

**Fox River Valley Public Library District
Board of Trustees Meeting**

**May 21, 2019
7:00 p.m.**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Oath of Office

Nomination and Election of President Pro Tem

Nomination and Election of Secretary Pro Tem

Call to Order

Pledge of Allegiance

Roll Call

Election of New Board Officers

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

President's Report—President

- **Donation acknowledgement**
- **Correspondence**

Director's Report—Director Roxane E. Bennett

- **Summer Reading and Summer Lunches – Keri Carroll, Randall Oaks Manager and Monica Boyer, Youth Services Manager**
- **Comprise Presentation - Jason Katsion, Account Services and IT Network Manager**
- **Department Head Reports**
- **Dashboard**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the April 16, 2019 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for April 2019 totaling \$223,070.01**
- A.1.c Monthly Financial Report for April 2019**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**

- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for April 2019
- A.1.j Ehlers Account Statement for April 2019

B. Unfinished Business – None

C. New Business

- Exhibit C.1 Resolution 2019-06 to Declare a Vacancy on Library Board of Trustees
- Exhibit C.2 Self-Service Hardware/Software Purchase – Comprise Technologies Contract
- Exhibit C.3 Internet Services Contracts – Illinois Century Network (ICN) and AT&T
- Exhibit C.4 Lighting Improvements – Windy City Lighting Contract

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session **5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.**

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment

Fox River Valley Public Library District
Director's Report
Board Meeting – May 21, 2019

Highlights:

As Lauren and I plan together to execute a smooth transition in leadership, the following Management Team/Org Chart changes are in motion:

- Adult & Teen Services Manager, Heather Zabski, is promoted to Assistant Director effective July 1, overseeing Collection Development and Human Resources functions and supervising the four Public Services Departments: Adult & Teen Services, Youth Services, Account Services, Randall Oaks Branch.
- Lauren will retain responsibility for fiscal operations and support departments: Facilities, IT, and Purchasing, Acquisitions & Technical Services.
- Account Services and IT will be split into two separate departments, each with a full-time manager.
- Account Services/IT Manager, Jason Katsion, will take over as Adult & Teen Services Manager on July 1
- Randall Oaks Branch Manager, Keri Carroll, will move to the Dundee Library as Account Services Manager on July 1
- Youth Services Librarian, Brittany Berger, will move to RO on June 17, assuming the position of RO Manager
- An IT Manager has been hired externally and is scheduled to begin work on May 20 in order to have training overlap with Jason Katsion prior to July 1.

Interviews to fill the Youth Services Librarian spot left by Brittany Berger's promotion are underway as are interviews for a number of front line positions due to regular turnover. Lauren and I continue to be grateful for strong Board support for staff development as it allows Library Administration to plan for succession and to mentor and train a passionate, talented staff pool to fill critical vacancies when they occur. Whenever we can promote from within or allow existing staffers to expand their knowledge and skill sets with a lateral move, it's a win-win!

Between April 23 & May 14, I fielded approximately 20 inquiries regarding the upcoming Trustee Vacancy (via phone, email, and in person), providing information packets to 13 individuals. The deadline to submit application packets is Monday, May 20.

With over 60 employees on staff, reviewing Performance Evaluations across the board and apportioning the raise pool fairly based on performance is a project that takes a significant chunk of the Director's time in May. I'm about halfway through the review and will meet with each manager/supervisor once completed.

June is PRIDE month. This year, we're demonstrating FRVPLD's core value of "diversity" and support for our local LGBTQ community by partnering with a West Dundee-based non-profit, Pride on the Fox, to offer two "RAINBOW" programs on PRIDE day, Saturday, June 15.

Director's Calendar: April 10 – May 14, 2019

- Meeting: RAILS Update and Director's Meet-Up – April 11
- Meeting: Community Share meeting at D300 HQ in Algonquin – April 15
- Meeting: Executive Team with Rosenthal – April 15, 22, 29, May 6, 10
- Meeting: Management Team – April 16, 30, May 7, 14
- Meeting: Library Board – April 16
- Meeting: Census 2020 with Bedolla, Rosenthal, Boyer – April 17
- Community: Rotary in West Dundee – April 23
- Meeting: Infrastructure Town Hall in Algonquin – April 23
- Meeting: IMRF Rate Meeting in Rockford – April 24

Fox River Valley Public Library District
Director's Report
Board Meeting – May 21, 2019

Meeting: with Corbett – April 26

Interviews: April 29, May 2, 7

Meeting: Pre-Agenda with Corbett, Kuhlman, Rosenthal, Werle – May 6

Community: Dundee Township Rotary Scholarship Event at Randall Oaks Golf Club – May 7

Meeting: Director's Meet-Up at Schaumburg Public Library – May 9

Internal meetings with individual staff members not included.

Respectfully submitted,

Roxane E. Bennett

Fox River Valley Public Library District April 2019 Department Reports

Lauren Rosenthal, Deputy Director

With the new board members, I'd like to encourage everyone to send in a favorite photograph for our READ poster wall. We'd like to have 8 posters together, letting the public know who their elected representatives are, as well as the Library Director. Feel free to take a new pic or send an old favorite of just yourself or with friends & family. Ideally you'll be using library materials (reading, watching a DVD, listening to a music CD, using a downloadable). Please email the pics to kfinneran@frvpld.info and she'll work her magic to create a fun poster.

Our first OpenGov Open Town Hall survey is complete, thanks to the great work of Kirstin Finneran and Jason Katsion. We're asking the community to respond to the idea of us being a fine-free library. We'll use the responses to guide our recommendation that the board will consider during your June meeting.

April is Performance Evaluation month: I've completed evaluations for all staff who report directly to me. Once all are complete, Roxane reviews them all for standardization and plans for FY1920 raises. Final evaluations are delivered to staff in June with raises beginning in the new fiscal year.

Every year the Carpentersville Rotary club prepares Easter food baskets for local families. Griselda Hernandez from the Carpentersville police department and Alex Rodriguez from D300 identify 50 families who can use the extra help. This year I chaired the project so rather than distribute the baskets from the Village Hall we gave them out at the Dundee Library. On April 20, 122 family members and volunteers visited to collect their baskets and also took part in the Easter Egg hunt (which was its own rousing success). Rotary was so happy with the ease of basket assembly and distribution that we'll be using DL again next year to hand them out.

Monica and I attended the Summer Food Service Program summit, where we discussed techniques for advertising and running our summer lunch program. Monica is excited to participate with FRVPLD and combined with the great YS programs that will be offered on Mondays, Wednesdays, and Fridays we expect another rewarding year. Monica and I are now certified "site supervisors," plus we'll have four additional staff trained as supervisors. There must be one certified supervisor at every lunch distribution. All other tasks will be handled by our army of dedicated volunteers. Lunches will run June 3 through August 12 and if you're interested in volunteering we'd love to see you.

Youth Services: Monica Boyer

April was a busy, successful month for Youth Services. The department has created new community partnerships such as the Boys & Girls Club of Dundee Township. Librarian Julie Jesernik hosted our first Battle of the Books competition in collaboration with Mike Berger (of the Boys & Girls Club). The children enjoyed the chosen titles and look forward to the May battle. This collaboration fosters a love of reading and opens the doors to new library users. Our final Lakewood Family Night hosted at the Dundee Library promoted library services. Attendees had the opportunity to see the technology of Corner 68 and learn about programs for all ages.

On the programming front, Bilingual Library Assistant, Lina de Legarreta hosted Bringing Up Baby. This program taught attendees about the five practices of early literacy (Talk, read, write, sing and play). Then, attendees applied the concepts of play and sing through a baby wearing dance lesson. Along with Welcome Little one, we



Return to Agenda

hope to further spread our early childhood efforts to 0-1 year old and their caregivers.

Bilingual Library Assistant, Sofia Carapia offered the program “Tie Dye Easter Eggs.” The program brought in 90 participants. Eggs designs included emoji icons, tie dye and splatter design and an open-ended option. Program such as this, offer children an avenue to explore art and the DIY culture. On April 20th, Librarian Brittany Burger led the intergenerational program “Egg Hunt.” This two-hour event was a hit that brought in 275 people and offered picture opportunities with the Easter Bunny!

Finally, our open play area saw some change. The instillation of a new Velcro wall is now available for library users to enjoy. Children can build, engineer, and play with a variety of Velcro shapes, tunnels and tubes. The space will seasonally change by featuring different toys that increase creative, open ended play.



Children enjoying our new play installation

Randall Oaks Manager: Keri Carroll

Several big changes were announced during the month of April! In the wake of Lauren Rosenthal’s promotion to Library Director, I was offered the position of Account Services manager while Jason Katsion shifts to the Adult and Teen Services Manager and Heather Zabski steps into the role of Assistant Director. However, I’ll still be manning the Randall Oaks ship for the next couple months, including training the new RO manager: librarian Brittany Berger!

Brittany is a Randall Oaks alum who shifted to the Youth Services department back in September. However, she continued to offer storytimes and youth programs at the Randall Oaks location and remained a familiar face. Nearly all our staff have worked with her in the past and I was thrilled to hear that she would be my successor. Brittany has been with the library for several years at this point and I have no doubt that she’ll continue the tradition of great service at the western branch and will be an integral part of the management team.

The Summer Reading Committee is wrapping up the finer details of the program, opening early registration on May 1st. The logs and the t-shirts – beautifully designed by Kirstin Finneran – have arrived and look marvelous and staff are very excited to start wearing them. Librarian Danielle Pacini, Library Assistant Cari Poweziak, YS Manager Monica Boyer and I will be heading to the Scholastic Book Sale in mid-May to make the last big purchase for the program: finisher prize books. I’ve never purchased books for the library in this way so I’m both excited and a little nervous considering the stories I’ve heard. (Get there early and wear comfortable shoes, apparently.)

Randall Oaks has been branching out a bit with its passive programming offers. After the Winter Reading Challenge ended, librarian Sam Bunte asked if it was possible to leave coloring sheets out year-round for patrons, a feature that has been welcomed by patrons. Additionally, Sam created two passive programs for April: a *Game of Thrones* interactive display asking patrons to choose who they think will end up on the Iron Throne (while educating them about the connections these characters have with real-life historical figures) and a poetry jar to celebrate Poetry Month, allowing patrons to draw random poems to keep. I’m thrilled that RO staff are continuously looking for ways to keep our patrons interested and engaged.

Public Relations & Outreach: Kirstin Finneran

Summer Reading Challenge activity included creating and submitting artwork for this year's tshirts, and creating two separate six page bilingual reading logs (one for youth services, one for teens & adults).

A new display was set up in the Ruth Wendt Gallery by Carpentersville resident Marc Belo. Mr. Belo is a graduate of Dundee-Crown High School. He then attended the Art Institute of Schaumburg and graduated with a BFA in 2018. His work features mostly comic-inspired creations.

Completed bookmarks to promote summer reading challenge and summer lunches. These are being distributed at schools through out the District 300 during the personal visits that Youth Services staff are providing. They are also being passed out at other outreach event such as the D300 Summer Kick-Off Event at Lakewood School and a registration event at Golfview Elementary.

Created promo materials for the Cinco de Mayo event featuring Cielito Lindo, including posters and bookmarks.

Daily social media posts on Facebook & Twitter during National Library Week. Used graphics and facts provided by National Library Association.

Working through the summer newsletter content. Lots of programs for this issue from all departments, with more crossover than usual.

eNews

Date Sent	Subject	Emails Sent	Unique Opens	Unique Open %	Total Clicks
4/10/2019	Egg Hunt, Explore More Illinios, Free Movies	9931	2079	20.94%	350
4/24/2019	Cinco de Mayo, Free Eye Test	10090	2097	20.98%	191

Facebook

Followers: 1553 (15 new followers)

Number of posts: 27

People who saw our posts: 25,963

Post likes: 526

Comments: 56

Shares: 74

Clicks: 873

Top three posts according to reach:

- 4408 saw: This fluffy, brown, curious little bear was left at our computer area last night. If you lost this sweet little guy please let us know. He's safe and sound with our library family! Bearemy has been catching up on his reading and coloring. He is currently residing at our Youth Service desk. #Bearemy #ImComingHome #YouthServices (April 11)
- 2815 saw: Game of Thrones Trivia this Saturday at 2 p.m.! Join Danielle of Adult & Teen Services, the First of Her Name, Khaleesi of Crafting, Breaker of Chocolate Bars, and Mother of Crafted Dragons, and prove you know more than Jon Snow. Answer questions, win prizes, and sit on the Iron Throne! Click the link in the comments to register. (April 2)
- 2761 saw: HomeWord Bound is available to FRVPLD cardholders who cannot get to the library, whether on a temporary or permanent basis, due to extensive illness or injury. Extended checkout periods and no late fees will apply. HomeWord Bound patrons can request specific titles or get recommendations from library staff. Email Sean for more information at splanage@frvpld.info. (April 15)

IT / Network / Account Services: Jason Katsion

Throughout April, I reviewed the self-evaluation forms submitted by Account Services and IT staff and composed my own written evaluations. These evaluations were then submitted to HR, in advance of the individual evaluation meetings which will be held in June.

Several updates were made to the Library website, including the addition of the Transparency Dashboard (reviewed at April's Board of Trustees Meeting) and a page dedicated to the newly launched Explore More Illinois program.

On April 12, I attended the Circulation Technical Group Meeting at Algonquin Area Public Library. We reviewed best practices for managing online library card registration, updated the list of processing fees for libraries in our consortium, and had a roundtable discussion on how each member-library handles interlibrary loan processing. Attendees were then provided a tour of the Algonquin Main Library by Gary Christopherson, Access Services Administrator at Algonquin Area Public Library. Gary discussed the recent renovation and expansion at the Harnish Road location and how these changes were beneficial to patrons and staff.

Preparatory to the start of the Summer Reading Challenge, links to the new registration tool were installed on each public service desk computer. Early registration begins May 1, and all participants will be registered with the app designed by IT Specialist Erin Pasetes.

Facilities: Michael Lorenzetti

The April project of painting the Human Resources Office has been completed. The walls were painted to coincide with the rest of the office area colors. The doors and the door frames are next on the list.

Spring is/was here and then left. Sebert Landscaping found time in between this crazy weather to perform a spring clean-up of the Library grounds. The plant beds were blown out of the remaining leaves and twigs/branches were picked up.

The downstairs area of Youth Services continues to see improvement. A Velcro wall has been added with a nice orange painted wall for a backdrop and what a way to relax and read something with the youngsters than on a long comfortable double sided piece of furniture. With a new purple wall, you can't miss this area at the bottom of the stairs as it has already become popular.

Ding dong, the east and west doors to the Dundee Library are now equipped with doorbells. The problem has consistently been the weather with the previous battery operated devices. These new doorbells are hardwired and will last a very long time with no problems. Our early morning team members will get our attention easily upon arrival.

PATS (Purchasing, Acquisitions, Technical Services): Karin Nelson

Savings: \$5,015.01

Due to negotiations and working with HP and another technology company the Library was able to utilize an Illinois volume discount program and another discount system on a recent laptop order (\$2,200).

We have a Peek-A-Book computer station in the YS area for children to listen to brief summaries of books with screen animations. We have decided not to renew the content subscription (savings \$995) for this station, and will remove this equipment when the current subscription expires in mid May.

Over the last few years we have needed to renew a hosting/access fee for our eRead program but after not seeing the paperwork I did research to learn the provider had waived this fee since we are working on doing a community project with this program (\$750).

We found the exact same YS educational puzzle cube from another company after we had ordered from another provider. We were able to cancel the original order so we could use the second company (\$620+).

Our major office supplies company also has made our Summer Reading Club t-shirts and provided a 15% discount (\$160+).

Contacted a provider if we could gain a discount since there was a shipping delay (\$100).

Adult & Teen Services: Heather Zabski

I'm excited to be stepping into the role of Assistant Director starting on July 1. Account Services/ IT manager Jason Katsion will be taking over as the Adult and Teen Services manager in July. In the interim, we will work together to transition the department to his leadership.

Library clerk Kate Beyer will be leaving the department on May 18. Kate is moving to Bloomington-Normal area, but will miss her role at the library and her colleagues. We wish her great things in her future! We have posted for her position.

Teen librarian Danielle Pacini did an excellent job decorating the Information Desk to celebrate the final season of Game of Thrones. Patrons participated in the fun with our passive programs including a GoT inspired word search and by guessing which character would win the throne at the end of the series. Patrons predicted that Jon Snow would rule over Westeros at the show's end. Danielle even created our own personal Iron Throne and dragon (named Daario) for the Info Desk, which served a great conversation starter for patrons. Several patrons took their own selfies on the Iron Throne.





Library assistant Cari Poweziak hosted a Life Hacks 101 program and a Paint Your Own: Mixed Media Collage program for adults. Both programs were well attended and enjoyed by patrons.

On Saturday, April 13th, Danielle hosted a Make Your Own Robotic Hand Program. We had a group of teens from the Boys and Girls Club join us for this program, which involved gluing pieces of straw to a cardboard arm and hand and then tying string to make the fingers move. While it seems simple, this is a project that requires a lot of attention to detail and problem-solving skills. The teens helped each other and also asked questions throughout the two-hour program. They also enjoyed using Corner 68's duct tape supply to decorate their hands.



Instructor Jarett Sanchez will be moving his Tai Chi classes to area parks for the spring and summer months. Patrons really enjoyed attending his classes here at the library, and we are working to get the program back here in the Fall.

Youth Services manager Monica Boyer and I attended a curriculum meeting at D300 to discuss the E-Book partnership we are hoping to form. D300 staff gave ideas for the type of materials they would like to see librarians purchase for student use. D300 staff were excited about the prospect of a collaboration with the public libraries.

We are working to streamline our process for one-on-one tech appointments. In May, we began training additional ATS staff to participate in the appointments. I've also changed the way appointments within the department were assigned, to make sure every request is addressed in a timely fashion.

How are we doing?

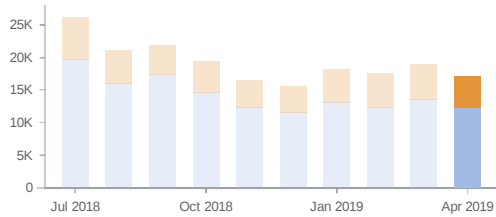
The monthly Dashboard tells our story

Click the graphs to see more details

Library Visits

How many people have visited our libraries?

Visits by location, each month this fiscal year.



17,132

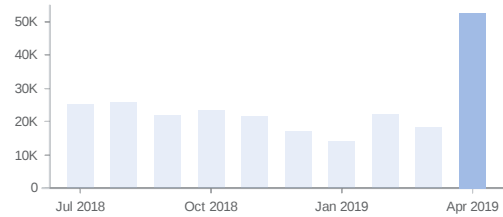
in Location in Apr 2019

Updated last week

Website Visits

How many people have visited the library online?

Website visits, each month this fiscal year.



52,687

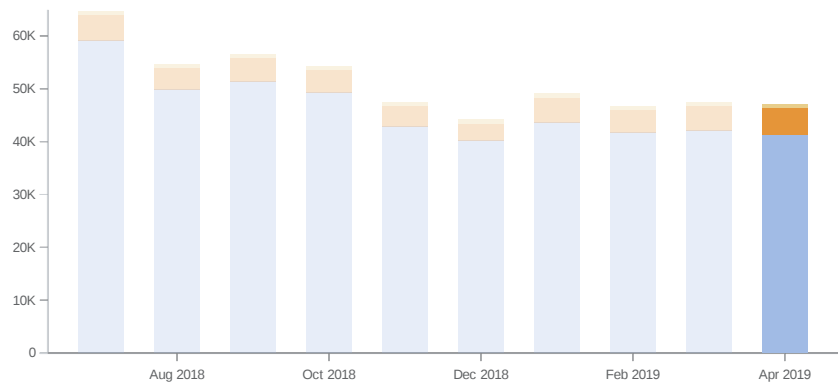
in Location in Apr 2019

Updated last week

Checkouts by month

How many items are checked out of the library?

Summer months have the most checkouts.



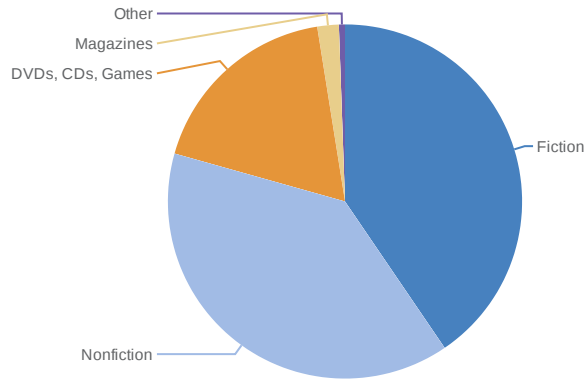
47,291

in Metric Type in Apr 2019

Updated last week

How many physical items are owned by our libraries?

About 25% of our collection is checked out at any time.



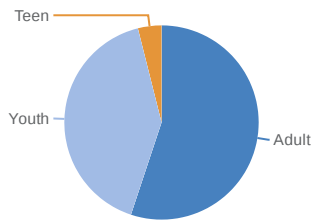
178,753

in Material Type in Mar 2019

Updated 6 days ago

Physical item checkouts

Checkouts by Audience - previous 12 months

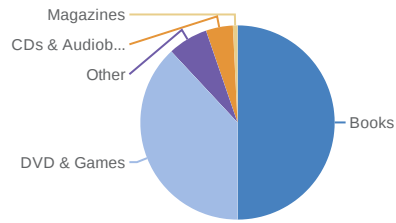


496,234

in Department in Apr 2019

Updated 5 days ago

Checkouts by Material Type - previous 12 months

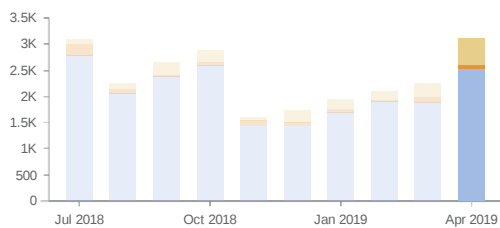


496,234

in Material Type in Apr 2019

Updated 5 days ago

How many people attended programs each month this fiscal yr?

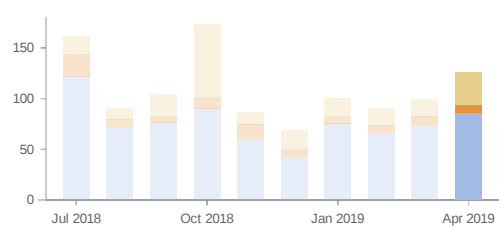


3,122

in Metric Type in Apr 2019

Updated last week

How many programs were held each month this fiscal year?



126

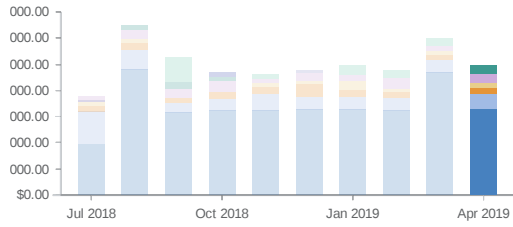
in Metric Type in Apr 2019

Updated last week

FY1819 Monthly Spending

How much does the Library spend each month?

Spending is consistent, with increases in months with three pay periods.



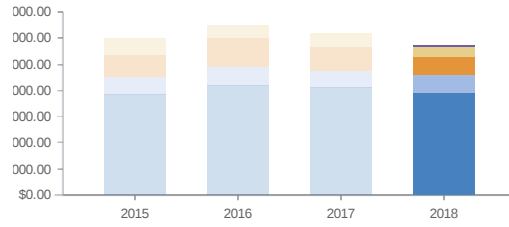
\$249,960.87
in Function in Apr 2019

Updated 5 days ago

Past years' spending

How much does our Library spend each year?

Click the graphs to see more details.



\$2,869,893.87
in Expenses in 2018

Updated last week



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POWERED BY OPENGOV

A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION:

Approve items A.1.a through A.1.j under the Consent Agenda as presented

- A.1.a Minutes from the April 16, 2019 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for April 2019 totaling \$223,070.01**
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- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for April 2019**
- A.1.j Ehlers Account Statement for April 2019**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED MOTION (if needed):

Approve Item _____ as presented

**Fox River Valley Public Library District
Board of Trustee Meeting
April 16, 2019**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

MINUTES

The meeting was called to order by President Richard Corbett at 7:01 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present: President Richard Corbett
 Vice President Phyllis Creighton
 Treasurer Brian Lindholm
 Secretary Nikki Kuhlman
 Trustee Fred Lechuga
 Trustee Mike Tennis
 Trustee Kristina Weber

Members absent: None

Others present: Director Roxane Bennett, Deputy Director Lauren Rosenthal, Jason Katsion, Heather Zabski, Karin Nelson, Michael Lorenzetti, Keri Carroll, Monica Boyer, Tom Wajda, John Cichowski, Jerry Dolan, Charles Piczczor, David Nutt, Karen Werle

Public Comment

There was no public comment.

President's Report

Corbett introduced Jerry Dolan and John Cichowski of the Dundee Lions Club, who presented the Library with a check for \$500 to support this year's Summer Reading Challenge, "A Universe of Stories". Corbett thanked the Lions Club for their generous donation and noted that the Library will again host the Lions High Health Vision Screening for children aged 6 months to 10 years at the Dundee Library on May 8, 2019.

Write in candidate Christine Evans, along with incumbent Trustees Corbett and Weber were elected in the April 2, 2019 Consolidated Election. They will be sworn in at the May Board meeting and election of new officers will be held. A slate of officers will be presented by continuing Trustees Kuhlman and Tennis. One trustee seat will become vacant in May due to the expiration of the terms of Trustees Lechuga and Creighton. Residents interested in filling the vacancy may apply with Director Bennett up until 5 pm on May 20, 2019. The next President will then interview applicants and recommend an appointment to the full Board in June.

Officer Reports

Vice President Creighton – no report

Secretary Kuhlman – no report

Treasurer Lindholm – Lindholm noted the Per Capita Grant Award letter has been received.

Trustee Liaison Reports

Trustee Lechuga; Facilities – no report

Trustee Tennis; Community Engagement – A written report on Tennis' attendance at a lengthy Dundee Township Special Meeting, and at Elgin Community College's Committee of the Whole was provided earlier to the Board.

Trustee Weber; Bylaws and Policy – no report

Director's Report

Bennett introduced Monica Boyer, FRVPLD's new Youth Services Manager. She comes to FRVPLD from the Schaumburg Township District Library with a background in data analysis, Youth Services, and customer service.

Bennett noted that Per Capita Grants were fully funded in the budget state legislators passed this spring. As a result, FRVPLD was awarded \$86,672.50 to be spent in FY19/20.

Working Budget Presentation

Deputy Director Rosenthal charted projected revenues and expenditures and presented a balanced draft Working Budget for fiscal year 2019-2020, outlining the timetable ahead in the budget and levy process and highlighting spending checks and balances. Noting over 90% of Library revenues are generated by local property taxes she cautioned potential financial threats to FRVPLD – a property tax freeze and revenues lost to Tax Increment Financing (TIF) districts – require monitoring. Substantial revenues are lost to the increasing amount of TIF districts created by the communities we serve freezing our revenues at current rates for the life of the TIF, which can be as long as 23 years. Since 2000, FRVPLD has lost \$650,000 in tax revenue due to multiple TIFs within the District. In FY19/20 \$112,000 will be lost. The Library District has budgeted to maintain its present infrastructure.

OpenGov Presentation

FRVPLD is the first library district to utilize OpenGov software, fulfilling a Board strategic goal for transparency. It provides easy access to statistical data about FRVPLD's service and operation via the Transparency Dashboard link on the Library's home page. Clicking on any of the graphs opens up additional ways to view and explore the data.

Consent Agenda

Exhibit A.1

Items included in Consent Agenda

- A.1.a Minutes from the March 19, 2019 Board of Trustees Meeting
- A.1.b Minutes from the January 15, 2019 Executive Session
- A.1.c Check/Voucher Register – AP & Payroll Complete for March 2019 totaling \$304,601.44
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- A.1.l Ordinance 2019-02 Board Meeting Dates FY19/20
- A.1.m Budget, Levy, and Legal Calendar FY19/20

Corbett inquired if Trustees wished any of the Consent Agenda items withdrawn for separate discussion. There being none, he called for a motion to *APPROVE EXHIBITS A.1.A THROUGH A.1.M AS PRESENTED*; moved by Lindholm and seconded by Creighton. There was no discussion; Corbett called for a roll call vote.

Roll Call Vote: Weber, Tennis, Lechuga, Lindholm, Kuhlman, Creighton, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

There was no unfinished business.

New Business

Exhibit C.1 Appoint New Library Director

Corbett noted Bennett's June retirement and called for a motion to *APPOINT LAUREN ROSENTHAL AS THE NEW DIRECTOR OF THE FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT EFFECTIVE JUNE 22, 2019*. Moved by Kuhlman and seconded by Creighton. Corbett outlined the process by which the Board deliberated its selection and spoke to Rosenthal's credentials and experience. Trustees unanimously agreed Deputy Director Rosenthal is eminently qualified to succeed Bennett as Director, citing her outstanding record of service, accomplishment, knowledge, experience, and commitment to improving library service to the community. During her 5 years at FRVPLD, she

has earned the respect and confidence of the Board, the Director, and the entire staff. There was no further discussion; Corbett called for a roll call vote.

Roll Call Vote: Weber, Tennis, Lechuga, Lindholm, Kuhlman, Creighton, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.2 Ordinance 2019-03 Transferring Funds to the Special Reserve Fund

Corbett called for a motion to *ADOPT ORDINANCE 2019-03 TRANSFERRING FUNDS TO THE SPECIAL RESERVE FUND*. Moved by Lindholm; seconded by Tennis. Bennett explained the amount of this transfer is \$191,950. FRVPLD budgets for maintaining the existing infrastructure based on cost estimates in its Capital Reserve Plan and transfers annually into the Special Reserve Fund for this purpose. Tennis suggested the board consider a revision of the Fund Balance Policy, possibly reducing the upper limit of operating expenses held in the General Fund from 12 months to 9 months. Bennett will confer with the library's attorney and Bylaws & Policy Liaison Weber and make a recommendation at a future meeting. Corbett called for a roll call vote.

Roll Call Vote: Weber, Tennis, Lechuga, Lindholm, Kuhlman, Creighton, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.3 Working Budget FY1920 – discussion only

Trustees asked questions and offered suggestions for consideration prior to the draft Working Budget's approval, expected in June. There was extensive discussion of the personnel budget and the relationship between the budget and the library's ability to meet its goals.

Exhibit C.4 Resolution 2019-04 Honoring Alfredo Lechuga

Corbett called for a motion to *ADOPT RESOLUTION 2019-04 RECOGNIZING LIBRARY BOARD TRUSTEE AND PAST VICE PRESIDENT AND SECRETARY FRED LECHUGA FOR HIS YEARS OF SERVICE ON THE BOARD OF TRUSTEES OF THE FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT*. Moved by Lindholm; seconded by Creighton. Secretary Kuhlman read the Resolution into the Minutes.

RESOLUTION 2019-04
HONORING
ALFREDO LECHUGA

Whereas, Alfredo Lechuga ably served as Trustee of the Fox River Valley Public Library District from October 2010 through April 2019; and

Whereas, Alfredo Lechuga served as Vice President of the Library District from March 2013 until May 2017; and

Whereas, Alfredo Lechuga served as Secretary of the Library District from May 2011 until October 2011; and

Whereas, Alfredo Lechuga served as liaison in various roles including Personnel & Ethics and Facilities; and

Whereas, Alfredo Lechuga was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in potential land acquisition for a permanent west side facility, leasing space for a temporary west side facility, renovation planning for the east side facility, re-naming the Library District; and

Whereas, Alfredo Lechuga was a champion of data collection for use in decision making; and

Whereas, Alfredo Lechuga, an advocate for electronic resources, supported expansion of the Library's e-book and e-resource collections; and

Whereas, Alfredo Lechuga participated in establishing the Library's core values and priorities, and updating its strategic plan; and

Whereas, Alfredo Lechuga participated in selection of a new Library logo;

Therefore be it resolved that in recognition of his service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present to Fred this Resolution; and
Be it further resolved that on this, the 16th day of April, Two Thousand and Nineteen, this Resolution be presented to him and that its contents be spread upon the Minutes of this organization.

There was no discussion; motion carried by unanimous voice vote.

Exhibit C.5 Resolution Honoring Phyllis Creighton

Corbett called for a motion to *ADOPT RESOLUTION 2019-05 RECOGNIZING LIBRARY BOARD VICE PRESIDENT AND PAST SECRETARY PHYLLIS CREIGHTON FOR HER YEARS OF SERVICE ON THE BOARD OF TRUSTEES OF THE FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT*. Moved by Kuhlman, seconded by Lindholm. Secretary Kuhlman read the Resolution into the Minutes.

RESOLUTION 2019-05
HONORING
PHYLLIS CREIGHTON

Whereas, Phyllis Creighton ably served as Trustee of the Fox River Valley Public Library District from March 2014 through April 2019; and

Whereas, Phyllis Creighton served as Secretary of the Library District from May 2017 until September 2018; and

Whereas, Phyllis Creighton served as Vice President of the Library District from September 2018 until April 2019; and

Whereas, Phyllis Creighton served as liaison in various roles including Reaching Across Illinois Libraries (RAILS) representative, Open Meetings Act (OMA) Designee, and Facilities liaison; and

Whereas, Phyllis Creighton was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in potential land acquisition for a permanent west side facility, extension of leased space for a temporary west side facility, renovation planning for the east side facility; and

Whereas, Phyllis Creighton was a champion of Trustee interaction with the community; and

Whereas, Phyllis Creighton participated in establishing the Library's core values and priorities, and updating its strategic plan; and

Whereas, Phyllis Creighton participated in selection of a new Library logo;

Therefore be it resolved that in recognition of her service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present to Phyllis this Resolution; and

Be it further resolved that on this, the 16th day of April Two Thousand and Nineteen, this Resolution be presented to her and that its contents be spread upon the Minutes of this organization.

There was no discussion; motion carried on unanimous voice vote.

Corbett thanked Lechuga and Creighton for their service to the Board and FRVPLD. There was no further business conducted and Corbett called for a motion to *ADJOURN*. Moved by Weber and seconded by Creighton, meeting adjourned by unanimous voice vote at 9:02 PM.

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 4/1/2019 Through 4/30/2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
Abila	42337	4/16/2019	1,437.00
Ziegler's Ace Hardware	42338	4/16/2019	463.80
Advanced Disposal	42339	4/16/2019	168.00
American Library Association	42340	4/16/2019	220.00
American Library Association	42341	4/16/2019	58.60
Alarm Detection Systems	42342	4/16/2019	201.00
SYNCB/AMAZON	42343	4/16/2019	907.44
American Button Machines	42344	4/16/2019	399.95
AT&T	42345	4/16/2019	384.56
AT & T Mobility	42346	4/16/2019	94.58
Baker & Taylor	42351	4/16/2019	15,090.78
Breakroom Solutions	42352	4/16/2019	116.28
Brodart Co.	42353	4/16/2019	759.30
Cooperative Computer Services	42354	4/16/2019	6,735.97
CDS Office Technologies	42355	4/16/2019	347.66
Comcast	42356	4/16/2019	408.01
Comcast	42357	4/16/2019	1,196.31
ComEd	42358	4/16/2019	3,201.44
Demco, Inc.	42359	4/16/2019	327.59
EBSCO Information Services	42360	4/16/2019	2,250.00
Ehlers Investment Partners, LLC	42361	4/16/2019	665.64
Elgin Key & Lock Co., Inc.	42362	4/16/2019	11.50
Faronics Technology USA Inc	42363	4/16/2019	705.82
Findaway World, LLC	42364	4/16/2019	254.95
Garveys Office Products	42365	4/16/2019	971.41
IHLS-OCLC	42366	4/16/2019	550.00
INGRAM Library Services	42367	4/16/2019	523.16
KONE, INC	42368	4/16/2019	248.37
Library Market	42369	4/16/2019	600.00
LIMRiCC Unemployment Compensatio...	42370	4/16/2019	4,550.41
Juan Lucero	42371	4/16/2019	600.00
Midwest Tape Exchange, Inc.	42373	4/16/2019	5,583.13
Nicor Gas	42374	4/16/2019	409.45
North Suburban Digital Consortium	42375	4/16/2019	465.00
OTC Brands, Inc.	42376	4/16/2019	570.14
Postmaster - Algonquin	42377	4/16/2019	1,500.00
Record Information Services	42378	4/16/2019	777.00
Rotary Club of Carpentersville - Mornng	42379	4/16/2019	190.00
Sebert Landscaping Inc.	42380	4/16/2019	525.00
Showcases	42381	4/16/2019	145.71
Team One Repair, Inc.	42382	4/16/2019	478.80
Technology Management Rev Fund	42383	4/16/2019	427.50
Unique Management Services, Inc.	42384	4/16/2019	161.10
Village of East Dundee	42385	4/16/2019	546.45
Cardmember Service	42386	4/16/2019	4,887.74
Wellness Insurance Network	42387	4/16/2019	11,994.25
ZeusDVD.com	42388	4/16/2019	11.49
Illinois Municipal Retirement	DD201804-03	4/30/2019	15,628.15
Paylocity Payroll	DD201904-01	4/12/2019	218.76
Paylocity Payroll	DD201904-02	4/26/2019	450.48
	Total 10100 - BANK ACCOUNTS		89,419.68
Report Total			89,419.68

Fox River Valley Public Library District
Check/Voucher Register - AP & Payroll Complete
10100 - BANK ACCOUNTS
From 04/01/2019 Through 04/30/2019

Page 1 Total

89,419.68

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL- APRIL 2019	130,606.76
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	1,113.08
DENTAL INSURANCE	139.64
I.M.R.F	5,599.30
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	10,028.85
MEDICARE/F.I.C.A.	9,895.59
TOTAL PAYROLL EXPENSE	<u>143,679.18</u>

*Minus IMRF Employer Portion Direct Debit (10,028.85)
133,650.33

133,650.33
223,070.01 Grand Total

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 10 - GENERAL/CORPORATE
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	3,085,679.68	99.88%	3,427.02	3,089,106.70	0.11%
43020	PERSONAL PROPERTY REPLACEMENT TAX	10,559.96	34,232.31	76.07%	10,767.69	45,000.00	23.92%
43500	IMPACT FEES	2,625.82	2,625.82	0.00%	(2,625.82)	0.00	0.00%
44010	INTEREST & DIVIDEND INCOME	4,265.48	42,090.33	191.31%	(20,090.33)	22,000.00	(91.31)%
45010	PER CAPITA GRANT	0.00	86,672.50	100.00%	0.00	86,672.50	0.00%
45011	E-RATE GRANT	0.00	6,667.74	88.90%	832.26	7,500.00	11.09%
46020	FINES & RECOVERY FEES	2,979.54	22,657.50	34.85%	42,342.50	65,000.00	65.14%
46030	LOST / DAMAGED / RECOVERY	530.17	4,823.65	96.47%	176.35	5,000.00	3.52%
46110	MEETING ROOM RENTAL FEE	0.00	40.00	10.00%	360.00	400.00	90.00%
46115	PROGRAM REVENUE	18.00	30.00	0.00%	(30.00)	0.00	0.00%
46200	PRINTING REVENUE	1,867.00	15,316.90	85.09%	2,683.10	18,000.00	14.90%
46210	FAX REVENUE	271.80	2,342.55	104.11%	(92.55)	2,250.00	(4.11)%
46300	TAXABLE INCOME	89.00	380.25	94.87%	20.55	400.80	5.12%
46400	MISCELLANEOUS INCOME	0.00	617.22	0.00%	(617.22)	0.00	0.00%
46450	REIMBURSEMENTS	3,614.00	10,576.99	141.02%	(3,076.99)	7,500.00	(41.02)%
46500	CASH OVER	7.93	91.80	36.72%	158.20	250.00	63.28%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	816.00	8,070.00	83.95%	1,542.00	9,612.00	16.04%
	Total REVENUES	<u>27,644.70</u>	<u>3,322,915.24</u>	<u>98.93%</u>	<u>35,776.76</u>	<u>3,358,692.00</u>	1.07%
	Total Revenues	<u>27,644.70</u>	<u>3,322,915.24</u>	<u>98.93%</u>	<u>35,776.76</u>	<u>3,358,692.00</u>	1.07%
Expenditures							
01	TRANSFERS BETWEEN FUNDS						
0	District Wide						
00	DEPARTMENT-WIDE						
70000	TRANSFER OUT	<u>191,950.00</u>	<u>191,950.00</u>	<u>99.99%</u>	<u>0.05</u>	<u>191,950.05</u>	0.00%
	Total TRANSFERS BETWEEN FUNDS	<u>191,950.00</u>	<u>191,950.00</u>	<u>100.00%</u>	<u>0.05</u>	<u>191,950.05</u>	0.00%
15	PERSONNEL SERVICES/BENEFITS						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	10,741.53	100,566.18	59.15%	69,433.82	170,000.00	40.84%
52123	WORKERS COMP	(843.00)	5,644.50	61.66%	3,509.50	9,154.00	38.33%
52124	UNEMPLOYMENT INSURANCE	4,550.41	6,224.16	77.80%	1,775.84	8,000.00	22.19%
52130	STAFF DEVELOPMENT	750.00	1,586.90	52.89%	1,413.10	3,000.00	47.10%
52150	DIRECTOR'S CONFERENCE	0.00	1,321.51	33.03%	2,678.49	4,000.00	66.96%
52160	TUITION REIMBURSEMENT	0.00	1,272.00	63.60%	728.00	2,000.00	36.40%
73295	MEETING EXPENSE	275.70	2,389.10	86.87%	360.90	2,750.00	13.12%
05	ADMINISTRATION						
52100	SALARIES	25,531.49	287,612.67	76.55%	88,101.33	375,714.00	23.44%
52130	STAFF DEVELOPMENT	0.00	1,559.74	50.37%	1,536.26	3,096.00	49.62%
40	PUBLIC RELATIONS						
52100	SALARIES	4,506.80	33,879.72	57.82%	24,708.28	58,588.00	42.17%
50	IT / NETWORK						
52100	SALARIES	2,717.60	19,807.80	58.92%	13,807.20	33,615.00	41.07%
60	PURCHASING, ACQUISITIONS, TECH SERVICES						
52100	SALARIES	8,749.08	86,907.38	75.60%	28,038.62	114,946.00	24.39%
90	FACILITIES						
52100	SALARIES	10,159.30	103,867.04	78.97%	27,658.96	131,526.00	21.02%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	25,902.96	275,631.61	70.32%	116,288.39	391,920.00	29.67%
52130	STAFF DEVELOPMENT	0.00	35.00	1.40%	2,465.00	2,500.00	98.60%
20	YOUTH SERVICES						
52100	SALARIES	22,636.42	230,986.06	75.34%	75,578.94	306,565.00	24.65%
52130	STAFF DEVELOPMENT	0.00	1,764.38	35.28%	3,235.62	5,000.00	64.71%
70	ACCOUNT SERVICES						
52100	SALARIES	16,375.05	168,560.89	82.98%	34,549.11	203,110.00	17.01%
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	500.00	500.00	100.00%
75	SHELVERS						
52100	SALARIES	2,700.96	28,308.02	78.29%	7,846.98	36,155.00	21.70%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	11,327.10	121,636.62	82.26%	26,224.38	147,861.00	17.73%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 10 - GENERAL/CORPORATE
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
	Total PERSONNEL SERVICES/BENEFITS	146,081.40	1,479,561.28	73.61%	530,438.72	2,010,000.00	26.39%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	643.20	5,155.80	50.94%	4,964.20	10,120.00	49.05%
61500	ELECTRONIC RESOURCES	3,760.42	49,957.53	90.36%	5,328.47	55,286.00	9.63%
61510	EBOOKS	1,216.92	23,991.72	60.20%	15,858.28	39,850.00	39.79%
61520	DOWNLOADABLE MEDIA	1,836.04	24,003.44	92.32%	1,996.56	26,000.00	7.67%
64100	PROC FEES BOOKS	378.30	2,896.40	72.41%	1,103.60	4,000.00	27.59%
64200	PROC FEES AV	714.85	6,011.05	92.22%	506.90	6,517.95	7.77%
64500	ONLINE ORDERING FEE	0.00	1,664.50	87.60%	235.50	1,900.00	12.39%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	4,344.00	4,344.00	100.00%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	187.73	93.86%	12.27	200.00	6.13%
61200	PERIODICALS	0.00	1,784.70	99.15%	15.30	1,800.00	0.85%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61117	BOOKS LEASED	0.00	2,134.80	71.16%	865.20	3,000.00	28.84%
61200	PERIODICALS	0.00	4,673.29	81.98%	1,026.71	5,700.00	18.01%
61600	GAMES	835.81	9,988.76	66.59%	5,011.24	15,000.00	33.40%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	3,407.55	21,299.58	78.88%	5,700.42	27,000.00	21.11%
61111	BOOKS LARGE TYPE	278.20	1,548.56	51.61%	1,451.44	3,000.00	48.38%
61120	BOOKS NF	2,271.54	12,336.11	82.24%	2,663.89	15,000.00	17.75%
61130	BOOKS FOREIGN LANGUAGE	555.28	2,876.56	71.91%	1,123.44	4,000.00	28.08%
61330	AUDIOBOOKS	703.83	5,417.60	77.39%	1,582.40	7,000.00	22.60%
61350	MUSIC	230.05	2,794.52	69.86%	1,205.48	4,000.00	30.13%
61400	DVD	1,195.21	16,985.97	65.96%	8,764.03	25,750.00	34.03%
64350	PROC FEES MUSIC	0.00	288.65	100.00%	0.00	288.65	0.00%
64400	PROC FEES DVDS	0.00	947.55	100.00%	0.00	947.55	0.00%
15	TEEN						
61100	BOOKS	377.88	4,493.52	64.19%	2,506.48	7,000.00	35.80%
61130	BOOKS FOREIGN LANGUAGE	441.08	2,152.80	71.76%	847.20	3,000.00	28.24%
61330	AUDIOBOOKS	0.00	2,078.50	69.28%	921.50	3,000.00	30.71%
20	YOUTH SERVICES						

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 10 - GENERAL/CORPORATE
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819	
	61100	BOOKS	4,810.42	41,102.94	82.20%	8,897.06	50,000.00	17.79%
	61130	BOOKS FOREIGN LANGUAGE	321.00	5,261.31	65.76%	2,738.69	8,000.00	34.23%
	61330	AUDIOBOOKS	89.98	1,767.10	88.35%	232.90	2,000.00	11.64%
	61350	MUSIC	250.31	1,265.63	84.37%	234.37	1,500.00	15.62%
	61400	DVD	443.75	5,193.20	64.91%	2,806.80	8,000.00	35.08%
	61700	NONTRADITIONAL MATERIALS	0.00	1,973.89	52.63%	1,776.11	3,750.00	47.36%
	64400	PROC FEES DVDS	0.00	507.15	100.00%	0.00	507.15	0.00%
2		Randall Oaks						
00		DEPARTMENT-WIDE						
	61200	PERIODICALS	0.00	1,247.67	99.81%	2.33	1,250.00	0.18%
	61600	GAMES	132.97	3,109.32	62.18%	1,890.68	5,000.00	37.81%
10		ADULT & TEEN SERVICES						
	61110	BOOKS FICTION	1,136.05	7,077.32	78.63%	1,922.68	9,000.00	21.36%
	61120	BOOKS NF	292.43	2,201.06	73.36%	798.94	3,000.00	26.63%
	61400	DVD	667.22	4,484.70	71.75%	1,765.30	6,250.00	28.24%
	64400	PROC FEES DVDS	0.00	280.00	100.00%	0.00	280.00	0.00%
15		TEEN						
	61100	BOOKS	123.38	2,506.53	83.55%	493.47	3,000.00	16.44%
20		YOUTH SERVICES						
	61100	BOOKS	1,392.01	12,000.75	63.16%	6,999.25	19,000.00	36.83%
	61130	BOOKS FOREIGN LANGUAGE	0.00	1,276.61	85.10%	223.39	1,500.00	14.89%
	61400	DVD	74.22	1,968.03	98.40%	31.97	2,000.00	1.59%
	61700	NONTRADITIONAL MATERIALS	84.95	1,065.15	53.25%	934.85	2,000.00	46.74%
	64400	PROC FEES DVDS	0.00	258.70	100.00%	0.00	258.70	0.00%
		Total LIBRARY MATERIALS	28,664.85	300,216.70	75.05%	99,783.30	400,000.00	24.95%
51		LIBRARY OPERATIONS						
0		District Wide						
00		DEPARTMENT-WIDE						
	70800	POSTAGE	364.99	1,782.54	35.65%	3,217.46	5,000.00	64.34%
	70900	SUPPLIES	1,144.37	9,266.39	68.63%	4,233.61	13,500.00	31.36%
	73225	PUBLIC LIABILITY INSURANCE	0.00	21,478.00	89.49%	2,522.00	24,000.00	10.50%
	73230	TRANSPORTATION REIMBURSEMENT	470.35	3,068.58	76.71%	931.42	4,000.00	23.28%
	73240	BOARD EXPENSES	0.00	1,145.38	57.26%	854.62	2,000.00	42.73%
	73241	LEGAL NOTICES FEES	0.00	659.87	32.99%	1,340.13	2,000.00	67.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
73242	MEMBERSHIPS	0.00	2,580.00	86.00%	420.00	3,000.00	14.00%
73245	BACKGROUND CHECK FEES	27.00	238.00	29.75%	562.00	800.00	70.25%
73250	BANK CHARGES	102.39	717.74	28.70%	1,782.26	2,500.00	71.29%
73255	INVESTMENT FEES	665.64	5,654.23	125.64%	(1,154.23)	4,500.00	(25.64)%
73258	MATERIALS RECOVERY FEE	161.10	966.60	19.33%	4,033.40	5,000.00	80.66%
73260	LOST & PAID FORWARDING	30.95	765.59	153.11%	(265.59)	500.00	(53.11)%
73280	COST OF ITEMS SOLD	0.00	365.63	73.12%	134.37	500.00	26.87%
73281	SALES TAX EXPENSE	0.00	36.00	36.00%	64.00	100.00	64.00%
73285	REIMBURSED PURCHASES	0.00	5,002.90	66.70%	2,497.10	7,500.00	33.29%
73290	HOSPITALITY	0.00	40.62	3.24%	1,209.38	1,250.00	96.75%
76500	CASH UNDER	15.00	75.94	30.37%	174.06	250.00	69.62%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	5,230.35	5,230.35	100.00%
05	ADMINISTRATION						
73242	MEMBERSHIPS	190.00	1,953.00	73.14%	717.00	2,670.00	26.85%
30	PUBLIC SERVICE						
70900	SUPPLIES	636.98	2,364.73	20.83%	8,985.27	11,350.00	79.16%
50	IT / NETWORK						
73242	MEMBERSHIPS	0.00	150.00	125.00%	(30.00)	120.00	(25.00)%
90	FACILITIES						
70900	SUPPLIES	838.48	6,958.28	69.58%	3,041.72	10,000.00	30.41%
1	Dundee Library						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	301.50	60.30%	198.50	500.00	39.70%
73215	COPIER/PRINT EXPENSE	295.12	2,675.78	53.51%	2,324.22	5,000.00	46.48%
73520	PLANT OPERATION	674.81	7,250.25	27.70%	18,917.40	26,167.65	72.29%
10	ADULT & TEEN SERVICES						
73242	MEMBERSHIPS	0.00	440.00	115.78%	(60.00)	380.00	(15.78)%
20	YOUTH SERVICES						
73242	MEMBERSHIPS	0.00	210.00	42.00%	290.00	500.00	58.00%
70	ACCOUNT SERVICES						
73242	MEMBERSHIPS	0.00	0.00	0.00%	225.00	225.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	52.54	491.50	28.91%	1,208.50	1,700.00	71.08%
73505	RENT EXPENSE	5,407.50	54,075.00	83.33%	10,815.00	64,890.00	16.66%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 10 - GENERAL/CORPORATE
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
	Total LIBRARY OPERATIONS	11,077.22	130,714.05	63.72%	74,418.95	205,133.00	36.28%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	1,500.00	7,525.00	75.25%	2,475.00	10,000.00	24.75%
70900	SUPPLIES	0.00	2,901.82	35.38%	5,298.18	8,200.00	64.61%
73010	NEWSLETTER	0.00	14,205.00	74.21%	4,935.00	19,140.00	25.78%
73020	OUTSIDE PRINTING	349.94	1,101.34	36.71%	1,898.66	3,000.00	63.28%
73290	HOSPITALITY	0.00	0.00	0.00%	200.00	200.00	100.00%
	Total PUBLIC RELATIONS	1,849.94	25,733.16	63.48%	14,806.84	40,540.00	36.52%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	1,806.44	7,246.64	55.74%	5,753.36	13,000.00	44.25%
73150	PERFORMERS	0.00	250.00	25.00%	750.00	1,000.00	75.00%
73155	LICENSING	0.00	1,624.23	95.54%	75.77	1,700.00	4.45%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	91.09	1,555.14	70.68%	644.86	2,200.00	29.31%
73150	PERFORMERS	0.00	1,335.00	53.40%	1,165.00	2,500.00	46.60%
15	TEEN						
70900	SUPPLIES	87.89	841.34	84.13%	158.66	1,000.00	15.86%
20	YOUTH SERVICES						
70900	SUPPLIES	544.79	7,635.63	76.35%	2,364.37	10,000.00	23.64%
73150	PERFORMERS	600.00	1,180.00	78.66%	320.00	1,500.00	21.33%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	34.71	1,152.07	76.80%	347.93	1,500.00	23.19%
73150	PERFORMERS	0.00	205.00	82.00%	45.00	250.00	18.00%
	Total GENERAL PROGRAMMING	3,164.92	23,025.05	66.45%	11,624.95	34,650.00	33.55%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	534.85	1,093.20	15.45%	5,981.80	7,075.00	84.54%
73320	CCS SHARED COST	5,419.12	54,191.20	83.33%	10,838.80	65,030.00	16.66%
73330	CONSULTING - COMPUTER SERVICES	0.00	1,856.50	34.83%	3,473.50	5,330.00	65.16%
73340	SOFTWARE	0.00	10,034.00	100.00%	0.00	10,034.00	0.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819	
	73350	INTERNET LINES	2,372.06	10,832.09	97.58%	267.91	11,100.00	2.41%
	79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	4,966.00	4,966.00	100.00%
1		Dundee Library						
	00	DEPARTMENT-WIDE						
	73350	INTERNET LINES	151.85	1,506.50	56.00%	1,183.50	2,690.00	43.99%
2		Randall Oaks						
	00	DEPARTMENT-WIDE						
	73350	INTERNET LINES	151.85	1,506.50	56.00%	1,183.50	2,690.00	43.99%
		Total COMPUTER	8,629.73	81,019.99	74.39%	27,895.01	108,915.00	25.61%
55		PROFESSIONAL FEES						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	73246	PAYROLL SERVICE	669.24	7,613.95	76.13%	2,386.05	10,000.00	23.86%
	73410	LEGAL FEES	1,260.00	5,296.10	35.30%	9,703.90	15,000.00	64.69%
	73420	AUDIT EXPENSE	0.00	8,570.00	88.35%	1,130.00	9,700.00	11.64%
	73430	OTHER PROFESSIONAL FEES	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
		Total PROFESSIONAL FEES	1,929.24	21,480.05	58.53%	15,219.95	36,700.00	41.47%
61		MAINTENANCE						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	73301	COMPUTER MAINTENANCE	2,002.00	6,739.22	62.83%	3,985.56	10,724.78	37.16%
	73310	CATALOGING - COMPUTER SERVICE	583.43	5,834.30	81.03%	1,365.70	7,200.00	18.96%
	73530	EQUIPMENT MAINTENANCE	0.00	283.88	21.83%	1,016.12	1,300.00	78.16%
	73640	FUEL	27.45	475.98	47.59%	524.02	1,000.00	52.40%
	79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	5.65	5.65	100.00%
1		Dundee Library						
	00	DEPARTMENT-WIDE						
	73301	COMPUTER MAINTENANCE	0.00	24,234.42	100.00%	0.00	24,234.42	0.00%
	73500	BUILDING REPAIRS AND MAINTENANCE	0.00	13,159.39	43.86%	16,840.61	30,000.00	56.13%
	73530	EQUIPMENT MAINTENANCE	0.00	498.75	24.56%	1,531.25	2,030.00	75.43%
	73540	CONTRACTS: BUILDING MAINTENANCE	2,633.37	42,150.78	94.58%	2,414.22	44,565.00	5.41%
2		Randall Oaks						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
10 - GENERAL/CORPORATE
From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINTENANCE	0.00	19,023.15	100.00%	0.00	19,023.15	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500.00	500.00	100.00%
73530	EQUIPMENT MAINTENANCE	0.00	0.00	0.00%	300.00	300.00	100.00%
	Total MAINTENANCE	5,246.25	112,399.87	79.78%	28,483.13	140,883.00	20.22%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	94.58	1,278.01	35.69%	2,301.99	3,580.00	64.30%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	1,126.12	11,308.71	89.75%	1,291.29	12,600.00	10.24%
73610	ELECTRICITY	3,201.44	34,857.26	87.14%	5,142.74	40,000.00	12.85%
73620	WATER AND SEWER	546.45	2,992.35	59.84%	2,007.65	5,000.00	40.15%
73630	GAS	409.45	2,975.36	59.50%	2,024.64	5,000.00	40.49%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	174.50	1,742.63	79.21%	457.37	2,200.00	20.78%
	Total UTILITIES	5,552.54	55,154.32	80.66%	13,225.68	68,380.00	19.34%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIPMENT	0.00	1,260.86	11.25%	9,939.14	11,200.00	88.74%
73300	COMPUTER EQUIPMENT	368.23	2,298.87	14.87%	13,151.13	15,450.00	85.12%
73340	SOFTWARE	1,995.82	10,879.03	52.97%	9,658.97	20,538.00	47.02%
60	PURCHASING, ACQUISITIONS, TECH SERVICES						
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00%	225.00	225.00	100.00%
1	Dundee Library						
20	YOUTH SERVICES						
73270	FURNITURE & EQUIPMENT	15,476.29	22,222.14	79.36%	5,777.86	28,000.00	20.63%
2	Randall Oaks						
80	RANDALL OAKS						

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 10 - GENERAL/CORPORATE
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
73270	FURNITURE & EQUIPMENT	0.00	0.00	0.00%	500.00	500.00	100.00%
	Total CAPITAL EXPENSE	<u>17,840.34</u>	<u>36,660.90</u>	<u>48.29%</u>	<u>39,252.10</u>	<u>75,913.00</u>	51.71%
	Total Expenditures	<u>421,986.43</u>	<u>2,457,915.37</u>	<u>74.19%</u>	<u>855,148.68</u>	<u>3,313,064.05</u>	25.81%
	Net Increase(Decrease) in Fund Balance	<u>(394,341.73)</u>	<u>864,999.87</u>	<u>1,895.76%</u>	<u>(819,371.92)</u>	<u>45,627.95</u>	(1,795.76)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
20 - FICA
From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	99,890.59	99.89%	109.41	100,000.00	0.10%
44010	INTEREST & DIVIDEND INCOME	82.48	654.50	3,272.50%	(634.50)	20.00	(3,172.50)%
	Total REVENUES	<u>82.48</u>	<u>100,545.09</u>	<u>100.52%</u>	<u>(525.09)</u>	<u>100,020.00</u>	<u>(0.52)%</u>
	Total Revenues	<u>82.48</u>	<u>100,545.09</u>	<u>100.52%</u>	<u>(525.09)</u>	<u>100,020.00</u>	<u>(0.52)%</u>
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52212	DIST. F.I.C.A./MEDICARE EXPENSE	9,895.59	106,695.93	76.21%	33,304.07	140,000.00	23.78%
	Total PERSONNEL SERVICES/BENEFITS	<u>9,895.59</u>	<u>106,695.93</u>	<u>76.21%</u>	<u>33,304.07</u>	<u>140,000.00</u>	<u>23.79%</u>
	Total Expenditures	<u>9,895.59</u>	<u>106,695.93</u>	<u>76.21%</u>	<u>33,304.07</u>	<u>140,000.00</u>	<u>23.79%</u>
	Net Increase(Decrease) in Fund Balance	<u>(9,813.11)</u>	<u>(6,150.84)</u>	<u>15.38%</u>	<u>(33,829.16)</u>	<u>(39,980.00)</u>	<u>84.61%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
30 - IMRF
From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>FY1819 \$ Remaining</u>	<u>Total Working Budget - FY1819</u>	<u>Percent Total Budget Remaining FY1819</u>
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	119,875.28	99.89%	124.72	120,000.00	0.10%
44010	INTEREST & DIVIDEND INCOME	134.27	971.96	4,859.80%	(951.96)	20.00	(4,759.80)%
	Total REVENUES	<u>134.27</u>	<u>120,847.24</u>	<u>100.69%</u>	<u>(827.24)</u>	<u>120,020.00</u>	<u>(0.69)%</u>
	Total Revenues	<u>134.27</u>	<u>120,847.24</u>	<u>100.69%</u>	<u>(827.24)</u>	<u>120,020.00</u>	<u>(0.69)%</u>
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52121	DIST. I.M.R.F. EXPENDITURES	10,028.85	122,599.22	72.11%	47,400.78	170,000.00	27.88%
	Total PERSONNEL SERVICES/BENEFITS	<u>10,028.85</u>	<u>122,599.22</u>	<u>72.12%</u>	<u>47,400.78</u>	<u>170,000.00</u>	<u>27.88%</u>
	Total Expenditures	<u>10,028.85</u>	<u>122,599.22</u>	<u>72.12%</u>	<u>47,400.78</u>	<u>170,000.00</u>	<u>27.88%</u>
	Net Increase(Decrease) in Fund Balance	<u>(9,894.58)</u>	<u>(1,751.98)</u>	<u>3.50%</u>	<u>(48,228.02)</u>	<u>(49,980.00)</u>	<u>96.49%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INTEREST & DIVIDEND INCOME	4,826.56	39,653.00	264.35%	(24,653.00)	15,000.00	(164.35)%
	Total REVENUES	<u>4,826.56</u>	<u>39,653.00</u>	<u>264.35%</u>	<u>(24,653.00)</u>	<u>15,000.00</u>	<u>(164.35)%</u>
01	TRANSFERS BETWEEN FUNDS						
0	District Wide						
00	DEPARTMENT-WIDE						
40000	TRANSFER IN	191,950.00	191,950.00	99.99%	0.05	191,950.05	0.00%
	Total TRANSFERS BETWEEN FUNDS	<u>191,950.00</u>	<u>191,950.00</u>	<u>100.00%</u>	<u>0.05</u>	<u>191,950.05</u>	<u>0.00%</u>
	Total Revenues	<u>196,776.56</u>	<u>231,603.00</u>	<u>111.91%</u>	<u>(24,652.95)</u>	<u>206,950.05</u>	<u>(11.91)%</u>
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	39,000.00	39,000.00	100.00%
	Total COMPUTER	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>39,000.00</u>	<u>39,000.00</u>	<u>100.00%</u>
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73430	OTHER PROFESSIONAL FEES	0.00	0.00	0.00%	30,718.00	30,718.00	100.00%
	Total PROFESSIONAL FEES	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>30,718.00</u>	<u>30,718.00</u>	<u>100.00%</u>
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73520	PLANT OPERATION	0.00	5,560.50	32.70%	11,439.50	17,000.00	67.29%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	1,003.00	4.01%	23,997.00	25,000.00	95.98%
	Total MAINTENANCE	<u>0.00</u>	<u>6,563.50</u>	<u>15.63%</u>	<u>35,436.50</u>	<u>42,000.00</u>	<u>84.37%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 70 - CAPITAL PROJECTS/SPECIAL RESERVE
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		Month Activity	Year Activity	FY1819 Percent Used	FY1819 \$ Remaining	Total Working Budget - FY1819	Percent Total Budget Remaining FY1819
73270	FURNITURE & EQUIPMENT	0.00	23,452.10	42.64%	31,547.90	55,000.00	57.35%
	Total CAPITAL EXPENSE	0.00	23,452.10	42.64%	31,547.90	55,000.00	57.36%
	Total Expenditures	0.00	30,015.60	18.00%	136,702.40	166,718.00	82.00%
	Net Increase(Decrease) in Fund Balance	<u>196,776.56</u>	<u>201,587.40</u>	<u>501.06%</u>	<u>(161,355.35)</u>	<u>40,232.05</u>	<u>(401.06)%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 80 - WORKING CASH
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>FY1819 \$ Remaining</u>	<u>Total Working Budget - FY1819</u>	<u>Percent Total Budget Remaining FY1819</u>
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INTEREST & DIVIDEND INCOME	265.94	2,371.69	169.40%	(971.69)	1,400.00	(69.40)%
	Total REVENUES	<u>265.94</u>	<u>2,371.69</u>	<u>169.41%</u>	<u>(971.69)</u>	<u>1,400.00</u>	<u>(69.41)%</u>
	Total Revenues	<u>265.94</u>	<u>2,371.69</u>	<u>169.41%</u>	<u>(971.69)</u>	<u>1,400.00</u>	<u>(69.41)%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>265.94</u></u>	<u><u>2,371.69</u></u>	<u><u>169.40%</u></u>	<u><u>(971.69)</u></u>	<u><u>1,400.00</u></u>	<u><u>(69.40)%</u></u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin with Appropriation FY1819
 90 - DONATION / GIFT
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.c

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>FY1819 \$ Remaining</u>	<u>Total Working Budget - FY1819</u>	<u>Percent Total Budget Remaining FY1819</u>
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INTEREST & DIVIDEND INCOME	429.48	3,820.36	173.65%	(1,620.36)	2,200.00	(73.65)%
49010	MONETARY GIFT	<u>83.00</u>	<u>6,122.13</u>	<u>1,224.42%</u>	<u>(5,622.13)</u>	<u>500.00</u>	<u>(1,124.42)%</u>
	Total REVENUES	<u>512.48</u>	<u>9,942.49</u>	<u>368.24%</u>	<u>(7,242.49)</u>	<u>2,700.00</u>	<u>(268.24)%</u>
	Total Revenues	<u>512.48</u>	<u>9,942.49</u>	<u>368.24%</u>	<u>(7,242.49)</u>	<u>2,700.00</u>	<u>(268.24)%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>512.48</u></u>	<u><u>9,942.49</u></u>	<u><u>368.24%</u></u>	<u><u>(7,242.49)</u></u>	<u><u>2,700.00</u></u>	<u><u>(268.24)%</u></u>

Fox River Valley Public Library District
 Revenue Summary - All Funds Combined - Budget v Actual Revenues FY1819
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.d

	<u>Month Activity</u>	<u>Year Activity</u>	<u>Percent Budget Received FY1819</u>	<u>Total Budget - FY1819</u>	<u>Budget \$ Remaining FY1819</u>	<u>Percent Total Budget Remaining - FY1819</u>	
Revenues							
40000	TRANSFER IN	191,950.00	191,950.00	99.99%	191,950.05	0.05	(0.00)%
43010	TAX LEVY	0.00	3,305,445.55	99.88%	3,309,106.70	3,661.15	(0.11)%
43020	PERSONAL PROPERTY REPLACEMENT TAX	10,559.96	34,232.31	76.07%	45,000.00	10,767.69	(23.93)%
43500	IMPACT FEES	2,625.82	2,625.82	0.00%	0.00	(2,625.82)	0.00%
44010	INTEREST & DIVIDEND INCOME	10,004.21	89,561.84	220.37%	40,640.00	(48,921.84)	120.38%
45010	PER CAPITA GRANT	0.00	86,672.50	100.00%	86,672.50	0.00	0.00%
45011	E-RATE GRANT	0.00	6,667.74	88.90%	7,500.00	832.26	(11.10)%
46020	FINES & RECOVERY FEES	2,979.54	22,657.50	34.85%	65,000.00	42,342.50	(65.14)%
46030	LOST / DAMAGED / RECOVERY	530.17	4,823.65	96.47%	5,000.00	176.35	(3.53)%
46110	MEETING ROOM RENTAL FEE	0.00	40.00	10.00%	400.00	360.00	(90.00)%
46115	PROGRAM REVENUE	18.00	30.00	0.00%	0.00	(30.00)	0.00%
46200	PRINTING REVENUE	1,867.00	15,316.90	85.09%	18,000.00	2,683.10	(14.91)%
46210	FAX REVENUE	271.80	2,342.55	104.11%	2,250.00	(92.55)	4.11%
46300	TAXABLE INCOME	89.00	380.25	94.87%	400.80	20.55	(5.13)%
46400	MISCELLANEOUS INCOME	0.00	617.22	0.00%	0.00	(617.22)	0.00%
46450	REIMBURSEMENTS	3,614.00	10,576.99	141.02%	7,500.00	(3,076.99)	41.03%
46500	CASH OVER	7.93	91.80	36.72%	250.00	158.20	(63.28)%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	816.00	8,070.00	83.95%	9,612.00	1,542.00	(16.04)%
49010	MONETARY GIFT	83.00	6,122.13	1,224.42%	500.00	(5,622.13)	1,124.43%
	Total Revenues	<u>225,416.43</u>	<u>3,788,224.75</u>	<u>99.96%</u>	<u>3,789,782.05</u>	<u>1,557.30</u>	<u>(0.04)%</u>
	Net Increase(Decrease) in Fund Balance	<u>225,416.43</u>	<u>3,788,224.75</u>	<u>99.95%</u>	<u>3,789,782.05</u>	<u>1,557.30</u>	<u>(0.04)%</u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only
From 7/1/2018 Through 6/30/2019

	7/1/2018 - 7/31/2018	8/1/2018 - 8/31/2018	9/1/2018 - 9/30/2018	10/1/2018 - 10/31/2018	11/1/2018 - 11/30/2018	12/1/2018 - 12/31/2018	1/1/2019 - 1/31/2019	2/1/2019 - 2/28/2019	3/1/2019 - 3/31/2019	4/1/2019 - 4/30/2019	5/1/2019 - 5/31/2019	6/1/2019 - 6/30/2019	Total
Revenues													
TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	191,950.00	0.00	0.00	191,950.00
TAX LEVY	1,762,410.04	34,801.90	991,764.41	487,342.59	29,126.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,305,445.55
PERSONAL PROPERTY REPLACEMENT TAX	7,257.15	733.46	0.00	6,567.46	0.00	1,606.00	5,384.43	0.00	2,123.85	10,559.96	0.00	0.00	34,232.31
IMPACT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,625.82	0.00	0.00	2,625.82
INTEREST & DIVIDEND INCOME	1,607.68	8,372.30	3,727.51	11,123.59	6,368.06	3,680.66	21,649.14	13,674.89	9,353.80	10,004.21	0.00	0.00	89,561.84
PER CAPITA GRANT	86,672.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86,672.50
E-RATE GRANT	0.00	0.00	0.00	889.74	0.00	5,778.00	0.00	0.00	0.00	0.00	0.00	0.00	6,667.74
FINES & RECOVERY FEES	2,079.17	2,007.99	1,614.86	2,833.20	1,765.82	1,655.70	2,299.27	2,367.88	3,054.07	2,979.54	0.00	0.00	22,657.50
LOST / DAMAGED / RECOVERY	320.79	289.59	258.34	268.78	459.70	391.89	782.06	537.17	985.16	530.17	0.00	0.00	4,823.65
MEETING ROOM RENTAL FEE	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
PROGRAM REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	18.00	0.00	0.00	30.00
PRINTING REVENUE	1,409.35	1,841.60	1,334.65	1,602.90	1,169.70	1,355.20	1,130.80	1,859.15	1,746.55	1,867.00	0.00	0.00	15,316.90
FAX REVENUE	245.00	285.00	211.25	223.00	323.70	149.00	178.00	182.80	273.00	271.80	0.00	0.00	2,342.55
TAXABLE INCOME	45.00	53.35	18.25	95.60	(36.40)	27.85	32.25	19.35	36.00	89.00	0.00	0.00	380.25
MISCELLANEOUS INCOME	0.00	0.00	0.00	29.80	101.98	0.00	0.00	13.64	471.80	0.00	0.00	0.00	617.22
REIMBURSEMENTS	0.00	0.00	0.00	0.00	1,517.59	0.00	0.00	243.00	5,202.40	3,614.00	0.00	0.00	10,576.99
CASH OVER	3.80	20.15	12.80	5.76	7.20	3.67	4.26	4.56	21.67	7.93	0.00	0.00	91.80
RETIRED EMPLOYEE REIMBURSEMENTS	801.00	801.00	801.00	801.00	801.00	801.00	816.00	816.00	816.00	816.00	0.00	0.00	8,070.00
MONETARY GIFT	150.00	5,764.13	120.00	0.00	5.00	0.00	0.00	0.00	0.00	83.00	0.00	0.00	6,122.13
Total Revenues	<u>1,863,001.48</u>	<u>55,010.47</u>	<u>999,863.07</u>	<u>511,783.42</u>	<u>41,609.96</u>	<u>15,448.97</u>	<u>32,276.21</u>	<u>19,718.44</u>	<u>24,096.30</u>	<u>225,416.43</u>	<u>0.00</u>	<u>0.00</u>	<u>3,788,224.75</u>
Net Increase(Decrease) in Fund Balance	<u>1,863,001.48</u>	<u>55,010.47</u>	<u>999,863.07</u>	<u>511,783.42</u>	<u>41,609.96</u>	<u>15,448.97</u>	<u>32,276.21</u>	<u>19,718.44</u>	<u>24,096.30</u>	<u>225,416.43</u>	<u>0.00</u>	<u>0.00</u>	<u>3,788,224.75</u>

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget v Actual Expenditures FY1819
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.f

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>Total Budget - FY1819</u>	<u>FY1819 \$ Remaining</u>	<u>FY1819 Budget % Remaining</u>
Expenditures						
15	Personnel Expenses					
15	166,005.84	1,708,856.43	73.65%	2,320,000.00	611,143.57	26.34%
	SERVICES/BENEFITS					
	166,005.84	1,708,856.43	73.66%	2,320,000.00	611,143.57	26.34%
	Total Personnel Expenses					
20	Library Materials					
20	28,664.85	300,216.70	75.05%	400,000.00	99,783.30	24.95%
	LIBRARY MATERIALS					
	28,664.85	300,216.70	75.05%	400,000.00	99,783.30	24.95%
	Total Library Materials					
50	Operating Expenses					
51	11,077.22	130,714.05	63.72%	205,133.00	74,418.95	36.28%
	LIBRARY OPERATIONS					
52	1,849.94	25,733.16	63.47%	40,540.00	14,806.84	36.52%
	PUBLIC RELATIONS					
53	3,164.92	23,025.05	66.45%	34,650.00	11,624.95	33.55%
	GENERAL PROGRAMMING					
54	8,629.73	81,019.99	54.77%	147,915.00	66,895.01	45.23%
	COMPUTER					
55	1,929.24	21,480.05	31.86%	67,418.00	45,937.95	68.14%
	PROFESSIONAL FEES					
	26,651.05	281,972.30	56.89%	495,656.00	213,683.70	43.11%
	Total Operating Expenses					
60	Building Expenses					
61	5,246.25	118,963.37	65.04%	182,883.00	63,919.63	34.95%
	MAINTENANCE					
65	5,552.54	55,154.32	80.65%	68,380.00	13,225.68	19.34%
	UTILITIES					
	10,798.79	174,117.69	69.30%	251,263.00	77,145.31	30.70%
	Total Building Expenses					
70	Capital Expense					
70	17,840.34	60,113.00	45.91%	130,913.00	70,800.00	54.08%
	CAPITAL EXPENSE					
	17,840.34	60,113.00	45.92%	130,913.00	70,800.00	54.08%
	Total Capital Expense					
	249,960.87	2,525,276.12	70.19%	3,597,832.00	1,072,555.88	29.81%
	Total Expenditures					
	(249,960.87)	(2,525,276.12)	70.18%	(3,597,832.00)	(1,072,555.88)	(29.81)%
	Net Increase(Decrease) in Fund Balance					

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY1819
 From 4/1/2019 Through 4/30/2019

Attachment to Exhibit A.1.g

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY1819 Percent Used</u>	<u>Total Budget - FY1819</u>	<u>FY1819 Budget \$ Remaining</u>	<u>Percent Total Budget Remaining - FY1819</u>
Expenditures							
0	District Wide						
15	Personnel Expenses	87,063.35	881,933.85	71.85%	1,227,302.00	345,368.15	28.14%
20	Library Materials	8,549.73	115,652.87	77.28%	149,650.00	33,997.13	22.72%
50	Operating Expenses	18,558.90	199,611.09	48.80%	408,963.35	209,352.26	51.19%
60	Building Expenses	2,707.46	20,171.89	49.42%	40,810.43	20,638.54	50.57%
70	Capital Expense	<u>2,364.05</u>	<u>37,890.86</u>	<u>56.20%</u>	<u>67,413.00</u>	<u>29,522.14</u>	43.79%
	Total District Wide	119,243.49	1,255,260.56	66.27%	1,894,138.78	638,878.22	33.73%
1	Dundee Library						
15	Personnel Expenses	67,615.39	705,285.96	76.05%	927,360.00	222,074.04	23.95%
20	Library Materials	16,211.89	147,087.99	73.95%	198,900.00	51,812.01	26.05%
50	Operating Expenses	2,445.55	24,931.14	49.21%	50,662.65	25,731.51	50.79%
60	Building Expenses	7,916.83	133,180.02	70.67%	188,429.42	55,249.40	29.32%
70	Capital Expense	<u>15,476.29</u>	<u>22,222.14</u>	<u>79.36%</u>	<u>28,000.00</u>	<u>5,777.86</u>	20.64%
	Total Dundee Library	109,665.95	1,032,707.25	74.12%	1,393,352.07	360,644.82	25.88%
2	Randall Oaks						
15	Personnel Expenses	11,327.10	121,636.62	73.56%	165,338.00	43,701.38	26.43%
20	Library Materials	3,903.23	37,475.84	72.83%	51,450.00	13,974.16	27.16%
50	Operating Expenses	5,646.60	57,430.07	80.85%	71,030.00	13,599.93	19.15%
60	Building Expenses	174.50	20,765.78	94.29%	22,023.15	1,257.37	5.71%
70	Capital Expense	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>500.00</u>	<u>500.00</u>	100.00%
	Total Randall Oaks	<u>21,051.43</u>	<u>237,308.31</u>	<u>76.47%</u>	<u>310,341.15</u>	<u>73,032.84</u>	23.53%
	Total Expenditures	<u>249,960.87</u>	<u>2,525,276.12</u>	<u>70.19%</u>	<u>3,597,832.00</u>	<u>1,072,555.88</u>	29.81%
	Net Increase(Decrease) in Fund Balance	<u>(249,960.87)</u>	<u>(2,525,276.12)</u>	<u>70.18%</u>	<u>(3,597,832.00)</u>	<u>(1,072,555.88)</u>	(29.81)%

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only
From 7/1/2018 Through 6/30/2019

	7/1/2018 - 7/31/2018	8/1/2018 - 8/31/2018	9/1/2018 - 9/30/2018	10/1/2018 - 10/31/2018	11/1/2018 - 11/30/2018	12/1/2018 - 12/31/2018	1/1/2019 - 1/31/2019	2/1/2019 - 2/28/2019	3/1/2019 - 3/31/2019	4/1/2019 - 4/30/2019	5/1/2019 - 5/31/2019	6/1/2019 - 6/30/2019	Total
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	97,522.42	239,250.32	158,768.67	161,375.71	162,338.34	164,425.40	162,979.89	162,384.46	233,805.38	166,005.84	0.00	0.00	1,708,856.43
Library Materials													
LIBRARY MATERIALS	62,362.39	39,248.12	17,186.24	23,256.68	32,441.17	23,375.12	24,791.48	24,024.32	24,866.33	28,664.85	0.00	0.00	300,216.70
Operating Expenses													
LIBRARY OPERATIONS	10,504.15	13,171.18	11,023.39	13,265.49	12,559.70	24,368.42	13,432.80	10,926.91	10,384.79	11,077.22	0.00	0.00	130,714.05
PUBLIC RELATIONS	2,076.68	5,082.50	757.99	2,516.68	228.30	5,630.79	2,679.29	4,840.99	70.00	1,849.94	0.00	0.00	25,733.16
GENERAL PROGRAMMING	2,025.77	2,902.36	1,774.28	1,552.19	1,348.43	5,131.45	1,391.18	1,875.18	1,859.29	3,164.92	0.00	0.00	23,025.05
COMPUTER	7,975.95	6,647.65	7,532.93	7,035.45	6,691.95	6,681.86	16,720.62	6,534.88	6,568.97	8,629.73	0.00	0.00	81,019.99
PROFESSIONAL FEES	637.07	851.80	616.15	10,326.47	659.49	1,064.22	677.39	3,822.78	895.44	1,929.24	0.00	0.00	21,480.05
Building Expenses													
MAINTENANCE	1,045.82	3,391.45	47,612.27	2,807.44	8,737.03	2,668.69	18,569.75	13,950.36	14,934.31	5,246.25	0.00	0.00	118,963.37
UTILITIES	5,003.24	6,050.07	5,536.76	6,111.36	5,114.32	5,567.77	5,242.83	5,522.01	5,453.42	5,552.54	0.00	0.00	55,154.32
Capital Expense													
CAPITAL EXPENSE	453.03	8,181.22	13,371.64	8,306.04	1,831.99	1,057.38	2,255.98	4,853.88	1,961.50	17,840.34	0.00	0.00	60,113.00
Total Expenditures	<u>189,606.52</u>	<u>324,776.67</u>	<u>264,180.32</u>	<u>236,553.51</u>	<u>231,950.72</u>	<u>239,971.10</u>	<u>248,741.21</u>	<u>238,735.77</u>	<u>300,799.43</u>	<u>249,960.87</u>	<u>0.00</u>	<u>0.00</u>	2,525,276.12
Net Increase(Decrease) in Fund Balance	<u>(189,606.52)</u>	<u>(324,776.67)</u>	<u>(264,180.32)</u>	<u>(236,553.51)</u>	<u>(231,950.72)</u>	<u>(239,971.10)</u>	<u>(248,741.21)</u>	<u>(238,735.77)</u>	<u>(300,799.43)</u>	<u>(249,960.87)</u>	<u>0.00</u>	<u>0.00</u>	(2,525,276.12)

Fox River Valley Public Library District

Attachment to Exhibit A.1.i

Balance Sheet
As of 4/30/2019

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	959,105.87
20	FICA	40,802.72
30	IMRF	72,500.17
70	CAPITAL PROJECTS/SPECIAL RESERVE	370,688.13
80	WORKING CASH	338.92
90	DONATION / GIFT	<u>6,204.70</u>
	Total Checking Accounts	1,449,640.51
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	260.00
10901	CASH ON HAND RANDALL OAKS	
10	GENERAL/CORPORATE	<u>174.00</u>
	Total Other Cash	434.00
Investments		
10500	INVESTMENT ACCOUNTS	
10	GENERAL/CORPORATE	1,165,301.37
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,550,856.55
80	WORKING CASH	149,560.03
90	DONATION / GIFT	<u>235,649.56</u>
	Total Investments	<u>4,101,367.51</u>
	Total Cash and Investments	5,551,442.02
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	16,222.50
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	13,918.50
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	20,583.97
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	121.19
14300	GRANT RECEIVABLES	
10	GENERAL/CORPORATE	<u>86,672.50</u>
	Total Other Assets	<u>137,518.66</u>
	Total Assets	<u><u>5,688,960.68</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	33,060.84
22052	CREDIT CARD PAYABLE FINNERAN	
10	GENERAL/CORPORATE	349.94
22054	CREDIT CARD PAYABLE HARO	
10	GENERAL/CORPORATE	27.45
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	997.71
22064	CREDIT CARD PAYABLE ROSENTHAL	
10	GENERAL/CORPORATE	150.00
22074	CREDIT CARD PAYABLE KATSION	
10	GENERAL/CORPORATE	140.64
22075	CREDIT CARD PAYABLE BERGER	
10	GENERAL/CORPORATE	80.67
22079	CREDIT CARD PAYABLE REDDING	
10	GENERAL/CORPORATE	56.90
22082	CREDIT CARD PAYABLE CARAPIA	
10	GENERAL/CORPORATE	421.29
27800	DIFFERED GRANTS	

Fox River Valley Public Library District
Balance Sheet
As of 4/30/2019

Attachment to Exhibit A.1.i

		<u>Current Year</u>
10	GENERAL/CORPORATE	<u>86,672.50</u>
	Total Liabilities	121,957.94
	Fund Balance	
10	GENERAL/CORPORATE	2,140,401.96
20	FICA	40,802.72
30	IMRF	72,500.17
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,921,544.68
80	WORKING CASH	149,898.95
90	DONATION / GIFT	<u>241,854.26</u>
	Total Fund Balance	<u>5,567,002.74</u>
	Total Liabilities and Fund Balance	<u><u>5,688,960.68</u></u>


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Report:

Investment Inventory Month End

Account:

Fox Rvr Valley All Agg (111383)

As of:

04/30/2019

FR Valley Investment Holdings

Description	Purchase/Settle Date	Maturity Date	Current Face Value	Coupon Rate	Purchase Yield	Identifier	Market Value	FDIC Number	Rating	of Market V	Fund
Cash	---	04/30/2019	0.00	0.000	---	CCYUSD	28.21	---	AAA	0.001%	---
MMDA12	---	04/30/2019	0.00	0.000	---	MMDA12	4,751.44	---	NA	0.115%	---
Discover Bank	07/06/2017	07/12/2019	150,000.00	1.650	1.672	BBG00H2MWQ44	149,793.00	5649	A-1+	3.619%	---
Capital One Bank (Usa), National Association	09/27/2017	10/04/2019	245,000.00	1.700	1.700	BBG00HTM5PM7	244,282.15	33954	A-2	5.902%	WWTP
Synchrony Bank	12/19/2017	10/07/2019	8,000.00	1.950	2.068	BBG003FSZV17	7,984.96	27314	NA	0.193%	---
Compass Bank	11/28/2018	11/29/2019	187,000.00	2.700	2.717	BBVASM	187,321.64	19048	A-2	4.526%	---
First Commercial Bank	07/14/2017	01/31/2020	240,000.00	1.650	1.669	BBG00H3PC072	238,610.40	57069	A-1+	5.765%	---
Belmont Financial Group, Inc.	09/27/2017	04/13/2020	245,000.00	1.700	1.690	BBG00HTMCM73	243,282.55	58165	NA	5.878%	---
Medallion Bank	10/20/2017	04/20/2020	145,000.00	1.750	1.766	BBG00HW3T669	144,029.95	57449	NA	3.480%	---
United Prairie Bank	10/25/2017	04/24/2020	245,000.00	1.750	1.752	BBG00HYJ4Z3	243,334.00	10958	NA	5.879%	---
Wells Fargo Bank, National Association	07/02/2018	06/29/2020	200,000.00	2.800	2.822	BBG00L4VQYGO	200,794.00	3511	A-2	4.852%	---
Capital One, National Association	07/14/2017	07/20/2020	240,000.00	1.850	1.865	BBG00H433JS6	238,257.60	4297	A-2	5.757%	---
Comenity Capital Bank	09/27/2017	10/05/2020	245,000.00	1.950	1.951	BBG00HT9QXN5	243,250.70	57570	NA	5.877%	---
First National Bank	07/02/2018	12/29/2020	200,000.00	2.850	2.868	BBG00L95RN39	201,260.00	17011	NA	4.863%	---
Morgan Stanley Bank, N.A.	01/25/2018	01/25/2021	215,000.00	2.450	2.450	BBG00JRXZG8	214,941.95	32992	A-2	5.193%	---
Sallie Mae Bank	04/24/2019	04/26/2021	125,000.00	2.450	2.470	SALLMA	124,951.25	58177	A-2	3.019%	---
ConnectOne Bank	05/10/2018	05/10/2021	155,000.00	2.850	2.867	BBG00KRWFWM5	156,151.65	57919	NA	3.773%	---
Bar Harbor Bank & Trust	07/02/2018	06/29/2021	200,000.00	3.000	3.015	BBG00L778555	202,130.00	11971	NA	4.884%	---
Ally Bank	08/16/2018	08/16/2021	135,000.00	3.000	3.014	BBG00LNJR4S8	136,458.00	57803	NA	3.297%	---
Citibank (South Dakota), National Association	01/25/2019	01/25/2022	168,000.00	2.900	2.923	C	169,421.28	7213	A-2	4.094%	---
FEDERAL FARM CREDIT BANKS FUNDING CORP	02/01/2018	02/01/2022	230,000.00	2.500	2.500	BBG00JVR1F45	229,500.90	---	AA+	5.545%	---
JPMorgan Chase Bank, National Association	03/18/2019	03/15/2022	108,000.00	2.750	2.763	BBG00NGL5DP4	108,321.84	628	A-2	2.617%	---
Merrick Bank Corporation	03/20/2019	03/21/2022	108,000.00	2.650	2.663	MERICK	108,153.36	34519	NA	2.613%	---
Citibank (South Dakota), National Association	04/02/2019	04/03/2023	82,000.00	2.750	2.772	BBG00NNGKFW7	82,000.82	7213	A-2	1.981%	---
Morgan Stanley Private Bank, National Association	04/11/2019	04/11/2023	150,000.00	2.700	2.724	MS	149,706.00	34221	A-1	3.617%	---
FEDERAL HOME LOAN MORTGAGE CORP	04/25/2019	04/25/2023	110,000.00	2.750	2.746	BBG00NS0L1V8	109,996.70	---	AA+	2.658%	---
---	---	01/08/2021	4,136,000.00	2.319	2.330	---	4,138,714.35	---	A	100.000%	---

* Grouped by: Account

* Groups Sorted by: Account

* Weighted by: Current Face Value

* Holdings Displayed by: Position by Account

C.1 Resolution 2019-06 to Declare a Library Trustee Vacancy

RECOMMENDED **MOTION**: I move to adopt Resolution 2019-06 to declare a Library Trustee vacancy effective May 21, 2019.

BACKGROUND INFORMATION:

75 ILCS 16/1-1 et seq. of the Library District Act requires vacancies to be declared in the office of Trustee by the Library Board. Vacancies shall be filled by appointment by the remaining Trustees until the next regular library election.

RESOLUTION NO. 2019-06

A RESOLUTION TO DECLARE A LIBRARY TRUSTEE VACANCY

WHEREAS, the Library District Act of 1991, 75 ILCS 16/1-1 et seq. (the "Act), provides that vacancies in the office of Library Trustee shall be declared by the Library Board; and,

WHEREAS, an insufficient number of candidates ran for office in the April 2, 2019 Consolidated Election; and

WHEREAS, vacancies shall be filled by appointment by the remaining Library Trustees until the next regular library election, at which time a Trustee shall be elected for the remainder of the unexpired term;

NOW, THEREFORE, BE IT RESOLVED by the Library Trustees of the Fox River Valley Public Library District as follows:

The Library Trustees hereby:

- A. Declare a vacancy in the office of Library Trustee

This Resolution adopted May 21, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

By: _____
 _____, President
 Board of Library Trustees
 Fox River Valley Public Library District

ATTEST:

By: _____
 _____, Secretary Pro-Tem
 Board of Library Trustees
 Fox River Valley Public Library District

C.2 Self-service hardware/software purchase – Comprise Technologies Contract

RECOMMENDED MOTION: I move to authorize the Director to contract with Comprise Technologies for Smart Kiosks accepting both cash and credit for purchases and payment of fees; and for integrated patron self-service software providing PC-reservation, wireless printing, and print/copy/scan/fax functionality at a price not to exceed \$42,500 over 5 years.

BACKGROUND INFORMATION:

One of our strategic plan goals for 2017-2020 is to “Optimize Service to the public” by “evaluating self-service processes including printing, checking out, and fine payments. Improve patron satisfaction with all.”

The self-service tools currently available to our patrons are becoming increasingly outmoded. These tools are from disparate vendors and do not interact seamlessly. The most glaring deficiency is that patrons are limited to cash payments at both library locations. Credit card transactions can only be processed online and are limited to fine payments.

Achieving our goal of improved patron satisfaction with self-service processes will require updated hardware, an integrated software system, and must allow patrons to make payments via credit card.

Our recommendation is to contract with Comprise Technologies for an integrated solution that incorporates a suite of services:

- SAM: A unified PC-reservation and print management system with integrated print/copy functionality.
- Smart ALEC: A wireless printing service that enables patrons to easily print from their own smartphone, tablet, or laptop without requiring staff assistance.
- Smart Kiosk: Patron self-service stations for payment, print, copy, fax, and other functions. Patrons would have the option to pay with cash or credit card for fees, printing costs, or goods, eliminating the need for cash registers at public service desks.

The Smart Kiosks will be paired with multi-function copiers that provide convenient, one-stop print, scan, and fax capability. The copiers will be purchased from another vendor and are not part of the Comprise contract.

Comprise Technologies is a sole source to provide this integrated self-serve functionality due to the ability of its software to communicate seamlessly with Polaris, the library’s Integrated Library System (ILS) through Cooperative Computer Services (CCS), our catalog consortium.

C.3 Internet Services Contracts – ICN/AT&T

RECOMMENDED MOTION: I move to authorize the director to contract with AT&T to provide the circuit for a 50Mbps internet connection at a total value of \$11,500 over 3 years; and to contract with ICN to provide the bandwidth and egress at a total value of \$15,390 over 3 years.

BACKGROUND INFORMATION:

We had 3-year contracts with AT&T to provide a 50Mbps fiber internet connection on the backbone of the Illinois Century Network (ICN) which are expiring this spring. These services go hand-in-hand, with AT&T providing the circuit while ICN provides the bandwidth and port charges.

Multiple bids for internet service are received when the e-rate 470 form is created. Three additional providers all quoted significantly higher costs for the same service: AT&T and ICN are the lowest-cost providers. See bid evaluation matrix below.

FRVPLD E-Rate Bid Evaluation Matrix - 50Mbps Internet lines - have two circuits as a failsafe - select the two lowest-cost providers							
36 month contract, per-month price	Points Available	Comcast (circuit)	AT&T (circuit)	Xclutel (circuit)	MetTel Communications (circuit)	ICN (leased lit fiber)	Cytranet (leased lit fiber)
Monthly Price		\$290.02	\$314.22	\$1,052.00	\$723.97	\$427.50	\$709.00
Price of the eligible products and services	55	55	45	15	25	45	25
Prior experience with the vendor	20	20	20	0	0	20	0
Flexible invoicing: FCC Form 472 or FCC Form 474	15	15	15	15	15	15	15
Local or in-state vendor	10	0	10	10	0	10	0
	100	90	90	40	40	90	40
		*month-to-month					

Note: Comcast is our failsafe, which we also use. E-rate grant funds are expected to cover 60% of the total costs for Comcast, AT&T and ICN. The AT&T and ICN grant revenues should be more than \$16,000 during the 36 month period of the new contracts.

C.4 Lighting Improvements – Windy City Lighting contract

RECOMMENDED MOTION: I move to authorize the director to contract with Windy City Lighting for the replacement of 15 sets of track lighting at the Dundee Library at a price not to exceed \$13,000.

BACKGROUND INFORMATION:

The track lighting throughout the Dundee Library is failing, requiring constant replacement of burnt-out bulbs and concern about potential fire hazard. There are 15 strands of track lighting in YS and ATS. A Request for Proposal to replace the rails was sent to twenty-eight (28) electrical companies, all approved vendors on the *ComEd Energy Efficiency Trade Ally List*. From these 28, the Library received three (3) quotes:

BP Contractors	\$ 4,919.19
Windy City Lighting	\$ 11,460.00
Peters Electric and Technology, Inc.	\$ 21,164.00

The low bidder, BP Contractors, visited DL on 3/19 view the current tracks and light output, and ensure that their very low price would produce enough light. In a meeting with the Facilities Manager and Deputy Director, the vendor expressed certainty that their quote reflected comparable light output to what was currently installed. References were checked and BP Contractors was selected as the low bidder on 3/20. Two weeks later they installed a sample light strand but despite their assurances the light output was insufficient.

When the original track lighting was installed in 2009 the Library used CFLs and current lighting uses LEDs, which complicates simple comparisons of old and new light fixtures. The chart below illustrates the amount of brightness in lumens expected from different wattages of light bulbs. LED bulbs require much less wattage than CFL or Incandescent light bulbs, which is why LEDs are more energy-efficient and longer lasting than their competitors. The below table compares old Incandescent, CFL and LED bulbs and explains the light output for each (lumens) and the amount of energy required to produce that light (watts).

Lumens (Brightness)	LED Watts	CFL Watts	Incandescent Watts
400 – 500	6 – 7W	8 – 12W	40W
650 – 850	7 – 10W	13 – 18W	60W

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

1000 – 1400	12 – 13W	18 – 22W	75W
1450-1700+	14 – 20W	23 – 30W	100W
2700+	25 – 28W	30 – 55W	150W

After numerous discussions to find a way to increase light output it was determined that BP Contractors were unable to install adequate lighting for the agreed-upon price. The agreement with BP Contractors became null and void.

This led us to delve more deeply into exactly what the light output should be. When the Dundee Library was remodeled in 2009 the original specifications called for 15 rails each producing 6300 lumens. Based upon this information, we contacted the previous bidders to clarify our specifications. The revised proposals are:

BP Contractors	Did Not Submit
Windy City Lighting	\$ 12,135.00
Peters Electric and Technology, Inc.	\$ 27,340.00

The quote from Windy City reflects 15 rails, each 12' long, containing 8 LED bulbs each producing 850 lumens per bulb for a total of 6800 lumens per track. This exceeds the minimum specification of 6300 lumens per track.

The quote from Peters Electric reflects 15 rails, each 12' long, containing 4 LED bulbs each producing 1500 lumens per bulb for a total of 6000 lumens per track. This is insufficient per specifications. In addition, their price was more than twice that of their competitor.

We called references for the qualified low bidder Windy City Lighting. Customers were pleased with their quality and price.

We recommend contracting with Windy City Lighting for the replacement of the 15 sets of track lighting at a price not to exceed \$13,000.