

This meeting of the Fox River Valley Public Library District Board of Trustees will be held without a quorum of Trustees physically present but is authorized by the Governor of Illinois pursuant to Covid-19 Executive Order #5 dated March 16, 2020 and subsequent re-issues, as well as the Governor's Emergency Administrative Act dated June 12, 2020. As Board President I have determined an in-person meeting is not prudent at this time due to the corona virus pandemic that the Governor has declared a disaster. I have also determined that it is not feasible, due to the disaster and the disaster declaration, to have a Library Trustee, the Library Director, or the Library's Attorney present at the Library. A verbatim recording of this meeting will be made available to the public.

#### PUBLIC NOTICE

Due to current public health concerns and extension of the Governor's stay-at-home mandate by Executive Order 2020-33 and subsequent re-issues, this meeting is being conducted electronically. Anyone wishing to observe and/or comment must email [LibraryBoard@frvpld.info](mailto:LibraryBoard@frvpld.info) no later than 12 pm on Tuesday, April 20, and will receive online access to the meeting. If you do not have electronic access and would like to make a public statement you can call the library at 847-428-3661 before 5 pm on Tuesday, April 20 and leave a message, indicating that you would like your message to be read into the record during the "Public Comment" section of the meeting. Each speaker will be allowed five minutes. A recording of this meeting will be available on the library's website by Friday, April 30.

#### **Fox River Valley Public Library District Board of Trustees Meeting**

**April 20, 2021  
7:00 PM**

#### **AGENDA**

**Call to Order—President Richard V. Corbett**

**Pledge of Allegiance**

**Roll Call—Secretary Nikki Kuhlman**

#### **Public Comment**

*The Board recognizes its responsibility to provide an opportunity for anyone wishing to comment at any meeting to do so. Due to current public health concerns the April 20, 2021 meeting will be conducted electronically. Any person viewing the meeting online and/or wishing to comment will be accommodated in accordance with the Public Notice detailed above. and Citizens will not be requested to sign in to comment, and each speaker will be allowed five minutes.*

#### **President's Report—President Corbett**

- **Appoint Committee to Nominate Slate of Officers**
- **Trustee Search Update**
- **Economic Interests Statement**

#### **Director's Report—Interim Director Bennett**

- **Department Head Reports**
- **Dashboard**

- A. Consent Agenda**
  - Exhibit A.1 Items to be included in Consent Agenda**
    - A.1.a Minutes from the March 16, 2021 Board of Trustees Meeting**
    - A.1.b Check/Voucher Register – AP & Payroll Complete for March 2021 totaling \$246,693.43**
    - A.1.c Monthly Financial Report for February 2021**
    - A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
    - A.1.e Revenue Summary – All Funds Combined by Period**
    - A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
    - A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
    - A.1.h Expenditure Summary – All Funds Combined by Period**
    - A.1.i Balance Sheet for March 2021**
    - A.1.j Ehlers Investment Inventory for March 2021**
- B. Unfinished Business – Director Search Update**
- C. New Business**
  - Exhibit C.1 Resolution 2021-02 Honoring Brian Lindholm**
  - Exhibit C.2 Resolution 2021-03 Honoring Michael Tennis**
  - Exhibit C.3 Resolution 2021-04 Honoring Nikki Kuhlman**

**Board Discussion (Trustee questions, future agenda items, etc.)**

**Executive Session**

*The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.*

**Adjournment**

**Fox River Valley Public Library District  
Interim Director's March 2021 Report  
For April 20, 2021 Board Meeting**

**Highlights:**

*In-person patron visits at both the Dundee Library and Randall Oaks continue to increase but remained within capacity limits throughout March. The handful of public computers available at the Dundee Library have seen steady use but most patrons still depend on our remote printing option. As delightfully illustrated in Department Reports, staff continued to pump out creative and engaging virtual programs and services for all ages!*

*With FRVPLD's support and partnership, Literacy Connection submitted their annual application for the Illinois State Library's Adult Volunteer Literacy Grant Program on March 15. The program utilizes volunteer tutors to provide one-on-one instruction for adults who want to improve their reading, math, writing and language skills. The library provides a variety of support services for the program including physical and virtual space for tutoring sessions and tutor training workshops; tutor recruitment; collections of literacy and ELL materials for adult learners; and programming to support adult learners. In addition, we provide a safe and supportive environment where learners can ask our staff member, who is also a Literacy Connection-certified tutor, for help in understanding American culture without being judged.*

*I'm excited about a new grant-funded partnership program coming up this summer in conjunction with Alianza Hispanoamericana, a local organization with offices in West Dundee. The program will offer free consultations with DOJ accredited professionals who specialize in immigration help.*

*Heather and I attended the Annual TIF Joint Review Board meeting for East Dundee on March 22. East Dundee has seven TIF districts, more than any other village we serve. The oldest of these is TIF#1, Prairie Lakes, which was formed in October 2000 and is nearing its statutory end. Once closed, the Library will begin receiving additional property tax revenues due to the successful development of this formerly vacant land. The agenda and a video of the meeting can be found at this link.*

[https://www.eastdundee.net/government/committees\\_commissions\\_boards/meeting\\_agendas\\_minutes.php](https://www.eastdundee.net/government/committees_commissions_boards/meeting_agendas_minutes.php)

**Director's Calendar:**

Meeting: Pre-Agenda meeting with Corbett, Kuhlman, Zabski, Werle – March 1

Meeting: President Corbett – March 2

Meeting: Director Search w/Weber, Evans – March 2, 9

Meeting: Management Team – March 3, 9, 23

Meeting: NS Library Director's Meet-Up – March 8

Meeting: Public Services Team – March 8, 15, 29

Meeting: Family Literacy Grant w/Boyer – March 12

Meeting: Library Board – March 16

Meeting: NS Library Director EDI (Equity, Inclusion, & Diversity) Discussion – March 18

Meeting: Joint Review Board for East Dundee TIFs w/Zabski, village officials, & representatives from other impacted taxing bodies– March 22

Meeting: Trustee Nutt – March 25

Meeting: Unemployment Audit w/Zabski & Hartford Rep Guinto - March 31

Numerous phone calls, informal meetings, and weekly one-on-ones with direct reports not included.

Respectfully submitted,

*Roxane E. Bennett*

## Fox River Valley Public Library District March 2021 Department Reports

### Assistant Director: Heather Zabski

My primary focus in March was helping Ewa navigate the financial reporting process on her own for the first time. Ewa and I are good financial detectives, and we were able to figure out how to handle the less routine aspects of the finances. We slowly but steadily got through the process in March and found it to be overall an excellent learning experience. This month we are navigating the process more quickly and look forward to one day having the process be completely routine.



I oversaw organizing Carpentersville Rotary Club's Easter Basket giveaway on April 3. It was my first major project as a Rotarian, and it went well. Carpentersville police Social Services Coordinator, Meg Kruse, identified several families in need to receive a basket. Rotarians shopped and donated supplies for baskets which each include: a ham, laundry basket, roasting pan, cake mix, frosting, two canned vegetables, two canned fruits, hominy, biscuit mix, and candy. 12 Rotary members (including me) and family gathered at the library on a Saturday morning to assemble the baskets and give them out. In total, we gave out 42 baskets to families in need on Saturday. Additionally, I continue to attend planning meetings for two upcoming Rotary events: Blind Flights (an outdoor beer tasting event) and the annual 5K. Expect to hear more about these events over the Summer.

Roxane and I attended the Annual Joint Review Board meeting which went over updates on the TIF districts in East Dundee. While there was no major news, I found the meeting to be educational. Roxane went over the background of the various TIF districts in our library district before the meeting, so I had greater insight.

2020 was a difficult and unusual year for everyone around the world. Library managers made the decision to streamline the staff evaluation process this year due to the extraordinary nature of 2020. We worked together to come up with a shorter self-evaluation form (filled out by all staff) and annual evaluation forms (filled out by supervisors). Staff have done incredible and creative work over the past year, so we hope this process will allow us to highlight their achievements while also being sensitive to the obstacles of the year. The self-evaluation forms went out to staff on March 15 and were due back to supervisors on April 1. Throughout April, supervisors will be working on reviews for their direct reports.

Department managers completed their budget worksheets in March. I've been working on the salary budget for the year and will turn it over to Roxane to review in April. Additionally, I met with public services department heads to



adjust the collection development budget for next year. The budget is coming along nicely and will be presented at the May meeting.

Additionally, I began attending Business Manger networking group meetings for the library. This is a group that meets every two months to discuss business and finance topics relating to public libraries. Topics discussed in March included the extension of the Families First Coronavirus Response Act and creating budgets for the next fiscal year.

### **Randall Oaks: Brittany Berger**

This month Randall Oaks saw the most visits and check-outs/renewals since March 2020; 1,854 and 5,450 respectively. RO staff assisted patrons with 168 reference and 309 general questions, 23 complimentary print jobs, and 2 notary transactions. We also debuted new take home crafts that were created by RO Library Assistant Lisa Knapp and were available to patrons at both locations. The popular Youth Services Take and Make kits, which had previously only been offered at Dundee, were also introduced to Randall Oaks in March. Patrons took home 94 crafts and 110 Take and Make kits!



On February 16th, the Randall Oaks book drop was damaged when a snowplow was clearing the parking lot. The Dundee Township Park District repaired the book drop on Friday, April 1 and it was made available to patrons that same day.



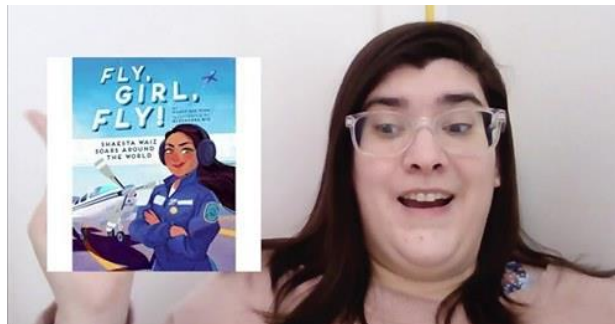
This month the library rolled out a new book service called Fox Picks. Fox Picks is a book match style service; a tailored readers advisory experience. Patrons can fill out the online Fox Picks form and answer a series of questions about their preferred genres and authors. Then the Fox Picks curators choose a handful of books that they think the patron will enjoy, and the materials are checked out to the patron. The curated books go into a special bag that the patron can pick up or request for home delivery. RO Librarian Sam Bunte will be selecting the adult and teen titles. During the soft-rollout in March, she curated a total of 5 Fox Picks.

I attended a few virtual webinars in March, including Preparing for Weary Covid Customers/Coping with Compassion Fatigue hosted by LACONI that provided tips on preparing for post-pandemic related situations within the library as we reintroduce services. It was a very useful and practical webinar that covered newly common library issues such as mask requirements, social distancing, and limited availability of services. I was also grateful for the many resources it provided that I was able to share with my staff to help us maintain a safe and welcoming environment.

The Summer Reading Committee has finalized many of the plans for SRC 2021, and it will be very similar to last year's program with some improvements. Using a virtual platform was a deterrent for many of our patrons last year, so this year in addition to the Beanstack app patrons of all ages will have the option to use a paper log that can be printed at home or picked up at the library. All finishers will receive a free book, and there will be opportunities to win additional prizes throughout the summer by completing extra activities.

### Youth Services: Monica Boyer

For Women's History Month, Youth Services (YS) teamed up with Danielle Pacini (Adult & Teen Services Librarian) to create a video highlighting famous women historical figures or strong fictional female leads. Titles recommended spanned from picture books to teen graphic novels. We not only used the video for our social media channels, but we embedded the video in a one-page newsletter and sent the content to District 300. Kirsitn Finneran, Public Relations & Outreach Manager, worked her magic in creating a brief but affective summary of all the programming, collections, and database topics that FRVPLD offers that have to do with this important month. Having both departments regularly work together is important to me. Not only does this practice increase employee moral but can cement cohesive core values and district priorities. If you missed the video on our Facebook page, it is available by clicking [here](#).



Rachel Dunne recommending *Fly, Girl, Fly!*: Shaesta Waiz Soars Around the World by Nancy Roe Pimm

**Celebration**  
WOMEN'S HISTORY

CELEBRATE WITH THE YOUTH SERVICES DEPARTMENT OF THE FOX RIVER VALLEY PUBLIC LIBRARIES

**Needle Felt Peter Rabbit**  
Sat., March 6, 1 to 2 p.m., Zoom  
In honor of Women's History Month, make a needle-felt version of Beatrix Potter's beloved character. Materials provided. Grades 3-6.

**Women's History Decorative Wall Bunting**  
Sat., March 20, 2 to 3 p.m., Zoom  
Color, cut, and assemble a decorative wire-pierced wall hanging that features inspiring historical women. Materials provided. Ages 12 and older.

**97 Women's History Activities in Scholastic Teachables**

**Women artists talk about their inspirations and talent on Creativebug**

**Take and Make Kit: Amelia Earhart and Aerodynamics**  
Learn about pioneer Amelia Earhart by making an airplane. Stop by the Dundee Library or Randall Oaks Branch to pick up your very own kit. Grades 3-6.

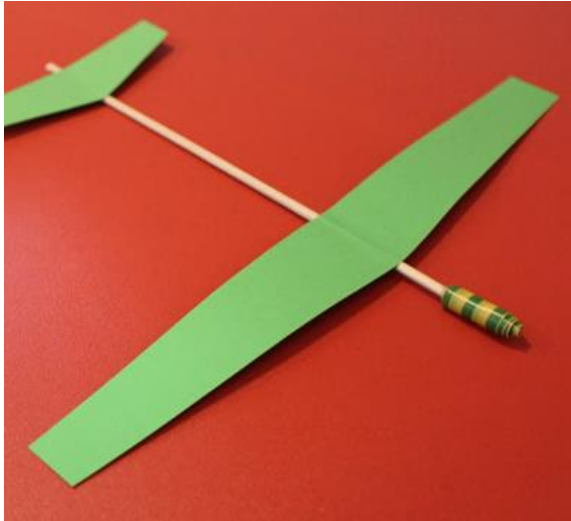
**Reading Recommendations**  
Watch the video of FRVPLD librarians for book suggestions!

Click on the links below to reserve your book:  
*Solo: A Punky Valentine*  
*The Girl Who Swam to New York*  
*Amelia: Girls, Heroes, Books, Illustrated by Marjorie Disher*  
*Acta Beatae*  
*Princess Catherine: Lady and Pirate*  
*Sheila Rae: Sheela Rae*  
*It's Not Easy Bein' the Girl*  
*Amelia Earhart: The Inspiring Story of a Pioneer*  
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Fox River Valley Libraries  
Dundee Library • Randall Oaks Library

Dundee Library • 551 Huntington Ave. (Rt. 48), East Dundee, IL  
Randall Oaks Library • 580 North Randall Road, West Dundee, IL  
www.frvpld.org • 815.426.3400

Rachel Dunne, YS Assistant, created two programs highlighting Women’s History Month. Rachel constructed a Take & Make Kit, targeted for 3<sup>rd</sup>-6<sup>th</sup> graders, that featured the topics of Amelia Earhart and aerodynamics. Patrons who picked up this kit learned about Earhart and were able to construct an airplane from crafting material. STEM concepts such as equations of motion and air resistance were discussed on a handout that was included in the kit. She also presented “Needle Felt Peter Rabbit”. Program participants were supplied with information regarding children’s author and illustrator Beatrix Potter and her beloved character Peter Rabbit. Supplied with materials to complete the project, patrons were able to needle felt their very own Peter Rabbit. Rachel received emails from a few patrons with comments like, “We had fun!” and adorable pictures of their creations (Pictured below, bottom right).



Completed project from Take & Make Kit: Amelia Earhart and Aerodynamics (left) and a patron’s adorable creation from “Needle Felt Peter Rabbit”

Missing in person programming components, YS Assistant Erin Sikorski came up with the great idea of creating “Storytime Kits”. The kit included an egg shaker, a scarf, a finger puppet, and a list of songs and rhymes. The kits added that in person element as patrons can use the items during our Facebook Live storytimes. It’s been so rewarding to get emails of little ones and their caretakers utilize these interactive tools to increase their early literacy skills.



In April, YS will focus on multigenerational programming, observing American Library Association’s Money Smart Week and the creation of our first ever StoryWalk®.

### **Account Services: Keri Carroll**

One of the biggest changes from previous months is the number of renewals Dundee saw of its materials. Starting on March 1, we reverted loan periods to the standards times for all materials. Patrons could now visit both locations and the quarantine period for items was dropped to 24 hours. We clocked nearly 10,000 renewals of our items, one of the small indicators that we’re slowly working our way back to pre-2020 numbers. Physical circulation numbers also increased by almost 10,000 items to 23,960, a fantastic jump to see.

However, our visits *appear* to reflect that we aren’t receiving as many visitors. Our gates at the Dundee Library are currently spotty with its people counting software. We have not had a visitor counted since March 24, meaning I have

estimated the remaining days of March for the dashboard. IT is aware of the issue and has been in contact with Bibliotheca to potentially solve the problem. This was an issue last month as well concerning the curbside visits.

March was the last month for 2020 license plate renewals, and Dundee had 53 renewals completed. Staff have continued to report of patrons' appreciation of the service, especially as we moved closer to the March 31 deadline for 2020 stickers. Home deliveries dipped a bit in March, going under 1,000 items delivered, indicating that more and more patrons are happy to be able to visit either Dundee or Randall Oaks during standard hours.

For myself, I attended several webinars and training opportunities this month. On March 19, LACONI hosted a brief informational session on library lockers for holds, something the Schaumburg library recently installed. (Verdict: Nice! But expensive.) On March 24, I viewed a full-day conference on bystander intervention and how to be an ally to someone experiencing online bullying. CCS had several "bite-size" webinars highlighting quality-of-life updates to our ILS Polaris which will roll out sometime soon.



Additionally, I'm currently helping Randall Oaks Librarian Sam Bunte with our newly implemented service Fox Picks, which are curated bags of library materials selected by staff. As we continue to get a feel for how this service operates, I volunteered to help assemble the bags for pickup at both Dundee and for Home Delivery. These are being held near the holds shelves for easy pickup by patrons. As someone who struggles to find that next book to read, I couldn't help but be one of the first patrons to utilize this service. I think it does a great job highlighting one of the more under-utilized parts of a contemporary librarian's job: reader's advisory. Highly recommended!

### **Public Relations & Outreach: Kirstin Finneran**

**Programs in Spanish.** In an effort to rejuvenate attendance at our Spanish programs, we did some extra promotion of the events planned for this Spring. Working with Jasmin Munoz, we discussed our target audiences and came up with some ideas to start. We created a flyer in Spanish, and Leslie was able to work with the Village Fresh Market and La Alcancia Grocery (both in Carpentersville) to include the flyer in grocery bags. (We dropped off about 200 flyers to each location). We also rebranded the Lectores de Dundee (Spanish Book Club) with flyers and bookmarks that will hopefully get noticed over the next few months.

**Ruth Wendt Gallery.** Leslie arranged a new display in the Ruth Wendt Gallery featuring the colorful, vibrant "pour paintings" created by our very own staff member Cari Poweziak. Cari has hosted some "pour painting" virtual programs that were totally full with happy patrons, and has another coming up in April (full!).

**Summer Reading Challenge 2021.** Plans are moving forward rapidly for this year's summer reading challenge. Our first task in the PR Department was designing the tshirts. We're excited to include the catchphrase "Reading Colors Your World" in Spanish this year: ¡Leer da color a tu mundo!



**Newsletter to Legislators.** After virtually attending the ILA Legislative Meet Up, I was inspired to create a mailing list of our various (and numerous!) representatives. Each issue of our newsletter will be mailed directly to their office. Our hope is that it will make them aware of the many different ways our library supports their constituents.

**Earth Day Poetry Contest.** To boost participation in the Earth Day Poetry contest, we created a poster and signage for the buildings. In addition, we emailed a flyer to all D300 media paraeducators (a.k.a. “librarians”) encouraging them to hang the flyer in their library as well as share it with students and teachers who may be interested.

**Updated Library Brochure.** This project has been on hold for a while because of the constant change to all kinds of library information over the past year. As we settled in to a more normal operation, it was time to get back into this project. A first draft has been shared with the management team. There will be a few different versions. One for new residents and folks who don’t have a library card (includes info on how to get a digital & physical library card), one for those who have just signed up for their library card (includes info on loan periods and account management), and a mini version used at events where we hand out lots of copies.

**Press**

Spring Greetings from the Fox River Valley Libraries (Village of Gilberts eNewsletter, 3/12)  
 News from the Library (Village of Sleepy Hollow Spring Newsletter – a whole page!)  
 Chicago area libraries bring 'Your City @ Home' (Daily Herald, March 20)

**eNews**

Subject	Date Sent	Emails Sent	Unique Opens	Unique Open %	Total Clicks
Women's History Month, Fox Picks	3/3/2021	10270	2030	19.78%	227
Georgia O'Keeffe, Earth Day Poetry Contest	3/10/2021	10260	2106	20.55%	235
Easter Egg Hunt, LinkedIn Learning App, John Sandford Visit	3/31/2021	10225	2077	20.33%	209
Lynda.com upgrading to LinkedIn Learning	3/18/2021	277	156	56.32%	7
Visit Chicago's Museums, Fairy Tale STEAM Kits	3/24/2021	10234	2230	21.81%	216
Earth Day Poetry Contest, March Madness	3/17/2021	10251	2025	19.79%	222

**Social Media Followers - February 2021**

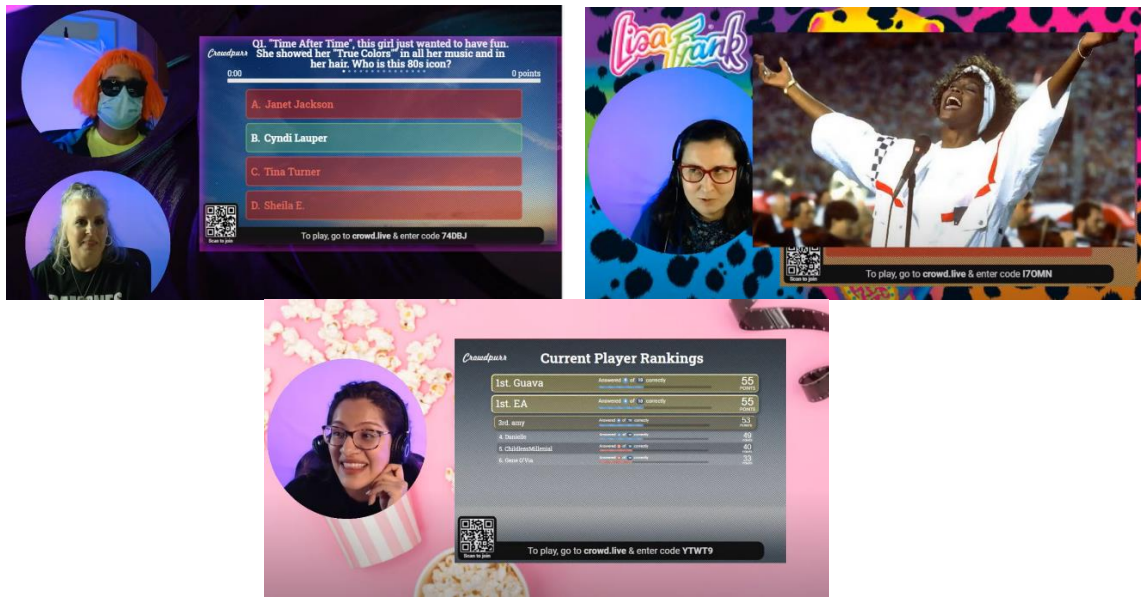
Facebook 1946 1992  
 Twitter 761  
 Instagram FRVPLD 231  
 Instagram Teens 103  
 Instagram Youth 154  
 YouTube 809 views

**Adult and Teen Services: Jason Katsion**

In March, the Adult & Teen Services Department hosted a range of exciting programs and services virtually, via Zoom and YouTube Live, and provided in-person reference assistance, notary service, and other support. Significantly, in March we reintroduced public computers. We have augmented our standard public computer procedures to meet social distancing requirements and ensure the safety of patrons and staff. At this time, six public computers are available to the public on a first come, first served. The duration of computer sessions has been abbreviated to 30 minutes.

In honor of Women’s History Month, we presented a trio of trivia programs that celebrate dynamic women in popular culture, two programs devoted to the artist Georgia O'Keeffe, and a craft program highlighting nine inspiring women. The trivia programs included: Women in Music: 1980s Edition, co-hosted by Gene Barish and Cari Poweziak; Women in Music: 1990s Edition, hosted by Danielle Pacini; Women in Film: Millennial Edition, hosted by Jasmin Munoz. Each of the

presenters curated their own Spotify playlists to promote their respective trivia events and shared the playlists via the Library Blog. Danielle’s program prompted the following note of gratitude: “Thank you so much for a FUN evening of trivia. My friend is just home from the hospital and this was a great way for the two of us to play from two different locations. Trying to keep her engaged and not bored while she is recuperating! [...] You had so much interesting information about each song! That must have taken a long time to research. Thanks. It was fun to relive my younger days!”



The Georgia O’Keeffe programs included a pre-recorded living-history performance by Leslie Goddard, which was available exclusively on the Library’s YouTube channel. Cari Poweziak’s Artist & Tea program also spotlighted Georgia O’Keeffe, and attendees were instructed to create their own versions of O’Keeffe’s monumental work, *Sky above Clouds IV* (1956). Several patrons commented on how meaningful this program, and others in the Artist & Tea series, have been for them. A few representative comments include: “These classes have not only helped [my daughter] and I to bond more, but they’ve been great for the soul.” Another boasted: “What a jolly time I had participating in the Zoom seminar last night. Thank you for your presentation & for the information & art instruction & materials. I never in a million years would have thought I would paint my favorite O’Keeffe picture!” And another remarked: “My friend and I had such a great time. We needed this escape.”



Katie Redding and Cari Poweziak co-presented Planning and Planting Your Garden on March 6. This informational program answered common questions about vegetable gardening, and each attendee received a seed starter-pack and a handmade garden planning journal. Attended by 49 people, the program was very well received. One patron gushed: “Thank you! I’ve had a garden my whole life, Parents are farmers and I still learned from the class, awesome! Good to be refreshed!”

The Dundee Library Book Club, hosted by Librarians Sean Plagge and Sam Bunte, discussed *The 7 ½ Deaths of Evelyn Hardcastle* by Stuart Turton. The Senior Book Club, hosted by Cari Poweziak, discussed *Homegoing* by Yaa Gyasi. Spanish Book Club, hosted by Jasmin Munoz, discussed *La Vida Mentirosa de Los Adultos* by Elena Ferrante.

In advance of St. Patrick's Day, Danielle Pacini presented DIY Mint Treats. Patrons had the opportunity to follow along with Danielle as she prepared her minty recipes via Zoom, as well as ask questions about the process. Her recipes included: Mint Oreo Balls, Chocolate Mint Cream Cheese Buttons, and Mint-Filled Brownie Cupcakes.



On March 5, Library Assistant Katie Redding kicked off another season of her *Minecraft* Realms program, in which teen gamers work together to build their own multiplayer server. Vanessa Fernandez hosted her own gaming program on March 8, in which participants played several rounds of the popular game *Among Us*. Library Assistant Gene Barish continued to provide live computer classes for our patrons via Zoom. March computer classes included Microsoft Word Part 1: The Basics and Microsoft Word Part 2: Images, Tables and Text Boxes.

Library Assistant Cari Poweziak continued to create "Boredom Buster" kits for residents of senior apartments, condos, and other facilities within our Library District, including Village Green, Gardiner Place, Spring Hill Senior Residences, Cherished Place, and Right at Home. 152 of these kits were delivered in March, containing puzzles, word searches, coloring sheets, and information about library services.

Beginning March 1, we began accepting submissions for our Earth Day Poetry Contest. Patrons of all ages are invited to write a poem about the environment and share it with the library. One winner will be selected from three categories: elementary school, middle and high school, and adult. Submissions will be accepted through April 16, and winners will be announced on Earth Day, April 22. As of this writing, we have received over 50 submissions!



The Adult & Teen Services Department helped with 199 reference questions in March, in addition to 14 notary appointments, and 13 one-on-one instruction appointments. Librarian Sean Plagge provided genealogy assistance for a patron researching their family history, and they were thrilled with the information that Sean was able to provide. The patron commended Sean for his positivity and friendliness and suggested that we "clone him!"

I attended several training webinars in March, including "Preparing for Weary COVID Customers/Coping with Compassion Fatigue" and "Forward Together: What Special Districts Need to Know About 2021 and Beyond." In advance of our annual Summer Meals program, which will begin June 1, I attended an informational session presented by the Northern Illinois Food Bank. I also participated in meetings of our Library District's PIC Committee and the Summer Reading Committee. On March 18, I attended our Consortium's PAS Technical Group meeting; a group of public services librarians, of which I serve as Secretary.

## Facilities: Michael Lorenzetti.

Painting update: door bottoms and wall areas (redone due to cart scuffing). Regarding painting, the business office entry is now complete and returned to its normal setup.

Roof update: March was quiet, very quiet with no water seepage into the building. As the warmer weather approaches a game plan is being assembled for the coming months to “dig” deeper into the causes for sporadic water leaks.

The Dundee Library elevator had one service call placed in March for very slow operation (doors were very slow to close) and the issue was properly corrected.

The west entry stairs (the south half) are caution taped off until repairs can be properly made. The winter weather of freezing and thawing has made a couple of the steps decay. As the weather warms these areas will be repaired.

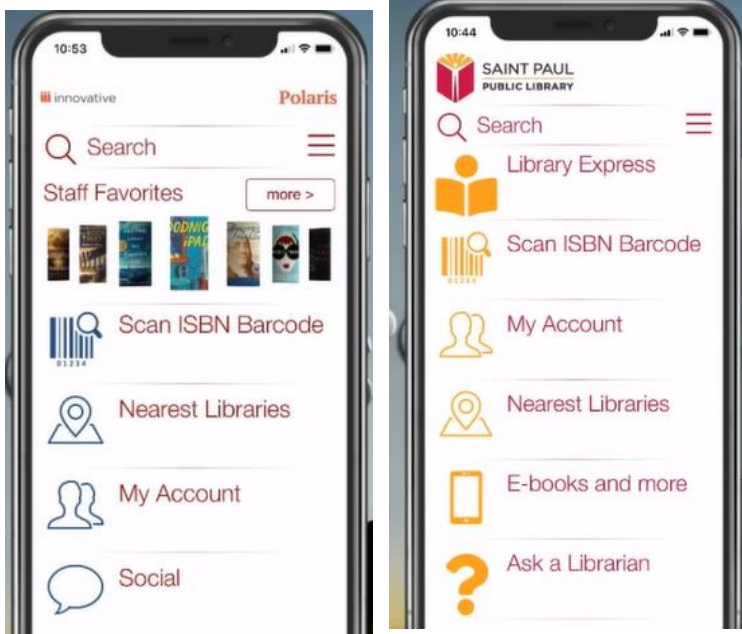
## PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson.

Savings this past month: \$1,130+. The higher amounts which made up this figure was mostly due to comparing prices for office/toner supplies, and getting discounts for supplies we need in order to process our circulating materials.

Progress on Strategic plan, Goal 1, Obj A2: Support local book clubs by circulating bags of books : Two more titles (*Midnight Library & Vanishing Half*) which were selected by our ATS Librarian are now available to patrons, and these items have been put into our “Library of Things” area found on the left side of our online catalog. Another title is still on order with our vendor (*Caste*). A new YS bag is in process (*Last Stop on Market Street*) and will be out for the public in the near future.

Powerpac profile: I’ve coordinated with two other managers to work with our consortium office in order to make some needed improvements to our Powerpac catalog. Some will be enhanced content while other changes would be deleting some left navigation headings. Stay tuned. :)

## IT/ Network: John Sabala



**Innovative Mobile App:** Innovative Interfaces, inc. has updated their mobile application and demo’ d this for the CCS consortia recently. Innovative currently licenses the Polaris ILS to CCS. The mobile app has a nice interface and looks customizable which allows libraries to brand it as their own. Including custom URL links and landing pages, as well as, integrating other apps to into their interface. It was kind of cool to see things like Curbside Pickup, Ask a Librarian or even self-check-out. Of course, it has the ILS catalog look-up capabilities including account maintenance and payment options. Additionally, there are some rich features allowing the scan of ISBN numbers and then it checks the consortia to see if it belongs to the group. And thus, allowing a patron to also place the item on hold at any library. If you are a nomad in the northern Illinois area and want a particular book it will find the

closest library in the consortia to your GPS location that has your book.

Currently CCS is offering this to all the libraries in the consortium for a cost. I do feel that the product does fit the need considering that 60% of mobile users have productivity apps on their phone. A replay of the demonstration can be found at <https://vimeo.com/524403607>



# How are we doing?

The monthly Dashboard tells our story

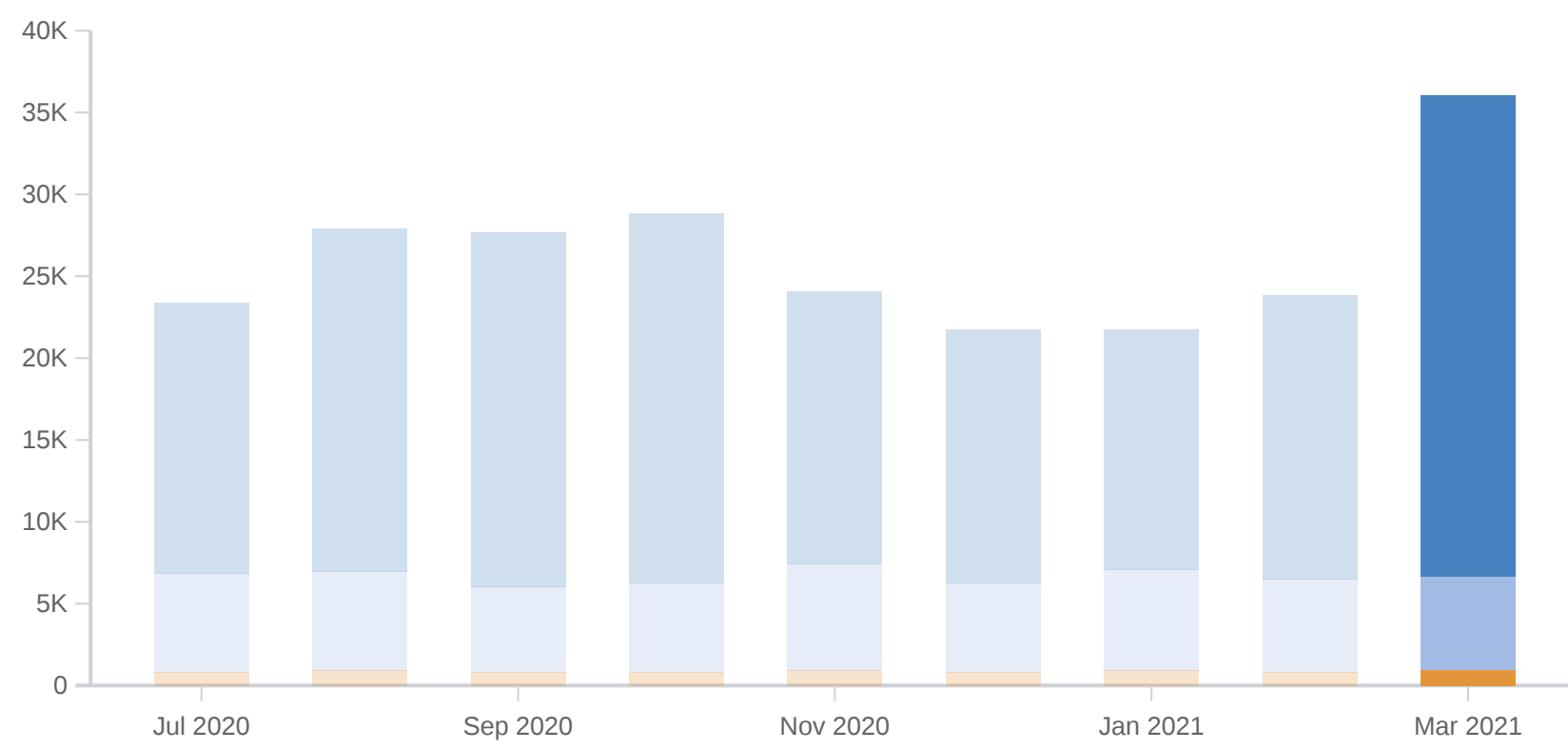
Click the graphs to see more details

## Checkouts

### How many items are checked out each month?

We resumed pre-COVID circulation periods in March.

Data Updated last week



**36,042**

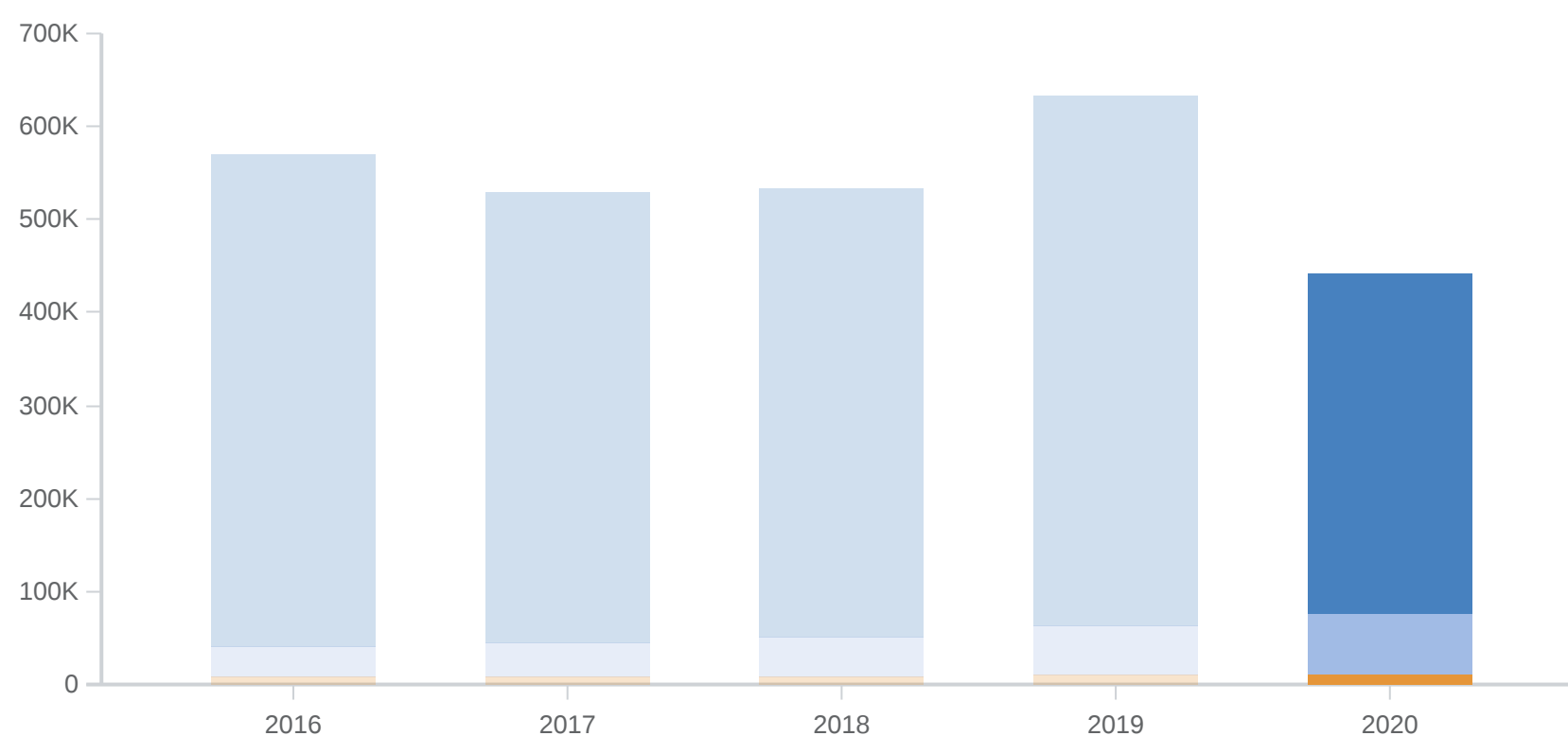
Metric Type in Mar 2021

## Checkout Trend

### What is the checkout trend for the past 5 years?

COVID-19 caused physical checkouts last year to decrease but online (digital) checkouts to increase.

Data Updated last week

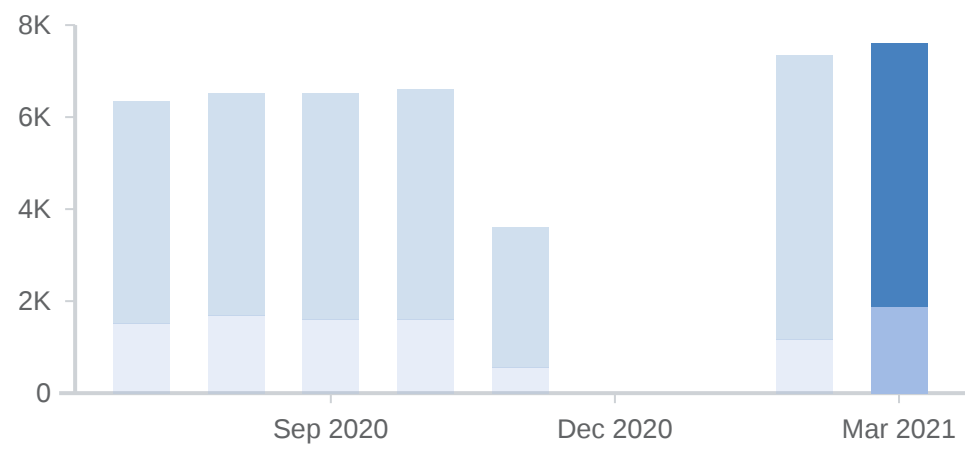


**440,559**

Metric Type in 2020

## Library Visits

How many people visited our libraries so far in FY2021?

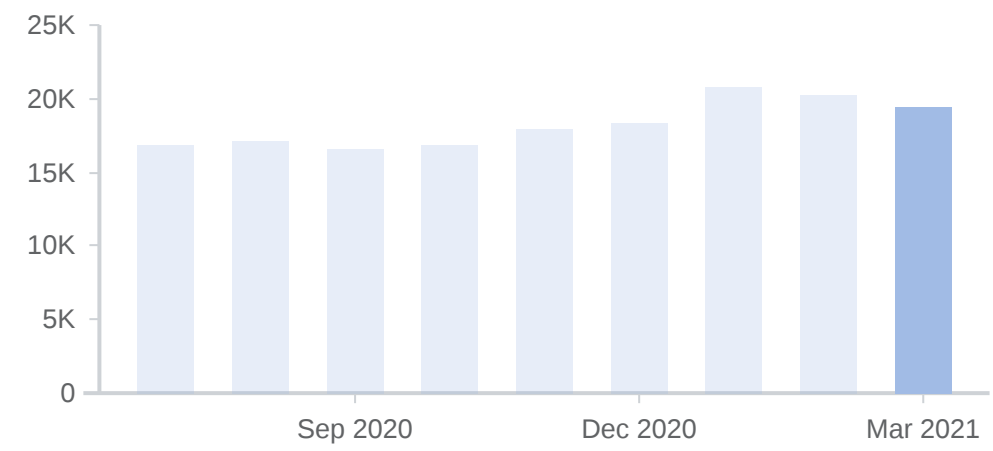


**7,613**

Location in Mar 2021

## Website Visits

How many people visited our libraries online?

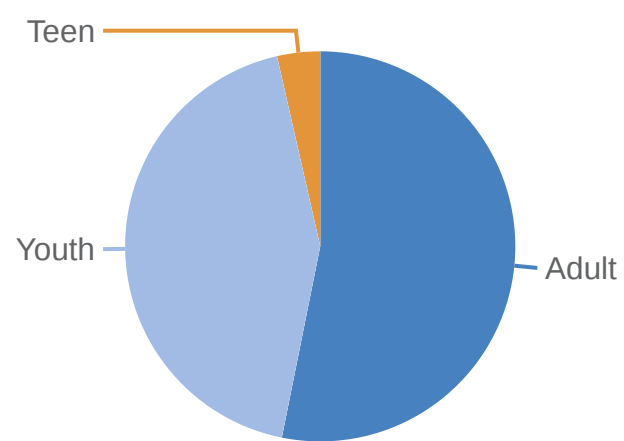


**19,450**

Location in Mar 2021

## Physical item checkouts

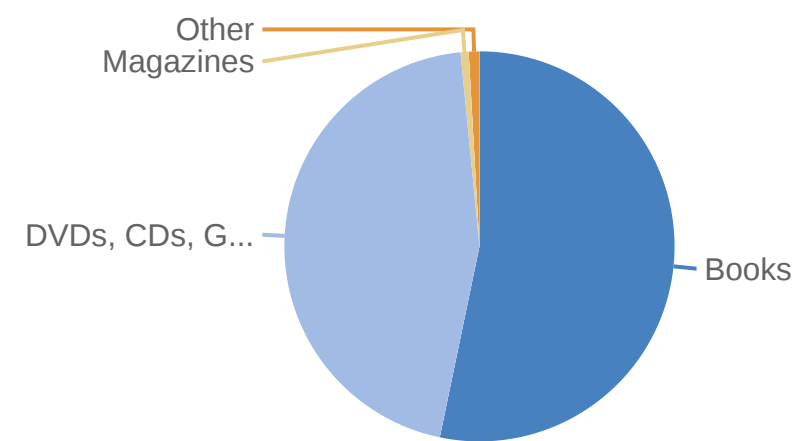
Checkouts by Audience - last fiscal year



**365,575**

Department in 2020

Checkouts by Material Type - last fiscal year



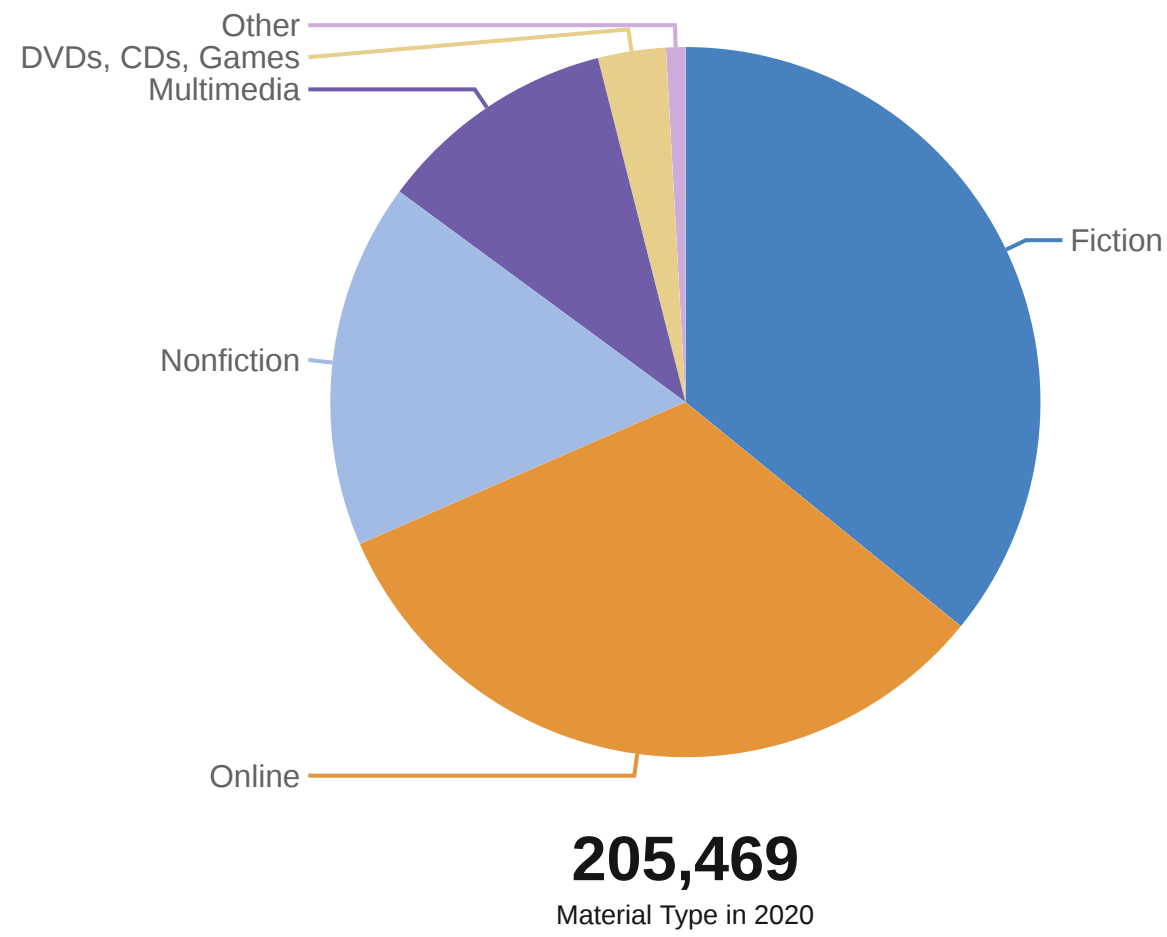
**365,575**

Material Type in 2020

**How many items are owned by our libraries?**

About 25% of our collection is checked out at any time.

Data Updated 38 weeks ago

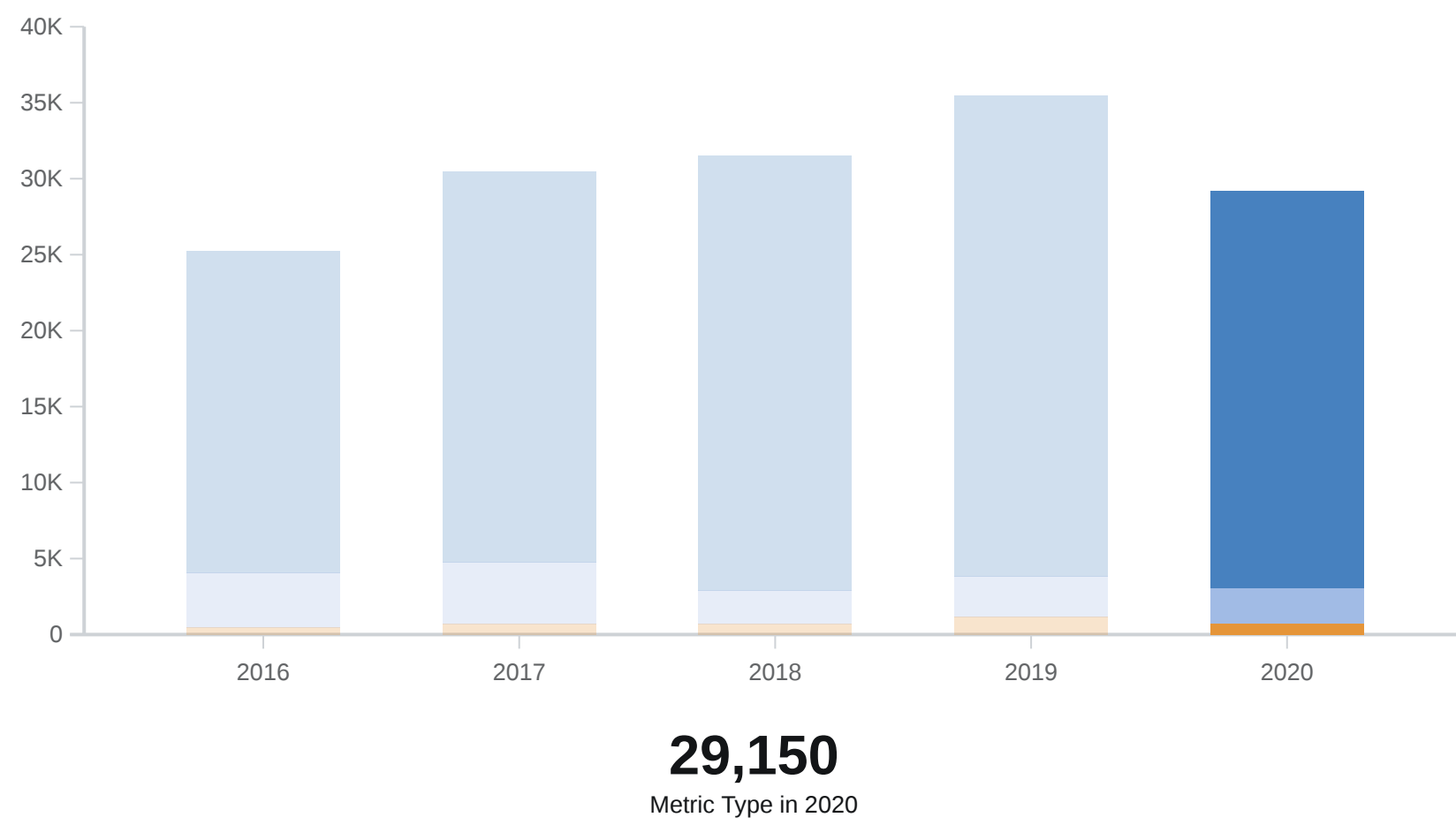


**Program Attendance Trend**

**How many people have attended programs for the past 5 years?**

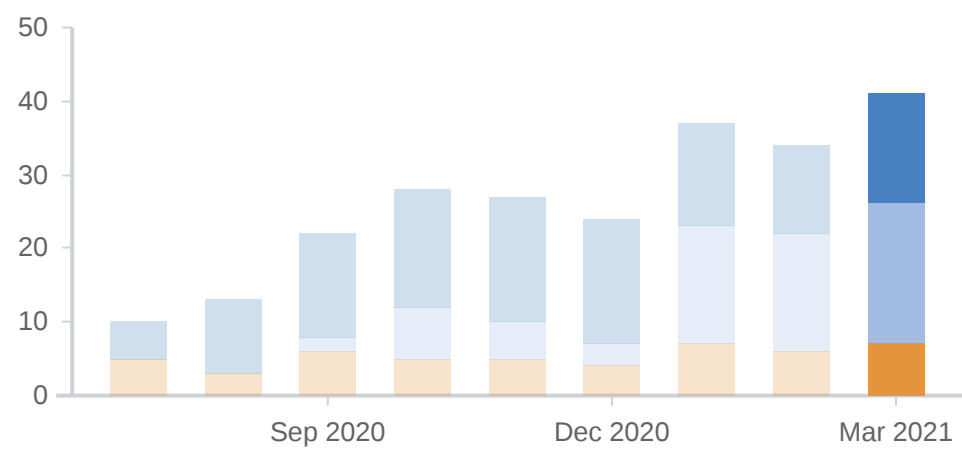
Last year COVID-19 caused a drop in the trend of increasing program attendance.

Data Updated last week



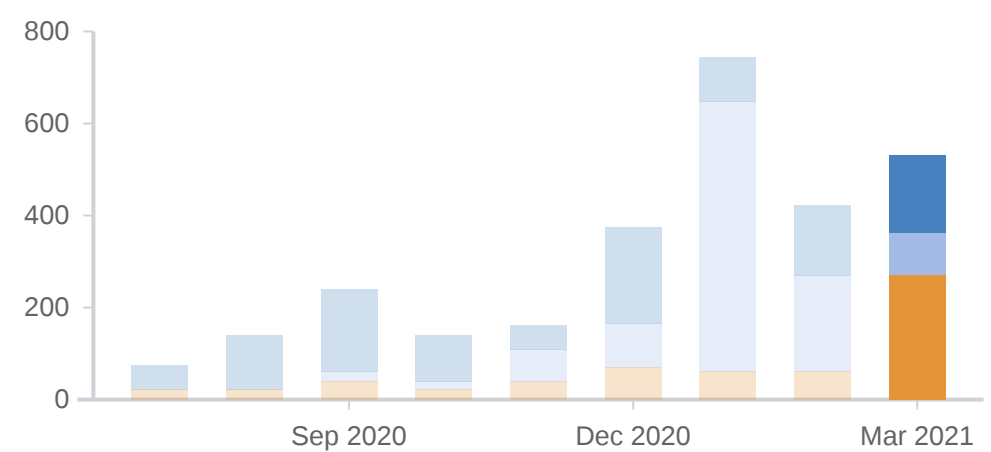
**How many virtual programs were held each month in FY2021?**

Virtual programs are hosted live through platforms like Zoom, Facebook...



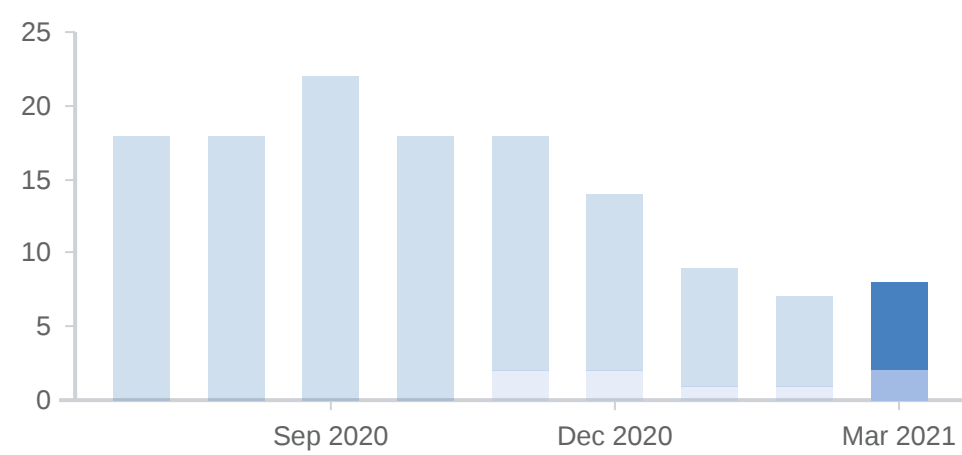
**How many people attended our virtual programs?**

Youth programming recently switched to Facebook live.



### How many passive programs were held each month in FY2021?

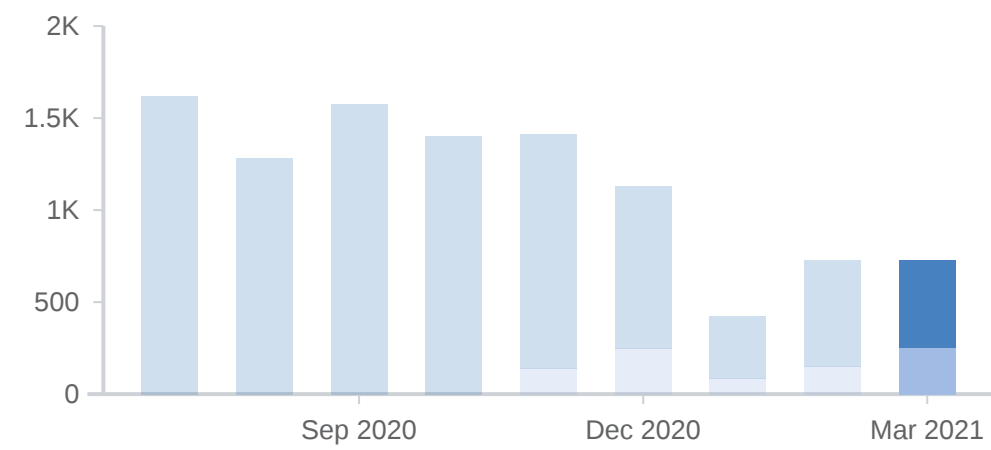
Passive programs are pre-recorded videos watched on demand such as...



**8**

Metric Type in Mar 2021

### How many people participated in our passive programs?



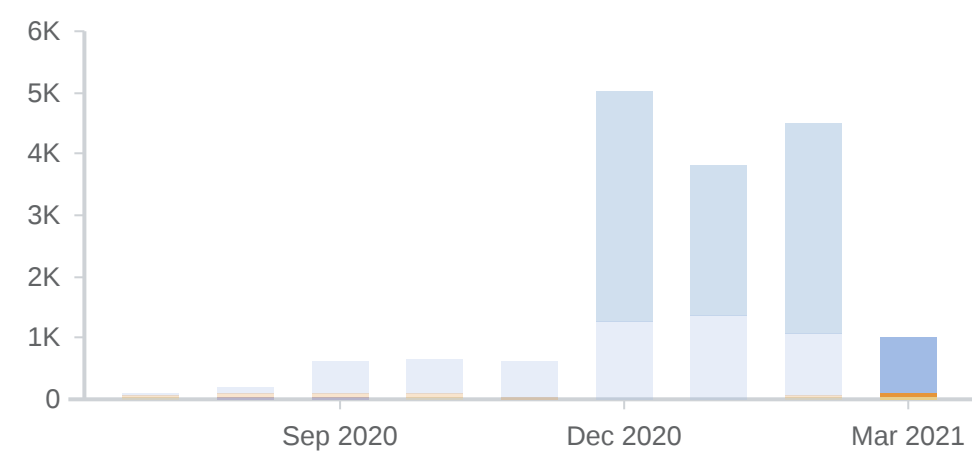
**732**

Metric Type in Mar 2021

## Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **notary services** to act as an impartial witness in performing a variety of official fraud-deterrent acts related to the signing of important documents; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

### Special Services



**1,017**

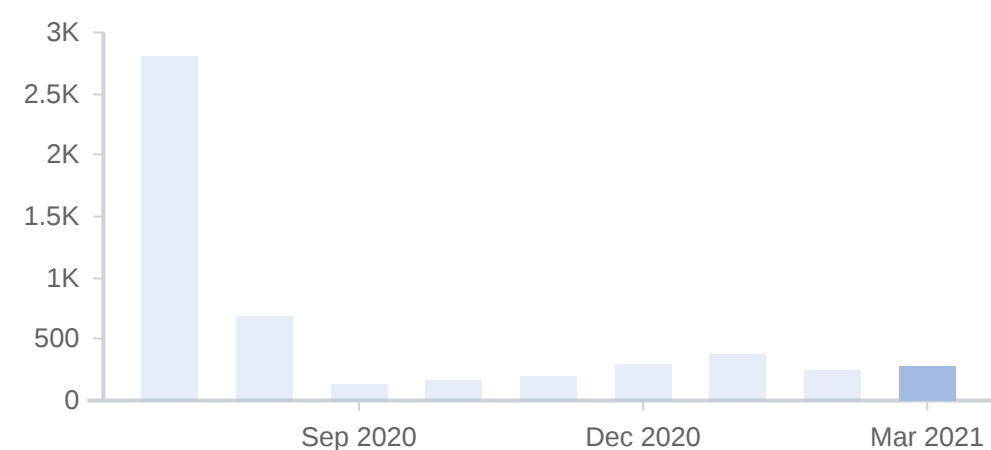
Metric Type in Mar 2021

## Free Meals Served to Children

This summer we saw record demand for our Summer Meals program, so we expanded to three sites. During the fall, we continued to supply cold suppers through Child Adult Care Food Program. Meals are freely provided to children under 18. Meals are provided freely to the library from the Northern Illinois Food Bank, and the program is funded by the USDA and administered by the Illinois State Board of Education. Usually meals have to be eaten on site, but due to COVID-19 restrictions they are currently offered as a grab-and-go model.

### Number of free meals service to children

We saw record demand for breakfast and lunch service over the Summer.



**285**

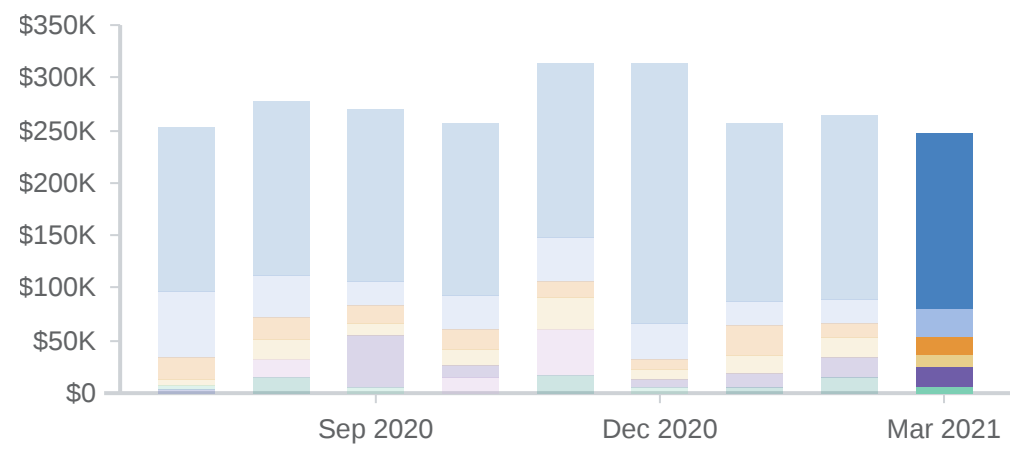
Metric Type in Mar 2021



## Monthly Spending- this year

**How much does the Library spend each month this FY?**

Spending is consistent, with increases in months containing 3 pay periods.



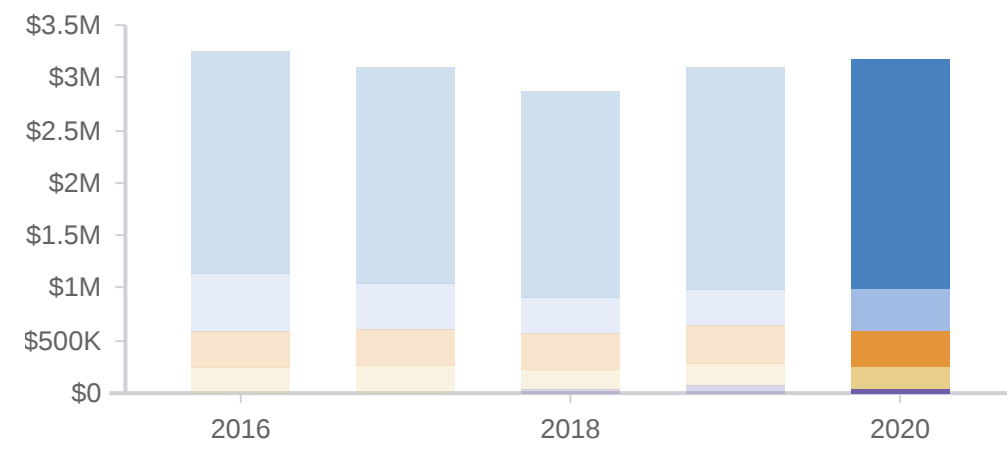
**\$247,969.22**

Expenses in Mar 2021

## Past years' spending

**How much does the Library spend each year?**

Spending is consistent from year to year.



**\$3,167,138.78**

Expenses in 2020



[www.FRVPLD.info](http://www.FRVPLD.info)

**A. Consent Agenda**

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented

- A.1.a Minutes from the March 16, 2021 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for March 2021 totaling \$246,693.43**
- A.1.c Monthly Financial Report for March 2021**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for March 2021**
- A.1.j Ehlers Investment Inventory for March 2021**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED MOTION (if needed):

Approve Item \_\_\_\_\_ as presented

**Fox River Valley Public Library District  
Board of Trustee Meeting  
March 16, 2021**

**MINUTES**

President Corbett read the following statement into the meeting:

*This meeting of the Fox River Valley Public Library District Board of Trustees will be held without a quorum of Trustees physically present but is authorized by the Governor of Illinois pursuant to Covid-19 Executive Order #5 dated March 16, 2020 and subsequent re-issues, as well as the Governor's Emergency Administrative Act dated June 12, 2020. As Board President I have determined an in-person meeting is not prudent at this time due to the corona virus pandemic that the Governor has declared a disaster. I have also determined that it is not feasible, due to the disaster and the disaster declaration, to have a Library Trustee, the Library Director, or the Library's Attorney present at the Library. A verbatim recording of this meeting will be made available to the public.*

Corbett then polled all in attendance to ensure they could clearly hear the proceedings, and read the following previously posted notice into the Minutes:

**PUBLIC NOTICE**

*Due to current public health concerns and extension of the Governor's stay-at-home mandate by Executive Order 2020-33 and subsequent re-issues, this meeting is being conducted electronically. Anyone wishing to observe and/or comment must email [LibraryBoard@frvpld.info](mailto:LibraryBoard@frvpld.info) no later than 12 pm on Tuesday, March 16 and will receive online access to the meeting. If you do not have electronic access and would like to make a public statement you can call the library at 847-428-3661 before 5 pm on Tuesday, March 16 and leave a message, indicating that you would like your message to be read into the record during the "Public Comment" section of the meeting. A recording of this meeting will be available on the library's website by Friday, March 26.*

The meeting was called to order by President Richard Corbett at 7:04 PM. All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members present electronically:	President	Richard Corbett
	Vice Pres	Kristina Weber
	Treasurer	Brian Lindholm
	Secretary	Nikki Kuhlman
	Trustee	Mike Tennis
	Trustee	Chris Evans
	Trustee	Dave Nutt (arrived 7:07 PM)

Members absent: none

Others present electronically: Director Roxane Bennett, Assistant Director Heather Zabski, Kirstin Finneran, Keri Carroll, Jason Katsion, Monica Boyer, Karin Nelson, John Sabala, Brittany Berger, Michael Lorenzetti, Matt Goyke, Maryann Dellamaria, Karen Werle

**Public Comment**

Corbett inquired if there were any virtual participants wishing to comment, noting each speaker would be allowed five minutes; or if any telephone or email messages had been received. Bennett reported there were none.

## President's Report

Corbett welcomed Matt Goyke and Maryann Dellamaria to the meeting. Both are write-in candidates for Library Trustee in the April 6, 2021 Consolidated Election. Corbett thanked them for their desire to serve the community. Economic Interests Statements (EIS) will be emailed to current Board members soon; filing is due May 1<sup>st</sup>. Successful write-in candidates will file their EIS directly with Kane County, along with other required documents within 5 business days after the vote canvass is completed.

## Director's Report

Bennett outlined content found in the Director and Department Head Reports, and Dashboard. She reported on the status of the book drop replacement at Randall Oaks Library which is being handled by the Dundee Township Park District. The library received the second and final disbursement of 2020 Cares Act Grant funds from Kane County in February. Bennett mentioned that funds were earmarked specifically for libraries in the recently passed American Rescue Plan Act of 2021. She expressed hope that another round of grants will result to offset the library's purchase of special air filters for staff work spaces and other items needed as we reopen with safety in mind.

## Department Head Reports and Dashboard

Weber commented on the creativity of programs and materials offered to patrons, and the Dashboard statistics pointing to the Library's recovery after a challenging time. Home delivery requests remain strong.

## Consent Agenda

### Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the February 16, 2021 Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for February 2021 totaling \$250,919.67
- A.1.c Monthly Financial Report for February 2021
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for February 2021
- A.1.j Ehlers Account Statement for February 2021

Corbett inquired if there were any items Trustees would like removed for further discussion; there being none he called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.C, AND A.1.E THROUGH A.1.J AS PRESENTED*. Moved by Tennis and seconded by Evans, Corbett called for a roll vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

## Unfinished Business

### Exhibit B.1 Director Search – Brochure and Promotional Expenses

Corbett called for a motion to *APPROVE THE DIRECTOR SEARCH BROCHURE AS PRESENTED AND TO AUTHORIZE PROMOTIONAL EXPENDITURES ASSOCIATED WITH THE SEARCH UP TO A MAXIMUM OF \$2,500*. Moved by Lindholm and seconded by Kuhlman, item opened for discussion.

Vice President Weber noted edits made to the search brochure based on Trustee feedback. Discussion ensued on the target area for the search. A couple typographical edits will be made to the draft brochure, and posting on the library's website is expected before week's end. Advertising will follow once the brochure is live.

There being no further discussion, Corbett called for a roll call vote.



Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

**New Business**

There was no new business.

**Adjournment**

There being no further business to discuss, Corbett called for a motion to ADJOURN. Moved by Weber and seconded by Evans, Corbett called for a roll call vote.

Roll Call Vote: Nutt, Evans, Tennis, Lindholm, Kuhlman, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 7:57 PM.

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Nikki S. Kuhlman, Secretary

Fox River Valley Public Library District  
 Check/Voucher Register - AP Payroll Complete  
 From 3/1/2021 Through 3/31/2021

*10100 - BANK ACCOUNTS*

Vendor Name	Check Number	Effective Date	Check Amount
Abila	43369	3/16/2021	1,594.31
Advanced Disposal	43370	3/16/2021	195.00
American Library Association	43371	3/16/2021	26.20
Algonquin Area Publ.Lib.Dist.	43372	3/16/2021	250.00
SYNCB/AMAZON	43373	3/16/2021	1,737.79
AMS Store and Shred, LLC	43374	3/16/2021	196.20
AT&T	43375	3/16/2021	328.99
AT & T Mobility	43376	3/16/2021	112.65
Baker & Taylor	43377	3/16/2021	56.24
Tina Beaird	43378	3/16/2021	150.00
Breakroom Solutions	43379	3/16/2021	232.56
Brodart Co.	43380	3/16/2021	1,913.48
CDS Office Technologies	43381	3/16/2021	408.40
Comcast	43382	3/16/2021	562.36
Comcast	43383	3/16/2021	900.28
ComEd	43384	3/16/2021	3,226.34
Ehlers Investment Partners, LLC	43385	3/16/2021	466.47
Garveys Office Products	43386	3/16/2021	1,222.61
Hagg Press	43387	3/16/2021	4,806.00
ID Label, Inc.	43388	3/16/2021	236.50
INGRAM Library Services	43391	3/16/2021	11,627.61
Interstate Roof Systems Consultants, Inc	43392	3/16/2021	1,950.00
OPP.FRANCHISING, INC. DBA JANI-KING O	43393	3/16/2021	3,581.38
KONE, INC	43394	3/16/2021	275.56
Midwest Tape Exchange, Inc.	43395	3/16/2021	3,554.31
Nicor Gas	43396	3/16/2021	694.07
SHI International Corp	43397	3/16/2021	3,117.00
SWAN	43398	3/16/2021	15.00
Technology Management Rev Fund	43399	3/16/2021	427.50
Thomas C Bradley II	43400	3/16/2021	30.01
ULINE	43401	3/16/2021	475.74
Valley Enterprises, Inc.	43402	3/16/2021	11,885.00
Village of East Dundee	43403	3/16/2021	194.32
W.T. Cox Subscriptions, Inc.	43404	3/16/2021	119.00
Wellness Insurance Network	43405	3/16/2021	13,892.18
Cardmember Service	43406	3/23/2021	1,658.18
TSYS Merchant Solutions-Omaha	DD202103-02	3/28/2021	3.70
TSYS Merchant Solutions-Omaha	DD202103-03	3/31/2021	51.27
Paylocity Payroll	DD202103-04	3/12/2021	235.65
Paylocity Payroll	DD202103-05	3/26/2021	450.29
Illinois Municipal Retirement	DD202103-07	3/26/2021	18,468.12
Office of the Secretary of State of Illinois	DD202103-08	3/31/2021	<u>9,017.00</u>
Total 10100 - BANK ACCOUNTS			<u>100,345.27</u>

Report Total

100,345.27

**Fox River Valley Public Library District**  
Check/Voucher Register - AP & Payroll Complete  
10100 - BANK ACCOUNTS  
From 3/01/21 Through 03/31/21

Page 1 Total

\$ 110,790.38

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-March 2021	\$ 133,786.26
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	1,748.20
DENTAL INSURANCE	227.52
I.M.R.F	5,990.99
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	12,477.13
MEDICARE/F.I.C.A.	10,083.50
TOTAL PAYROLL EXPENSE	<u>148,380.18</u>
*Minus IMRF Employer Portion Direct Debit	<u>(12,477.13)</u>
	<u>\$ 135,903.05</u>

\$ 135,903.05\$ 246,693.43 Grand Total

Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report

Attachment to Exhibit A.1.c

10 - GENERAL/CORPORATE

From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
00	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	3,367,326.63	99.77%	7,506.60	3,374,833.23	(0.22)%
43020	PPRT	3,044.55	32,796.87	72.88%	12,203.13	45,000.00	(27.12)%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	12,374.24	0.00%	(12,374.24)	0.00	0.00%
43500	IMPACT FEES	0.00	0.00	0.00%	3,000.00	3,000.00	(100.00)%
44010	INT & DIV INCOME	132.98	3,548.01	11.82%	26,451.99	30,000.00	(88.17)%
45010	PER CAPITA GRANT	0.00	86,672.50	100.00%	0.00	86,672.50	0.00%
45011	E-RATE GRANT	0.00	2,867.74	63.72%	1,632.26	4,500.00	(36.27)%
45015	CARE ACT REVENUES	20,803.21	46,486.63	0.00%	(46,486.63)	0.00	0.00%
45020	OTHER GRANTS	0.00	4,983.57	249.17%	(2,983.57)	2,000.00	149.18%
46020	FINES & FEES	0.00	53.20	10.64%	446.80	500.00	(89.36)%
46030	LOST & DAMAGED	240.63	2,478.27	49.56%	2,521.73	5,000.00	(50.43)%
46115	PROGRAM REVENUE	0.00	0.00	0.00%	100.00	100.00	(100.00)%
46250	LICENSE PLATE RENEWAL INCOME	1,948.12	37,012.17	19.45%	153,187.83	190,200.00	(80.54)%
46400	MISCELLANEOUS INCOME	120.00	330.36	1,969.94%	(313.59)	16.77	1,869.95%
46450	REIMBURSEMENTS	0.00	900.00	9.00%	9,100.00	10,000.00	(91.00)%
46500	CASH OVER	0.00	20.00	8.01%	229.50	249.50	(91.98)%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	875.00	11,601.00	58.00%	8,399.00	20,000.00	(41.99)%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46110	MEETING RM RENTAL	0.00	0.00	0.00%	50.00	50.00	(100.00)%
46200	PRINT/COPY REVENUE	8,376.09	8,819.03	58.79%	6,180.97	15,000.00	(41.21)%
46210	FAX REVENUE	0.00	0.00	0.00%	2,250.00	2,250.00	(100.00)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	300.00	300.00	(100.00)%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	0.00	0.00	0.00%	5,000.00	5,000.00	(100.00)%
46210	FAX REVENUE	0.00	0.00	0.00%	750.00	750.00	(100.00)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	100.00	100.00	(100.00)%
	Total REVENUES	35,540.58	3,618,270.22	95.33%	177,251.78	3,795,522.00	(4.67)%



Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report

Attachment to Exhibit A.1.c

10 - GENERAL/CORPORATE

From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
	Total Revenues	<u>35,540.58</u>	<u>3,618,270.22</u>	<u>95.33%</u>	<u>177,251.78</u>	<u>3,795,522.00</u>	<u>(4.67)%</u>
	Expenditures						
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	11,041.46	101,923.12	61.77%	63,076.88	165,000.00	38.23%
52121	IMRF	0.00	0.00	0.00%	22,915.62	22,915.62	100.00%
52122	REIMBURSED INS	875.00	11,601.00	58.00%	8,399.00	20,000.00	41.99%
52160	TUITION REIMB	0.00	2,544.00	48.45%	2,706.00	5,250.00	51.54%
52212	FICA / MEDICARE	10,083.50	97,107.12	69.99%	41,621.89	138,729.01	30.00%
05	ADMINISTRATION						
52100	SALARIES	22,480.78	244,444.25	74.54%	83,459.75	327,904.00	25.45%
40	PUBLIC RELATIONS						
52100	SALARIES	4,848.30	45,354.64	69.99%	19,438.36	64,793.00	30.00%
50	IT / NETWORK						
52100	SALARIES	7,254.92	63,870.32	62.84%	37,759.68	101,630.00	37.15%
60	PATS						
52100	SALARIES	9,323.06	87,276.38	70.76%	36,053.62	123,330.00	29.23%
90	FACILITIES						
52100	SALARIES	5,864.75	52,924.14	60.56%	34,459.86	87,384.00	39.43%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	26,172.64	239,194.17	65.61%	125,349.83	364,544.00	34.39%
20	YOUTH SERVICES						
52100	SALARIES	18,938.20	175,470.44	68.06%	82,329.56	257,800.00	31.94%
70	ACCOUNT SERVICES						
52100	SALARIES	24,642.19	202,028.89	59.61%	136,859.11	338,888.00	40.38%
75	SHELVERS						
52100	SALARIES	0.00	4,257.16	99.93%	2.84	4,260.00	0.07%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	<u>14,261.42</u>	<u>110,678.66</u>	<u>65.30%</u>	<u>58,788.34</u>	<u>169,467.00</u>	<u>34.69%</u>
	Total PERSONNEL SERVICES/BENEFITS	155,786.22	1,438,674.29	65.64%	753,220.34	2,191,894.63	34.36%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	1,809.01	7,197.07	78.22%	2,002.93	9,200.00	21.77%

Fox River Valley Public Library District

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10 - GENERAL/CORPORATE

From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
61500	DATABASES	0.00	55,396.92	97.91%	1,178.08	56,575.00	2.08%
61510	EBOOKS	2,729.24	33,152.69	63.93%	18,697.31	51,850.00	36.06%
61520	DOWNLOADABLE MEDIA	0.00	33,115.09	78.33%	9,159.91	42,275.00	21.67%
61540	HOTSPOTS	0.00	13,435.05	335.87%	(9,435.05)	4,000.00	(235.88)%
64100	PROC FEES BOOKS	431.60	3,162.25	79.05%	837.75	4,000.00	20.94%
64200	PROC FEES AV	515.00	5,428.35	67.85%	2,571.65	8,000.00	32.15%
64500	ONLINE ORDERING FEE	0.00	679.50	90.60%	70.50	750.00	9.40%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	2,350.00	2,350.00	100.00%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	582.39	116.47%	(82.39)	500.00	(16.48)%
61200	PERIODICALS	0.00	1,987.72	99.38%	12.28	2,000.00	0.61%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	119.00	3,227.49	58.68%	2,272.51	5,500.00	41.32%
61600	VIDEOGAMES	1,025.80	6,909.53	40.64%	10,090.47	17,000.00	59.36%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	1,811.19	21,134.62	84.53%	3,865.38	25,000.00	15.46%
61111	BOOKS LARGE TYPE	298.73	2,599.84	74.28%	900.16	3,500.00	25.72%
61120	BOOKS NF	1,982.55	14,382.93	95.88%	617.07	15,000.00	4.11%
61130	BOOKS SPANISH	684.43	1,563.04	39.07%	2,436.96	4,000.00	60.92%
61330	AUDIOBOOKS	643.84	5,626.08	80.37%	1,373.92	7,000.00	19.63%
61350	MUSIC	198.43	2,791.39	55.82%	2,208.61	5,000.00	44.17%
61400	DVD	869.56	8,318.64	48.93%	8,681.36	17,000.00	51.07%
61700	NONTRADITIONAL MATERIALS	0.00	4,160.69	83.21%	839.31	5,000.00	16.79%
15	TEEN						
61100	BOOKS	361.91	3,592.61	55.27%	2,907.39	6,500.00	44.73%
61130	BOOKS SPANISH	221.99	535.14	17.83%	2,464.86	3,000.00	82.16%
61330	AUDIOBOOKS	0.00	899.77	29.99%	2,100.23	3,000.00	70.01%
20	YOUTH SERVICES						
61100	BOOKS	4,995.16	31,238.90	63.75%	17,761.10	49,000.00	36.25%
61130	BOOKS SPANISH	1,292.35	4,470.77	55.88%	3,529.23	8,000.00	44.12%
61330	AUDIOBOOKS	797.79	1,619.61	107.97%	(119.61)	1,500.00	(7.97)%
61350	MUSIC	44.21	424.59	42.45%	575.41	1,000.00	57.54%
61400	DVD	281.14	4,895.80	81.59%	1,104.20	6,000.00	18.40%
61700	NONTRADITIONAL MATERIALS	0.00	2,703.94	90.13%	296.06	3,000.00	9.87%
2	Randall Oaks						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District

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10 - GENERAL/CORPORATE

From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
61200	PERIODICALS	0.00	291.39	19.42%	1,208.61	1,500.00	80.57%
61600	VIDEOGAMES	997.30	2,070.59	34.50%	3,929.41	6,000.00	65.49%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	616.80	7,871.47	78.71%	2,128.53	10,000.00	21.29%
61120	BOOKS NF	231.18	2,401.73	80.05%	598.27	3,000.00	19.94%
61400	DVD	673.14	3,546.97	44.33%	4,453.03	8,000.00	55.66%
15	TEEN						
61100	BOOKS	313.73	2,183.79	54.59%	1,816.21	4,000.00	45.41%
61330	AUDIOBOOKS	0.00	446.89	44.68%	553.11	1,000.00	55.31%
20	YOUTH SERVICES						
61100	BOOKS	1,499.97	10,194.00	72.81%	3,806.00	14,000.00	27.19%
61130	BOOKS SPANISH	374.17	1,902.96	95.14%	97.04	2,000.00	4.85%
61400	DVD	213.64	1,681.17	56.03%	1,318.83	3,000.00	43.96%
61700	NONTRADITIONAL MATERIALS	361.15	935.02	93.50%	64.98	1,000.00	6.50%
	Total LIBRARY MATERIALS	26,394.01	308,758.39	73.51%	111,241.61	420,000.00	26.49%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	179.00	5,771.00	88.78%	729.00	6,500.00	11.22%
52124	UNEMPLOYMENT INS	0.00	2,956.30	49.27%	3,043.70	6,000.00	50.73%
52130	STAFF DEVELOPMENT	0.00	3,411.40	56.85%	2,588.60	6,000.00	43.14%
70800	POSTAGE	410.98	1,369.69	45.65%	1,630.31	3,000.00	54.34%
70900	SUPPLIES	278.72	8,430.81	64.85%	4,569.19	13,000.00	35.15%
73225	PUBLIC LIABILITY INS	0.00	31,067.50	103.55%	(1,067.50)	30,000.00	(3.56)%
73230	TRANSPORTATION REIMBURSEMENT	33.71	309.47	7.73%	3,690.53	4,000.00	92.26%
73240	BOARD EXPENSES	562.00	712.00	23.73%	2,288.00	3,000.00	76.27%
73241	LEGAL NOTICES FEES	0.00	715.30	23.84%	2,284.70	3,000.00	76.16%
73242	MEMBERSHIPS	0.00	2,885.00	93.82%	190.00	3,075.00	6.18%
73245	BACKGROUND CHECK FEES	0.00	0.00	0.00%	800.00	800.00	100.00%
73250	BANK CHARGES	54.97	647.82	10.79%	5,352.18	6,000.00	89.20%
73255	INVESTMENT FEES	466.47	4,830.98	60.38%	3,169.02	8,000.00	39.61%
73260	LOST & PAID FORWARDING	0.00	37.95	0.00%	(37.95)	0.00	0.00%
73280	COST OF ITEMS SOLD	0.00	0.00	0.00%	500.00	500.00	100.00%
73281	TAX EXPENSE	0.00	60.88	120.55%	(10.38)	50.50	(20.55)%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	9,017.00	43,145.00	23.81%	138,055.00	181,200.00	76.19%

Fox River Valley Public Library District

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10 - GENERAL/CORPORATE

From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
73283	LICENSE PLATE S&SLT FEES	0.00	273.75	18.25%	1,226.25	1,500.00	81.75%
73285	REIMBURSED PURCHASES	0.00	389.90	3.89%	9,610.10	10,000.00	96.10%
73290	HOSPITALITY	0.00	0.00	0.00%	500.00	500.00	100.00%
73295	MEETING EXPENSE	251.38	1,588.84	45.39%	1,911.16	3,500.00	54.60%
76500	CASH UNDER	0.00	0.00	0.00%	249.50	249.50	100.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,049.00	1,049.00	100.00%
05	ADMINISTRATION						
52130	STAFF DEVELOPMENT	0.00	1,580.00	79.00%	420.00	2,000.00	21.00%
73242	MEMBERSHIPS	0.00	1,105.00	41.38%	1,565.00	2,670.00	58.61%
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	0.00	558.00	13.95%	3,442.00	4,000.00	86.05%
30	PUBLIC SERVICE						
70900	SUPPLIES	499.78	5,965.89	56.14%	4,659.11	10,625.00	43.85%
40	PUBLIC RELATIONS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	100.00	100.00	100.00%
50	IT / NETWORK						
52130	STAFF DEVELOPMENT	0.00	160.00	5.33%	2,840.00	3,000.00	94.67%
73242	MEMBERSHIPS	0.00	0.00	0.00%	137.00	137.00	100.00%
90	FACILITIES						
70900	SUPPLIES	119.90	3,714.15	37.14%	6,285.85	10,000.00	62.86%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	367.12	2,042.26	22.69%	6,957.74	9,000.00	77.31%
73520	PLANT OPERATION	826.86	8,980.67	40.82%	13,019.33	22,000.00	59.18%
10	ADULT & TEEN SERVICES						
73242	MEMBERSHIPS	150.00	526.00	53.67%	454.00	980.00	46.33%
20	YOUTH SERVICES						
52130	STAFF DEVELOPMENT	0.00	(375.00)	0.00%	375.00	0.00	0.00%
73242	MEMBERSHIPS	0.00	392.00	78.40%	108.00	500.00	21.60%
70	ACCOUNT SERVICES						
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	41.28	317.37	15.86%	1,682.63	2,000.00	84.13%
73505	RENT EXPENSE	5,407.50	48,667.50	75.00%	16,222.50	64,890.00	25.00%
80	RANDALL OAKS						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	205.00	205.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	319.00	319.00	100.00%

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		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
	Total LIBRARY OPERATIONS	18,666.67	182,237.43	43.01%	241,512.57	423,750.00	56.99%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	0.00	6,740.00	67.40%	3,260.00	10,000.00	32.60%
70900	SUPPLIES	0.00	2,021.96	24.65%	6,178.04	8,200.00	75.34%
73010	NEWSLETTER	0.00	13,716.00	71.43%	5,484.00	19,200.00	28.56%
73020	OUTSIDE PRINTING	430.41	430.41	14.34%	2,569.59	3,000.00	85.65%
73290	HOSPITALITY	0.00	0.00	0.00%	200.00	200.00	100.00%
	Total PUBLIC RELATIONS	430.41	22,908.37	56.42%	17,691.63	40,600.00	43.58%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	498.56	99.71%	1.44	500.00	0.29%
73151	SUMMER READING	0.00	1,077.44	6.73%	14,922.56	16,000.00	93.27%
73152	WINTER READING	0.00	2,942.83	98.09%	57.17	3,000.00	1.91%
73155	LICENSING	0.00	500.00	29.41%	1,200.00	1,700.00	70.59%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	786.89	2,481.79	77.55%	718.21	3,200.00	22.44%
73150	PERFORMERS	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
15	TEEN						
70900	SUPPLIES	87.22	484.19	32.27%	1,015.81	1,500.00	67.72%
20	YOUTH SERVICES						
70900	SUPPLIES	1,634.10	7,859.41	60.45%	5,140.59	13,000.00	39.54%
73150	PERFORMERS	0.00	650.00	26.00%	1,850.00	2,500.00	74.00%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	4.99	103.10	6.87%	1,396.90	1,500.00	93.13%
	Total GENERAL PROGRAMMING	2,513.20	16,597.32	37.81%	27,302.68	43,900.00	62.19%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	2,889.74	94.28%	175.26	3,065.00	5.72%
73320	CCS SHARED COST	0.00	38,767.68	75.71%	12,431.32	51,199.00	24.28%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
73340	SOFTWARE	697.98	9,789.86	65.26%	5,210.14	15,000.00	34.73%

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From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget	
1	73350	INTERNET LINES	1,183.99	7,235.91	73.09%	2,664.09	9,900.00	26.91%
		Dundee Library						
	00	DEPARTMENT-WIDE						
2	73350	INTERNET LINES	124.90	1,124.10	37.47%	1,875.90	3,000.00	62.53%
		Randall Oaks						
	00	DEPARTMENT-WIDE						
	73350	INTERNET LINES	124.90	1,124.10	37.47%	1,875.90	3,000.00	62.53%
		Total COMPUTER	2,131.77	60,931.39	60.83%	39,232.61	100,164.00	39.17%
55		PROFESSIONAL FEES						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	73246	PAYROLL SERVICE	685.94	6,942.95	69.42%	3,057.05	10,000.00	30.57%
	73410	LEGAL FEES	0.00	1,912.50	9.56%	18,087.50	20,000.00	90.44%
	73420	AUDIT EXPENSE	0.00	9,010.00	89.65%	1,040.00	10,050.00	10.35%
		Total PROFESSIONAL FEES	685.94	17,865.45	44.61%	22,184.55	40,050.00	55.39%
61		MAINTENANCE						
	0	District Wide						
	00	DEPARTMENT-WIDE						
	73301	COMPUTER MAINT	1,594.31	11,277.32	74.93%	3,772.68	15,050.00	25.07%
	73310	CATALOGING - COMPUTER SERVICE	0.00	5,531.79	80.52%	1,338.21	6,870.00	19.48%
	73530	EQUIPMENT MAINT	0.00	151.87	15.18%	848.13	1,000.00	84.81%
	73640	FUEL	216.57	956.38	95.63%	43.62	1,000.00	4.36%
	79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	5.00	5.00	100.00%
1		Dundee Library						
	00	DEPARTMENT-WIDE						
	73301	COMPUTER MAINT	0.00	24,735.00	87.10%	3,662.00	28,397.00	12.90%
	73500	BUILDING REPAIRS AND MAINTENANCE	828.62	13,229.15	44.09%	16,770.85	30,000.00	55.90%
	73530	EQUIPMENT MAINT	0.00	702.95	35.14%	1,297.05	2,000.00	64.85%
	73540	CONTRACTS: BUILDING MAINTENANCE	14,238.76	63,514.77	93.86%	4,150.23	67,665.00	6.13%
2		Randall Oaks						
	00	DEPARTMENT-WIDE						
	73301	COMPUTER MAINT	0.00	15,571.00	92.77%	1,212.00	16,783.00	7.22%
	73500	BUILDING REPAIRS AND MAINTENANCE	0.00	450.00	90.00%	50.00	500.00	10.00%
	73530	EQUIPMENT MAINT	0.00	0.00	0.00%	300.00	300.00	100.00%
	73540	CONTRACTS: BUILDING MAINTENANCE	2,589.38	8,216.74	45.64%	9,783.26	18,000.00	54.35%



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From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
	Total MAINTENANCE	19,467.64	144,336.97	76.95%	43,233.03	187,570.00	23.05%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	222.65	1,125.90	93.82%	74.10	1,200.00	6.17%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	1,046.16	11,253.17	80.37%	2,746.83	14,000.00	19.62%
73610	ELECTRICITY	3,291.82	31,160.67	77.90%	8,839.33	40,000.00	22.10%
73620	WATER AND SEWER	0.00	1,006.48	20.12%	3,993.52	5,000.00	79.87%
73630	GAS	694.07	2,313.24	46.26%	2,686.76	5,000.00	53.74%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	166.68	2,073.68	82.94%	426.32	2,500.00	17.05%
	Total UTILITIES	5,421.38	48,933.14	72.28%	18,766.86	67,700.00	27.72%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	877.85	2,321.81	20.18%	9,178.19	11,500.00	79.81%
73300	COMPUTER EQUIPMENT	0.00	341.97	2.79%	11,908.03	12,250.00	97.21%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	4,500.00	4,500.00	100.00%
2	Randall Oaks						
80	RANDALL OAKS						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
	Total CAPITAL EXPENSE	877.85	2,663.78	8.95%	27,086.22	29,750.00	91.05%
	Total Expenditures	232,375.09	2,243,906.53	63.29%	1,301,472.10	3,545,378.63	36.71%
	Net Increase(Decrease) in Fund Balance	(196,834.51)	1,374,363.69	549.43%	(1,124,220.32)	250,143.37	449.43%

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20 - FICA

From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
Expenditures							
15	PERSONNEL						
	SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52212	FICA / MEDICARE	<u>0.00</u>	<u>20.99</u>	<u>100.00%</u>	<u>0.00</u>	<u>20.99</u>	<u>0.00%</u>
	Total PERSONNEL SERVICES/BENEFITS	<u>0.00</u>	<u>20.99</u>	<u>100.00%</u>	<u>0.00</u>	<u>20.99</u>	<u>0.00%</u>
	Total Expenditures	<u>0.00</u>	<u>20.99</u>	<u>100.00%</u>	<u>0.00</u>	<u>20.99</u>	<u>0.00%</u>
	Net Increase(Decrease) in Fund Balance	<u>0.00</u>	<u>(20.99)</u>	<u>100.00%</u>	<u>0.00</u>	<u>(20.99)</u>	<u>0.00%</u>

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30 - IMRF

From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	119,742.47	99.78%	257.53	120,000.00	(0.21)%
44010	INT & DIV INCOME	0.00	23.21	4.64%	476.79	500.00	(95.36)%
	Total REVENUES	<u>0.00</u>	<u>119,765.68</u>	<u>99.39%</u>	<u>734.32</u>	<u>120,500.00</u>	<u>(0.61)%</u>
	Total Revenues	<u>0.00</u>	<u>119,765.68</u>	<u>99.39%</u>	<u>734.32</u>	<u>120,500.00</u>	<u>(0.61)%</u>
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52121	IMRF	12,477.13	125,398.42	88.25%	16,685.96	142,084.38	11.74%
	Total PERSONNEL SERVICES/BENEFITS	<u>12,477.13</u>	<u>125,398.42</u>	<u>88.26%</u>	<u>16,685.96</u>	<u>142,084.38</u>	<u>11.74%</u>
	Total Expenditures	<u>12,477.13</u>	<u>125,398.42</u>	<u>88.26%</u>	<u>16,685.96</u>	<u>142,084.38</u>	<u>11.74%</u>
	Net Increase(Decrease) in Fund Balance	<u>(12,477.13)</u>	<u>(5,632.74)</u>	<u>26.09%</u>	<u>(15,951.64)</u>	<u>(21,584.38)</u>	<u>(73.90)%</u>

Fox River Valley Public Library District

Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report

Attachment to Exhibit A.1.c

70 - CAPITAL PROJECTS/SPECIAL RESERVE

From 3/1/2021 Through 3/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	1,745.50	34,962.10	87.40%	5,037.90	40,000.00	(12.59)%
	Total REVENUES	1,745.50	34,962.10	87.41%	5,037.90	40,000.00	(12.59)%
	Total Revenues	1,745.50	34,962.10	87.41%	5,037.90	40,000.00	(12.59)%
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	3,117.00	10,390.15	21.87%	37,109.85	47,500.00	78.13%
73340	SOFTWARE	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
	Total COMPUTER	3,117.00	10,390.15	18.07%	47,109.85	57,500.00	81.93%
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	3,861.00	8.04%	44,139.00	48,000.00	91.96%
	Total MAINTENANCE	0.00	3,861.00	8.04%	44,139.00	48,000.00	91.96%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	3,616.00	10.33%	31,384.00	35,000.00	89.67%
73430	OTHER PROF FEES	0.00	68,223.38	48.28%	73,064.62	141,288.00	51.71%
	Total CAPITAL EXPENSE	0.00	71,839.38	40.75%	104,448.62	176,288.00	59.25%
	Total Expenditures	3,117.00	86,090.53	30.55%	195,697.47	281,788.00	69.45%
	Net Increase(Decrease) in Fund Balance	(1,371.50)	(51,128.43)	21.14%	(190,659.57)	(241,788.00)	(78.85)%

**Fox River Valley Public Library District**

Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report

Attachment to Exhibit A.1.c

80 - WORKING CASH

From 3/1/2021 Through 3/31/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2021 Percent Used</u>	<u>FY2021 \$ Remaining</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Percent Total Budget Remaining - FY2021 Working Budget</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	<u>102.05</u>	<u>1,981.02</u>	<u>88.04%</u>	<u>268.98</u>	<u>2,250.00</u>	<u>(11.95)%</u>
Total REVENUES	<u>102.05</u>	<u>1,981.02</u>	<u>88.05%</u>	<u>268.98</u>	<u>2,250.00</u>	<u>(11.95)%</u>
Total Revenues	<u>102.05</u>	<u>1,981.02</u>	<u>88.05%</u>	<u>268.98</u>	<u>2,250.00</u>	<u>(11.95)%</u>
Net Increase(Decrease) in Fund Balance	<u>102.05</u>	<u>1,981.02</u>	<u>88.04%</u>	<u>268.98</u>	<u>2,250.00</u>	<u>(11.95)%</u>



**Fox River Valley Public Library District**

Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report

Attachment to Exhibit A.1.c

90 - DONATION / GIFT

From 3/1/2021 Through 3/31/2021

	Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
Revenues						
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
44010	INT & DIV INCOME	164.59	3,195.18	53.25%	2,804.82	6,000.00 (46.75)%
49010	MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00 (100.00)%
	Total REVENUES	<u>164.59</u>	<u>3,195.18</u>	<u>29.05%</u>	<u>7,804.82</u>	<u>11,000.00 (70.95)%</u>
	Total Revenues	<u>164.59</u>	<u>3,195.18</u>	<u>29.05%</u>	<u>7,804.82</u>	<u>11,000.00 (70.95)%</u>
	Net Increase(Decrease) in Fund Balance	<u>164.59</u>	<u>3,195.18</u>	<u>29.04%</u>	<u>7,804.82</u>	<u>11,000.00 (70.95)%</u>

**Fox River Valley Public Library District**

Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2021  
From 3/1/2021 Through 3/31/2021

Attachment to Exhibit A.1.d

	Month Activity	Year Activity	Percent Budget Used FY2021	Total Budget - FY2021 Working Budget	Budget \$ Remaining FY2021	Percent Budget Remaining FY2021	
Revenues							
43010	TAX LEVY	0.00	3,487,069.10	99.77%	3,494,833.23	7,764.13	0.22%
43020	PPRT	3,044.55	32,796.87	72.88%	45,000.00	12,203.13	27.11%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	12,374.24	0.00%	0.00	(12,374.24)	0.00%
43500	IMPACT FEES	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
44010	INT & DIV INCOME	2,145.12	43,709.52	55.50%	78,750.00	35,040.48	44.49%
45010	PER CAPITA GRANT	0.00	86,672.50	100.00%	86,672.50	0.00	0.00%
45011	E-RATE GRANT	0.00	2,867.74	63.72%	4,500.00	1,632.26	36.27%
45015	CARE ACT REVENUES	20,803.21	46,486.63	0.00%	0.00	(46,486.63)	0.00%
45020	OTHER GRANTS	0.00	4,983.57	249.17%	2,000.00	(2,983.57)	(149.17)%
46020	FINES & FEES	0.00	53.20	10.64%	500.00	446.80	89.36%
46030	LOST & DAMAGED	240.63	2,478.27	49.56%	5,000.00	2,521.73	50.43%
46110	MEETING RM RENTAL	0.00	0.00	0.00%	50.00	50.00	100.00%
46115	PROGRAM REVENUE	0.00	0.00	0.00%	100.00	100.00	100.00%
46200	PRINT/COPY REVENUE	8,376.09	8,819.03	44.09%	20,000.00	11,180.97	55.90%
46210	FAX REVENUE	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
46250	LICENSE PLATE RENEWAL INCOME	1,948.12	37,012.17	19.45%	190,200.00	153,187.83	80.54%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	400.00	400.00	100.00%
46400	MISCELLANEOUS INCOME	120.00	330.36	1,969.94%	16.77	(313.59)	(1,869.94)%
46450	REIMBURSEMENTS	0.00	900.00	9.00%	10,000.00	9,100.00	91.00%
46500	CASH OVER	0.00	20.00	8.01%	249.50	229.50	91.98%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	875.00	11,601.00	58.00%	20,000.00	8,399.00	41.99%
49010	MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
	Total Revenues	<u>37,552.72</u>	<u>3,778,174.20</u>	<u>95.19%</u>	<u>3,969,272.00</u>	<u>191,097.80</u>	<u>4.81%</u>
	Net Increase(Decrease) in Fund Balance	<u>37,552.72</u>	<u>3,778,174.20</u>	<u>95.18%</u>	<u>3,969,272.00</u>	<u>191,097.80</u>	<u>4.81%</u>

**Fox River Valley Public Library District**  
Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only  
From 7/1/2020 Through 6/30/2021

	<u>7/1/2020 - 7/31/2020</u>	<u>8/1/2020 - 8/31/2020</u>	<u>9/1/2020 - 9/30/2020</u>	<u>10/1/2020 - 10/31/2020</u>	<u>11/1/2020 - 11/30/2020</u>	<u>12/1/2020 - 12/31/2020</u>	<u>1/1/2021 - 1/31/2021</u>	<u>2/1/2021 - 2/28/2021</u>	<u>3/1/2021 - 3/31/2021</u>	<u>4/1/2021 - 4/30/2021</u>	<u>5/1/2021 - 5/31/2021</u>	<u>6/1/2021 - 6/30/2021</u>	<u>Total</u>
Revenues													
TAX LEVY	1,816,940.14	58,278.64	1,536,364.30	42,045.22	8,397.15	6,966.06	2,644.85	15,432.74	0.00	0.00	0.00	0.00	3,487,069.10
PPRT	7,307.76	5,400.15	0.00	6,845.88	0.00	1,771.82	8,426.71	0.00	3,044.55	0.00	0.00	0.00	32,796.87
TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	0.00	0.00	0.00	12,374.24	0.00	0.00	0.00	0.00	0.00	0.00	12,374.24
INT & DIV INCOME	800.74	2,508.63	2,746.98	11,128.62	2,496.97	7,184.68	8,070.66	6,627.12	2,145.12	0.00	0.00	0.00	43,709.52
PER CAPITA GRANT	0.00	86,672.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86,672.50
E-RATE GRANT	1,780.12	0.00	0.00	1,087.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,867.74
CARE ACT REVENUES	0.00	0.00	0.00	0.00	0.00	25,683.42	0.00	0.00	20,803.21	0.00	0.00	0.00	46,486.63
OTHER GRANTS	0.00	1,861.19	0.00	0.00	1,561.19	0.00	0.00	1,561.19	0.00	0.00	0.00	0.00	4,983.57
FINES & FEES	0.00	2.00	1.00	2.00	48.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.20
LOST & DAMAGED	245.29	277.07	595.91	339.83	462.91	107.01	128.68	80.94	240.63	0.00	0.00	0.00	2,478.27
PRINT/COPY REVENUE	0.80	26.80	58.60	155.99	34.20	121.40	27.75	17.40	8,376.09	0.00	0.00	0.00	8,819.03
LICENSE PLATE RENEWAL INCOME	5,471.50	6,909.50	8,329.05	5,744.00	6,036.00	317.00	0.00	2,257.00	1,948.12	0.00	0.00	0.00	37,012.17
MISCELLANEOUS INCOME	91.00	19.97	0.00	0.00	40.70	0.00	0.00	58.69	120.00	0.00	0.00	0.00	330.36
REIMBURSEMENTS	0.00	0.00	900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00
CASH OVER	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
RETIRED EMPLOYEE REIMBURSEMENTS	1,496.00	1,496.00	1,496.00	1,496.00	1,496.00	1,496.00	875.00	875.00	875.00	0.00	0.00	0.00	11,601.00
Total Revenues	<u>1,834,153.35</u>	<u>163,452.45</u>	<u>1,550,491.84</u>	<u>68,845.16</u>	<u>20,573.32</u>	<u>56,021.63</u>	<u>20,173.65</u>	<u>26,910.08</u>	<u>37,552.72</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,778,174.20</u>
Net Increase(Decrease) in Fund Balance	<u>1,834,153.35</u>	<u>163,452.45</u>	<u>1,550,491.84</u>	<u>68,845.16</u>	<u>20,573.32</u>	<u>56,021.63</u>	<u>20,173.65</u>	<u>26,910.08</u>	<u>37,552.72</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,778,174.20</u>

**Fox River Valley Public Library District**

Expenditure Summary - All Funds Combined - Budget v Actual Expenditures FY2021  
From 3/1/2021 Through 3/31/2021

Attachment to Exhibit A.1.f

	Month Activity	Year Activity	FY2021 Percent Used	Total Budget - FY2021 Working Budget	FY2021 \$ Remaining	FY2021 Percent Remaining	
Expenditures							
15	Personnel Expenses						
15	PERSONNEL SERVICES/BENEFITS	168,263.35	1,564,093.70	67.01%	2,334,000.00	769,906.30	32.99%
	Total Personnel Expenses	168,263.35	1,564,093.70	67.01%	2,334,000.00	769,906.30	32.99%
20	Library Materials						
20	LIBRARY MATERIALS	26,394.01	308,758.39	73.51%	420,000.00	111,241.61	26.49%
	Total Library Materials	26,394.01	308,758.39	73.51%	420,000.00	111,241.61	26.49%
50	Operating Expenses						
51	LIBRARY OPERATIONS	18,666.67	182,237.43	43.00%	423,750.00	241,512.57	57.00%
52	PUBLIC RELATIONS	430.41	22,908.37	56.42%	40,600.00	17,691.63	43.58%
53	GENERAL PROGRAMMING	2,513.20	16,597.32	37.80%	43,900.00	27,302.68	62.20%
54	COMPUTER	5,248.77	71,321.54	45.23%	157,664.00	86,342.46	54.77%
55	PROFESSIONAL FEES	685.94	17,865.45	44.60%	40,050.00	22,184.55	55.40%
	Total Operating Expenses	27,544.99	310,930.11	44.04%	705,964.00	395,033.89	55.96%
60	Building Expenses						
61	MAINTENANCE	19,467.64	148,197.97	62.91%	235,570.00	87,372.03	37.09%
65	UTILITIES	5,421.38	48,933.14	72.27%	67,700.00	18,766.86	27.73%
	Total Building Expenses	24,889.02	197,131.11	65.00%	303,270.00	106,138.89	35.00%
70	Capital Expense						
70	CAPITAL EXPENSE	877.85	74,503.16	36.15%	206,038.00	131,534.84	63.85%
	Total Capital Expense	877.85	74,503.16	36.16%	206,038.00	131,534.84	63.84%
	Total Expenditures	247,969.22	2,455,416.47	61.86%	3,969,272.00	1,513,855.53	38.14%
	Net Increase(Decrease) in Fund Balance	(247,969.22)	(2,455,416.47)	61.86%	(3,969,272.00)	(1,513,855.53)	38.14%

**Fox River Valley Public Library District**

Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2021  
From 3/1/2021 Through 3/31/2021

Attachment to Exhibit A.1.g

		Month Activity	Year Activity	FY2021 Percent Used	Total Budget - FY2021 Working Budget	FY2021 \$ Remaining	FY2021 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	84,248.90	832,464.38	69.42%	1,199,041.00	366,576.62	30.58%
20	Library Materials	5,484.85	154,137.03	84.92%	181,500.00	27,362.97	15.08%
50	Operating Expenses	17,989.23	236,552.62	40.99%	576,970.00	340,417.38	59.01%
60	Building Expenses	2,033.53	19,043.26	75.79%	25,125.00	6,081.74	24.21%
70	Capital Expense	877.85	74,503.16	37.24%	200,038.00	125,534.84	62.76%
	Total District Wide	<u>110,634.36</u>	<u>1,316,700.45</u>	60.33%	2,182,674.00	865,973.55	39.67%
1	Dundee Library						
15	Personnel Expenses	69,753.03	620,950.66	64.31%	965,492.00	344,541.34	35.69%
20	Library Materials	15,628.08	121,095.38	65.45%	185,000.00	63,904.62	34.55%
50	Operating Expenses	3,977.09	24,165.42	42.33%	57,080.00	32,914.58	57.67%
60	Building Expenses	20,099.43	151,776.43	63.22%	240,062.00	88,285.57	36.78%
70	Capital Expense	0.00	0.00	0.00%	4,500.00	4,500.00	100.00%
	Total Dundee Library	<u>109,457.63</u>	<u>917,987.89</u>	63.22%	1,452,134.00	534,146.11	36.78%
2	Randall Oaks						
15	Personnel Expenses	14,261.42	110,678.66	65.30%	169,467.00	58,788.34	34.70%
20	Library Materials	5,281.08	33,525.98	62.66%	53,500.00	19,974.02	37.34%
50	Operating Expenses	5,578.67	50,212.07	69.82%	71,914.00	21,701.93	30.18%
60	Building Expenses	2,756.06	26,311.42	69.08%	38,083.00	11,771.58	30.92%
70	Capital Expense	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
	Total Randall Oaks	<u>27,877.23</u>	<u>220,728.13</u>	65.99%	334,464.00	113,735.87	34.01%
	Total Expenditures	<u>247,969.22</u>	<u>2,455,416.47</u>	61.86%	3,969,272.00	1,513,855.53	38.14%
	Net Increase(Decrease) in Fund Balance	<u>(247,969.22)</u>	<u>(2,455,416.47)</u>	61.86%	<u>(3,969,272.00)</u>	<u>(1,513,855.53)</u>	38.14%

**Fox River Valley Public Library District**  
Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only  
From 7/1/2020 Through 6/30/2021

	<u>7/1/2020 - 7/31/2020</u>	<u>8/1/2020 - 8/31/2020</u>	<u>9/1/2020 - 9/30/2020</u>	<u>10/1/2020 - 10/31/2020</u>	<u>11/1/2020 - 11/30/2020</u>	<u>12/1/2020 - 12/31/2020</u>	<u>1/1/2021 - 1/31/2021</u>	<u>2/1/2021 - 2/28/2021</u>	<u>3/1/2021 - 3/31/2021</u>	<u>4/1/2021 - 4/30/2021</u>	<u>5/1/2021 - 5/31/2021</u>	<u>6/1/2021 - 6/30/2021</u>	<u>Total</u>
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	153,644.41	165,287.37	163,885.91	163,459.62	164,310.71	248,663.29	162,466.55	174,112.49	168,263.35	0.00	0.00	0.00	1,564,093.70
Library Materials													
LIBRARY MATERIALS	62,984.66	39,917.23	23,388.78	32,595.75	41,483.79	33,885.64	24,594.27	23,514.26	26,394.01	0.00	0.00	0.00	308,758.39
Operating Expenses													
LIBRARY OPERATIONS	24,788.24	24,525.82	19,743.71	18,812.30	16,755.80	11,568.93	31,807.51	15,568.45	18,666.67	0.00	0.00	0.00	182,237.43
PUBLIC RELATIONS	2,026.82	3,959.00	1,298.78	2,000.00	5,059.56	785.80	2,542.00	4,806.00	430.41	0.00	0.00	0.00	22,908.37
GENERAL PROGRAMMING	1,689.05	1,588.92	866.87	1,572.98	3,794.89	2,268.55	1,530.09	772.77	2,513.20	0.00	0.00	0.00	16,597.32
COMPUTER	1,141.26	14,084.77	5,348.90	3,104.88	15,023.34	3,034.91	9,495.53	14,839.18	5,248.77	0.00	0.00	0.00	71,321.54
PROFESSIONAL FEES	794.10	3,973.05	651.85	7,201.85	4,228.55	(1,908.63)	980.52	1,258.22	685.94	0.00	0.00	0.00	17,865.45
Building Expenses													
MAINTENANCE	1,774.70	6,693.59	50,574.98	12,439.02	16,848.95	7,801.80	12,713.86	19,883.43	19,467.64	0.00	0.00	0.00	148,197.97
UTILITIES	4,094.96	5,164.31	4,994.44	5,390.13	4,646.56	5,438.71	5,096.20	8,686.45	5,421.38	0.00	0.00	0.00	48,933.14
Capital Expense													
CAPITAL EXPENSE	0.00	11,814.00	0.00	11,006.99	40,790.35	3,250.00	5,989.98	773.99	877.85	0.00	0.00	0.00	74,503.16
Total Expenditures	<u>252,938.20</u>	<u>277,008.06</u>	<u>270,754.22</u>	<u>257,583.52</u>	<u>312,942.50</u>	<u>314,789.00</u>	<u>257,216.51</u>	<u>264,215.24</u>	<u>247,969.22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,455,416.47</u>
Net Increase(Decrease) in Fund Balance	<u>(252,938.20)</u>	<u>(277,008.06)</u>	<u>(270,754.22)</u>	<u>(257,583.52)</u>	<u>(312,942.50)</u>	<u>(314,789.00)</u>	<u>(257,216.51)</u>	<u>(264,215.24)</u>	<u>(247,969.22)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,455,416.47)</u>



**Fox River Valley Public Library District**

Balance Sheet  
As of 3/31/2021

Attachment to Exhibit A.1.i

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	3,330,876.80
30	IMRF	16,451.64
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>590,971.87</u>
	Total Checking Accounts	3,938,300.31
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	332.70
10901	CASH ON HAND RANDALL OAKS	
10	GENERAL/CORPORATE	<u>104.80</u>
	Total Other Cash	437.50
Investments		
10500	INVESTMENT ACCOUNTS	
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,743,267.07
80	WORKING CASH	161,147.86
90	DONATION / GIFT	<u>259,912.97</u>
	Total Investments	<u>3,164,327.90</u>
	Total Cash and Investments	7,103,065.71
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	21,630.00
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	16,663.00
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	19,107.75
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	19.30
14100	ACCRUED INTEREST RECEIVABLE	
10	GENERAL/CORPORATE	<u>634.00</u>
	Total Other Assets	<u>58,054.05</u>
	Total Assets	<u><u>7,161,119.76</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	29,233.24
22052	CREDIT CARD PAYABLE FINNERAN	
10	GENERAL/CORPORATE	430.41
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	882.47
22068	CREDIT CARD PAYABLE ZABSKI	
10	GENERAL/CORPORATE	562.00
22070	CREDIT CARD PAYABLE LORENZETTI	
10	GENERAL/CORPORATE	863.62
22074	CREDIT CARD PAYABLE KATSION	
10	GENERAL/CORPORATE	150.00
22077	CREDIT CARD PAYABLE CARROLL	
10	GENERAL/CORPORATE	34.50
22083	CREDIT CARD PAYABLE BOYER	
10	GENERAL/CORPORATE	118.85
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	70.00
22087	CREDIT CARD PAYABLE CARCAMO	
10	GENERAL/CORPORATE	<u>104.93</u>
	Total Liabilities	32,450.02
Fund Balance		
10	GENERAL/CORPORATE	3,356,918.33

**Fox River Valley Public Library District**

Balance Sheet

As of 3/31/2021

Attachment to Exhibit A.1.i

		<u>Current Year</u>
30	IMRF	16,451.64
70	CAPITAL PROJECTS/SPECIAL RESERVE	3,334,238.94
80	WORKING CASH	161,147.86
90	DONATION / GIFT	<u>259,912.97</u>
	Total Fund Balance	<u>7,128,669.74</u>
	Total Liabilities and Fund Balance	<u><u>7,161,119.76</u></u>



Investment Inventory Month End  
FR Valley Investment Holdings (104089)  
03/31/2021

Description	Purchase/Settle Date	Maturity Date	Next Call Date	Current Face Value	Coupon Rate	Purchase Yield	Identifier	Market Value
Cash	---	03/31/2021	---	0.00	0.000	---	CCYUSD	0.20
FEDERATED HRMS GV O INST	01/27/2021	03/31/2021	---	0.00	0.040	---	60934N104	7,000.00
MMDA12	---	03/31/2021	---	0.00	0.000	---	MMDA12	2,331.21
Sallie Mae Bank	04/24/2019	04/26/2021	---	125,000.00	2.450	2.470	7954502K0	125,216.63
ConnectOne Bank	05/10/2018	05/10/2021	---	155,000.00	2.850	2.867	20786ACE3	155,482.21
Bar Harbor Bank and Trust Company	07/02/2018	06/29/2021	---	200,000.00	3.000	3.015	066851WF9	201,458.40
Ally Bank	08/16/2018	08/16/2021	---	135,000.00	3.000	3.014	02007GEN9	136,525.10
Ally Bank	10/10/2019	10/12/2021	---	97,000.00	1.800	1.800	02007GMF7	97,902.59
Bank of New England	07/26/2019	11/26/2021	---	150,000.00	2.000	2.018	06426KBJ6	151,909.80
Synovus Bank	12/09/2019	12/09/2021	---	95,000.00	1.650	1.667	87164DPS3	96,049.85
Citibank, N.A.	01/25/2019	01/25/2022	---	168,000.00	2.900	2.923	17312Q2D0	171,908.52
Merrick Bank Corporation	03/20/2019	03/21/2022	---	108,000.00	2.650	2.663	59013J6W4	110,696.87
WEST OTTAWA MICH PUB SCH DIST	08/12/2020	05/01/2022	---	200,000.00	0.643	0.555	955023UZ7	200,602.00
RIO RANCHO N MEX PUB SCH DIST NO 94	05/21/2020	08/01/2022	---	25,000.00	4.000	0.956	767171QB0	26,223.05
NEW YORK N Y	05/21/2020	08/01/2022	---	10,000.00	5.000	1.096	64966MNX3	10,636.24
Goldman Sachs Bank USA	10/09/2019	10/11/2022	---	200,000.00	1.900	1.932	38149MHE6	205,421.60
ILLINOIS ST	02/22/2021	11/01/2022	---	200,000.00	5.000	0.516	452152P62	213,194.40
CHICAGO ILL BRD ED	02/22/2021	12/01/2022	---	100,000.00	5.000	0.631	167505XU5	106,871.80
LA SALLE CNTY ILL SCH DIST NO 141 OTTAWA	03/10/2021	12/01/2022	---	105,000.00	0.350	0.342	504588GD0	104,968.61
Morgan Stanley Private Bank, National Association	12/05/2019	12/05/2022	---	100,000.00	1.850	1.862	61760A3U1	102,879.70
DU PAGE CNTY ILL CMNTY HIGH SCH DIST NO 094 WEST C	05/21/2020	01/01/2023	---	25,000.00	5.000	1.150	263381DM4	26,999.75
WILL & KENDALL CNTYS ILL CMNTY CONS SCH DIST NO 20	05/21/2020	01/01/2023	---	35,000.00	4.000	1.063	968648C78	37,130.63
BROOKLYN CENTER MINN INDPT SCH DIST NO 286	05/21/2020	02/01/2023	---	20,000.00	5.000	0.965	113853LD5	21,638.02
Sallie Mae Bank	02/05/2020	02/06/2023	---	123,000.00	1.800	1.834	7954506E0	126,763.19
Raymond James Bank, National Association	02/14/2020	02/14/2023	---	137,000.00	1.700	1.720	75472RAX9	140,980.95
NEW BRITAIN CONN	05/21/2020	03/01/2023	03/01/2023	5,000.00	5.000	1.398	6427137M7	5,422.17
Citibank, N.A.	04/02/2019	04/03/2023	---	82,000.00	2.750	2.772	17312Q3R8	86,257.93
Morgan Stanley Private Bank, National Association	04/11/2019	04/11/2023	---	150,000.00	2.700	2.724	61760AYK9	157,712.10
FEDERAL HOME LOAN MORTGAGE CORP	09/15/2020	09/15/2023	09/15/2021	80,000.00	0.300	0.294	3134GWL20	79,949.76
WAUKEGAN ILL	07/21/2020	12/30/2023	---	190,000.00	3.543	0.898	942860QM2	203,841.69
---	---	07/04/2022	---	3,020,000.00	2.553	1.815	---	3,113,974.93

**C.1 Resolution 2021-02 Honoring Brian Lindholm**

RECOMMENDED **MOTION**: I move to adopt Resolution 2021-02 Honoring Brian Lindholm

**BACKGROUND INFORMATION:**

Board tradition is to honor outgoing Library Trustees with a resolution detailing their accomplishments, to read that resolution aloud at a meeting, and thereby have said resolution recorded in the Library's Minutes.

**RESOLUTION 2021-02**  
**HONORING**  
**BRIAN LINDHOLM**

*Whereas*, Brian Lindholm ably served as Trustee of the Fox River Valley Public Library District from June 2013 through April 2015; and

*Whereas*, Brian Lindholm served as Treasurer of the Library District from May 2015 through April 2021; and

*Whereas*, Brian Lindholm served as liaison in various roles including Citizen’s Input, Community Action, and Community Engagement; and

*Whereas*, Brian Lindholm demonstrated exceptional financial acumen and played a pivotal role in improving fiscal responsibility; and

*Whereas*, Brian Lindholm was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in potential land acquisition and building options for a permanent west side facility, extension of leased space for a temporary west side facility, renovation planning for the east side facility; and

*Whereas*, Brian Lindholm worked tirelessly to provide information and support to the Library Board of Trustees in the effort towards full transparency in financial reporting; and

*Whereas*, Brian Lindholm advocated for good stewardship of Library District property and service to the community, providing oversight in strategic and long-term planning including hiring a Library Director; and

*Whereas*, Brian Lindholm gave oversight to modification of library services and programs to comply with safe opening guidelines during an unprecedented service disruption, which brought home delivery of library materials, license plate renewals, elimination of some late fees, expanded notary public service, and USDA free meal services to the community;

*Therefore, be it resolved* that in recognition and appreciation of his service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present Brian this Resolution; and

*Be it further resolved* that on this, the 20<sup>th</sup> day of April, Two Thousand and Twenty One, this Resolution be presented to him and that its contents be spread upon the Minutes of this organization.

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Richard V. Corbett, President  
Library Board of Trustees

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Nikki S. Kuhlman, Secretary  
Library Board of Trustees

**C.2 Resolution 2021-03 Honoring Michael Tennis**

RECOMMENDED **MOTION**: I move to adopt Resolution 2021-03 Honoring Michael Tennis

**BACKGROUND INFORMATION:**

Board tradition is to honor outgoing Library Trustees with a resolution detailing their accomplishments, to read that resolution aloud at a meeting, and thereby have said resolution recorded in the Library's Minutes.

**RESOLUTION 2021-03**  
HONORING  
**MICHAEL J. TENNIS**

*Whereas*, Mike Tennis demonstrated support for the Library District prior to becoming a Trustee in promotion and support for the 2016 referendum, serving on the Citizen Task Force; and

*Whereas*, Mike Tennis ably served as Trustee of the Fox River Valley Public Library District from May 2017 through April 2021; and

*Whereas*, Mike Tennis served as liaison in various roles including Community Engagement and Facilities; and

*Whereas*, Mike Tennis was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in exploring options for a permanent west side facility, extension of leased space for a temporary west side facility, renovation planning for the east side facility; and

*Whereas*, Mike Tennis worked tirelessly to provide information and support to the Library Board of Trustees in the effort towards full transparency and fiscal responsibility; and

*Whereas*, Mike Tennis played a pivotal role in strategic and long-term planning, including hiring of a Library Director; and

*Whereas*, Mike Tennis advocated for good stewardship of Library District property and resources, and service to the community; and

*Whereas*, Mike Tennis gave oversight to modification of library services and programs to comply with safe opening guidelines during an unprecedented service disruption, which brought home delivery of library materials, license plate renewals, elimination of some late fees, expanded notary public service, and USDA free meal services to the community;

*Therefore, be it resolved* that in recognition and appreciation of his service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present Mike this Resolution; and

*Be it further resolved* that on this, the 20<sup>th</sup> day of April, Two Thousand and Twenty One, this Resolution be presented to him and that its contents be spread upon the Minutes of this organization.

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Richard V. Corbett, President  
Library Board of Trustees

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Nikki S. Kuhlman, Secretary  
Library Board of Trustees

**C.3 Resolution 2021-04 Honoring Nikki Kuhlman**

RECOMMENDED **MOTION**: I move to adopt Resolution 2021-04 Honoring Nikki Kuhlman

**BACKGROUND INFORMATION:**

Board tradition is to honor outgoing Library Trustees with a resolution detailing their accomplishments, to read that resolution aloud at a meeting, and thereby have said resolution recorded in the Library's Minutes.



**RESOLUTION 2021-04**  
**HONORING**  
**NIKKI KUHLMAN**

*Whereas*, Nikki Kuhlman demonstrated support for the Library District prior to becoming a Trustee in promotion and support for the 2016 referendum, serving on the Citizen Task Force; and

*Whereas*, Nikki Kuhlman ably served as Trustee of the Fox River Valley Public Library District from May 2017 through August 2018; and

*Whereas*, Nikki Kuhlman served as Secretary of the Library District from September 2018 through April 2021; and

*Whereas*, Nikki Kuhlman served as liaison in various roles including Bylaws and Policy; and

*Whereas*, Nikki Kuhlman was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in exploring options for a permanent west side facility, extension of leased space for a temporary west side facility, renovation planning for the east side facility; and

*Whereas*, Nikki Kuhlman worked tirelessly to provide information and support to the Library Board of Trustees in her effort towards full transparency and excellence in record-keeping; and

*Whereas*, Nikki Kuhlman advocated for good stewardship of Library District property and service to the community, providing oversight in strategic and long-range planning and hiring of a Library Director; and

*Whereas*, Nikki Kuhlman gave oversight to modification of library services and programs to comply with safe opening guidelines during an unprecedented service disruption, which brought home delivery of library materials, license plate renewals, elimination of some late fees, expanded notary public service, and USDA free meal services to the community;

*Whereas*, Nikki Kuhlman continues to support literacy with a Little Free Library;

*Therefore, be it resolved* that in recognition and appreciation of her service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present Nikki this Resolution; and

*Be it further resolved* that on this, the 20<sup>th</sup> day of April, Two Thousand and Twenty One, this Resolution be presented to her and that its contents be spread upon the Minutes of this organization.

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Richard V. Corbett, President  
Library Board of Trustees

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Kristina Weber, PhD, Vice President  
Library Board of Trustees