

**Fox River Valley Public Library District
Board of Trustee Meeting
April 20, 2021**

MINUTES

President Corbett read the following statement into the meeting:

This meeting of the Fox River Valley Public Library District Board of Trustees will be held without a quorum of Trustees physically present but is authorized by the Governor of Illinois pursuant to Covid-19 Executive Order #5 dated March 16, 2020 and subsequent re-issues, as well as the Governor's Emergency Administrative Act dated June 12, 2020. As Board President I have determined an in-person meeting is not prudent at this time due to the corona virus pandemic that the Governor has declared an emergency. A verbatim recording of this meeting will be made available to the public. In addition, Interim Library Director Roxane Bennett is physically present at the Library for this meeting.

Corbett then polled all in attendance to ensure they could clearly hear the proceedings, and read the following previously posted notice into the Minutes:

PUBLIC NOTICE

Due to current public health concerns and extension of the Governor's stay-at-home mandate by Executive Order 2020-33 and subsequent re-issues, this meeting is being conducted electronically. Anyone wishing to observe and/or comment must email LibraryBoard@frvpld.info no later than 12 pm on Tuesday, April 20 will receive online access to the meeting. If you do not have electronic access and would like to make a public statement you can call the library at 847-428-3661 before 5 pm on Tuesday, April 20 and leave a message, indicating that you would like your message to be read into the record during the "Public Comment" section of the meeting. A recording of this meeting will be available on the library's website by Friday, April 30.

The meeting was called to order by President Richard Corbett at 7:04 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present electronically:	President	Richard Corbett
	Vice Pres	Kristina Weber
	Treasurer	Brian Lindholm
	Secretary	Nikki Kuhlman
	Trustee	Mike Tennis
	Trustee	Chris Evans
	Trustee	Dave Nutt

Members absent: none

Others present electronically: Director Roxane Bennett, Assistant Director Heather Zabski, Kirstin Finneran, Keri Carroll, Jason Katsion, Monica Boyer, Karin Nelson, John Sabala, Brittany Berger, Michael Lorenzetti, Matthew Goyke, Maryann Dellamaria, Karen Werle

Public Comment

Corbett inquired if there were any virtual participants wishing to comment, noting each speaker would be allowed five minutes; or if any telephone or email messages had been received. Bennett reported there were none.

President's Report

Corbett appointed Vice President Weber and Trustee Evans to develop a slate of officer candidates to be voted upon at the May Board meeting. Weber updated the Board on developments to date in the new Director search.

Director's Report

Bennett reported the library is no longer quarantining returned materials. FRVPLD expects to roll out immigration help in conjunction with community partners this summer. Bennett noted the oldest of East Dundee's Tax Increment Financing Districts is expected to close in 2023. The library will begin to receive additional property tax revenues from the now-developed land once the TIF is closed.

Department Head Reports and Dashboard

Trustees remarked on the positive trend in circulation statistics and popularity of virtual programs.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the March 16, 2021 Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for March 2021 totaling \$246,693.43
- A.1.c Monthly Financial Report for March 2021
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for March 2021
- A.1.j Ehlers Account Statement for March 2021

Corbett inquired if there were any items Trustees would like removed for further discussion. There being none, he called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Tennis and seconded by Kuhlman, Corbett called for a roll vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

Corbett noted the Board was updated on developments in the director search earlier in the meeting.

New Business

Exhibit C.1 Resolution 2021-02 Honoring Brian Lindholm

Corbett called for a motion to *ADOPT RESOLUTION 2021-02 HONORING BRIAN LINDHOLM*. Moved by Nutt and seconded by Tennis, Kuhlman read the resolution into the Minutes:

RESOLUTION 2021-02
HONORING
BRIAN LINDHOLM

Whereas, Brian Lindholm ably served as Trustee of the Fox River Valley Public Library District from June 2013 through April 2015; and

Whereas, Brian Lindholm served as Treasurer of the Library District from May 2015 through April 2021; and

Whereas, Brian Lindholm served as liaison in various roles including Citizen's Input, Community Action, and Community Engagement; and

Whereas, Brian Lindholm demonstrated exceptional financial acumen and played a pivotal role in improving fiscal responsibility; and

Whereas, Brian Lindholm was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in potential land acquisition and building options for a permanent west side facility, extension of leased space for a temporary west side facility, renovation planning for the east side facility; and

Whereas, Brian Lindholm worked tirelessly to provide information and support to the Library Board of Trustees in the effort towards full transparency in financial reporting; and

Whereas, Brian Lindholm advocated for good stewardship of Library District property and service to the community, providing oversight in strategic and long-term planning including hiring a Library Director; and

Whereas, Brian Lindholm gave oversight to modification of library services and programs to comply with safe opening guidelines during an unprecedented service disruption, which brought home delivery of library materials, license plate renewals, elimination of some late fees, expanded notary public service, and USDA free meal services to the community;

Therefore, be it resolved that in recognition and appreciation of his service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present Brian this Resolution; and

Be it further resolved that on this, the 20th day of April, Two Thousand and Twenty One, this Resolution be presented to him and that its contents be spread upon the Minutes of this organization.

Trustees commented on their appreciation for Lindholm's dedication to service and detailed oversight of the library's interests while serving as Treasurer. There being no further discussion, Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.2 Resolution 2021-03 Honoring Michael Tennis

Corbett called for a motion to *ADOPT RESOLUTION 2021-03 HONORING MICHAEL TENNIS*. Moved by Evans and seconded by Kuhlman, Kuhlman read the resolution into the Minutes:

RESOLUTION 2021-03
HONORING
MICHAEL J. TENNIS

Whereas, Mike Tennis demonstrated support for the Library District prior to becoming a Trustee in promotion and support for the 2016 referendum, serving on the Citizen Task Force; and

Whereas, Mike Tennis ably served as Trustee of the Fox River Valley Public Library District from May 2017 through April 2021; and

Whereas, Mike Tennis served as liaison in various roles including Community Engagement and Facilities; and

Whereas, Mike Tennis was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in exploring options for a permanent west side facility, extension of leased space for a temporary west side facility, renovation planning for the east side facility; and

Whereas, Mike Tennis worked tirelessly to provide information and support to the Library Board of Trustees in the effort towards full transparency and fiscal responsibility; and

Whereas, Mike Tennis played a pivotal role in strategic and long-term planning, including hiring of a Library Director; and

Whereas, Mike Tennis advocated for good stewardship of Library District property and resources, and service to the community; and

Whereas, Mike Tennis gave oversight to modification of library services and programs to comply with safe opening guidelines during an unprecedented service disruption, which brought home delivery of library materials, license plate renewals, elimination of some late fees, expanded notary public service, and USDA free meal services to the community;

Therefore, be it resolved that in recognition and appreciation of his service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present Mike this Resolution; and

Be it further resolved that on this, the 20th day of April, Two Thousand and Twenty One, this Resolution be presented to him and that its contents be spread upon the Minutes of this organization.

Trustees thanked Tennis for his perspective on business items and for his research in support of those perspectives. There being no further discussion, Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Lindholm, Kuhlman, Weber, Corbett – aye; Tennis – abstain. 6 ayes, 0 nays, 1 abstain, 0 absent. Motion carried.

Exhibit C.3 Resolution 2021-04 Honoring Nikki Kuhlman

Corbett called for a motion to *ADOPT RESOLUTION 2021-04 HONORING NIKKI KUHLMAN*. Moved by Lindholm and seconded by Evans, Weber read the resolution into the Minutes:

RESOLUTION 2021-04
HONORING
NIKKI KUHLMAN

Whereas, Nikki Kuhlman demonstrated support for the Library District prior to becoming a Trustee in promotion and support for the 2016 referendum, serving on the Citizen Task Force; and

Whereas, Nikki Kuhlman ably served as Trustee of the Fox River Valley Public Library District from May 2017 through August 2018; and

Whereas, Nikki Kuhlman served as Secretary of the Library District from September 2018 through April 2021; and

Whereas, Nikki Kuhlman served as liaison in various roles including Bylaws and Policy; and

Whereas, Nikki Kuhlman was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in exploring options for a permanent west side facility, extension of leased space for a temporary west side facility, renovation planning for the east side facility; an

Whereas, Nikki Kuhlman worked tirelessly to provide information and support to the Library Board of Trustees in her effort towards full transparency and excellence in record-keeping; and

Whereas, Nikki Kuhlman advocated for good stewardship of Library District property and service to the community, providing oversight in strategic and long-range planning and hiring of a Library Director; and

Whereas, Nikki Kuhlman gave oversight to modification of library services and programs to comply with safe opening guidelines during an unprecedented service disruption, which brought home delivery of library materials, license plate renewals, elimination of some late fees, expanded notary public service, and USDA free meal services to the community;

Whereas, Nikki Kuhlman continues to support literacy with a Little Free Library;

Therefore, be it resolved that in recognition and appreciation of her service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present Nikki this Resolution; and

Be it further resolved that on this, the 20th day of April, Two Thousand and Twenty One, this Resolution be presented to her and that its contents be spread upon the Minutes of this organization.

Trustees noted not only Kuhlman's strength as Secretary of the Board but also her enthusiasm for the library's service to the community. There being no further discussion, Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

In closing, Tennis recapped the current tax computation report for Kane County and noted the positive developments as respects the upcoming levy. Corbett thanked Lindholm, Tennis, and Kuhlman for their service and the Board looks forward to officially welcoming newly elected Trustees Matt Goyke and Maria Dellamaria at the May meeting.

Adjournment

There being no further business to discuss, Corbett called for a motion to ADJOURN. Moved by Lindholm and seconded by Nutt, Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 7:57 PM.



Nikki S. Kuhlman, Secretary

