

**Fox River Valley Public Library District
Board of Trustees Meeting**

**November 19, 2019
7:00 PM**

AGENDA

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Call to Order—President Richard V. Corbett

Pledge of Allegiance

Roll Call – Secretary Nikki Kuhlman

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

President’s Report—President Corbett

- **December Meeting**
- **Correspondence**
- **Officer Reports**
 - **Kristina Weber, Vice President**
 - **Nikki Kuhlman, Secretary**
 - **Brian Lindholm, Treasurer**
- **Trustee Liaison Reports**
 - **Mike Tennis – Facilities**
 - **Chris Evans – Bylaws and Policy**
 - **Dave Nutt – Community Engagement**

Director’s Report—Director Lauren Rosenthal

- **Performance Goals Dashboard**
- **Per Capita Grant Requirement – Trustee Facts File Chapters 11-14 and Appendices –Assistant Director Heather Zabski**
- **Per Capita Grant Requirement: Personnel – Director Rosenthal**
- **Fine Free Presentation – Director Rosenthal**
- **Department Reports**
- **Dashboard**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from October 15, 2019 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for October 2019 totaling \$275,732.60**
- A.1.c Monthly Financial Report for October 2019**

- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for October 2019
- A.1.j Ehlers Account Statement for October 2019
- A.1.k Ordinance 2019-16 Library Holiday Closings for 2020

B. Unfinished Business - none

C. New Business

- Exhibit C.1 Ordinance 2019-17 Tax Levy
- Exhibit C.2 Purchase of Replacement PCs
- Exhibit C.3 Annual Treasurer’s Report
- Exhibit C.4 Accept Comprehensive Annual Financial Report (CAFR)
- Exhibit C.5 Per Capita Grant Application – Discussion Only
- Exhibit C.6 Elimination of Late Fees

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment