

**Fox River Valley Public Library District
Board of Trustees Meeting**

**April 16, 2019
7:00 PM**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Call to Order—President Richard V. Corbett

Pledge of Allegiance

Roll Call—Secretary Nikki Kuhlman

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

President’s Report—President Corbett

- **Dundee Lions Club Presentation**
- **EIS Reminder – due date May 1, 2019**
- **Appoint Committee to Nominate Slate of Officers**
- **Correspondence**
- **Officer Reports**
 - **Phyllis Creighton, Vice President**
 - **Nikki Kuhlman, Secretary**
 - **Brian Lindholm, Treasurer**
- **Trustee Liaison Reports**
 - **Fred Lechuga – Facilities**
 - **Kristina Weber – Bylaws and Policy**
 - **Mike Tennis – Community Engagement**

Director’s Report—Director Roxane E. Bennett

- **Budget Presentation – Deputy Director Lauren Rosenthal**
- **OpenGov Presentation – Deputy Director Lauren Rosenthal**
- **Department Head Reports**
- **Dashboard**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the March 19, 2019 Board of Trustees Meeting**
- A.1.b Minutes from the January 15, 2019 Executive Session**
- A.1.c Check/Voucher Register – AP & Payroll Complete for March 2019 totaling \$304,601.44**

- A.1.d Monthly Financial Report for March 2019
- A.1.e Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.f Revenue Summary – All Funds Combined by Period
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.i Expenditure Summary – All Funds Combined by Period
- A.1.j Balance Sheet for March 2019
- A.1.k Ehlers Account Statement for March 2019
- A.1.l Ordinance 2019-02 Board Meeting Dates FY1920
- A.1.m Budget, Levy, and Legal Calendar FY1920

B. Unfinished Business – none

C. New Business

- Exhibit C.1 Appoint New Library Director
- Exhibit C.2 Ordinance 2019-03 Transferring Funds to Special Reserve Fund
- Exhibit C.3 Working Budget FY1920
- Exhibit C.4 Resolution 2019-04 Honoring Alfredo Lechuga
- Exhibit C.5 Resolution 2019-05 Honoring Phyllis Creighton

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2(c)

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment

Fox River Valley Public Library District
Director's Report
Board Meeting – April 16, 2019

Highlights:

Our Per Capita Grant application for FY19/20 has been approved. We received our Grant Letter on March 20, indicating that the grant program is fully funded by the legislature this year at \$1.25 per capita. We can expect to receive a check for \$86,672.50 in the upcoming months.

The CCS budget for FY19/20 was approved at the CCS Governing Board meeting on March 27. The new membership formula developed by the CCS Budget Committee, of which I am a member, will result in a savings of over \$11,300 for FRVPLD next year. Additionally, the Budget Committee put in place a framework for proportional member rebates if RAILS grant funds are available to help with consortia costs. CCS applied for and received a shared-catalog consortia grant from RAILS for the first time this year and we can expect to receive a small rebate near the end of the fiscal year.

Monica Boyer joined the staff as Youth Services Manager on April 1. She spent her first two days with me, touring the district, learning the ins and outs of our scheduling software, and discussing existing district initiatives/partnerships.

I welcomed the new Boys and Girls Club of Dundee Township CEO, Drew Glassford, to our community at the April 9 Dundee Township Rotary Club meeting. He took the B&GC reins on April 1 and plans to join the DTRC in the footsteps of his predecessor. Later this month, he'll visit the Dundee Library for a tour and meeting with me and key members of the FRVPLD staff to discuss existing partnership initiatives, as well as additional opportunities.

I attended the Annual Town Meeting of Dundee Township Electors on April 9 as several topics of interest were on the agenda. In addition to reviewing financials and officials reports for the past year, Electors were "surveyed" regarding their opinion about three possible referendums the Township Board is considering placing on a future ballot:

1. Potential Referendum for Increase in Township Levy

- Current levy for General Assistance is just over \$88K. They'd like an additional \$150K.
- Current levy for the General Town Fund is just under \$973K. They'd like an additional \$400K.
- Primary use of the additional Town Funds would be to support Open Space maintenance and staffing.
- Elector survey results were – 49 NO, 40 YES

2. Potential Referendum to Consolidate the Highway Department into the Township

- Electors and current township officials spoke passionately on both sides of this issue with no hard data to support the points made by each side.
- Officials do not anticipate any tax savings were consolidation to occur.
- If approved by voters in 2020, changes would not take place until after the 2021 Consolidated Election.
- Elector survey results were – 52 NO, 34 YES

3. Potential Referendum to create a 708 Mental Health Board in the Township

- If approved by voter referendum, a seven-member 708 Advisory Board would be appointed by the Township Board.
- State statutes allow a maximum initial property tax levy of .15
- Statistics were presented about the unmet needs for mental health, developmental disability, and addiction services in Dundee Township.
- The parent of an adult child with developmental disabilities spoke about his family's experiences and hardship.
- Elector survey results were – 46 YES, 39 NO

Fox River Valley Public Library District
Director's Report
Board Meeting – April 16, 2019

Director's Calendar: March 13, 2019 – April 9, 2019

Meeting: Community Share Project meeting with Algonquin & Ella Johnson library partners at Algonquin PL – March 13
Community: League of Women Voters Candidate Forum in Gilberts – March 13
Meeting: Director's Meet-Up at Barrington Public Library – March 14
Training: OpenGov – March 14
Community: League of Women Voters Candidate Forum in West Dundee – March 14
Meeting: Allstaff – March 15
Community: Rotary event for seniors at Rakow Center in East Dundee – March 16
Meeting: Executive Team with Rosenthal – March 18, 25, April 8
Meeting: Library Board – March 19
Community: Rotary in West Dundee – March 19, April 9
Community: D300 Leadership Council at D300 HQ in Algonquin – March 21
Meeting: East Dundee Board Candidate Scott Kunze – March 25
Meeting: CCS Governing Board at Niles PLD – March 27
Community: NKCC Chamber Meet-Up in East Dundee – March 28
Meeting: Sara Brown of Grayslake PL at DL – March 29
Meeting: Patron meetings at DL – March 26, 28
Orientation: YS Manager Boyer; District tour – April 1
Meeting: Pre-Agenda with Corbett, Kuhlman, Werle – April 1
Meeting: Management Team – April 2, 9
Meeting: Corbett and Creighton – April 3
Training: OpenGov/Open Town Hall with Rosenthal and Finneran – April 4
Meeting: Annual Dundee Township meeting – April 9

Internal meetings with individual staff members not included.

Respectfully submitted,

Roxane E. Bennett

Fox River Valley Public Library District March 2019 Department Reports

Lauren Rosenthal, Deputy Director

Our first Story in OpenGov is complete and is included in the April Board packet. It includes data from the monthly dashboard and additional circulation data by department and format. While these graphs are all linear, in the next couple of months the graphs will look more like the format the Board is used to, with months clumped together for easier comparison. We will be a beta site for that additional graph functionality.

Using the info I learned at last month's interviewing class, I started restructuring all our interview questions to improve the flow of dialogue. I hope to ease candidates into the interview to elicit the most useful responses. Almost every job category is completed and I expect to finish in April.

We had our Worker's Compensation audit in March, and once again we can expect a large rebate. With this year's rebate our annual WC cost will be about 1/3 what it was five years ago – significant savings realized through a combination of staff safety training / awareness plus some good old fashioned luck.

International Women Build Day, which took place on March 8, is a global event focused on building and improving homes and raising awareness of affordable housing issues facing women and their families. As a member of Carpentersville Rotary, I volunteered at the current Habitat for Humanity build in Carpentersville. Some people golf or play tennis, my husband and I love to remodel in our spare time so helping to paint the Habitat house was very fun for me! We met the owner, a single mom who's working on the house at least 250 hours herself, and a future FRVPLD library cardholder when she moves in. 😊

The FY1920 Working Budget is complete and ready for the Board's review at the April meeting. My board presentation will be very similar to last year's, with an overview of what we're asking for and why. Details will be provided in the supporting documentation which I'll be happy to go over as questions arise.

Randall Oaks Manager: Keri Carroll

Randall Oaks received a small face lift with the departure of one of our self-check machines, freeing up a little space near the information desk. The oak cabinet that the self-check machines was resting on has been converted into the print release station, and *that* table has been moved to the entrance and now serves as a welcome table that highlights the diverse services available at the library. While we were sad to see the popular front-display space disappear, I've had it as a personal goal for several months to create an all-in-one stop where patrons can pick up newsletters, calendars, brochures, and handouts. And, thankfully, our space still allows us to have several awesome displays for patrons to peruse.

DuPage practicum student Kat Karnoscak has spent the last four weeks at Randall Oaks after starting at Dundee. Since she's been here, she's been able to help patrons with library cards and accounts, reference questions, and she's even created a display to serve as her practicum project. The display encourages patrons to pick up a new series they may not have tried before and informs them that additional books can be ordered for them from other libraries or may be available through one of our eResources. Kat's been a huge help this past month and a welcome addition to Monday mornings. Her attitude has been stellar and she's always ready to lend a hand and learn something new. She will be missed!

One of the challenges for patrons during the Winter Reading Program asked them to pick up a coloring sheet at either Dundee or Randall Oaks. While Dundee usually has passive programming for their adult and teen programs, Randall Oaks only offers passive programs for youth. However, the popularity of these coloring sheets suggested that we should have them available year-round for patrons to take. We've introduced this as a new passive program here and have already sent out over 150 coloring sheets to patrons of all ages.

In odds and ends news, I participated in my first Library Cart Drill Team during the St. Patrick's Day Parade and had a blast! (Despite the cold.)

Lauren Rosenthal, Heather Zabski, and I traveled to the Skokie Public Library for the *Defeating the Bullies and Trolls in the Library* seminar which was extremely informative and enlightening. The Safety and Wellness Committee hosted trivia during the March All Staff meeting which was met with tremendously positive feedback and received one of the highest survey ratings in the last four years.

Public Relations & Outreach: Kirstin Finneran

PR & Outreach efforts regarding the 2019 Summer Reading Challenge included securing additional donor sponsorships, created some graphics for prize giveaways

Participated in training conference calls to learn about the OpenGov tool. I look forward to developing some stories and surveys, and seeing what kind of feedback we receive from patrons.

Our award-winning FRVPLD Book Cart Drill Team, led by board president Richard Corbett, appeared once again at the St. Patrick’s Day Parade in East Dundee on March 9. This year we had a record-breaking number (16!) of staff members who participated. New this year was a color guard flag, manned by our own Tayler Haring, who is an actual color guard professional.

Created new shelf markers for the Spanish Book Collection shelves. This has made it easier to see the categories and highlight our collection.

Created materials to promote HomeWord, including brochure, fillable PDF intake form, and flyer/poster. Sent brochure and flyer to assisted living and physical therapy locations with our district.

eNews

Date Sent	Subject	Emails Sent	Unique Opens	Unique Open %	Total Clicks
3/13/2019	Mr. Freeze, Adult Bingo, Facebook for Beginners	10268	2031	19.93%	277
3/27/2019	Spring Book Sale, Money Smart Week, Bringing Up Baby	10184	1905	19.17%	303

Facebook

Followers: 1538 (40 new followers)
 Number of posts: 34
 People who saw our posts: 21,156
 Post likes: 346
 Comments: 45
 Shares: 63
 Clicks: 786

Top three posts according to reach:

- 3996 saw: This weekend is the spring book sale at the Dundee Library! (March 27)
- 2726 saw: The first session of our Family Caregiver Series will start at the beginning...how to ask the right questions and the resources to find the right answers. Attend all, one, or any combination of sessions. Click on the link to find program descriptions and registration links: <https://www.frvpld.info/family-caregiver-series-4>. Please register. (March 4)
- 1368 saw: It’s the award-winning FRVPLD Book Cart Drill Team in action again at the East Dundee St. Patrick’s Day Parade! (March 9)

Youth Services: Monica Boyer

Monica Boyer was appointed Youth Services Manager. She brings fourteen years of library experience primarily in youth services, customer service and data analysis.

Mr. Freeze from Fremilab visited FRVPLD. His entertaining cryogenic show brought in 110 attendees! Our launchpad collection was introduced. Youth Services has received enthusiastic response to the collection, and circulation is positive.

The youth department work room received its new furniture. Staff is very happy with the new space as it promotes more interdepartmental collaboration and storage space.

Youth Services is gearing up to start summer reading presentations for grades kindergarten to fifth grade. Upon request, some of these presentations will be delivered in Spanish. This language accommodation will help us reach more community members.

IT / Network / Account Services: Jason Katsion

The Library website (frvpld.info), designed and maintained by the vendor Library Market, migrated to a new hosting platform on the evening of Sunday, March 10. The new “container-based” server platform will make the website more efficient, allow lower load times, and provide security, stability, and performance improvements. Immediately following the successful migration to the new hosting platform, I modified our website’s DNS settings to ensure that there would be no downtime for patrons or staff.

At our All Staff training event on March 15, Heather Zabski and I gave a presentation on phone customer service. This presentation included customer service goals for staff who assist patrons over the phone and several scenarios specific to phone protocol. The topic of phone customer service was discussed in further detail at our subsequent department meeting, which included the Account Services and Adult and Teen Services Departments.

On March 19, I attended the IT Technical Group Meeting at Niles-Maine Public Library. We reviewed best practices for creating record sets in Polaris and discussed the plan for integrating Indian Trails Public Library with our shared database in October. On the evening of March 19, I presented an “Innovation of the Month” at the Board of Trustees meeting on the topic of online library card registration. Eighteen patrons registered for library cards online in March, and six of these registrants subsequently visited the library and were issued physical library cards.

Facilities: Michael Lorenzetti

As you can see from the monthly updates, March is a busy time for getting the roof top units serviced and ready for the upcoming summer season. So far only a bad motor has been replaced and it was nearly 10 years old. This time of year we will see outdoor activity increase as Siebert Landscaping will be on site for the Spring cleanup. This will be the second year of a three year contract with Siebert.

The March project of painting the Business Office has been completed. The walls were painted to match the rest of the Library and it positively brightens up the room from the previous grey color. After the snow melted in the parking lot, it was discovered that one of the catch basins is in need of repair. During the past couple of weeks sewer professionals have been called upon to investigate the situation and to also inspect the other two catch basins. Information will be collected and a further report on the situation will be available for the next report.

PATS (Purchasing, Acquisitions, Technical Services): Karin Nelson

Savings: \$6,316.47 We saved over \$4,800 due to the Deputy Director's negotiation for lower pricing of the public Youth Services furniture which will be delivered in the near future. We also used a RAILS discount to get 5% off another furniture order. On a local note, a plant nursery in the area gave us a discount for plants which were later used for a public program this past month.

AutoMate database: I worked with CCS to have this database put onto the library's Powerpac profile as our "featured resource" to make patrons aware of this new resource and since the previous one had been up there for a number of months. This title replaced AllData, and will be great for those who work on cars (especially since it has remote access which the previous title did not have).

Videogame formats in Powerpac Carousels: I worked with our videogame selector, as well as CCS, to create 3 carousels for our most popular videogame formats so that patrons can see the newer titles we have with the 2018 or 2019 publication dates. Initially the cover art graphics were not displaying online but I'm happy to report this issue has been fixed from our outside provider.

Magazine renewals: I've been working with the Deputy Director to determine our magazine renewals for next FY. Unfortunately numerous titles we had been receiving for YS will cease publication in 2019 (which seems to be a growing trend). We have added a few titles to replace them so that our younger patrons still have some titles to enjoy.

Adult & Teen Services: Heather Zabski

On Saturday March 9th, the library participated in the annual St. Patrick's Day parade in East Dundee. This year we had our largest book cart drill team ever, with 12 members. Librarian Sean Plagge acted as drill team captain while decked out in a Shamrock suit and matching bowler hat. Library assistant Taylor Haring followed the team showing off her flag twirling skills. It was a cold and windy day, but the book cart drill team was a crowd favorite!

We had several big programs this month. Library assistant Cari Poweziak's DIY program on Succulents had 38 attendees, who potted their own take-home plant. Cari formed a partnership with senior advocate Jeanette Palmer, who started a family caregiver programming series this month. The first event was a huge success, with 28 attendees. We have five more events with the series coming up over the spring and fall. Our showing of recent Oscar Best Picture winner **Green Book** proved to be our most popular Wednesday night movie ever with 36 attendees. Computer class attendance was up as well, with two classes going beyond the maximum 10 attendees!



Spring Break for D300 occurred the week of March 24th. To coincide with Spring Break, we had afternoon programs for teens at the library. The most popular event was K-Pop Fan Night, which celebrated the forthcoming release of an album by K-Pop super group BTS. Attendees had so much fun, they've requested we offer similar events in the future.



We have started our Homebound Deliveries. So far, we have one person enrolled in the program. However, we have lots of volunteers interested in making deliveries. We are hoping as word spreads, we will be able to provide this valuable service to more patrons in need.

We have added a new database called AutoMate which provides service and repair information for thousands of domestic and international vehicles. This database replaces AllData. AutoMate has very similar information to AllData, however, it can be accessed from home. AllData was only available on library computers. We hope the improved access to the database will increase patron usage. It will be much easier for our patrons to access the information from home. Hoopla also continues to grow in popularity, with 981 uses in March.

We are currently working with Algonquin and Hampshire libraries on a Community Share project to expand access towards library materials for D300 students. Roxane and I met with staff from Algonquin and Hampshire to discuss our next steps on March 13th. We are working to create an intergovernmental agreement between the three libraries and the school district. The next meeting will be on April 15th.

Along with Lauren and Keri, I attended the workshop "Defeating the Bullies and Trolls in the Library" at Skokie Library on March 8th. It was an informative session that wrestled with balancing social issues in library service. Takeaways from the session included the idea that the library is not neutral, that we must act in favor of inclusion at our institution, and the need for upstander training for staff.

A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED **MOTION**:

Approve items A.1.a through A.1.l under the Consent Agenda as presented

- A.1.a Minutes from the March 19, 2019 Board of Trustees Meeting**
- A.1.b Minutes from the January 15, 2019 Executive Session**
- A.1.c Check/Voucher Register – AP & Payroll Complete for March 2019 totaling \$304,601.44**
- A.1.d Monthly Financial Report for March 2019**
- A.1.e Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.f Revenue Summary – All Funds Combined by Period**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.i Expenditure Summary – All Funds Combined by Period**
- A.1.j Balance Sheet for March 2019**
- A.1.k Ehlers Account Statement for March 2019**
- A.1.l Ordinance 2019-02 Board Meeting Dates for FY 2019-20**
- A.1.m Budget, Levy, and Legal Calendar for FY 2019-20**

A.1.l In accordance with ILCS 120/2.02 (a), every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings. In the event there is a change in a regularly scheduled meeting date, time, and/or place, the public will be notified in accordance with ILCS 120/2.03.

The Board regularly meets the third Tuesday of each month. This fiscal year there are two known adjustments; the July 2019 meeting will be on the fifth Tuesday, and there will be no August 2019 meeting.

A.1.m The Budget, Levy, and Legal Calendar combines the previously-named Budget & Levy Calendar with additional important deadlines associated with placing questions on the ballot should the Board decide to do so. The calendar has been prepared to ensure all statutory deadlines are met within the Board Meeting schedule set forth in Ordinance 2019-02.

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED **MOTION** (if needed):

Approve Item _____ as presented

**Fox River Valley Public Library District
Board of Trustee Meeting
March 19, 2019**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

MINUTES

The meeting was called to order by President Richard Corbett at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Richard Corbett
	Vice President	Phyllis Creighton
	Treasurer	Brian Lindholm
	Secretary	Nikki Kuhlman
	Trustee	Fred Lechuga
	Trustee	Mike Tennis
	Trustee	Kristina Weber

Members absent: None

Others present: Director Roxane Bennett, Deputy Director Lauren Rosenthal, Jason Katsion, Heather Zabski, Karin Nelson, Michael Lorenzetti, Sean Plagge, Karen Werle

Public Comment

There was no public comment.

President’s Report

Economic Interest Statements are expected to be emailed by Kane County at the end of the month. Corbett noted one vacancy will remain on the Board after the April Consolidated Election; effort will be made to field candidates prior to the May meeting and set interviews for after the new Board is seated. Corbett and Weber attended the Illinois Library Association (ILA) Trustee Forum Workshop in Oakbrook. Weber reported it covered a wide range of topics geared toward seamless operation and delivering high-quality library services. A Legislative update was also provided. Corbett noted Executive Director Roxane E. Bennett will be retiring in June after a 10 year career at Fox River Valley Public Library District (FRVPLD) that oversaw many significant improvements to the Library’s operations. Central to those accomplishments, Corbett singled out development of outstanding staff that will assist in a smooth transition to new leadership. A press release will be issued to notify the public of Bennett’s retirement. Bennett noted it has been an honor to serve as Executive Director for FRVPLD. Corbett announced there will be an Executive Session this evening.

Officer Reports

Vice President Creighton – no report

Secretary Kuhlman – no report

Treasurer Lindholm – Lindholm reported expenditures tracking very well and similar to previous years. The FY 1920 Working Budget will be previewed in April.

Trustee Liaison Reports

Trustee Lechuga; Facilities – no report

Trustee Tennis; Community Engagement – A written report on Tennis’ attendance at recent Elgin Community College Finance Committee and Committee of the Whole meetings was distributed prior to the meeting; there was no discussion.

Trustee Weber; Bylaws and Policy – no report

Director's Report

Bennett noted the Library has received a donation to cover the cost of Summer Reading Challenge T-shirts for volunteers, staff, and Trustees.

Library Innovation of the Month

Adult and Teen Services Librarian Sean Plagge introduced the re-launch of FRVPLDs Homeword Bound home delivery service. Patrons physically unable to come to the library can arrange to have materials from the traditional collection -books, DVDs, audiobooks, CDs and graphic novels- selected according to the patrons preferences and delivered to their home by volunteers who have undergone background checks.

Account Services and IT Network Manager Jason Katsion noted FRVPLD began offering online library card registration in February. Temporary cards are issued online giving immediate access to e-content and allow holds to be placed. When the patron visits the library to pick up hold requests, information is verified and a physical card is issued. Safeguards are in place to prevent duplicate registration.

Consent Agenda

Exhibit A.1

Items included in Consent Agenda

- A.1.a Minutes from the February 19, 2019 Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for December 2018 totaling \$241,549.61
- A.1.c Monthly Financial Report for February 2019
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for February 2019
- A.1.j Ehlers Account Statement for February 2019

Corbett inquired if Trustees wished any of the Consent Agenda items withdrawn for separate discussion. There being none, he called for a motion to *APPROVE EXHIBITS A.1.A THROUGH A.1.J AS PRESENTED*; moved by Kuhlman and seconded by Tennis. There was no discussion; Corbett called for a roll call vote.

Roll Call Vote: Weber, Tennis, Lechuga, Lindholm, Kuhlman, Creighton, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

There was no unfinished business.

New Business

There was no new business.

No other business was conducted and Corbett called for a motion to *ADJOURN TO EXECUTIVE SESSION IN ACCORDANCE WITH 5 ILCS 120/2(C)(1) THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY; and 5 ILCS 120/2(C)(21) DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNTER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL REVIEW OF THE MINUTES MANDATED BY SECTION 2.06 OF THE ACT*. There will be no action upon returning to open session. Moved by Creighton and seconded by Lindholm, the meeting was adjourned by unanimous voice vote at 7:42 PM.

Return to Open Session

The meeting was called to order by President Richard Corbett at 8:59 PM.

Roll Call

Members present: President Richard Corbett
 Vice President Phyllis Creighton
 Treasurer Brian Lindholm
 Secretary Nikki Kuhlman
 Trustee Fred Lechuga
 Trustee Mike Tennis
 Trustee Kristina Weber

Members absent: none

Others present: none

There was no further business conducted and Corbett called for a motion to *ADJOURN*. Moved by Lindholm and seconded by Creighton, meeting adjourned by unanimous voice vote at 9:00 PM.

Nikki Kuhlman, Secretary

**Fox River Valley Public Library District
Board of Trustees Executive Session
January 15, 2019**

Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118

MINUTES

The Executive Session was called to order at 8:25 PM by Board President Richard Corbett.

Roll Call

Members Present:	President	Richard Corbett
	Vice Pres.	Phyllis Creighton
	Treasurer	Brian Lindholm
	Secretary	Nikki Kuhlman
	Trustee	Fred Lechuga
	Trustee	Mike Tennis
	Trustee	Kristina Weber

Under statute 5ILCS 120/2(c)21, the board unanimously approved minutes from the Executive Session on October 16, 2018 and unanimously approved, with one minor change, the Executive Session minutes from December 18th, 2018. Both will be opened and put in the consent agenda for the February meeting.

Under statute 5ILCS 120/2(c)(1), the board discussed the Director's evaluation, and approved the Director's salary for 2019 with increase, and approved maintaining Director Bennett's memberships.

Tennis made a motion to adjourn the executive session. Vice President Creighton seconded. Unanimous voice vote followed and the Executive session was adjourned at 9:32 PM.

Nikki Kuhlman, Secretary

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 3/1/2019 Through 3/31/2019

Vendor Name	Check Number	Effective Date	Check Amount
Ziegler's Ace Hardware	42300	3/19/2019	164.20
Advanced Disposal	42301	3/19/2019	344.00
SYNCB/AMAZON	42302	3/19/2019	1,249.94
AT&T	42303	3/19/2019	384.56
AT & T Mobility	42304	3/19/2019	94.82
Baker & Taylor	42308	3/19/2019	11,837.91
Breakroom Solutions	42309	3/19/2019	232.56
Brodart Co.	42310	3/19/2019	337.75
Cooperative Computer Services	42311	3/19/2019	6,735.97
CDS Office Technologies	42312	3/19/2019	271.13
Comcast	42313	3/19/2019	408.09
Comcast	42314	3/19/2019	1,197.00
ComEd	42315	3/19/2019	3,185.09
Demco, Inc.	42316	3/19/2019	1,520.04
Ehlers Investment Partners, LLC	42317	3/19/2019	599.32
Elgin Sheet Metal Company	42318	3/19/2019	6,810.00
Garveys Office Products	42319	3/19/2019	1,554.59
Hagg Press	42320	3/19/2019	4,735.00
Hall Pass	42321	3/19/2019	9.00
Illinois Library Association	42322	3/19/2019	260.00
INGRAM Library Services	42323	3/19/2019	788.26
KONE, INC	42324	3/19/2019	248.37
Meilahn Manufacturing	42325	3/19/2019	516.00
Midwest Tape Exchange, Inc.	42327	3/19/2019	7,502.96
Nicor Gas	42328	3/19/2019	762.12
PETERS Electric & Technology, Inc.	42329	3/19/2019	5,560.50
Showcases	42330	3/19/2019	107.46
Technology Management Rev Fund	42331	3/19/2019	427.50
Unique Management Services, Inc.	42332	3/19/2019	62.65
Valley Enterprises, Inc.	42333	3/19/2019	6,451.00
Villa Park Office Equipment	42334	3/19/2019	4,155.00
Cardmember Service	42335	3/19/2019	1,875.19
Wellness Insurance Network	42336	3/19/2019	11,994.25
Paylocity Payroll	DD201903-01	3/1/2019	218.76
Paylocity Payroll	DD201903-02	3/15/2019	416.71
Paylocity Payroll	DD201903-03	3/29/2019	259.97
Illinois Municipal Retirement	DD201903-04	3/29/2019	23,030.71
	Total 10100 - BANK ACCOUNTS		106,308.38
Report Total			106,308.38

Fox River Valley Public Library District
Check/Voucher Register - AP & Payroll Complete
10100 - BANK ACCOUNTS
From 03/01/2019 Through 03/31/2019

Page 1 Total

106,308.38

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-MARCH 2019 (3 payrolls)	193,129.87
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	1,113.08
DENTAL INSURANCE	139.64
I.M.R.F	8,262.69
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	14,768.02
MEDICARE/F.I.C.A.	14,678.60
TOTAL PAYROLL EXPENSE	<u>213,061.08</u>

*Minus IMRF Employer Portion Direct Debit (14,768.02)
198,293.06

198,293.06
304,601.44 Grand Total

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	3,085,679.68	99.88%	3,427.02	3,089,106.70	0.11%
43020	PERSONAL PROPERTY REPLACEMENT TAX	2,123.85	23,672.35	52.60%	21,327.65	45,000.00	47.39%
44010	INTEREST & DIVIDEND INCOME	4,132.42	37,824.85	171.93%	(15,824.85)	22,000.00	(71.93)%
45010	PER CAPITA GRANT	0.00	86,672.50	100.00%	0.00	86,672.50	0.00%
45011	E-RATE GRANT	0.00	6,667.74	88.90%	832.26	7,500.00	11.09%
46020	FINES & RECOVERY FEES	3,054.07	19,677.96	30.27%	45,322.04	65,000.00	69.72%
46030	LOST / DAMAGED / RECOVERY	985.16	4,293.48	85.86%	706.52	5,000.00	14.13%
46110	MEETING ROOM RENTAL FEE	0.00	40.00	10.00%	360.00	400.00	90.00%
46115	PROGRAM REVENUE	12.00	12.00	0.00%	(12.00)	0.00	0.00%
46200	PRINTING REVENUE	1,746.55	13,449.90	74.72%	4,550.10	18,000.00	25.27%
46210	FAX REVENUE	273.00	2,070.75	92.03%	179.25	2,250.00	7.96%
46300	TAXABLE INCOME	36.00	291.25	72.66%	109.55	400.80	27.33%
46400	MISCELLANEOUS INCOME	471.80	617.22	0.00%	(617.22)	0.00	0.00%
46450	REIMBURSEMENTS	5,202.40	6,962.99	92.83%	537.01	7,500.00	7.16%
46500	CASH OVER	21.67	83.87	33.54%	166.13	250.00	66.45%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	816.00	7,254.00	75.46%	2,358.00	9,612.00	24.53%
	Total REVENUES	<u>18,874.92</u>	<u>3,295,270.54</u>	<u>98.11%</u>	<u>63,421.46</u>	<u>3,358,692.00</u>	1.89%
	Total Revenues	<u>18,874.92</u>	<u>3,295,270.54</u>	<u>98.11%</u>	<u>63,421.46</u>	<u>3,358,692.00</u>	1.89%
Expenditures							
01	TRANSFERS BETWEEN FUNDS						
0	District Wide						
00	DEPARTMENT-WIDE						
70000	TRANSFER OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>191,950.05</u>	<u>191,950.05</u>	100.00%
	Total TRANSFERS BETWEEN FUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>191,950.05</u>	<u>191,950.05</u>	100.00%
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	10,741.53	89,824.65	52.83%	80,175.35	170,000.00	47.16%
52123	WORKERS COMP	0.00	6,487.50	70.87%	2,666.50	9,154.00	29.12%
52124	UNEMPLOYMENT INSURANCE	0.00	1,673.75	20.92%	6,326.25	8,000.00	79.07%
52130	STAFF DEVELOPMENT	20.00	836.90	27.89%	2,163.10	3,000.00	72.10%
52150	DIRECTOR'S CONFERENCE	0.00	1,321.51	33.03%	2,678.49	4,000.00	66.96%
52160	TUITION REIMBURSEMENT	0.00	1,272.00	63.60%	728.00	2,000.00	36.40%
73295	MEETING EXPENSE	191.02	2,113.40	76.85%	636.60	2,750.00	23.14%
05	ADMINISTRATION						
52100	SALARIES	38,437.65	262,081.18	69.75%	113,632.82	375,714.00	30.24%
52130	STAFF DEVELOPMENT	0.00	1,559.74	50.37%	1,536.26	3,096.00	49.62%
40	PUBLIC RELATIONS						
52100	SALARIES	6,703.55	29,372.92	50.13%	29,215.08	58,588.00	49.86%
50	IT / NETWORK						
52100	SALARIES	3,959.20	17,090.20	50.84%	16,524.80	33,615.00	49.15%
60	PURCHASING, ACQUISITIONS, TECH SERVICES						
52100	SALARIES	12,967.83	78,158.30	67.99%	36,787.70	114,946.00	32.00%
90	FACILITIES						
52100	SALARIES	15,410.64	93,707.74	71.24%	37,818.26	131,526.00	28.75%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	38,964.39	249,728.65	63.71%	142,191.35	391,920.00	36.28%
52130	STAFF DEVELOPMENT	0.00	35.00	1.40%	2,465.00	2,500.00	98.60%
20	YOUTH SERVICES						
52100	SALARIES	30,898.11	208,349.64	67.96%	98,215.36	306,565.00	32.03%
52130	STAFF DEVELOPMENT	276.34	1,764.38	35.28%	3,235.62	5,000.00	64.71%
70	ACCOUNT SERVICES						
52100	SALARIES	24,781.10	152,185.84	74.92%	50,924.16	203,110.00	25.07%
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	500.00	500.00	100.00%
75	SHELVERS						
52100	SALARIES	4,136.18	25,607.06	70.82%	10,547.94	36,155.00	29.17%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	16,871.22	110,309.52	74.60%	37,551.48	147,861.00	25.39%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 10 - GENERAL/CORPORATE
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
	Total PERSONNEL SERVICES/BENEFITS	204,358.76	1,333,479.88	66.34%	676,520.12	2,010,000.00	33.66%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	387.58	4,512.60	44.59%	5,607.40	10,120.00	55.40%
61500	ELECTRONIC RESOURCES	733.42	46,197.11	83.56%	9,088.89	55,286.00	16.43%
61510	EBOOKS	524.95	22,774.80	57.15%	17,075.20	39,850.00	42.84%
61520	DOWNLOADABLE MEDIA	2,702.77	22,167.40	85.25%	3,832.60	26,000.00	14.74%
64100	PROC FEES BOOKS	363.35	2,518.10	62.95%	1,481.90	4,000.00	37.04%
64200	PROC FEES AV	1,071.40	5,296.20	81.25%	1,221.75	6,517.95	18.74%
64500	ONLINE ORDERING FEE	0.00	1,664.50	87.60%	235.50	1,900.00	12.39%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	4,344.00	4,344.00	100.00%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	187.73	93.86%	12.27	200.00	6.13%
61200	PERIODICALS	0.00	1,784.70	99.15%	15.30	1,800.00	0.85%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61117	BOOKS LEASED	0.00	2,134.80	71.16%	865.20	3,000.00	28.84%
61200	PERIODICALS	0.00	4,673.29	81.98%	1,026.71	5,700.00	18.01%
61600	GAMES	1,035.21	9,152.95	61.01%	5,847.05	15,000.00	38.98%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	2,624.44	17,892.03	66.26%	9,107.97	27,000.00	33.73%
61111	BOOKS LARGE TYPE	98.63	1,270.36	42.34%	1,729.64	3,000.00	57.65%
61120	BOOKS NF	969.21	10,064.57	67.09%	4,935.43	15,000.00	32.90%
61130	BOOKS FOREIGN LANGUAGE	438.60	2,321.28	58.03%	1,678.72	4,000.00	41.96%
61330	AUDIOBOOKS	626.83	4,713.77	67.33%	2,286.23	7,000.00	32.66%
61350	MUSIC	177.74	2,564.47	64.11%	1,435.53	4,000.00	35.88%
61400	DVD	2,705.34	15,790.76	61.32%	9,959.24	25,750.00	38.67%
64350	PROC FEES MUSIC	0.00	288.65	100.00%	0.00	288.65	0.00%
64400	PROC FEES DVDS	0.00	947.55	100.00%	0.00	947.55	0.00%
15	TEEN						
61100	BOOKS	396.41	4,115.64	58.79%	2,884.36	7,000.00	41.20%
61130	BOOKS FOREIGN LANGUAGE	368.82	1,711.72	57.05%	1,288.28	3,000.00	42.94%
61330	AUDIOBOOKS	484.89	2,078.50	69.28%	921.50	3,000.00	30.71%
20	YOUTH SERVICES						

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 10 - GENERAL/CORPORATE
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819	
	61100	BOOKS	3,614.93	36,292.52	72.58%	13,707.48	50,000.00	27.41%
	61130	BOOKS FOREIGN LANGUAGE	1,246.85	4,940.31	61.75%	3,059.69	8,000.00	38.24%
	61330	AUDIOBOOKS	21.99	1,677.12	83.85%	322.88	2,000.00	16.14%
	61350	MUSIC	181.64	1,015.32	67.68%	484.68	1,500.00	32.31%
	61400	DVD	423.43	4,749.45	59.36%	3,250.55	8,000.00	40.63%
	61700	NONTRADITIONAL MATERIALS	0.00	1,973.89	52.63%	1,776.11	3,750.00	47.36%
	64400	PROC FEES DVDS	0.00	507.15	100.00%	0.00	507.15	0.00%
2		Randall Oaks						
	00	DEPARTMENT-WIDE						
	61200	PERIODICALS	0.00	1,247.67	99.81%	2.33	1,250.00	0.18%
	61600	GAMES	104.47	2,976.35	59.52%	2,023.65	5,000.00	40.47%
	10	ADULT & TEEN SERVICES						
	61110	BOOKS FICTION	1,042.77	5,941.27	66.01%	3,058.73	9,000.00	33.98%
	61120	BOOKS NF	352.55	1,908.63	63.62%	1,091.37	3,000.00	36.37%
	61400	DVD	472.27	3,817.48	61.07%	2,432.52	6,250.00	38.92%
	64400	PROC FEES DVDS	0.00	280.00	100.00%	0.00	280.00	0.00%
	15	TEEN						
	61100	BOOKS	305.81	2,383.15	79.43%	616.85	3,000.00	20.56%
	20	YOUTH SERVICES						
	61100	BOOKS	1,195.76	10,608.74	55.83%	8,391.26	19,000.00	44.16%
	61130	BOOKS FOREIGN LANGUAGE	105.81	1,276.61	85.10%	223.39	1,500.00	14.89%
	61400	DVD	88.46	1,893.81	94.69%	106.19	2,000.00	5.30%
	61700	NONTRADITIONAL MATERIALS	0.00	980.20	49.01%	1,019.80	2,000.00	50.99%
	64400	PROC FEES DVDS	0.00	258.70	100.00%	0.00	258.70	0.00%
		Total LIBRARY MATERIALS	24,866.33	271,551.85	67.89%	128,448.15	400,000.00	32.11%
51		LIBRARY OPERATIONS						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	70800	POSTAGE	15.99	1,417.55	28.35%	3,582.45	5,000.00	71.64%
	70900	SUPPLIES	657.43	8,122.02	60.16%	5,377.98	13,500.00	39.83%
	73225	PUBLIC LIABILITY INSURANCE	0.00	21,478.00	89.49%	2,522.00	24,000.00	10.50%
	73230	TRANSPORTATION REIMBURSEMENT	500.10	2,598.23	64.95%	1,401.77	4,000.00	35.04%
	73240	BOARD EXPENSES	260.00	1,145.38	57.26%	854.62	2,000.00	42.73%
	73241	LEGAL NOTICES FEES	0.00	659.87	32.99%	1,340.13	2,000.00	67.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
73242	MEMBERSHIPS	0.00	2,580.00	86.00%	420.00	3,000.00	14.00%
73245	BACKGROUND CHECK FEES	0.00	211.00	26.37%	589.00	800.00	73.62%
73250	BANK CHARGES	84.84	615.35	24.61%	1,884.65	2,500.00	75.38%
73255	INVESTMENT FEES	599.32	4,988.59	110.85%	(488.59)	4,500.00	(10.85)%
73258	MATERIALS RECOVERY FEE	62.65	805.50	16.11%	4,194.50	5,000.00	83.89%
73260	LOST & PAID FORWARDING	0.00	734.64	146.92%	(234.64)	500.00	(46.92)%
73280	COST OF ITEMS SOLD	259.95	365.63	73.12%	134.37	500.00	26.87%
73281	SALES TAX EXPENSE	0.00	36.00	36.00%	64.00	100.00	64.00%
73285	REIMBURSED PURCHASES	732.50	5,002.90	66.70%	2,497.10	7,500.00	33.29%
73290	HOSPITALITY	0.00	40.62	3.24%	1,209.38	1,250.00	96.75%
76500	CASH UNDER	15.37	60.94	24.37%	189.06	250.00	75.62%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	5,230.35	5,230.35	100.00%
05	ADMINISTRATION						
73242	MEMBERSHIPS	0.00	1,763.00	66.02%	907.00	2,670.00	33.97%
30	PUBLIC SERVICE						
70900	SUPPLIES	209.38	1,727.75	15.22%	9,622.25	11,350.00	84.77%
50	IT / NETWORK						
73242	MEMBERSHIPS	0.00	150.00	125.00%	(30.00)	120.00	(25.00)%
90	FACILITIES						
70900	SUPPLIES	507.77	6,119.80	61.19%	3,880.20	10,000.00	38.80%
1	Dundee Library						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	301.50	60.30%	198.50	500.00	39.70%
73215	COPIER/PRINT EXPENSE	227.19	2,380.66	47.61%	2,619.34	5,000.00	52.38%
73520	PLANT OPERATION	580.86	6,575.44	25.12%	19,592.21	26,167.65	74.87%
10	ADULT & TEEN SERVICES						
73242	MEMBERSHIPS	220.00	440.00	115.78%	(60.00)	380.00	(15.78)%
20	YOUTH SERVICES						
73242	MEMBERSHIPS	0.00	210.00	42.00%	290.00	500.00	58.00%
70	ACCOUNT SERVICES						
73242	MEMBERSHIPS	0.00	0.00	0.00%	225.00	225.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	43.94	438.96	25.82%	1,261.04	1,700.00	74.17%
73505	RENT EXPENSE	5,407.50	48,667.50	75.00%	16,222.50	64,890.00	25.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
	Total LIBRARY OPERATIONS	10,384.79	119,636.83	58.32%	85,496.17	205,133.00	41.68%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	0.00	6,025.00	60.25%	3,975.00	10,000.00	39.75%
70900	SUPPLIES	70.00	2,901.82	35.38%	5,298.18	8,200.00	64.61%
73010	NEWSLETTER	0.00	14,205.00	74.21%	4,935.00	19,140.00	25.78%
73020	OUTSIDE PRINTING	0.00	751.40	25.04%	2,248.60	3,000.00	74.95%
73290	HOSPITALITY	0.00	0.00	0.00%	200.00	200.00	100.00%
	Total PUBLIC RELATIONS	70.00	23,883.22	58.91%	16,656.78	40,540.00	41.09%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	70.98	5,440.20	41.84%	7,559.80	13,000.00	58.15%
73150	PERFORMERS	0.00	250.00	25.00%	750.00	1,000.00	75.00%
73155	LICENSING	0.00	1,624.23	95.54%	75.77	1,700.00	4.45%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	357.83	1,464.05	66.54%	735.95	2,200.00	33.45%
73150	PERFORMERS	0.00	1,335.00	53.40%	1,165.00	2,500.00	46.60%
15	TEEN						
70900	SUPPLIES	202.13	753.45	75.34%	246.55	1,000.00	24.65%
20	YOUTH SERVICES						
70900	SUPPLIES	862.32	7,090.84	70.90%	2,909.16	10,000.00	29.09%
73150	PERFORMERS	0.00	580.00	38.66%	920.00	1,500.00	61.33%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	366.03	1,117.36	74.49%	382.64	1,500.00	25.50%
73150	PERFORMERS	0.00	205.00	82.00%	45.00	250.00	18.00%
	Total GENERAL PROGRAMMING	1,859.29	19,860.13	57.32%	14,789.87	34,650.00	42.68%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	34.09	558.35	7.89%	6,516.65	7,075.00	92.10%
73320	CCS SHARED COST	5,419.12	48,772.08	74.99%	16,257.92	65,030.00	25.00%
73330	CONSULTING - COMPUTER SERVICES	0.00	1,856.50	34.83%	3,473.50	5,330.00	65.16%
73340	SOFTWARE	0.00	10,034.00	100.00%	0.00	10,034.00	0.00%

Return to Agenda

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819	
	73350	INTERNET LINES	812.06	8,460.03	76.21%	2,639.97	11,100.00	23.78%
	79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	4,966.00	4,966.00	100.00%
1		Dundee Library						
	00	DEPARTMENT-WIDE						
	73350	INTERNET LINES	151.85	1,354.65	50.35%	1,335.35	2,690.00	49.64%
2		Randall Oaks						
	00	DEPARTMENT-WIDE						
	73350	INTERNET LINES	151.85	1,354.65	50.35%	1,335.35	2,690.00	49.64%
		Total COMPUTER	6,568.97	72,390.26	66.46%	36,524.74	108,915.00	33.54%
55		PROFESSIONAL FEES						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	73246	PAYROLL SERVICE	895.44	6,944.71	69.44%	3,055.29	10,000.00	30.55%
	73410	LEGAL FEES	0.00	4,036.10	26.90%	10,963.90	15,000.00	73.09%
	73420	AUDIT EXPENSE	0.00	8,570.00	88.35%	1,130.00	9,700.00	11.64%
	73430	OTHER PROFESSIONAL FEES	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
		Total PROFESSIONAL FEES	895.44	19,550.81	53.27%	17,149.19	36,700.00	46.73%
61		MAINTENANCE						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	73301	COMPUTER MAINTENANCE	0.00	4,737.22	44.17%	5,987.56	10,724.78	55.82%
	73310	CATALOGING - COMPUTER SERVICE	583.43	5,250.87	72.92%	1,949.13	7,200.00	27.07%
	73530	EQUIPMENT MAINTENANCE	0.00	283.88	21.83%	1,016.12	1,300.00	78.16%
	73640	FUEL	63.01	448.53	44.85%	551.47	1,000.00	55.14%
	79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	5.65	5.65	100.00%
1		Dundee Library						
	00	DEPARTMENT-WIDE						
	73301	COMPUTER MAINTENANCE	0.00	24,234.42	100.00%	0.00	24,234.42	0.00%
	73500	BUILDING REPAIRS AND MAINTENANCE	6,810.00	13,159.39	43.86%	16,840.61	30,000.00	56.13%
	73530	EQUIPMENT MAINTENANCE	0.00	498.75	24.56%	1,531.25	2,030.00	75.43%
	73540	CONTRACTS: BUILDING MAINTENANCE	1,917.37	39,517.41	88.67%	5,047.59	44,565.00	11.32%
2		Randall Oaks						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINTENANCE	0.00	19,023.15	100.00%	0.00	19,023.15	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500.00	500.00	100.00%
73530	EQUIPMENT MAINTENANCE	0.00	0.00	0.00%	300.00	300.00	100.00%
	Total MAINTENANCE	<u>9,373.81</u>	<u>107,153.62</u>	<u>76.06%</u>	<u>33,729.38</u>	<u>140,883.00</u>	<u>23.94%</u>
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	204.82	1,183.43	33.05%	2,396.57	3,580.00	66.94%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	1,126.67	10,182.59	80.81%	2,417.41	12,600.00	19.18%
73610	ELECTRICITY	3,185.09	31,655.82	79.13%	8,344.18	40,000.00	20.86%
73620	WATER AND SEWER	0.00	2,445.90	48.91%	2,554.10	5,000.00	51.08%
73630	GAS	762.12	2,565.91	51.31%	2,434.09	5,000.00	48.68%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	<u>174.72</u>	<u>1,568.13</u>	<u>71.27%</u>	<u>631.87</u>	<u>2,200.00</u>	<u>28.72%</u>
	Total UTILITIES	5,453.42	49,601.78	72.54%	18,778.22	68,380.00	27.46%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIPMENT	1,260.86	1,260.86	11.25%	9,939.14	11,200.00	88.74%
73300	COMPUTER EQUIPMENT	99.79	1,930.64	12.49%	13,519.36	15,450.00	87.50%
73340	SOFTWARE	108.00	8,883.21	43.25%	11,654.79	20,538.00	56.74%
60	PURCHASING, ACQUISITIONS, TECH SERVICES						
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00%	225.00	225.00	100.00%
1	Dundee Library						
20	YOUTH SERVICES						
73270	FURNITURE & EQUIPMENT	492.85	6,745.85	24.09%	21,254.15	28,000.00	75.90%
2	Randall Oaks						
80	RANDALL OAKS						

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 10 - GENERAL/CORPORATE
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00%	500.00	500.00	100.00%
	Total CAPITAL EXPENSE	<u>1,961.50</u>	<u>18,820.56</u>	<u>24.79%</u>	<u>57,092.44</u>	<u>75,913.00</u>	<u>75.21%</u>
	Total Expenditures	<u>265,792.31</u>	<u>2,035,928.94</u>	<u>61.45%</u>	<u>1,277,135.11</u>	<u>3,313,064.05</u>	<u>38.55%</u>
	Net Increase(Decrease) in Fund Balance	<u>(246,917.39)</u>	<u>1,259,341.60</u>	<u>2,760.02%</u>	<u>(1,213,713.65)</u>	<u>45,627.95</u>	<u>(2,660.02)%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
20 - FICA
From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>FY1819 \$ Remaining</u>	<u>Total Working Budget - FY1819</u>	<u>Percent Total Budget Remaining FY1819</u>
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	99,890.59	99.89%	109.41	100,000.00	0.10%
44010	INTEREST & DIVIDEND INCOME	143.55	572.02	2,860.10%	(552.02)	20.00	(2,760.10)%
	Total REVENUES	<u>143.55</u>	<u>100,462.61</u>	<u>100.44%</u>	<u>(442.61)</u>	<u>100,020.00</u>	<u>(0.44)%</u>
	Total Revenues	<u>143.55</u>	<u>100,462.61</u>	<u>100.44%</u>	<u>(442.61)</u>	<u>100,020.00</u>	<u>(0.44)%</u>
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52212	DIST. F.I.C.A./MEDICARE EXPENSE	14,678.60	96,800.34	69.14%	43,199.66	140,000.00	30.85%
	Total PERSONNEL SERVICES/BENEFITS	<u>14,678.60</u>	<u>96,800.34</u>	<u>69.14%</u>	<u>43,199.66</u>	<u>140,000.00</u>	<u>30.86%</u>
	Total Expenditures	<u>14,678.60</u>	<u>96,800.34</u>	<u>69.14%</u>	<u>43,199.66</u>	<u>140,000.00</u>	<u>30.86%</u>
	Net Increase(Decrease) in Fund Balance	<u>(14,535.05)</u>	<u>3,662.27</u>	<u>(9.16)%</u>	<u>(43,642.27)</u>	<u>(39,980.00)</u>	<u>109.16%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
30 - IMRF
From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>FY1819 \$ Remaining</u>	<u>Total Working Budget - FY1819</u>	<u>Percent Total Budget Remaining FY1819</u>
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	119,875.28	99.89%	124.72	120,000.00	0.10%
44010	INTEREST & DIVIDEND INCOME	231.17	837.69	4,188.45%	(817.69)	20.00	(4,088.45)%
	Total REVENUES	<u>231.17</u>	<u>120,712.97</u>	<u>100.58%</u>	<u>(692.97)</u>	<u>120,020.00</u>	<u>(0.58)%</u>
	Total Revenues	<u>231.17</u>	<u>120,712.97</u>	<u>100.58%</u>	<u>(692.97)</u>	<u>120,020.00</u>	<u>(0.58)%</u>
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52121	DIST. I.M.R.F. EXPENDITURES	14,768.02	112,570.37	66.21%	57,429.63	170,000.00	33.78%
	Total PERSONNEL SERVICES/BENEFITS	<u>14,768.02</u>	<u>112,570.37</u>	<u>66.22%</u>	<u>57,429.63</u>	<u>170,000.00</u>	<u>33.78%</u>
	Total Expenditures	<u>14,768.02</u>	<u>112,570.37</u>	<u>66.22%</u>	<u>57,429.63</u>	<u>170,000.00</u>	<u>33.78%</u>
	Net Increase(Decrease) in Fund Balance	<u>(14,536.85)</u>	<u>8,142.60</u>	<u>(16.29)%</u>	<u>(58,122.60)</u>	<u>(49,980.00)</u>	<u>116.29%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INTEREST & DIVIDEND INCOME	4,262.63	34,826.44	232.17%	(19,826.44)	15,000.00	(132.17)%
	Total REVENUES	<u>4,262.63</u>	<u>34,826.44</u>	<u>232.18%</u>	<u>(19,826.44)</u>	<u>15,000.00</u>	<u>(132.18)%</u>
01	TRANSFERS BETWEEN FUNDS						
0	District Wide						
00	DEPARTMENT-WIDE						
40000	TRANSFER IN	0.00	0.00	0.00%	191,950.05	191,950.05	100.00%
	Total TRANSFERS BETWEEN FUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>191,950.05</u>	<u>191,950.05</u>	<u>100.00%</u>
	Total Revenues	<u>4,262.63</u>	<u>34,826.44</u>	<u>16.83%</u>	<u>172,123.61</u>	<u>206,950.05</u>	<u>83.17%</u>
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	39,000.00	39,000.00	100.00%
	Total COMPUTER	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>39,000.00</u>	<u>39,000.00</u>	<u>100.00%</u>
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73430	OTHER PROFESSIONAL FEES	0.00	0.00	0.00%	30,718.00	30,718.00	100.00%
	Total PROFESSIONAL FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>30,718.00</u>	<u>30,718.00</u>	<u>100.00%</u>
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73520	PLANT OPERATION	5,560.50	5,560.50	32.70%	11,439.50	17,000.00	67.29%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	1,003.00	4.01%	23,997.00	25,000.00	95.98%
	Total MAINTENANCE	<u>5,560.50</u>	<u>6,563.50</u>	<u>15.63%</u>	<u>35,436.50</u>	<u>42,000.00</u>	<u>84.37%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
73270	FURNITURE & EQUIPMENT	0.00	23,452.10	42.64%	31,547.90	55,000.00	57.35%
	Total CAPITAL EXPENSE	0.00	23,452.10	42.64%	31,547.90	55,000.00	57.36%
	Total Expenditures	5,560.50	30,015.60	18.00%	136,702.40	166,718.00	82.00%
	Net Increase(Decrease) in Fund Balance	(1,297.87)	4,810.84	11.95%	35,421.21	40,232.05	88.04%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 80 - WORKING CASH
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>FY1819 \$ Remaining</u>	<u>Total Working Budget - FY1819</u>	<u>Percent Total Budget Remaining FY1819</u>
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INTEREST & DIVIDEND INCOME	224.18	2,105.75	150.41%	(705.75)	1,400.00	(50.41)%
	Total REVENUES	<u>224.18</u>	<u>2,105.75</u>	<u>150.41%</u>	<u>(705.75)</u>	<u>1,400.00</u>	<u>(50.41)%</u>
	Total Revenues	<u>224.18</u>	<u>2,105.75</u>	<u>150.41%</u>	<u>(705.75)</u>	<u>1,400.00</u>	<u>(50.41)%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>224.18</u></u>	<u><u>2,105.75</u></u>	<u><u>150.41%</u></u>	<u><u>(705.75)</u></u>	<u><u>1,400.00</u></u>	<u><u>(50.41)%</u></u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 90 - DONATION / GIFT
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.d

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>FY1819 \$ Remaining</u>	<u>Total Working Budget - FY1819</u>	<u>Percent Total Budget Remaining FY1819</u>
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INTEREST & DIVIDEND INCOME	359.85	3,390.88	154.13%	(1,190.88)	2,200.00	(54.13)%
49010	MONETARY GIFT	<u>0.00</u>	<u>6,039.13</u>	<u>1,207.82%</u>	<u>(5,539.13)</u>	<u>500.00</u>	<u>(1,107.82)%</u>
	Total REVENUES	<u>359.85</u>	<u>9,430.01</u>	<u>349.26%</u>	<u>(6,730.01)</u>	<u>2,700.00</u>	<u>(249.26)%</u>
	Total Revenues	<u>359.85</u>	<u>9,430.01</u>	<u>349.26%</u>	<u>(6,730.01)</u>	<u>2,700.00</u>	<u>(249.26)%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>359.85</u></u>	<u><u>9,430.01</u></u>	<u><u>349.25%</u></u>	<u><u>(6,730.01)</u></u>	<u><u>2,700.00</u></u>	<u><u>(249.25)%</u></u>

Fox River Valley Public Library District
 Revenue Summary - All Funds Combined - Budget v Actual Revenues FY1819
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.e

	<u>Month Activity</u>	<u>Year Activity</u>	<u>Percent Budget Received FY1819</u>	<u>Total Budget - FY1819</u>	<u>Budget \$ Remaining FY1819</u>	<u>Percent Total Budget Remaining - FY1819</u>
Revenues						
40000	TRANSFER IN	0.00	0.00	0.00%	191,950.05	191,950.05 (100.00)%
43010	TAX LEVY	0.00	3,305,445.55	99.88%	3,309,106.70	3,661.15 (0.11)%
43020	PERSONAL PROPERTY REPLACEMENT TAX	2,123.85	23,672.35	52.60%	45,000.00	21,327.65 (47.39)%
44010	INTEREST & DIVIDEND INCOME	9,353.80	79,557.63	195.76%	40,640.00	(38,917.63) 95.76%
45010	PER CAPITA GRANT	0.00	86,672.50	100.00%	86,672.50	0.00 0.00%
45011	E-RATE GRANT	0.00	6,667.74	88.90%	7,500.00	832.26 (11.10)%
46020	FINES & RECOVERY FEES	3,054.07	19,677.96	30.27%	65,000.00	45,322.04 (69.73)%
46030	LOST / DAMAGED / RECOVERY	985.16	4,293.48	85.86%	5,000.00	706.52 (14.13)%
46110	MEETING ROOM RENTAL FEE	0.00	40.00	10.00%	400.00	360.00 (90.00)%
46115	PROGRAM REVENUE	12.00	12.00	0.00%	0.00	(12.00) 0.00%
46200	PRINTING REVENUE	1,746.55	13,449.90	74.72%	18,000.00	4,550.10 (25.28)%
46210	FAX REVENUE	273.00	2,070.75	92.03%	2,250.00	179.25 (7.97)%
46300	TAXABLE INCOME	36.00	291.25	72.66%	400.80	109.55 (27.33)%
46400	MISCELLANEOUS INCOME	471.80	617.22	0.00%	0.00	(617.22) 0.00%
46450	REIMBURSEMENTS	5,202.40	6,962.99	92.83%	7,500.00	537.01 (7.16)%
46500	CASH OVER	21.67	83.87	33.54%	250.00	166.13 (66.45)%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	816.00	7,254.00	75.46%	9,612.00	2,358.00 (24.53)%
49010	MONETARY GIFT	0.00	6,039.13	1,207.82%	500.00	(5,539.13) 1,107.83%
	Total Revenues	<u>24,096.30</u>	<u>3,562,808.32</u>	<u>94.01%</u>	<u>3,789,782.05</u>	<u>226,973.73</u> (5.99)%
	Net Increase(Decrease) in Fund Balance	<u>24,096.30</u>	<u>3,562,808.32</u>	<u>94.01%</u>	<u>3,789,782.05</u>	<u>226,973.73</u> (5.99)%

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only
From 7/1/2018 Through 6/30/2019

	7/1/2018 - 7/31/2018	8/1/2018 - 8/31/2018	9/1/2018 - 9/30/2018	10/1/2018 - 10/31/2018	11/1/2018 - 11/30/2018	12/1/2018 - 12/31/2018	1/1/2019 - 1/31/2019	2/1/2019 - 2/28/2019	3/1/2019 - 3/31/2019	4/1/2019 - 4/30/2019	5/1/2019 - 5/31/2019	6/1/2019 - 6/30/2019	Total
Revenues													
TAX LEVY	1,762,410.04	34,801.90	991,764.41	487,342.59	29,126.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,305,445.55
PERSONAL PROPERTY REPLACEMENT TAX	7,257.15	733.46	0.00	6,567.46	0.00	1,606.00	5,384.43	0.00	2,123.85	0.00	0.00	0.00	23,672.35
INTEREST & DIVIDEND INCOME	1,607.68	8,372.30	3,727.51	11,123.59	6,368.06	3,680.66	21,649.14	13,674.89	9,353.80	0.00	0.00	0.00	79,557.63
PER CAPITA GRANT	86,672.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86,672.50
E-RATE GRANT	0.00	0.00	0.00	889.74	0.00	5,778.00	0.00	0.00	0.00	0.00	0.00	0.00	6,667.74
FINES & RECOVERY FEES	2,079.17	2,007.99	1,614.86	2,833.20	1,765.82	1,655.70	2,299.27	2,367.88	3,054.07	0.00	0.00	0.00	19,677.96
LOST / DAMAGED / RECOVERY	320.79	289.59	258.34	268.78	459.70	391.89	782.06	537.17	985.16	0.00	0.00	0.00	4,293.48
MEETING ROOM RENTAL FEE	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
PROGRAM REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	12.00
PRINTING REVENUE	1,409.35	1,841.60	1,334.65	1,602.90	1,169.70	1,355.20	1,130.80	1,859.15	1,746.55	0.00	0.00	0.00	13,449.90
FAX REVENUE	245.00	285.00	211.25	223.00	323.70	149.00	178.00	182.80	273.00	0.00	0.00	0.00	2,070.75
TAXABLE INCOME	45.00	53.35	18.25	95.60	(36.40)	27.85	32.25	19.35	36.00	0.00	0.00	0.00	291.25
MISCELLANEOUS INCOME	0.00	0.00	0.00	29.80	101.98	0.00	0.00	13.64	471.80	0.00	0.00	0.00	617.22
REIMBURSEMENTS	0.00	0.00	0.00	0.00	1,517.59	0.00	0.00	243.00	5,202.40	0.00	0.00	0.00	6,962.99
CASH OVER	3.80	20.15	12.80	5.76	7.20	3.67	4.26	4.56	21.67	0.00	0.00	0.00	83.87
RETIRED EMPLOYEE REIMBURSEMENTS	801.00	801.00	801.00	801.00	801.00	801.00	816.00	816.00	816.00	0.00	0.00	0.00	7,254.00
MONETARY GIFT	150.00	5,764.13	120.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,039.13
Total Revenues	<u>1,863,001.48</u>	<u>55,010.47</u>	<u>999,863.07</u>	<u>511,783.42</u>	<u>41,609.96</u>	<u>15,448.97</u>	<u>32,276.21</u>	<u>19,718.44</u>	<u>24,096.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	3,562,808.32
Net Increase(Decrease) in Fund Balance	<u>1,863,001.48</u>	<u>55,010.47</u>	<u>999,863.07</u>	<u>511,783.42</u>	<u>41,609.96</u>	<u>15,448.97</u>	<u>32,276.21</u>	<u>19,718.44</u>	<u>24,096.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	3,562,808.32

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget v Actual Expenditures FY1819
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.g

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>Total Budget - FY1819</u>	<u>FY1819 \$ Remaining</u>	<u>FY1819 Budget % Remaining</u>
Expenditures						
15	Personnel Expenses					
15	233,805.38	1,542,850.59	66.50%	2,320,000.00	777,149.41	33.50%
	SERVICES/BENEFITS					
	233,805.38	1,542,850.59	66.50%	2,320,000.00	777,149.41	33.50%
	Total Personnel Expenses					
20	Library Materials					
20	24,866.33	271,551.85	67.88%	400,000.00	128,448.15	32.11%
	LIBRARY MATERIALS					
	24,866.33	271,551.85	67.89%	400,000.00	128,448.15	32.11%
	Total Library Materials					
50	Operating Expenses					
51	10,384.79	119,636.83	58.32%	205,133.00	85,496.17	41.68%
	LIBRARY OPERATIONS					
52	70.00	23,883.22	58.91%	40,540.00	16,656.78	41.09%
	PUBLIC RELATIONS					
53	1,859.29	19,860.13	57.31%	34,650.00	14,789.87	42.68%
	GENERAL PROGRAMMING					
54	6,568.97	72,390.26	48.94%	147,915.00	75,524.74	51.06%
	COMPUTER					
55	895.44	19,550.81	28.99%	67,418.00	47,867.19	71.00%
	PROFESSIONAL FEES					
	19,778.49	255,321.25	51.51%	495,656.00	240,334.75	48.49%
	Total Operating Expenses					
60	Building Expenses					
61	14,934.31	113,717.12	62.18%	182,883.00	69,165.88	37.82%
	MAINTENANCE					
65	5,453.42	49,601.78	72.53%	68,380.00	18,778.22	27.46%
	UTILITIES					
	20,387.73	163,318.90	65.00%	251,263.00	87,944.10	35.00%
	Total Building Expenses					
70	Capital Expense					
70	1,961.50	42,272.66	32.29%	130,913.00	88,640.34	67.71%
	CAPITAL EXPENSE					
	1,961.50	42,272.66	32.29%	130,913.00	88,640.34	67.71%
	Total Capital Expense					
	300,799.43	2,275,315.25	63.24%	3,597,832.00	1,322,516.75	36.76%
	Total Expenditures					
	(300,799.43)	(2,275,315.25)	63.24%	(3,597,832.00)	(1,322,516.75)	(36.76)%
	Net Increase(Decrease) in Fund Balance					

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY1819
 From 3/1/2019 Through 3/31/2019

Attachment to Exhibit A.1.h

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>Total Budget - FY1819</u>	<u>FY1819 Budget \$ Remaining</u>	<u>Percent Total Budget Remaining - FY1819</u>
Expenditures							
0	District Wide						
15	Personnel Expenses	117,878.04	794,870.50	64.76%	1,227,302.00	432,431.50	35.23%
20	Library Materials	5,783.47	107,103.14	71.56%	149,650.00	42,546.86	28.43%
50	Operating Expenses	11,206.99	181,052.19	44.27%	408,963.35	227,911.16	55.73%
60	Building Expenses	6,411.76	17,464.43	42.79%	40,810.43	23,346.00	57.21%
70	Capital Expense	<u>1,468.65</u>	<u>35,526.81</u>	<u>52.70%</u>	<u>67,413.00</u>	<u>31,886.19</u>	47.30%
	Total District Wide	142,748.91	1,136,017.07	59.98%	1,894,138.78	758,121.71	40.02%
1	Dundee Library						
15	Personnel Expenses	99,056.12	637,670.57	68.76%	927,360.00	289,689.43	31.24%
20	Library Materials	15,414.96	130,876.10	65.79%	198,900.00	68,023.90	34.20%
50	Operating Expenses	2,602.18	22,485.59	44.38%	50,662.65	28,177.06	55.62%
60	Building Expenses	13,801.25	125,263.19	66.47%	188,429.42	63,166.23	33.52%
70	Capital Expense	<u>492.85</u>	<u>6,745.85</u>	<u>24.09%</u>	<u>28,000.00</u>	<u>21,254.15</u>	75.91%
	Total Dundee Library	131,367.36	923,041.30	66.25%	1,393,352.07	470,310.77	33.75%
2	Randall Oaks						
15	Personnel Expenses	16,871.22	110,309.52	66.71%	165,338.00	55,028.48	33.28%
20	Library Materials	3,667.90	33,572.61	65.25%	51,450.00	17,877.39	34.75%
50	Operating Expenses	5,969.32	51,783.47	72.90%	71,030.00	19,246.53	27.10%
60	Building Expenses	174.72	20,591.28	93.49%	22,023.15	1,431.87	6.50%
70	Capital Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>500.00</u>	<u>500.00</u>	100.00%
	Total Randall Oaks	<u>26,683.16</u>	<u>216,256.88</u>	<u>69.68%</u>	<u>310,341.15</u>	<u>94,084.27</u>	30.32%
	Total Expenditures	<u>300,799.43</u>	<u>2,275,315.25</u>	<u>63.24%</u>	<u>3,597,832.00</u>	<u>1,322,516.75</u>	36.76%
	Net Increase(Decrease) in Fund Balance	<u>(300,799.43)</u>	<u>(2,275,315.25)</u>	<u>63.24%</u>	<u>(3,597,832.00)</u>	<u>(1,322,516.75)</u>	(36.76)%

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only
From 7/1/2018 Through 6/30/2019

	7/1/2018 - 7/31/2018	8/1/2018 - 8/31/2018	9/1/2018 - 9/30/2018	10/1/2018 - 10/31/2018	11/1/2018 - 11/30/2018	12/1/2018 - 12/31/2018	1/1/2019 - 1/31/2019	2/1/2019 - 2/28/2019	3/1/2019 - 3/31/2019	4/1/2019 - 4/30/2019	5/1/2019 - 5/31/2019	6/1/2019 - 6/30/2019	Total
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	97,522.42	239,250.32	158,768.67	161,375.71	162,338.34	164,425.40	162,979.89	162,384.46	233,805.38	0.00	0.00	0.00	1,542,850.59
Library Materials													
LIBRARY MATERIALS	62,362.39	39,248.12	17,186.24	23,256.68	32,441.17	23,375.12	24,791.48	24,024.32	24,866.33	0.00	0.00	0.00	271,551.85
Operating Expenses													
LIBRARY OPERATIONS	10,504.15	13,171.18	11,023.39	13,265.49	12,559.70	24,368.42	13,432.80	10,926.91	10,384.79	0.00	0.00	0.00	119,636.83
PUBLIC RELATIONS	2,076.68	5,082.50	757.99	2,516.68	228.30	5,630.79	2,679.29	4,840.99	70.00	0.00	0.00	0.00	23,883.22
GENERAL PROGRAMMING	2,025.77	2,902.36	1,774.28	1,552.19	1,348.43	5,131.45	1,391.18	1,875.18	1,859.29	0.00	0.00	0.00	19,860.13
COMPUTER	7,975.95	6,647.65	7,532.93	7,035.45	6,691.95	6,681.86	16,720.62	6,534.88	6,568.97	0.00	0.00	0.00	72,390.26
PROFESSIONAL FEES	637.07	851.80	616.15	10,326.47	659.49	1,064.22	677.39	3,822.78	895.44	0.00	0.00	0.00	19,550.81
Building Expenses													
MAINTENANCE	1,045.82	3,391.45	47,612.27	2,807.44	8,737.03	2,668.69	18,569.75	13,950.36	14,934.31	0.00	0.00	0.00	113,717.12
UTILITIES	5,003.24	6,050.07	5,536.76	6,111.36	5,114.32	5,567.77	5,242.83	5,522.01	5,453.42	0.00	0.00	0.00	49,601.78
Capital Expense													
CAPITAL EXPENSE	453.03	8,181.22	13,371.64	8,306.04	1,831.99	1,057.38	2,255.98	4,853.88	1,961.50	0.00	0.00	0.00	42,272.66
Total Expenditures	<u>189,606.52</u>	<u>324,776.67</u>	<u>264,180.32</u>	<u>236,553.51</u>	<u>231,950.72</u>	<u>239,971.10</u>	<u>248,741.21</u>	<u>238,735.77</u>	<u>300,799.43</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	2,275,315.25
Net Increase(Decrease) in Fund Balance	<u>(189,606.52)</u>	<u>(324,776.67)</u>	<u>(264,180.32)</u>	<u>(236,553.51)</u>	<u>(231,950.72)</u>	<u>(239,971.10)</u>	<u>(248,741.21)</u>	<u>(238,735.77)</u>	<u>(300,799.43)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	(2,275,315.25)

Fox River Valley Public Library District
 Balance Sheet - Unposted Transactions Included In Report
 As of 3/31/2019

Return to Exhibit A.1.j

		Current Year
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	1,328,315.93
20	FICA	50,615.83
30	IMRF	82,394.75
70	CAPITAL PROJECTS/SPECIAL RESERVE	178,447.33
80	WORKING CASH	338.92
90	DONATION / GIFT	6,111.24
	Total Checking Accounts	1,646,224.00
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	260.00
10901	CASH ON HAND RANDALL OAKS	
10	GENERAL/CORPORATE	174.00
	Total Other Cash	434.00
Investments		
10500	INVESTMENT ACCOUNTS	
10	GENERAL/CORPORATE	1,163,229.31
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,546,320.79
80	WORKING CASH	149,294.09
90	DONATION / GIFT	235,230.54
	Total Investments	4,094,074.73
	Total Cash and Investments	5,740,732.73
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	21,630.00
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	13,918.50
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	23,171.93
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	178.16
14300	GRANT RECEIVABLES	
10	GENERAL/CORPORATE	86,672.50
	Total Other Assets	145,571.09
	Total Assets	5,886,303.82
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	13,396.43
22050	CREDIT CARD PAYABLE BENNETT	
10	GENERAL/CORPORATE	110.00
22052	CREDIT CARD PAYABLE FINNERAN	
10	GENERAL/CORPORATE	20.00
22054	CREDIT CARD PAYABLE HARO	
10	GENERAL/CORPORATE	36.76
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	635.15
22056	CREDIT CARD PAYABLE WERLE	
10	GENERAL/CORPORATE	42.89
22062	CREDIT CARD PAYABLE PACINI	
10	GENERAL/CORPORATE	31.25
22064	CREDIT CARD PAYABLE ROSENTHAL	
10	GENERAL/CORPORATE	732.50
22068	CREDIT CARD PAYABLE ZABSKI	
10	GENERAL/CORPORATE	30.00
22070	CREDIT CARD PAYABLE LORENZETTI	

Return to Agenda

Fox River Valley Public Library District
 Balance Sheet - Unposted Transactions Included In Report
 As of 3/31/2019

Return to Exhibit A.1.j

		Current Year
10	GENERAL/CORPORATE	278.85
22074	CREDIT CARD PAYABLE KATSION	
10	GENERAL/CORPORATE	56.00
22075	CREDIT CARD PAYABLE BERGER	
10	GENERAL/CORPORATE	194.99
22076	CREDIT CARD PAYABLE CORTES	
10	GENERAL/CORPORATE	170.25
22079	CREDIT CARD PAYABLE REDDING	
10	GENERAL/CORPORATE	32.17
22080	CREDIT CARD PAYABLE POWESIAK	
10	GENERAL/CORPORATE	282.98
22082	CREDIT CARD PAYABLE CARAPIA	
10	GENERAL/CORPORATE	83.92
27800	DEFERRED GRANTS	
10	GENERAL/CORPORATE	86,672.50
	Total Liabilities	102,806.64
	Fund Balance	
10	GENERAL/CORPORATE	(4,221,127.31)
20	FICA	(199,884.17)
30	IMRF	(198,105.25)
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,365,629.12
80	WORKING CASH	148,133.01
90	DONATION / GIFT	232,341.78
	Total Fund Balance	(1,873,012.82)
	Total Liabilities and Fund Balance	(1,770,206.18)


[Table of Contents](#)

Report: Investment Inventory Month End
 Account: Fox Rvr Valley All Agg (111383)
 As of: 03/31/2019

FR Valley Investment Holdings

Account	Description	Purchase/Settle Date	Maturity Date	Current Face Value	Coupon Rate	Purchase Yield	Identifier	Market Value	FDIC Number	Rating	% of Market Value	Fund
FR Valley Investment Holdings	Payable	---	03/31/2019	0.00	0.000	---	CCYUSD	(81,933.00)	---	AAA	-1.984%	---
FR Valley Investment Holdings	Receivable	---	03/31/2019	0.00	0.000	---	CCYUSD	336.33	---	AAA	0.008%	---
FR Valley Investment Holdings	MMDA12	---	03/31/2019	0.00	0.000	---	MMDA12	285,224.16	---	NA	6.907%	---
FR Valley Investment Holdings	FEDERATED GOVT OBL INST	---	03/31/2019	0.00	2.300	---	BBG000BX6PZ4	56,000.00	---	AAA	1.356%	---
FR Valley Investment Holdings	Goldman Sachs Bank USA	10/18/2017	04/18/2019	123,000.00	1.600	1.626	BBG00HXQD8B4	122,954.49	33124	A-1	2.978%	---
FR Valley Investment Holdings	Discover Bank	07/06/2017	07/12/2019	150,000.00	1.650	1.672	BBG00H2MWQ44	149,688.00	5649	A-1+	3.625%	---
FR Valley Investment Holdings	Capital One Bank (Usa), National Association	09/27/2017	10/04/2019	245,000.00	1.700	1.700	BBG00HTM5PM7	244,118.00	33954	A-2	5.912%	WWTP
FR Valley Investment Holdings	Synchrony Bank	12/19/2017	10/07/2019	8,000.00	1.950	2.068	BBG003FSZV17	7,981.04	27314	NA	0.193%	---
FR Valley Investment Holdings	Compass Bank	11/28/2018	11/29/2019	187,000.00	2.700	2.717	BBVASM	187,327.25	19048	A-2	4.536%	---
FR Valley Investment Holdings	First Commercial Bank	07/14/2017	01/31/2020	240,000.00	1.650	1.669	BBG00H3PC072	238,389.60	57069	A-1+	5.773%	---
FR Valley Investment Holdings	Belmont Financial Group, Inc.	09/27/2017	04/13/2020	245,000.00	1.700	1.690	BBG00HTMCM73	243,032.65	58165	NA	5.885%	---
FR Valley Investment Holdings	Medallion Bank	10/20/2017	04/20/2020	145,000.00	1.750	1.766	BBG00HW3T669	143,890.75	57449	NA	3.485%	---
FR Valley Investment Holdings	United Prairie Bank	10/25/2017	04/24/2020	245,000.00	1.750	1.752	BBG00HYJ4Z3	243,103.70	10958	NA	5.887%	---
FR Valley Investment Holdings	Wells Fargo Bank, National Association	07/02/2018	06/29/2020	200,000.00	2.800	2.822	BBG00L4VQYG0	200,802.00	3511	A-2	4.863%	---
FR Valley Investment Holdings	Capital One, National Association	07/14/2017	07/20/2020	240,000.00	1.850	1.865	BBG00H433JS6	238,075.20	4297	A-2	5.765%	---
FR Valley Investment Holdings	Comenity Capital Bank	09/27/2017	10/05/2020	245,000.00	1.950	1.951	BBG00HT9QXN5	243,115.95	57570	NA	5.887%	---
FR Valley Investment Holdings	First National Bank	07/02/2018	12/29/2020	200,000.00	2.850	2.868	BBG00L95RN39	201,344.00	17011	NA	4.876%	---
FR Valley Investment Holdings	Morgan Stanley Bank, N.A.	01/25/2018	01/25/2021	215,000.00	2.450	2.450	BBG00JRXZCG8	214,974.20	32992	A-2	5.206%	---
FR Valley Investment Holdings	ConnectOne Bank	05/10/2018	05/10/2021	155,000.00	2.850	2.867	BBG00KRWFMW5	156,167.15	57919	NA	3.782%	---
FR Valley Investment Holdings	Bar Harbor Bank & Trust	07/02/2018	06/29/2021	200,000.00	3.000	3.015	BBG00L778555	202,076.00	11971	NA	4.894%	---
FR Valley Investment Holdings	Ally Bank	08/16/2018	08/16/2021	135,000.00	3.000	3.014	BBG00LNJR4S8	136,350.00	57803	NA	3.302%	---
FR Valley Investment Holdings	Citibank (South Dakota), National Association	01/25/2019	01/25/2022	168,000.00	2.900	2.923	C	168,913.92	7213	A-2	4.091%	---
FR Valley Investment Holdings	FEDERAL FARM CREDIT BANKS FUNDING CORP	02/01/2018	02/01/2022	230,000.00	2.500	2.500	BBG00JVR1F45	230,000.00	---	AA+	5.570%	---
FR Valley Investment Holdings	JPMorgan Chase Bank, National Association	03/18/2019	03/15/2022	108,000.00	2.750	2.763	BBG00NGL5DP4	108,038.88	628	A-2	2.616%	---
FR Valley Investment Holdings	Merrick Bank Corporation	03/20/2019	03/21/2022	108,000.00	2.650	2.663	MERICK	107,711.64	34519	NA	2.608%	---
FR Valley Investment Holdings	Citibank (South Dakota), National Association	04/02/2019	04/03/2023	82,000.00	2.750	2.772	BBG00NNGKFW7	81,694.14	7213	A-2	1.978%	---
FR Valley Investment Holdings		---	10/21/2020	3,874,000.00	2.264	2.276	---	4,129,376.05	---	A	100.000%	---

* Grouped by: Account
 * Groups Sorted by: Account
 * Weighted by: Current Face Value
 * Holdings Displayed by: Position by Account

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

ORDINANCE 2019-02

**ORDINANCE SETTING FORTH THE DATES OF REGULAR MEETINGS OF THE
FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES**

Meetings are held in the Meeting Room of the Dundee Library, 555 Barrington Avenue, East Dundee, Illinois, generally on the third Tuesday of the month, starting at 7:00 p.m. There are two exceptions this fiscal year. The July 2019 meeting will be on the fifth Tuesday, and there will not be an August 2019 meeting. The dates for the fiscal year 2019 – 2020 are:

July 30, 2019	January 21, 2020
September 17, 2019	February 18, 2020
October 15, 2019	March 17, 2020
November 19, 2019	April 21, 2020
December 17, 2019 (if needed)	May 19, 2020
	June 16, 2020

Passed by the Board of Trustees of the Fox River Valley Public Library District this 16th day of April, 2019.

Approved:

Richard V. Corbett, President
Fox River Valley Public Library District

Attest:

Nikki Kuhlman, Secretary
Fox River Valley Public Library District

**BUDGET, LEVY, and LEGAL CALENDAR
2019 – 2020 FISCAL YEAR**

<u>ACTION</u>	<u>DATES</u>
A. Presentation of Working Budget	4/16/19
B. Approve Final Working Budget #	4/16/19 (or in May)
C. Review and adopt Tentative Budget and Appropriation Ordinance and set a public hearing date (9/17/19) # 50 ILCS 330/3	7/30/19
D. Publish notice of the public hearing on the Tentative Budget and Appropriation Ordinance (at least 30 days prior to hearing 50 ILCS 330/3	7/31/19 (8/16/19 is legal deadline)
E. Conduct the public hearing on the Tentative Budget and Appropriation Ordinance * 50 ILCS 330/3	9/17/19 (9/24/19 is legal deadline)
Adopt the Budget and Appropriation Ordinance in final form # 75 ILCS 16/30-85(a)	9/24/19 legal deadline
Adopt a certified Estimate of Revenue by Source # 35 ILCS 200/18-50	9/17/19
F. Publish a certified copy of the Budget and Appropriation Ordinance 75 ILCS 16/30-85(a)	9/18/19
File with the County Clerk a certified Estimate of Revenue by Source 35 ILCS 200/18-50	9/18/19 9/24/19 legal deadline
File with the County Clerk a certified copy of the Budget and Appropriation Ordinance 35 ILCS 200/18-50	9/18/19 9/24/19 legal deadline
G. Adopt a Resolution To Determine Estimate of Funds Needed and, if required, set a date for a T.I.T.A. hearing (11/19/19) # 35 ILCS 200/18-60	10/15/19 (10/30/19 legal deadline)
H. Publish notice of the T.I.T.A. hearing if one is required 35 ILCS 200/18-80	11/5/19-11/12/19 (7-14 days before hearing)
I. Conduct the public hearing pursuant to T.I.T.A. if one is required * 35 ILCS 200/18-80	11/17/19 (12/3/19 legal deadline)
Adopt the Levy Ordinance # 75 ILCS 16/30-85(b)	11/17/19 (12/3/19 legal deadline)
J. File with the County Clerk a certified copy of the Levy Ordinance and Certification of Compliance with T.I.T.A. 75 ILCS 16/30-85(c)	11/18/19 (12/31/19 is legal deadline)

KEY: * Denotes Hearing
Denotes Board Vote

**BUDGET, LEVY, and LEGAL CALENDAR
2019 – 2020 FISCAL YEAR**

- | | |
|--|---|
| K. Adopt Resolution or Ordinance initiating a public question and specifying Primary Election #
10 ILCS 5/28-2 (10 ILCS 5/1-6 permits deadline to be extended to first work-Day following holiday, Saturday, or Sunday) | 12/29/19 deadline; Sunday
(79 days before primary; may file Monday 12/30/19) |
| L. Certification of public question initiated by Board action by County Clerk (English and Spanish)
10 ILCS 5/28-5 | 1/9/2020 deadline
(68 days before primary) |
| M. County publishes election notice (English and Spanish) not more than 30 or less than 10 days prior to March 17, 2020 Primary | 2/17/20 – 3/7/20 |
| N. Post copy of election notice at FRVPLD; County to post at their office not less than 10 days prior to March 17, 2020 Primary | 3/6/20 deadline |

August 14, 2020 would be first possible deadline for placing a question on the ballot for the November General Election (next fiscal year)

KEY: * Denotes Hearing
Denotes Board Vote

C.1 Appoint New Library Director

RECOMMENDED **MOTION**: I move to appoint _____ as the new Director of the Fox River Valley Public Library District effective June 22, 2019.

BACKGROUND INFORMATION:

Current Library Director, Roxane Bennett, is retiring effective June 21. A replacement has been selected by the Library Board and must be officially appointed under Illinois law to act as administrator of the district's daily operations (75 ILCS 16/30-55.35).

The Library Director is the only employee of the Library Board. All other employees of the Library District work for the Director.

C.2 Ordinance 2019-03 Transferring Funds to the Special Reserve Fund

RECOMMENDED **MOTION**: I move to adopt Ordinance 2019-03 Transferring Funds to the Special Reserve Fund

BACKGROUND INFORMATION:

The Special Reserve / Capital Projects fund is not levied: revenues consist of transfers from the General / Corporate fund from unexpended balances.

In the FY1819 Budget and Appropriation Ordinance, the Library budgeted a \$191,950 transfer from the General / Corporate Fund to the Special Reserve / Capital Projects fund to set aside funds for building maintenance at the Dundee Library.

This transfer is in accordance with our Capital Replacement Schedule, and represents the amount of repairs and replacements the Library may need to undertake based upon the useful lives of our current building and equipment.

ORDINANCE 2019-03

ORDINANCE TRANSFERRING FUNDS TO THE SPECIAL RESERVE FUND

Be it ordained by the Board of Library Trustees of the Fox River Valley Public Library District that, of the unexpended balances of the proceeds received from annual public library taxes (General Fund/Operating Fund), the sum of \$191,950.00 shall be transferred to the Library District's Special Reserve Fund to fund future Capital Needs as defined in the Special Reserve policy.

ADOPTED this 16th day of April, 2019 pursuant to a roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

By: _____
Richard V. Corbett, President
Board of Library Trustees
Fox River Valley Public Library District

Attest:

Nikki Kuhlman, Secretary
Board of Library Trustees
Fox River Valley Public Library District

C.3 Working Budget Fiscal Year 2019-20

Discussion only.

BACKGROUND INFORMATION:

The Working Budget is an internal “operating budget” developed by the Director and staff taking into account planned and reasonably expected income and expenditures for the upcoming year. It includes projections of usual and necessary operating expenses as well as anticipated improvements or investments in technology, equipment, and facilities.

Approval of the Working Budget by the Board establishes the realistic spending limits intended by the Board barring the occurrence of unexpected spending needs. It is not a legally required document, but provides a plan for how the library will use current revenues received for daily operations, plus anticipated spending of reserve funds. All individual items and contracts over the \$10,000 authorized spending limit of the Director are brought to the Board for approval prior to expenditure.

EXHIBIT C.3. Page 1 is a summary of all revenues and expenditures combining all funds, including a column predicting end-of-year totals based upon YTD posted expenditures.

EXHIBIT C.3. Pages 2 through 18 detail each of the Library’s funds’ revenues and expenditures for the past four years, as a comparison to what we expect to receive and spend with our Proposed FY1920 Budget.

In recent past years, a Working Budget Proposal has been presented by Deputy Director, Lauren Rosenthal, in May and the Final Working Budget approved at the June meeting. This year, Lauren will be away when the Board meets in May. Fortunately, we’re ahead of the curve in compiling the figures and were able to move the presentation and discussion up to April.

Fox River Valley Public Library District
Statement of Revenues and Expenditures FY1415 through FY1920

	FY1415	FY1516	FY1617	FY1718	FY1819			FY1920			Notes
	Actual Totals	Actual Totals	Actual Totals	Actual Totals	Working Budget	Expected End of Year Totals	Expected End of Year Savings vs Budget	Proposed Budget	FY1920 Budget vs FY1819 Expected End of Year Totals	FY1920 Budget vs FY1819 Budget	
REVENUES	\$3,271,526	\$3,432,635	\$3,647,773	\$3,418,527	\$3,597,832	\$3,607,136	0.3%	\$3,709,919	2.8%	3.1%	2.7% increase in property tax receipts due to new construction, despite PTELL of 2.1%
Total Revenues	\$3,271,526	\$3,432,635	\$3,647,773	\$3,418,527	\$3,597,832	\$3,607,136	0.3%	\$3,709,919	2.8%	3.1%	
PERSONNEL	\$1,923,705	\$2,100,240	\$2,045,157	\$1,955,711	\$2,320,000	\$1,928,564	(16.9%)	\$2,360,000	22.4%	1.7%	Assumes full staffing entire FY1920; 2.2% increase in salary budget
LIBRARY MATERIALS	\$333,104	\$344,895	\$341,769	\$345,365	\$400,000	\$364,440	(8.9%)	\$410,000	12.5%	2.5%	\$10,000 increase in Materials Budget
LIBRARY OPERATIONS	\$136,489	\$104,960	\$95,534	\$164,246	\$205,133	\$149,546	(27.1%)	\$233,782	56.3%	14.0%	Additional copiers & print expense, Corner 68 equipment & supplies
PUBLIC RELATIONS	\$31,191	\$32,505	\$33,464	\$37,072	\$40,540	\$29,854	(26.4%)	\$40,600	36.0%	0.1%	
GENERAL PROGRAMMING	\$27,853	\$29,871	\$23,895	\$19,822	\$34,650	\$32,825	(5.3%)	\$43,700	33.1%	26.1%	Additional programming supplies & performers
COMPUTER	\$181,257	\$182,169	\$141,988	\$93,041	\$147,915	\$140,488	(5.0%)	\$151,259	7.7%	2.3%	
PROFESSIONAL FEES	\$51,262	\$206,362	\$147,810	\$25,839	\$67,418	\$24,439	(63.8%)	\$89,678	267.0%	33.0%	\$55K in Professional Fees from the Special Reserve Fund for future planning
MAINTENANCE	\$275,121	\$207,741	\$208,291	\$127,434	\$182,883	\$162,146	(11.3%)	\$182,170	12.3%	(0.4%)	
UTILITIES	\$40,544	\$37,243	\$57,883	\$61,049	\$68,380	\$62,003	(9.3%)	\$68,880	11.1%	0.7%	
CAPITAL EXPENSE	\$0	\$0	\$0	\$39,916	\$130,913	\$82,841	(36.7%)	\$129,850	56.7%	(0.8%)	ATS furniture, software & computer equipment
Total Expenditures	\$3,000,526	\$3,245,987	\$3,095,791	\$2,869,494	\$3,597,832	\$2,977,145	(17.3%)	\$3,709,919	24.6%	3.1%	
Actual Increase (Decrease) in Fund Balance	\$271,000	\$186,649	\$551,982	\$549,033	\$0	\$629,991		\$0			
Budgeted Increase (Decrease) in Fund Balance	(\$302,655)	(\$437,737)	(\$307,190)	(\$48,193)	\$0	\$0		\$0			FY1920 Balanced Budget

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	<u>Yr over Yr Change</u>
00	Revenues								
00	REVENUES								
00	District Wide								
00	DEPARTMENT-WIDE								
43010	TAX LEVY	2,772,857.84	2,765,125.50	2,821,629.84	2,972,860.22	3,085,679.68	3,089,106.70	3,168,496.00	2.56%
43020	PERSONAL PROPERTY REPLACEMENT TAX	47,494.32	71,473.67	51,999.70	43,510.75	23,672.35	45,000.00	45,000.00	0.00%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00%
43500	IMPACT FEES	1,905.00	54,887.82	9,432.00	3,262.00	0.00	0.00	0.00	0.00%
44010	INTEREST & DIVIDEND INCOME	18,521.53	22,339.83	22,532.00	36,056.15	35,439.15	22,000.00	40,000.50	81.82%
44011	MARKET VALUE ADJUSTMENT	(1,562.53)	(395.35)	(1,409.39)	(10,691.04)	0.00	0.00	0.00	0.00%
45010	PER CAPITA GRANT	86,672.50	86,672.50	53,449.20	53,836.80	86,672.50	86,672.50	86,672.50	0.00%
45011	E-RATE GRANT	0.00	2,412.96	11,765.89	889.74	6,667.74	7,500.00	7,500.00	0.00%
45020	OTHER GRANTS	0.00	4,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00%
45030	SRC SPONSORSHIP	0.00	0.00	1,125.00	3,704.60	0.00	0.00	0.00	0.00%
46010	NON RESIDENT FEES	227.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
46020	FINES & RECOVERY FEES	66,583.11	66,854.88	64,615.63	48,700.16	18,274.20	65,000.00	10,000.00	(84.61)%
46030	LOST / DAMAGED / RECOVERY	4,793.25	6,042.34	5,141.18	4,299.71	3,308.32	5,000.00	5,000.00	0.00%
46050	MATERIAL RECOVERY FEES (REFERRAL)	270.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
46110	MEETING ROOM RENTAL FEE	475.00	370.00	250.00	150.00	40.00	400.00	100.00	(75.00)%
46115	PROGRAM REVENUE	0.00	0.00	0.00	220.00	12.00	0.00	0.00	0.00%
46200	PRINTING REVENUE	16,258.73	19,266.77	18,404.63	17,882.91	13,386.90	18,000.00	30,000.00	66.66%
46210	FAX REVENUE	2,102.00	2,540.29	2,479.80	2,620.00	2,056.75	2,250.00	3,000.00	33.33%
46300	TAXABLE INCOME	564.50	576.66	368.50	446.90	291.25	400.80	400.00	(0.19)%
46400	MISCELLANEOUS INCOME	150.54	540.64	33.63	1,899.56	617.22	0.00	0.00	0.00%
46450	REIMBURSEMENTS	3,856.29	452.93	10,081.65	4,582.87	6,962.99	7,500.00	10,000.00	33.33%
46500	CASH OVER	71.72	235.54	158.39	173.67	83.87	250.00	250.00	0.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	9,048.00	9,138.00	8,459.00	7,113.00	7,254.00	9,612.00	20,000.00	108.07%
	Total REVENUES	<u>3,030,290.55</u>	<u>3,112,534.98</u>	<u>3,090,516.65</u>	<u>3,191,518.00</u>	<u>3,290,418.92</u>	<u>3,358,692.00</u>	<u>3,428,419.00</u>	2.08%
	Total Revenues	<u>3,030,290.55</u>	<u>3,112,534.98</u>	<u>3,090,516.65</u>	<u>3,191,518.00</u>	<u>3,290,418.92</u>	<u>3,358,692.00</u>	<u>3,428,419.00</u>	2.08%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	<u>Yr over Yr Change</u>
Expenditures									
01	TRANSFERS BETWEEN FUNDS								
0	District Wide								
00	DEPARTMENT-WIDE								
70000	TRANSFER OUT	0.00	0.00	2,000,000.00	613,895.00	0.00	191,950.05	118,336.00	(38.35)%
	Total TRANSFERS BETWEEN FUNDS	0.00	0.00	2,000,000.00	613,895.00	0.00	191,950.05	118,336.00	(38.35)%
15	PERSONNEL SERVICES/BENEFITS								
0	District Wide								
00	DEPARTMENT-WIDE								
52100	SALARIES	1,372,100.10	1,522,754.32	0.00	0.00	0.00	0.00	0.00	0.00%
52101	SALARIES - MAINTENANCE	117,669.41	127,253.92	0.00	0.00	0.00	0.00	0.00	0.00%
52120	EMPLOYEE INSURANCES	140,611.80	139,899.45	125,710.65	115,519.06	89,824.65	170,000.00	150,000.00	(11.76)%
52122	REIMBURSED INSURANCES	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00%
52123	WORKERS COMP	13,090.50	9,983.00	7,988.50	4,923.00	6,487.50	9,154.00	6,500.00	(28.99)%
52124	UNEMPLOYMENT INSURANCE	6,946.74	4,246.48	4,084.43	5,499.15	1,673.75	8,000.00	6,000.00	(25.00)%
52130	STAFF DEVELOPMENT	11,144.53	6,708.20	4,363.92	1,941.39	836.90	3,000.00	3,000.00	0.00%
52150	DIRECTOR'S CONFERENCE	3,359.32	1,870.80	300.00	1,880.23	1,321.51	4,000.00	4,000.00	0.00%
52160	TUITION REIMBURSEMENT	481.13	0.00	0.00	0.00	1,272.00	2,000.00	2,000.00	0.00%
73295	MEETING EXPENSE	0.00	0.00	0.00	2,735.73	2,113.40	2,750.00	3,000.00	9.09%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	5,050.00	0.00%
05	ADMINISTRATION								
52100	SALARIES	0.00	0.00	296,748.27	355,883.44	262,081.18	375,714.00	304,326.00	(19.00)%
52130	STAFF DEVELOPMENT	0.00	0.00	1,759.56	1,022.65	1,559.74	3,096.00	3,250.00	4.97%
40	PUBLIC RELATIONS								
52100	SALARIES	0.00	0.00	88,303.37	8,084.16	29,372.92	58,588.00	61,481.00	4.93%
52130	STAFF DEVELOPMENT	0.00	100.00	0.00	270.00	0.00	0.00	0.00	0.00%
50	IT / NETWORK								
52100	SALARIES	0.00	0.00	90,140.13	69,483.80	17,090.20	33,615.00	54,531.00	62.22%
52130	STAFF DEVELOPMENT	0.00	380.00	1,689.13	1,660.59	0.00	0.00	0.00	0.00%
60	PURCHASING, ACQUISITIONS, TECH SERVICES								
52100	SALARIES	0.00	0.00	138,489.21	110,852.26	78,158.30	114,946.00	121,687.00	5.86%
52130	STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
 10 - GENERAL/CORPORATE
 From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	<u>Yr over Yr Change</u>
90	FACILITIES								
52100	SALARIES	0.00	0.00	120,068.49	115,808.32	93,707.74	131,526.00	104,462.00	(20.57)%
52130	STAFF DEVELOPMENT	0.00	1,065.00	600.00	0.00	0.00	0.00	0.00	0.00%
1	Dundee Library								
10	ADULT & TEEN SERVICES								
52100	SALARIES	0.00	0.00	262,017.90	284,517.53	249,728.65	391,920.00	406,443.00	3.70%
52130	STAFF DEVELOPMENT	0.00	1,359.32	0.00	2,441.72	35.00	2,500.00	6,000.00	140.00%
20	YOUTH SERVICES								
52100	SALARIES	0.00	0.00	251,906.01	253,487.50	208,349.64	306,565.00	311,292.00	1.54%
52130	STAFF DEVELOPMENT	0.00	581.20	0.00	0.00	1,764.38	5,000.00	4,700.00	(6.00)%
70	ACCOUNT SERVICES								
52100	SALARIES	0.00	0.00	182,113.29	193,601.08	152,185.84	203,110.00	267,617.00	31.75%
52130	STAFF DEVELOPMENT	0.00	0.00	0.00	2,166.07	0.00	500.00	2,000.00	300.00%
75	SHELVERS								
52100	SALARIES	0.00	0.00	29,951.94	30,959.56	25,607.06	36,155.00	39,000.00	7.86%
2	Randall Oaks								
80	RANDALL OAKS								
52100	SALARIES	0.00	0.00	166,708.57	133,253.55	110,309.52	147,861.00	169,161.00	14.40%
52130	STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00%
	Total PERSONNEL SERVICES/BENEFITS	1,665,403.53	1,816,201.69	1,772,943.37	1,695,990.79	1,333,479.88	2,010,000.00	2,060,000.00	2.49%
20	LIBRARY MATERIALS								
0	District Wide								
00	DEPARTMENT-WIDE								
60900	MATERIALS SUPPLIES	8,326.75	10,487.33	8,518.99	10,355.21	4,512.60	10,120.00	9,000.00	(11.06)%
61500	ELECTRONIC RESOURCES	88,083.82	70,909.89	69,617.12	48,636.47	46,197.11	55,286.00	60,000.00	8.52%
61510	EBOOKS	16,504.18	20,720.64	25,369.41	12,750.26	22,774.80	39,850.00	39,850.00	0.00%
61520	DOWNLOADABLE MEDIA	7,800.00	7,800.00	8,034.00	18,480.97	22,167.40	26,000.00	26,000.00	0.00%
64100	PROC FEES BOOKS	0.00	3,201.00	3,111.55	3,556.80	2,518.10	4,000.00	4,000.00	0.00%
64200	PROC FEES AV	0.00	0.00	0.00	0.00	5,296.20	6,517.95	8,000.00	22.73%
64500	ONLINE ORDERING FEE	1,480.00	1,480.00	1,480.00	1,664.50	1,664.50	1,900.00	1,900.00	0.00%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00	0.00	0.00	4,344.00	6,050.00	39.27%
05	ADMINISTRATION								
61120	BOOKS NF	767.60	107.26	180.90	183.60	187.73	200.00	100.00	(50.00)%
61200	PERIODICALS	1,156.22	1,120.22	1,405.20	1,692.20	1,784.70	1,800.00	2,000.00	11.11%
1	Dundee Library								
00	DEPARTMENT-WIDE								
61117	BOOKS LEASED	0.00	0.00	0.00	2,056.82	2,134.80	3,000.00	3,000.00	0.00%
61200	PERIODICALS	6,171.29	6,262.03	4,968.19	5,256.45	4,673.29	5,700.00	5,500.00	(3.50)%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
 10 - GENERAL/CORPORATE
 From 7/1/2019 Through 6/30/2020

		FY1415 Actual	FY1516 Actual	FY1617 Actual	FY1718 Actual	FY1819 THRU 3/31/19	Total Working Budget - FY1819	Total Working Budget - FY1920	Yr over Yr Change
61600	GAMES	5,979.22	7,692.57	5,950.68	7,384.29	9,152.95	15,000.00	15,000.00	0.00%
10	ADULT & TEEN SERVICES								
61110	BOOKS FICTION	3,941.29	5,497.24	26,325.18	24,429.11	17,892.03	27,000.00	27,000.00	0.00%
61111	BOOKS LARGE TYPE	0.00	0.00	4,655.74	3,250.00	1,270.36	3,000.00	3,000.00	0.00%
61118	BOOKS F STANDING ORDER	16,735.68	19,593.92	0.00	0.00	0.00	0.00	0.00	0.00%
61120	BOOKS NF	19,872.69	17,630.50	14,258.25	15,491.17	10,064.57	15,000.00	15,000.00	0.00%
61121	BOOKS NF LARGE PRINT	0.00	0.00	192.79	568.87	0.00	0.00	0.00	0.00%
61128	BOOKS NF STANDING ORDER	9,199.43	8,763.80	0.00	0.00	0.00	0.00	0.00	0.00%
61130	BOOKS FOREIGN LANGUAGE	1,487.44	4,486.74	3,700.25	3,967.60	2,321.28	4,000.00	4,000.00	0.00%
61330	AUDIOBOOKS	7,996.37	7,743.07	6,614.94	6,803.77	4,713.77	7,000.00	7,000.00	0.00%
61350	MUSIC	1,187.92	2,841.31	2,013.08	2,086.42	2,564.47	4,000.00	5,000.00	25.00%
61400	DVD	19,122.08	18,590.53	20,634.40	27,297.39	15,790.76	25,750.00	17,000.00	(33.98)%
61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00%
64350	PROC FEES MUSIC	390.60	952.65	636.20	646.70	288.65	288.65	0.00	(100.00)%
64400	PROC FEES DVDS	3,900.20	3,666.80	4,032.05	6,120.50	947.55	947.55	0.00	(100.00)%
15	TEEN								
61100	BOOKS	6,895.62	7,222.72	7,390.63	6,946.40	4,115.64	7,000.00	6,500.00	(7.14)%
61130	BOOKS FOREIGN LANGUAGE	0.00	0.00	0.00	1,800.38	1,711.72	3,000.00	3,000.00	0.00%
61330	AUDIOBOOKS	0.00	0.00	0.00	0.00	2,078.50	3,000.00	3,000.00	0.00%
20	YOUTH SERVICES								
61100	BOOKS	30,210.55	40,429.04	63,732.34	60,368.54	36,292.52	50,000.00	54,000.00	8.00%
61130	BOOKS FOREIGN LANGUAGE	3,676.99	5,702.55	7,642.06	6,198.32	4,940.31	8,000.00	8,000.00	0.00%
61300	AUDIOBOOKS JUV	1,499.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
61330	AUDIOBOOKS	0.00	5,909.64	1,021.44	1,317.38	1,677.12	2,000.00	1,500.00	(25.00)%
61350	MUSIC	139.10	426.21	484.43	820.48	1,015.32	1,500.00	1,000.00	(33.33)%
61400	DVD	4,618.76	4,817.21	2,786.31	7,192.97	4,749.45	8,000.00	10,000.00	25.00%
61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00	4,210.88	1,973.89	3,750.00	3,000.00	(20.00)%
64350	PROC FEES MUSIC	42.50	127.30	155.90	284.35	0.00	0.00	0.00	0.00%
64400	PROC FEES DVDS	1,418.40	1,260.30	643.20	2,286.30	507.15	507.15	0.00	(100.00)%
2	Randall Oaks								
00	DEPARTMENT-WIDE								
61200	PERIODICALS	947.42	1,023.75	1,018.58	981.58	1,247.67	1,250.00	1,100.00	(12.00)%
61600	GAMES	5,976.66	6,843.15	5,176.92	6,891.35	2,976.35	5,000.00	5,000.00	0.00%
10	ADULT & TEEN SERVICES								

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2019 Through 6/30/2020

Attachment to Exhibit C.3

		FY1415 Actual	FY1516 Actual	FY1617 Actual	FY1718 Actual	FY1819 THRU 3/31/19	Total Working Budget - FY1819	Total Working Budget - FY1920	Yr over Yr Change
61110	BOOKS FICTION	1,951.25	1,481.81	5,813.51	7,870.25	5,941.27	9,000.00	10,000.00	11.11%
61118	BOOKS F STANDING ORDER	9,069.40	7,088.97	0.00	0.00	0.00	0.00	0.00	0.00%
61120	BOOKS NF	5,970.04	5,830.05	1,968.74	2,981.96	1,908.63	3,000.00	3,000.00	0.00%
61400	DVD	12,765.40	11,913.88	10,641.14	7,080.16	3,817.48	6,250.00	4,000.00	(36.00)%
61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00%
64400	PROC FEES DVDS	2,610.10	2,314.30	2,084.90	1,558.80	280.00	280.00	0.00	(100.00)%
15	TEEN								
61100	BOOKS	1,985.43	1,979.72	2,462.05	2,479.55	2,383.15	3,000.00	4,000.00	33.33%
61330	AUDIOBOOKS	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00%
20	YOUTH SERVICES								
61100	BOOKS	18,667.96	14,910.56	14,846.59	19,326.50	10,608.74	19,000.00	19,000.00	0.00%
61130	BOOKS FOREIGN LANGUAGE	0.00	0.00	0.00	0.00	1,276.61	1,500.00	2,000.00	33.33%
61400	DVD	3,448.65	4,786.40	1,797.38	1,628.41	1,893.81	2,000.00	3,000.00	50.00%
61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00	0.00	980.20	2,000.00	1,500.00	(25.00)%
64400	PROC FEES DVDS	1,108.30	1,279.45	403.95	461.00	258.70	258.70	0.00	(100.00)%
	Total LIBRARY MATERIALS	333,104.38	344,894.51	341,768.99	345,364.66	271,551.85	400,000.00	410,000.00	2.50%
51	LIBRARY OPERATIONS								
0	District Wide								
00	DEPARTMENT-WIDE								
70800	POSTAGE	4,949.47	4,116.10	4,139.04	3,347.03	1,417.55	5,000.00	3,000.00	(40.00)%
70900	SUPPLIES	8,935.87	9,103.80	9,864.28	10,779.95	8,122.02	13,500.00	27,000.00	100.00%
73200	TELEPHONE & FAX	13,249.18	14,019.81	0.00	0.00	0.00	0.00	0.00	0.00%
73215	COPIER/PRINT EXPENSE	8,492.06	12,352.31	6,907.34	0.00	0.00	0.00	0.00	0.00%
73225	PUBLIC LIABILITY INSURANCE	13,031.50	24,176.08	23,883.11	23,939.50	21,478.00	24,000.00	24,000.00	0.00%
73230	TRANSPORTATION REIMBURSEMENT	5,772.71	6,513.56	3,677.67	4,146.52	2,598.23	4,000.00	4,000.00	0.00%
73240	BOARD EXPENSES	3,492.41	2,060.16	777.55	1,246.10	1,145.38	2,000.00	2,000.00	0.00%
73241	LEGAL NOTICES FEES	1,060.51	947.90	989.23	956.64	659.87	2,000.00	2,000.00	0.00%
73242	MEMBERSHIPS	3,418.00	3,182.00	2,400.00	2,970.00	2,580.00	3,000.00	3,075.00	2.50%
73245	BACKGROUND CHECK FEES	0.00	0.00	0.00	315.00	211.00	800.00	800.00	0.00%
73250	BANK CHARGES	2,310.39	1,775.33	1,626.09	1,360.18	615.35	2,500.00	3,772.00	50.88%
73255	INVESTMENT FEES	3,872.19	5,081.12	4,407.90	5,508.11	4,988.59	4,500.00	7,000.00	55.55%
73258	MATERIALS RECOVERY FEE	1,655.82	3,533.13	6,107.71	3,114.60	805.50	5,000.00	2,500.00	(50.00)%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
 10 - GENERAL/CORPORATE
 From 7/1/2019 Through 6/30/2020

Attachment to Exhibit C.3

		FY1415 Actual	FY1516 Actual	FY1617 Actual	FY1718 Actual	FY1819 THRU 3/31/19	Total Working Budget - FY1819	Total Working Budget - FY1920	Yr over Yr Change
73260	LOST & PAID FORWARDING	1,248.06	744.80	266.19	600.18	734.64	500.00	1,000.00	100.00%
73270	FURNITURE & EQUIPMENT	9,163.17	3,776.17	6,528.72	0.00	0.00	0.00	0.00	0.00%
73280	COST OF ITEMS SOLD	224.96	586.42	345.56	394.76	365.63	500.00	500.00	0.00%
73281	SALES TAX EXPENSE	67.29	43.00	33.00	26.00	36.00	100.00	50.00	(50.00)%
73285	REIMBURSED PURCHASES	0.00	0.00	9,816.43	4,919.77	5,002.90	7,500.00	10,000.00	33.33%
73290	HOSPITALITY	202.48	281.96	121.81	137.15	40.62	1,250.00	1,250.00	0.00%
76500	CASH UNDER	0.00	168.78	105.41	145.15	60.94	250.00	250.00	0.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00	0.00	0.00	6,230.35	6,380.00	2.40%
05	ADMINISTRATION								
73242	MEMBERSHIPS	0.00	0.00	729.00	760.00	1,763.00	2,670.00	2,670.00	0.00%
10	ADULT & TEEN SERVICES								
73242	MEMBERSHIPS	0.00	222.00	0.00	0.00	0.00	0.00	0.00	0.00%
20	YOUTH SERVICES								
73242	MEMBERSHIPS	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00%
30	PUBLIC SERVICE								
70900	SUPPLIES	3,562.69	5,226.67	4,473.00	6,868.98	1,727.75	11,350.00	10,425.00	(8.14)%
40	PUBLIC RELATIONS								
73242	MEMBERSHIPS	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00%
50	IT / NETWORK								
73242	MEMBERSHIPS	0.00	209.00	137.00	0.00	150.00	120.00	0.00	(100.00)%
60	PURCHASING, ACQUISITIONS, TECH SERVICES								
73242	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00	220.00	0.00%
73270	FURNITURE & EQUIPMENT	0.00	0.00	99.99	0.00	0.00	0.00	0.00	0.00%
70	ACCOUNT SERVICES								
73242	MEMBERSHIPS	0.00	165.00	0.00	0.00	0.00	0.00	0.00	0.00%
90	FACILITIES								
70900	SUPPLIES	0.00	0.00	0.00	8,943.34	6,119.80	10,000.00	10,000.00	0.00%
73242	MEMBERSHIPS	0.00	271.00	421.00	0.00	0.00	0.00	0.00	0.00%
1	Dundee Library								
00	DEPARTMENT-WIDE								
70900	SUPPLIES	0.00	0.00	0.00	304.14	301.50	500.00	0.00	(100.00)%
73215	COPIER/PRINT EXPENSE	0.00	0.00	0.00	6,636.66	2,380.66	5,000.00	18,000.00	260.00%
73270	FURNITURE & EQUIPMENT	0.00	0.00	4,900.00	0.00	0.00	0.00	0.00	0.00%
73520	PLANT OPERATION	0.00	0.00	0.00	12,086.92	6,575.44	26,167.65	25,000.00	(4.46)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2019 Through 6/30/2020

Attachment to Exhibit C.3

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	<u>Yr over Yr Change</u>
10	ADULT & TEEN SERVICES								
73242	MEMBERSHIPS	0.00	0.00	0.00	269.00	440.00	380.00	750.00	97.36%
20	YOUTH SERVICES								
73242	MEMBERSHIPS	0.00	0.00	0.00	0.00	210.00	500.00	500.00	0.00%
73270	FURNITURE & EQUIPMENT	0.00	390.42	599.94	0.00	0.00	0.00	0.00	0.00%
70	ACCOUNT SERVICES								
73242	MEMBERSHIPS	0.00	0.00	177.00	213.00	0.00	225.00	250.00	11.11%
73270	FURNITURE & EQUIPMENT	0.00	408.95	806.49	0.00	0.00	0.00	0.00	0.00%
2	Randall Oaks								
00	DEPARTMENT-WIDE								
73215	COPIER/PRINT EXPENSE	0.00	0.00	0.00	4,773.61	438.96	1,700.00	2,000.00	17.64%
73505	RENT EXPENSE	0.00	0.00	0.00	59,482.50	48,667.50	64,890.00	64,890.00	0.00%
80	RANDALL OAKS								
73242	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00%
73270	FURNITURE & EQUIPMENT	0.00	349.98	199.98	0.00	0.00	0.00	0.00	0.00%
	Total LIBRARY OPERATIONS	<u>84,708.76</u>	<u>99,845.45</u>	<u>94,540.44</u>	<u>164,244.79</u>	<u>119,636.83</u>	<u>206,133.00</u>	<u>233,782.00</u>	<u>13.41%</u>
52	PUBLIC RELATIONS								
0	District Wide								
00	DEPARTMENT-WIDE								
70800	POSTAGE	8,120.00	8,825.00	8,215.00	8,225.00	6,025.00	10,000.00	10,000.00	0.00%
70900	SUPPLIES	5,447.56	6,348.71	3,352.90	7,931.16	2,901.82	8,200.00	8,200.00	0.00%
73010	NEWSLETTER	13,613.06	15,703.00	20,599.00	18,940.00	14,205.00	19,140.00	19,200.00	0.31%
73020	OUTSIDE PRINTING	3,943.84	1,541.71	1,229.25	1,975.85	751.40	3,000.00	3,000.00	0.00%
73290	HOSPITALITY	<u>66.85</u>	<u>86.14</u>	<u>67.91</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>200.00</u>	<u>0.00%</u>
	Total PUBLIC RELATIONS	<u>31,191.31</u>	<u>32,504.56</u>	<u>33,464.06</u>	<u>37,072.01</u>	<u>23,883.22</u>	<u>40,540.00</u>	<u>40,600.00</u>	<u>0.15%</u>
53	GENERAL PROGRAMMING								
0	District Wide								
00	DEPARTMENT-WIDE								
70900	SUPPLIES	6,307.00	12,438.47	8,438.27	7,953.58	5,440.20	13,000.00	18,000.00	38.46%
73150	PERFORMERS	2,250.00	1,975.00	568.00	0.00	250.00	1,000.00	1,000.00	0.00%
73155	LICENSING	0.00	0.00	0.00	0.00	1,624.23	1,700.00	1,700.00	0.00%
40	PUBLIC RELATIONS								
73150	PERFORMERS	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00%
1	Dundee Library								
10	ADULT & TEEN SERVICES								
70900	SUPPLIES	1,165.67	573.04	629.48	572.49	1,464.05	1,200.00	2,500.00	108.33%
73150	PERFORMERS	225.00	375.00	1,025.00	790.88	1,335.00	2,500.00	2,500.00	0.00%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
 10 - GENERAL/CORPORATE
 From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	<u>Yr over Yr Change</u>
15	TEEN								
70900	SUPPLIES	1,199.51	1,231.86	925.35	1,316.54	753.45	1,000.00	1,500.00	50.00%
73150	PERFORMERS	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00%
20	YOUTH SERVICES								
70900	SUPPLIES	13,519.13	10,979.31	9,910.98	6,879.05	7,090.84	10,000.00	13,000.00	30.00%
73150	PERFORMERS	0.00	82.00	0.00	1,099.00	580.00	1,500.00	2,500.00	66.66%
2	Randall Oaks								
00	DEPARTMENT-WIDE								
70900	SUPPLIES	2,986.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
73150	PERFORMERS	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
80	RANDALL OAKS								
70900	SUPPLIES	0.00	1,716.60	2,178.30	1,210.27	1,117.36	1,500.00	1,000.00	(33.33)%
73150	PERFORMERS	0.00	100.00	220.00	0.00	205.00	250.00	0.00	(100.00)%
	Total GENERAL PROGRAMMING	27,852.55	29,871.28	23,895.38	19,821.81	19,860.13	33,650.00	43,700.00	29.87%
54	COMPUTER								
0	District Wide								
00	DEPARTMENT-WIDE								
70900	SUPPLIES	0.00	0.00	0.00	1,368.91	558.35	7,075.00	7,160.00	1.20%
73300	COMPUTER EQUIPMENT	4,027.30	5,906.43	3,177.32	0.00	0.00	0.00	0.00	0.00%
73301	COMPUTER MAINTENANCE	17,770.93	8,480.92	9,031.86	0.00	0.00	0.00	0.00	0.00%
73310	CATALOGING - COMPUTER SERVICE	10,243.88	7,360.45	6,132.00	0.00	0.00	0.00	0.00	0.00%
73320	CCS SHARED COST	61,279.31	69,558.07	63,765.00	65,029.44	48,772.08	65,030.00	54,099.00	(16.80)%
73330	CONSULTING - COMPUTER SERVICES	11,150.80	24,915.38	13,552.40	4,796.40	1,856.50	5,330.00	15,000.00	181.42%
73340	SOFTWARE	13,938.18	14,299.57	15,696.83	400.00	10,034.00	10,034.00	18,500.00	84.37%
73350	INTERNET LINES	5,214.86	6,248.10	13,173.90	9,213.02	8,460.03	11,100.00	13,500.00	21.62%
75020	OTHER GRANTS	0.00	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00	0.00	0.00	4,966.00	0.00	(100.00)%
1	Dundee Library								
00	DEPARTMENT-WIDE								
73350	INTERNET LINES	0.00	0.00	0.00	1,733.04	1,354.65	2,690.00	3,000.00	11.52%
2	Randall Oaks								
00	DEPARTMENT-WIDE								
73350	INTERNET LINES	0.00	0.00	0.00	1,734.98	1,354.65	2,690.00	3,000.00	11.52%
	Total COMPUTER	123,625.26	140,768.92	124,529.31	84,275.79	72,390.26	108,915.00	114,259.00	4.91%
55	PROFESSIONAL FEES								
0	District Wide								
00	DEPARTMENT-WIDE								

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2019 Through 6/30/2020

Attachment to Exhibit C.3

		FY1415 Actual	FY1516 Actual	FY1617 Actual	FY1718 Actual	FY1819 THRU 3/31/19	Total Working Budget - FY1819	Total Working Budget - FY1920	Yr over Yr Change
73246	PAYROLL SERVICE	0.00	0.00	0.00	8,188.86	6,944.71	10,000.00	10,000.00	0.00%
73410	LEGAL FEES	8,697.00	13,845.00	2,310.00	6,930.00	4,036.10	15,000.00	15,000.00	0.00%
73420	AUDIT EXPENSE	5,600.00	6,705.00	6,900.00	9,970.00	8,570.00	9,700.00	9,875.00	1.80%
73430	OTHER PROFESSIONAL FEES	11,475.37	19,719.14	7,917.08	0.00	0.00	2,000.00	0.00	(100.00)%
	Total PROFESSIONAL FEES	25,772.37	40,269.14	17,127.08	25,088.86	19,550.81	36,700.00	34,875.00	(4.97)%
61	MAINTENANCE								
0	District Wide								
00	DEPARTMENT-WIDE								
70900	SUPPLIES	8,961.91	7,800.63	8,136.11	0.00	0.00	0.00	0.00	0.00%
73301	COMPUTER MAINTENANCE	0.00	0.00	0.00	5,536.71	4,737.22	10,724.78	10,400.00	(3.02)%
73310	CATALOGING - COMPUTER SERVICE	0.00	0.00	0.00	6,759.33	5,250.87	7,200.00	6,790.00	(5.69)%
73530	EQUIPMENT MAINTENANCE	0.00	0.00	38,794.77	1,016.33	283.88	1,300.00	1,300.00	0.00%
73640	FUEL	0.00	0.00	543.63	602.99	448.53	1,000.00	1,000.00	0.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00	0.00	0.00	5.65	1,000.00	17,599.11%
1	Dundee Library								
00	DEPARTMENT-WIDE								
73301	COMPUTER MAINTENANCE	0.00	0.00	0.00	23,080.40	24,234.42	24,234.42	28,500.00	17.60%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	3,500.00	7,813.65	13,159.39	30,000.00	30,000.00	0.00%
73520	PLANT OPERATION	27,468.48	23,042.29	17,908.12	0.00	0.00	0.00	0.00	0.00%
73530	EQUIPMENT MAINTENANCE	39,349.76	30,730.40	410.97	1,039.70	498.75	2,030.00	2,000.00	(1.47)%
73540	CONTRACTS: BUILDING MAINTENANCE	53,664.86	29,085.88	30,762.79	40,020.14	39,517.41	44,565.00	58,830.00	32.00%
2	Randall Oaks								
00	DEPARTMENT-WIDE								
73301	COMPUTER MAINTENANCE	0.00	0.00	0.00	18,117.27	19,023.15	19,023.15	17,550.00	(7.74)%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00	725.00	0.00	500.00	500.00	0.00%
73510	RENT EXPENSE-PREPAID	90,000.00	90,000.00	90,000.00	7,500.00	0.00	0.00	0.00	0.00%
73530	EQUIPMENT MAINTENANCE	58.19	0.00	0.00	0.00	0.00	300.00	300.00	0.00%
80	RANDALL OAKS								
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	394.12	0.00	0.00	0.00	0.00	0.00	0.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	<u>Yr over Yr Change</u>
	Total MAINTENANCE	<u>219,503.20</u>	<u>181,053.32</u>	<u>190,056.39</u>	<u>112,211.52</u>	<u>107,153.62</u>	<u>140,883.00</u>	<u>158,170.00</u>	12.27%
65	UTILITIES								
0	District Wide								
00	DEPARTMENT-WIDE								
73200	TELEPHONE & FAX	0.00	0.00	15,436.40	1,554.17	1,183.43	3,580.00	3,580.00	0.00%
1	Dundee Library								
00	DEPARTMENT-WIDE								
73200	TELEPHONE & FAX	0.00	0.00	0.00	12,393.35	10,182.59	12,600.00	13,100.00	3.96%
73610	ELECTRICITY	34,548.86	31,723.87	35,533.14	37,964.93	31,655.82	40,000.00	40,000.00	0.00%
73620	WATER AND SEWER	2,649.28	2,971.52	3,622.25	3,900.80	2,445.90	5,000.00	5,000.00	0.00%
73630	GAS	3,345.58	2,548.06	3,291.23	3,170.08	2,565.91	5,000.00	5,000.00	0.00%
2	Randall Oaks								
00	DEPARTMENT-WIDE								
73200	TELEPHONE & FAX	0.00	0.00	0.00	2,065.71	1,568.13	2,200.00	2,200.00	0.00%
	Total UTILITIES	<u>40,543.72</u>	<u>37,243.45</u>	<u>57,883.02</u>	<u>61,049.04</u>	<u>49,601.78</u>	<u>68,380.00</u>	<u>68,880.00</u>	0.73%
70	CAPITAL EXPENSE								
0	District Wide								
00	DEPARTMENT-WIDE								
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00	10,007.10	1,260.86	11,200.00	11,200.00	0.00%
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00	5,496.72	1,930.64	15,450.00	27,050.00	75.08%
73340	SOFTWARE	0.00	0.00	0.00	16,099.74	8,883.21	20,538.00	0.00	(100.00)%
50	IT / NETWORK								
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00	97.28	0.00	0.00	0.00	0.00%
60	PURCHASING, ACQUISITIONS, TECH SERVICES								
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00	190.18	0.00	225.00	0.00	(100.00)%
1	Dundee Library								
10	ADULT & TEEN SERVICES								
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00	3,094.84	0.00	0.00	6,600.00	0.00%
20	YOUTH SERVICES								
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00	4,930.00	6,745.85	28,000.00	0.00	(100.00)%
2	Randall Oaks								
80	RANDALL OAKS								
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	500.00	0.00	(100.00)%

Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 7/1/2019 Through 6/30/2020

	<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	<u>Yr over Yr Change</u>
Total CAPITAL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>39,915.86</u>	<u>18,820.56</u>	<u>75,913.00</u>	<u>44,850.00</u>	(40.92)%
Total Expenditures	<u>2,551,705.08</u>	<u>2,722,652.32</u>	<u>4,656,208.04</u>	<u>3,198,930.13</u>	<u>2,035,928.94</u>	<u>3,313,064.05</u>	<u>3,327,452.00</u>	0.43%
Net Increase(Decrease) in Fund Balance	<u>478,585.47</u>	<u>389,882.66</u>	<u>(1,565,691.39)</u>	<u>(7,412.13)</u>	<u>1,254,489.98</u>	<u>45,627.95</u>	<u>100,967.00</u>	121.28%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
20 - FICA
From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	Yr over Yr Change
Revenues									
00	REVENUES								
0	District Wide								
00	DEPARTMENT-WIDE								
43010	TAX LEVY	95,028.85	104,545.20	149,879.20	99,784.15	99,890.59	100,000.00	110,000.00	10.00%
44010	INTEREST & DIVIDEND INCOME	25.12	17.79	14.97	68.29	428.47	20.00	500.00	2,400.00%
	Total REVENUES	<u>95,053.97</u>	<u>104,562.99</u>	<u>149,894.17</u>	<u>99,852.44</u>	<u>100,319.06</u>	<u>100,020.00</u>	<u>110,500.00</u>	10.48%
	Total Revenues	<u>95,053.97</u>	<u>104,562.99</u>	<u>149,894.17</u>	<u>99,852.44</u>	<u>100,319.06</u>	<u>100,020.00</u>	<u>110,500.00</u>	10.48%
Expenditures									
15	PERSONNEL SERVICES/BENEFITS								
0	District Wide								
00	DEPARTMENT-WIDE								
52212	DIST. F.I.C.A./MEDICARE EXPENSE	108,932.11	121,091.30	119,740.97	116,103.14	96,800.34	140,000.00	140,000.00	0.00%
	Total PERSONNEL SERVICES/BENEFITS	<u>108,932.11</u>	<u>121,091.30</u>	<u>119,740.97</u>	<u>116,103.14</u>	<u>96,800.34</u>	<u>140,000.00</u>	<u>140,000.00</u>	0.00%
	Total Expenditures	<u>108,932.11</u>	<u>121,091.30</u>	<u>119,740.97</u>	<u>116,103.14</u>	<u>96,800.34</u>	<u>140,000.00</u>	<u>140,000.00</u>	0.00%
	Net Increase(Decrease) in Fund Balance	<u>(13,878.14)</u>	<u>(16,528.31)</u>	<u>30,153.20</u>	<u>(16,250.70)</u>	<u>3,518.72</u>	<u>(39,980.00)</u>	<u>(29,500.00)</u>	(26.21)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
30 - IMRF
From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	Yr over Yr Change
Revenues									
00	REVENUES								
0	District Wide								
00	DEPARTMENT-WIDE								
43010	TAX LEVY	139,450.21	209,093.46	179,864.50	119,733.30	119,875.28	120,000.00	120,000.00	0.00%
44010	INTEREST & DIVIDEND INCOME	22.98	27.36	21.75	96.02	606.52	20.00	500.00	2,400.00%
	Total REVENUES	<u>139,473.19</u>	<u>209,120.82</u>	<u>179,886.25</u>	<u>119,829.32</u>	<u>120,481.80</u>	<u>120,020.00</u>	<u>120,500.00</u>	0.40%
	Total Revenues	<u>139,473.19</u>	<u>209,120.82</u>	<u>179,886.25</u>	<u>119,829.32</u>	<u>120,481.80</u>	<u>120,020.00</u>	<u>120,500.00</u>	0.40%
Expenditures									
15	PERSONNEL SERVICES/BENEFITS								
0	District Wide								
00	DEPARTMENT-WIDE								
52121	DIST. I.M.R.F. EXPENDITURES	149,368.87	162,947.23	152,472.23	143,616.64	112,570.37	170,000.00	160,000.00	(5.88)%
	Total PERSONNEL SERVICES/BENEFITS	<u>149,368.87</u>	<u>162,947.23</u>	<u>152,472.23</u>	<u>143,616.64</u>	<u>112,570.37</u>	<u>170,000.00</u>	<u>160,000.00</u>	(5.88)%
	Total Expenditures	<u>149,368.87</u>	<u>162,947.23</u>	<u>152,472.23</u>	<u>143,616.64</u>	<u>112,570.37</u>	<u>170,000.00</u>	<u>160,000.00</u>	(5.88)%
	Net Increase(Decrease) in Fund Balance	<u>(9,895.68)</u>	<u>46,173.59</u>	<u>27,414.02</u>	<u>(23,787.32)</u>	<u>7,911.43</u>	<u>(49,980.00)</u>	<u>(39,500.00)</u>	(20.96)%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 7/1/2019 Through 6/30/2020

		FY1415 Actual	FY1516 Actual	FY1617 Actual	FY1718 Actual	FY1819 THRU 3/31/19	Total Working Budget - FY1819	Total Working Budget - FY1920	Yr over Yr Change
	Revenues								
00	REVENUES								
0	District Wide								
00	DEPARTMENT-WIDE								
44010	INTEREST & DIVIDEND INCOME	1,783.40	2,069.15	8,326.93	25,725.26	34,387.41	15,000.00	40,000.00	166.66%
44011	MARKET VALUE ADJUSTMENT	(143.48)	(36.30)	(6,813.51)	(23,435.81)	0.00	0.00	0.00	0.00%
46450	REIMBURSEMENTS	2,823.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total REVENUES	4,463.71	2,032.85	1,513.42	2,289.45	34,387.41	15,000.00	40,000.00	166.67%
01	TRANSFERS BETWEEN FUNDS								
0	District Wide								
00	DEPARTMENT-WIDE								
40000	TRANSFER IN	0.00	0.00	2,000,953.70	614,199.14	0.00	191,950.05	118,336.00	(38.35)%
	Total TRANSFERS BETWEEN FUNDS	0.00	0.00	2,000,953.70	614,199.14	0.00	191,950.05	118,336.00	(38.35)%
	Total Revenues	4,463.71	2,032.85	2,002,467.12	616,488.59	34,387.41	206,950.05	158,336.00	(23.49)%
	Expenditures								
51	LIBRARY OPERATIONS								
0	District Wide								
00	DEPARTMENT-WIDE								
73270	FURNITURE & EQUIPMENT	0.00	4,119.65	0.00	0.00	0.00	0.00	0.00	0.00%
77020	NEW FURNITURE AND EQUIPMENT	40,662.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total LIBRARY OPERATIONS	40,662.72	4,119.65	0.00	0.00	0.00	0.00	0.00	0.00%
54	COMPUTER								
0	District Wide								
00	DEPARTMENT-WIDE								
73300	COMPUTER EQUIPMENT	57,510.66	41,399.93	17,458.66	8,765.52	0.00	39,000.00	27,000.00	(30.76)%
73340	SOFTWARE	121.50	0.00	0.00	0.00	0.00	0.00	10,000.00	0.00%
	Total COMPUTER	57,632.16	41,399.93	17,458.66	8,765.52	0.00	39,000.00	37,000.00	(5.13)%
55	PROFESSIONAL FEES								
0	District Wide								
00	DEPARTMENT-WIDE								
73430	OTHER PROFESSIONAL FEES	23,490.00	165,098.20	129,683.35	750.00	0.00	30,718.00	54,803.00	78.40%
	Total PROFESSIONAL FEES	23,490.00	165,098.20	129,683.35	750.00	0.00	30,718.00	54,803.00	78.41%
61	MAINTENANCE								

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	Yr over Yr Change
0	District Wide								
00	DEPARTMENT-WIDE								
73500	BUILDING REPAIRS AND MAINTENANCE	55,617.95	9,362.92	18,234.13	0.00	0.00	0.00	0.00	0.00%
73520	PLANT OPERATION	0.00	17,325.00	0.00	15,622.04	5,560.50	17,000.00	0.00	(100.00)%
1	Dundee Library								
00	DEPARTMENT-WIDE								
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	1,003.00	25,000.00	24,000.00	(4.00)%
	Total MAINTENANCE	<u>55,617.95</u>	<u>26,687.92</u>	<u>18,234.13</u>	<u>15,622.04</u>	<u>6,563.50</u>	<u>42,000.00</u>	<u>24,000.00</u>	<u>(42.86)%</u>
70	CAPITAL EXPENSE								
0	District Wide								
00	DEPARTMENT-WIDE								
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00	0.00	23,452.10	55,000.00	85,000.00	54.54%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,452.10</u>	<u>55,000.00</u>	<u>85,000.00</u>	<u>54.55%</u>
	Total Expenditures	<u>177,402.83</u>	<u>237,305.70</u>	<u>165,376.14</u>	<u>25,137.56</u>	<u>30,015.60</u>	<u>166,718.00</u>	<u>200,803.00</u>	<u>20.44%</u>
	Net Increase(Decrease) in Fund Balance	<u>(172,939.12)</u>	<u>(235,272.85)</u>	<u>1,837,090.98</u>	<u>591,351.03</u>	<u>4,371.81</u>	<u>40,232.05</u>	<u>(42,467.00)</u>	<u>(205.55)%</u>

Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report

80 - WORKING CASH

From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	Yr over Yr Change
00	Revenues								
00	REVENUES								
00	District Wide								
00	DEPARTMENT-WIDE								
44010	INTEREST & DIVIDEND INCOME	1,200.48	1,447.05	1,811.79	1,979.58	2,105.75	1,400.00	1,500.00	7.14%
44011	MARKET VALUE ADJUSTMENT	(102.90)	(26.03)	(639.48)	(1,372.71)	0.00	0.00	0.00	0.00%
	Total REVENUES	<u>1,097.58</u>	<u>1,421.02</u>	<u>1,172.31</u>	<u>606.87</u>	<u>2,105.75</u>	<u>1,400.00</u>	<u>1,500.00</u>	7.14%
	Total Revenues	<u>1,097.58</u>	<u>1,421.02</u>	<u>1,172.31</u>	<u>606.87</u>	<u>2,105.75</u>	<u>1,400.00</u>	<u>1,500.00</u>	7.14%
	Net Increase(Decrease) in Fund Balance	<u><u>1,097.58</u></u>	<u><u>1,421.02</u></u>	<u><u>1,172.31</u></u>	<u><u>606.87</u></u>	<u><u>2,105.75</u></u>	<u><u>1,400.00</u></u>	<u><u>1,500.00</u></u>	7.14%

Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY1920 - Unposted Transactions Included In Report
 90 - DONATION / GIFT
 From 7/1/2019 Through 6/30/2020

		<u>FY1415 Actual</u>	<u>FY1516 Actual</u>	<u>FY1617 Actual</u>	<u>FY1718 Actual</u>	<u>FY1819 THRU 3/31/19</u>	<u>Total Working Budget - FY1819</u>	<u>Total Working Budget - FY1920</u>	Yr over Yr Change
	Revenues								
00	REVENUES								
0	District Wide								
00	DEPARTMENT-WIDE								
44010	INTEREST & DIVIDEND INCOME	0.00	0.00	850.06	3,509.41	3,384.26	2,200.00	4,000.00	81.81%
44011	MARKET VALUE ADJUSTMENT	0.00	0.00	0.00	(2,162.86)	0.00	0.00	0.00	0.00%
49010	MONETARY GIFT	1,102.00	978.50	221,953.61	3,484.44	6,039.13	500.00	5,000.00	900.00%
49020	MONETARY GIFTS -FRIENDS	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	Total REVENUES	<u>1,147.00</u>	<u>978.50</u>	<u>222,803.67</u>	<u>4,830.99</u>	<u>9,423.39</u>	<u>2,700.00</u>	<u>9,000.00</u>	233.33%
	Total Revenues	<u>1,147.00</u>	<u>978.50</u>	<u>222,803.67</u>	<u>4,830.99</u>	<u>9,423.39</u>	<u>2,700.00</u>	<u>9,000.00</u>	233.33%
	Expenditures								
51	LIBRARY OPERATIONS								
0	District Wide								
00	DEPARTMENT-WIDE								
73250	BANK CHARGES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Total LIBRARY OPERATIONS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Net Increase(Decrease) in Fund Balance	<u>1,147.00</u>	<u>978.50</u>	<u>222,803.67</u>	<u>4,829.59</u>	<u>9,423.39</u>	<u>2,700.00</u>	<u>9,000.00</u>	233.33%

C.4 Resolution 2019-04 Honoring Alfredo Lechuga

RECOMMENDED **MOTION**: I move to Adopt Resolution 2019-04 recognizing Library Board Trustee and past Vice President and Secretary Fred Lechuga for his years of service on the Board of Trustees of the Fox River Valley Public Library District.

BACKGROUND INFORMATION:

Board tradition is to honor outgoing Trustees with a resolution detailing their accomplishments, to read that resolution aloud at a meeting, and thereby have said resolution recorded in the Library's Minutes. This is followed by a presentation of a printed copy of the resolution to the outgoing Trustee.

RESOLUTION 2019-04
HONORING
ALFREDO LECHUGA

Whereas, Alfredo Lechuga ably served as Trustee of the Fox River Valley Public Library District from October 2010 through April 2019; and

Whereas, Alfredo Lechuga served as Vice President of the Library District from March 2013 until May 2017; and

Whereas, Alfredo Lechuga served as Secretary of the Library District from May 2011 until October 2011; and

Whereas, Alfredo Lechuga served as liaison in various roles including Personnel & Ethics and Facilities; and

Whereas, Alfredo Lechuga was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in potential land acquisition for a permanent west side facility, leasing space for a temporary west side facility, renovation planning for the east side facility, re-naming the Library District; and

Whereas, Alfredo Lechuga was a champion of data collection for use in decision making; and

Whereas, Alfredo Lechuga, an advocate for electronic resources, supported expansion of the Library's e-book and e-resource collections; and

Whereas, Alfredo Lechuga participated in establishing the Library's core values and priorities, and updating its strategic plan; and

Whereas, Alfredo Lechuga participated in selection of a new Library logo;

Therefore be it resolved that in recognition of his service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present to Fred this Resolution; and

Be it further resolved that on this, the 16th day of April, Two Thousand and Nineteen, this Resolution be presented to him and that its contents be spread upon the Minutes of this organization.

Richard V. Corbett, President
Library Board of Trustees

Nikki Kuhlman, Secretary
Library Board of Trustees

C.5 Resolution 2019-05 Honoring Phyllis Creighton

RECOMMENDED **MOTION:** I move to Adopt Resolution 2019-05 recognizing Library Board Vice President and past Secretary Phyllis Creighton for her years of service on the Board of Trustees of the Fox River Valley Public Library District.

BACKGROUND INFORMATION:

Board tradition is to honor outgoing Trustees with a resolution detailing their accomplishments, to read that resolution aloud at a meeting, and thereby have said resolution recorded in the Library's Minutes. This is followed by a presentation of a printed copy of the resolution to the outgoing Trustee.

RESOLUTION 2019-05
HONORING
PHYLLIS CREIGHTON

Whereas, Phyllis Creighton ably served as Trustee of the Fox River Valley Public Library District from March 2014 through April 2019; and

Whereas, Phyllis Creighton served as Secretary of the Library District from May 2017 until September 2018; and

Whereas, Phyllis Creighton served as Vice President of the Library District from September 2018 until April 2019; and

Whereas, Phyllis Creighton served as liaison in various roles including Reaching Across Illinois Libraries (RAILS) representative, Open Meetings Act (OMA) Designee, and Facilities liaison; and

Whereas, Phyllis Creighton was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in potential land acquisition for a permanent west side facility, extension of leased space for a temporary west side facility, renovation planning for the east side facility; and

Whereas, Phyllis Creighton was a champion of Trustee interaction with the community; and

Whereas, Phyllis Creighton participated in establishing the Library's core values and priorities, and updating its strategic plan; and

Whereas, Phyllis Creighton participated in selection of a new Library logo;

Therefore be it resolved that in recognition of her service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present to Phyllis this Resolution; and

Be it further resolved that on this, the 16th day of April Two Thousand and Nineteen, this Resolution be presented to her and that its contents be spread upon the Minutes of this organization.

Richard V. Corbett, President
Library Board of Trustees

Nikki Kuhlman, Secretary
Library Board of Trustees