

**Fox River Valley Public Library District
Special Meeting of the Board of Trustees
December 20, 2018**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

MINUTES

The meeting was called to order by President Richard Corbett at 7:03 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Richard Corbett
	Secretary	Nikki Kuhlman
	Trustee	Mike Tennis
	Trustee	Kristina Weber

Members absent:	Vice President	Phyllis Creighton
	Treasurer	Brian Lindholm
	Trustee	Fred Lechuga

Others present: Director Roxane Bennett, Deputy Director Lauren Rosenthal, Jason Katsion, Terry Hunt, Andrew Jones (electronic attendance)

Public Comment

There was no public comment.

Action Item – OpenGov Software Contract

President Corbett noted a quorum was present and introduced Kane County Auditor Terry Hunt who is experienced in working with OpenGov, and Andrew Jones, representative from OpenGov present via electronic attendance. Corbett noted the OpenGov software contract was tabled at the November meeting and called for a motion to *REMOVE THE OPENGOV SOFTWARE CONTRACT FROM THE TABLE*. Moved by Kuhlman, seconded by Tennis. Weber read the original motion to *AUTHORIZE THE DIRECTOR TO ENTER INTO A 5-YEAR AGREEMENT WITH OPENGOV FOR STORY BUILDING AND TRANSPARENCY SOFTWARE AT AN ANNUAL COST OF \$3214, AND INITIAL CONFIGURATION FEES FOR BASIC CITIZEN ENGAGEMENT AT A ONE-TIME COST OF \$6,820* into the record. Corbett noted the agreement terms have been modified since the original November motion. Kuhlman withdrew the original motion.

Weber then stated the motion reflecting the modification to *AUTHORIZE THE DIRECTOR TO ENTER INTO A 5-YEAR AGREEMENT WITH OPENGOV FOR STORY BUILDING, OPEN TOWN HALL, AND TRANSPARENCY SOFTWARE AT AN ANNUAL COST OF \$3,214, PLUS INITIAL TRAINING AND CONFIGURATION FEES AT A ONE-TIME COST OF \$6,820. THE TOTAL 5-YEAR CONTRACT VALUE IS \$22,890*. Moved by Kuhlman, seconded by Weber.

Bennett noted dialogue with OpenGov resumed subsequent to the November meeting regarding pricing and inclusion of the Open Town Hall component. OpenGov proposed inclusion of Open Town Hall at no extra charge in return for an agreement prior to December 31, 2018. Open Town Hall will make it easier to collect feedback from residents by allowing them to participate in an online forum rather than having to attend in-person meetings. Library Administration is satisfied with the quote, the product, and recommends the Board accept the proposal.

Corbett thanked Hunt for his prior written response to questions. Discussion ensued on responsiveness to issues, types of data collected and reported, and ability to communicate with OpenGov as information is uploaded. Hunt noted governmental entities strive to communicate to their stakeholders in a way that's accessible and transparent; OpenGov provides the solution. The popular Online Checkbook feature allows the public to monitor spending, funds and credit card transactions. Jones confirmed OpenGov software can accommodate the Library's fiscal calendar and spoke to OpenGov's ability to interface with other systems presently in use. The Statement of Work detailing training and deliverables and outside system upgrades were discussed. Tennis shared positive comments from former Kane County Board members regarding OpenGov's ability to transparently communicate financial data to the public. Bennett noted the contract will be reviewed by the Library attorney.

Tennis moved to amend the motion to *AUTHORIZE THE DIRECTOR TO ENTER INTO A 5-YEAR LICENSING AND PROFESSIONAL SERVICES AGREEMENT WITH OPENGOV FOR STORY BUILDING, OPEN TOWN HALL, AND TRANSPARENCY SOFTWARE AT AN ANNUAL COST OF \$3,214, PLUS INITIAL TRAINING AND CONFIGURATION FEES AT A ONE-TIME COST IF \$6,820. THE TOTAL 5-YEAR CONTRACT VALUE IS \$22,890*; seconded by Weber. Corbett called for a roll call vote to accept the amended motion.

Roll call vote: Weber, Tennis, Kuhlman, Corbett – aye; Lechuga, Lindholm, Creighton – absent. 4 ayes, 0 nays, 3 absent. Amended motion accepted.

Corbett then called for a roll call vote on the amended motion.

Roll call vote: Weber, Tennis, Kuhlman, Corbett – aye; Lechuga, Lindholm, Creighton – absent. 4 ayes, 0 nays, 3 absent. Motion carried.

There was no further business conducted and Corbett called for a motion to *ADJOURN*. Moved by Kuhlman and seconded by Tennis, meeting adjourned by unanimous voice vote at 8:01 PM.

Nikki Kuhlman, Secretary