Actual Expenses
- A.1.f Expenditure Summary – All Funds Combined – Budget vs Actual Expenses by Location
- A.1.g Expenditure Summary – All Funds Combined by Period
- A.1.h Balance Sheet for February 2015

The Consent Agenda was presented by President Skold.

It was moved by Vice President Lechuga and seconded by Trustee Lindholm that we approve the Consent Agenda as presented. Roll Call Vote: Trustee Lindholm – aye, Vice President Lechuga – aye, Secretary Corbett – aye, Trustee Sommerlot – aye, Trustee Creighton – aye, President Skold – aye. 6 ayes, 0 nays. Motion carried.

Old Business

Exhibit B.1 Library Cards; Policy Revision - Second Reading

Trustee Lindholm moved and Vice President Lechuga seconded that we approve second reading with the additional underlined revision of Library policy 02.13.00 "Library Cards."

02.13.00 Library Cards

02.13.01 Residents of the Library District, nonresidents who own taxable property Within the district, and library employees are eligible to receive a library card At no cost.

Voice Vote: 6 ayes – 0 nays. Motion Carried.

Exhibit B.2 Internet Safety Policy – Second Reading

It was moved by Vice President Lechuga and seconded by Trustee Sommerlot that we approve amending Library policy 02.21.00 to “Internet Use and Safety” as written in second reading exhibit.2.

02.21.02 Filters

The Library prevents patron access over its computer network to, or transmission of, inappropriate material via Internet electronic mail, or other forms of direct electronic Communications via technology protection measures (filtering software). Technology Protection measures are used on all public Library computers to block access to visual Depictions of material deemed obscene or child pornography or harmful to minors. Procedures for disabling technology protection measures shall be the responsibility of the Library Director or designated Library Staff.

Voice Vote: 6 ayes, 0 nays. Motion Carried.

Exhibit B.3 Audience Participation Policy Revision – Second Reading

It was moved by Trustee Sommerlot and seconded by Trustee Creighton that we approve amending Library policy 01.07.07 “Audience Participation” as written in second reading exhibit B.3.

01.07.07 Public Comment

Citizens, individually or as organized groups, desiring to address the Board may do so during the designated Public Comment portion of any open meeting. The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, requires that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable). Each person or group is limited to no more than 5 minutes, with a total of no more than 30 minutes for all public comment. Speakers will be identified in the Minutes of the meeting.

Voice Vote: 6 ayes, 0 nays. Motion Carried.

New Business

None

Board Discussion

None

There being no further business to bring before the board, the meeting was adjourned by unanimous vote of the members at 8:02 PM.



Richard V. Corbett – Secretary