

**Fox River Valley Public Library District
Board of Trustees Meeting**

**November 14, 2017
7:00 p.m.**

AGENDA

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Call to Order—President Richard V. Corbett

Pledge of Allegiance

Roll Call – Secretary Phyllis Creighton

Motion to Adjourn to Tax Levy Hearing

Roll Call – Secretary Creighton

Public Comment

Members of the public are invited to address the board on any topic related to library business. Those wishing to speak must sign the Public Comment sheet at the back of the room before the meeting identifying themselves by name, town, and organization (if applicable); this information will be recorded in the Minutes of the meeting. Speakers should limit their comments to 5 minutes or less. The Board will not enter into two-way conversation with members of the public. Trustees will take public comments under advisement. Trustees wishing to ask clarifying questions will be recognized by the president before speaking.

President’s Report—President Corbett

- **Correspondence**
- **Officer Reports**
 - **Marge Skold, Vice President**
 - **Phyllis Creighton, Secretary**
 - **Brian Lindholm, Treasurer**
- **Trustee Liaison Reports**
 - **Fred Lechuga – Facilities**
 - **Nikki Kuhlman – Bylaws and Policy**
 - **Mike Tennis – Community Engagement**

Director’s Report—Acting Director Lauren Rosenthal

- **Per Capita Grant Requirement – Illinois State Library Literacy Program – Heather Zabski**
- **Library Innovation of the Month**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

A.1.a Minutes from October 17, 2017 Board of Trustees Meeting

- A.1.b Check/Voucher Register – AP & Payroll Complete for October 2017 totaling \$240,255.88
- A.1.c Monthly Financial Report for October 2017
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues for October 2017
- A.1.e Revenue Summary – All Funds Combined by Period for October 2017
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses for October 2017
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for October 2017
- A.1.h Expenditure Summary – All Funds Combined by Period for October 2017
- A.1.i Balance Sheet for October 2017
- A.1.j Ehlers Account Statement for October 2017
- A.1.k Ordinance 2017-13 Library Holiday Closings for 2018

- Exhibit A.2 Consent Agenda Approval
- Exhibit A.3 Consideration of item(s) withheld for separate action (if any)

B. Unfinished Business

- Exhibit B.1 Materials Selection Policy – Third Reading

C. New Business

- Exhibit C.1 Ordinance 2017-14 Tax Levy
- Exhibit C.2 Ordinance 2017-15 Amending Purpose of Capital Projects/Special Reserve Fund
- Exhibit C.3 Ordinance 2017-16 Transferring Funds to the Special Reserve Fund
- Exhibit C.4 Annual Treasurer’s Report
- Exhibit C.5 Per Capita Grant Application
- Exhibit C.6 Meeting Room Policy Update – First Reading

Board Discussion (Trustee questions, future agenda items, etc.)

- December Board Meeting

Executive Session **5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.**

5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment