

**Fox River Valley Public Library District
Board of Trustees Meeting
July 26, 2016**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

The meeting was called to order by President Skold at 7:02 PM.

Roll Call

Members present:	President	Marge Skold
	Vice Pres	Fred Lechuga
	Treasurer	Brian Lindholm
	Secretary	Richard Corbett
	Trustee	Mark Biewald
	Trustee	Phyllis Creighton
	Trustee	Denise Sommerlot

Members absent: none

Others present:

- Karin Nelson
- Mike Tennis
- Aaron Carlin
- Carolyn Friedlund
- Brian Wing
- Heather Zabski
- Joe Huberty
- Ian Lamp
- Karen B. Werle
- Elizabeth Novak
- Lauren Rosenthal
- Roxane Bennett

Public Comment

Mike Tennis of Sleepy Hollow

Mr. Tennis began by stating he is a strong proponent of library services expansion. He was a member of the Citizen Task Force, and during the vote on the prospect of downsizing plans for a new West side library and renovations at the Dundee Library, he elected to abstain. Mr. Tennis outlined the reasons. A copy of his statement was given to each Trustee.

President's Report

Director Bennett read a letter sent to the library from Chief Andrew Watseka of the West Dundee Police Department. His letter thanked the library for having sergeant exam books available for the upcoming exams. President Skold commented that this was a testament to a library being more than a place to take kids for story hour, but also a place that provides many community services.

Trustee Liaison Reports

Physical Facilities (Phyllis Creighton)
None

Marketing (Denise Sommerlot)

Trustee Sommerlot related there is a new, 12-page newsletter coming out. The library is collecting emails of participants of the summer reading program to encourage continued reading. The library will be partaking in the Carpentersville Police Department's National Night Out being held on August 2.

Personnel and Ethics (Fred Lechuga)

None

Community Engagement (Brian Lindholm)

None

Secretary (Richard Corbett)

None

Treasurer (Brian Lindholm)

Treasurer Lindholm related the library ended the fiscal year with a budget surplus, using 85% of budgeted funds. The audit has begun and results will be shared at the October Board of Trustees Meeting.

Communication (Mark Biewald)

None

Director's Report**Illinois Public Library Annual Report (IPLAR) Presentation – Asst. Director Lauren Rosenthal**

Asst. Director Rosenthal showed a breakdown by format of circulation statistics from the IPLAR that were not on the dashboard. Notably, there are more items being checked out to adults than children. The checkout of eBooks appears to have leveled off over the past few years. Interlibrary loan statistics were discussed. Rosenthal stated IPLAR statistics do not reflect the needs we are unable to meet due to lack of space. Director Bennett said a comparison between FRVPLD and other libraries IPLAR figures will be included in the September dashboard.

Citizen Task Force Update

The Task Force organized by Director Bennett has finished its work. At its last meeting Director Bennett reviewed the results of the mail survey, and they were incorporated into the Task Force's recommendation to her. Results showed there was an 8% response rate. An additional 2% were received late and have not yet been tallied but will be included in the final version of the results. Demographics such as length of residence, location, age, and other libraries used were looked at. The average overall grade of the district was an A or B, and the level of awareness about the proposed library expansion was good. A breakdown of community response to proposed improvements was presented. About half of the respondents indicated the proposal should either go forward as planned, or go forward but be scaled back. The remaining respondents indicated the proposal should be put on hold, was not needed, or were undecided. Respondents' main concerns were taxes and cost. The Task Force's recommendation to Director Bennett was presented in her Director's Report to the Board for July, 2016. In it, the Task Force recommended reducing the proposed limiting rate increase from 36 cents to 21 cents, focus on high priority improvements to the Dundee Library, and construct a downsized new library on the proposed property near Randall Road based on funds available from the proposed 21 cent limiting rate increase.

Assistant Director of Support Services Lauren Rosenthal detailed an operating cost budget that would fit within the Task Force recommendation while maintaining recommended levels of materials acquisitions. Bennett explained how taxes are calculated, and finance options.

Alternate Building Proposal

Ian Lamp, Lamp, Inc., spoke to the alternate building proposal that the lesser increase in taxes could deliver. The alternate plan would allow for building a smaller library on the West side, with potential for expansion in the future. The site preparation and fees would remain unchanged. The major cost savings would be the result of a significantly smaller building size, though the aesthetic and offerings would be similar. Renovations planned for the Dundee library would also need to be scaled back, focusing instead on high priority improvements. The recommendation, if the referendum is passed by the voters in the district, would be to build the new West side library first, followed by enhancements to the Dundee library. Joe Huberty, Engberg Anderson Architects, explained this scaled back proposal will still significantly improve service to the district, but space components will be downsized. Available options to economize were discussed.

President Skold asked whether Trustees were prepared to decide at the August Board Meeting whether to place a question to increase the limiting rate by 21 cents on the November 2016 ballot or whether they felt the need for another meeting with more information and discussion. The consensus was that sufficient information had been provided and there was no need to call a Special Meeting.

Consent Agenda

- Exhibit A.1**
- A.1.a Minutes from the June 21, 2016 Board of Trustees Meeting
 - A.1.b Minutes from the June 21, 2016 Land Acquisition and Finance Plan Hearing
 - A.1.c Check/Voucher Register – AP & Payroll Complete for June 2016 totaling \$274,356.14
 - A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
 - A.1.e Revenue Summary – All Funds Combined by Period
 - A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
 - A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
 - A.1.h Expenditure Summary – All Funds Combined by Period
 - A.1.i Balance Sheet for June 2016
 - A.1.j Ehlers Account Statement for June 2016

The Consent Agenda was presented by President Skold. It was moved by Treasurer Lindholm and seconded by Trustee Sommerlot that the Consent Agenda be approved as presented.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – aye; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 7 ayes, 0 nays. Motion carried.

Old Business

None

New Business

Exhibit C.1 North Suburban Digital Consortium/OverDrive Contract

The North Suburban Digital Consortium/OverDrive Contract was presented by President Skold. It was moved by Trustee Biewald and seconded by Vice President Lechuga to authorize the director to renew

the contract with the North Suburban Digital Consortium, for annual collection assessment to purchase digital content and hosting, at a cost not to exceed \$11,500.00.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – aye; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 7 ayes, 0 nays. Motion carried.

Exhibit C.2 Ordinance 2016-06 Tentative Budget Appropriation

Ordinance 2016-06 Tentative Budget Appropriation was presented by President Skold. She announced the Hearing date will be September 20, 2016, at 7:00 p.m. It was moved by Trustee Biewald and seconded by Trustee Creighton to approve Ordinance 2016-06 Tentative Budget and Appropriation.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – aye; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 7 ayes, 0 nays. Motion carried.

Exhibit C.3 Illinois Public Library Annual Report – IPLAR

Illinois Public Library Annual Report – IPLAR was presented by President Skold. It was moved by Trustee Sommerlot and seconded by Trustee Biewald to approve the Illinois Public Library Annual Report.

Motion carried by unanimous voice vote.

Board Discussion

President Skold announced there will be an Executive Session in accordance with 5 ILCS 120/2(c)(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

No action will be taken following Executive Session.


The regular meeting was adjourned to closed session by unanimous voice vote at 8:42 p.m.

The regular meeting was reconvened at 9:36 pm and Roll Call taken.

Members present:	President	Marge Skold
	Vice Pres	Fred Lechuga
	Treasurer	Brian Lindholm
	Secretary	Richard Corbett
	Trustee	Mark Biewald
	Trustee	Phyllis Creighton
	Trustee	Denise Sommerlot

Members absent: none

No other business was discussed and the meeting was adjourned by unanimous voice vote at 9:38 p.m.



Richard V. Corbett, Secretary