

**Fox River Valley Public Library District  
Board of Trustees Meeting  
March 15, 2016**

**Dundee Library Meeting Room  
555 Barrington Avenue  
East Dundee, IL 60118**

The meeting was called to order by President Skold at 7:01 PM.

**Roll Call**

Members present:	President	Marge Skold
	Vice Pres	Fred Lechuga
	Treasurer	Brian Lindholm
	Secretary	Richard Corbett
	Trustee	Mark Biewald
	Trustee	Phyllis Creighton
	Trustee	Denise Sommerlot
Members absent:	none	

Others present: Library Director Roxane Bennett, Christopher Holly, Karin Nelson, Aaron Carlin, Mike Tennis, Nicole Steeves, Jason Pinshower, Ian Lamp, Cris Cigler, Elizabeth Novak, Heather Zabski, Karen Werle, Brian Wing, Carolyn Friedlund, Lauren Rosenthal, Roger Ritzman

**Public Comment**

None

**President's Report**

None

**Correspondence**

President Skold passed around the report that the Elgin Community College creates.

**Trustee Liaison Reports**

**Physical Facilities** (Phyllis Creighton)

None

**Marketing** (Denise Sommerlot)

Trustee Sommerlot related that this year the library will have its 140<sup>th</sup> year celebration on April 11, there will be mocktails and a historian. There are also new YouTube videos posted, the latest is the "St. Patty's Parade."

**Personnel and Ethics** (Fred Lechuga)

None

**Community Engagement** (Brian Lindholm)

None

**Secretary (Richard Corbett)**

Secretary Corbett's ILA advocacy term is going to end soon, if anyone is interested in getting involved the meetings are held once a month on the first Monday for 90 minutes in Burr Ridge at the RAILS headquarters.

**Treasurer (Brian Lindholm)**

Treasurer Lindholm passed out projected cash flows for the next 18 months in anticipation of the proposed purchase for the next year. In the spring, we may have lower cash than expected but we could retire some investments early if necessary.

**Director's Report**

Director Bennett introduced Christopher Holly, Executive Director of Cooperative Computer Services.

**Cooperative Computer Services (CCS) Presentation  
Christopher Holly, Executive Director**

CSS was started in 1975, and is a consortium responsible for technology in 24 libraries in the north and northwest suburbs, FRVPLD is a member. In 2015, there were 13 million checkouts and renewals and 671,000 system holds, which is a lot for a system of this size. Mr. Holly gave an overview of CCS' role in technology at the library. The consortium allows the library to stretch dollars, gives access to more resources, and breadth and depth of knowledge. They're also reevaluating their primary software platform in 2016.

Following the presentation, President Skold mentioned two challenges: it's difficult to find similar titles and also making sure we can collect data about users that use the library electronically rather than by foot traffic. Mr. Holly's response: CCS is rolling out Blue Cloud Analytics to try to look at the data in different ways to see how to better serve the consortium and its clients. Bennett complimented Chris' efforts as the new director at CCS in trying to push through positive changes. Treasurer Lindholm asked if CCS is planning to grow the number of libraries within the consortium. Mr. Holly responded, saying there is potential to expand in the future, but he would like to see CCS on more stable, modernized footing before considering expansion.

**Survey Summary****Cris Cigler, Manager Public Relations and Outreach**

Cris Cigler discussed the recent survey. There were 760 responses. There were three public sessions held on Feb. 9 regarding the architecture and questions were incorporated into the survey based on these sessions. The survey was offered between February 17-March 7. The survey was promoted in our newsletter (10,000 people), Facebook, and there was press coverage (Courier, Daily Herald). Different options in the survey included wide aisles, meeting rooms, maker space, study rooms, teen spaces, reading areas, quiet areas, technology, children's activity areas, drive thru service areas, and café.

Of 202 comments received, only 37 were negative. In reply to President Skold's inquiry, Cigler responded some questioned whether there was a need to offer robotics. Cigler further reported the survey was anonymous, and most preferred a location near the existing Randall Oaks library.

Secretary Corbett commented that it seems like people are looking for a more traditional library. Director Bennett inquired about the demographics of people taking the survey because there are study room requests all the time from younger people but perhaps they're not the ones responding.

Discussion ensued about different aspects of the survey. Treasurer Lindholm suggested using Twitter, Pinterest, and Snapchat to get out future surveys.

Jason Pinshower said the new website launch date is April 30<sup>th</sup>.

### **Consent Agenda**

- Exhibit A.1**
- A.1.a Minutes from the February, 2016 Board of Trustees Meeting
  - A.1.b Check/Voucher Register – AP & Payroll Complete for February 2016 totaling \$216,990.08
  - A.1.c Revenue Summary – All Funds Combined – Budget v Actual Revenues
  - A.1.d Revenue Summary – All Funds Combined by Period
  - A.1.e Expenditure Summary – All Funds Combined – Budget v Actual Expenses
  - A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
  - A.1.g Expenditure Summary – All Funds Combined by Period
  - A.1.h Balance Sheet for February 2016

The Consent Agenda was presented by President Skold. It was moved by Trustee Biewald and seconded by Vice President Lechuga that the Consent Agenda be approved as presented.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – aye; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 7 ayes, 0 nays. Motion carried.

### **B. Old Business**

#### **Exhibit B.1 Fiscal Policy Revision – Second Reading**

The Old Business was presented by President Skold. It was moved by Vice President Lechuga and seconded by Trustee Sommerlot to approve the Fiscal Policy Revision – Second Reading.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – aye; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 7 ayes, 0 nays. Motion carried.

### **Board Discussion**

President Skold announced there will be an Executive Session in accordance with 5 ILCS 120/2(c)(5), the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Action will be taken following Executive Session. The regular meeting was adjourned to closed session by unanimous voice vote at 7:48 p.m.

The regular meeting was reconvened at 8:43 p.m. and Roll Call taken.

Members present:	President	Marge Skold
	Vice Pres	Fred Lechuga
	Treasurer	Brian Lindholm
	Secretary	Richard Corbett
	Trustee	Mark Biewald
	Trustee	Phyllis Creighton
	Trustee	Denise Sommerlot

Members absent: none

Others present: Library Director Roxane Bennett, Christopher Holly, Karin Nelson, Aaron Carlin, Mike Tennis, Nicole Steeves, Jason Pinshower, Ian Lamp, Cris Cigler, Elizabeth Novak, Heather Zabski, Karen Werle, Brian Wing, Carolyn Friedlund, Lauren Rosenthal, Roger Ritzman

**C. New Business**

**Exhibit C.1 Ordinance 2016-04 Authorizing Property Purchase and Proposing a Finance Plan**

The New Business was presented by President Skold. It was moved by Vice President Lechuga and seconded by Trustee Creighton to adopt Ordinance 2016-04 Authorizing Property Purchase and Proposing a Finance Plan.

President Skold gave background information before the vote proceeded. The last item on the agenda is the ordinance that includes authorizing a purchase of real estate. The proposal is to purchase approximately 11 acres of vacant property on the south side of Recreation Drive and 550 feet west of Randall Road. The ordinance under consideration approves the purchase pursuant to a real estate contract for the price of \$1,701,018.00. The price is subject to the actual square footage. The ordinance approves payment of the property through either reserves or the sale of bonds. June 21, 2016, at 7:00 p.m. there will be a public hearing regarding the proposed purchase. Secretary Corbett and other trustees reflected positively on the purchase of land.

Skold asked that a roll call vote be taken.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – aye; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 7 ayes, 0 nays. Motion carried.

No other business was discussed and the meeting was adjourned by unanimous voice vote at 8:51 p.m.

  
Richard V. Corbett, Secretary