

This meeting of the Fox River Valley Public Library District Board of Trustees will be held without a quorum of Trustees physically present but is authorized by the Governor of Illinois pursuant to Covid-19 Executive Order #5 dated March 16, 2020 and subsequent re-issues, as well as the Governor's Emergency Administrative Act dated June 12, 2020. As Board President I have determined an in-person meeting is not prudent at this time due to the corona virus pandemic that the Governor has declared a disaster. I have also determined that it is not feasible, due to the disaster and the disaster declaration, to have a Library Trustee, the Library Director, or the Library's Attorney present at the Library. A verbatim recording of this meeting will be made available to the public. A verbatim recording of this meeting will be made available to the public.

#### **PUBLIC NOTICE**

Due to current public health concerns and extension of the Governor's stay-at-home mandate by Executive Order 2020-33 and subsequent re-issues, this meeting is being conducted electronically. Anyone wishing to observe and/or comment must email [LibraryBoard@frvpld.info](mailto:LibraryBoard@frvpld.info) no later than 12 pm on Tuesday, June 15, and will receive online access to the meeting. If you do not have electronic access and would like to make a public statement you can call the library at 847-428-3661 before 5 pm on Tuesday, June 15 and leave a message, indicating that you would like your message to be read into the record during the "Public Comment" section of the meeting. Each speaker will be allowed five minutes. A recording of this meeting will be available on the library's website by Friday, June 25.

#### **Fox River Valley Public Library District Board of Trustees Meeting**

**June 15, 2021  
7:00 p.m.**

#### **AGENDA**

**Call to Order—President Corbett**

**Pledge of Allegiance**

**Roll Call—Secretary Evans**

**Filling Trustee Vacancy – President Corbett**

**New Business**

**Exhibit C.1      Resolution 2021-06 Appoint New Library Trustee**

**Oath of Office – Secretary Evans**

**Public Comment**

*The Board recognizes its responsibility to provide an opportunity for anyone wishing to comment at any meeting to do so. Due to current public health concerns the June 15, 2021 meeting will be conducted electronically. Any person viewing the meeting online and/or wishing to comment will be accommodated in accordance with the Public Notice detailed above. and Citizens will not be requested to sign in to comment, and each speaker will be allowed five minutes.*

**President's Report—President Corbett**

- **Appoint Two Trustees for Review of Secretary’s Records for the Illinois Public Library Annual Report (IPLAR)**

**Director’s Report—Interim Director Roxane E. Bennett**

- **Transferring Funds to Special Reserve Presentation – Assistant Director Heather Zabski**
- **Department Reports**
- **Dashboard**

**A. Consent Agenda**

- Exhibit A.1 Items to be included in Consent Agenda**
- A.1.a Minutes from the May 18, 2021 Board of Trustees Meeting**
  - A.1.b Check/Voucher Register – AP & Payroll Complete for May 2021 totaling \$231,596.30**
  - A.1.c Monthly Financial Report for May 2021**
  - A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
  - A.1.e Revenue Summary – All Funds Combined by Period**
  - A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
  - A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
  - A.1.h Expenditure Summary – All Funds Combined by Period**
  - A.1.i Balance Sheet for May 2021**
  - A.1.j Ehlers Investment Inventory for May 2021**

**B. Unfinished Business**

- Exhibit B.1 Working Budget FY2122**

**C. New Business**

- Exhibit C.2 Ordinance 2021-07 Transferring Funds to Special Reserve**
- Exhibit C.3 Ordinance 2021-08 Board Meeting Dates FY2122**
- Exhibit C.4 North Suburban Digital Consortium – OverDrive eBook Renewal**
- Exhibit C.5 Electronic Resource – LinkedIn Learning Contract**

**Board Discussion (Trustee questions, future agenda items, etc.)**

**Executive Session 5 ILCS 120/2(c)**

*The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.*

**Adjournment**

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

EXHIBIT C.1  
June 15, 2021  
Attachment

**C.1 Resolution 2021-06 Appoint a New Library Trustee**

RECOMMENDED **MOTION**: I move to adopt Resolution 2021-06 to appoint \_\_\_\_\_ as Library Trustee effective June 15, 2021.

**BACKGROUND INFORMATION:**

75 ILCS 16/1-1 et seq. of the Library District Act requires vacancies shall be filled by appointment by the remaining Trustees until the next regular library election.

**RESOLUTION NO. 2021-06**

**A RESOLUTION TO  
APPOINT A NEW LIBRARY TRUSTEE**

( \_\_\_\_\_ **Appointment**)

WHEREAS, A vacancy exists for a term ending April 2025; and

WHEREAS, the Public Library District Act of 1991, 75 ILCS 16/1- et seq. (the "Act"), provides that vacancies shall be filled by appointment of the Library Trustees until the next regular library election.

NOW, THEREFORE, BE IT RESOLVED that the Library Trustees hereby:

Appoint \_\_\_\_\_ to fill the vacancy effective June 15, 2021, and until the next regular library election in April, 2023.

This Resolution adopted June 15, 2021.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

By: \_\_\_\_\_

Richard V. Corbett, President  
Board of Library Trustees  
Fox River Valley Public Library District

ATTEST:

By: \_\_\_\_\_

Chris Evans, Secretary  
Board of Library Trustees  
Fox River Valley Public Library District

**Fox River Valley Public Library District**  
**Interim Director's May 2021 Report**  
For June 15, 2021 Board Meeting

**Highlights:**

The month of May went by in a flash! Key activities included: preparing for the installation of newly elected trustees and new board officers; shepherding the board packet creation in the absence of our stalwart Executive Assistant, Karen Werle; coaching Assistant Director Heather Zabski through intermediate steps in the budget process to prepare for the upcoming fiscal year; and working with Department Managers to prepare for the return of full services as Illinois approaches Phase 5 Reopening and Covid restrictions are lifted.

On top of the usual activities, the Search Team entered the fast-moving stages of the Director Search process this month. As the May 15 deadline for applications approached, inquiries increased and I fielded a number of phone calls from potential candidates – answering questions and providing background information about the library district. I provided support to the Search Team this month by: acknowledging receipt of application documents; tracking progress of the process; assisting with interview questions; communicating with applicants to organize and schedule screening interviews; and meeting with team members along the way. I've been incredibly impressed with the caliber of applicants and with the Search Team!

Of note: Cooperative Computer Services (CCS), the shared catalog consortium to which we belong, declared a surplus in their Development Fund this year and the Governing Board approved a rebate to members at their last meeting. Our portion of the rebate amounted to \$10,000. That rebate was received in May along with our quarterly share of the RAILS LLSAP Support Grant for FY20/21 in the amount of \$1,561.20.

**Director's Calendar:**

Meeting: Director Search w/Vice President Weber, Trustee Evans – May 2, 17  
Meeting: Pre-Agenda meeting with President Corbett, Zabski, Werle – May 3  
Meeting: Management Team – May 4, 18  
Meeting: Trustee Evans – May 4  
Meeting: RAILS Update – May 4  
Meeting: Budget w/Zabski – May 7, 10, 17  
Meeting: NS Library Director's Meet-Up – May 10  
Meeting: Library Board – May 18  
Meeting: Bi-monthly All Staff Meeting & Training – May 21  
Meeting: Treasurer Nutt – May 21  
Meeting: President Corbett – May 21

Numerous phone calls, informal meetings, and one-on-ones with direct reports not included.

Respectfully submitted,

*Roxane E. Bennett*

## **Fox River Valley Public Library District May 2021 Department Reports**

### **Assistant Director: Heather Zabski**

May flew by for me working on several major projects. The most important at the start of the month was the FY2122 Budget Presentation. This was my first time putting together the working budget and I think it went pretty well. I really appreciated Roxane's advice and feedback throughout the process. I look forward to helping the new director navigate this process smoothly in future years! I was also pleased to get to highlight the reports included in the consent agenda at the May board meeting. I create these reports every month using our accounting software, so it was interesting to take a deep dive into how to analyze them.

In addition to the reports, dashboards, and any exhibits I contribute regularly to the board packet, in May I put the board packet together. Executive Assistant Karen Werle (who usually assembles the packets) walked me through the process beforehand and provided very detailed instructions. It was instructive to get a firsthand look into the process of putting together the packet.

In anticipation of expanding services, we posted for five open positions (two custodians, one YS clerk, one RO clerk, and a YS assistant). We interviewed several candidates in May and filled two of the positions (custodian and RO clerk). We are anticipating filling most, if not all, of the other positions in June.

The CDC issued new guidelines on masking and socially distancing, no longer requiring fully vaccinated individuals to wear a mask indoors or follow social distancing guidelines. This is a welcome change for the return to normal, but little guidance has been given for how to enforce these new guidelines at businesses. I worked with Roxane and managers to come up with a procedure that is reasonable for library staff to follow and enforce. Staff must wear masks in public areas and any patrons not wearing a mask is assumed to be vaccinated. This seems to be in line with what most businesses are doing. We discussed this topic at the May 27 business meeting. Libraries seemed to be split between two models: still requiring masks for everyone and our model. I believe our procedure is more customer service friendly and informed by the current scientific recommendations. This topic came up again at HR Roundtable on June 2, with more libraries leaning towards our service model.

In March 2020, library staff who were ready to participate in the annual St. Patrick's Day parade were disappointed to see it canceled. We had already mastered our book card drill team moves and were ready to get into formation, though canceling the event was clearly the right call to make. So, I was excited to get to march in the Memorial Day parade this year. Sherry Kenney (HR Specialist) and Ewa Jankowski (Business Specialist) also marched in the parade, so we had great turnout from the Business office. Leslie and Kirstin worked hard to make stylish signs honoring our fallen soldiers and highlighting the library. I was especially pleased to see several staff from many different departments and two board members turn out! It really shows how proud we are of representing the library!

Sherry and I are pleased to be participating again in the SFSP Summer Meals program as site supervisors. Participating in the program is always a highlight of the year, and I'm glad that we can still do meal service curbside this year since it enables people to participate in the program wouldn't otherwise.

On March 26, I was officially inducted into Carpentersville Rotary. I've been attending meeting since January and have really enjoy participating in the group! Right now, I'm currently on two committees: Blind Flights (a beer tasting event on July 17, tickets available now) and the 5K Committee (August 14, dogs welcome and encouraged!). Being part of Rotary has helped me feel even more connected to the community we serve, so I'm most grateful for the opportunity.



### Randall Oaks: Brittany Berger

Randall Oaks has quickly been returning to normal by returning tables and chairs, and by eliminating time limits and mask requirements for vaccinated patrons. May had some of the highest stats Randall Oaks has seen since February 2020. Staff assisted patrons with 238 reference questions, as well as 445 general questions and 41 complimentary print jobs. Take Home Kits were made available at the start of the month and it took us just over a week to hand out 85 kits to children of all ages! Throughout the rest of the month we passed out 58 additional craft bags.



Librarian Sam Bunte kept busy with Fox Picks in May with 11 curated bags of carefully selected materials for teen and adult patrons. Sam also co-hosted this month's Book Club via Zoom, where 17 patrons gathered to discuss *The Song of Achilles* by Madeline Miller. Sam and ATS Librarian Sean Plagge plan to host next month's Book Club in person at the Dundee Library.



This month Randall Oaks' capacity restrictions increased from 30 to 60%. Loosening restrictions also allowed us to return tables, study desks, and armchairs. We eliminated the 1-hour visit limit, and by allowing more patrons into the library we were finally able to reintroduce our popular Scavenger Hunt for youth! Sixty children of all ages searched high and low and claimed a prize after locating all eight colorful flowers.

In April, I explained how I relocated all of the "new" youth books to a freestanding A-frame unit to optimize RO's limited space. This month I moved "new" teen fiction and graphic novels to another unit to give the main collection room to grow. I also made room for our new "Youth Videogames" collection developed by the YS Department to include kid-friendly PlayStation, Nintendo Switch, and Xbox games.



The 2021 Summer Reading Committee met for the final time on May 19th. We finalized paper logs for all ages; paper logs can be used in addition to-- or in place of-- the Beanstack app. T-shirts arrived and were distributed to staff and Board Members. The SRC Committee also finalized prizes and important dates for Challenge finishers. Though the Challenge does not end until July 31st, finisher prizes will be made available beginning June 14th for participants who complete the reading requirements ahead of schedule. Additional raffle prize drawings will take place on Friday, August 6th.

Both Sam Bunte and I received SFSP training from the Northern Illinois Food Bank which will allow us to serve as site supervisors for this year's Summer Meals program. We are both fortunate enough to have experienced this grab-and-go style service in 2020 and are looking forward to visiting the Dundee Library once a week to help with this program.

### **Youth Services: Monica Boyer**

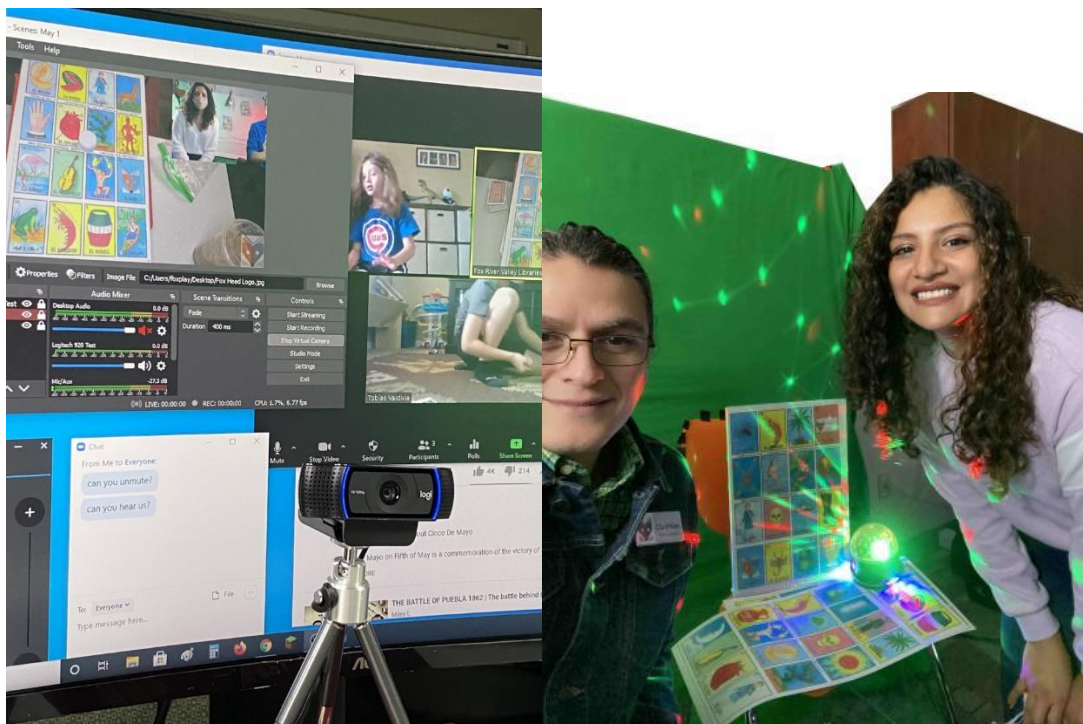
May brought the end of our inaugural Cold Supper at the Dundee Library program. Between September 2020 and May 2021, YS provided more than 2,000 cold suppers to children ages 0-18 years old. This endeavor was possible with the help of other departments throughout our organization such as Purchasing and Technical Services (PATS) who received the meals twice a week and Account Services (AS) who helped pass out the meals during our curbside services months. In partnership with Northern Illinois Food Bank (NIFB), dinners are paid for by the [Child Adult Care Food Program \(CACFP\)](#), a federally funded program managed by the United States Department of Agriculture (USDA) and operated by the Illinois State Board of Education (ISBE). Our partnership with NIFB has always been stellar and fruitful. We hope to continue to nurture this relationship by offering cold suppers in fall 2021.

As we take a break from one programming endeavor, we hosted a new slate of in person and virtual programming. Storytime on the Front Lawn was relaunched to reconnect with patrons. This 30-minute outdoor storytime is held on the front lawn of the Dundee Library and is social distant to keep all patrons safe. YS programmers are so excited to be able to reconnect with patrons and present in person literacy-based programming.





YS Specialist Christian Diaz and ATS Library Assistant Jasmin Munoz presented Cinco de Mayo Celebration on Saturday, May 1<sup>st</sup> via Zoom. In non-pandemic times, the library is known to throw a large-scale program but because of current circumstances, our Zoom presentation was a good substitute. Participants were able to play a popular game, Loteria, and learn some basic dance steps used at traditional parties. Culturally appropriate programs like the one mentioned support the libraries core values and district priorities.



In observance of Star Wars Day (May 4<sup>th</sup>), Rachel Dunne (YS Librarian) presented DIY Lightsaber for kids in 3<sup>rd</sup>-6<sup>th</sup> grade. This STEM and maker program incorporated coin cell batteries, copper tape and LED lights to show elements of circuits. Below you can see happy participants with their mini-LED lightsaber.



Supporting strategic goal 1, YS Librarian Heather Ji has been conducting the program Cooks and Books which teaches kids in elementary school nutrition skills while listening to stories with the theme of food and nutrition. Participating patrons have made bunny bagels, apple race cars and fruit pizza (Picture below). Heather has done a great job proposing this program and growing its audience.



In observance of Asian American and Pacific Islander Heritage Month, we partnered with revered storyteller Barbara Wong. Barbara virtually visited us from California where she shared traditional Chinese tales. These captivating tales instilling a knowledge of Chinese civilization and family values. Participants were even able to learn to learn some Chinese words and the background regarding some Chinese characters.



As our library wide summer reading challenge starts in June, Rachel and Heather reached out to elementary schools to actively promote the program to elementary school age kids and their caregivers. Our [program's promotional video](#) (Produced by Christian and Heather) was played, both were able to answer questions and showed participants where one can sign up for the program. Although the pandemic has impeded us from visiting in person, we are grateful that we are able to reach out virtually.

On a personal note, I am pleased to share that I have been elected on to the Bartlett Public Library District (BPLD) Board of Trustees. This is an absolute honor for me as I have had my eye on this endeavor for a bit. To learn more about the village of Bartlett, a different library organization and working with the current sitting BPLD board members has immensely expanded my knowledge of public library administration. I look forward to working with FRVPLD's and BPLD's board of trustees to bring valuable services to both communities.

Next month, YS will focus on installing our first ever StoryWalk®, preparing for our summer reading challenge and adding videogame formats to our collection.

### **Account Services: Keri Carroll**

May saw a dip in circulation and visits for Dundee (Randall Oaks continues steady). The combined holiday and All Staff training played into that somewhat, but the warm weather and graduations surely contributed to many families getting together and enjoying both the outdoors and one another. Visits were down at Dundee by 1,300 and circulation was down overall by 2,000 titles. License renewals stayed steady at 53 with the end-of-the-month rush continuing strong. Home deliveries picked up a little as well, increasing a little over 100 for the month.

I received my SFSP training from the Northern Illinois Food Bank, certifying me as a site supervisor for this year's summer meals. Account Services clerks Gemma Winger, Margo Jankiewicz, and Pam Dean will be helping hand out meals this year from the west entrance, a new opportunity for all three of them. I've enjoyed my times supervising sites, and the curbside model we were allowed last year worked stupendously well. I'm thrilled that we're able to provide grab-and-go meals again.

I started my American Sign Language for Library Staff course through the American Library Association. Led by Kathy MacMillan, I'll participate in six weeks of classes focusing on common phrases and terminology that would help staff serving Deaf or hard-of-hearing patrons. I'm currently four weeks in and I'm loving both the coursework and the community shared with my online classmates.

And finally, Sunday, May 30, was the Memorial Day parade where Account Services staff members Margo Jankiewicz, Marjie Sanabria, and I marched down 72 along with a dozen other library staff and board members. The weather was perfect for a parade and the community came out in droves. One patron shouted from the crowd, "The library saved my life during COVID!" It is always great to hear directly from the patrons how the library has made their lives better, especially during the past year.



## Public Relations & Outreach: Kirstin Finneran

**Memorial Day Parade.** It was a perfect day for a parade on May 30, when FRVPLD ventured back out into the community after more than a year. Several staff, along with Trustees Chris Evans and Maryanne Dellamaria, proudly wore their 2021 summer reading tshirts, waved to the crowd, and held up signs created by the PR Dept. in honor of Memorial Day and to promote our summer reading challenge and the library itself. There was a great turnout of residents.



**2021 Summer Reading Challenge.** There was lots of work to do in the month of May to put the finishing touches on our summer reading challenge. The PR Department: designed and ordered tshirts (many thanks to Sherry Kenney for organizing staff sizes and quantities!), created hard copy reading logs for all four categories as well as coordinating website slider, web page, bookmarks, posters, social media posts, etc.

**My Library Is... Advisory Group.** I have continued to work with this RAILS group. We have started developing a digital newsletter for library marketers and I have also contributed a couple more blog posts.

**Hosted Senator Don DeWitt's Traveling Office Hours.** Becky Gillam and Ryan Schwartz hosted a table at the Dundee Library on Tuesday, May 25 from 9:30 to 11:30 a.m. to visit with patrons and conduct outreach on behalf of IL Senator Don DeWitt. We look forward to more visits from them as well as other state representatives.

## eNews

Subject	Date Sent	Emails Sent	Unique Opens	Unique Open %	Total Clicks
Firecracker Dragon, Job Opening, Hoopla Bonus Borrow	5/5/2021	11592	2776	23.97%	471
Mental Health Awareness, Breathing & Yoga	5/12/2021	11574	2569	22.20%	308

Summer Reading Challenge, Free Summer Meals	5/26/2021	11549	2494	21.61%	401
Summer Newsletter, A Tiny Spark	5/19/2021	11560	2550	22.07%	575

### Social Media Followers - May 2021

Facebook	2003
Twitter	767
Instagram FRVPLD	267
Instagram Teens	108
Instagram Youth	161
YouTube	847 views

### Adult and Teen Services: Jason Katsion

In May, the Adult & Teen Services Department hosted many fun and engaging programs and provided informational assistance in-person and virtually.

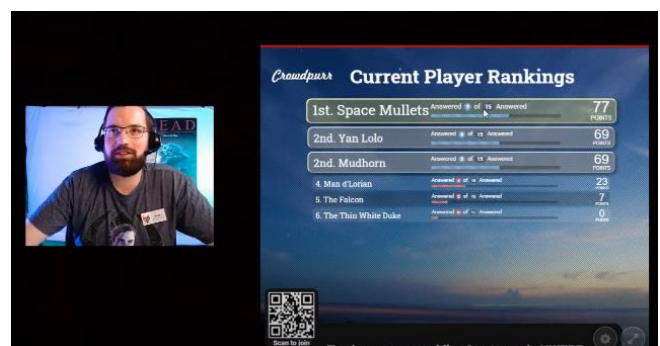
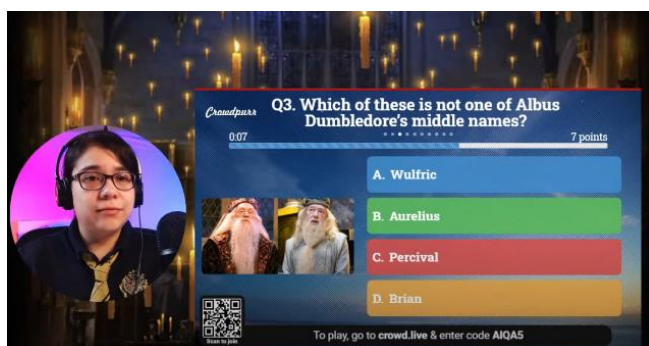
We began May with a cross-departmental collaboration between Adult & Teen Services and Youth Services. Library Assistant Jasmin Munoz worked with Christian Diaz to present a virtual Cinco de Mayo celebration. Participants played lotería and learned the basic dance steps of bachata and cumbia.

Librarian Danielle Pacini continued her series of culinary programs with Calming Drinks. With a focus on relaxation and self-care, Danielle instructed the participants in how to make four delicious beverages. These recipes included Bedtime Recovery Tea, Almond-Cinnamon Frappé, Creamy Golden Milk, and Sweet and Nutty Oat Milk with Cinnamon Spice.



Continuing the theme of self-care and mindfulness, Jasmin Munoz presented: a craft program on gratitude journaling; a program that demonstrated the basics of yoga; as well as a bilingual program on how to create a vision board. We also invited a representative of NAMI (National Alliance on Mental Health) Kane County North to host a program on Finding Mental Health Resources. The NAMI representative highlighted local organizations that offer mental health care and facilitated a valuable discussion about reducing the stigma associated with mental illness.

We hosted two virtual trivia programs in May. By popular demand, Library Specialist Erica Acevedo presented Harry Potter Movie Trivia, in which all the questions were drawn specifically from the film adaptations. (Her previously presented Harry Potter trivia program had solely focused on the books.) Librarian Sean Plagge, our resident Star Wars expert, hosted The Mandalorian trivia, focusing on seasons one and two of the Disney+ original series.





On May 13, Cari Poweziak hosted another popular painting class. This time out, the attendees painted portraits of their pets! The Paint Your Pet program was very well received. One patron sent us an email to tell us that, "It has been my favorite program so far!" Several of the attendees shared photos of their finished artwork, pictured below.



The "Your City @ Home" events continued in May; a series of virtual field trips meant to give patrons the chance to explore museums and other educational institutions throughout the Chicago area. This series is sponsored by multiple Illinois public libraries. Each Saturday afternoon, patrons can attend a different virtual tour from the comfort of their home. In May, participants were able to visit Chicago Children's Museum, Art Institute of Chicago, Field Museum, and the Illinois Holocaust Museum & Education Center.



May computer classes included Microsoft PowerPoint: Intermediate Skills, Introduction to Google Drive, and DIY Digital Coloring with IBIS Paint X.

The Dundee Library Book Club, hosted by Librarians Sean Plagge and Sam Bunte, discussed *The Song of Achilles* by Madeline Miller. The Senior Book Club, hosted by Cari Poweziak, discussed *The House of Broken Angels* by Luis Alberto Urrea.

Library Assistant Cari Poweziak continued to create "Boredom Buster" kits for residents of senior apartments, condos, and other facilities within our Library District, including Village Green, Gardiner Place, Spring Hill Senior Residences, Cherished Place, and Right at Home. 139 of these kits were delivered in May, containing puzzles, word searches, coloring sheets, and information about library services.

On Friday, May 21, Fox River Valley Public Library District employees participated in a three-hour training session. I gave a presentation on the upcoming Summer Meals program and provided an update on the work being done by the PIC Committee; Library Specialist Erica Acevedo reviewed closing procedures and their relevance to library safety; Librarians Danielle Pacini and Sean Plagge highlighted the One Book, One District program.

Several members of Adult & Teen Services attended the annual Reaching Forward conference, which was hosted virtually this year: Erica Acevedo, Jasmin Munoz, Cari Poweziak, and Sue Richmond. Presented by the Illinois Library

Association, Reaching Forward is an opportunity for library workers from around the state to share ideas and learn new skills. Librarians Danielle Pacini and Sean Plagge participated in the annual Dundee Memorial Day parade on May 30.

The Adult & Teen Services Department answered 252 reference questions in May, provided sixteen notary appointments, and sixteen one-on-one instruction appointments. These one-on-one appointments can address a wide range of information needs and allow for more personalized assistance than is possible at the reference desk.

I had meetings with several community groups in May, including Literacy Connection and Alianza Hispanoamericana. I attended several training webinars, hosted by the U.S. Census Bureau and Public Library Association. I also participated in meetings of our Library District's PIC Committee and the Summer Reading Committee.

**Facilities: Michael Lorenzetti**

Painting update: door bottoms and wall areas (redone due to cart scuffing).

Roof update: There has been no leakage since 2/16/21.

The janitorial service company (JaniKing) that was servicing the Dundee and Randall Oaks Libraries ended service on 5/31/21. The janitorial duties are now being performed in house with new hires for part time positions being hired in the very near future.

**PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson.**

Savings this past month: over \$2,600.

Department: I have been extremely busy working with staff so I can submit their material, office, or programming supply orders before the end of the fiscal year. We are also getting a large number of boxes to receive since a lot of items are being delivered daily in the above categories. All staff were reminded in our internal Fox Tracks weekly news that shipments must be delivered by June 30<sup>th</sup> in order for this FY's funds to be used, and if they come July 1<sup>st</sup> the invoices will be paid with FY21/22 budgets. Due to the large amount of materials coming in my staff are doing "triage" in regards to prioritizing items to process which have new release dates, were patron suggestions to purchase, or which have patron hold

**IT/ Network: John Sabala**

**Program Surveys are now collected Electronically!**



Starting 6/1/21 we will be collecting Program Surveys via our FRVPLD.info website. This will replace the paper survey process. Patrons who register for Programs will be invited, via an email, to complete a survey after the event has occurred. In the case an event does not require programing, then patrons will be encouraged to visit our program survey page using a QR code or onsite tablets. This digital process streamlines the collection of data so that event planners as well as mangers can be more proactive for the needs of our library community.

**Upgrading of our PC Reservation System**

The Comprise SAM systems that we use in the library are in the process of an upgrade. These systems are used by the Patrons for access to library computers, printing, scanning, and faxing services. Additionally, SAM controls collection funds for materials purchased materials as well as for the above services. This upgrade improves the stability of the product and provides more flexibility in the configuration of these systems. The patron interface has been simplified and will reduce the need for staff assistance. This upgrade will be finished by 6/14/21.

# How are we doing?

The monthly Dashboard tells our story

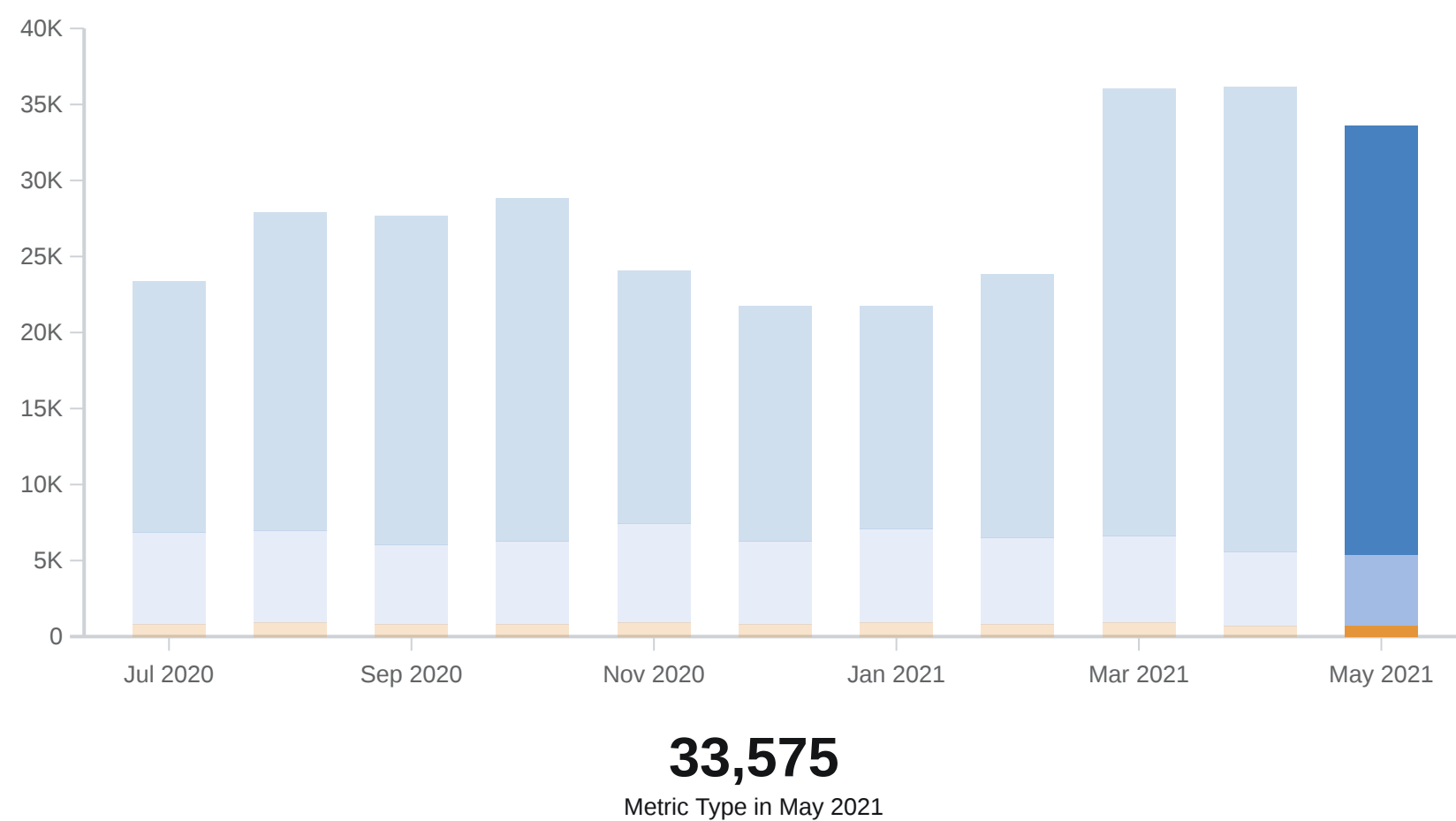
Click the graphs to see more details

## Checkouts

### How many items are checked out each month?

Circulation remains up since returning to regular loan periods.

Data Updated 4 days ago

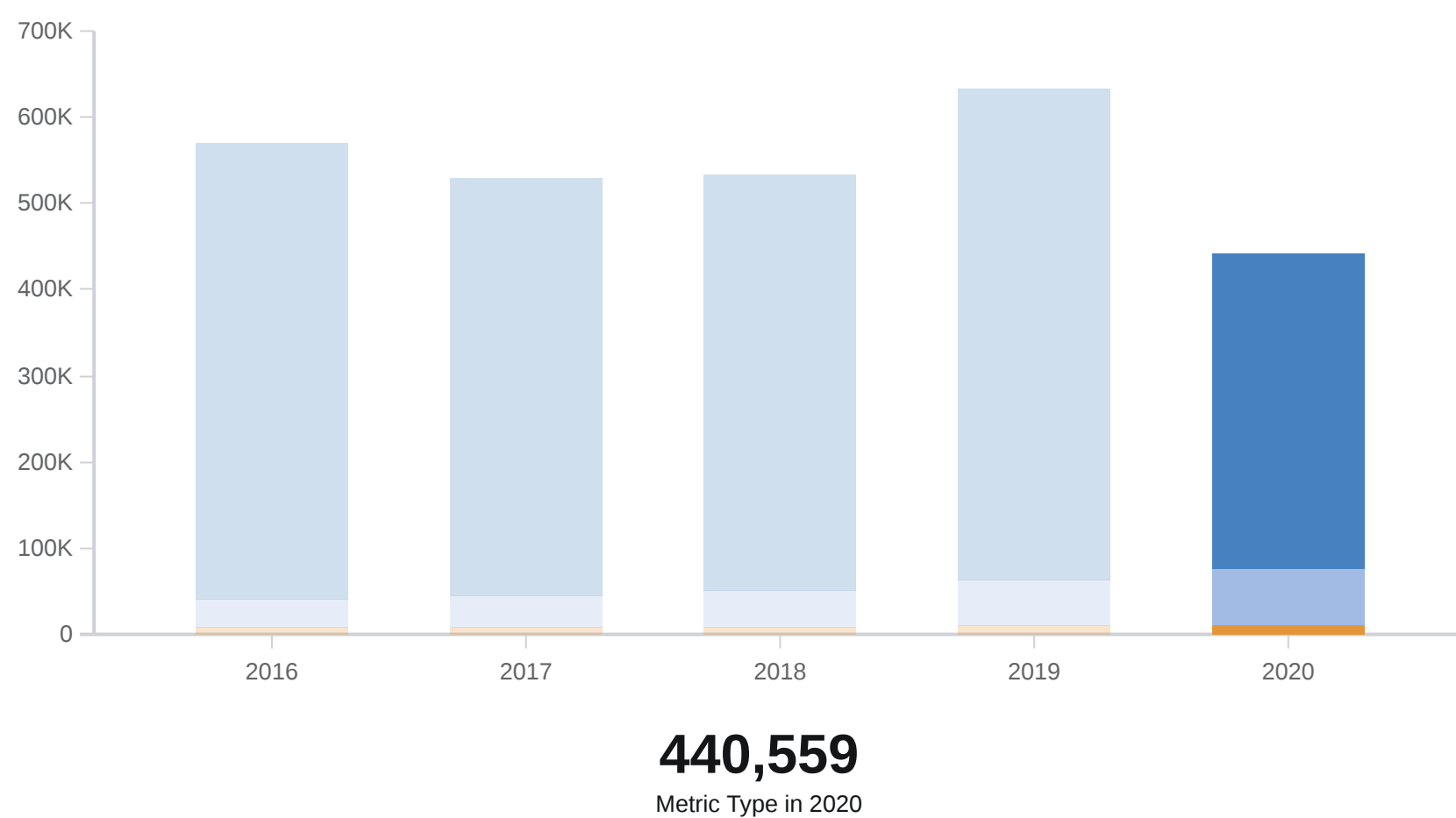


## Checkout Trend

### What is the checkout trend for the past 5 years?

COVID-19 caused physical checkouts last year to decrease but online (digital) checkouts to increase.

Data Updated 4 days ago





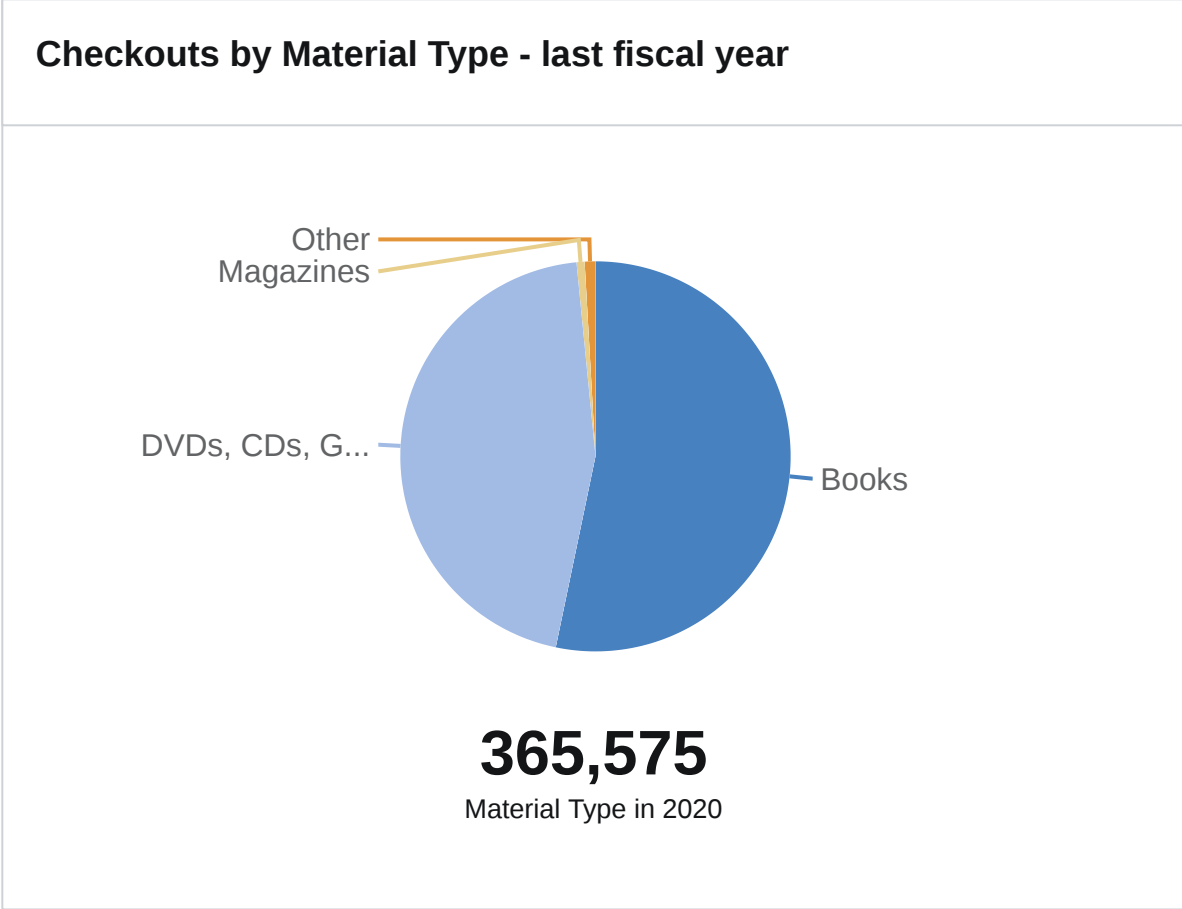
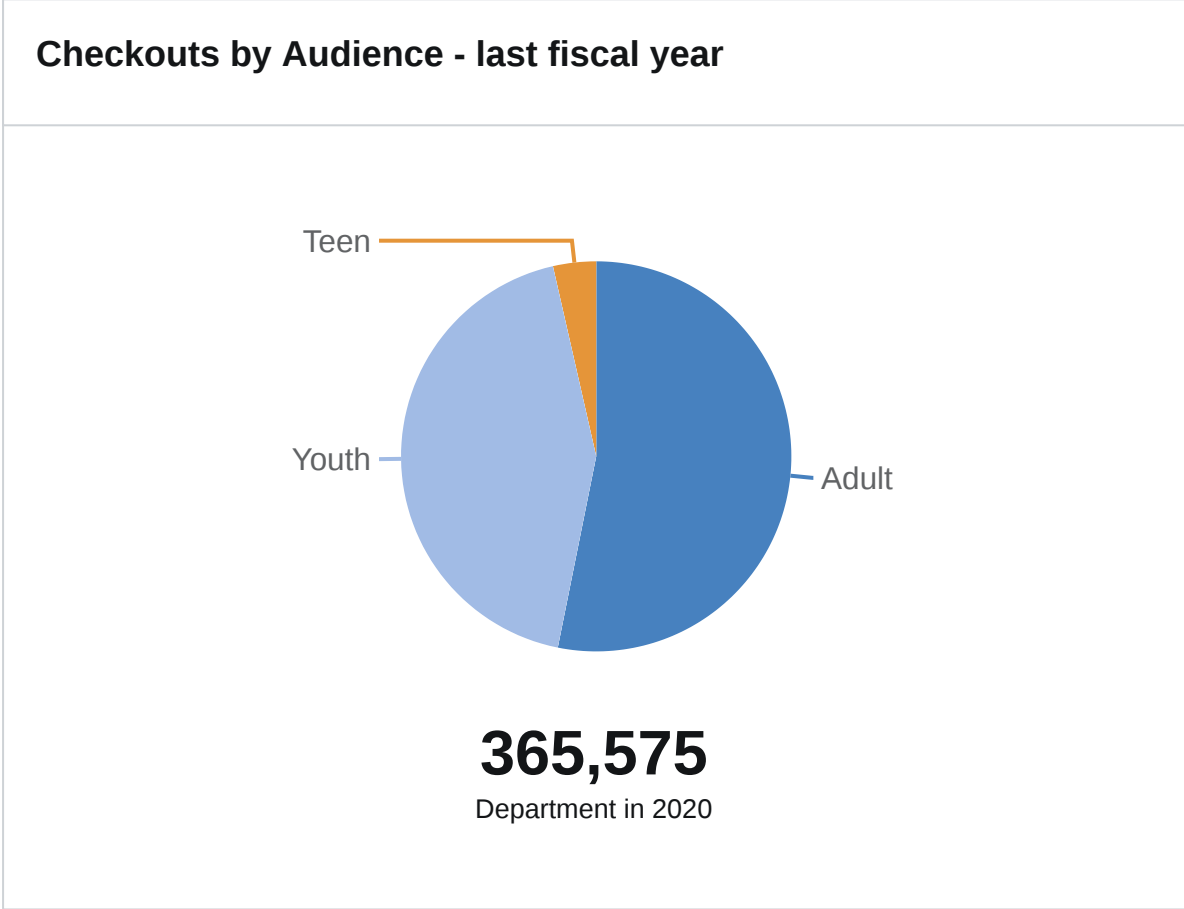
# Library Visits



# Website Visits



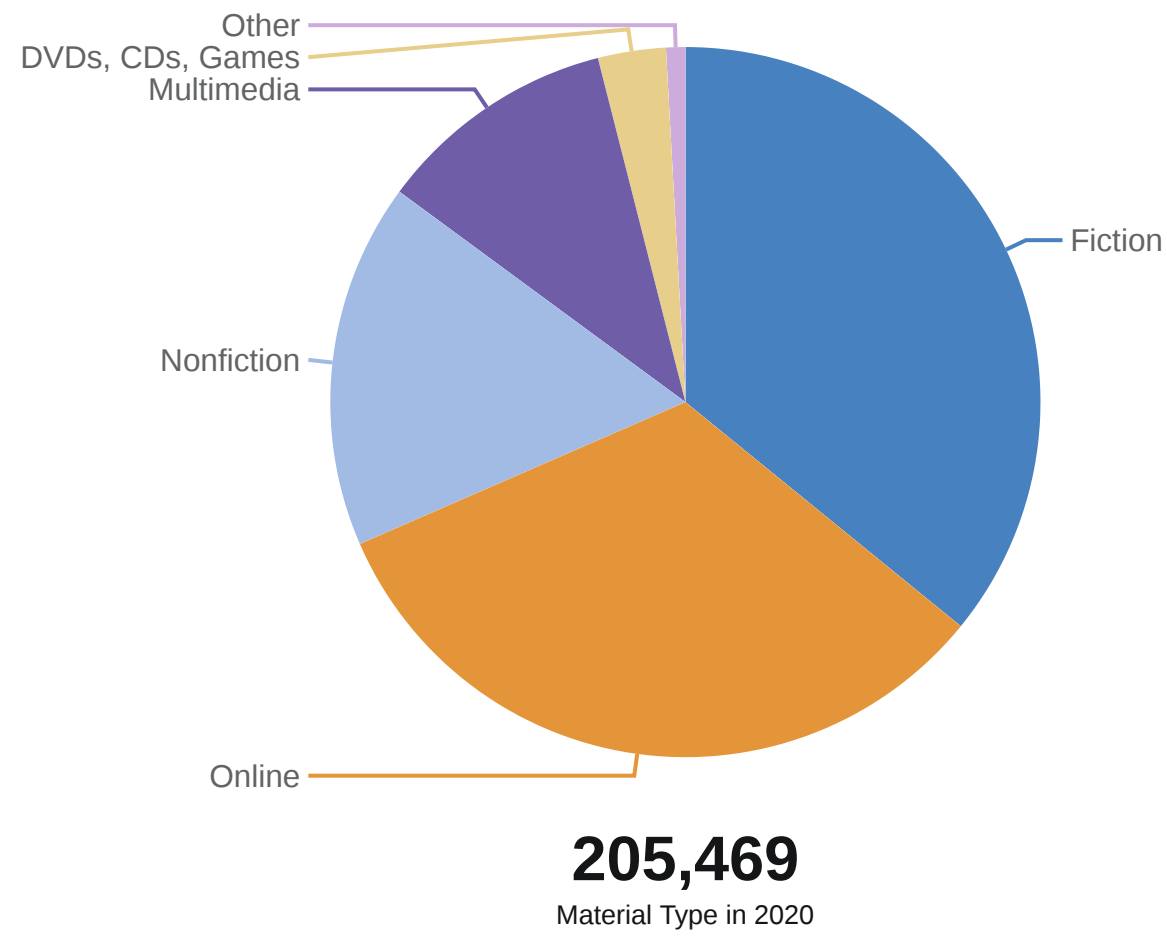
# Physical item checkouts



**How many items are owned by our libraries?**

About 25% of our collection is checked out at any time.

Data Updated 46 weeks ago

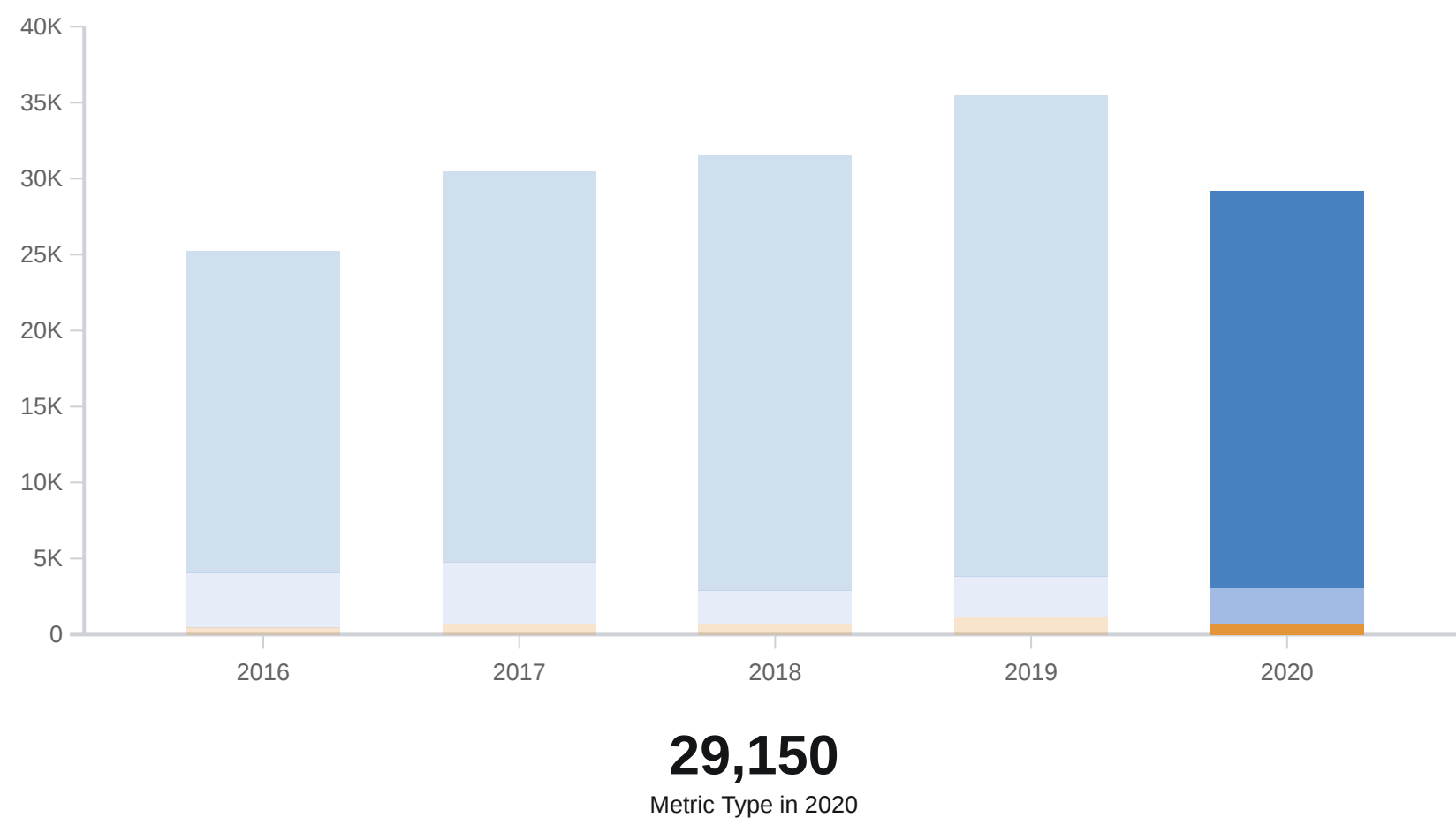


**Program Attendance Trend**

**How many people have attended programs for the past 5 years?**

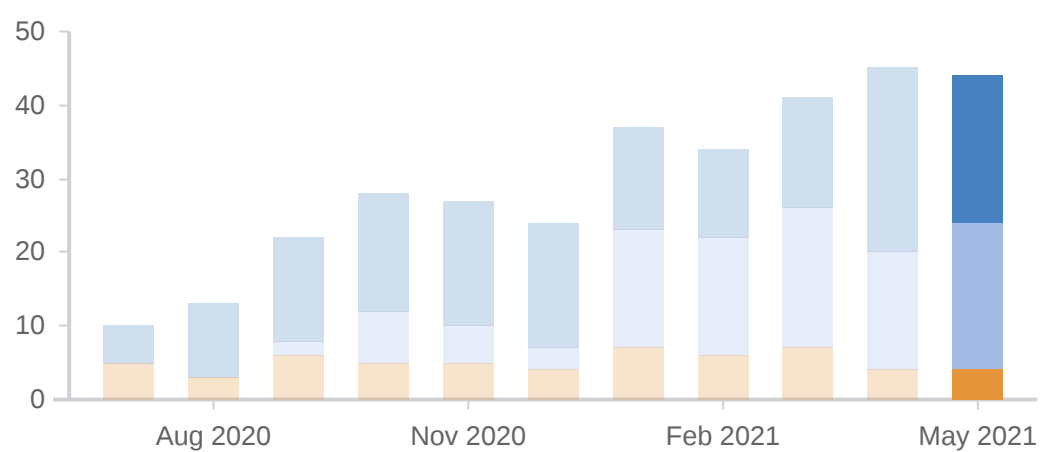
Last year COVID-19 caused a drop in the trend of increasing program attendance.

Data Updated 4 days ago



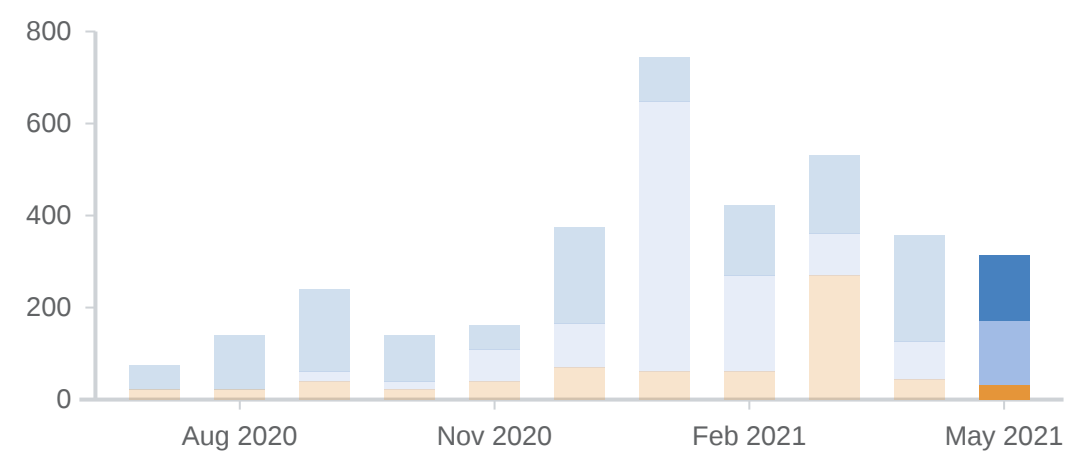
**How many virtual programs were held each month in FY2021?**

Virtual programs are hosted live through platforms like Zoom, Facebook Live, ...



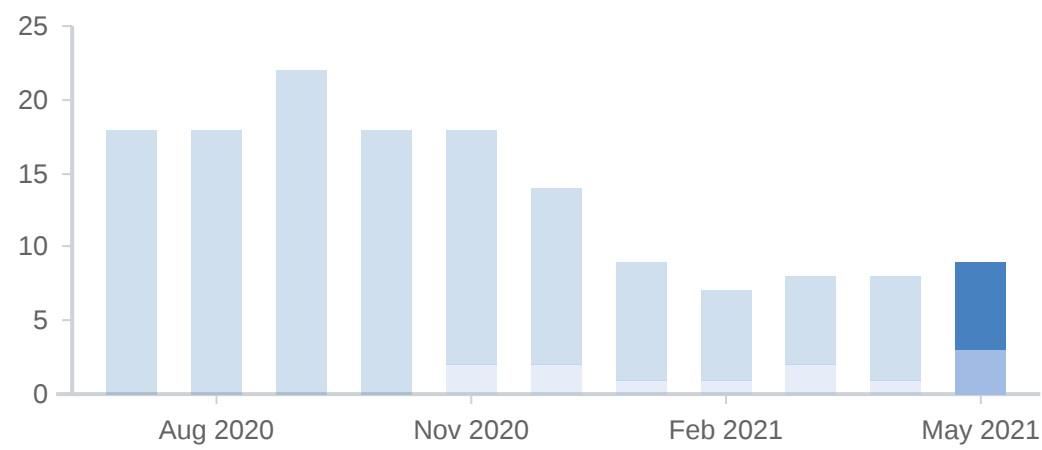
**How many people attended our virtual programs?**

Youth programming recently switched to Facebook live.



### How many passive programs were held each month in FY2021?

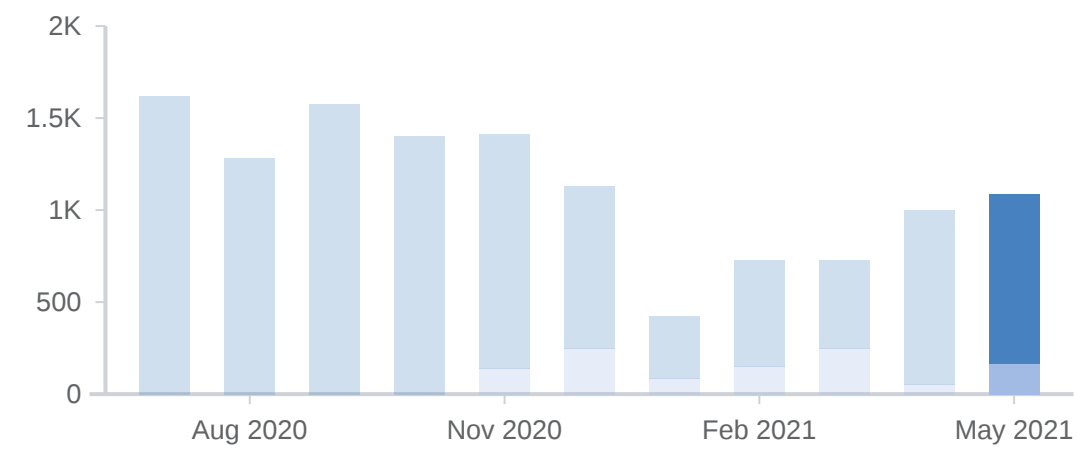
Passive programs are pre-recorded videos watched on demand such as take ...



**9**

Metric Type in May 2021

### How many people participated in our passive programs?



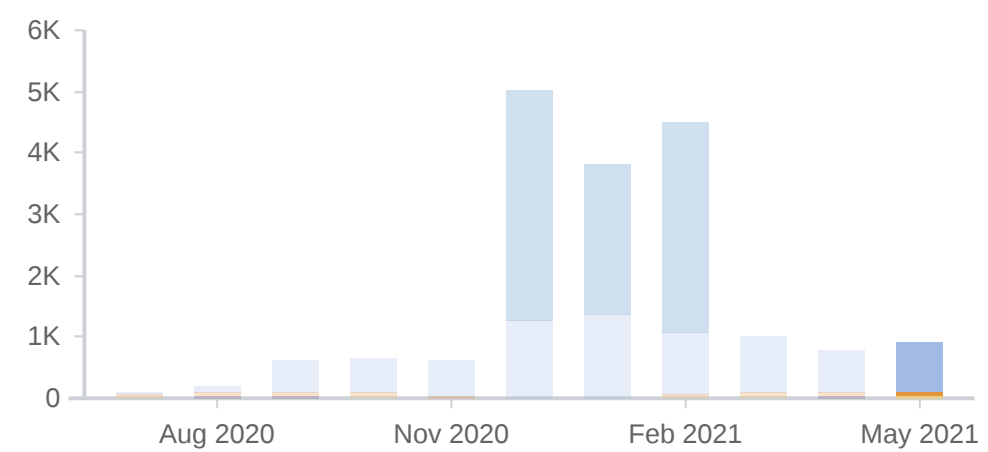
**1,092**

Metric Type in May 2021

## Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **notary services** to act as an impartial witness in performing a variety of official fraud-deterrent acts related to the signing of important documents; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

### Special Services



**897**

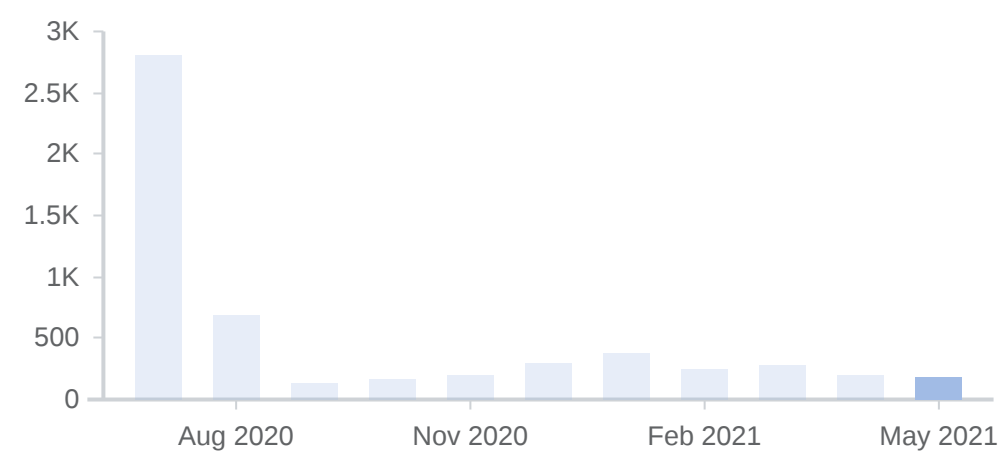
Metric Type in May 2021

## Free Meals Served to Children

This summer we saw record demand for our Summer Meals program, so we expanded to three sites. During the fall, we continued to supply cold suppers through Child Adult Care Food Program. Meals are freely provided to children under 18. Meals are provided freely to the library from the Northern Illinois Food Bank, and the program is funded by the USDA and administered by the Illinois State Board of Education. Usually meals have to be eaten on site, but due to COVID-19 restrictions they are currently offered as a grab-and-go model.

### Number of free meals service to children

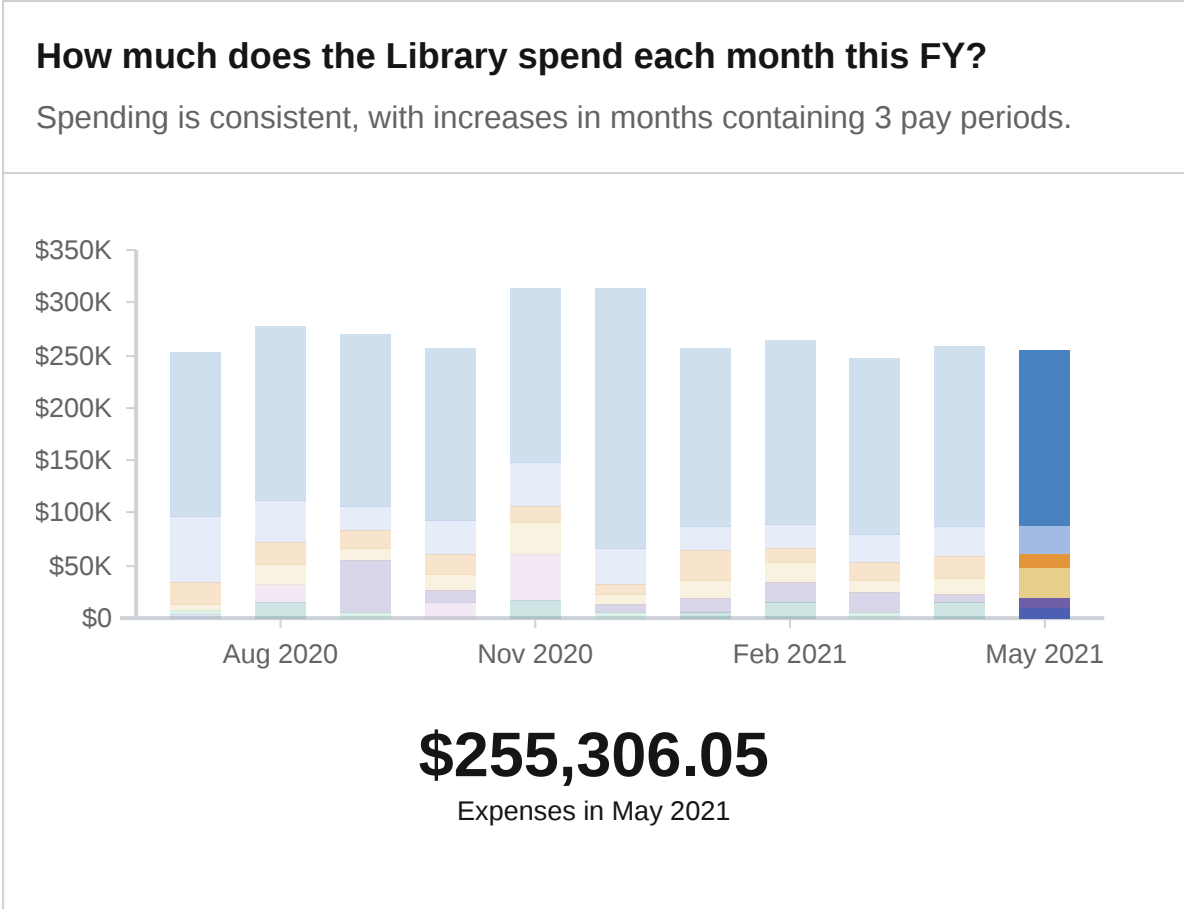
We saw record demand for breakfast and lunch service over the Summer.



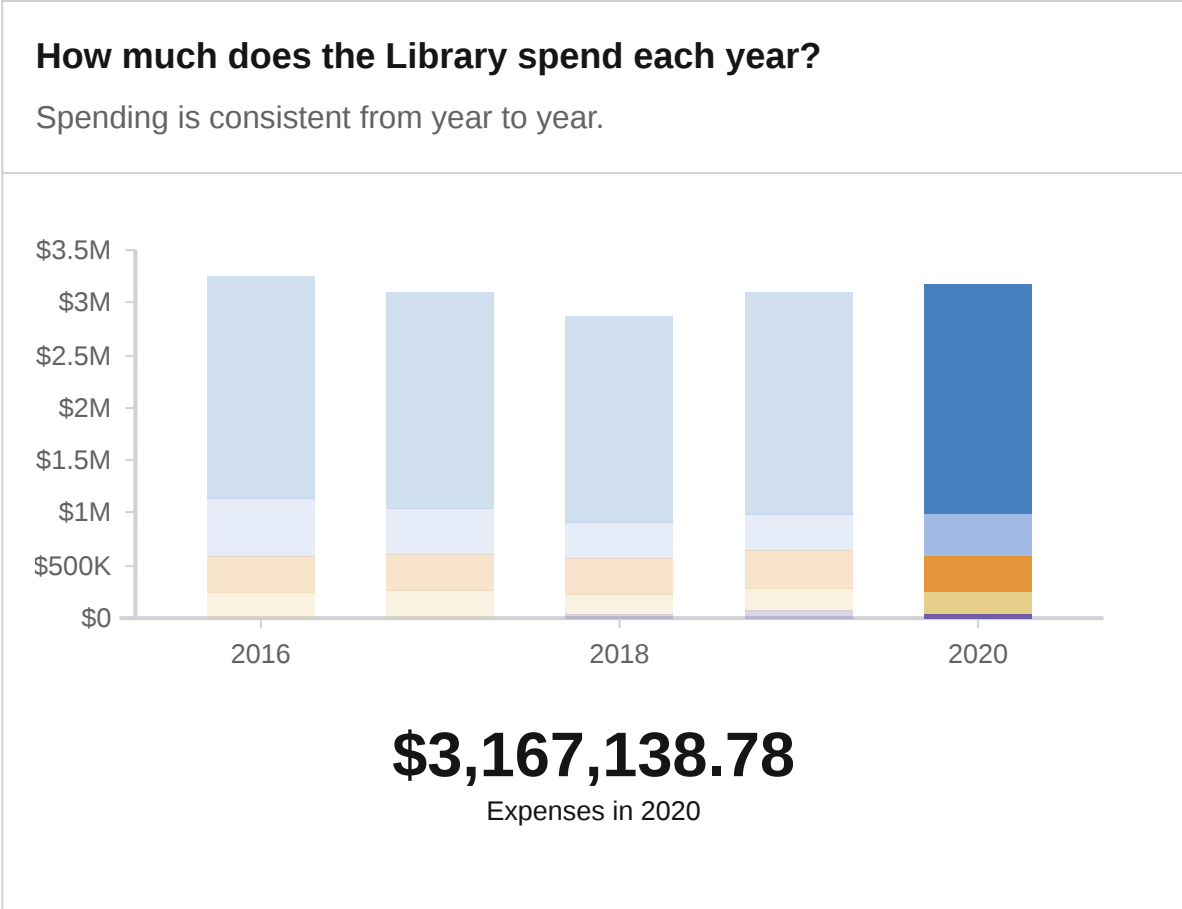
**184**

Metric Type in May 2021

# Monthly Spending- this year



# Past years' spending



[www.FRVPLD.info](http://www.FRVPLD.info)

**A. Consent Agenda**

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented

- A.1.a Minutes from the May 18, 2021 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for May 2021 totaling \$231,596.30**
- A.1.c Monthly Financial Report for May 2021**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for May 2021**
- A.1.j Ehlers Investment Inventory for May 2021**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED MOTION (if needed):

Approve Item \_\_\_\_\_ as presented

**Fox River Valley Public Library District  
Board of Trustee Meeting  
May 18, 2021**

**MINUTES**

President Corbett read the following statement into the meeting:

*This meeting of the Fox River Valley Public Library District Board of Trustees will be held without a quorum of Trustees physically present but is authorized by the Governor of Illinois pursuant to Covid-19 Executive Order #5 dated March 16, 2020 and subsequent re-issues, as well as the Governor's Emergency Administrative Act dated June 12, 2020. As Board President I have determined an in-person meeting is not prudent at this time due to the corona virus pandemic that the Governor has declared a disaster. I have also determined it is not feasible, due to the disaster and the disaster declaration, to have a Library Trustee, the Library Director, or the Library's Attorney present at the Library. A verbatim recording of this meeting will be made available to the public.*

Corbett then polled all in attendance to ensure they could clearly hear the proceedings, and read the following previously posted notice into the Minutes:

**PUBLIC NOTICE**

*Due to current public health concerns and extension of the Governor's stay-at-home mandate by Executive Order 2020-33 and subsequent re-issues, this meeting is being conducted electronically. Anyone wishing to observe and/or comment must email [LibraryBoard@frvpld.info](mailto:LibraryBoard@frvpld.info) no later than 12 pm on Tuesday, May 18 will receive online access to the meeting. If you do not have electronic access and would like to make a public statement you can call the library at 847-428-3661 before 5 pm on Tuesday, May 18 and leave a message, indicating that you would like your message to be read into the record during the "Public Comment" section of the meeting. Each speaker will be allowed five minutes. A recording of this meeting will be available on the library's website by Friday, May 28.*

**Oath of Office**

The Oath of Office was given to re-elected Trustee Dave Nutt and to newly elected Trustees Matthew Goyke and Maryann Dellamaria.

**Call to Order**

The meeting was called to order by President Richard Corbett at 7:15 PM.

**Nomination and Election of President Pro Tem**

President Corbett called for a nomination for President Pro Tem. Weber nominated Corbett, seconded by Nutt. Corbett inquired if there were other nominations; hearing none, he called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Nutt, Evans, Weber, Corbett – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

**Nomination and Election of Secretary Pro Tem**

Corbett called for a nomination for Secretary Pro Tem. Evans was nominated by Weber and seconded by Nutt. Corbett inquired if there were other nominations; hearing none, he called for a roll call vote.

Roll call vote: Goyke, Dellamaria, Nutt, Evans, Weber, Corbett – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members present electronically:	President Pro Tem	Richard Corbett
	Vice Pres	Kristina Weber
	Secretary Pro Tem	Chris Evans
	Trustee	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Vacancy

Members absent: none

Others present electronically: Interim Director Roxane Bennett, Assistant Director Heather Zabski, Kirstin Finneran, Keri Carroll, Jason Katsion, Monica Boyer, Karin Nelson, John Sabala, Brittany Berger, Michael Lorenzetti, Matthew Goyke, Maryann Dellamaria, Tara Finn, Tom Dangieri

**Election of New Board Officers**

Weber and Evans consulted and Evans presented a slate of candidates for consideration as Board officers. For President, Richard Corbett; Vice President, Kristina Weber; Treasurer, Dave Nutt; and Secretary, Chris Evans. Corbett asked if there were any other nominations for Board officers. There being none, he called for a motion to *ACCEPT THE SLATE OF CANDIDATES PRESENTED*; moved by Weber and seconded by Nutt. Corbett then called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Nutt, Evans, Weber, Corbett – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

**Public Comment**

Noting each speaker would be allowed five minutes, Corbett inquired if there were any virtual participants wishing to comment, or if any telephone or email messages had been received. Bennett reported there were none.

**President's Report**

Corbett welcomed newly elected Trustees Matt Goyke and Maryann Dellamaria to the Board, and congratulated Trustee Nutt on his re-election. He noted Trustee candidates Tom Dangieri and Tara Finn were present

**Budget and Levy Calendar FY2122**

The Budget and Levy Calendar is informational and provides a timeline for the Board as it navigates through the Budget and Levy process in the coming fiscal year.

**Director Search**

Weber reported a number of highly qualified individuals have applied for the position of Library Director. The uniform screening protocol and questions for preliminary virtual interviews are mapped out, along with interview questions for the finalists. Those candidates will appear before the Board for safe, in-person interviews in June.

**Trustee Liaison Appointments**

Corbett inquired of Dellamaria if she would be willing to accept the liaison appointment for Bylaws and Policy; she accepted. Corbett then inquired of Goyke if he would be willing to accept the liaison appointment for Facilities; he accepted.

**Trustee Appointment Outreach**

Two citizens have responded to the Library's outreach effort to fill the trustee vacancy. Corbett hopes to present a candidate to the full board for appointment at the June meeting.

Corbett noted the Library will be represented in the upcoming Memorial Day Parade, and any Trustee interested in joining the march should contact Marketing and Public Relations Manger Kirstin Finneran.

## **Director's Report**

### Summer Reading and Summer Lunches

Adult and Teen Services Manager Jason Katsion noted the popular Summer Meals program will run from June 1 to August 13, Monday through Friday from 12:00 noon to 1:00 PM. Each child will receive a breakfast and lunch at the west entrance; meals are 'grab and go'. Randall Oaks Manager Brittany Berger presented an overview of this year's Summer Reading Challenge, "Reading Colors Your World". The Challenge runs from June 1 to July 31, beginning with a week of activities that include outdoor story time and a marionette show on the front lawn of the Library. There will be Friday Wahoo Woods events for the family beginning the first week, along with virtual programs for teens and adults. Patrons may register for the Challenge on the Beanstack app or at any public service desk.

Bennett noted the Library will follow CDC guidelines which now allow fully vaccinated people to enter the building without masks. Staff will not ask vaccination status, and Library staff will continue to wear masks in the public areas.

### Department Head Reports and Dashboard

Bennett inquired if there were any questions on the Department Head Reports or Dashboard; she noted the Dashboard was an interactive site anyone can browse through to find statistical information for the past month, year to date, and the past few fiscal years. Evans commented on the high level of services FRVPLD maintained through the pandemic. Weber noted the space issues experienced in various departments that have affected the collection.

### Working Budget

Assistant Director Zabski introduced the FY2122 Working Budget, an internal operating budget based on expected and anticipated income and expenditures for the upcoming fiscal year. It sets reasonable, Board approved spending limits. Expenditures over the Director's authorized \$10,000 spending limit will be brought before the Board for approval prior to expenditure. The Working Budget will be incorporated into the Tentative Budget and Appropriation Ordinance that will come before the Board in July. Zabski then outlined the capital replacement portion of the budget that will cover much-needed repairs and improvements to the building.

### Consent Agenda

Zabski reviewed the documents contained in the monthly Consent Agenda. While only Minutes and the Check/Voucher Register are required by statute, FRVPLD presents substantial additional financial information in its effort to be fully transparent. Much of the information contained in the Consent Agenda is also provided to the public on the Library website's Transparency Dashboard. Discussion ensued on streamlining the Consent Agenda.

## **Consent Agenda**

### **Exhibit A.1** Items included in Consent Agenda

- A.1.a Minutes from the April 20, 2021 Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for April 2021 totaling \$261,775.29
- A.1.c Monthly Financial Report for April 2021
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for April 2021
- A.1.j Ehlers Account Statement for April 2021

Corbett inquired if there were any items Trustees would like removed for further discussion. Hearing none, he called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Evans and seconded by Dellamaria, Corbett called for a roll vote.



Roll Call Vote: Goyke, Dellamaria, Nutt, Evans, Weber, Corbett – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

### **Unfinished Business**

#### **Exhibit B.1 Director Search – Travel Budget**

Corbett called for a motion to *APPROVE A TRAVEL BUDGET FOR THE LIBRARY DIRECTOR SEARCH IN AN AMOUNT NOT TO EXCEED \$3,000 WITH A PER CANDIDATE LIMIT OF \$1,000*; moved by Weber and seconded by Dellamaria. Weber noted there are qualified, out of state candidates the Library intends to include in the interview process. Should they be selected as finalists they would appear before the Board for interviews. It is the Library's intent to reimburse for travel expenses not to exceed \$1000 per candidate. Funds exist in the current budget to cover this potential expense. There was no further discussion; Corbett called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Nutt, Evans, Weber, Corbett – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

### **New Business**

#### **Exhibit C.1 Resolution 2021-05 to Declare a Vacancy on Library Board of Trustees**

Corbett called for a motion to *DECLARE A LIBRARY TRUSTEE VACANCY EFFECTIVE MAY 18, 2021*. Moved by Nutt and seconded by Dellamaria, Corbett noted statute requires such Declaration in the event a Board vacancy exists. There was no discussion, Corbett called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Nutt, Evans, Weber, Corbett – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

#### **Exhibit C.2 Working Budget FY2021 – Discussion Only**

Corbett referenced the Working Budget Presentation and inquired if there were questions or comments. Trustees thanked Zabski for her clear and informative presentation. Bennett noted Trustee feedback will be incorporated.

### **Adjournment**

There being no further business to discuss, Corbett called for a motion to ADJOURN. Moved by Nutt and seconded by Weber, Corbett called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Nutt, Evans, Weber, Corbett – aye. 6 ayes, 0 nays, 0 absent, 1 vacant. Motion carried.

Meeting adjourned at 9:05 PM.

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Chris Evans, Secretary

**Fox River Valley Public Library District**  
Check/Voucher Register - AP & Payroll Complete  
10100 - BANK ACCOUNTS  
From 5/1/2021 Through 5/31/2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
Advanced Disposal	43449	5/17/2021	184.69
SYNCB/AMAZON	43450	5/17/2021	2,118.87
AT & T Mobility	43451	5/17/2021	112.86
Baker & Taylor	43452	5/17/2021	98.42
Breakroom Solutions	43453	5/17/2021	232.56
Brodart Co.	43454	5/17/2021	111.11
CDS Office Technologies	43455	5/17/2021	416.75
Comcast	43456	5/17/2021	503.81
Comcast	43457	5/17/2021	918.77
ComEd	43458	5/17/2021	3,110.91
Dan Laib Studios	43459	5/17/2021	450.00
Dave Herzog's Marionettes	43460	5/17/2021	300.00
Demco, Inc.	43461	5/17/2021	555.27
Ehlers Investment Partners, LLC	43462	5/17/2021	496.97
Garveys Office Products	43463	5/17/2021	1,812.24
INGRAM Library Services	43465	5/17/2021	10,081.03
OPP.FRANCHISING, INC. DBA JANI-KI...	43466	5/17/2021	3,892.00
KONE, INC	43467	5/17/2021	288.62
Lakeshore Learning	43468	5/17/2021	446.83
Lamp Incorporated	43469	5/17/2021	5,000.00
Martina Mathisen	43470	5/17/2021	100.00
Midwest Tape Exchange, Inc.	43471	5/17/2021	1,775.30
RAILS	43472	5/17/2021	49.80
Sebert Landscaping Inc.	43473	5/17/2021	1,951.00
Technology Management Rev Fund	43474	5/17/2021	427.50
Thomas Interiors Systems, Inc	43475	5/17/2021	6,511.47
Cardmember Service	43476	5/17/2021	6,751.86
America's Flooring Store, LLC	43477	5/18/2021	862.50
AT&T	43478	5/18/2021	328.99
Baker & Taylor	43479	5/18/2021	42.18
Brodart Co.	43480	5/18/2021	768.40
Elgin Key & Lock Co., Inc.	43481	5/18/2021	585.44
INGRAM Library Services	43482	5/18/2021	2,495.70
Midwest Tape Exchange, Inc.	43483	5/18/2021	851.96
Nicor Gas	43484	5/18/2021	224.69
Wellness Insurance Network	43485	5/18/2021	13,892.18
TSYS Merchant Solutions-Omaha	DD202105-02	5/3/2021	5.12
TSYS Merchant Solutions-Omaha	DD202105-03	5/3/2021	142.76
Paylocity Payroll	DD202105-04	5/7/2021	255.23
Paylocity Payroll	DD202105-05	5/21/2021	516.53
Illinois Municipal Retirement	DD202105-07	5/28/2021	18,466.58
Office of the Secretary of State of Illinois	DD202105-08	5/31/2021	7,400.75
First American Bank	DD202105-10	5/11/2021	5.00
First American Bank	DD202105-10A	5/11/2021	20.00
	Total 10100 - BANK ACCOUNTS		95,562.65
Report Total			95,562.65

**Fox River Valley Public Library District**  
Check/Voucher Register - AP & Payroll Complete  
10100 - BANK ACCOUNTS  
From 5/01/21 Through 05/31/21

Page 1 Total \$ 95,562.65

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-May 2021	\$ 133,907.16
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	1,748.20
DENTAL INSURANCE	227.52
I.M.R.F	5,990.54
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	12,476.04
MEDICARE/F.I.C.A.	10,092.75
TOTAL PAYROLL EXPENSE	<u>148,509.69</u>

\*Minus IMRF Employer Portion Direct Debit (12,476.04)

\$ 136,033.65

\$ 136,033.65

\$ 231,596.30 Grand Total

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 5/1/2021 Through 5/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	3,367,326.63	99.77%	7,506.60	3,374,833.23	(0.22)%
43020	PPRT	32,559.05	65,355.92	145.23%	(20,355.92)	45,000.00	45.24%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	12,374.24	0.00%	(12,374.24)	0.00	0.00%
43500	IMPACT FEES	0.00	0.00	0.00%	3,000.00	3,000.00	(100.00)%
44010	INT & DIV INCOME	79.20	3,714.17	12.38%	26,285.83	30,000.00	(87.62)%
45010	PER CAPITA GRANT	0.00	86,672.50	100.00%	0.00	86,672.50	0.00%
45011	E-RATE GRANT	0.00	2,867.74	63.72%	1,632.26	4,500.00	(36.27)%
45015	CARE ACT REVENUES	0.00	46,486.63	0.00%	(46,486.63)	0.00	0.00%
45020	OTHER GRANTS	11,561.20	16,544.77	827.23%	(14,544.77)	2,000.00	727.24%
46020	FINES & FEES	2,008.71	2,061.91	412.38%	(1,561.91)	500.00	312.38%
46030	LOST & DAMAGED	304.47	3,050.23	61.00%	1,949.77	5,000.00	(39.00)%
46115	PROGRAM REVENUE	0.00	0.00	0.00%	100.00	100.00	(100.00)%
46200	PRINT/COPY REVENUE	0.00	190.70	0.00%	(190.70)	0.00	0.00%
46250	LICENSE PLATE RENEWAL INCOME	8,323.00	53,162.17	27.95%	137,037.83	190,200.00	(72.05)%
46400	MISCELLANEOUS INCOME	273.96	928.56	5,537.03%	(911.79)	16.77	5,437.03%
46450	REIMBURSEMENTS	0.00	900.00	9.00%	9,100.00	10,000.00	(91.00)%
46500	CASH OVER	0.00	20.00	8.01%	229.50	249.50	(91.98)%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	875.00	13,351.00	66.75%	6,649.00	20,000.00	(33.24)%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46110	MEETING RM RENTAL	0.00	0.00	0.00%	50.00	50.00	(100.00)%
46200	PRINT/COPY REVENUE	93.76	8,931.59	59.54%	6,068.41	15,000.00	(40.46)%
46210	FAX REVENUE	0.00	0.00	0.00%	2,250.00	2,250.00	(100.00)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	1.50	0.50%	298.50	300.00	(99.50)%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	0.00	0.00	0.00%	5,000.00	5,000.00	(100.00)%
46210	FAX REVENUE	0.00	0.00	0.00%	750.00	750.00	(100.00)%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 5/1/2021 Through 5/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	100.00	100.00	(100.00)%
	Total REVENUES	56,078.35	3,683,940.26	97.06%	111,581.74	3,795,522.00	(2.94)%
	Total Revenues	56,078.35	3,683,940.26	97.06%	111,581.74	3,795,522.00	(2.94)%
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	11,041.46	124,006.04	75.15%	40,993.96	165,000.00	24.84%
52121	IMRF	0.00	0.00	0.00%	22,915.62	22,915.62	100.00%
52122	REIMBURSED INS	875.00	13,351.00	66.75%	6,649.00	20,000.00	33.24%
52160	TUITION REIMB	0.00	2,544.00	48.45%	2,706.00	5,250.00	51.54%
52212	FICA / MEDICARE	10,092.75	117,279.29	84.53%	21,449.72	138,729.01	15.46%
05	ADMINISTRATION						
52100	SALARIES	22,970.78	290,385.81	88.55%	37,518.19	327,904.00	11.44%
40	PUBLIC RELATIONS						
52100	SALARIES	4,949.73	55,268.59	85.30%	9,524.41	64,793.00	14.70%
50	IT / NETWORK						
52100	SALARIES	7,794.44	79,459.20	78.18%	22,170.80	101,630.00	21.82%
60	PATS						
52100	SALARIES	9,241.00	105,829.25	85.80%	17,500.75	123,330.00	14.19%
90	FACILITIES						
52100	SALARIES	5,621.88	64,129.35	73.38%	23,254.65	87,384.00	26.61%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	26,042.52	291,297.34	79.90%	73,246.66	364,544.00	20.09%
20	YOUTH SERVICES						
52100	SALARIES	18,983.71	213,458.85	82.80%	44,341.15	257,800.00	17.20%
70	ACCOUNT SERVICES						
52100	SALARIES	24,432.08	250,802.49	74.00%	88,085.51	338,888.00	25.99%
75	SHELVERS						
52100	SALARIES	0.00	4,257.16	99.93%	2.84	4,260.00	0.07%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	13,871.02	138,250.91	81.57%	31,216.09	169,467.00	18.42%
	Total PERSONNEL SERVICES/BENEFITS	155,916.37	1,750,319.28	79.85%	441,575.35	2,191,894.63	20.15%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 5/1/2021 Through 5/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	370.63	7,934.59	86.24%	1,265.41	9,200.00	13.75%
61500	DATABASES	0.00	58,374.17	103.18%	(1,799.17)	56,575.00	(3.18)%
61510	EBOOKS	1,955.81	37,502.76	72.32%	14,347.24	51,850.00	27.67%
61520	DOWNLOADABLE MEDIA	2,788.51	38,988.11	92.22%	3,286.89	42,275.00	7.78%
61540	HOTSPOTS	0.00	13,555.05	338.87%	(9,555.05)	4,000.00	(238.88)%
64100	PROC FEES BOOKS	375.45	3,973.85	99.34%	26.15	4,000.00	0.65%
64200	PROC FEES AV	587.85	6,504.85	81.31%	1,495.15	8,000.00	18.69%
64500	ONLINE ORDERING FEE	0.00	679.50	90.60%	70.50	750.00	9.40%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	2,350.00	2,350.00	100.00%
70900	SUPPLIES	0.00	31.53	0.00%	(31.53)	0.00	0.00%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	582.39	116.47%	(82.39)	500.00	(16.48)%
61200	PERIODICALS	0.00	1,987.72	99.38%	12.28	2,000.00	0.61%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	3,227.49	58.68%	2,272.51	5,500.00	41.32%
61600	VIDEOGAMES	417.89	7,327.42	43.10%	9,672.58	17,000.00	56.90%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	1,779.61	25,228.35	100.91%	(228.35)	25,000.00	(0.91)%
61111	BOOKS LARGE TYPE	287.18	3,375.34	96.43%	124.66	3,500.00	3.56%
61120	BOOKS NF	1,482.69	17,782.16	118.54%	(2,782.16)	15,000.00	(18.55)%
61130	BOOKS SPANISH	656.31	2,442.35	61.05%	1,557.65	4,000.00	38.94%
61330	AUDIOBOOKS	596.85	6,952.75	99.32%	47.25	7,000.00	0.68%
61350	MUSIC	173.71	3,308.47	66.16%	1,691.53	5,000.00	33.83%
61400	DVD	928.65	9,954.81	58.55%	7,045.19	17,000.00	41.44%
61700	NONTRADITIONAL MATERIALS	0.00	4,160.69	83.21%	839.31	5,000.00	16.79%
15	TEEN						
61100	BOOKS	454.66	4,829.69	74.30%	1,670.31	6,500.00	25.70%
61130	BOOKS SPANISH	455.35	1,601.74	53.39%	1,398.26	3,000.00	46.61%
61330	AUDIOBOOKS	55.99	955.76	31.85%	2,044.24	3,000.00	68.14%
20	YOUTH SERVICES						
61100	BOOKS	6,488.57	41,285.01	84.25%	7,714.99	49,000.00	15.74%
61130	BOOKS SPANISH	837.34	5,427.66	67.84%	2,572.34	8,000.00	32.15%
61330	AUDIOBOOKS	0.00	1,619.61	107.97%	(119.61)	1,500.00	(7.97)%

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10 - GENERAL/CORPORATE  
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		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
61350	MUSIC	21.74	446.33	44.63%	553.67	1,000.00	55.37%
61400	DVD	418.97	5,504.36	91.73%	495.64	6,000.00	8.26%
61700	NONTRADITIONAL MATERIALS	98.14	2,802.08	93.40%	197.92	3,000.00	6.60%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	291.39	19.42%	1,208.61	1,500.00	80.57%
61600	VIDEOGAMES	56.99	2,355.52	39.25%	3,644.48	6,000.00	60.74%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	610.39	9,498.20	94.98%	501.80	10,000.00	5.02%
61120	BOOKS NF	235.10	2,995.06	99.83%	4.94	3,000.00	0.16%
61400	DVD	529.24	4,386.55	54.83%	3,613.45	8,000.00	45.17%
15	TEEN						
61100	BOOKS	129.18	2,733.51	68.33%	1,266.49	4,000.00	31.66%
61330	AUDIOBOOKS	0.00	446.89	44.68%	553.11	1,000.00	55.31%
20	YOUTH SERVICES						
61100	BOOKS	2,315.40	15,134.43	108.10%	(1,134.43)	14,000.00	(8.10)%
61130	BOOKS SPANISH	14.38	1,931.72	96.58%	68.28	2,000.00	3.41%
61400	DVD	247.35	2,012.45	67.08%	987.55	3,000.00	32.92%
61700	NONTRADITIONAL MATERIALS	0.00	962.87	96.28%	37.13	1,000.00	3.71%
	Total LIBRARY MATERIALS	25,369.93	361,095.18	85.98%	58,904.82	420,000.00	14.02%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	0.00	5,771.00	88.78%	729.00	6,500.00	11.22%
52124	UNEMPLOYMENT INS	0.00	7,084.04	118.06%	(1,084.04)	6,000.00	(18.07)%
52130	STAFF DEVELOPMENT	0.00	3,861.40	64.35%	2,138.60	6,000.00	35.64%
70800	POSTAGE	17.99	1,428.32	47.61%	1,571.68	3,000.00	52.39%
70900	SUPPLIES	3,773.51	12,946.45	99.58%	53.55	13,000.00	0.41%
73225	PUBLIC LIABILITY INS	0.00	31,067.50	103.55%	(1,067.50)	30,000.00	(3.56)%
73230	TRANSPORTATION REIMBURSEMENT	71.96	415.14	10.37%	3,584.86	4,000.00	89.62%
73240	BOARD EXPENSES	0.00	1,211.00	40.36%	1,789.00	3,000.00	59.63%
73241	LEGAL NOTICES FEES	0.00	715.30	23.84%	2,284.70	3,000.00	76.16%
73242	MEMBERSHIPS	0.00	2,885.00	93.82%	190.00	3,075.00	6.18%
73245	BACKGROUND CHECK FEES	0.00	0.00	0.00%	800.00	800.00	100.00%
73250	BANK CHARGES	162.88	959.94	15.99%	5,040.06	6,000.00	84.00%

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		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
73255	INVESTMENT FEES	0.00	5,843.86	73.04%	2,156.14	8,000.00	26.95%
73260	LOST & PAID FORWARDING	0.00	37.95	0.00%	(37.95)	0.00	0.00%
73280	COST OF ITEMS SOLD	0.00	0.00	0.00%	500.00	500.00	100.00%
73281	TAX EXPENSE	0.00	60.88	120.55%	(10.38)	50.50	(20.55)%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	7,400.75	58,215.00	32.12%	122,985.00	181,200.00	67.87%
73283	LICENSE PLATE S&SLT FEES	0.00	273.75	18.25%	1,226.25	1,500.00	81.75%
73285	REIMBURSED PURCHASES	0.00	389.90	3.89%	9,610.10	10,000.00	96.10%
73290	HOSPITALITY	0.00	0.00	0.00%	500.00	500.00	100.00%
73295	MEETING EXPENSE	110.05	1,981.19	56.60%	1,518.81	3,500.00	43.39%
76500	CASH UNDER	0.00	0.00	0.00%	249.50	249.50	100.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,049.00	1,049.00	100.00%
05	ADMINISTRATION						
52130	STAFF DEVELOPMENT	190.00	1,770.00	88.50%	230.00	2,000.00	11.50%
73242	MEMBERSHIPS	0.00	1,105.00	41.38%	1,565.00	2,670.00	58.61%
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	0.00	558.00	13.95%	3,442.00	4,000.00	86.05%
30	PUBLIC SERVICE						
70900	SUPPLIES	0.00	5,971.77	56.20%	4,653.23	10,625.00	43.80%
40	PUBLIC RELATIONS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	100.00	100.00	100.00%
50	IT / NETWORK						
52130	STAFF DEVELOPMENT	0.00	160.00	5.33%	2,840.00	3,000.00	94.67%
73242	MEMBERSHIPS	0.00	0.00	0.00%	137.00	137.00	100.00%
90	FACILITIES						
70900	SUPPLIES	496.52	4,706.67	47.06%	5,293.33	10,000.00	52.93%
1	Dundee Library						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	404.65	404.65	0.00%	(404.65)	0.00	0.00%
73215	COPIER/PRINT EXPENSE	374.55	2,884.48	32.04%	6,115.52	9,000.00	67.95%
73520	PLANT OPERATION	585.44	12,257.35	55.71%	9,742.65	22,000.00	44.28%
10	ADULT & TEEN SERVICES						
73242	MEMBERSHIPS	0.00	526.00	53.67%	454.00	980.00	46.33%
20	YOUTH SERVICES						
52130	STAFF DEVELOPMENT	0.00	(375.00)	0.00%	375.00	0.00	0.00%
73242	MEMBERSHIPS	0.00	392.00	78.40%	108.00	500.00	21.60%



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		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
70	ACCOUNT SERVICES						
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	42.20	402.42	20.12%	1,597.58	2,000.00	79.88%
73505	RENT EXPENSE	5,407.50	59,482.50	91.66%	5,407.50	64,890.00	8.33%
80	RANDALL OAKS						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	205.00	205.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	319.00	319.00	100.00%
	Total LIBRARY OPERATIONS	19,038.00	225,393.46	53.19%	198,356.54	423,750.00	46.81%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	0.00	8,740.00	87.40%	1,260.00	10,000.00	12.60%
70900	SUPPLIES	58.19	2,791.98	34.04%	5,408.02	8,200.00	65.95%
73010	NEWSLETTER	4,806.00	18,522.00	96.46%	678.00	19,200.00	3.53%
73020	OUTSIDE PRINTING	0.00	430.41	14.34%	2,569.59	3,000.00	85.65%
73290	HOSPITALITY	0.00	0.00	0.00%	200.00	200.00	100.00%
	Total PUBLIC RELATIONS	4,864.19	30,484.39	75.08%	10,115.61	40,600.00	24.92%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	498.56	99.71%	1.44	500.00	0.29%
73151	SUMMER READING	5,556.74	8,629.18	53.93%	7,370.82	16,000.00	46.07%
73152	WINTER READING	0.00	2,942.83	98.09%	57.17	3,000.00	1.91%
73155	LICENSING	0.00	500.00	29.41%	1,200.00	1,700.00	70.59%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	341.80	3,057.35	95.54%	142.65	3,200.00	4.46%
73150	PERFORMERS	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
15	TEEN						
70900	SUPPLIES	281.65	796.12	53.07%	703.88	1,500.00	46.93%
20	YOUTH SERVICES						
70900	SUPPLIES	399.83	9,787.36	75.28%	3,212.64	13,000.00	24.71%
73150	PERFORMERS	750.00	2,050.00	82.00%	450.00	2,500.00	18.00%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	55.62	736.17	49.07%	763.83	1,500.00	50.92%

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10 - GENERAL/CORPORATE  
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		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
	Total GENERAL PROGRAMMING	<u>7,385.64</u>	<u>28,997.57</u>	<u>66.05%</u>	<u>14,902.43</u>	<u>43,900.00</u>	33.95%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	3,184.05	103.88%	(119.05)	3,065.00	(3.88)%
73320	CCS SHARED COST	0.00	51,690.24	100.95%	(491.24)	51,199.00	(0.96)%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
73340	SOFTWARE	90.00	11,484.73	76.56%	3,515.27	15,000.00	23.44%
73350	INTERNET LINES	756.49	8,748.89	88.37%	1,151.11	9,900.00	11.63%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	228.56	1,556.34	51.87%	1,443.66	3,000.00	48.12%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	<u>200.25</u>	<u>1,524.60</u>	<u>50.82%</u>	<u>1,475.40</u>	<u>3,000.00</u>	49.18%
	Total COMPUTER	<u>1,275.30</u>	<u>78,188.85</u>	<u>78.06%</u>	<u>21,975.15</u>	<u>100,164.00</u>	21.94%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	661.76	8,278.10	82.78%	1,721.90	10,000.00	17.22%
73410	LEGAL FEES	0.00	2,700.00	13.50%	17,300.00	20,000.00	86.50%
73420	AUDIT EXPENSE	<u>0.00</u>	<u>9,010.00</u>	<u>89.65%</u>	<u>1,040.00</u>	<u>10,050.00</u>	10.35%
	Total PROFESSIONAL FEES	661.76	19,988.10	49.91%	20,061.90	40,050.00	50.09%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	11,857.31	78.78%	3,192.69	15,050.00	21.21%
73310	CATALOGING - COMPUTER SERVICE	0.00	7,375.72	107.36%	(505.72)	6,870.00	(7.36)%
73530	EQUIPMENT MAINT	0.00	151.87	15.18%	848.13	1,000.00	84.81%
73640	FUEL	90.05	1,193.32	119.33%	(193.32)	1,000.00	(19.33)%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	5.00	5.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	24,735.00	87.10%	3,662.00	28,397.00	12.90%
73500	BUILDING REPAIRS AND MAINTENANCE	4,222.56	17,951.71	59.83%	12,048.29	30,000.00	40.16%

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		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget	
	73530	EQUIPMENT MAINT	0.00	702.95	35.14%	1,297.05	2,000.00	64.85%
	73540	CONTRACTS: BUILDING MAINTENANCE	3,466.31	72,022.23	106.43%	(4,357.23)	67,665.00	(6.44)%
2		Randall Oaks						
00		DEPARTMENT-WIDE						
	73301	COMPUTER MAINT	0.00	15,571.00	92.77%	1,212.00	16,783.00	7.22%
	73500	BUILDING REPAIRS AND MAINTENANCE	0.00	450.00	90.00%	50.00	500.00	10.00%
	73530	EQUIPMENT MAINT	0.00	0.00	0.00%	300.00	300.00	100.00%
	73540	CONTRACTS: BUILDING MAINTENANCE	1,450.00	11,116.74	61.75%	6,883.26	18,000.00	38.24%
		Total MAINTENANCE	9,228.92	163,127.85	86.97%	24,442.15	187,570.00	13.03%
65		UTILITIES						
0		District Wide						
00		DEPARTMENT-WIDE						
	73200	TELEPHONE & FAX	112.86	1,351.62	112.63%	(151.62)	1,200.00	(12.63)%
1		Dundee Library						
00		DEPARTMENT-WIDE						
	73200	TELEPHONE & FAX	903.11	13,059.39	93.28%	940.61	14,000.00	6.72%
	73610	ELECTRICITY	3,205.49	37,477.07	93.69%	2,522.93	40,000.00	6.31%
	73620	WATER AND SEWER	0.00	1,391.04	27.82%	3,608.96	5,000.00	72.18%
	73630	GAS	224.69	2,827.34	56.54%	2,172.66	5,000.00	43.45%
2		Randall Oaks						
00		DEPARTMENT-WIDE						
	73200	TELEPHONE & FAX	90.66	2,255.00	90.20%	245.00	2,500.00	9.80%
		Total UTILITIES	4,536.81	58,361.46	86.21%	9,338.54	67,700.00	13.79%
70		CAPITAL EXPENSE						
0		District Wide						
00		DEPARTMENT-WIDE						
	73270	FURNITURE & EQUIP	2,011.47	4,333.28	37.68%	7,166.72	11,500.00	62.32%
	73300	COMPUTER EQUIPMENT	0.00	341.97	2.79%	11,908.03	12,250.00	97.21%
1		Dundee Library						
10		ADULT & TEEN SERVICES						
	73270	FURNITURE & EQUIP	6,154.09	6,154.09	136.75%	(1,654.09)	4,500.00	(36.76)%
2		Randall Oaks						
80		RANDALL OAKS						
	73270	FURNITURE & EQUIP	1,387.53	1,387.53	92.50%	112.47	1,500.00	7.50%
		Total CAPITAL EXPENSE	9,553.09	12,216.87	41.07%	17,533.13	29,750.00	58.93%
		Total Expenditures	237,830.01	2,728,173.01	76.95%	817,205.62	3,545,378.63	23.05%

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 10 - GENERAL/CORPORATE  
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	Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
Net Increase(Decrease) in Fund Balance	<u><del>(181,751.66)</del></u>	<u><del>955,767.25</del></u>	<u><del>382.08%</del></u>	<u><del>(705,623.88)</del></u>	<u><del>250,143.37</del></u>	282.09%

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 Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report  
 20 - FICA  
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		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
Expenditures							
15	PERSONNEL						
	SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52212	FICA / MEDICARE	0.00	20.99	100.00%	0.00	20.99	0.00%
	Total PERSONNEL	0.00	20.99	100.00%	0.00	20.99	0.00%
	SERVICES/BENEFITS						
	Total Expenditures	0.00	20.99	100.00%	0.00	20.99	0.00%
	Net Increase(Decrease) in Fund Balance	0.00	(20.99)	100.00%	0.00	(20.99)	0.00%

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 30 - IMRF  
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		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	119,742.47	99.78%	257.53	120,000.00	(0.21)%
44010	INT & DIV INCOME	0.00	23.21	4.64%	476.79	500.00	(95.36)%
	Total REVENUES	<u>0.00</u>	<u>119,765.68</u>	<u>99.39%</u>	<u>734.32</u>	<u>120,500.00</u>	<u>(0.61)%</u>
	Total Revenues	<u>0.00</u>	<u>119,765.68</u>	<u>99.39%</u>	<u>734.32</u>	<u>120,500.00</u>	<u>(0.61)%</u>
	Expenditures						
15	PERSONNEL						
	SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52121	IMRF	12,476.04	150,350.50	105.81%	(8,266.12)	142,084.38	(5.82)%
	Total PERSONNEL SERVICES/BENEFITS	<u>12,476.04</u>	<u>150,350.50</u>	<u>105.82%</u>	<u>(8,266.12)</u>	<u>142,084.38</u>	<u>(5.82)%</u>
	Total Expenditures	<u>12,476.04</u>	<u>150,350.50</u>	<u>105.82%</u>	<u>(8,266.12)</u>	<u>142,084.38</u>	<u>(5.82)%</u>
	Net Increase(Decrease) in Fund Balance	<u>(12,476.04)</u>	<u>(30,584.82)</u>	<u>141.69%</u>	<u>9,000.44</u>	<u>(21,584.38)</u>	<u>41.70%</u>

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report  
70 - CAPITAL PROJECTS/SPECIAL RESERVE  
From 5/1/2021 Through 5/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	5,620.82	48,252.35	120.63%	(8,252.35)	40,000.00	20.63%
	Total REVENUES	5,620.82	48,252.35	120.63%	(8,252.35)	40,000.00	20.63%
	Total Revenues	5,620.82	48,252.35	120.63%	(8,252.35)	40,000.00	20.63%
	Expenditures						
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	10,390.15	21.87%	37,109.85	47,500.00	78.13%
73340	SOFTWARE	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
	Total COMPUTER	0.00	10,390.15	18.07%	47,109.85	57,500.00	81.93%
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	3,861.00	8.04%	44,139.00	48,000.00	91.96%
	Total MAINTENANCE	0.00	3,861.00	8.04%	44,139.00	48,000.00	91.96%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	3,616.00	10.33%	31,384.00	35,000.00	89.67%
73430	OTHER PROF FEES	5,000.00	73,223.38	51.82%	68,064.62	141,288.00	48.17%
	Total CAPITAL EXPENSE	5,000.00	76,839.38	43.59%	99,448.62	176,288.00	56.41%
	Total Expenditures	5,000.00	91,090.53	32.33%	190,697.47	281,788.00	67.67%
	Net Increase(Decrease) in Fund Balance	620.82	(42,838.18)	17.71%	(198,949.82)	(241,788.00)	(82.28)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report
80 - WORKING CASH
From 5/1/2021 Through 5/31/2021

Table with 7 columns: Description, Month Activity, Year Activity, FY2021 Percent Used, FY2021 \$ Remaining, Total Budget - FY2021 Working Budget, Percent Total Budget Remaining - FY2021 Working Budget. Rows include Revenues, REVENUES, District Wide, DEPARTMENT-WIDE, INT & DIV INCOME, Total REVENUES, Total Revenues, and Net Increase(Decrease) in Fund Balance.



**Fox River Valley Public Library District**  
 Statement of Revenues and Expenditures - MonFin FY2021 - Unposted Transactions Included In Report  
 90 - DONATION / GIFT  
 From 5/1/2021 Through 5/31/2021

	Month Activity	Year Activity	FY2021 Percent Used	FY2021 \$ Remaining	Total Budget - FY2021 Working Budget	Percent Total Budget Remaining - FY2021 Working Budget
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	559.03	4,479.99	74.66%	1,520.01	6,000.00	(25.33)%
49010 MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00	(100.00)%
Total REVENUES	<u>559.03</u>	<u>4,479.99</u>	<u>40.73%</u>	<u>6,520.01</u>	<u>11,000.00</u>	<u>(59.27)%</u>
Total Revenues	<u>559.03</u>	<u>4,479.99</u>	<u>40.73%</u>	<u>6,520.01</u>	<u>11,000.00</u>	<u>(59.27)%</u>
Net Increase(Decrease) in Fund Balance	<u><u>559.03</u></u>	<u><u>4,479.99</u></u>	<u><u>40.72%</u></u>	<u><u>6,520.01</u></u>	<u><u>11,000.00</u></u>	<u><u>(59.27)%</u></u>

**Fox River Valley Public Library District**  
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2021  
From 5/1/2021 Through 5/31/2021

		Month Activity	Year Activity	Percent Budget Used FY2021	Total Budget - FY2021 Working Budget	Budget \$ Remaining FY2021	Percent Budget Remaining FY2021
Revenues							
43010	TAX LEVY	0.00	3,487,069.10	99.77%	3,494,833.23	7,764.13	0.22%
43020	PPRT	32,559.05	65,355.92	145.23%	45,000.00	(20,355.92)	(45.23)%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	12,374.24	0.00%	0.00	(12,374.24)	0.00%
43500	IMPACT FEES	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
44010	INT & DIV INCOME	6,605.65	59,247.33	75.23%	78,750.00	19,502.67	24.76%
45010	PER CAPITA GRANT	0.00	86,672.50	100.00%	86,672.50	0.00	0.00%
45011	E-RATE GRANT	0.00	2,867.74	63.72%	4,500.00	1,632.26	36.27%
45015	CARE ACT REVENUES	0.00	46,486.63	0.00%	0.00	(46,486.63)	0.00%
45020	OTHER GRANTS	11,561.20	16,544.77	827.23%	2,000.00	(14,544.77)	(727.23)%
46020	FINES & FEES	2,008.71	2,061.91	412.38%	500.00	(1,561.91)	(312.38)%
46030	LOST & DAMAGED	304.47	3,050.23	61.00%	5,000.00	1,949.77	38.99%
46110	MEETING RM RENTAL	0.00	0.00	0.00%	50.00	50.00	100.00%
46115	PROGRAM REVENUE	0.00	0.00	0.00%	100.00	100.00	100.00%
46200	PRINT/COPY REVENUE	93.76	9,122.29	45.61%	20,000.00	10,877.71	54.38%
46210	FAX REVENUE	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
46250	LICENSE PLATE RENEWAL INCOME	8,323.00	53,162.17	27.95%	190,200.00	137,037.83	72.04%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	1.50	0.37%	400.00	398.50	99.62%
46400	MISCELLANEOUS INCOME	273.96	928.56	5,537.03%	16.77	(911.79)	(5,437.03)%
46450	REIMBURSEMENTS	0.00	900.00	9.00%	10,000.00	9,100.00	91.00%
46500	CASH OVER	0.00	20.00	8.01%	249.50	229.50	91.98%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	875.00	13,351.00	66.75%	20,000.00	6,649.00	33.24%
49010	MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
	Total Revenues	<u>62,604.80</u>	<u>3,859,215.89</u>	<u>97.23%</u>	<u>3,969,272.00</u>	<u>110,056.11</u>	<u>2.77%</u>
	Net Increase(Decrease) in Fund Balance	<u>62,604.80</u>	<u>3,859,215.89</u>	<u>97.22%</u>	<u>3,969,272.00</u>	<u>110,056.11</u>	<u>2.77%</u>

**Fox River Valley Public Library District**  
Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only  
From 7/1/2020 Through 6/30/2021

	7/1/2020 - 7/31/2020	8/1/2020 - 8/31/2020	9/1/2020 - 9/30/2020	10/1/2020 - 10/31/2020	11/1/2020 - 11/30/2020	12/1/2020 - 12/31/2020	1/1/2021 - 1/31/2021	2/1/2021 - 2/28/2021	3/1/2021 - 3/31/2021	4/1/2021 - 4/30/2021	5/1/2021 - 5/31/2021	6/1/2021 - 6/30/2021	Total
Revenues													
TAX LEVY	1,816,940.14	58,278.64	1,536,364.30	42,045.22	8,397.15	6,966.06	2,644.85	15,432.74	0.00	0.00	0.00	0.00	3,487,069.10
PPRT	7,307.76	5,400.15	0.00	6,845.88	0.00	1,771.82	8,426.71	0.00	3,044.55	0.00	32,559.05	0.00	65,355.92
TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	0.00	0.00	0.00	12,374.24	0.00	0.00	0.00	0.00	0.00	0.00	12,374.24
INT & DIV INCOME	800.74	2,508.63	2,746.98	11,128.62	2,496.97	7,184.68	8,070.66	6,627.12	2,145.12	8,932.16	6,605.65	0.00	59,247.33
PER CAPITA GRANT	0.00	86,672.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86,672.50
E-RATE GRANT	1,780.12	0.00	0.00	1,087.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,867.74
CARE ACT REVENUES	0.00	0.00	0.00	0.00	0.00	25,683.42	0.00	0.00	20,803.21	0.00	0.00	0.00	46,486.63
OTHER GRANTS	0.00	1,861.19	0.00	0.00	1,561.19	0.00	0.00	1,561.19	0.00	0.00	11,561.20	0.00	16,544.77
FINES & FEES	0.00	2.00	1.00	2.00	48.20	0.00	0.00	0.00	0.00	0.00	2,008.71	0.00	2,061.91
LOST & DAMAGED	245.29	277.07	595.91	339.83	462.91	107.01	128.68	80.94	240.63	267.49	304.47	0.00	3,050.23
PRINT/COPY REVENUE	0.80	26.80	58.60	155.99	34.20	121.40	27.75	17.40	8,376.09	209.50	93.76	0.00	9,122.29
LICENSE PLATE RENEWAL INCOME	5,471.50	6,909.50	8,329.05	5,744.00	6,036.00	317.00	0.00	2,257.00	1,948.12	7,827.00	8,323.00	0.00	53,162.17
TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.50	0.00	0.00	1.50
MISCELLANEOUS INCOME	91.00	19.97	0.00	0.00	40.70	0.00	0.00	58.69	120.00	324.24	273.96	0.00	928.56
REIMBURSEMENTS	0.00	0.00	900.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00
CASH OVER	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
RETIRED EMPLOYEE REIMBURSEMENTS	1,496.00	1,496.00	1,496.00	1,496.00	1,496.00	1,496.00	875.00	875.00	875.00	875.00	875.00	0.00	13,351.00
Total Revenues	<u>1,834,153.35</u>	<u>163,452.45</u>	<u>1,550,491.84</u>	<u>68,845.16</u>	<u>20,573.32</u>	<u>56,021.63</u>	<u>20,173.65</u>	<u>26,910.08</u>	<u>37,552.72</u>	<u>18,436.89</u>	<u>62,604.80</u>	<u>0.00</u>	3,859,215.89
Net Increase(Decrease) in Fund Balance	<u>1,834,153.35</u>	<u>163,452.45</u>	<u>1,550,491.84</u>	<u>68,845.16</u>	<u>20,573.32</u>	<u>56,021.63</u>	<u>20,173.65</u>	<u>26,910.08</u>	<u>37,552.72</u>	<u>18,436.89</u>	<u>62,604.80</u>	<u>0.00</u>	3,859,215.89

**Fox River Valley Public Library District**  
 Expenditure Summary - All Funds Combined - Budget v Actual Expenditures FY2021  
 From 5/1/2021 Through 5/31/2021

	Month Activity	Year Activity	FY2021 Percent Used	Total Budget - FY2021 Working Budget	FY2021 \$ Remaining	FY2021 Percent Remaining	
Expenditures							
15	Personnel Expenses						
15	PERSONNEL SERVICES/BENEFITS	168,392.41	1,900,690.77	81.43%	2,334,000.00	433,309.23	18.57%
	Total Personnel Expenses	168,392.41	1,900,690.77	81.43%	2,334,000.00	433,309.23	18.57%
20	Library Materials						
20	LIBRARY MATERIALS	25,369.93	361,095.18	85.97%	420,000.00	58,904.82	14.03%
	Total Library Materials	25,369.93	361,095.18	85.98%	420,000.00	58,904.82	14.02%
50	Operating Expenses						
51	LIBRARY OPERATIONS	19,038.00	225,393.46	53.19%	423,750.00	198,356.54	46.81%
52	PUBLIC RELATIONS	4,864.19	30,484.39	75.08%	40,600.00	10,115.61	24.92%
53	GENERAL PROGRAMMING	7,385.64	28,997.57	66.05%	43,900.00	14,902.43	33.95%
54	COMPUTER	1,275.30	88,579.00	56.18%	157,664.00	69,085.00	43.82%
55	PROFESSIONAL FEES	661.76	19,988.10	49.90%	40,050.00	20,061.90	50.10%
	Total Operating Expenses	33,224.89	393,442.52	55.73%	705,964.00	312,521.48	44.27%
60	Building Expenses						
61	MAINTENANCE	9,228.92	166,988.85	70.88%	235,570.00	68,581.15	29.12%
65	UTILITIES	4,536.81	58,361.46	86.20%	67,700.00	9,338.54	13.80%
	Total Building Expenses	13,765.73	225,350.31	74.31%	303,270.00	77,919.69	25.69%
70	Capital Expense						
70	CAPITAL EXPENSE	14,553.09	89,056.25	43.22%	206,038.00	116,981.75	56.78%
	Total Capital Expense	14,553.09	89,056.25	43.22%	206,038.00	116,981.75	56.78%
	Total Expenditures	255,306.05	2,969,635.03	74.82%	3,969,272.00	999,636.97	25.18%
	Net Increase(Decrease) in Fund Balance	(255,306.05)	(2,969,635.03)	74.81%	(3,969,272.00)	(999,636.97)	25.19%

**Fox River Valley Public Library District**  
 Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2021  
 From 5/1/2021 Through 5/31/2021

		Month Activity	Year Activity	FY2021 Percent Used	Total Budget - FY2021 Working Budget	FY2021 \$ Remaining	FY2021 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	85,063.08	1,002,624.02	83.61%	1,199,041.00	196,416.98	16.39%
20	Library Materials	6,078.25	170,114.52	93.72%	181,500.00	11,385.48	6.28%
50	Operating Expenses	24,152.84	297,960.18	51.64%	576,970.00	279,009.82	48.36%
60	Building Expenses	202.91	21,929.84	87.28%	25,125.00	3,195.16	12.72%
70	Capital Expense	7,011.47	81,514.63	40.74%	200,038.00	118,523.37	59.26%
	Total District Wide	122,508.55	1,574,143.19	72.12%	2,182,674.00	608,530.81	27.88%
1	Dundee Library						
15	Personnel Expenses	69,458.31	759,815.84	78.69%	965,492.00	205,676.16	21.31%
20	Library Materials	15,153.65	148,232.07	80.12%	185,000.00	36,767.93	19.88%
50	Operating Expenses	3,366.48	33,336.65	58.40%	57,080.00	23,743.35	41.60%
60	Building Expenses	12,022.16	174,027.73	72.49%	240,062.00	66,034.27	27.51%
70	Capital Expense	6,154.09	6,154.09	136.75%	4,500.00	(1,654.09)	(36.75)%
	Total Dundee Library	106,154.69	1,121,566.38	77.24%	1,452,134.00	330,567.62	22.76%
2	Randall Oaks						
15	Personnel Expenses	13,871.02	138,250.91	81.57%	169,467.00	31,216.09	18.43%
20	Library Materials	4,138.03	42,748.59	79.90%	53,500.00	10,751.41	20.10%
50	Operating Expenses	5,705.57	62,145.69	86.41%	71,914.00	9,768.31	13.59%
60	Building Expenses	1,540.66	29,392.74	77.18%	38,083.00	8,690.26	22.82%
70	Capital Expense	1,387.53	1,387.53	92.50%	1,500.00	112.47	7.50%
	Total Randall Oaks	26,642.81	273,925.46	81.90%	334,464.00	60,538.54	18.10%
	Total Expenditures	255,306.05	2,969,635.03	74.82%	3,969,272.00	999,636.97	25.18%
	Net Increase(Decrease) in Fund Balance	(255,306.05)	(2,969,635.03)	74.81%	(3,969,272.00)	(999,636.97)	25.19%

**Fox River Valley Public Library District**  
Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only  
From 7/1/2020 Through 6/30/2021

	7/1/2020 - 7/31/2020	8/1/2020 - 8/31/2020	9/1/2020 - 9/30/2020	10/1/2020 - 10/31/2020	11/1/2020 - 11/30/2020	12/1/2020 - 12/31/2020	1/1/2021 - 1/31/2021	2/1/2021 - 2/28/2021	3/1/2021 - 3/31/2021	4/1/2021 - 4/30/2021	5/1/2021 - 5/31/2021	6/1/2021 - 6/30/2021	Total
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	153,644.41	165,287.37	163,885.91	163,459.62	164,310.71	248,663.29	162,466.55	174,112.49	168,263.35	168,204.66	168,392.41	0.00	1,900,690.77
Library Materials													
LIBRARY MATERIALS	62,984.66	39,917.23	23,388.78	32,595.75	41,483.79	33,885.64	24,594.27	23,514.26	26,394.01	26,966.86	25,369.93	0.00	361,095.18
Operating Expenses													
LIBRARY OPERATIONS	24,788.24	24,525.82	19,743.71	18,812.30	16,755.80	11,568.93	31,807.51	15,568.45	18,666.67	24,118.03	19,038.00	33.71	225,427.17
PUBLIC RELATIONS	2,026.82	3,959.00	1,298.78	2,000.00	5,059.56	785.80	2,542.00	4,806.00	430.41	2,711.83	4,864.19	0.00	30,484.39
GENERAL PROGRAMMING	1,689.05	1,588.92	866.87	1,572.98	3,794.89	2,268.55	1,530.09	772.77	2,513.20	5,014.61	7,385.64	44.52	29,042.09
COMPUTER	1,141.26	14,084.77	5,348.90	3,104.88	15,023.34	3,034.91	9,495.53	14,839.18	5,248.77	15,982.16	1,275.30	0.00	88,579.00
PROFESSIONAL FEES	794.10	3,973.05	651.85	7,201.85	4,228.55	(1,908.63)	980.52	1,258.22	685.94	1,460.89	661.76	0.00	19,988.10
Building Expenses													
MAINTENANCE	1,774.70	6,693.59	50,574.98	12,439.02	16,848.95	7,801.80	12,713.86	19,883.43	19,467.64	9,561.96	9,228.92	54.90	167,043.75
UTILITIES	4,094.96	5,164.31	4,994.44	5,390.13	4,646.56	5,438.71	5,096.20	8,686.45	5,421.38	4,891.51	4,536.81	0.00	58,361.46
Capital Expense													
CAPITAL EXPENSE	0.00	11,814.00	0.00	11,006.99	40,790.35	3,250.00	5,989.98	773.99	877.85	0.00	14,553.09	0.00	89,056.25
Total Expenditures	<u>252,938.20</u>	<u>277,008.06</u>	<u>270,754.22</u>	<u>257,583.52</u>	<u>312,942.50</u>	<u>314,789.00</u>	<u>257,216.51</u>	<u>264,215.24</u>	<u>247,969.22</u>	<u>258,912.51</u>	<u>255,306.05</u>	<u>133.13</u>	2,969,768.16
Net Increase(Decrease) in Fund Balance	<u>(252,938.20)</u>	<u>(277,008.06)</u>	<u>(270,754.22)</u>	<u>(257,583.52)</u>	<u>(312,942.50)</u>	<u>(314,789.00)</u>	<u>(257,216.51)</u>	<u>(264,215.24)</u>	<u>(247,969.22)</u>	<u>(258,912.51)</u>	<u>(255,306.05)</u>	<u>(133.13)</u>	(2,969,768.16)

## Fox River Valley Public Library District

Balance Sheet  
As of 5/31/2021

	<u>Current Year</u>
Assets	
Cash and Investments	
Checking Accounts	
10100	BANK ACCOUNTS
10	GENERAL/CORPORATE 3,087,555.64
30	IMRF (8,500.44)
70	CAPITAL PROJECTS/SPECIAL RESERVE <u>889,665.11</u>
	Total Checking Accounts 3,968,720.31
Other Cash	
10900	CASH ON HAND DUNDEE
10	GENERAL/CORPORATE 332.70
10901	CASH ON HAND RANDALL OAKS
10	GENERAL/CORPORATE <u>104.80</u>
	Total Other Cash 437.50
Investments	
10500	INVESTMENT ACCOUNTS
70	CAPITAL PROJECTS/SPECIAL RESERVE 2,452,864.08
80	WORKING CASH 161,944.45
90	DONATION / GIFT <u>261,197.78</u>
	Total Investments 2,876,006.31
	Total Cash and Investments 6,845,164.12
Other Assets	
13000	PREPAID RENT
10	GENERAL/CORPORATE 10,815.00
13100	PREPAID INSURANCE
10	GENERAL/CORPORATE 16,663.00
13200	PREPAID EXPENSE
10	GENERAL/CORPORATE 18,784.66
14000	ACCOUNTS RECEIVABLE
10	GENERAL/CORPORATE 2,662.01
14100	ACCRUED INTEREST RECEIVABLE
10	GENERAL/CORPORATE <u>634.00</u>
	Total Other Assets <u>49,558.67</u>
	Total Assets <u><u>6,894,722.79</u></u>
Liabilities and Fund Balance	
Liabilities	
20000	ACCOUNTS PAYABLE
10	GENERAL/CORPORATE 36,029.45
22052	CREDIT CARD PAYABLE FINNERAN
10	GENERAL/CORPORATE 58.19
22055	CREDIT CARD PAYABLE NELSON
10	GENERAL/CORPORATE 455.92
22062	CREDIT CARD PAYABLE PACINI
10	GENERAL/CORPORATE 454.84
22064	CREDIT CARD PAYABLE ROSENTHAL
10	GENERAL/CORPORATE (169.99)
22068	CREDIT CARD PAYABLE ZABSKI
10	GENERAL/CORPORATE 5,146.72
22077	CREDIT CARD PAYABLE CARROLL
10	GENERAL/CORPORATE 90.05
22083	CREDIT CARD PAYABLE BOYER
10	GENERAL/CORPORATE 386.83
22084	CREDIT CARD PAYABLE SABALA
10	GENERAL/CORPORATE 18.00
27900	DEFERRED TAXES
10	GENERAL/CORPORATE <u>156,759.91</u>
	Total Liabilities 199,229.92
	Fund Balance

## Fox River Valley Public Library District

Balance Sheet

As of 5/31/2021

		<u>Current Year</u>
10	GENERAL/CORPORATE	2,938,321.89
30	IMRF	(8,500.44)
70	CAPITAL PROJECTS/SPECIAL RESERVE	3,342,529.19
80	WORKING CASH	161,944.45
90	DONATION / GIFT	<u>261,197.78</u>
	Total Fund Balance	<u>6,695,492.87</u>
	Total Liabilities and Fund Balance	<u><u>6,894,722.79</u></u>





Investment Inventory Month End  
 Fox Rvr Valley All Agg (111383)  
 05/31/2021

Description	Purchase/Settle Date	Maturity Date	Next Call Date	Current Face Value	Coupon Rate	Purchase Yield	CUSIP	Market Value
Receivable	---	05/31/2021	---	0.00	0.000	---	CCYUSD	493.15
MMDA12	---	05/31/2021	---	0.00	0.000	---	MMDA12	1,009.82
Bar Harbor Bank and Trust Company	07/02/2018	06/29/2021	---	200,000.00	3.000	3.015	066851WF9	200,510.60
Ally Bank	08/16/2018	08/16/2021	---	135,000.00	3.000	3.014	02007GEN9	135,888.17
Ally Bank	10/10/2019	10/12/2021	---	97,000.00	1.800	1.800	02007GMF7	97,648.93
Bank of New England	07/26/2019	11/26/2021	---	150,000.00	2.000	2.018	06426KBJ6	151,459.50
Synovus Bank	12/09/2019	12/09/2021	---	95,000.00	1.650	1.667	87164DPS3	95,814.15
Citibank, N.A.	01/25/2019	01/25/2022	---	168,000.00	2.900	2.923	17312Q2D0	171,173.86
Merrick Bank Corporation	03/20/2019	03/21/2022	---	108,000.00	2.650	2.663	59013J6W4	110,290.36
WEST OTTAWA MICH PUB SCH DIST	08/12/2020	05/01/2022	---	200,000.00	0.643	0.555	955023UZ7	200,573.00
RIO RANCHO N MEX PUB SCH DIST NO 94	05/21/2020	08/01/2022	---	25,000.00	4.000	0.956	767171QB0	26,094.63
NEW YORK N Y	05/21/2020	08/01/2022	---	10,000.00	5.000	1.096	64966MNX3	10,569.82
Goldman Sachs Bank USA	10/09/2019	10/11/2022	---	200,000.00	1.900	1.932	38149MHE6	204,971.20
ILLINOIS ST	02/22/2021	11/01/2022	---	200,000.00	5.000	0.516	452152P62	212,957.40
CHICAGO ILL BRD ED	02/22/2021	12/01/2022	---	100,000.00	5.000	0.631	167505XU5	106,250.50
LA SALLE CNTY ILL SCH DIST NO 141 OTTAWA	03/10/2021	12/01/2022	---	105,000.00	0.350	0.342	504588GD0	105,020.27
Morgan Stanley Private Bank, National Association	12/05/2019	12/05/2022	---	100,000.00	1.850	1.862	61760A3U1	102,662.30
DU PAGE CNTY ILL CMNTY HIGH SCH DIST NO 094 WEST C	05/21/2020	01/01/2023	---	25,000.00	5.000	1.150	263381DM4	26,872.93
WILL & KENDALL CNTYS ILL CMNTY CONS SCH DIST NO 20	05/21/2020	01/01/2023	---	35,000.00	4.000	1.063	968648C78	37,053.14
BROOKLYN CENTER MINN INDPT SCH DIST NO 286	05/21/2020	02/01/2023	---	20,000.00	5.000	0.965	113853LD5	21,502.80
Sallie Mae Bank	02/05/2020	02/06/2023	---	123,000.00	1.800	1.834	7954506E0	126,528.62
Raymond James Bank, National Association	02/14/2020	02/14/2023	---	137,000.00	1.700	1.720	75472RAX9	140,745.03
NEW BRITAIN CONN	05/21/2020	03/01/2023	03/01/2023	5,000.00	5.000	1.398	6427137M7	5,389.76
Citibank, N.A.	04/02/2019	04/03/2023	---	82,000.00	2.750	2.772	17312Q3R8	86,011.60
Morgan Stanley Private Bank, National Association	04/11/2019	04/11/2023	---	150,000.00	2.700	2.724	61760AYK9	157,283.40
FEDERAL HOME LOAN MORTGAGE CORP	09/15/2020	09/15/2023	09/15/2021	80,000.00	0.300	0.294	3134GWL20	79,995.12
WAUKEGAN ILL	07/21/2020	12/30/2023	---	190,000.00	3.543	0.898	942860QM2	203,334.01
---	---	08/17/2022	---	2,740,000.00	2.541	1.726	---	2,818,104.05

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

EXHIBIT B.1  
June 15, 2021  
Attachment

**B.1 Working Budget Fiscal Year 2021-2022**

RECOMMENDED **MOTION**: I move to approve the Working Budget for Fiscal Year 2021-2022.

BACKGROUND INFORMATION:

The Working Budget is an internal “operating budget” developed by the Interim Director and staff taking into account planned and reasonably expected income and expenditures for the upcoming year. It includes projections of usual and necessary operating expenses as well as anticipated improvements or investments in technology, equipment, and facilities.

The budget included in this exhibit has been modified from the one presented last month:

- Personnel expenditures have been increased by \$17,680 to include an additional position in Youth Services.
- Capital expenditures have been increased by \$160,000 to include funds for a major repair of the elevator at the Dundee Library.

EXHIBIT B.1. Page 1 is a summary of all revenues and expenditures for the general, working cash, and donation/ gift funds, including a column predicting end-of-year totals based upon YTD posted.

EXHIBIT B.1. Page 2 is a summary of revenues and expenditures for capital projects. Additional board approval is required to use funds earmarked for capital projects.

EXHIBIT B.1. Pages 3 summarizes revenues and expenditures by function, making it easier to compare past spending.

EXHIBIT B.1. Pages 4 through 21 is the Monthly Financial format that the board is familiar with from the consent agenda each month.

Fox River Valley Public Library District  
Statement of Revenues and Expenditures FY1718 through FY2122

	FY1718	FY1819	FY1819	FY1920	FY2021			FY2122			Notes
	Actual Totals	Working Budget	Actual Totals	Actual Totals	Working Budget	Estimated End of Year Totals	End of Year Vs. Budget	May 2122 Proposed Budget	FY2122 Budget vs FY2021 Budget	FY2122 Budget vs FY2021 Expected Year End Totals	
Revenue	\$3,418,527	\$3,597,832	\$3,707,509	\$3,866,186	\$3,969,272	\$3,798,120	(4.3%)	\$3,920,266	(1.2%)	3.2%	
<b>Total Revenues</b>	<b>\$3,418,527</b>	<b>\$3,597,832</b>	<b>\$3,707,509</b>	<b>\$3,866,186</b>	<b>\$3,969,272</b>	<b>\$3,798,120</b>	<b>(4.3%)</b>	<b>\$3,920,266</b>	<b>(1.2%)</b>	<b>3.2%</b>	
PERSONNEL SERVICES/BENEFITS	\$1,955,711	\$2,320,000	\$2,115,239	\$2,178,153	\$2,334,000	\$2,078,758	10.9%	\$2,493,396	6.8%	19.9%	2 Custodian positions added, Salary Scale update
LIBRARY MATERIALS	\$345,365	\$400,000	\$358,399	\$334,684	\$420,000	\$402,954	4.1%	\$408,913	(2.6%)	1.5%	Decreased due to space issues
LIBRARY OPERATIONS	\$164,246	\$205,133	\$159,565	\$198,312	\$423,750	\$251,472	40.7%	\$372,547	(12.1%)	48.1%	License plate renewals estimated to be half of FY2021 Budget
PUBLIC RELATIONS	\$37,072	\$40,540	\$31,665	\$31,605	\$40,600	\$30,744	24.3%	\$41,400	2.0%	34.7%	
GENERAL PROGRAMMING	\$19,822	\$34,650	\$28,730	\$27,951	\$43,900	\$38,488.45	12.3%	\$47,400	8.0%	23.2%	
COMPUTER	\$84,276	\$147,915	\$86,851	\$76,973	\$100,164	\$92,296	7.9%	\$111,340	11.2%	20.6%	\$12,000 for CCS App
PROFESSIONAL FEES	\$25,839	\$67,418	\$23,751	\$45,892	\$40,050	\$23,192	42.1%	\$35,050	(12.5%)	51.1%	Legal fees reduced
MAINTENANCE	\$112,212	\$182,883	\$117,306	\$117,184	\$187,570	\$184,679	1.5%	\$146,516	(21.9%)	(20.7%)	Janitorial service canceled, bring in house
UTILITIES	\$61,049	\$68,380	\$65,272	\$60,004	\$67,700	\$64,590	4.6%	\$69,100	2.1%	7.0%	
<b>Total Expenditures</b>	<b>\$2,805,590</b>	<b>\$3,466,919</b>	<b>\$2,986,778</b>	<b>\$3,070,758</b>	<b>\$3,657,734</b>	<b>\$3,167,172</b>	<b>13.4%</b>	<b>\$3,725,662</b>	<b>1.9%</b>	<b>17.6%</b>	
<b>Actual Increase (Decrease) in Fund Balance</b>	<b>\$612,937</b>	<b>\$130,913</b>	<b>\$720,731</b>	<b>\$795,428</b>	<b>\$311,538</b>	<b>\$630,948</b>		<b>\$194,604</b>			

Fox River Valley Public Library District  
Statement of Capital Revenues and Expenditures FY1718 through FY2122

	FY1718	FY1819	FY1920	FY2021			FY2122	
	Actual Totals	Actual Totals	Actual Totals	Working Budget	Actual Totals	End of Year Vs. Budget	Purposed FY2122 Capital Budget	Notes
Revenues	\$ 2,289.45	\$ 98,131.00	\$ 129,267.62	\$ 40,000.00	\$ 42,631.53	7%	\$ 190,000.00	Includes \$150,000 earmark from Illinois Capital Grant Funds
Adjusted	\$ 614,199.14	\$ 591,950.00	\$ -	\$ -			\$ -	
<b>Total Revenues</b>	\$ 616,488.59	\$ 690,081.20	\$ 129,267.62	\$ 40,000.00	\$ 42,631.53	7%	\$ 190,000.00	
Computer	\$ 8,765.52	\$ 8,696.92	\$ 23,174.04	\$ 57,500.00	\$ 10,390.15	-82%	\$ 65,500.00	From the capital replacement schedule
Professional Fees	\$ 750.00	\$ -	\$ 19,327.50	\$ 171,038.00	\$ 68,223.38	-60%	\$ 140,000.00	Consulting fees for building improvement project
Maintenance	\$ 15,622.04	\$ 72,670.30	\$ 46,145.90	\$ 48,000.00	\$ 3,861.00	-92%	\$ 774,854.00	Replacement of carpet and shelving for Dundee Library, electric outdoor sign, and sidewalk and door project for ADA compliance, major elevator repair
Furniture and Equip	\$ 39,915.86	\$ 28,501.10	\$ 23,657.72	\$ 64,750.00	\$ 6,279.78	-90%	\$ 61,050.00	Furniture replacement
<b>Total Capital Expense</b>	\$ 65,053.42	\$ 109,868.32	\$ 112,305.16	\$ 341,288.00	\$ 88,754.31	-74%	\$ 1,041,404.00	
<b>Actual Increase (Decrease) in Fund Balance</b>	\$ 551,435.17	\$ 580,212.88	\$ 16,962.46	\$ (301,288.00)	\$ (46,122.78)		\$ (851,404.00)	

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2122 Budget - Summary - Unposted Transactions Included In Report  
From 7/1/2021 Through 6/30/2022

	<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Yr over Yr Budget Difference</u>	
Revenues								
00	Revenue	<u>3,418,927.07</u>	<u>3,707,508.80</u>	<u>3,866,186.12</u>	<u>3,851,223.18</u>	<u>3,969,272.00</u>	<u>4,110,266.26</u>	3.55%
	Total Revenues	<u>3,418,927.07</u>	<u>3,707,508.80</u>	<u>3,866,186.12</u>	<u>3,851,223.18</u>	<u>3,969,272.00</u>	<u>4,110,266.26</u>	3.55%
Expenditures								
15	Personnel Expenses	<u>1,955,710.57</u>	<u>2,115,239.39</u>	<u>2,178,153.48</u>	<u>1,900,690.77</u>	<u>2,334,000.00</u>	<u>2,493,396.00</u>	6.82%
20	Library Materials	<u>345,364.66</u>	<u>358,399.70</u>	<u>334,683.65</u>	<u>361,095.18</u>	<u>420,000.00</u>	<u>408,913.00</u>	(2.63)%
50	Operating Expenses	<u>340,020.18</u>	<u>339,259.24</u>	<u>407,310.15</u>	<u>392,696.43</u>	<u>705,964.00</u>	<u>673,237.00</u>	(4.63)%
60	Building Expenses	<u>188,882.60</u>	<u>210,332.01</u>	<u>200,015.83</u>	<u>221,988.40</u>	<u>303,270.00</u>	<u>875,616.00</u>	188.72%
70	Capital Expense	<u>39,915.86</u>	<u>73,417.90</u>	<u>46,975.67</u>	<u>87,402.16</u>	<u>206,038.00</u>	<u>315,904.00</u>	53.32%
	Total Expenditures	<u>2,869,893.87</u>	<u>3,096,648.24</u>	<u>3,167,138.78</u>	<u>2,963,872.94</u>	<u>3,969,272.00</u>	<u>4,767,066.00</u>	20.10%
	Net Increase(Decrease) in Fund Balance	<u>549,033.20</u>	<u>610,860.56</u>	<u>699,047.34</u>	<u>887,350.24</u>	<u>0.00</u>	<u>(656,799.74)</u>	0.00%

**Fox River Valley Public Library District**  
 Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
 10 - GENERAL/CORPORATE  
 From 7/1/2021 Through 6/30/2022

		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
Revenues								
00	REVENUES							
0	District Wide							
00	DEPARTMENT-WIDE							
43010	TAX LEVY	2,972,860.22	3,085,679.68	3,163,657.50	3,367,326.63	3,374,833.23	3,640,138.76	7.86%
43020	PPRT	43,510.75	47,070.64	51,526.29	65,355.92	45,000.00	40,000.00	(11.11)%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	0.00	12,374.24	0.00	0.00	0.00%
43500	IMPACT FEES	3,262.00	2,625.82	53,508.18	0.00	3,000.00	0.00	(100.00)%
44010	INT & DIV INCOME	36,056.15	51,454.26	49,378.22	3,714.17	30,000.00	4,000.00	(86.66)%
44011	MARKET VALUE ADJUSTMENT	(10,691.04)	10,275.21	2,151.16	0.00	0.00	0.00	0.00%
45010	PER CAPITA GRANT	53,836.80	86,672.50	86,672.50	86,672.50	86,672.50	86,672.50	0.00%
45011	E-RATE GRANT	889.74	6,667.74	4,568.04	2,867.74	4,500.00	0.00	(100.00)%
45015	CARE ACT REVENUES	0.00	0.00	0.00	46,486.63	0.00	0.00	0.00%
45020	OTHER GRANTS	0.00	0.00	6,416.50	16,544.77	2,000.00	152,000.00	7,500.00%
45030	SRC SPONSORSHIP	3,704.60	0.00	0.00	0.00	0.00	0.00	0.00%
46020	FINES & FEES	48,700.16	27,913.83	10,640.60	53.20	500.00	0.00	(100.00)%
46030	LOST & DAMAGED	4,299.71	6,075.04	3,278.49	3,050.23	5,000.00	5,000.00	0.00%
46110	MEETING RM RENTAL	150.00	40.00	0.00	0.00	0.00	0.00	0.00%
46115	PROGRAM REVENUE	220.00	317.00	0.00	0.00	100.00	0.00	(100.00)%
46200	PRINT/COPY REVENUE	17,882.91	18,480.02	0.00	190.70	0.00	0.00	0.00%
46210	FAX REVENUE	2,620.00	2,868.55	0.00	0.00	0.00	0.00	0.00%
46250	LICENSE PLATE RENEWAL INCOME	0.00	0.00	19,124.69	53,669.17	190,200.00	103,205.00	(45.73)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	446.90	430.65	0.00	0.00	0.00	0.00	0.00%
46400	MISCELLANEOUS INCOME	1,899.56	630.21	567.20	928.56	16.77	100.00	496.30%
46450	REIMBURSEMENTS	4,582.87	10,666.99	3,822.23	900.00	10,000.00	6,500.00	(35.00)%
46500	CASH OVER	173.67	104.58	140.24	20.00	249.50	0.00	(100.00)%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	7,113.00	9,702.00	17,598.00	13,351.00	20,000.00	5,000.00	(75.00)%
1	Dundee Library							
00	DEPARTMENT-WIDE							
46110	MEETING RM RENTAL	0.00	0.00	0.00	0.00	50.00	0.00	(100.00)%
46200	PRINT/COPY REVENUE	0.00	0.00	11,820.22	8,940.59	15,000.00	10,000.00	(33.33)%
46210	FAX REVENUE	0.00	0.00	1,999.10	0.00	2,250.00	0.00	(100.00)%

**Fox River Valley Public Library District**  
 Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
 10 - GENERAL/CORPORATE  
 From 7/1/2021 Through 6/30/2022

		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	171.43	1.50	300.00	300.00	0.00%
2	Randall Oaks							
00	DEPARTMENT-WIDE							
46200	PRINT/COPY REVENUE	0.00	0.00	1,395.95	0.00	5,000.00	4,000.00	(20.00)%
46210	FAX REVENUE	0.00	0.00	40.00	0.00	750.00	0.00	(100.00)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	10.50	0.00	100.00	100.00	0.00%
	Total REVENUES	<u>3,191,518.00</u>	<u>3,367,674.72</u>	<u>3,488,487.04</u>	<u>3,682,447.55</u>	<u>3,795,522.00</u>	<u>4,057,016.26</u>	6.89%
	Total Revenues	<u>3,191,518.00</u>	<u>3,367,674.72</u>	<u>3,488,487.04</u>	<u>3,682,447.55</u>	<u>3,795,522.00</u>	<u>4,057,016.26</u>	6.89%
	Expenditures							
01	TRANSFERS BETWEEN FUNDS							
0	District Wide							
00	DEPARTMENT-WIDE							
70000	TRANSFER OUT	<u>613,895.00</u>	<u>591,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Total TRANSFERS BETWEEN FUNDS	<u>613,895.00</u>	<u>591,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
15	PERSONNEL SERVICES/BENEFITS							
0	District Wide							
00	DEPARTMENT-WIDE							
52120	EMPLOYEE INSURANCES	115,519.06	122,813.32	134,736.55	124,006.04	165,000.00	190,000.00	15.15%
52121	IMRF	0.00	0.00	0.00	0.00	22,915.62	180,000.00	685.49%
52122	REIMBURSED INS	0.00	0.00	17,598.00	13,351.00	20,000.00	5,000.00	(75.00)%
52123	WORKERS COMP	4,923.00	5,644.50	7,943.00	0.00	0.00	0.00	0.00%
52124	UNEMPLOYMENT INS	5,499.15	6,224.16	7,118.90	0.00	0.00	0.00	0.00%
52130	STAFF DEVELOPMENT	1,941.39	2,508.90	0.00	0.00	0.00	0.00	0.00%
52150	DIRECTOR'S CONF	1,880.23	1,321.51	0.00	0.00	0.00	0.00	0.00%
52160	TUITION REIMB	0.00	3,180.00	(3,152.45)	2,544.00	5,250.00	1,000.00	(80.95)%
52212	FICA / MEDICARE	0.00	0.00	0.00	117,279.29	138,729.01	150,000.00	8.12%
73295	MEETING EXPENSE	2,735.73	3,440.92	0.00	0.00	0.00	0.00	0.00%
05	ADMINISTRATION							
52100	SALARIES	355,883.44	358,935.08	303,384.64	290,385.81	327,904.00	339,658.00	3.58%
52130	STAFF DEVELOPMENT	1,022.65	2,383.54	0.00	0.00	0.00	0.00	0.00%
40	PUBLIC RELATIONS							
52100	SALARIES	8,084.16	45,146.72	61,801.46	55,268.59	64,793.00	66,812.00	3.11%
52130	STAFF DEVELOPMENT	270.00	0.00	0.00	0.00	0.00	0.00	0.00%
50	IT / NETWORK							
5	52100	SALARIES	69,483.80	32,601.80	92,313.72	79,459.20	105,980.00	4.28%

**Fox River Valley Public Library District**  
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10 - GENERAL/CORPORATE  
From 7/1/2021 Through 6/30/2022

		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
52130	STAFF DEVELOPMENT	1,660.59	0.00	0.00	0.00	0.00	0.00	0.00%
60	PATS							
52100	SALARIES	110,852.26	108,737.55	115,108.38	105,829.25	123,330.00	126,845.00	2.85%
90	FACILITIES							
52100	SALARIES	115,808.32	129,416.99	97,024.04	64,129.35	87,384.00	97,192.00	11.22%
1	Dundee Library							
10	ADULT & TEEN SERVICES							
52100	SALARIES	284,517.53	339,558.54	340,083.82	291,297.34	364,544.00	379,690.00	4.15%
52130	STAFF DEVELOPMENT	2,441.72	35.00	0.00	0.00	0.00	0.00	0.00%
20	YOUTH SERVICES							
52100	SALARIES	253,487.50	285,904.87	256,627.01	213,458.85	257,800.00	325,549.00	26.27%
52130	STAFF DEVELOPMENT	0.00	1,764.38	0.00	0.00	0.00	0.00	0.00%
70	ACCOUNT SERVICES							
52100	SALARIES	193,601.08	208,982.34	284,679.41	250,802.49	338,888.00	337,153.00	(0.51)%
52130	STAFF DEVELOPMENT	2,166.07	275.00	0.00	0.00	0.00	0.00	0.00%
75	SHELVERS							
52100	SALARIES	30,959.56	35,103.95	30,967.56	4,257.16	4,260.00	0.00	(100.00)%
2	Randall Oaks							
80	RANDALL OAKS							
52100	SALARIES	133,253.55	151,635.19	148,755.49	138,250.91	169,467.00	188,517.00	11.24%
	Total PERSONNEL SERVICES/BENEFITS	1,695,990.79	1,845,614.26	1,894,989.53	1,750,319.28	2,191,894.63	2,493,396.00	13.76%
20	LIBRARY MATERIALS							
0	District Wide							
00	DEPARTMENT-WIDE							
60900	MATERIALS SUPPLIES	10,355.21	7,745.66	8,381.60	7,934.59	9,200.00	9,200.00	0.00%
61500	DATABASES	48,636.47	53,084.37	61,094.61	58,374.17	56,575.00	62,438.00	10.36%
61510	EBOOKS	12,750.26	25,554.32	53,223.82	37,502.76	51,850.00	54,850.00	5.78%
61520	DOWNLOADABLE MEDIA	18,480.97	28,039.27	37,971.94	38,988.11	42,275.00	33,275.00	(21.28)%
61540	HOTSPOTS	0.00	0.00	0.00	13,555.05	4,000.00	4,000.00	0.00%
64100	PROC FEES BOOKS	3,556.80	3,724.42	2,908.40	3,973.85	4,000.00	4,000.00	0.00%
64200	PROC FEES AV	0.00	6,970.70	6,523.00	6,504.85	8,000.00	8,000.00	0.00%
64500	ONLINE ORDERING FEE	1,664.50	1,664.50	679.50	679.50	750.00	700.00	(6.66)%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00	0.00	2,350.00	2,250.00	(4.25)%
70900	SUPPLIES	0.00	0.00	0.00	31.53	0.00	0.00	0.00%
05	ADMINISTRATION							
61120	BOOKS NF	183.60	239.73	600.99	582.39	500.00	1,000.00	100.00%
61200	PERIODICALS	1,692.20	1,784.70	1,877.72	1,987.72	2,000.00	2,000.00	0.00%
1	Dundee Library							



**Fox River Valley Public Library District**  
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10 - GENERAL/CORPORATE  
From 7/1/2021 Through 6/30/2022

		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
00	DEPARTMENT-WIDE							
61117	BOOKS LEASED	2,056.82	2,134.80	0.00	0.00	0.00	0.00	0.00%
61200	PERIODICALS	5,256.45	4,673.29	3,860.61	3,227.49	5,500.00	5,500.00	0.00%
61600	VIDEOGAMES	7,384.29	13,638.25	13,598.65	7,327.42	17,000.00	17,000.00	0.00%
10	ADULT & TEEN SERVICES							
61110	BOOKS FICTION	24,429.11	27,360.90	28,661.20	25,228.35	25,000.00	30,000.00	20.00%
61111	BOOKS LARGE TYPE	3,250.00	2,093.91	2,825.17	3,375.34	3,500.00	3,000.00	(14.28)%
61120	BOOKS NF	15,491.17	15,729.56	12,549.23	17,782.16	15,000.00	16,000.00	6.66%
61121	BOOKS NF LARGE PRINT	568.87	0.00	0.00	0.00	0.00	0.00	0.00%
61130	BOOKS SPANISH	3,967.60	3,649.81	2,748.93	2,442.35	4,000.00	4,000.00	0.00%
61330	AUDIOBOOKS	6,803.77	6,773.27	6,858.29	6,952.75	7,000.00	7,000.00	0.00%
61350	MUSIC	2,086.42	3,437.62	3,116.67	3,308.47	5,000.00	4,000.00	(20.00)%
61400	DVD	27,297.39	18,503.29	13,524.67	9,954.81	17,000.00	15,000.00	(11.76)%
61700	NONTRADITIONAL MATERIALS	0.00	0.00	883.47	4,160.69	5,000.00	5,000.00	0.00%
64350	PROC FEES MUSIC	646.70	288.65	0.00	0.00	0.00	0.00	0.00%
64400	PROC FEES DVDS	6,120.50	947.55	0.00	0.00	0.00	0.00	0.00%
15	TEEN							
61100	BOOKS	6,946.40	6,366.13	6,440.42	4,829.69	6,500.00	6,500.00	0.00%
61130	BOOKS SPANISH	1,800.38	2,634.29	2,618.17	1,601.74	3,000.00	2,000.00	(33.33)%
61330	AUDIOBOOKS	0.00	2,765.31	2,578.36	955.76	3,000.00	1,500.00	(50.00)%
20	YOUTH SERVICES							
61100	BOOKS	60,368.54	48,855.91	20,360.92	41,285.01	49,000.00	45,000.00	(8.16)%
61130	BOOKS SPANISH	6,198.32	7,376.45	3,729.39	5,427.66	8,000.00	8,000.00	0.00%
61330	AUDIOBOOKS	1,317.38	1,954.05	602.01	1,619.61	1,500.00	1,500.00	0.00%
61350	MUSIC	820.48	1,285.11	614.33	446.33	1,000.00	500.00	(50.00)%
61400	DVD	7,192.97	5,720.21	4,534.18	5,504.36	6,000.00	6,000.00	0.00%
61700	NONTRADITIONAL MATERIALS	4,210.88	2,557.76	511.09	2,802.08	3,000.00	3,200.00	6.66%
64350	PROC FEES MUSIC	284.35	0.00	0.00	0.00	0.00	0.00	0.00%
64400	PROC FEES DVDS	2,286.30	507.15	0.00	0.00	0.00	0.00	0.00%
2	Randall Oaks							
00	DEPARTMENT-WIDE							
61200	PERIODICALS	981.58	1,247.67	1,225.02	291.39	1,500.00	1,500.00	0.00%
61600	VIDEOGAMES	6,891.35	3,881.56	3,124.70	2,355.52	6,000.00	5,000.00	(16.66)%
10	ADULT & TEEN SERVICES							
61110	BOOKS FICTION	7,870.25	8,926.33	9,199.54	9,498.20	10,000.00	10,000.00	0.00%
61120	BOOKS NF	2,981.96	2,713.15	1,710.05	2,995.06	3,000.00	2,000.00	(33.33)%
61400	DVD	7,080.16	5,388.04	4,223.57	4,386.55	8,000.00	5,000.00	(37.50)%
64400	PROC FEES DVDS	1,558.80	280.00	0.00	0.00	0.00	0.00	0.00%

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		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
15	TEEN							
61100	BOOKS	2,479.55	3,167.46	2,249.55	2,733.51	4,000.00	3,000.00	(25.00)%
61330	AUDIOBOOKS	0.00	0.00	329.92	446.89	1,000.00	500.00	(50.00)%
20	YOUTH SERVICES							
61100	BOOKS	19,326.50	17,640.62	5,702.70	15,134.43	14,000.00	14,000.00	0.00%
61130	BOOKS SPANISH	0.00	2,043.99	911.95	1,931.72	2,000.00	1,500.00	(25.00)%
61400	DVD	1,628.41	2,336.12	1,971.31	2,012.45	3,000.00	3,000.00	0.00%
61700	NONTRADITIONAL MATERIALS	0.00	2,455.12	158.00	962.87	1,000.00	1,000.00	0.00%
64400	PROC FEES DVDS	461.00	258.70	0.00	0.00	0.00	0.00	0.00%
	Total LIBRARY MATERIALS	345,364.66	358,399.70	334,683.65	361,095.18	420,000.00	408,913.00	(2.64)%
51	LIBRARY OPERATIONS							
0	District Wide							
00	DEPARTMENT-WIDE							
52123	WORKERS COMP	0.00	0.00	0.00	5,771.00	6,500.00	7,800.00	20.00%
52124	UNEMPLOYMENT INS	0.00	0.00	0.00	7,084.04	6,000.00	12,000.00	100.00%
52130	STAFF DEVELOPMENT	0.00	0.00	2,531.32	3,861.40	6,000.00	6,000.00	0.00%
70800	POSTAGE	3,347.03	2,100.19	2,069.83	1,428.32	3,000.00	3,000.00	0.00%
70900	SUPPLIES	10,779.95	12,981.03	11,957.19	12,971.45	13,000.00	13,000.00	0.00%
73215	COPIER/PRINT EXPENSE	0.00	0.00	3.00	0.00	0.00	0.00	0.00%
73225	PUBLIC LIABILITY INS	23,939.50	23,228.00	23,498.00	31,067.50	30,000.00	32,500.00	8.33%
73230	TRANSPORTATION REIMBURSEMENT	4,146.52	4,123.47	3,343.29	448.85	4,000.00	4,000.00	0.00%
73240	BOARD EXPENSES	1,246.10	1,525.92	1,103.96	1,211.00	3,000.00	13,000.00	333.33%
73241	LEGAL NOTICES FEES	956.64	659.87	677.35	715.30	3,000.00	3,000.00	0.00%
73242	MEMBERSHIPS	2,970.00	2,580.00	2,565.00	2,885.00	3,075.00	3,075.00	0.00%
73245	BACKGROUND CHECK FEES	315.00	253.00	75.00	0.00	800.00	800.00	0.00%
73250	BANK CHARGES	1,360.18	976.45	1,685.92	939.94	6,000.00	6,000.00	0.00%
73255	INVESTMENT FEES	5,508.11	7,126.94	7,941.82	5,843.86	8,000.00	8,000.00	0.00%
73258	MATERIALS RECOVERY FEE	3,114.60	1,145.60	599.65	0.00	0.00	0.00	0.00%
73260	LOST & PAID FORWARDING	600.18	1,256.29	140.37	37.95	0.00	500.00	0.00%
73280	COST OF ITEMS SOLD	394.76	365.63	91.90	0.00	500.00	500.00	0.00%
73281	TAX EXPENSE	26.00	36.00	28.00	60.88	50.50	150.00	197.02%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	0.00	0.00	18,219.00	58,215.00	181,200.00	98,150.00	(45.83)%
73283	LICENSE PLATE S&SLT FEES	0.00	0.00	147.50	273.75	1,500.00	812.50	(45.83)%

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10 - GENERAL/CORPORATE  
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		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
73285	REIMBURSED PURCHASES	4,919.77	8,617.68	1,450.00	389.90	10,000.00	6,500.00	(35.00)%
73290	HOSPITALITY	137.15	40.62	63.53	0.00	500.00	1,000.00	100.00%
73295	MEETING EXPENSE	0.00	0.00	2,335.62	1,981.19	3,500.00	5,000.00	42.85%
76500	CASH UNDER	145.15	76.94	13.70	0.00	249.50	249.50	0.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00	0.00	1,049.00	1,049.00	0.00%
05	ADMINISTRATION							
52130	STAFF DEVELOPMENT	0.00	0.00	3,302.38	1,770.00	2,000.00	2,500.00	25.00%
52150	DIRECTOR'S CONF	0.00	0.00	0.00	0.00	0.00	3,500.00	0.00%
73242	MEMBERSHIPS	760.00	2,143.00	1,425.00	1,105.00	2,670.00	2,670.00	0.00%
10	ADULT & TEEN SERVICES							
70900	SUPPLIES	0.00	0.00	796.69	558.00	4,000.00	3,000.00	(25.00)%
30	PUBLIC SERVICE							
70900	SUPPLIES	6,868.98	2,416.56	4,166.91	5,971.77	10,625.00	12,625.00	18.82%
40	PUBLIC RELATIONS							
73242	MEMBERSHIPS	0.00	0.00	0.00	0.00	100.00	150.00	50.00%
50	IT / NETWORK							
52130	STAFF DEVELOPMENT	0.00	0.00	0.00	160.00	3,000.00	3,000.00	0.00%
73242	MEMBERSHIPS	0.00	150.00	0.00	0.00	137.00	137.00	0.00%
60	PATS							
73242	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	150.00	0.00%
90	FACILITIES							
70900	SUPPLIES	8,943.34	8,904.63	9,338.04	4,706.67	10,000.00	7,500.00	(25.00)%
1	Dundee Library							
00	DEPARTMENT-WIDE							
70900	SUPPLIES	304.14	301.50	0.00	404.65	0.00	0.00	0.00%
73215	COPIER/PRINT EXPENSE	6,636.66	3,160.33	12,271.28	2,884.48	9,000.00	9,000.00	0.00%
73520	PLANT OPERATION	12,086.92	9,078.11	9,981.93	12,257.35	22,000.00	18,370.00	(16.50)%
10	ADULT & TEEN SERVICES							
52130	STAFF DEVELOPMENT	0.00	0.00	4,745.17	0.00	0.00	5,000.00	0.00%
73242	MEMBERSHIPS	269.00	440.00	0.00	526.00	980.00	1,065.00	8.67%
20	YOUTH SERVICES							
52130	STAFF DEVELOPMENT	0.00	0.00	1,551.66	(375.00)	0.00	6,600.00	0.00%
73242	MEMBERSHIPS	0.00	360.00	368.00	392.00	500.00	814.00	62.80%
70	ACCOUNT SERVICES							
52130	STAFF DEVELOPMENT	0.00	0.00	2,306.48	0.00	0.00	1,500.00	0.00%
73242	MEMBERSHIPS	213.00	0.00	151.00	0.00	400.00	400.00	0.00%
2	Randall Oaks							
00	DEPARTMENT-WIDE							
73215	COPIER/PRINT EXPENSE	4,773.61	627.33	439.37	402.42	2,000.00	2,000.00	0.00%

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		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
73505	RENT EXPENSE	59,482.50	64,890.00	64,890.00	59,482.50	64,890.00	64,890.00	0.00%
80	RANDALL OAKS							
52130	STAFF DEVELOPMENT	0.00	0.00	1,885.90	0.00	205.00	1,075.00	424.39%
73242	MEMBERSHIPS	0.00	0.00	151.00	0.00	319.00	515.00	61.44%
	Total LIBRARY OPERATIONS	164,244.79	159,565.09	198,311.76	225,432.17	423,750.00	372,547.00	(12.08)%
52	PUBLIC RELATIONS							
0	District Wide							
00	DEPARTMENT-WIDE							
70800	POSTAGE	8,225.00	7,525.00	8,235.00	8,740.00	10,000.00	10,000.00	0.00%
70900	SUPPLIES	7,931.16	3,095.74	4,916.03	2,733.79	8,200.00	8,200.00	0.00%
73010	NEWSLETTER	18,940.00	18,940.00	17,729.00	18,522.00	19,200.00	20,000.00	4.16%
73020	OUTSIDE PRINTING	1,975.85	2,104.38	725.17	430.41	3,000.00	3,000.00	0.00%
73290	HOSPITALITY	0.00	0.00	0.00	0.00	200.00	200.00	0.00%
	Total PUBLIC RELATIONS	37,072.01	31,665.12	31,605.20	30,426.20	40,600.00	41,400.00	1.97%
53	GENERAL PROGRAMMING							
0	District Wide							
00	DEPARTMENT-WIDE							
70900	SUPPLIES	7,953.58	10,370.88	0.00	498.56	500.00	500.00	0.00%
73150	PERFORMERS	0.00	250.00	0.00	0.00	0.00	3,000.00	0.00%
73151	SUMMER READING	0.00	0.00	8,406.23	8,113.46	16,000.00	16,000.00	0.00%
73152	WINTER READING	0.00	0.00	2,928.81	2,942.83	3,000.00	3,000.00	0.00%
73155	LICENSING	0.00	1,624.23	1,675.18	500.00	1,700.00	1,700.00	0.00%
1	Dundee Library							
10	ADULT & TEEN SERVICES							
70900	SUPPLIES	572.49	2,206.21	1,698.13	3,057.35	3,200.00	3,700.00	15.62%
73150	PERFORMERS	790.88	1,335.00	0.00	0.00	1,000.00	1,000.00	0.00%
15	TEEN							
70900	SUPPLIES	1,316.54	1,096.81	1,149.89	666.51	1,500.00	1,500.00	0.00%
20	YOUTH SERVICES							
70900	SUPPLIES	6,879.05	9,270.58	11,390.28	9,706.08	13,000.00	13,000.00	0.00%
73150	PERFORMERS	1,099.00	1,180.00	325.00	2,050.00	2,500.00	2,500.00	0.00%
2	Randall Oaks							
80	RANDALL OAKS							
70900	SUPPLIES	1,210.27	1,190.94	377.86	736.17	1,500.00	1,500.00	0.00%
73150	PERFORMERS	0.00	205.00	0.00	0.00	0.00	0.00	0.00%
	Total GENERAL PROGRAMMING	19,821.81	28,729.65	27,951.38	28,270.96	43,900.00	47,400.00	7.97%
54	COMPUTER							
0	District Wide							

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		<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Yr over Yr Budget Difference</u>
00	DEPARTMENT-WIDE							
70900	SUPPLIES	1,368.91	1,414.48	3,294.48	3,184.05	3,065.00	3,590.00	17.12%
73320	CCS SHARED COST	65,029.44	59,029.44	43,932.00	51,690.24	51,199.00	60,700.00	18.55%
73330	CONSULTING - COMPUTER SERVICES	4,796.40	1,856.50	6,017.46	0.00	15,000.00	15,000.00	0.00%
73340	SOFTWARE	400.00	10,034.00	14,190.66	11,484.73	15,000.00	27,250.00	81.66%
73350	INTERNET LINES	9,213.02	10,896.21	9,305.76	8,748.89	9,900.00	0.00	(100.00)%
1	Dundee Library							
00	DEPARTMENT-WIDE							
73350	INTERNET LINES	1,733.04	1,810.20	1,822.20	1,556.34	3,000.00	2,400.00	(20.00)%
2	Randall Oaks							
00	DEPARTMENT-WIDE							
73350	INTERNET LINES	1,734.98	1,810.20	1,813.70	1,524.60	3,000.00	2,400.00	(20.00)%
	Total COMPUTER	84,275.79	86,851.03	80,376.26	78,188.85	100,164.00	111,340.00	11.16%
55	PROFESSIONAL FEES							
0	District Wide							
00	DEPARTMENT-WIDE							
73246	PAYROLL SERVICE	8,188.86	8,940.33	9,567.76	8,278.10	10,000.00	10,000.00	0.00%
73410	LEGAL FEES	6,930.00	6,241.10	8,061.25	2,700.00	20,000.00	15,000.00	(25.00)%
73420	AUDIT EXPENSE	9,970.00	8,570.00	8,935.00	9,010.00	10,050.00	10,050.00	0.00%
	Total PROFESSIONAL FEES	25,088.86	23,751.43	26,564.01	19,988.10	40,050.00	35,050.00	(12.48)%
61	MAINTENANCE							
0	District Wide							
00	DEPARTMENT-WIDE							
73301	COMPUTER MAINT	5,536.71	6,739.22	8,666.45	11,857.31	15,050.00	14,760.00	(1.92)%
73310	CATALOGING - COMPUTER SERVICE	6,759.33	7,001.16	6,756.28	7,375.72	6,870.00	7,650.00	11.35%
73530	EQUIPMENT MAINT	1,016.33	283.88	0.00	151.87	1,000.00	1,000.00	0.00%
73640	FUEL	602.99	569.99	613.93	1,191.47	1,000.00	2,000.00	100.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00	0.00	5.00	1,000.00	19,900.00%
1	Dundee Library							
00	DEPARTMENT-WIDE							
73301	COMPUTER MAINT	23,080.40	24,500.30	27,103.64	24,735.00	28,397.00	24,735.00	(12.89)%
73500	BUILDING REPAIRS AND MAINTENANCE	7,813.65	14,636.39	19,594.10	14,591.65	30,000.00	27,000.00	(10.00)%
73530	EQUIPMENT MAINT	1,039.70	498.75	746.60	702.95	2,000.00	2,000.00	0.00%
73540	CONTRACTS: BUILDING MAINTENANCE	40,020.14	44,053.59	34,853.66	72,022.23	67,665.00	50,000.00	(26.10)%
2	Randall Oaks							
00	DEPARTMENT-WIDE							

## Fox River Valley Public Library District

## Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report

## 10 - GENERAL/CORPORATE

From 7/1/2021 Through 6/30/2022

		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference	
73301	COMPUTER MAINT	18,117.27	19,023.15	18,849.24	15,571.00	16,783.00	15,571.00	(7.22)%	
73500	BUILDING REPAIRS AND MAINTENANCE	725.00	0.00	0.00	450.00	500.00	500.00	0.00%	
73510	RENT EXPENSE-PREPAID	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00%	
73530	EQUIPMENT MAINT	0.00	0.00	0.00	0.00	300.00	300.00	0.00%	
73540	CONTRACTS: BUILDING MAINTENANCE	0.00	0.00	0.00	11,116.74	18,000.00	0.00	(100.00)%	
	Total MAINTENANCE	112,211.52	117,306.43	117,183.90	159,765.94	187,570.00	146,516.00	(21.89)%	
65	UTILITIES								
0	District Wide								
00	DEPARTMENT-WIDE								
73200	TELEPHONE & FAX	1,554.17	1,459.37	1,110.02	1,351.62	1,200.00	1,200.00	0.00%	
1	Dundee Library								
00	DEPARTMENT-WIDE								
73200	TELEPHONE & FAX	12,393.35	13,607.37	14,038.01	13,059.39	14,000.00	11,700.00	(16.42)%	
73610	ELECTRICITY	37,964.93	41,218.43	36,458.45	37,477.07	40,000.00	45,000.00	12.50%	
73620	WATER AND SEWER	3,900.80	3,668.85	3,286.01	1,391.04	5,000.00	5,000.00	0.00%	
73630	GAS	3,170.08	3,226.43	2,692.93	2,827.34	5,000.00	5,000.00	0.00%	
2	Randall Oaks								
00	DEPARTMENT-WIDE								
73200	TELEPHONE & FAX	2,065.71	2,091.63	2,418.56	2,255.00	2,500.00	1,200.00	(52.00)%	
	Total UTILITIES	61,049.04	65,272.08	60,003.98	58,361.46	67,700.00	69,100.00	2.07%	
70	CAPITAL EXPENSE								
0	District Wide								
00	DEPARTMENT-WIDE								
73270	FURNITURE & EQUIP	10,007.10	1,412.31	2,007.60	4,333.28	11,500.00	11,500.00	0.00%	
73300	COMPUTER EQUIPMENT	5,496.72	5,628.19	21,310.35	341.97	12,250.00	13,550.00	10.61%	
73340	SOFTWARE	16,099.74	12,418.03	0.00	0.00	0.00	0.00	0.00%	
50	IT / NETWORK								
73270	FURNITURE & EQUIP	97.28	0.00	0.00	0.00	0.00	0.00	0.00%	
60	PATS								
73270	FURNITURE & EQUIP	190.18	0.00	0.00	0.00	0.00	0.00	0.00%	
1	Dundee Library								
10	ADULT & TEEN SERVICES								
73270	FURNITURE & EQUIP	3,094.84	0.00	0.00	4,500.00	4,500.00	1,000.00	(77.77)%	
20	YOUTH SERVICES								
73270	FURNITURE & EQUIP	4,930.00	25,432.38	0.00	0.00	0.00	0.00	0.00%	
2	Randall Oaks								
80	RANDALL OAKS								
12	73270	FURNITURE & EQUIP	0.00	25.89	0.00	1,387.53	1,500.00	0.00	(100.00)%

## Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 7/1/2021 Through 6/30/2022

	<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Yr over Yr Budget Difference</u>
Total CAPITAL EXPENSE	<u>39,915.86</u>	<u>44,916.80</u>	<u>23,317.95</u>	<u>10,562.78</u>	<u>29,750.00</u>	<u>26,050.00</u>	(12.44)%
Total Expenditures	<u>3,198,930.13</u>	<u>3,354,021.59</u>	<u>2,794,987.62</u>	<u>2,722,410.92</u>	<u>3,545,378.63</u>	<u>3,751,712.00</u>	5.82%
Net Increase(Decrease) in Fund Balance	<u>(7,412.13)</u>	<u>13,653.13</u>	<u>693,499.42</u>	<u>960,036.63</u>	<u>250,143.37</u>	<u>305,304.26</u>	22.05%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
20 - FICA  
From 7/1/2021 Through 6/30/2022

		FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
	Revenues							
00	REVENUES							
0	District Wide							
00	DEPARTMENT-WIDE							
43010	TAX LEVY	99,784.15	99,890.59	109,831.11	0.00	0.00	0.00	0.00%
44010	INT & DIV INCOME	68.29	786.64	874.70	0.00	0.00	0.00	0.00%
	Total REVENUES	<u>99,852.44</u>	<u>100,677.23</u>	<u>110,705.81</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total Revenues	<u>99,852.44</u>	<u>100,677.23</u>	<u>110,705.81</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Expenditures							
15	PERSONNEL SERVICES/BENEFITS							
0	District Wide							
00	DEPARTMENT-WIDE							
52212	FICA / MEDICARE	116,103.14	126,608.65	131,706.96	20.99	20.99	0.00	(100.00)%
	Total PERSONNEL SERVICES/BENEFITS	<u>116,103.14</u>	<u>126,608.65</u>	<u>131,706.96</u>	<u>20.99</u>	<u>20.99</u>	<u>0.00</u>	<u>(100.00)%</u>
	Total Expenditures	<u>116,103.14</u>	<u>126,608.65</u>	<u>131,706.96</u>	<u>20.99</u>	<u>20.99</u>	<u>0.00</u>	<u>(100.00)%</u>
	Net Increase(Decrease) in Fund Balance	<u>(16,250.70)</u>	<u>(25,931.42)</u>	<u>(21,001.15)</u>	<u>(20.99)</u>	<u>(20.99)</u>	<u>0.00</u>	<u>(100.00)%</u>



**Fox River Valley Public Library District**  
 Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
 30 - IMRF  
 From 7/1/2021 Through 6/30/2022

		<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	Yr over Yr Budget Difference
	Revenues							
00	REVENUES							
0	District Wide							
00	DEPARTMENT-WIDE							
43010	TAX LEVY	119,733.30	119,875.28	119,817.67	119,742.47	120,000.00	0.00	(100.00)%
44010	INT & DIV INCOME	96.02	1,206.75	1,406.00	23.21	500.00	0.00	(100.00)%
	Total REVENUES	<u>119,829.32</u>	<u>121,082.03</u>	<u>121,223.67</u>	<u>119,765.68</u>	<u>120,500.00</u>	<u>0.00</u>	(100.00)%
	Total Revenues	<u>119,829.32</u>	<u>121,082.03</u>	<u>121,223.67</u>	<u>119,765.68</u>	<u>120,500.00</u>	<u>0.00</u>	(100.00)%
	Expenditures							
15	PERSONNEL SERVICES/BENEFITS							
0	District Wide							
00	DEPARTMENT-WIDE							
52121	IMRF	143,616.64	143,016.48	151,456.99	150,350.50	142,084.38	0.00	(100.00)%
	Total PERSONNEL SERVICES/BENEFITS	<u>143,616.64</u>	<u>143,016.48</u>	<u>151,456.99</u>	<u>150,350.50</u>	<u>142,084.38</u>	<u>0.00</u>	(100.00)%
	Total Expenditures	<u>143,616.64</u>	<u>143,016.48</u>	<u>151,456.99</u>	<u>150,350.50</u>	<u>142,084.38</u>	<u>0.00</u>	(100.00)%
	Net Increase(Decrease) in Fund Balance	<u>(23,787.32)</u>	<u>(21,934.45)</u>	<u>(30,233.32)</u>	<u>(30,584.82)</u>	<u>(21,584.38)</u>	<u>0.00</u>	(100.00)%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
40 - AUDIT  
From 7/1/2021 Through 6/30/2022

	FY1718 Actual	FY1819 Actual	FY1920 Actual	FY2021 Actual	Total Budget - FY2021 Working Budget	Total Budget - FY2122 Working Budget	Yr over Yr Budget Difference
Expenditures							
01 TRANSFERS BETWEEN FUNDS							
0 District Wide							
00 DEPARTMENT-WIDE							
70000 TRANSFER OUT	44.29	0.00	0.00	0.00	0.00	0.00	0.00%
Total TRANSFERS BETWEEN FUNDS	44.29	0.00	0.00	0.00	0.00	0.00	0.00%
Total Expenditures	44.29	0.00	0.00	0.00	0.00	0.00	0.00%
Net Increase(Decrease) in Fund Balance	(44.29)	0.00	0.00	0.00	0.00	0.00	0.00%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
50 - LIABILITY INSURANCE  
From 7/1/2021 Through 6/30/2022

		<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Yr over Yr Budget Difference</u>
Expenditures								
01	TRANSFERS BETWEEN FUNDS							
0	District Wide							
00	DEPARTMENT-WIDE							
70000	TRANSFER OUT	<u>259.85</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Total TRANSFERS BETWEEN FUNDS	<u>259.85</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Total Expenditures	<u>259.85</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Net Increase(Decrease) in Fund Balance	<u>(259.85)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%

**Fox River Valley Public Library District**  
 Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
 70 - CAPITAL PROJECTS/SPECIAL RESERVE  
 From 7/1/2021 Through 6/30/2022

		<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Yr over Yr Budget Difference</u>
Revenues								
00	REVENUES							
0	District Wide							
00	DEPARTMENT-WIDE							
44010	INT & DIV INCOME	25,725.26	58,563.55	86,793.48	42,657.98	40,000.00	40,000.00	0.00%
44011	MARKET VALUE ADJUSTMENT	(23,435.81)	39,567.65	42,474.14	0.00	0.00	0.00	0.00%
	Total REVENUES	<u>2,289.45</u>	<u>98,131.20</u>	<u>129,267.62</u>	<u>42,657.98</u>	<u>40,000.00</u>	<u>40,000.00</u>	<u>0.00%</u>
01	TRANSFERS BETWEEN FUNDS							
0	District Wide							
00	DEPARTMENT-WIDE							
40000	TRANSFER IN	<u>614,199.14</u>	<u>591,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total TRANSFERS BETWEEN FUNDS	<u>614,199.14</u>	<u>591,950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total Revenues	<u>616,488.59</u>	<u>690,081.20</u>	<u>129,267.62</u>	<u>42,657.98</u>	<u>40,000.00</u>	<u>40,000.00</u>	<u>0.00%</u>
Expenditures								
54	COMPUTER							
0	District Wide							
00	DEPARTMENT-WIDE							
73300	COMPUTER EQUIPMENT	8,765.52	8,696.92	20,222.11	10,390.15	47,500.00	47,500.00	0.00%
73340	SOFTWARE	<u>0.00</u>	<u>0.00</u>	<u>2,951.93</u>	<u>0.00</u>	<u>10,000.00</u>	<u>18,000.00</u>	<u>80.00%</u>
	Total COMPUTER	<u>8,765.52</u>	<u>8,696.92</u>	<u>23,174.04</u>	<u>10,390.15</u>	<u>57,500.00</u>	<u>65,500.00</u>	<u>13.91%</u>
55	PROFESSIONAL FEES							
0	District Wide							
00	DEPARTMENT-WIDE							
73430	OTHER PROF FEES	<u>750.00</u>	<u>0.00</u>	<u>19,327.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total PROFESSIONAL FEES	<u>750.00</u>	<u>0.00</u>	<u>19,327.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
61	MAINTENANCE							
0	District Wide							
00	DEPARTMENT-WIDE							
73520	PLANT OPERATION	15,622.04	5,560.50	0.00	0.00	0.00	0.00	0.00%
1	Dundee Library							
00	DEPARTMENT-WIDE							
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	22,193.00	22,827.95	3,861.00	48,000.00	660,000.00	1,275.00%
	Total MAINTENANCE	<u>15,622.04</u>	<u>27,753.50</u>	<u>22,827.95</u>	<u>3,861.00</u>	<u>48,000.00</u>	<u>660,000.00</u>	<u>1,275.00%</u>
70	CAPITAL EXPENSE							
0	District Wide							
00	DEPARTMENT-WIDE							

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
70 - CAPITAL PROJECTS/SPECIAL RESERVE  
From 7/1/2021 Through 6/30/2022

		<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Yr over Yr Budget Difference</u>
73270	FURNITURE & EQUIP	0.00	28,501.10	23,657.72	3,616.00	35,000.00	35,000.00	0.00%
73430	OTHER PROF FEES	0.00	0.00	0.00	73,223.38	141,288.00	140,000.00	(0.91)%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00	114,854.00	0.00%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>28,501.10</u>	<u>23,657.72</u>	<u>76,839.38</u>	<u>176,288.00</u>	<u>289,854.00</u>	64.42%
	Total Expenditures	<u>25,137.56</u>	<u>64,951.52</u>	<u>88,987.21</u>	<u>91,090.53</u>	<u>281,788.00</u>	<u>1,015,354.00</u>	260.33%
	Net Increase(Decrease) in Fund Balance	<u>591,351.03</u>	<u>625,129.68</u>	<u>40,280.41</u>	<u>(48,432.55)</u>	<u>(241,788.00)</u>	<u>(975,354.00)</u>	303.39%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report  
80 - WORKING CASH  
From 7/1/2021 Through 6/30/2022

	<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	Yr over Yr Budget Difference
Revenues							
00 REVENUES							
0 District Wide							
00 DEPARTMENT-WIDE							
44010 INT & DIV INCOME	1,979.58	3,309.73	4,165.87	2,431.01	2,250.00	2,250.00	0.00%
44011 MARKET VALUE ADJUSTMENT	(1,372.71)	2,005.97	2,158.01	0.00	0.00	0.00	0.00%
Total REVENUES	<u>606.87</u>	<u>5,315.70</u>	<u>6,323.88</u>	<u>2,431.01</u>	<u>2,250.00</u>	<u>2,250.00</u>	0.00%
Total Revenues	<u>606.87</u>	<u>5,315.70</u>	<u>6,323.88</u>	<u>2,431.01</u>	<u>2,250.00</u>	<u>2,250.00</u>	0.00%
Net Increase(Decrease) in Fund Balance	<u>606.87</u>	<u>5,315.70</u>	<u>6,323.88</u>	<u>2,431.01</u>	<u>2,250.00</u>	<u>2,250.00</u>	0.00%

## Fox River Valley Public Library District

Statement of Revenues and Expenditures - Proposed FY2122 Budget - MonFin - Unposted Transactions Included In Report

90 - DONATION / GIFT

From 7/1/2021 Through 6/30/2022

		<u>FY1718 Actual</u>	<u>FY1819 Actual</u>	<u>FY1920 Actual</u>	<u>FY2021 Actual</u>	<u>Total Budget - FY2021 Working Budget</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Yr over Yr Budget Difference</u>
	Revenues							
00	REVENUES							
0	District Wide							
00	DEPARTMENT-WIDE							
44010	INT & DIV INCOME	3,509.41	5,345.15	6,697.47	3,920.96	6,000.00	6,000.00	0.00%
44011	MARKET VALUE ADJUSTMENT	(2,162.86)	3,160.64	3,480.63	0.00	0.00	0.00	0.00%
49010	MONETARY GIFT	3,484.44	6,122.13	0.00	0.00	5,000.00	5,000.00	0.00%
	Total REVENUES	<u>4,830.99</u>	<u>14,627.92</u>	<u>10,178.10</u>	<u>3,920.96</u>	<u>11,000.00</u>	<u>11,000.00</u>	0.00%
	Total Revenues	<u>4,830.99</u>	<u>14,627.92</u>	<u>10,178.10</u>	<u>3,920.96</u>	<u>11,000.00</u>	<u>11,000.00</u>	0.00%
	Expenditures							
51	LIBRARY OPERATIONS							
0	District Wide							
00	DEPARTMENT-WIDE							
73250	BANK CHARGES	1.40	0.00	0.00	0.00	0.00	0.00	0.00%
	Total LIBRARY OPERATIONS	<u>1.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Total Expenditures	<u>1.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00%
	Net Increase(Decrease) in Fund Balance	<u>4,829.59</u>	<u>14,627.92</u>	<u>10,178.10</u>	<u>3,920.96</u>	<u>11,000.00</u>	<u>11,000.00</u>	0.00%

**C.2 Ordinance 2021-07 Transferring Funds to the Special Reserve Fund**

RECOMMENDED **MOTION**: I move to Adopt Ordinance 2021-07 Transferring Funds in the amount of \$750,000 from the General Fund to the Special Reserve Fund

**BACKGROUND INFORMATION:**

The Special Reserve / Capital Projects fund is not levied: revenues consist of transfers from the General / Corporate fund from unexpended balances.

Board policy states "In accordance with (75 ILCS 5/5-8; 75 ILCS 16/40-50), the Board shall establish a Special Reserve Fund for the FRVPLD buildings, maintenance, and emergencies. The fund shall receive monies annually from unexpended budgeted funds in order to build the fund toward future FRVPLD building, land and maintenance needs." Fund Balance policy states, "Total unrestricted fund balances (committed, assigned and unassigned) in the General Fund should represent no less than three (3) and no more than twelve (12) months of operating expenses. Balances over the maximum at the end of the fiscal year shall be transferred to the Capital Projects fund."

We anticipate a surplus of about \$750,000 in FY2021. We did not transfer funds to the Special Reserve Fund in FY1920, so this surplus represents the combination of both fiscal years. With completion of this \$750,000 transfer, we expect to end FY2021 with about \$2,850,000 General Fund balance (excluding 90 Donations Fund balance), which will be about 9 months of reserve in the General Fund at the end of this year.



**ORDINANCE 2021-07**

**ORDINANCE TRANSFERRING FUNDS TO THE SPECIAL RESERVE FUND**

Be it ordained by the Board of Library Trustees of the Fox River Valley Public Library District that, of the unexpended balances of the proceeds received from annual public library taxes (General Fund/Operating Fund), the sum of \$750,000.00 shall be transferred to the Library District's Special Reserve Fund to fund future Capital Needs as defined in the Special Reserve policy.

ADOPTED this 15<sup>th</sup> day of June, 2021 pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

By: \_\_\_\_\_

Richard V. Corbett, President  
Board of Library Trustees  
Fox River Valley Public Library District

Attest:

\_\_\_\_\_  
Chris Evans, Secretary  
Board of Library Trustees  
Fox River Valley Public Library District

**C.3 Resolution 2021-08 Board Meeting Dates for FY2122**

RECOMMENDED **MOTION**: I move to adopt Resolution 2021-08 Board Meeting Dates for Fiscal Year 2021-2022.

**BACKGROUND INFORMATION:**

In accordance with 5 ILCS 120/2.02 (a), every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings. In the event there is a change in a regularly scheduled meeting date, time, and/or place, the public will be notified in accordance with 5 ILCS 120/2.03.

The Board regularly meets the third Tuesday of each month.

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

**ORDINANCE 2021-08**

**ORDINANCE SETTING FORTH THE DATES OF REGULAR MEETINGS OF THE  
FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES**

Meetings are held in the Meeting Room of the Dundee Library, 555 Barrington Avenue, East Dundee, Illinois, generally on the third Tuesday of the month, starting at 7:00 p.m. The dates for the fiscal year 2021 – 2022 are:

August 3, 2021*	January 18, 2022
September 21, 2021	February 15, 2022
October 19, 2021	March 15, 2022
November 16, 2021	April 19, 2022
December 14, 2021*	May 17, 2022
	June 21, 2022

Noted with an asterisk, exceptions to the schedule are August and December, 2021. There will be no July 2021 meeting.

Passed by the Board of Trustees of the Fox River Valley Public Library District this 15<sup>th</sup> day of June, 2021.

Approved:

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Richard V. Corbett, President  
Fox River Valley Public Library District

Attest:

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Chris Evans, Secretary  
Fox River Valley Public Library District

**C.4 North Suburban Digital Consortium - OverDrive Contract Renewal**

**RECOMMENDED MOTION:** I move to authorize the Director to renew the contract with the North Suburban Digital Consortium, for annual collection assessment to purchase digital content and hosting, at a cost not to exceed \$25,000.

**BACKGROUND INFORMATION:**

Fox River Valley Public Library District is one of eight libraries in the eBook / eAudiobook consortium North Suburban Digital Consortium (NSDC). We organize and share the costs to develop an eBook and eAudiobook collection to give our patrons a wide variety of popular digital titles. We have been a participating member since Fall of 2005.

So far in FY2021, Fox River Valley Public Library District patrons checked out 36,006 digital titles.

**C.5 Electronic Resource – LinkedIn Learning Contract**

RECOMMENDED **MOTION**: I move to authorize the director to contract with LinkedIn for LinkedIn Learning, an electronic resource for online learning, at a cost of \$13,125.

**BACKGROUND INFORMATION:**

Lynda.com was officially upgraded to the new LinkedIn Learning platform on April 1, 2021, and now has over 16,000 courses in 7 different languages on hundreds of topics with over 50 new courses added per week. LinkedIn Learning offers staff and patrons access to courses on computer software, leadership/management, business skills and more. The video-based content speaks to those that are under employed, unemployed and looking to boost their skills, offering courses that support the present world skills that are needed to stay ahead or learn new skills.

LinkedIn Learning no longer requires patrons to create a LinkedIn profile to use the product. This change was made after many libraries, as well as the American Library Association (ALA) voiced concerns about patron privacy. It will also not require patrons to provide a full name and email address; it will only require a library card number and PIN. ALA fully supports this new version of LinkedIn Learning.

This past year, there has been an average of approximately 430 course views per month. The price for FY21/22 is unchanged from last year.