

**Fox River Valley Public Library District
Board of Trustees Meeting
August 16, 2016**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

The meeting was called to order by President Skold at 7:00 PM.

Roll Call

Members present:	President	Marge Skold
	Vice Pres	Fred Lechuga
	Treasurer	Brian Lindholm
	Secretary	Richard Corbett
	Trustee	Mark Biewald
	Trustee	Phyllis Creighton

Members absent: Trustee Denise Sommerlot

Others present: Justin Lynch, Allen Skillicorn, Mike Tennis, Karen Werle, Roxy Zimmerman, Chris Kempf, Jason Pinshower, Karin Nelson, Heather Zabski, Cris Cigler, Brian Wing, John Long, Patrick Dunne, Caesar Schiavone, Gloria Schiavone, Aaron Carlin, Elizabeth Novak, Carolyn Friedlund, Roger Ritzman, Lauren Rosenthal, Roxane Bennett

Public Comment

Roxy Zimmerman, Vice President of the Friends of the Library, reported they have completed their audit of the Treasurer's Report for fiscal year 2015-16 and will file the documents necessary to retain charitable status. There is a book donation drop off event scheduled for Saturday, October 1st; and the Fall Book Sale runs from 5:30 pm to 8:30 pm October 20th, and from 9 am until 4 pm on October 21st and 22nd.

Mike Tennis, Sleepy Hollow, distributed copies of his statement to the Board and introduced himself as a strong proponent of library service expansion. As a financial professional gave his opinion on points the Board should consider in future planning, and his reasons for them. He suggested the referendum be postponed.

Allen Skillicorn, East Dundee, voiced his objections over the proposed increase in the District's limiting rate, requesting the Board consider them prior to their vote.

Patrick Dunne, Carpentersville, requested reconsideration of placing the referendum on the ballot due to economic concerns. He suggested concentration on the East Dundee facility.

President's Report

Trustee Liaison Reports

Physical Facilities (Phyllis Creighton)

None

Marketing (Denise Sommerlot - absent)

None

Personnel and Ethics (Fred Lechuga)

None

Community Engagement (Mark Biewald)

None

Secretary (Richard Corbett)

None

Treasurer (Brian Lindholm)

Treasurer Lindholm reported the fiscal year ended well, and expenditures continued far under projections for the first month of fiscal year 2016-17.

Director's Report

Director Bennett called attention to a recent article in the Daily Herald covering the modified plan for library expansion. Treasurer Lindholm recognized the library's ability to help district students with new technology assigned to them. Jason Pinshower, Digital Services Manager, spoke on the overwhelming response to the library offering mobile hot spot checkouts. Director Bennett reported Cooperative Computer Services will be conducting interviews for Executive Director in September.

Consent Agenda

- Exhibit A.1**
- A.1.a Check/Voucher Register – AP & Payroll Complete for July 2016 totaling \$282,740.27
 - A.1.b Revenue Summary – All Funds Combined – Budget v Actual Revenues
 - A.1.c Revenue Summary – All Funds Combined by Period
 - A.1.d Expenditure Summary – All Funds Combined – Budget v Actual Expenses
 - A.1.e Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
 - A.1.f Expenditure Summary – All Funds Combined by Period
 - A.1.g Balance Sheet for July 2016

The Consent Agenda was presented by President Skold. It was moved by Trustee Biewald and seconded by Treasurer Lindholm that the Consent Agenda be approved as presented.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – absent; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 6 ayes, 0 nays, 1 absent. Motion carried.

Old Business

None

New Business

Exhibit C.1 Purchase of Laptops

It was moved by Vice President Lechuga and seconded by Trustee Creighton to authorize the Director to purchase 13 laptops from Gov Connection in an amount not to exceed \$8,700.

Pinshower explained with the increased volume of computer classes the library now offers, wear and tear combined with multiple software upgrades has slowed the processing power on the current laptop inventory. The proposed new laptops will have higher processing power and more memory, so they can be used longer and handle higher capacity workloads. Old laptops will be re-purposed to meet the high patron demand for circulation outside the building.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – absent; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 6 ayes, 0 nays, 1 absent. Motion carried.

Exhibit C.2 Resolution 2016-07 Expense Reimbursement

It was moved by Treasurer Lindholm and seconded by Vice President Lechuga to adopt Resolution 2016-07 Expense Reimbursement.

Director Bennett explained a recently enacted law required the library pass an ordinance or resolution addressing the reimbursement procedure for personnel travel expenses. Although existing guidelines cover conditions set by the law, it further required any expenses in excess of the allowances to come before the Board for approval. Bennett advised current procedures ensure against excess expenditures.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Biewald – aye; Trustee Sommerlot – absent; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 6 ayes, 0 nays, 1 absent. Motion carried.

Exhibit C.3 Ordinance 2016-08 Providing For and Requiring the Submission of the Proposition of Increasing the Limiting Rate for the District to the Voters of said District at the General Election to be held on the 8th day of November 2016

Secretary Corbett inquired if anyone in the audience would like a copy of Ordinance 2016-08. Eight copies were handed out. Corbett then read the Ordinance title into the record of the Minutes: Ordinance No. 2016-08, an Ordinance providing for and requiring the submission of the proposition of increasing the limiting rate for the Fox River Valley Public Library District, Kane County, Illinois, to the voters of said Library District at the general election to be held on the 8th day of November, 2016.

It was moved by Trustee Biewald and seconded by Vice President Lechuga to Adopt Ordinance 2016-08 Providing For and Requiring the Submission of the Proposition of Increasing the Limiting Rate for the District to the Voters of said District at the General Election to be held on the 8th day of November 2016.

Board Discussion

President Skold called for discussion and/or questions on the ordinance. Treasurer Lindholm acknowledged Tennis' concerns and inquired about the decision timeline. Bennett replied Kane County filing deadlines for submission of the question presented to the voters dictate the timing. Secretary Corbett detailed the process the Board and staff went through to reach their conclusion based on community feedback. President Skold spoke to the effort to communicate openly on this issue. In response to a question from Lindholm about how the ballot language was determined, Director Bennett clarified that the ballot language is strictly dictated by Illinois statutes. Unlike most other units of local government, library districts do not have the legal authority to change the wording of the question or to place advisory questions on the ballot.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – nay; Trustee Biewald – aye; Trustee Sommerlot – absent; Trustee Creighton – aye; Secretary Corbett – aye; President Skold – aye. 5 ayes, 1 nay, 1 absent. Motion carried.

President Skold announced there will be an Executive Session in accordance with 5 ILCS 120/2(c)(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

No action will be taken following Executive Session.

The regular meeting was adjourned to closed session by unanimous voice vote at 7:45 p.m.

The regular meeting was reconvened at 8:56 pm and Roll Call taken.

Members present:	President	Marge Skold
	Vice Pres	Fred Lechuga
	Treasurer	Brian Lindholm
	Secretary	Richard Corbett
	Trustee	Mark Biewald
	Trustee	Phyllis Creighton

Members absent:	Trustee	Denise Sommerlot
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Others present: Roxane Bennett, Lauren Rosenthal, Karen Werle, Roger Ritzman, Ken Florey

No other business was discussed and the meeting was adjourned by unanimous voice vote at 8:57 p.m.



Richard V. Corbett, Secretary