

**Fox River Valley Public Library District  
Board of Trustee Meeting  
February 18, 2020**

**Dundee Library Meeting Room  
555 Barrington Avenue  
East Dundee, IL 60118**

**MINUTES**

The meeting was called to order by President Richard Corbett at 7:05 PM. All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members present:	President	Richard Corbett
	Vice Pres	Kristina Weber
	Treasurer	Brian Lindholm
	Secretary	Nikki Kuhlman
	Trustee	Mike Tennis
	Trustee	Dave Nutt
	Trustee	Chris Evans

Members absent: none

Others present: Director Lauren Rosenthal, Assistant Director Heather Zabski, Kirstin Finneran, Monica Boyer, Keri Carroll, Jason Katsion, John Sabala, Michael Lorenzetti, Karen Werle

**Public Comment**

There was no public comment.

**President's Report**

Corbett noted Kane County will email Economic Interest Statements toward the end of March. He was pleased with the new license plate renewal service offered at the Dundee Library, finding it convenient and easy.

Officer Reports

Treasurer Lindholm noted the Investment Policy update to be voted upon later this evening.

Liaison Reports

No reports

**Director's Report**

Director Rosenthal stated the license plate renewal service has been well-received; Account Services Manager Keri Carroll reported 11 license plate renewals in the first 24 hours of offering the service, one of which resulted in the patron signing up for a Fox River Valley Public Library District library card. In addition, there have been many favorable social media responses and phone inquiries. Preliminary investigation has begun on possible sites for a west side library following execution of renegotiated contracts with the architect and construction manager in accordance with Trustee recommendations. Rosenthal also noted FRVPLD and its award-winning book cart drill team will again participate in the Dundee St. Patrick's Day parade; Trustees are invited to participate.

Department Reports and Dashboard

Lindholm noted the welcome letters sent to potential patrons new to the FRVPLD community. He further commented on the words of appreciation a patron had for the Library's one-on-one technology appointments.

The community's participation in the 2020 Census is a priority for FRVPLD. The Library currently has two computers set aside for patrons to complete the census. In addition, a video explaining the importance of the census plays in a continuous loop in the Library.

### **Consent Agenda**

#### **Exhibit A.1** Items included in Consent Agenda

- A.1.a Minutes from the January 21, 2020 Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for January 2020 totaling \$354,592.44
- A.1.c Monthly Financial Report for January 2020
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for January 2020
- A.1.j Ehlers Account Statement for January 2020

Corbett inquired if there were any items Trustees would like removed for further discussion. There were none; he called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Lindholm and seconded by Kuhlman, Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

### **Unfinished Business**

There was no Unfinished Business.

### **New Business**

#### **Exhibit C.1 Ordinance 2020-02 Amending a Policy Prohibiting Harassment, Discrimination, and Retaliation per the Workplace Transparency Act**

Corbett called for a motion to *ADOPT ORDINANCE 2020-02 AMENDING A POLICY PROHIBITING HARASSMENT, DISCRIMINATION, AND RETALIATION PER THE WORKPLACE TRANSPARENCY ACT*. Moved by Evans and seconded by Nutt, item opened for discussion. Corbett noted the statute governing harassment has been expanded to include Trustees. Policy and Bylaws Liaison Evans reviewed the recommendation and found it reasonable. There being no further discussion, Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

#### **Exhibit C.2 Intergovernmental Agreement with D300, Algonquin Area and Ella Johnson Public Library Districts**

Corbett called for a motion to *ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ALGONQUIN AREA AND ELLA JOHNSON PUBLIC LIBRARY DISTRICTS FOR THE D300 COMMUNITY SHARE E-BOOK PROJECT*; moved by Weber and seconded by Evans. He noted in response to an inquiry by Trustee Tennis, additional language was added by FRVPLD's attorney to address remaining funds should the Library choose to opt out of the agreement. Further, the IGA makes clear there is no financial investment from D300 in the project. There was no further discussion; Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

**Exhibit C.3 Amend Investment Policy – Sustainability Statement**

Corbett called for a motion to *AMEND THE INVESTMENT POLICY TO INCLUDE A STATEMENT ON SUSTAINABLE INVESTING IN COMPLIANCE WITH THE ILLINOIS SUSTAINABLE INVESTING ACT AS PRESENTED*. Moved by Kuhlman and seconded by Nutt, item opened for discussion. Corbett noted a recent statutory amendment generated the requirement to include a statement on sustainability in FRVPLDs investment policy. Library investments are restricted to certain funds and he further explained the District’s financial advisors oversee all funds invested. There was no further discussion; Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Corbett announced there would be no Executive Session this evening. There being no further business to conduct Corbett called for a motion to *ADJOURN*; moved by Weber and seconded by Lindholm, meeting adjourned by unanimous voice vote at 7:47 PM.

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Nikki Kuhlman, Secretary