

**Fox River Valley Public Library District
Board of Trustees Meeting**

**September 21, 2021
7:00 PM**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

AGENDA

Call to Order—President Kristina Weber

Pledge of Allegiance

Roll Call – Secretary Evans

Adjourn to Budget and Appropriation Hearing

Roll Call – Secretary Evans

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

President’s Report – President Weber

- **Facilities Liaison Update – Trustee Goyke**

Director’s Report—Executive Director Amy Dodson

- **Illinois Public Library Annual Report (IPLAR) Presentation – Assistant Director Heather Zabski**
- **Per Capita Grant Requirement – Assistant Director Heather Zabski**
- **Summer Reading Challenge Wrap-up – Randall Oaks Manager Brittany Berger**
- **Department Reports**
- **Dashboard**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the August 3, 2021 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for July 2021 totaling \$413,291.08**
- A.1.c Check/Voucher Register – AP & Payroll Complete for August 2021 totaling \$245,716.17**
- A.1.d Monthly Financial Report for July 2021**
- A.1.e Monthly Financial Report for August 2021**
- A.1.f Revenue Summary – All Funds Combined – Budget v Actual Revenues for July 2021**

- A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for August 2021
- A.1.h Revenue Summary – All Funds Combined by Period for July and August
- A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses for July 2021
- A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for August 2021
- A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for July 2021
- A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for August 2021
- A.1.m Expenditure Summary – All Funds Combined by Period for July and August
- A.1.n Balance Sheet for July 2021
- A.1.o Balance Sheet for August 2021
- A.1.p Ehlers Investment Inventory for July and August 2021

B. Unfinished Business None

C. New Business

- Exhibit C.1 Ordinance 2021-14 Budget and Appropriation
- Exhibit C.2 Covid 19 Vaccine Mandate – discussion only

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes, or semi-annual review of the minutes as mandated by section 2.06

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

New Business

- Exhibit C.3 Report of Closed Session Minutes Review and destruction of audio recordings made prior to March 21, 2020

Adjournment

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Roll Call—Secretary Chris Evans

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Adjournment

**Fox River Valley Public Library District
Director's Report to the Board of Library Trustees
September 21, 2021 Regular Meeting**

I am grateful and delighted to be the new executive director of FRVPLD. This first month has been wonderful. I have been warmly welcomed by the management team, staff, trustees, neighboring libraries, and the community.

The first two weeks were spent almost exclusively with Interim Director Roxane Bennett. She graciously shared her knowledge and experience, helping me learn a great deal about the community, the staff, and the library's history. During this time, we met with the Board President and Secretary, the Friends of the Library, the management team, Ehlers Investment Partners, and the library's attorneys. I have also attended a Chamber of Commerce event, Carpentersville TIF meeting, and various local and regional library meetings.

I have been meeting one-on-one with each member of the Management Team to talk about their needs and priorities. I will meet with them all on a regular basis going forward. I have been very impressed with the library staff and managers. FRVPLD has an outstanding team! I am really looking forward to working with them on future projects.

It is clear from these initial conversations and meetings that the two most significant and immediate issues for me to address will likely be the Library's buildings, and our efforts toward equity, diversity, and inclusion. I look forward to future discussions with the Board to set goals and priorities.

I have communicated to the Management Team that I don't plan on making any major changes to the Library's practices and workflows in my first few months. I feel it is important to get to know the employees and learn about library operations first. This allows me to get multiple perspectives on the Library's functions and needs before making any major decisions.

It has been a busy first month overall, and I am very excited about the months and years ahead. This is a fantastic library district and I feel very fortunate to serve as executive director.

Amy Dodson

Fox River Valley Public Library District July and August 2021 Department Reports

Assistant Director: Heather Zabski

July 2021:

July was a busy month in the finance office as Business Specialist Ewa Jankowski and I prepared for the annual visit from our auditor and coordinated closing out the fiscal year. The library usually has a high volume of financial transactions in June, as selectors try to get in their final orders for the year. This year was no different and Ewa did an awesome job staying on top of everything.

One of the major tasks I focused on in July was putting together the Tentative B&A (Budget & Appropriation) Ordinance document. This was my first year working on the document, but thankfully good record keeping from previous years made the process relatively simple. Roxane helped me navigate the process by providing background and advice on how much to appropriate above the working budget in each category. It was rewarding to get to present the ordinance to the board at the August 3 meeting.

On July 16, I helped represent the library at the West Dundee River Intelligentsia Cup in Grafelman Park. While my balloon tying skills proved non-existent, it was a great time meeting with patrons at the event and promoting library events and services.



Photos from the Blind Flight event: (left) me providing tasting notes, (right) winner of the library raffle prize

Throughout the year, I've been participating in the Blind Flight committee for Carpentersville Rotary. Work and planning for the event ramped up in June and early July. All that work paid off on Saturday, July 17, when we hosted the event at Carpenter Park, and it was a success! Nine local breweries participated, as well as one homebrewer. Attendance was strong and attendees seemed to really enjoy themselves. I had the pleasure of providing beer tasting style notes to help attendees more accurately assess the quality of the beer. As a long-time craft beer geek, this fulfilled a life-long dream for me. The library provided a "Sip and Read" raffle prize, which was put together by Kirstin and Leslie in PR, and featured books, library swag, and some crows (32-oz cans) from East Dundee's Black and Gray Brewery (donated by me).

Additionally, I began communication with two students who will be doing practicums at the library later in the summer. One student is studying for her Library Technical Assistant Certificate (LTA) from College of DuPage, and the other is working toward a bachelor's degree in Library Science from the University of Nebraska-Omaha. I will act as their coordinator. Practicums are a great way for our library staff to strengthen the library profession by providing students with direct experience in the field.

August 2021:

August saw the rise of COVID-19 in Illinois (and the country) due to the Delta variant. As we began seeing substantial rates of transmission in Kane County, our masking procedures needed to become stricter again. Starting on August 3rd, we began requiring all patrons over the age of 2 to wear a mask inside of the library. Staff had always been required to wear a mask while in the public area of the library. We now require all staff to wear masks when they aren't in their immediate work area or can't be socially distant from other staff and patrons. Staff received a script to respond to inquires about our masking procedures. The necessity of moving back to a stricter mask policy was disappointing, but we continue to monitor the guidelines and adjust procedures to keep staff safe.

All public libraries in Illinois are required by statute to prepare an annual report to be submitted to the State Library. This report, submitted in August of each year, is called the Illinois Public Library Annual Report (IPLAR). The IPLAR includes statistics about our collection, staffing, programming, access to technology for patrons, and more. Using monthly statistics maintained by department heads and other available statistics from CCS and vendors, I filled out and submitted our library's IPLAR to the State Library on August 31. This is my second year taking helm of the IPLAR.



Nelle (Keri Carroll's cat) modeling the library-donated bandanas (left), me posing post-race with bibs #1 & #2 (my mom)

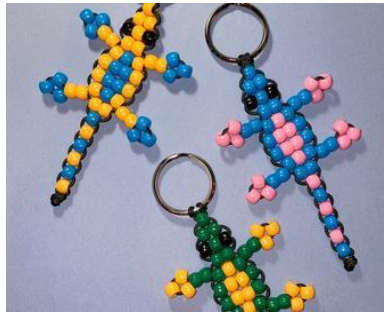
Starting in Spring 2021, I've been participating on Rotary's 5K Committee for the annual Raceway Woods 5K and 3K challenge. I volunteered to arrange race packets for the event and help with registration pick up the day before the event. Race packets included each participant's race bib, event t-shirt, and promotional materials from event sponsors. This year in addition to donating dog (or cat) bandanas with a logo hand applied by Teen Librarian Danielle Pacini, this year the library was a sponsor and hosted a water stand on a challenge hill. As a 5K participant, the challenge hill the library sponsored was a doozy, and I was very happy to get my cup of water from Kirstin and John's friendly faces! Overall, the experience of participating in the planning of the event was a very fun experience. I'm a runner and have participated in 5K before, but never thought about how much organization goes into them. Weather was perfect for the event, and we had around 150 registrants. This was my first time participating in the event, and I was blown away by the beauty of the course!

My last two weeks in August were spent preparing for the transition to the new director by meeting with Roxane, Amy and key partners of the library. Staff have been very excited to welcome our new director onboard. We look forward to working with her to serve our community with excellence for many years to come!

Randall Oaks: Brittany Berger

July 2021:

July was another busy summer month for Randall Oaks as patrons visited to complete the Summer Reading Challenge, attended storytimes, and took part in our passive programs. Overall, staff assisted patrons with 339 reference questions. We also handed out 75 Take & Make Kits courtesy of Youth Services, and 109 craft bags created by RO staff. 190 children completed this month's scavenger hunt to receive a prize from our treasure chest!



Library Assistant Lisa Knapp presented four outdoor storytimes on Thursdays in July. Thankfully, we were lucky to have dry weather each week, and total attendance for these programs was 105 participants. Librarian Sam Bunte co-hosted this month's Book Club which was held in person at the Dundee Library, with an option for participants to attend virtually via Zoom if needed. Fifteen participants discussed *The Recipe Box* by Viola Shipman in celebration of National Culinary Arts Month. Sam continues to curate Fox Picks selections for teen and adult patrons, of which she had four this month. Sam also updated our Randall Oaks staff picks shelf talkers to include staff members who are new to our team this year!



As of Monday, July 26th I am pleased to say that we surpassed 900 sign ups for the Summer Reading Challenge -- nearly three times the amount of participants in 2020. Here is the current breakdown:

- 339 Adults
- 98 Teens
- 351 Youth
- 142 Pre-Readers
- 930 Total
-

The Challenge ran through July, but finisher prizes were made available starting June 14th for participants who completed the reading requirements ahead of schedule. Patrons were able to register, log minutes, and complete extra activity badges through July 31st.

August 2021:

August was a quiet month at Randall Oaks, as it often is, as patrons geared up for going back to school and our storytimes went on hiatus. Nevertheless, staff assisted patrons with 287 reference questions and provided 81 Take & Make Kits and 117 take home crafts. The library scavenger hunt continued to be very popular, and we handed out prizes to 192 kids who searched high and low for various zoo animals.



Librarian Sam Bunte co-hosted this month's Book Club with ATS Librarian Sean Plagge. Book Club was held in person at the Dundee Library where 14 patrons gathered to discuss *The Weight of Ink* by Rachel Kadish. Sam also curated three Fox Picks selections for teen and adult patrons this month. Other programs for youth will resume with Library Assistant Lisa Knapp in September, including twice weekly storytimes and family game days.



I expanded Randall Oaks' board book collection this month by relocating a small shelving unit that was being stored in the shed behind the Dundee Library. Thanks to Facilities Manager Michael Lorenzetti for doing the heavy lifting! Now a portion of the board books that have outgrown space in the friendly crocodile are displayed face out in the new shelving unit. This is the eighth piece of furniture I have repurposed from the shed in the past year.

Both Sam Bunte and I continued to serve as site supervisors for the Summer Meals program at the Dundee Library through the middle of the month. Unfortunately an opportunity to participate in outreach during the Dundee Township Park District's "Family Fun Day" August 21st was cancelled due to the surge in Covid cases.

This year's Summer Reading Challenge, "Reading Colors Your World", ended July 31st! Raffle prizes were awarded for Activity Badge completion and the drawing took place on Friday August 6th. Twenty patrons won gift cards to businesses in our district including Village Pizza and Van's Custard. Youth and Pre-Reader participants were also entered into a drawing to win special gift baskets curated by Youth Services.

	Total Sign Ups	Total Completed	Prizes Picked Up
Adult	346	169	148
Teen	100	49	42
Youth	355	153	135
Pre-Reader	147	53	39
<u>Total SRC</u>	<u>948</u>	<u>424</u>	<u>364</u>

This year's Challenge shows a large increase from SRC 2020 which consisted of: 567 sign ups, 167 finishers, and 129 prizes collected in total. Stats from 2020 are reflective of the pandemic's impact on library services; we were closed the entire month of June and as a result we were only able to offer virtual access to the Challenge. Thankfully, this year we were able to welcome our patrons into the library to sign up for SRC! The entire Summer Reading Committee worked hard to think out of the box and create an accessible and successful program this year. Patrons had the option to log their reading minutes via the Beanstack mobile app or on one of our age appropriate paper logs. This combination led to increased participation and finishers. Though we are not yet back to pre-pandemic registration numbers, we have returned to an impressive completion rate of 45%.

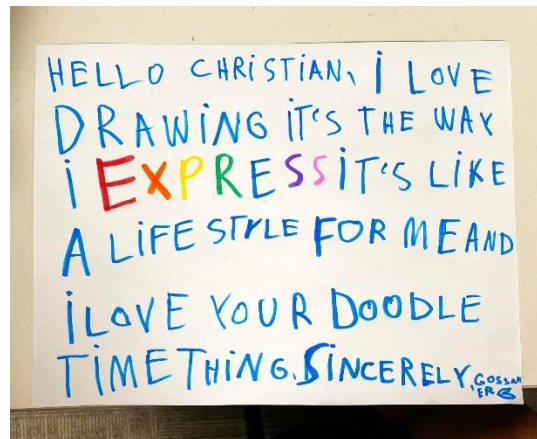
Youth Services: Monica Boyer

July 2021:

In July, we concluded our outdoor storytime series "Storytime on the Front Lawn". The program ran from May to July and generated 210 attendees. We are fortunate to have the outdoor space that we do to provide this service to patrons. In the fall, we will offer age centric storytimes that will be held indoors. In accordance with state regulations, patrons over the age of two will need to wear a mask when attend indoor programming. We're working on details to keep all attendees as safe as practical.



YS Specialist, Christian Diaz, concluded his popular program series Doodle Time! This program is designed to help kids in kindergarten through 6th grade learn elementary drawing techniques. Christian has developed quite a following! After his last session, Christian received a handwritten note from a very satisfied patron (bottom, right). The note reads, "Hello Christian, I love drawing it's the way I Express It's like a lifestyle for me and I love your doodle time thing."

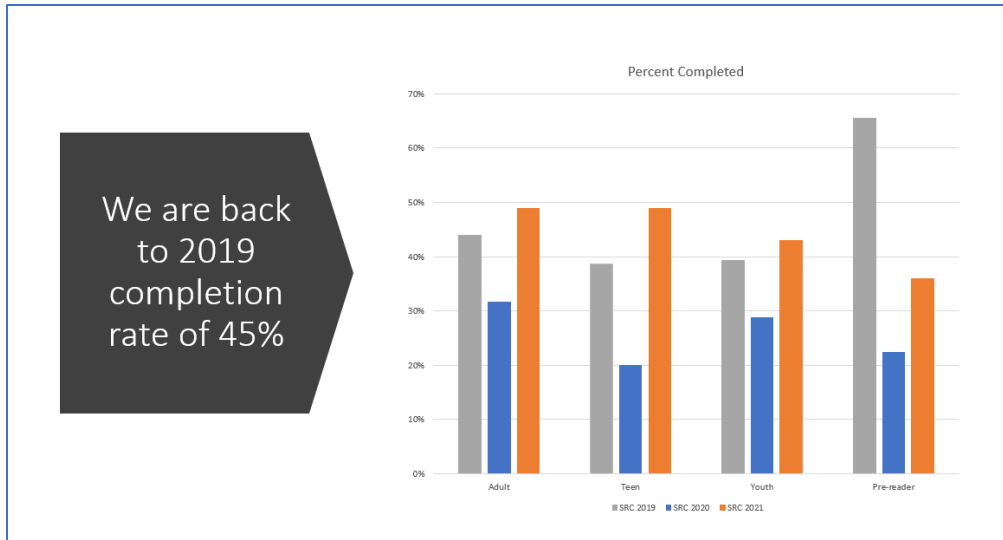


As mentioned in previous reports, we are out and about in the community! On Saturday, July 31st, Rachel Dunne (YS Librarian) and I attended Children’s Home & Aid’s Jerri Hoffman Summer Block Party. It was super refreshing to see little ones and their families visit our booth to get to know us better and/or stop by and say hi. Below is a picture of Rachel ready to assist patrons with information and prize wheel fun.



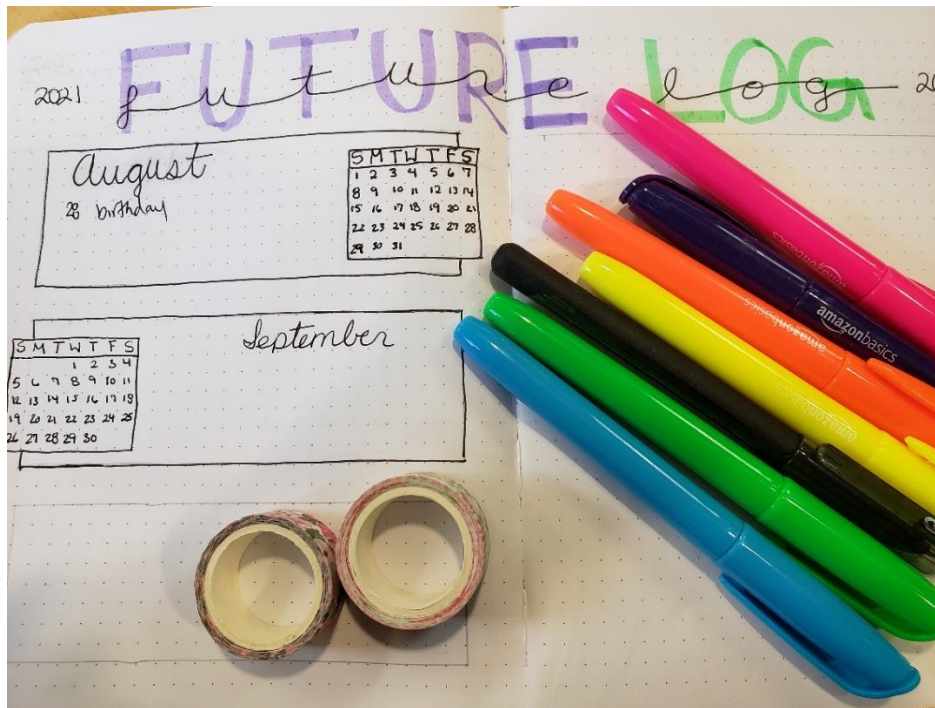
This month we also wrapped up our 2021 Summer Reading Challenge (SRC): Reading Colors Your World! Co-Chair Brittany Berger has included a wrap up report in her monthly report but I’d like to share the picture and table below. I’m happy to share that compared to last year, we had an increase of 246 participants complete the program! As we all know, the pandemic has made this very hands on program into a hybrid blend. I am thankful for the team who has created and organized this worthwhile endeavour during our constantly changing environment. Below is a picture of challenge finishers with some of their prizes and a table of SRC completion totals by year and age group. IT Specialist, Erin Pasetes, gathered data and made this attractive table to show the committee that the library is back to 2019 completion rate of 45%!





August 2021:

With D300 students going back to school, we used the opportunity to get ready for school services and fall programming. YS Librarian Rachel Dunne, lead a program for tweens titled Bullet Journal 101. Kids in grades 3-6 were able to create their own bullet journal set up and learn tips and tricks to get ready for back to school. The goal of this program was to actively show organization tips in a creative and fun way.



In observance of pop cultures' Shark Week, Rachel also led Mason Jar Shark Tank. Kids made their own terrarium using a mason jar and other craft supplies while learning facts about sharks.



After much deliberation, YS staff voted to safely present in person programs for fall 2021. We are taking precautions such as child size masks for all attending programs, at least 3 feet of distance for seating, and registration lists for programs to assure we do not overfill the meeting room. Many thanks to our YS staff for carefully and thoughtfully brainstorming ways we can present in person programming for the socio-emotional needs of children and their families. We added a new doll to our American Girl (AG) collection! He's a cool and casual guy who plays video games and soccer, but the kicker is that the doll is marketed without a name (AG usually sells their dolls with not only a name but a whole story series for them). We've asked our community to come on in to our departments and fill out a provided sheet to vote on his name. Votes will be counted, and his name will be announced by mid-September. I'm excited to hear the final decision by our community and applaud YS for their creativity!



Next month we'll focus on Hispanic/Latinx heritage month programming and collection development, specialized storytimes, outreach in our community and presenting resources to D300.

Account Services: Keri Carroll

July 2021:

July's visitor numbers stayed steady from June, increasing by a couple hundred patrons at both locations. The Summer Reading Challenge undoubtedly brought folks in to claim their prizes as patrons could redeem their winnings much earlier this year than in years past. That same increase applied to local checkouts and renewals, staying steady for the past four months.

License renewals have also maintained since March, with 51 renewals completed in July. Home deliveries dipped by 130 or so items, a drop I attribute to folks coming into the library and picking up their materials themselves (as seen by the increase in visitors).

The summer continued to be quiet in Account Services. With fewer patron visits, staff have more time to tackle larger shelf reading and weeding projects for the library's collection. Staff completed shelf reading on Adult Biographies and continue to help Randall Oaks librarian Sam Bunte with her daunting weeding of the entire adult fiction collection at Dundee.

August 2021:

Visits and overall circulation saw a small dip in numbers as the library moved into August. As several Account Services staff worked the Summer Meals shifts, we also noted that we had fewer visitors for those as well and can only attest those dips to end-of-summer vacations for families. Even with the smaller numbers, though, we are remaining steady overall since February. Home deliveries jumped back over 500 items delivered and license plate renewals hit a new high since our first month of service (February 2020) with 70 total renewals.

The two biggest bits of news for Account Services was the arrival and return of two staff members. Obviously, Amy Dodson began her position as executive director, and we look forward to her ideas and changes. But closer to home Account Services clerk Audrey Jozwiak returned after being out for several months due to reconstructive back surgery. Staff were constantly asking after Audrey's wellbeing, sending her flowers, gift cards, and good vibes. Every instance I spoke with Audrey undoubtedly covered her desire to return to work as quickly as possible, and I'm extremely happy to have her back and working among her coworkers again. Even after being away, she's stepped right into her role with no hiccups. It is very good to have her here again.

Public Relations & Outreach: Kirstin Finneran

July and August 2021:

National Night Out 2021. It was great to set up the tent and attend this well-attended community event at Carpenter Park in Carpentersville. The booth was staffed by YS Manager Monica Boyer, YS Specialist Christian Diaz, and PR Manager Kirstin Finneran. This was the first time the Carpentersville, E. Dundee, W. Dundee, and Sleepy Hollow Police Departments combined their National Night Out. We issued library cards (six total, but we had to stop because the laptop battery died and access to the electrical outlet was inconvenient – snake through other booths and through the crowd). We also handed out bags, balloons, books and ran the prize wheel. We were busy the entire time, and really needed all three of us to keep up!

Carpentersville Morning Rotary 5K at Raceway Woods. Support for the 5K from the PR Department included a flyer and giveaway for the race bags. We also hosted a water station on the course and parked the van front and center for some good visual recognition. The station was hosted by IT/Network Manager John Sabala and Kirstin.

Fall 2021 Newsletter. A majority of the PR Department's time was spent preparing the fall newsletter. Highlights are an impressive offering of immigration-related programming that filled a two page spread in English and Spanish. It was a great feeling to added locations back to our program descriptions as they are being held in person instead of virtually. We have already started targeted promotion of the immigration programs, Job Fair, and Learn to Crochet with Katie, book clubs, 9/11 programs, storytimes, and computer classes.

Friends of the Library Update. An in-person meeting was held with the Friends of the Library. Amy Dodson was introduced as our new Executive Director, and Roxane Bennett also attended. The Friends of the Library no longer have space at the Dundee Library to sort and store books, which severely limits their ability to hold book sales until the situation is rectified. They have decided to take a brief hiatus until the library gets some plans in place. Their next meeting is scheduled for January of 2022.

eNews

Subject	Date Sent	Emails Sent	Unique Opens	Unique Open %	Total Clicks
Student Hotspots, Immigration Help	8/4/2021	11572	2790	24.13%	232
Fall Newsletter, Back to School, Roku	8/18/2021	11555	2752	23.83%	350
Job Fair, Learn to Crochet, Art Contest	8/25/2021	11789	2803	23.79%	296

Social Media Followers - August 2021

Facebook	2027
Twitter	781
Instagram FRVPLD	323
Instagram Teens	116
Instagram Youth	167
YouTube	666 views

Adult and Teen Services: Jason Katsion

July and August 2021:

In July and August, the Adult & Teen Services Department expanded our tech offerings and immigration services and provided informational assistance in-person and virtually.

Furthering our commitment to technology instruction and digital equity, we have expanded our already considerable tech-focused programming and services. Library Assistant Jasmin Munoz has begun providing virtual tech help on Thursdays in both English and Spanish as part of a new series, Jueves de Tecnología, presented in collaboration with Elgin Literacy Connection. Library Assistant Cari Poweziak and Library Specialist Erica Acevedo initiated a new monthly technology series at the Dundee Township’s Adult Activities Center, designed for people aged 50 and over to receive hands-on assistance with tech devices. Our ongoing computer classes, presented by library assistant Gene Barish, included two Microsoft Excel classes and two Microsoft PowerPoint classes in July and August. Library Assistant Katie Redding continued her series of Minecraft Realms programs, in which teen gamers work together to build their own multiplayer server.

In July and August we continued our monthly Immigration Help at the Dundee Library programs. These are monthly drop-in programs, in which DOJ accredited professionals from Alianza Hispanoamericana offer free, personal consultations onsite at the Dundee Library. Additionally, we hosted the first of two workshops specific to Deferred Action for Childhood Arrivals (DACA). In response to the recent U.S. District Court ruling that blocks approval of new DACA applicants, we chose to focus exclusively on those seeking renewal of their DACA status. Five families participated in the DACA Renewal workshop on August 28. In partnership with Alianza and YWCA of Elgin, we will expand these services in the fall to include an additional DACA Renewal Workshop and two Citizenship Workshops, at which the attendees will receive an assessment of their eligibility to naturalize, application preparation and documentation packaging, and application review by a qualified legal representative. These services are made possible by grants received from the YWCA of Elgin and Illinois Access to Justice (A2J).



Photo of the Alianza Hispanoamericana team at the recent Daca Renewal Workshop at the Dundee Library.

This was my first year overseeing the annual Summer Meals program and I am gratified by its success. Between June 1 August 13, we distributed 4,602 meals; that includes breakfasts and lunches, which were distributed simultaneously. I am very appreciative of the cross-departmental collaboration which made this program possible. Every staff member involved demonstrated goodwill and commitment to the Library District's goal of promoting engagement in the library across our diverse community. These meals were paid for by the Summer Food Service Program (SFSP), a federally funded program managed by the USDA and operated by the Illinois State Board of Education in conjunction with the Northern Illinois Food Bank. I look forward to continuing this popular service next summer.



Librarians Sam Bunte and Danielle Pacini distributing meals curbside.

As part of our transition to in-person programming, we moved our virtual programming equipment out of Corner 68 so that it can once again be used as a multipurpose meeting space. The virtual programming equipment has been moved to what was formerly a storage room on the lower level of the building. This new Virtual Programming Room will be used by public services staff for virtual trivia events, one-on-one virtual training, and any other programming that we host virtually.



Virtual Programming Space

In July, the Adult and Teen Services Department answered 274 reference questions, provided 13 notary appointments, and 25 one-on-one instruction appointments. In August, we answered 221 reference questions, provided 13 notary appointments, and 22 one-on-one instruction appointments. These one-on-one appointments can address a wide range of information needs and allow for more personalized assistance than is possible at the reference desk. Here is an excerpt from a thank you note that Librarian Danielle Pacini received following a one-on-one appointment: "I can never thank you enough for all that work...and I've read all the information twice. It's helped so much. I cannot ever thank you enough for doing such a comprehensive job, and we're gonna follow up on a couple of things, but my mind is greatly relieved. So just thank you for all your hard work and just being so great Danielle."

Our library consortium, CSS, will be conducting usability testing of an online catalog called Vega Discover. If it is determined that Vega Discover meets the needs of the consortium, it will replace our current online catalog in March of 2022. The Fox River Valley Public Library District is one of six CCS libraries participating in beta testing of this new catalog. In July, I began participating in bi-weekly meetings with CCS and staff from the five other libraries regarding beta testing this new online catalog. Over the next two months, I will enlist patrons to participate in usability testing of Vega Discover and I will assist with the testing via Zoom. We will also make the beta version of Vega Discover available at our public computer stations in the library.

On July 22, I participated in a panel discussion at the 2021 Seminar on the Acquisition of Latin American Library Materials (SALALM) virtual conference. Our panel was formed to bring together "ideas about how libraries and library collections need to respond to ever-changing needs" and address how "our roles as librarians evolve to meet the needs and circumstances of our library communities." The panel was comprised of eight librarians working in academic libraries, public libraries, and archives, in the United States, Puerto Rico, and Germany. My own panel presentation was entitled Changing Focus: Public Library Services for Spanish Speaking Populations.

I also had meetings with select community groups in July and August, and I attended various webinars and training events hosted by RAILS, CCS, and LACONI.

Facilities: Michael Lorenzetti

July and August 2021:

A part time janitorial/maintenance team member (Jorge Guzman) began employment on June 23rd. With discontinuing the janitorial service contract, he is a welcomed addition. We continue to be understaffed as there are no applicants for the other part time position yet.

Request for proposals for trash and recycle services have been completed and the information is as follows. The Fox River Valley Public Library District (Dundee Library location) is due to have the trash and recycling contract reviewed and ultimately renewed. A request for proposal was sent out and the library received (3) quotes for services. In the proposal I asked each if they would provide numbers for extending the contract for a three (3) year term and each replied positively. Currently our trash is picked up twice per week and recycling is once per week. At this time, we are changing the trash pick up to once per week.

	2x Per Week		1x Per Week	
	Trash/ Recycle		Trash/ Recycle	
	Monthly	Annually	Monthly	Annually
Groot	\$ 170.00	\$ 2,040.00	\$ 113.00	\$ 1,356.00
Flood Brothers	\$ 215.00	\$ 2,580.00	\$ 135.00	\$ 1,620.00
Waste Management	\$ 185.28	\$ 2,222.76	\$ 142.76	\$ 1,713.12

Republic Services does not service this area.

MDC Environmental Services did not reply.

Groot is the previous trash/recycle provider the library utilized before Waste Management (who bought out) Advanced Disposal our current provider. Our current contract ends February 1, 2022, and needing a 60-day notice to terminate, facilities is preparing this information now. In summary, the Facilities Manager would like to accept the proposal from Groot for a three (3) year period 2022 – 2025, locking in the rate for the first year and capping any increase up to 5% for years two and three, pending your approval and authorization.

Roof update: The report from Interstate Roof Systems Consultants, Inc. arrived and has been reviewed. A meeting was held on Sept. 1st with Dodson, Bennett, Zabski, Goyke and Lamp to determine the next step in this process. It was determined to coordinate a meeting with the same listed and include the representative from Derbigum (roof material manufacturer) and a member of the IRSC team.

PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson

July 2021:

Savings last month: over \$3,300, and the biggest savings was from not renewing the Vidcode database. The librarian in charge of our databases, and who keeps a close eye on the monthly statistics (and price per usage), determined not to renew this resource since we could not get consistent and good usage even after multiple ways of promotion. I also saved over \$200 when choosing a company which had lower pricing for our RFID tags.

Recataloguing project: In the next few months the videogame selector in ATS will be working with the videogame selector in YS to start moving games with E for Everyone rating to be housed downstairs. My department will make the processing changes to the items, and in our integrated library system (ILS) of Polaris. Videogames are a new format for the YS department so I'm sure many of our younger patrons will be happy to utilize them in the near future!

Wireless Hotspots: I've asked our consortium office to add the Wi-Fi hotspots link to our "Library of Things" area of our Powerpac to help patrons know we have these devices for check out.

August 2021:

Savings last month: Over \$475 due to various discounts, free shipping or price matching for office/toner with another provider to gain lower pricing.

Videogame provider: I'm working on gaining more information about other vendors we may want to purchase our videogames from in the future, and who have a higher success rate of fulfillment. Unfortunately COVID continues to

impact the success of us getting the titles we ordered from our default provider before their street dates. Also, not all companies (including Amazon or Gamestop) have a way to download order data from their websites which I can then import into our ILS acquisitions module. This means the steps are not streamlined, and I need to handkey data. Getting the items our patrons want in a more efficient time period is a major reason for changing who we ultimately purchase most of our titles from. Going forward we will do some orders from current company and continue to get major titles from Amazon since they send them out at a quicker pace.

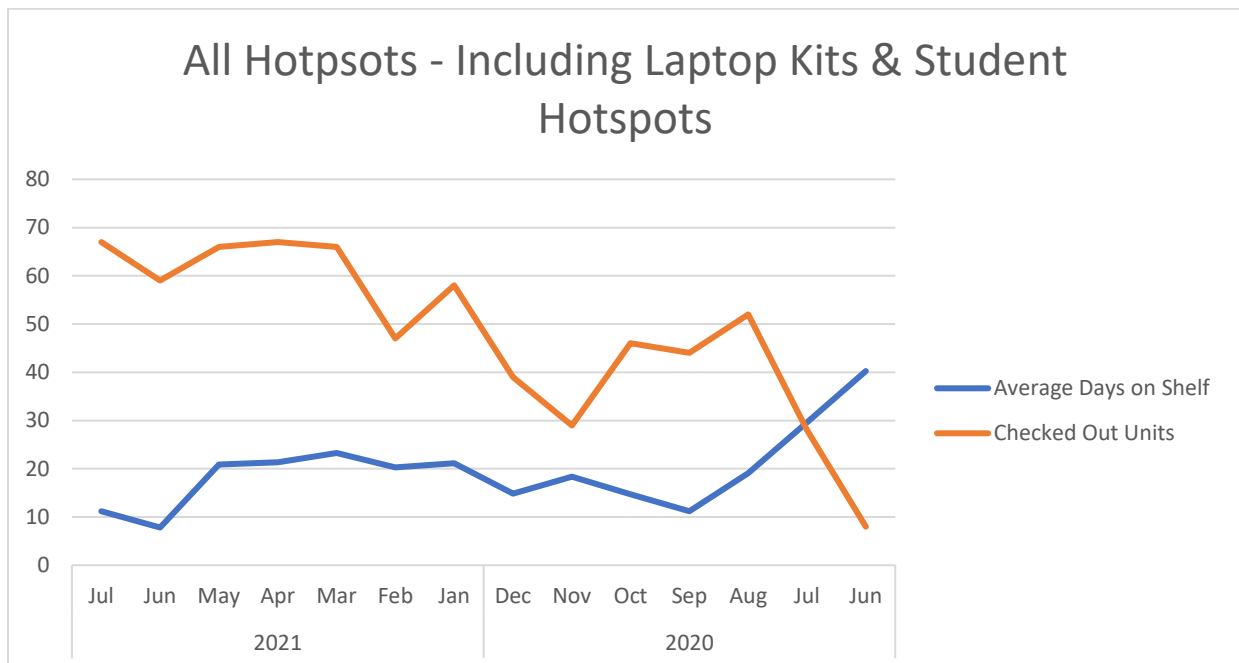
IT/ Network: John Sabala

July and August 2021:

Review of Mobile Hotspot usage

In 2020 the library responded to a growing demand for Mobile connectivity along with other institutions in the district. Remote school and work were the cause of the high demand. With the help of grants, we procured 80 units. Now most of them will be due for renewal in Dec 2021. IT has determined that we are oversubscribed based on historic usage and will not renew the service on some of those Hotspots. Exact number will be determined as we get closer to the renewal date. However, eight units of the older models, up for renewal in July 2021, were retired. It is estimated that 20 units of the Student Hotspots will be retired in December. If those units will be needed for the future, then they can be reenabled with a normal service cost of \$120 per unit. Enabling a Hotspot will take less than 2 days. With these reductions of Hotspots, we will save the library \$3,360.00.

This graph is a summary of Hotspot usage from Jun 2020 to July 2021. The goal for the department is to make shelf time as little as possible without affecting Hold Queue length. Not measured here. Theoretically Hotspots will not have 0 days of the shelf. This is because all devices go through the IT department upon return and then go back into circulation. IT will average of 2 days of work and then add any queue time for the patron to come and pick up the Hotspot. Ideally the library would like to see no more in 5 days of shelf time per unit. Current inventory is approximated 91 units available for Patrons.



How are we doing?

The monthly Dashboard tells our story

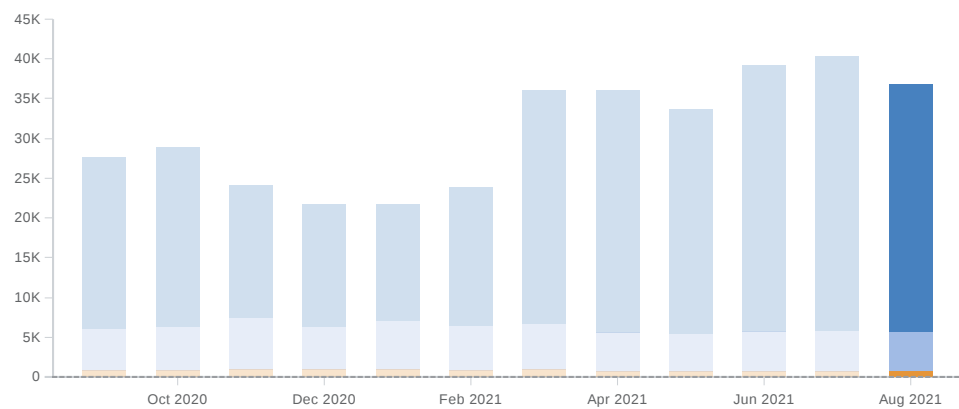
Click the graphs to see more details

Checkouts

How many items check out each month?

Circulation is highest in June and July, during the Summer Reading Challenge.

Data Updated 5 days ago



36,810

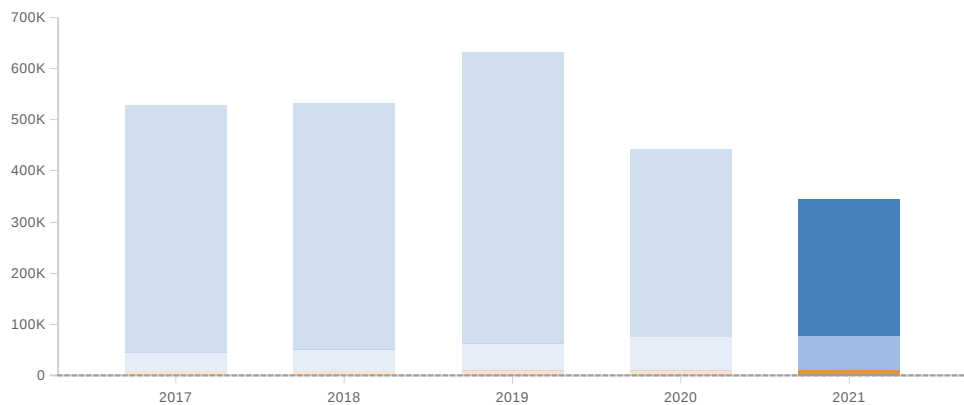
Metric Type in Aug 2021

Checkout Trend

How many items circulated annually for the past five years?

COVID-19 caused a drop in physical material circulations for 2020 and 2021. Digital checkouts increased during the pandemic.

Data Updated 5 days ago



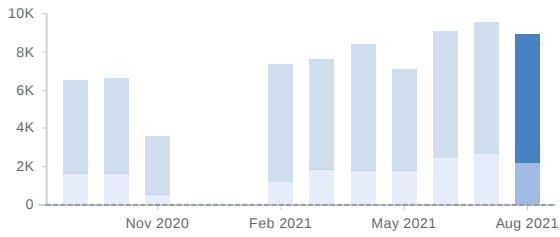
344,156

Metric Type in 2021

Library Visits

How many people visit our library each month?

June and July usually have the highest volume of visitors at both locations.



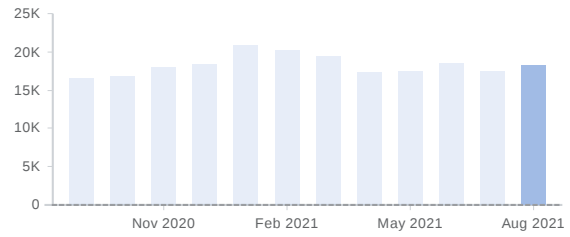
8,922

Location in Aug 2021

Website Visits

How many people visited our libraries online?

Website visits have remained relatively stable over the summer.

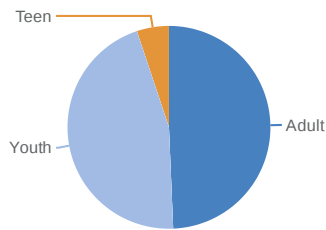


18,161

Location in Aug 2021

Physical item checkouts

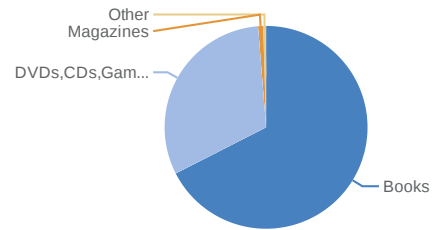
Checkouts by Audience - last fiscal year



270,227

Department in 2021

Checkouts by Material Type - last fiscal year



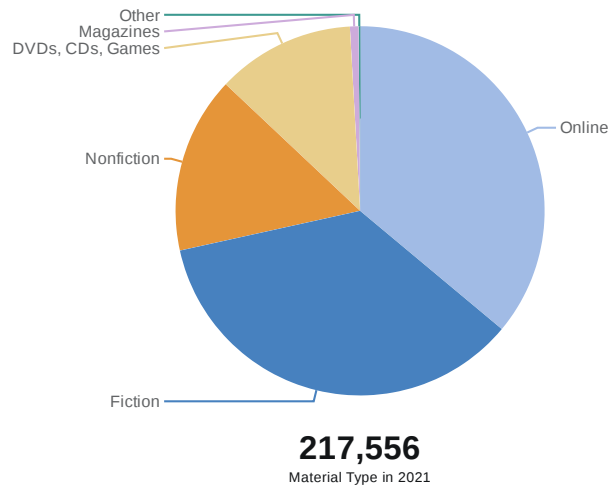
270,227

Material Type in 2021

How many items are owned by our libraries?

About 25% of our collection is checked out at any time.

Data Updated 7 weeks ago

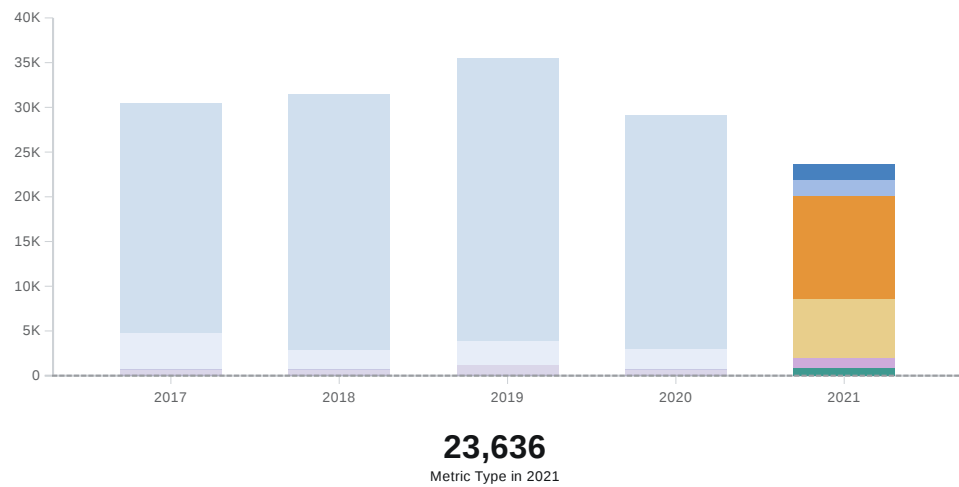


Program Attendance Trend

Program Attendance Trend

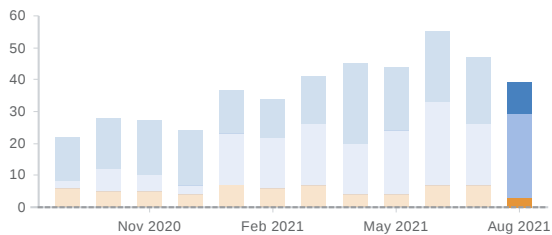
COVID-19 caused a drop in program attendance overall. We began categorizing our programming stats more specifically in 2021.

Data Updated 5 days ago



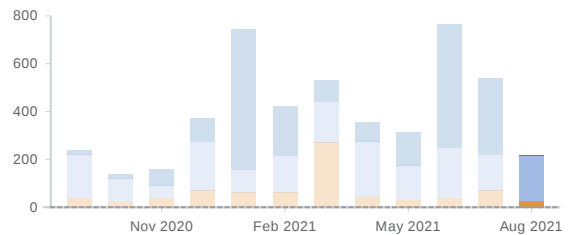
How many programs are held at the library each month?

June and July have the highest number of programming because of the Summer Reading Challenge.



How many people attend our programs each month?

Summer Reading Challenge increases program attendance in June and July.

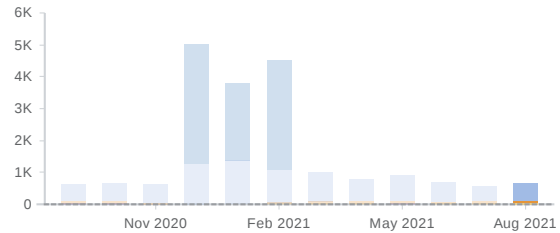


Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **notary services** to act as an impartial witness in performing a variety of official fraud-deterrent acts related to the signing of important documents; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

Specialty Services

Home delivery is our most popular specialty service.



666

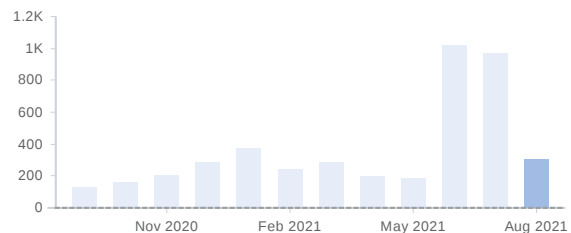
Metric Type in Aug 2021

Free Meals Served to Children

We had three meal sites in Summer 2020 due to record demand. Demand for meals has lowered since then, so we are operating as a single site this summer. Overall, summer meal attendance at the Dundee Library has remained strong. Meals are provided freely to the library from the Northern Illinois Food Bank, and the program is funded by the USDA and administered by the Illinois State Board of Education. Usually meals have to be eaten on site, but due to COVID-19 restrictions they are currently offered as a grab-and-go model.

Number of free meals served to children

Summer Meals ran from June 1 to August 13.



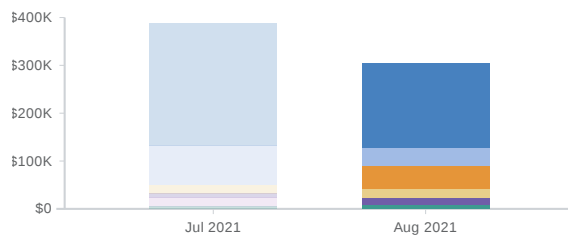
307

Metric Type in Aug 2021

Monthly Spending- this year

How much does the Library spend each month this FY?

Spending is consistent, with increases in months containing 3 pay periods.



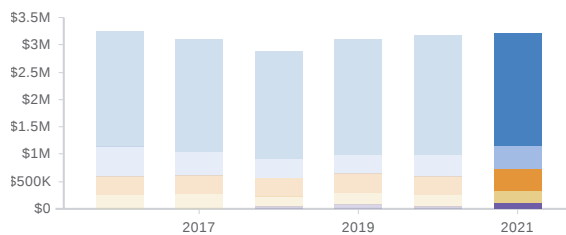
\$304,421.65

Expenses in Aug 2021

Past years' spending

How much does the Library spend each year?

Spending is consistent from year to year.



\$3,223,252.55

Expenses in 2021



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A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

- A.1 RECOMMENDED **MOTION**: I move to Approve items A.1.a through A.1.p under the Consent Agenda as presented
- A.1.a Minutes from the August 3, 2021 Board of Trustees Meeting**
 - A.1.b Check/Voucher Register – AP & Payroll Complete for July 2021 totaling \$413,291.08**
 - A.1.c Check/Voucher Register – AP & Payroll Complete for August 2021 totaling \$245,716.17**
 - A.1.d Monthly Financial Report for July 2021**
 - A.1.e Monthly Financial Report for August 2021**
 - A.1.f Revenue Summary – All Funds Combined – Budget v Actual Revenues for July 2021**
 - A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for August 2021**
 - A.1.h Revenue Summary – All Funds Combined by Period**
 - A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses for July 2021**
 - A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for August 2021**
 - A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for July 2021**
 - A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for August 2021**
 - A.1.m Expenditure Summary – All Funds Combined by Period**
 - A.1.n Balance Sheet for July 2021**
 - A.1.o Balance Sheet for August 2021**
 - A.1.p Ehlers Investment Inventory for July and August 2021**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED **MOTION** (if needed):

Approve Item _____ as presented

**Fox River Valley Public Library District
Board of Trustees Meeting
August 3, 2021**

MINUTES

Call to Order

The meeting was called to order by President Richard Corbett at 7.00 PM.

All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Richard Corbett
	Vice Pres	Kristina Weber
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: Interim Director Roxane Bennett, Assistant Director Heather Zabski, Jason Katsion, Karin Nelson, John Sabala, Brittany Berger, Michael Lorenzetti, Karen Werle, Amy Dodson (attending virtually)

President Corbett called attention to the amended Agenda. The August Board meeting will be the last one attended by Interim Director Bennett and the customary honorary resolution thanking Bennett for her service was added.

Public Comment

Noting each speaker would be allowed five minutes, Corbett inquired if there were any members of the public present wishing to comment or any phone or email messages received; there were none.

New Business

Exhibit C.1 Declare New Board Officers

Corbett called for a motion *EFFECTIVE THIS DATE, AUGUST 3, 2021, THE OFFICERS OF THE BOARD OF LIBRARY TRUSTEES OF THE FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT SHALL BE: PRESIDENT, KRISTINA WEBER; VICE PRESIDENT, RICHARD CORBETT; SECRETARY, CHRIS EVANS; AND TREASURER, DAVID NUTT.* Moved by Dellamaria and seconded by Finn, item opened for discussion. Corbett noted his lengthy tenure as Board President and the need for rotation in the office to ensure fresh ideas and perspectives remain at the forefront for the Board. Weber recognized Corbett for his notable record of Library District leadership. There being no further discussion, he called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Weber, Corbett – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

President's Report – President Weber

Weber noted the Audit of Secretary's Records required for the Illinois Public Library Annual Report has been completed and all records were found to be in order. She thanked Trustees Goyke and Dellamaria for their work in completing the audit.

Director's Report

Tentative Budget and Appropriation Ordinance Presentation

Assistant Director Zabski reviewed the Tentative B&A Ordinance which appropriates revenue to fund the budget approved in June. The B&A Ordinance sets the maximum amount the Library can spend in the fiscal year, and allows for expected and unexpected expenses.

Per Capita Grant Award

Bennett reported the library had received its Per Capita Grant Award letter, and the allowance per capita had been increased from \$1.25 to \$1.475. The library expects to receive an award of approximately \$102,000.00.

Bennett updated the Board on recent Tax Increment Financing (TIF) developments within library district boundaries.

Department Reports and Dashboard

Trustee Nutt commented on the annual savings on expenditures tracked by Purchasing and Tech Services Manager Karin Nelson.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the June 15, 2021 Board of Trustees Meeting
- A.1.b Minutes from the June 17, 2021 Special Board of Trustees Meeting
- A.1.c Minutes from the June 24, 2021 Special Board of Trustees Meeting
- A.1.d Check/Voucher Register – AP & Payroll Complete for June 2021 totaling \$262,376.94
- A.1.e Monthly Financial Report for June 2021
- A.1.r Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.g Revenue Summary – All Funds Combined by Period
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.j Expenditure Summary – All Funds Combined by Period
- A.1.k Balance Sheet for June 2021
- A.1.l Ehlers Investment Inventory for June 2021

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.L AS PRESENTED*. Moved by Corbett and seconded by Nutt, Weber called for a roll vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business - none

New Business

Exhibit C.2 Ordinance 2021-09 Tentative Budget and Appropriation

Weber called for a motion to *APPROVE ORDINANCE 2021-09 TENTATIVE BUDGET AND APPROPRIATION IN THE AMOUNT OF \$6,119.806 FOR FISCAL YEAR 2021 – 2022 AS PRESENTED*. Moved by Finn and seconded by Corbett, Weber announced there would be a Budget and Appropriation Hearing at 7:00 PM on Tuesday, September 21, 2021 for anyone wishing to comment on the ordinance prior to adoption. Item opened for discussion; Trustees commented on Zabski's informative presentation and that the appropriations were reasonable. There was no further discussion; Weber then called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.3 Amend Investment Policy – Delegation of Authority

Weber called for a motion to *AMEND THE INVESTMENT POLICY TO UPDATE STANDARDS OF CARE SECTION C) DELEGATION OF AUTHORITY TO READ: "MANAGEMENT RESPONSIBILITY FOR THE INVESTMENT PROGRAM OF FRVPLD IS ENTRUSTED TO THE TREASURER UNDER THE DIRECTION OF THE BOARD. INDIVIDUALS AUTHORIZED TO ENGAGE IN INVESTMENT TRANSACTIONS ON BEHALF OF FRVPLD ARE THE TREASURER AND THOSE INDIVIDUALS DESIGNATED BY THE BOARD, SUCH AS THE DIRECTOR AND ASSISTANT DIRECTOR OR BUSINESS MANAGER. ADMINISTRATIVE RESPONSIBILITY FOR THE INVESTMENT PROGRAM IS HEREBY DELEGATED TO THE DIRECTOR.* Moved by Dellamaria and seconded by Nutt, item opened for discussion. Bennett noted as investments mature and options for reinvestment are presented to the library district by its financial advisor, time is often of the essence in order to capitalize on the best opportunity. Administration has recommended an amendment to the Delegation of Authority section of the Investment Policy to allow additional, qualified individuals named by position to act on those opportunities. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.4 Resolution 2021-10 Designating Corporate Authority Over Library District Financial Accounts

Weber called for a motion to *ADOPT RESOLUTION 2021-10 DESIGNATING CORPORATE AUTHORITY OVER LIBRARY DISTRICT FINANCIAL ACCOUNTS AND AUTHORIZING THE LIBRARY BOARD OFFICERS AND THE DIRECTOR TO SIGN ALL DOCUMENTS REASONABLY NECESSARY TO ADD AMY DODSON AS SIGNATORY ON ALL LIBRARY FINANCIAL ACCOUNTS EFFECTIVE AUGUST 25, 2021.* Moved by Dellamaria and seconded by Nutt, item opened for discussion. Bennett reported the District's bylaws name specific Officers of the Board and the Library Director as having authority over FRVPLDs financial accounts. With the arrival of new Executive Director Amy Dodson in August, Bennett will be removed and Dodson will replace her as having such authority. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.5

Weber called for a motion to *ADOPT RESOLUTION 2021-11 DESIGNATING CORPORATE AUTHORITY OVER THE LIBRARY DISTRICT'S INVESTMENT ACCOUNTS AND AUTHORIZING THE LIBRARY BOARD OFFICERS AND THE DIRECTOR TO SIGN ALL DOCUMENTS REASONABLY NECESSARY TO ADD AMY DODSON AS SIGNATORY ON ALL LIBRARY INVESTMENT ACCOUNTS AND TO AUTHORIZE AMY DODSON AND HEATHER ZABSKI TO ENGAGE IN INVESTMENT TRANSACTIONS WITHIN THOSE ACCOUNTS EFFECTIVE AUGUST 25, 2021.* Moved by Corbett and seconded by Nutt, item opened for discussion. Personnel change in the Executive Director position necessitates adoption to satisfy the requirements of FRVPLDs investment advisors. The resolution also names specific individuals responsible for selecting investment vehicles, consistent with the change in the District's Investment Policy adopted earlier this evening. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.6

Weber called for a motion to Adopt Resolution 2021-12 to *APPOINT DIRECTOR AMY DODSON AUTHORIZED ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF) AGENT EFFECTIVE AUGUST 25, 2021.* Moved by Finn and seconded by Nutt, item opened for discussion. As current Authorized Agent, Bennett advised Dodson must be officially appointed by the Library Board to take over as Authorized Agent. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.7 Appoint Freedom of Information Act (FOIA) Officers

Weber called for a motion to *APPOINT LIBRARY DIRECTOR AMY DODSON AND EXECUTIVE ASSISTANT KAREN WERLE AS FOIA OFFICERS FOR THE FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT, EFFECTIVE AUGUST 25, 2021*. Moved by Dellamaria and seconded by Nutt, item opened for discussion. Statute requires FRVPLD must appoint one or more officials or employees to serve as FOIA officers. Two individuals ensure incoming FOIA requests are handled in a timely manner as required by the Act. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.8

Weber called for a motion to *APPROVE ANNUAL EQUIPMENT MAINTENANCE AGREEMENTS FOR BIBLIOTHECA/3M EQUIPMENT / SOFTWARE IN AN AMOUNT NOT TO EXCEED \$42,200*. Moved by Nutt and seconded by Finn, item opened for discussion. These renewal agreements cover FRVPLDs automated self-checks, materials handling, and security gates; service remains excellent. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.9

Weber called for a motion to *APPROVE AN EXTENSION OF THE LIBRARY'S LEASE OF SPACE AT THE RANDALL OAKS RECREATION CENTER AND AUTHORIZE THE BOARD PRESIDENT TO EXECUTE THE AGREEMENT TO EXTEND LEASE TO AUGUST 31, 2027 UNLESS TERMINATED SOONER UNDER THE TERMS OF THE AGREEMENT AT AN ANNUAL COST OF \$64,890*. Moved by Corbett and seconded by Finn, item opened for discussion. Bennett was pleased to report the lease of space for FRVPLDs branch at Randall Oaks Recreation Center has been extended until August 31, 2027 under the existing terms. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.10

Weber called for a motion to *ADOPT RESOLUTION 2021-13 HONORING INTERIM DIRECTOR ROXANE E. BENNETT*. Moved by Corbett and seconded by Dellamaria, item opened for discussion. Treasurer Nutt noted the August meeting would be the last one Bennett would attend prior to Dodson assuming the Executive Director role. Trustees acknowledged her leadership role in the new Director search and ability to step in as Intereim Director to lead FRVPLD until the search was completed. Secretary Evans read the resolution into the minutes:

RESOLUTION 2021-13
HONORING
ROXANE E. BENNETT

Whereas, Roxane Bennett ably served as Interim Director of the Fox River Valley Public Library from December 2020 to September 2021; and

Whereas, Roxane Bennett was instrumental in on-boarding new Library Board Trustees; and

Whereas, Roxane Bennett adeptly managed library operations and events, and maintained the high level of service the community has become accustomed to; and

Whereas, Roxane Bennett was indispensable in communications with the Dundee Township Park District to extend an inter-governmental agreement to continue Fox River Valley Public Library District's

presence on the west side of the District; and

Whereas, Roxane Bennett worked tirelessly to provide information and support to the Library Board of Trustees in planning for a new Director search, selection of candidates, and guidance in the interview process; and

Whereas, Roxane Bennett provided valuable insight and mentoring to all who worked with and for her;

Therefore, be it resolved that in recognition and appreciation of her service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present to Roxane this Resolution; and

Be it further resolved that on this, the 3rd day of August, Two Thousand Twenty One, this Resolution be presented to her and that its contents be spread upon the Minutes of this organization.

There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Executive Session

Weber noted the Board will go into Executive Session and there will be action upon return to open session. She called for a motion to *ADJOURN TO EXECUTIVE SESSION IN ACCORDANCE WITH 5 ILCS 120/2(C)(21) DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL MINUTES REVIEW OF THE MINUTES MANDATED BY SECTION 2.06 OF THE ACT.* Moved by Corbett and seconded by Nutt, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried; meeting adjourned at 8:08 PM.

Return to Open Session

Call to Order

The meeting was called to order by President Weber at 8:21 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: Interim Director Roxane Bennett

Exhibit C.11

Weber called for a motion to *APPROVE THE REPORT OF THE CLOSED SESSION MINUTES REVIEW, OPEN OCTOBER 20, 2020 EXECUTIVE SESSION MINUTES, AND DESTRUCTION OF ALL AUDIO RECORDINGS MADE PRIOR TO FEBRUARY 3, 2020.* Moved by Corbett and seconded by Finn; item opened for discussion. There being none, motion carried by unanimous voice vote.

Adjournment

No further business was discussed, Weber called for a motion to ADJOURN. Moved by Dellamaria and seconded by Finn, motion carried by unanimous voice vote.

Meeting adjourned at 8:23 PM.

Chris Evans, Secretary

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 7/1/2021 Through 7/31/2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
Advanced Disposal Services	43526	7/20/2021	184.69
Alarm Detection Systems	43527	7/20/2021	201.00
SYNCB/AMAZON	43528	7/20/2021	5,994.81
America's Flooring Store, LLC	43529	7/20/2021	143.75
Amy W Dodson	43530	7/20/2021	458.79
AT&T	43531	7/20/2021	328.99
AT & T Mobility	43532	7/20/2021	112.65
Baker & Taylor	43533	7/20/2021	70.30
Brainfuse Inc.	43534	7/20/2021	5,600.00
Brodart Co.	43535	7/20/2021	697.01
Cooperative Computer Services	43536	7/20/2021	17,158.42
CDS Office Technologies	43537	7/20/2021	369.77
Gale	43538	7/20/2021	2,078.03
Comcast	43539	7/20/2021	499.59
Comcast	43540	7/20/2021	911.83
ComEd	43541	7/20/2021	4,179.16
Demco, Inc.	43542	7/20/2021	853.38
United States Treasury	43543	7/20/2021	58.52
Dundee Township Park District	43544	7/20/2021	32,445.00
Ehlers Investment Partners, LLC	43545	7/20/2021	454.54
Elgin Key & Lock Co., Inc.	43546	7/20/2021	148.00
Father Dominic Garramone	43547	7/20/2021	150.00
Findaway World, LLC	43548	7/20/2021	139.99
Garveys Office Products	43550	7/20/2021	3,269.91
GovConnection, Inc	43551	7/20/2021	28.60
Hall Pass	43552	7/20/2021	36.00
HR Source	43553	7/20/2021	1,380.00
Illinois Library Association	43554	7/20/2021	1,025.00
INGRAM Library Services	43556	7/20/2021	4,512.29
KONE, INC	43557	7/20/2021	288.62
Lakeshore Learning	43558	7/20/2021	195.91
LIBRARY IDEAS LLC	43559	7/20/2021	8,275.00
LinkedIn Corporation	43560	7/20/2021	13,125.00
Midwest Tape Exchange, Inc.	43561	7/20/2021	4,552.43
Nicor Gas	43562	7/20/2021	99.31
North Suburban Digital Consortium	43563	7/20/2021	15,970.31
Northern Kane County Chamber of Co...	43564	7/20/2021	175.00
OTC Brands, Inc.	43565	7/20/2021	889.31
Paper Roll Products	43566	7/20/2021	362.86
Postmaster -Algonquin	43567	7/20/2021	2,000.00
PRF Graphics	43568	7/20/2021	2,268.96
Pronuniator LLC	43569	7/20/2021	1,950.00
ProQuest LLC	43570	7/20/2021	3,762.89
Quality Logo Products, Inc	43571	7/20/2021	1,432.33
S&S Worldwide	43572	7/20/2021	77.70
Sebert Landscaping Inc.	43573	7/20/2021	551.00
Technology Management Rev Fund	43574	7/20/2021	427.50
Cardmember Service	43575	7/20/2021	5,947.34
Welders Supply Company	43576	7/20/2021	55.00
Wellness Insurance Network	43577	7/20/2021	14,516.68
Kathleen Wentz	43578	7/20/2021	300.00
World Book, Inc.	43579	7/20/2021	1,969.00
Midwest Tape Exchange, Inc.	43580	7/30/2021	201.99
TSYS Merchant Solutions-Omaha	DD202107-02	7/2/2021	28.76
TSYS Merchant Solutions-Omaha	DD202107-03	7/2/2021	93.33

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 7/1/2021 Through 7/31/2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
Paylocity Payroll	DD202107-04	7/2/2021	263.69
Paylocity Payroll	DD202107-05	7/16/2021	486.95
Paylocity Payroll	DD202107-06	7/30/2021	309.65
Illinois Municipal Retirement	DD202107-07	7/30/2021	28,831.20
Office of the Secretary of State of Illinois	DD202107-08	7/30/2021	<u>7,861.25</u>
	Total 10100 - BANK ACCOUNTS		200,758.99
			<hr/>
Report Total			200,758.99
			<hr/> <hr/>

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 07/01/21 Through 07/31/21

Page 1 Total

\$ 200,758.99

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-July 2021	\$ 208,255.22
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	1,805.00
DENTAL INSURANCE	232.22
I.M.R.F	9,461.60
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	19,369.60
MEDICARE/F.I.C.A.	15,775.69
TOTAL PAYROLL EXPENSE	<u>222,591.76</u>

*Minus IMRF Employer Portion Direct Debit (19,369.60)
\$ 212,532.09

\$ 212,532.09\$ 413,291.08 Grand Total

Fox River Valley Public Library District
Check/Voucher Register - AP & Payroll Complete
10100 - BANK ACCOUNTS
From 8/1/2021 Through 8/31/2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
LIMRICC Unemployment Compensatio...	43581	8/12/2021	1,753.66
Ziegler's Ace Hardware	43582	8/13/2021	60.54
Phil Aleo	43583	8/13/2021	99.95
SYNCB/AMAZON	43584	8/13/2021	2,682.68
AT&T	43585	8/13/2021	328.99
Bibliotheca, LLC	43586	8/13/2021	1,037.00
Breakroom Solutions	43587	8/13/2021	232.56
Brodart Co.	43588	8/13/2021	2,995.01
CDS Office Technologies	43589	8/13/2021	535.34
Comcast	43590	8/13/2021	499.37
Comcast	43591	8/13/2021	904.88
ComEd	43592	8/13/2021	4,166.32
Demco, Inc.	43593	8/13/2021	132.46
Ehlers Investment Partners, LLC	43594	8/13/2021	441.54
Elgin Key & Lock Co., Inc.	43595	8/13/2021	185.20
Garveys Office Products	43596	8/13/2021	976.51
INGRAM Library Services	43599	8/13/2021	11,761.10
Interstate Roof Systems Consultants, Inc	43600	8/13/2021	975.00
Jo-ann Stores, LLC	43601	8/13/2021	2,075.00
KONE, INC	43602	8/13/2021	288.62
Midwest Tape Exchange, Inc.	43604	8/13/2021	4,662.19
NewsBank Inc.	43605	8/13/2021	5,612.00
Nicor Gas	43606	8/13/2021	84.64
Northern Kane County Chamber of Co...	43607	8/13/2021	40.00
Sharon Peterson/Incrediblebats, Inc.	43608	8/13/2021	350.00
RAILS	43609	8/13/2021	2,574.00
Peregrine,Stime,Newman,Ritzman & B...	43610	8/13/2021	1,350.00
Rotary Club of Carpentersville - Mornng	43611	8/13/2021	150.00
Sebert Landscaping Inc.	43612	8/13/2021	551.00
Technology Management Rev Fund	43613	8/13/2021	427.50
Urban Gateways	43614	8/13/2021	425.00
Village of East Dundee	43615	8/13/2021	0.00
Cardmember Service	43616	8/13/2021	1,170.60
W.T. Cox Subscriptions, Inc.	43617	8/13/2021	7,319.37
Waste Management Corporate Service...	43618	8/13/2021	184.69
Welders Supply Company	43619	8/13/2021	248.05
Wellness Insurance Network	43620	8/13/2021	13,948.68
AT & T Mobility	43621	8/17/2021	112.65
Village of East Dundee	43622	8/17/2021	386.35
Village of West Dundee	43623	8/17/2021	25.00
TSYS Merchant Solutions-Omaha	DD202108-02	8/1/2021	19.28
TSYS Merchant Solutions-Omaha	DD202108-03	8/31/2021	182.33
Paylocity Payroll	DD202108-04	8/13/2021	255.23
Paylocity Payroll	DD202108-05	8/27/2021	530.95
Illinois Municipal Retirement	DD202108-07	8/26/2021	19,521.27
Office of the Secretary of State of Illinois	DD202108-08	8/31/2021	10,030.75
	Total 10100 - BANK ACCOUNTS		102,293.26
Report Total			102,293.26

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 08/01/21 Through 08/31/21

Page 1 Total

\$ 102,293.26

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-August 2021	\$ 141,168.56
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	1,748.20
DENTAL INSURANCE	232.22
I.M.R.F	6,413.12
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	13,108.15
MEDICARE/F.I.C.A.	10,647.89
TOTAL PAYROLL EXPENSE	<u>156,531.06</u>

*Minus IMRF Employer Portion Direct Debit (13,108.15)

\$ 143,422.91

\$ 143,422.91

\$ 245,716.17 Grand Total

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	1,946,183.99	1,946,183.99	53.46%	3,640,138.76	1,693,954.77	46.53%
43020	PPRT	13,359.23	13,359.23	33.39%	40,000.00	26,640.77	66.60%
44010	INT & DIV INCOME	65.20	65.20	1.63%	4,000.00	3,934.80	98.37%
45010	PER CAPITA GRANT	0.00	0.00	0.00%	86,672.50	86,672.50	100.00%
45011	E-RATE GRANT	644.89	644.89	0.00%	0.00	(644.89)	0.00%
45020	OTHER GRANTS	0.00	0.00	0.00%	152,000.00	152,000.00	100.00%
46030	LOST & DAMAGED	704.56	704.56	14.09%	5,000.00	4,295.44	85.90%
46200	PRINT/COPY REVENUE	133.30	133.30	0.00%	0.00	(133.30)	0.00%
46250	LICENSE PLATE RENEWAL INCOME	8,326.10	8,326.10	8.06%	103,205.00	94,878.90	91.93%
46400	MISCELLANEOUS INCOME	223.28	223.28	223.28%	100.00	(123.28)	(123.28)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	875.00	875.00	17.50%	5,000.00	4,125.00	82.50%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	135.15	135.15	1.35%	10,000.00	9,864.85	98.64%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	300.00	300.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	15.35	15.35	0.38%	4,000.00	3,984.65	99.61%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	100.00	100.00	100.00%
	Total REVENUES	<u>1,970,666.05</u>	<u>1,970,666.05</u>	<u>48.57%</u>	<u>4,057,016.26</u>	<u>2,086,350.21</u>	51.43%
	Total Revenues	<u>1,970,666.05</u>	<u>1,970,666.05</u>	<u>48.57%</u>	<u>4,057,016.26</u>	<u>2,086,350.21</u>	51.43%
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	11,662.98	11,662.98	6.13%	190,000.00	178,337.02	93.86%
52121	IMRF	19,369.60	19,369.60	10.76%	180,000.00	160,630.40	89.23%
52122	REIMBURSED INS	875.00	875.00	17.50%	5,000.00	4,125.00	82.50%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
52160	TUITION REIMB	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
52212	FICA / MEDICARE	15,775.69	15,775.69	10.51%	150,000.00	134,224.31	89.48%
05	ADMINISTRATION						
52100	SALARIES	35,086.89	35,086.89	10.33%	339,658.00	304,571.11	89.66%
40	PUBLIC RELATIONS						
52100	SALARIES	7,460.72	7,460.72	11.16%	66,812.00	59,351.28	88.83%
50	IT / NETWORK						
52100	SALARIES	11,605.91	11,605.91	10.95%	105,980.00	94,374.09	89.04%
60	PATS						
52100	SALARIES	14,114.56	14,114.56	11.12%	126,845.00	112,730.44	88.87%
90	FACILITIES						
52100	SALARIES	9,529.29	9,529.29	9.80%	97,192.00	87,662.71	90.19%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	39,507.89	39,507.89	10.40%	379,690.00	340,182.11	89.59%
20	YOUTH SERVICES						
52100	SALARIES	35,020.79	35,020.79	10.75%	325,549.00	290,528.21	89.24%
70	ACCOUNT SERVICES						
52100	SALARIES	34,551.42	34,551.42	10.24%	337,153.00	302,601.58	89.75%
75	SHELVERS						
52100	SALARIES	376.00	376.00	0.00%	0.00	(376.00)	0.00%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	21,001.75	21,001.75	11.14%	188,517.00	167,515.25	88.85%
	Total PERSONNEL SERVICES/BENEFITS	255,938.49	255,938.49	10.26%	2,493,396.00	2,237,457.51	89.74%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	1,565.94	1,565.94	17.02%	9,200.00	7,634.06	82.97%
61500	DATABASES	30,559.92	30,559.92	48.94%	62,438.00	31,878.08	51.05%
61510	EBOOKS	20,052.10	20,052.10	36.55%	54,850.00	34,797.90	63.44%
61520	DOWNLOADABLE MEDIA	8,275.00	8,275.00	24.86%	33,275.00	25,000.00	75.13%
61540	HOTSPOTS	3,480.00	3,480.00	87.00%	4,000.00	520.00	13.00%
64100	PROC FEES BOOKS	295.10	295.10	7.37%	4,000.00	3,704.90	92.62%
64200	PROC FEES AV	597.45	597.45	7.46%	8,000.00	7,402.55	92.53%
64500	ONLINE ORDERING FEE	0.00	0.00	0.00%	700.00	700.00	100.00%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	2,250.00	2,250.00	100.00%
05	ADMINISTRATION						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
	61120	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
	61200	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
1	Dundee Library						
	00						
	61200	0.00	0.00	0.00%	5,500.00	5,500.00	100.00%
	61600	2,317.51	2,317.51	13.63%	17,000.00	14,682.49	86.36%
10	ADULT & TEEN SERVICES						
	61110	2,251.60	2,251.60	7.50%	30,000.00	27,748.40	92.49%
	61111	505.03	505.03	16.83%	3,000.00	2,494.97	83.16%
	61120	1,276.57	1,276.57	7.97%	16,000.00	14,723.43	92.02%
	61130	34.11	34.11	0.85%	4,000.00	3,965.89	99.14%
	61330	603.87	603.87	8.62%	7,000.00	6,396.13	91.37%
	61350	157.07	157.07	3.92%	4,000.00	3,842.93	96.07%
	61400	1,036.71	1,036.71	6.91%	15,000.00	13,963.29	93.08%
	61700	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
15	TEEN						
	61100	522.31	522.31	8.03%	6,500.00	5,977.69	91.96%
	61130	207.03	207.03	10.35%	2,000.00	1,792.97	89.64%
	61330	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
20	YOUTH SERVICES						
	61100	2,559.57	2,559.57	5.68%	45,000.00	42,440.43	94.31%
	61130	1,052.90	1,052.90	13.16%	8,000.00	6,947.10	86.83%
	61330	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
	61350	24.73	24.73	4.94%	500.00	475.27	95.05%
	61400	325.30	325.30	5.42%	6,000.00	5,674.70	94.57%
	61700	465.99	465.99	14.56%	3,200.00	2,734.01	85.43%
2	Randall Oaks						
	00						
	61200	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
	61600	620.32	620.32	12.40%	5,000.00	4,379.68	87.59%
10	ADULT & TEEN SERVICES						
	61110	781.53	781.53	7.81%	10,000.00	9,218.47	92.18%
	61120	216.92	216.92	10.84%	2,000.00	1,783.08	89.15%
	61400	628.98	628.98	12.57%	5,000.00	4,371.02	87.42%
15	TEEN						
	61100	353.31	353.31	11.77%	3,000.00	2,646.69	88.22%
	61330	0.00	0.00	0.00%	500.00	500.00	100.00%
20	YOUTH SERVICES						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
61100	BOOKS	1,311.22	1,311.22	9.36%	14,000.00	12,688.78	90.63%
61130	BOOKS SPANISH	15.98	15.98	1.06%	1,500.00	1,484.02	98.93%
61400	DVD	298.25	298.25	9.94%	3,000.00	2,701.75	90.05%
61700	NONTRADITIONAL MATERIALS	314.00	314.00	31.40%	1,000.00	686.00	68.60%
	Total LIBRARY MATERIALS	82,706.32	82,706.32	20.23%	408,913.00	326,206.68	79.77%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	0.00	0.00	0.00%	7,800.00	7,800.00	100.00%
52124	UNEMPLOYMENT INS	0.00	0.00	0.00%	12,000.00	12,000.00	100.00%
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	6,000.00	6,000.00	100.00%
70800	POSTAGE	17.99	17.99	0.59%	3,000.00	2,982.01	99.40%
70900	SUPPLIES	670.85	670.85	5.16%	13,000.00	12,329.15	94.83%
73225	PUBLIC LIABILITY INS	0.00	0.00	0.00%	32,500.00	32,500.00	100.00%
73230	TRANSPORTATION REIMBURSEMENT	0.00	0.00	0.00%	4,000.00	4,000.00	100.00%
73240	BOARD EXPENSES	825.00	825.00	6.34%	13,000.00	12,175.00	93.65%
73241	LEGAL NOTICES FEES	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
73242	MEMBERSHIPS	1,555.00	1,555.00	50.56%	3,075.00	1,520.00	49.43%
73245	BACKGROUND CHECK FEES	36.00	36.00	4.50%	800.00	764.00	95.50%
73250	BANK CHARGES	122.09	122.09	2.03%	6,000.00	5,877.91	97.96%
73255	INVESTMENT FEES	0.00	0.00	0.00%	8,000.00	8,000.00	100.00%
73260	LOST & PAID FORWARDING	0.00	0.00	0.00%	500.00	500.00	100.00%
73280	COST OF ITEMS SOLD	0.00	0.00	0.00%	500.00	500.00	100.00%
73281	TAX EXPENSE	0.00	0.00	0.00%	150.00	150.00	100.00%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	7,861.25	7,861.25	8.00%	98,150.00	90,288.75	91.99%
73283	LICENSE PLATE S&SLT FEES	0.00	0.00	0.00%	812.50	812.50	100.00%
73285	REIMBURSED PURCHASES	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
73290	HOSPITALITY	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
73295	MEETING EXPENSE	35.78	35.78	0.71%	5,000.00	4,964.22	99.28%
76500	CASH UNDER	0.00	0.00	0.00%	249.50	249.50	100.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,049.00	1,049.00	100.00%
05	ADMINISTRATION						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	2,500.00	2,500.00	100.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
52150	DIRECTOR'S CONF	0.00	0.00	0.00%	3,500.00	3,500.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	2,670.00	2,670.00	100.00%
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	258.21	258.21	8.60%	3,000.00	2,741.79	91.39%
30	PUBLIC SERVICE						
70900	SUPPLIES	0.00	0.00	0.00%	12,625.00	12,625.00	100.00%
40	PUBLIC RELATIONS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	150.00	150.00	100.00%
50	IT / NETWORK						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	137.00	137.00	100.00%
60	PATS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	150.00	150.00	100.00%
90	FACILITIES						
70900	SUPPLIES	510.54	510.54	6.80%	7,500.00	6,989.46	93.19%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	324.74	324.74	3.60%	9,000.00	8,675.26	96.39%
73520	PLANT OPERATION	185.20	185.20	1.00%	18,370.00	18,184.80	98.99%
10	ADULT & TEEN SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	1,065.00	1,065.00	100.00%
20	YOUTH SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	6,600.00	6,600.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	814.00	814.00	100.00%
70	ACCOUNT SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	45.03	45.03	2.25%	2,000.00	1,954.97	97.74%
73505	RENT EXPENSE	5,407.50	5,407.50	8.33%	64,890.00	59,482.50	91.66%
80	RANDALL OAKS						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,075.00	1,075.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	515.00	515.00	100.00%
	Total LIBRARY OPERATIONS	17,855.18	17,855.18	4.79%	372,547.00	354,691.82	95.21%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining	
	70800	POSTAGE	2,000.00	2,000.00	20.00%	10,000.00	8,000.00	80.00%
	70900	SUPPLIES	248.05	248.05	3.02%	8,200.00	7,951.95	96.97%
	73010	NEWSLETTER	0.00	0.00	0.00%	20,000.00	20,000.00	100.00%
	73020	OUTSIDE PRINTING	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
	73290	HOSPITALITY	0.00	0.00	0.00%	200.00	200.00	100.00%
		Total PUBLIC RELATIONS	2,248.05	2,248.05	5.43%	41,400.00	39,151.95	94.57%
53		GENERAL PROGRAMMING						
0		District Wide						
00		DEPARTMENT-WIDE						
	70900	SUPPLIES	0.00	0.00	0.00%	500.00	500.00	100.00%
	73150	PERFORMERS	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
	73151	SUMMER READING	2,664.91	2,664.91	16.65%	16,000.00	13,335.09	83.34%
	73152	WINTER READING	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
	73155	LICENSING	0.00	0.00	0.00%	1,700.00	1,700.00	100.00%
1		Dundee Library						
10		ADULT & TEEN SERVICES						
	70900	SUPPLIES	450.00	450.00	12.16%	3,700.00	3,250.00	87.83%
	73150	PERFORMERS	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
15		TEEN						
	70900	SUPPLIES	224.68	224.68	14.97%	1,500.00	1,275.32	85.02%
20		YOUTH SERVICES						
	70900	SUPPLIES	49.99	49.99	0.38%	13,000.00	12,950.01	99.61%
	73150	PERFORMERS	0.00	0.00	0.00%	2,500.00	2,500.00	100.00%
2		Randall Oaks						
80		RANDALL OAKS						
	70900	SUPPLIES	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
		Total GENERAL PROGRAMMING	3,389.58	3,389.58	7.15%	47,400.00	44,010.42	92.85%
54		COMPUTER						
0		District Wide						
00		DEPARTMENT-WIDE						
	70900	SUPPLIES	0.00	0.00	0.00%	3,590.00	3,590.00	100.00%
	73320	CCS SHARED COST	15,223.34	15,223.34	25.07%	60,700.00	45,476.66	74.92%
	73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
	73340	SOFTWARE	90.00	90.00	0.33%	27,250.00	27,160.00	99.66%
	73350	INTERNET LINES	756.49	756.49	0.00%	0.00	(756.49)	0.00%
1		Dundee Library						
00		DEPARTMENT-WIDE						
	73350	INTERNET LINES	225.11	225.11	9.37%	2,400.00	2,174.89	90.62%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	199.48	199.48	8.31%	2,400.00	2,200.52	91.68%
	Total COMPUTER	16,494.42	16,494.42	14.81%	111,340.00	94,845.58	85.19%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	1,060.29	1,060.29	10.60%	10,000.00	8,939.71	89.39%
73410	LEGAL FEES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
73420	AUDIT EXPENSE	0.00	0.00	0.00%	10,050.00	10,050.00	100.00%
	Total PROFESSIONAL FEES	1,060.29	1,060.29	3.03%	35,050.00	33,989.71	96.97%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	0.00	0.00%	14,760.00	14,760.00	100.00%
73310	CATALOGING - COMPUTER SERVICE	1,935.08	1,935.08	25.29%	7,650.00	5,714.92	74.70%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
73640	FUEL	121.05	121.05	6.05%	2,000.00	1,878.95	93.94%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	0.00	0.00%	24,735.00	24,735.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	27,000.00	27,000.00	100.00%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73540	CONTRACTS: BUILDING MAINTENANCE	2,200.31	2,200.31	4.40%	50,000.00	47,799.69	95.59%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	0.00	0.00%	15,571.00	15,571.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500.00	500.00	100.00%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	300.00	300.00	100.00%
	Total MAINTENANCE	4,256.44	4,256.44	2.91%	146,516.00	142,259.56	97.09%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	112.65	112.65	9.38%	1,200.00	1,087.35	90.61%
1	Dundee Library						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	897.05	897.05	7.66%	11,700.00	10,802.95	92.33%
73610	ELECTRICITY	4,166.32	4,166.32	9.25%	45,000.00	40,833.68	90.74%
73620	WATER AND SEWER	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
73630	GAS	99.31	99.31	1.98%	5,000.00	4,900.69	98.01%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	89.78	89.78	7.48%	1,200.00	1,110.22	92.51%
	Total UTILITIES	5,365.11	5,365.11	7.76%	69,100.00	63,734.89	92.24%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	246.50	246.50	2.14%	11,500.00	11,253.50	97.85%
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	13,550.00	13,550.00	100.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
	Total CAPITAL EXPENSE	246.50	246.50	0.95%	26,050.00	25,803.50	99.05%
	Total Expenditures	389,560.38	389,560.38	10.38%	3,751,712.00	3,362,151.62	89.62%
	Net Increase(Decrease) in Fund Balance	1,581,105.67	1,581,105.67	517.87%	305,304.26	(1,275,801.41)	(417.87)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	3,554.17	3,554.17	8.88%	40,000.00	36,445.83	91.11%
	Total REVENUES	3,554.17	3,554.17	8.89%	40,000.00	36,445.83	91.11%
	Total Revenues	3,554.17	3,554.17	8.89%	40,000.00	36,445.83	91.11%
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	47,500.00	47,500.00	100.00%
73340	SOFTWARE	0.00	0.00	0.00%	18,000.00	18,000.00	100.00%
	Total COMPUTER	0.00	0.00	0.00%	65,500.00	65,500.00	100.00%
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	660,000.00	660,000.00	100.00%
	Total MAINTENANCE	0.00	0.00	0.00%	660,000.00	660,000.00	100.00%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	35,000.00	35,000.00	100.00%
73430	OTHER PROF FEES	0.00	0.00	0.00%	140,000.00	140,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	114,854.00	114,854.00	100.00%
	Total CAPITAL EXPENSE	0.00	0.00	0.00%	289,854.00	289,854.00	100.00%
	Total Expenditures	0.00	0.00	0.00%	1,015,354.00	1,015,354.00	100.00%
	Net Increase(Decrease) in Fund Balance	3,554.17	3,554.17	(0.36)%	(975,354.00)	(978,908.17)	100.36%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
 80 - WORKING CASH
 From 7/1/2021 Through 7/31/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 \$ Remaining</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	255.91	255.91	11.37%	2,250.00	1,994.09	88.62%
Total REVENUES	<u>255.91</u>	<u>255.91</u>	<u>11.37%</u>	<u>2,250.00</u>	<u>1,994.09</u>	<u>88.63%</u>
Total Revenues	<u>255.91</u>	<u>255.91</u>	<u>11.37%</u>	<u>2,250.00</u>	<u>1,994.09</u>	<u>88.63%</u>
Net Increase(Decrease) in Fund Balance	<u>255.91</u>	<u>255.91</u>	<u>11.37%</u>	<u>2,250.00</u>	<u>1,994.09</u>	<u>88.62%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
 90 - DONATION / GIFT
 From 7/1/2021 Through 7/31/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 \$ Remaining</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	412.76	412.76	6.87%	6,000.00	5,587.24	93.12%
49010 MONETARY GIFT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>100.00%</u>
Total REVENUES	<u>412.76</u>	<u>412.76</u>	<u>3.75%</u>	<u>11,000.00</u>	<u>10,587.24</u>	<u>96.25%</u>
Total Revenues	<u>412.76</u>	<u>412.76</u>	<u>3.75%</u>	<u>11,000.00</u>	<u>10,587.24</u>	<u>96.25%</u>
Net Increase(Decrease) in Fund Balance	<u><u>412.76</u></u>	<u><u>412.76</u></u>	<u><u>3.75%</u></u>	<u><u>11,000.00</u></u>	<u><u>10,587.24</u></u>	<u><u>96.24%</u></u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	60,488.34	2,006,672.33	55.12%	1,633,466.43	3,640,138.76	44.87%
43020	PPRT	1,698.87	15,058.10	37.64%	24,941.90	40,000.00	62.35%
44010	INT & DIV INCOME	76.70	141.90	3.54%	3,858.10	4,000.00	96.45%
45010	PER CAPITA GRANT	102,273.55	102,273.55	118.00%	(15,601.05)	86,672.50	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	(644.89)	0.00	0.00%
45020	OTHER GRANTS	2,228.74	2,228.74	1.46%	149,771.26	152,000.00	98.53%
46030	LOST & DAMAGED	584.18	1,288.74	25.77%	3,711.26	5,000.00	74.22%
46200	PRINT/COPY REVENUE	0.00	133.30	0.00%	(133.30)	0.00	0.00%
46250	LICENSE PLATE RENEWAL INCOME	10,243.40	18,569.50	17.99%	84,635.50	103,205.00	82.00%
46400	MISCELLANEOUS INCOME	30.78	254.06	254.06%	(154.06)	100.00	(154.06)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	875.00	1,750.00	35.00%	3,250.00	5,000.00	65.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	277.30	412.45	4.12%	9,587.55	10,000.00	95.87%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	300.00	300.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	44.00	59.35	1.48%	3,940.65	4,000.00	98.51%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	100.00	100.00	100.00%
	Total REVENUES	<u>178,820.86</u>	<u>2,149,486.91</u>	<u>52.98%</u>	<u>1,907,529.35</u>	<u>4,057,016.26</u>	47.02%
	Total Revenues	<u>178,820.86</u>	<u>2,149,486.91</u>	<u>52.98%</u>	<u>1,907,529.35</u>	<u>4,057,016.26</u>	47.02%
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	11,093.26	22,756.24	11.97%	167,243.76	190,000.00	88.02%
52121	IMRF	13,108.15	32,477.75	18.04%	147,522.25	180,000.00	81.95%
52122	REIMBURSED INS	875.00	1,750.00	35.00%	3,250.00	5,000.00	65.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52160	TUITION REIMB	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
52212	FICA / MEDICARE	10,647.89	26,423.58	17.61%	123,576.42	150,000.00	82.38%
05	ADMINISTRATION						
52100	SALARIES	23,458.95	58,545.84	17.23%	281,112.16	339,658.00	82.76%
40	PUBLIC RELATIONS						
52100	SALARIES	5,117.70	12,578.42	18.82%	54,233.58	66,812.00	81.17%
50	IT / NETWORK						
52100	SALARIES	8,109.97	19,715.88	18.60%	86,264.12	105,980.00	81.39%
60	PATS						
52100	SALARIES	9,699.88	23,814.44	18.77%	103,030.56	126,845.00	81.22%
90	FACILITIES						
52100	SALARIES	5,502.04	15,031.33	15.46%	82,160.67	97,192.00	84.53%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	26,672.12	66,180.01	17.43%	313,509.99	379,690.00	82.56%
20	YOUTH SERVICES						
52100	SALARIES	24,700.68	59,721.47	18.34%	265,827.53	325,549.00	81.65%
70	ACCOUNT SERVICES						
52100	SALARIES	22,905.66	57,457.08	17.04%	279,695.92	337,153.00	82.95%
75	SHELVERS						
52100	SALARIES	528.00	904.00	0.00%	(904.00)	0.00	0.00%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	14,473.56	35,475.31	18.81%	153,041.69	188,517.00	81.18%
	Total PERSONNEL SERVICES/BENEFITS	176,892.86	432,831.35	17.36%	2,060,564.65	2,493,396.00	82.64%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	1,028.32	2,594.26	28.19%	6,605.74	9,200.00	71.80%
61500	DATABASES	7,633.20	38,193.12	61.16%	24,244.88	62,438.00	38.83%
61510	EBOOKS	1,873.31	21,925.41	39.97%	32,924.59	54,850.00	60.02%
61520	DOWNLOADABLE MEDIA	1,753.17	10,028.17	30.13%	23,246.83	33,275.00	69.86%
61540	HOTSPOTS	0.00	3,480.00	87.00%	520.00	4,000.00	13.00%
64100	PROC FEES BOOKS	328.90	624.00	15.60%	3,376.00	4,000.00	84.40%
64200	PROC FEES AV	679.30	1,276.75	15.95%	6,723.25	8,000.00	84.04%
64500	ONLINE ORDERING FEE	0.00	0.00	0.00%	700.00	700.00	100.00%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	2,250.00	2,250.00	100.00%
05	ADMINISTRATION						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
	61120	BOOKS NF	0.00	0.00	0.00%	1,000.00	100.00%
	61200	PERIODICALS	1,929.40	1,929.40	96.47%	70.60	3.53%
1		Dundee Library					
	00	DEPARTMENT-WIDE					
	61200	PERIODICALS	3,961.82	3,961.82	72.03%	1,538.18	27.96%
	61600	VIDEOGAMES	622.66	2,940.17	17.29%	14,059.83	82.70%
	10	ADULT & TEEN SERVICES					
	61110	BOOKS FICTION	2,212.50	4,464.10	14.88%	25,535.90	85.11%
	61111	BOOKS LARGE TYPE	287.91	792.94	26.43%	2,207.06	73.56%
	61120	BOOKS NF	1,183.87	2,460.44	15.37%	13,539.56	84.62%
	61130	BOOKS SPANISH	814.15	848.26	21.20%	3,151.74	78.79%
	61330	AUDIOBOOKS	430.89	1,034.76	14.78%	5,965.24	85.21%
	61350	MUSIC	295.99	453.06	11.32%	3,546.94	88.67%
	61400	DVD	711.29	1,748.00	11.65%	13,252.00	88.34%
	61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00%	5,000.00	100.00%
	15	TEEN					
	61100	BOOKS	348.60	870.91	13.39%	5,629.09	86.60%
	61130	BOOKS SPANISH	72.58	279.61	13.98%	1,720.39	86.01%
	61330	AUDIOBOOKS	0.00	0.00	0.00%	1,500.00	100.00%
	20	YOUTH SERVICES					
	61100	BOOKS	3,404.03	5,963.60	13.25%	39,036.40	86.74%
	61130	BOOKS SPANISH	746.16	1,799.06	22.48%	6,200.94	77.51%
	61330	AUDIOBOOKS	0.00	0.00	0.00%	1,500.00	100.00%
	61350	MUSIC	57.85	82.58	16.51%	417.42	83.48%
	61400	DVD	668.63	993.93	16.56%	5,006.07	83.43%
	61700	NONTRADITIONAL MATERIALS	380.35	846.34	26.44%	2,353.66	73.55%
2		Randall Oaks					
	00	DEPARTMENT-WIDE					
	61200	PERIODICALS	1,428.15	1,428.15	95.21%	71.85	4.79%
	61600	VIDEOGAMES	394.88	1,015.20	20.30%	3,984.80	79.69%
	10	ADULT & TEEN SERVICES					
	61110	BOOKS FICTION	823.25	1,604.78	16.04%	8,395.22	83.95%
	61120	BOOKS NF	229.28	446.20	22.31%	1,553.80	77.69%
	61400	DVD	413.71	1,042.69	20.85%	3,957.31	79.14%
	15	TEEN					
	61100	BOOKS	111.10	464.41	15.48%	2,535.59	84.51%
	61330	AUDIOBOOKS	0.00	0.00	0.00%	500.00	100.00%
	20	YOUTH SERVICES					

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
61100	BOOKS	951.63	2,262.85	16.16%	11,737.15	14,000.00	83.83%
61130	BOOKS SPANISH	14.56	30.54	2.03%	1,469.46	1,500.00	97.96%
61400	DVD	389.04	687.29	22.90%	2,312.71	3,000.00	77.09%
61700	NONTRADITIONAL MATERIALS	0.00	314.00	31.40%	686.00	1,000.00	68.60%
	Total LIBRARY MATERIALS	36,180.48	118,886.80	29.07%	290,026.20	408,913.00	70.93%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	0.00	0.00	0.00%	7,800.00	7,800.00	100.00%
52124	UNEMPLOYMENT INS	1,753.66	1,753.66	14.61%	10,246.34	12,000.00	85.38%
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	6,000.00	6,000.00	100.00%
70800	POSTAGE	17.99	35.98	1.19%	2,964.02	3,000.00	98.80%
70900	SUPPLIES	632.08	1,302.93	10.02%	11,697.07	13,000.00	89.97%
73225	PUBLIC LIABILITY INS	1,950.00	1,950.00	6.00%	30,550.00	32,500.00	94.00%
73230	TRANSPORTATION REIMBURSEMENT	38.53	38.53	0.96%	3,961.47	4,000.00	99.03%
73240	BOARD EXPENSES	0.00	825.00	6.34%	12,175.00	13,000.00	93.65%
73241	LEGAL NOTICES FEES	59.80	59.80	1.99%	2,940.20	3,000.00	98.00%
73242	MEMBERSHIPS	0.00	1,555.00	50.56%	1,520.00	3,075.00	49.43%
73245	BACKGROUND CHECK FEES	0.00	36.00	4.50%	764.00	800.00	95.50%
73250	BANK CHARGES	201.61	323.70	5.39%	5,676.30	6,000.00	94.60%
73255	INVESTMENT FEES	441.54	441.54	5.51%	7,558.46	8,000.00	94.48%
73260	LOST & PAID FORWARDING	0.00	0.00	0.00%	500.00	500.00	100.00%
73280	COST OF ITEMS SOLD	0.00	0.00	0.00%	500.00	500.00	100.00%
73281	TAX EXPENSE	0.00	0.00	0.00%	150.00	150.00	100.00%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	10,030.75	17,892.00	18.22%	80,258.00	98,150.00	81.77%
73283	LICENSE PLATE S&SLT FEES	0.00	0.00	0.00%	812.50	812.50	100.00%
73285	REIMBURSED PURCHASES	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
73290	HOSPITALITY	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
73295	MEETING EXPENSE	232.56	268.34	5.36%	4,731.66	5,000.00	94.63%
76500	CASH UNDER	0.00	0.00	0.00%	249.50	249.50	100.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,049.00	1,049.00	100.00%
05	ADMINISTRATION						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	2,500.00	2,500.00	100.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52150	DIRECTOR'S CONF	0.00	0.00	0.00%	3,500.00	3,500.00	100.00%
73242	MEMBERSHIPS	350.00	350.00	13.10%	2,320.00	2,670.00	86.89%
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	0.00	258.21	8.60%	2,741.79	3,000.00	91.39%
30	PUBLIC SERVICE						
70900	SUPPLIES	190.91	190.91	1.51%	12,434.09	12,625.00	98.48%
40	PUBLIC RELATIONS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	150.00	150.00	100.00%
50	IT / NETWORK						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	137.00	137.00	100.00%
60	PATS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	150.00	150.00	100.00%
90	FACILITIES						
70900	SUPPLIES	909.34	1,419.88	18.93%	6,080.12	7,500.00	81.06%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	491.43	816.17	9.06%	8,183.83	9,000.00	90.93%
73520	PLANT OPERATION	436.51	621.71	3.38%	17,748.29	18,370.00	96.61%
10	ADULT & TEEN SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	1,065.00	1,065.00	100.00%
20	YOUTH SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	6,600.00	6,600.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	814.00	814.00	100.00%
70	ACCOUNT SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	43.91	88.94	4.44%	1,911.06	2,000.00	95.55%
73505	RENT EXPENSE	5,407.50	10,815.00	16.66%	54,075.00	64,890.00	83.33%
80	RANDALL OAKS						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,075.00	1,075.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	515.00	515.00	100.00%
	Total LIBRARY OPERATIONS	23,188.12	41,043.30	11.02%	331,503.70	372,547.00	88.98%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
	70800	0.00	2,000.00	20.00%	8,000.00	10,000.00	80.00%
	70900	265.54	513.59	6.26%	7,686.41	8,200.00	93.73%
	73010	5,015.00	5,015.00	25.07%	14,985.00	20,000.00	74.92%
	73020	25.00	25.00	0.83%	2,975.00	3,000.00	99.16%
	73290	100.00	100.00	50.00%	100.00	200.00	50.00%
	Total PUBLIC RELATIONS	5,405.54	7,653.59	18.49%	33,746.41	41,400.00	81.51%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
	70900	0.00	0.00	0.00%	500.00	500.00	100.00%
	73150	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
	73151	0.00	2,664.91	16.65%	13,335.09	16,000.00	83.34%
	73152	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
	73155	0.00	0.00	0.00%	1,700.00	1,700.00	100.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
	70900	53.98	503.98	13.62%	3,196.02	3,700.00	86.37%
	73150	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
15	TEEN						
	70900	57.13	281.81	18.78%	1,218.19	1,500.00	81.21%
20	YOUTH SERVICES						
	70900	145.28	195.27	1.50%	12,804.73	13,000.00	98.49%
	73150	775.00	775.00	31.00%	1,725.00	2,500.00	69.00%
2	Randall Oaks						
80	RANDALL OAKS						
	70900	296.53	296.53	19.76%	1,203.47	1,500.00	80.23%
	Total GENERAL PROGRAMMING	1,327.92	4,717.50	9.95%	42,682.50	47,400.00	90.05%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
	70900	56.42	56.42	1.57%	3,533.58	3,590.00	98.42%
	73320	0.00	15,223.34	25.07%	45,476.66	60,700.00	74.92%
	73330	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
	73340	3,409.03	3,499.03	12.84%	23,750.97	27,250.00	87.15%
	73350	756.49	1,512.98	0.00%	(1,512.98)	0.00	0.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
	73350	224.94	450.05	18.75%	1,949.95	2,400.00	81.24%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	199.43	398.91	16.62%	2,001.09	2,400.00	83.37%
	Total COMPUTER	4,646.31	21,140.73	18.99%	90,199.27	111,340.00	81.01%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	786.18	1,846.47	18.46%	8,153.53	10,000.00	81.53%
73410	LEGAL FEES	1,350.00	1,350.00	9.00%	13,650.00	15,000.00	91.00%
73420	AUDIT EXPENSE	0.00	0.00	0.00%	10,050.00	10,050.00	100.00%
	Total PROFESSIONAL FEES	2,136.18	3,196.47	9.12%	31,853.53	35,050.00	90.88%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	6,530.00	6,530.00	44.24%	8,230.00	14,760.00	55.75%
73310	CATALOGING - COMPUTER SERVICE	0.00	1,935.08	25.29%	5,714.92	7,650.00	74.70%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
73640	FUEL	104.90	225.95	11.29%	1,774.05	2,000.00	88.70%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	24,735.00	24,735.00	100.00%	0.00	24,735.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	379.94	379.94	1.40%	26,620.06	27,000.00	98.59%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73540	CONTRACTS: BUILDING MAINTENANCE	1,024.31	3,224.62	6.44%	46,775.38	50,000.00	93.55%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	15,571.00	15,571.00	100.00%	0.00	15,571.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500.00	500.00	100.00%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	300.00	300.00	100.00%
	Total MAINTENANCE	48,345.15	52,601.59	35.90%	93,914.41	146,516.00	64.10%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	112.65	225.30	18.77%	974.70	1,200.00	81.22%
1	Dundee Library						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	890.48	1,787.53	15.27%	9,912.47	11,700.00	84.72%
73610	ELECTRICITY	4,543.50	8,709.82	19.35%	36,290.18	45,000.00	80.64%
73620	WATER AND SEWER	386.35	386.35	7.72%	4,613.65	5,000.00	92.27%
73630	GAS	166.76	266.07	5.32%	4,733.93	5,000.00	94.67%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	89.40	179.18	14.93%	1,020.82	1,200.00	85.06%
	Total UTILITIES	6,189.14	11,554.25	16.72%	57,545.75	69,100.00	83.28%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	109.95	356.45	3.09%	11,143.55	11,500.00	96.90%
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	13,550.00	13,550.00	100.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
	Total CAPITAL EXPENSE	109.95	356.45	1.37%	25,693.55	26,050.00	98.63%
	Total Expenditures	304,421.65	693,982.03	18.50%	3,057,729.97	3,751,712.00	81.50%
	Net Increase(Decrease) in Fund Balance	(125,600.79)	1,455,504.88	476.73%	(1,150,200.62)	305,304.26	(376.73)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	5,327.93	8,882.10	22.20%	31,117.90	40,000.00	77.79%
	Total REVENUES	<u>5,327.93</u>	<u>8,882.10</u>	<u>22.21%</u>	<u>31,117.90</u>	<u>40,000.00</u>	<u>77.79%</u>
	Total Revenues	<u>5,327.93</u>	<u>8,882.10</u>	<u>22.21%</u>	<u>31,117.90</u>	<u>40,000.00</u>	<u>77.79%</u>
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	47,500.00	47,500.00	100.00%
73340	SOFTWARE	0.00	0.00	0.00%	18,000.00	18,000.00	100.00%
	Total COMPUTER	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>65,500.00</u>	<u>65,500.00</u>	<u>100.00%</u>
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	660,000.00	660,000.00	100.00%
	Total MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>660,000.00</u>	<u>660,000.00</u>	<u>100.00%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	35,000.00	35,000.00	100.00%
73430	OTHER PROF FEES	0.00	0.00	0.00%	140,000.00	140,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	114,854.00	114,854.00	100.00%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>289,854.00</u>	<u>289,854.00</u>	<u>100.00%</u>
	Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>1,015,354.00</u>	<u>1,015,354.00</u>	<u>100.00%</u>
	Net Increase(Decrease) in Fund Balance	<u>5,327.93</u>	<u>8,882.10</u>	<u>(0.91)%</u>	<u>(984,236.10)</u>	<u>(975,354.00)</u>	<u>100.91%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
 80 - WORKING CASH
 From 8/1/2021 Through 8/31/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	<u>286.26</u>	<u>542.17</u>	<u>24.09%</u>	<u>1,707.83</u>	<u>2,250.00</u>	75.90%
Total REVENUES	<u>286.26</u>	<u>542.17</u>	<u>24.10%</u>	<u>1,707.83</u>	<u>2,250.00</u>	75.90%
Total Revenues	<u>286.26</u>	<u>542.17</u>	<u>24.10%</u>	<u>1,707.83</u>	<u>2,250.00</u>	75.90%
Net Increase(Decrease) in Fund Balance	<u>286.26</u>	<u>542.17</u>	<u>24.09%</u>	<u>1,707.83</u>	<u>2,250.00</u>	75.90%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
 90 - DONATION / GIFT
 From 8/1/2021 Through 8/31/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	461.71	874.47	14.57%	5,125.53	6,000.00	85.42%
49010 MONETARY GIFT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>100.00%</u>
Total REVENUES	<u>461.71</u>	<u>874.47</u>	<u>7.95%</u>	<u>10,125.53</u>	<u>11,000.00</u>	<u>92.05%</u>
Total Revenues	<u>461.71</u>	<u>874.47</u>	<u>7.95%</u>	<u>10,125.53</u>	<u>11,000.00</u>	<u>92.05%</u>
Net Increase(Decrease) in Fund Balance	<u><u>461.71</u></u>	<u><u>874.47</u></u>	<u><u>7.94%</u></u>	<u><u>10,125.53</u></u>	<u><u>11,000.00</u></u>	<u><u>92.05%</u></u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2122
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
Revenues							
43010	TAX LEVY	1,946,183.99	1,946,183.99	53.46%	3,640,138.76	1,693,954.77	53.46%
43020	PPRT	13,359.23	13,359.23	33.39%	40,000.00	26,640.77	33.39%
44010	INT & DIV INCOME	4,288.04	4,288.04	8.20%	52,250.00	47,961.96	8.20%
45010	PER CAPITA GRANT	0.00	0.00	0.00%	86,672.50	86,672.50	0.00%
45011	E-RATE GRANT	644.89	644.89	0.00%	0.00	(644.89)	0.00%
45020	OTHER GRANTS	0.00	0.00	0.00%	152,000.00	152,000.00	0.00%
46030	LOST & DAMAGED	704.56	704.56	14.09%	5,000.00	4,295.44	14.09%
46200	PRINT/COPY REVENUE	283.80	283.80	2.02%	14,000.00	13,716.20	2.02%
46250	LICENSE PLATE RENEWAL INCOME	8,326.10	8,326.10	8.06%	103,205.00	94,878.90	8.06%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	400.00	400.00	0.00%
46400	MISCELLANEOUS INCOME	223.28	223.28	223.28%	100.00	(123.28)	223.28%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	0.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	875.00	875.00	17.50%	5,000.00	4,125.00	17.50%
49010	MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00	0.00%
	Total Revenues	<u>1,974,888.89</u>	<u>1,974,888.89</u>	<u>48.05%</u>	<u>4,110,266.26</u>	<u>2,135,377.37</u>	<u>48.05%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>1,974,888.89</u></u>	<u><u>1,974,888.89</u></u>	<u><u>48.04%</u></u>	<u><u>4,110,266.26</u></u>	<u><u>2,135,377.37</u></u>	<u><u>48.04%</u></u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2122
From 8/1/2021 Through 8/31/2021

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 \$ Remaining</u>	<u>FY2122 Percent Remaining</u>
Revenues							
43010	TAX LEVY	60,488.34	2,006,672.33	55.12%	3,640,138.76	1,633,466.43	44.87%
43020	PPRT	1,698.87	15,058.10	37.64%	40,000.00	24,941.90	62.35%
44010	INT & DIV INCOME	6,152.60	10,440.64	19.98%	52,250.00	41,809.36	80.01%
45010	PER CAPITA GRANT	102,273.55	102,273.55	118.00%	86,672.50	(15,601.05)	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	0.00	(644.89)	0.00%
45020	OTHER GRANTS	2,228.74	2,228.74	1.46%	152,000.00	149,771.26	98.53%
46030	LOST & DAMAGED	584.18	1,288.74	25.77%	5,000.00	3,711.26	74.22%
46200	PRINT/COPY REVENUE	321.30	605.10	4.32%	14,000.00	13,394.90	95.67%
46250	LICENSE PLATE RENEWAL INCOME	10,243.40	18,569.50	17.99%	103,205.00	84,635.50	82.00%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	400.00	400.00	100.00%
46400	MISCELLANEOUS INCOME	30.78	254.06	254.06%	100.00	(154.06)	(154.06)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	875.00	1,750.00	35.00%	5,000.00	3,250.00	65.00%
49010	MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
	Total Revenues	<u>184,896.76</u>	<u>2,159,785.65</u>	<u>52.55%</u>	<u>4,110,266.26</u>	<u>1,950,480.61</u>	<u>47.45%</u>
	Net Increase(Decrease) in Fund Balance	<u>184,896.76</u>	<u>2,159,785.65</u>	<u>52.54%</u>	<u>4,110,266.26</u>	<u>1,950,480.61</u>	<u>47.45%</u>

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2122
 From 7/1/2021 Through 7/31/2021

	Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remainings	FY2122 Percent Remaining
Expenditures						
15	Personnel Expenses					
15	255,938.49	255,938.49	10.26%	2,493,396.00	2,237,457.51	89.74%
	SERVICES/BENEFITS					
	255,938.49	255,938.49	10.26%	2,493,396.00	2,237,457.51	89.74%
20	Library Materials					
20	82,706.32	82,706.32	20.22%	408,913.00	326,206.68	79.78%
	LIBRARY MATERIALS					
	82,706.32	82,706.32	20.23%	408,913.00	326,206.68	79.77%
50	Operating Expenses					
51	17,855.18	17,855.18	4.79%	372,547.00	354,691.82	95.21%
52	2,248.05	2,248.05	5.43%	41,400.00	39,151.95	94.57%
53	3,389.58	3,389.58	7.15%	47,400.00	44,010.42	92.85%
54	16,494.42	16,494.42	9.32%	176,840.00	160,345.58	90.68%
55	1,060.29	1,060.29	3.02%	35,050.00	33,989.71	96.98%
	PROFESSIONAL FEES					
	41,047.52	41,047.52	6.10%	673,237.00	632,189.48	93.90%
60	Building Expenses					
61	4,256.44	4,256.44	0.52%	806,516.00	802,259.56	99.48%
65	5,365.11	5,365.11	7.76%	69,100.00	63,734.89	92.24%
	UTILITIES					
	9,621.55	9,621.55	1.10%	875,616.00	865,994.45	98.90%
70	Capital Expense					
70	246.50	246.50	0.07%	315,904.00	315,657.50	99.93%
	CAPITAL EXPENSE					
	246.50	246.50	0.08%	315,904.00	315,657.50	99.92%
	Total Capital Expense					
	389,560.38	389,560.38	8.17%	4,767,066.00	4,377,505.62	91.83%
	Total Expenditures					
	(389,560.38)	(389,560.38)	8.17%	(4,767,066.00)	(4,377,505.62)	91.83%
	Net Increase(Decrease) in Fund Balance					

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2122
 From 8/1/2021 Through 8/31/2021

	Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remainings	FY2122 Percent Remaining
Expenditures						
15	Personnel Expenses					
15	176,892.86	432,831.35	17.35%	2,493,396.00	2,060,564.65	82.64%
	PERSONNEL SERVICES/BENEFITS					
	176,892.86	432,831.35	17.36%	2,493,396.00	2,060,564.65	82.64%
20	Library Materials					
20	36,180.48	118,886.80	29.07%	408,913.00	290,026.20	70.92%
	LIBRARY MATERIALS					
	36,180.48	118,886.80	29.07%	408,913.00	290,026.20	70.93%
50	Operating Expenses					
51	23,188.12	41,043.30	11.01%	372,547.00	331,503.70	88.98%
52	5,405.54	7,653.59	18.48%	41,400.00	33,746.41	81.51%
53	1,327.92	4,717.50	9.95%	47,400.00	42,682.50	90.04%
54	4,646.31	21,140.73	11.95%	176,840.00	155,699.27	88.04%
55	2,136.18	3,196.47	9.11%	35,050.00	31,853.53	90.88%
	PROFESSIONAL FEES					
	36,704.07	77,751.59	11.55%	673,237.00	595,485.41	88.45%
	Total Operating Expenses					
60	Building Expenses					
61	48,345.15	52,601.59	6.52%	806,516.00	753,914.41	93.47%
65	6,189.14	11,554.25	16.72%	69,100.00	57,545.75	83.27%
	UTILITIES					
	54,534.29	64,155.84	7.33%	875,616.00	811,460.16	92.67%
	Total Building Expenses					
70	Capital Expense					
70	109.95	356.45	0.11%	315,904.00	315,547.55	99.88%
	CAPITAL EXPENSE					
	109.95	356.45	0.11%	315,904.00	315,547.55	99.89%
	Total Capital Expense					
	304,421.65	693,982.03	14.56%	4,767,066.00	4,073,083.97	85.44%
	Total Expenditures					
	(304,421.65)	(693,982.03)	14.55%	(4,767,066.00)	(4,073,083.97)	85.44%
	Net Increase(Decrease) in Fund Balance					

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2122
From 7/1/2021 Through 7/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	125,480.64	125,480.64	9.93%	1,262,487.00	1,137,006.36	90.06%
20	Library Materials	64,825.51	64,825.51	35.67%	181,713.00	116,887.49	64.32%
50	Operating Expenses	33,935.79	33,935.79	6.35%	534,008.00	500,072.21	93.64%
60	Building Expenses	2,168.78	2,168.78	7.85%	27,610.00	25,441.22	92.14%
70	Capital Expense	246.50	246.50	0.07%	314,904.00	314,657.50	99.92%
	Total District Wide	<u>226,657.22</u>	<u>226,657.22</u>	<u>9.77%</u>	<u>2,320,722.00</u>	<u>2,094,064.78</u>	<u>90.23%</u>
1	Dundee Library						
15	Personnel Expenses	109,456.10	109,456.10	10.50%	1,042,392.00	932,935.90	89.49%
20	Library Materials	13,340.30	13,340.30	7.38%	180,700.00	167,359.70	92.61%
50	Operating Expenses	1,459.72	1,459.72	2.18%	66,849.00	65,389.28	97.81%
60	Building Expenses	7,362.99	7,362.99	0.88%	830,435.00	823,072.01	99.11%
70	Capital Expense	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
	Total Dundee Library	<u>131,619.11</u>	<u>131,619.11</u>	<u>6.20%</u>	<u>2,121,376.00</u>	<u>1,989,756.89</u>	<u>93.80%</u>
2	Randall Oaks						
15	Personnel Expenses	21,001.75	21,001.75	11.14%	188,517.00	167,515.25	88.85%
20	Library Materials	4,540.51	4,540.51	9.76%	46,500.00	41,959.49	90.23%
50	Operating Expenses	5,652.01	5,652.01	7.80%	72,380.00	66,727.99	92.19%
60	Building Expenses	89.78	89.78	0.51%	17,571.00	17,481.22	99.48%
	Total Randall Oaks	<u>31,284.05</u>	<u>31,284.05</u>	<u>9.63%</u>	<u>324,968.00</u>	<u>293,683.95</u>	<u>90.37%</u>
	Total Expenditures	<u>389,560.38</u>	<u>389,560.38</u>	<u>8.17%</u>	<u>4,767,066.00</u>	<u>4,377,505.62</u>	<u>91.83%</u>
	Net Increase(Decrease) in Fund Balance	<u>(389,560.38)</u>	<u>(389,560.38)</u>	<u>8.17%</u>	<u>(4,767,066.00)</u>	<u>(4,377,505.62)</u>	<u>91.82%</u>

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2122
From 8/1/2021 Through 8/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	87,612.84	213,093.48	16.87%	1,262,487.00	1,049,393.52	83.12%
20	Library Materials	15,225.60	80,051.11	44.05%	181,713.00	101,661.89	55.94%
50	Operating Expenses	28,572.43	62,508.22	11.70%	534,008.00	471,499.78	88.29%
60	Building Expenses	6,747.55	8,916.33	32.29%	27,610.00	18,693.67	67.70%
70	Capital Expense	109.95	356.45	0.11%	314,904.00	314,547.55	99.88%
	Total District Wide	<u>138,268.37</u>	<u>364,925.59</u>	<u>15.72%</u>	<u>2,320,722.00</u>	<u>1,955,796.41</u>	<u>84.28%</u>
1	Dundee Library						
15	Personnel Expenses	74,806.46	184,262.56	17.67%	1,042,392.00	858,129.44	82.32%
20	Library Materials	16,199.28	29,539.58	16.34%	180,700.00	151,160.42	83.65%
50	Operating Expenses	2,184.27	3,643.99	5.45%	66,849.00	63,205.01	94.54%
60	Building Expenses	32,126.34	39,489.33	4.75%	830,435.00	790,945.67	95.24%
70	Capital Expense	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
	Total Dundee Library	<u>125,316.35</u>	<u>256,935.46</u>	<u>12.11%</u>	<u>2,121,376.00</u>	<u>1,864,440.54</u>	<u>87.89%</u>
2	Randall Oaks						
15	Personnel Expenses	14,473.56	35,475.31	18.81%	188,517.00	153,041.69	81.18%
20	Library Materials	4,755.60	9,296.11	19.99%	46,500.00	37,203.89	80.00%
50	Operating Expenses	5,947.37	11,599.38	16.02%	72,380.00	60,780.62	83.97%
60	Building Expenses	15,660.40	15,750.18	89.63%	17,571.00	1,820.82	10.36%
	Total Randall Oaks	<u>40,836.93</u>	<u>72,120.98</u>	<u>22.19%</u>	<u>324,968.00</u>	<u>252,847.02</u>	<u>77.81%</u>
	Total Expenditures	<u>304,421.65</u>	<u>693,982.03</u>	<u>14.56%</u>	<u>4,767,066.00</u>	<u>4,073,083.97</u>	<u>85.44%</u>
	Net Increase(Decrease) in Fund Balance	<u>(304,421.65)</u>	<u>(693,982.03)</u>	<u>14.55%</u>	<u>(4,767,066.00)</u>	<u>(4,073,083.97)</u>	<u>85.44%</u>

Fox River Valley Public Library District

Balance Sheet
As of 7/31/2021

Attachment to Exhibit A.1.n

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	3,493,418.33
30	IMRF	(21,129.12)
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>1,843,906.97</u>
	Total Checking Accounts	5,316,196.18
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	332.70
10901	CASH ON HAND RANDALL OAKS	
10	GENERAL/CORPORATE	<u>104.80</u>
	Total Other Cash	437.50
Investments		
10500	INVESTMENT ACCOUNTS	
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,257,808.08
80	WORKING CASH	162,570.34
90	DONATION / GIFT	<u>262,207.27</u>
	Total Investments	2,682,585.69
	Total Cash and Investments	7,999,219.37
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	32,445.00
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	16,663.00
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	20,039.68
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	2,849.61
14100	ACCRUED INTEREST RECEIVABLE	
10	GENERAL/CORPORATE	<u>634.00</u>
	Total Other Assets	<u>72,631.29</u>
	Total Assets	<u><u>8,071,850.66</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	27,807.64
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	808.09
22062	CREDIT CARD PAYABLE PACINI	
10	GENERAL/CORPORATE	90.82
22077	CREDIT CARD PAYABLE CARROLL	
10	GENERAL/CORPORATE	121.05
22083	CREDIT CARD PAYABLE BOYER	
10	GENERAL/CORPORATE	49.99
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	18.00
27700	DEFERRED OTHER	
10	GENERAL/CORPORATE	<u>875.00</u>
	Total Liabilities	29,770.59
Fund Balance		
10	GENERAL/CORPORATE	3,536,716.53
30	IMRF	(21,129.12)
70	CAPITAL PROJECTS/SPECIAL RESERVE	4,101,715.05
80	WORKING CASH	162,570.34
90	DONATION / GIFT	<u>262,207.27</u>
	Total Fund Balance	8,042,080.07

Fox River Valley Public Library District
Balance Sheet
As of 7/31/2021

Attachment to Exhibit A.1.n

	<u>Current Year</u>
Total Liabilities and Fund Balance	<u><u>8,071,850.66</u></u>

Fox River Valley Public Library District

Balance Sheet
As of 8/31/2021

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	3,424,912.40
30	IMRF	(21,129.12)
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>1,988,973.72</u>
	Total Checking Accounts	5,392,757.00
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	332.70
10901	CASH ON HAND RANDALL OAKS	
10	GENERAL/CORPORATE	<u>104.80</u>
	Total Other Cash	437.50
Investments		
10500	INVESTMENT ACCOUNTS	
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,118,069.26
80	WORKING CASH	162,856.60
90	DONATION / GIFT	<u>262,668.98</u>
	Total Investments	<u>2,543,594.84</u>
	Total Cash and Investments	7,936,789.34
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	27,037.50
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	16,663.00
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	16,413.20
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	2,867.60
14100	ACCRUED INTEREST RECEIVABLE	
10	GENERAL/CORPORATE	<u>1,313.10</u>
	Total Other Assets	<u>64,294.40</u>
	Total Assets	<u><u>8,001,083.74</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	77,734.19
22052	CREDIT CARD PAYABLE FINNERAN	
10	GENERAL/CORPORATE	175.54
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	184.34
22068	CREDIT CARD PAYABLE ZABSKI	
10	GENERAL/CORPORATE	190.00
22077	CREDIT CARD PAYABLE CARROLL	
10	GENERAL/CORPORATE	104.90
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	57.99
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	<u>81.60</u>
	Total Liabilities	78,528.56
Fund Balance		
10	GENERAL/CORPORATE	3,411,115.74
30	IMRF	(21,129.12)
70	CAPITAL PROJECTS/SPECIAL RESERVE	4,107,042.98
80	WORKING CASH	162,856.60
90	DONATION / GIFT	<u>262,668.98</u>
	Total Fund Balance	7,922,555.18

Fox River Valley Public Library District
Balance Sheet
As of 8/31/2021

	<u>Current Year</u>
Total Liabilities and Fund Balance	<u><u>8,001,083.74</u></u>



Investment Inventory Month End
Fox Rvr Valley All Agg (111383)
09/09/2021

Description	Purchase/Settle Date	Maturity Date	Next Call Date	Current Face Value	Coupon Rate	Purchase Yield	CUSIP	Market Value
MMDA12	---	09/09/2021	---	0.00	0.000	---	MMDA12	3,723.35
Ally Bank	10/10/2019	10/12/2021	---	97,000.00	1.800	1.800	02007GMF7	97,153.36
Bank of New England	07/26/2019	11/26/2021	---	150,000.00	2.000	2.018	06426KBJ6	150,616.95
Synovus Bank	12/09/2019	12/09/2021	---	95,000.00	1.650	1.667	87164DPS3	95,376.58
Citibank, N.A.	01/25/2019	01/25/2022	---	168,000.00	2.900	2.923	17312Q2D0	169,814.74
Merrick Bank Corporation	03/20/2019	03/21/2022	---	108,000.00	2.650	2.663	59013J6W4	109,482.08
WEST OTTAWA MICH PUB SCH DIST	08/12/2020	05/01/2022	---	200,000.00	0.643	0.555	955023UZ7	200,385.40
NEW YORK N Y	05/21/2020	08/01/2022	---	10,000.00	5.000	1.096	64966MNX3	10,433.59
RIO RANCHO N MEX PUB SCH DIST NO 94	05/21/2020	08/01/2022	---	25,000.00	4.000	0.956	767171QB0	25,833.83
Goldman Sachs Bank USA	10/09/2019	10/11/2022	---	200,000.00	1.900	1.932	38149MHE6	203,762.00
ILLINOIS ST	02/22/2021	11/01/2022	---	200,000.00	5.000	0.516	452152P62	210,673.60
CHICAGO ILL BRD ED	02/22/2021	12/01/2022	---	100,000.00	5.000	0.631	167505XU5	105,518.60
LA SALLE CNTY ILL SCH DIST NO 141 OTTAWA	03/10/2021	12/01/2022	---	105,000.00	0.350	0.342	504588GD0	105,005.99
Morgan Stanley Private Bank, National Association	12/05/2019	12/05/2022	---	100,000.00	1.850	1.862	61760A3U1	102,039.00
DU PAGE CNTY ILL CMNTY HIGH SCH DIST NO 094 WEST C	05/21/2020	01/01/2023	---	25,000.00	5.000	1.150	263381DM4	26,573.55
WILL & KENDALL CNTYS ILL CMNTY CONS SCH DIST NO 20	05/21/2020	01/01/2023	---	35,000.00	4.000	1.063	968648C78	36,748.60
BROOKLYN CENTER MINN INDPT SCH DIST NO 286	05/21/2020	02/01/2023	---	20,000.00	5.000	0.965	113853LD5	21,309.72
Sallie Mae Bank	02/05/2020	02/06/2023	---	123,000.00	1.800	1.834	7954506E0	125,703.91
Raymond James Bank	02/14/2020	02/14/2023	---	137,000.00	1.700	1.720	75472RAX9	139,852.20
NEW BRITAIN CONN	05/21/2020	03/01/2023	03/01/2023	5,000.00	5.000	1.398	6427137M7	5,328.77
Citibank, N.A.	04/02/2019	04/03/2023	---	82,000.00	2.750	2.772	17312Q3R8	85,164.13
Morgan Stanley Private Bank, National Association	04/11/2019	04/11/2023	---	150,000.00	2.700	2.724	61760AYK9	155,738.85
FEDERAL HOME LOAN MORTGAGE CORP	09/15/2020	09/15/2023	09/15/2021	80,000.00	0.300	0.294	3134GWL20	80,002.96
WAUKEGAN ILL	07/21/2020	12/30/2023	---	190,000.00	3.543	0.898	942860QM2	201,706.09
---	---	10/11/2022	---	2,405,000.00	2.477	1.546	---	2,467,947.84

C.1 Ordinance 2021-14 Budget and Appropriation

RECOMMENDED **MOTION**: I move to Approve Ordinance 2021-14 Budget and Appropriation in the amount of \$6,119,806 for Fiscal Year 2021-2022 as presented.

BACKGROUND INFORMATION:

In compliance with applicable statutes, the Library is required to adopt an Annual Budget and Appropriation Ordinance (B&A) by the end of the first quarter of the fiscal year. The Budget and Appropriation Ordinance outlines the objects and purposes of expenditures and specifies the maximum amount which can be legally expended by the Library in the current Fiscal Year if sufficient funds are available.

The Appropriation will pave the way for the Levy request this fall, which will fund FY22/23 expenditures. This fall's Levy is not expected to exceed a 5% increase over funds received for the current year so will not trigger the black box advertisement.

ORDINANCE NO. 2021-14
ANNUAL BUDGET AND APPROPRIATION ORDINANCE
 FOR THE FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT,
 KANE COUNTY, ILLINOIS FOR FISCAL YEAR BEGINNING
 JULY 1, 2021 AND ENDING JUNE 30, 2022

Whereas, the Illinois Budget Law, 50 ILCS 330/1 et. Seq., as amended, requires all Illinois municipal corporations to adopt a Combined Annual Budget and Appropriation Ordinance specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 15/3-1 and 15/4-15, provides procedures for the passage of a Budget and Appropriation Ordinance and a Tax Levy Ordinance; and

Whereas, pursuant to the above and other statutes, an ordinance has been prepared in tentative form and made available for public inspection at least thirty (30 days) prior to the adoption thereof, and a public hearing on said Budget and Appropriation Ordinance has been held prior to final action hereon, and notice of said hearing was published at least thirty (30) days prior to said meeting in a newspaper published within the District.

NOW THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT, Kane County, Illinois as follows:

Section 1. That the fiscal year for this FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT ("District") be and the same is fixed and declared to from the first day of July 2021 to the thirtieth day of June 2022.

Section 2. That the following budget containing an estimate of the receipts and of the expenditures there from, be and the same is hereby adopted as the budget of said District for the fiscal year 2021-2022, and shall be in full force and effect from and after its passage and publication as is required by law.

I. <u>GENERAL CORPORATE FUND</u>	FY2122 Appropriation
Cash balance at the beginning of fiscal year	\$1,955,813
 <u>Estimated Revenues</u>	
Property Tax	\$3,640,139
Other Taxes	\$40,000
Grants and Donations	\$88,673
Fine & Fees	\$5,000
Interest Income	\$4,000
<u>Other Income</u>	<u>\$129,205</u>
Total Estimated Revenues	<u>\$3,907,016</u>
Total Estimated Funds Available	\$5,862,829
 <u>Estimated Expenditures</u>	
Personnel Services/Benefits	\$2,618,066
Library Materials	\$449,804

Operating Expenses	\$911,606
Utilities	\$103,650
Building & Maintenance	\$219,774
<u>Capital Expense</u>	<u>\$39,075</u>
<u>Transfer to Special Reserve Fund</u>	<u>\$250,000</u>
Total Estimated Expenditures	\$4,591,975
<u>Estimated Cash Balance end of fiscal year</u>	<u>\$1,270,855</u>
Amount Appropriated, General Corporate Fund	\$4,591,975

II. SPECIAL RESERVE FUND

Cash Balance beginning of fiscal year	\$4,098,161
Transfer from Corporate Fund	\$250,000

Estimated Revenues

<u>Interest Income</u>	<u>\$40,000</u>
<u>Grants</u>	<u>\$150,000</u>
Total Estimated Revenues	<u>\$190,000</u>
Total Estimated Funds Available	\$4,538,161

Estimated Expenditures

Furniture & Equipment	\$38,500
Computer Equipment	\$72,050
Remodeling and Other Professional Fees	\$397,281
<u>Building Repairs</u>	<u>\$1,020,000</u>
Total Estimated Expenditures	<u>\$1,527,831</u>
<u>Estimated Cash Balance end of fiscal year</u>	<u>\$3,010,330</u>
Amount Appropriated, Special Reserve Fund	\$1,527,831

III. FICA FUND

Cash Balance beginning of fiscal year	\$0
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Estimated Revenues

Property Tax	\$0
<u>Interest Income</u>	<u>\$0</u>
Total Estimated Revenues	<u>\$0</u>
Total Estimated Funds Available	\$0

Estimated Expenditures

<u>FICA Payments</u>	<u>\$0</u>
Total Estimated Expenditures	<u>\$0</u>

<u>Estimated Cash Balance at end of fiscal year</u>	<u>\$0</u>
Amount Appropriated, FICA Fund	\$0

IV. IMRF FUND

Cash Balance beginning of fiscal year	-\$21,129
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Estimated Revenues

Property Tax	\$0
Interest Income	\$0
Total Estimated Revenues	<u>\$0</u>
Total Estimated Funds Available	-21,129

Estimated Expenditures

<u>IMRF Payments</u>	<u>\$0</u>
Total Estimated Expenditures	<u>\$0</u>
<u>Estimated Cash Balance end of fiscal year</u>	<u>-21,129</u>
Amount Appropriated, IMRF Fund	\$0

RECAPITULATION

General Corporate Fund	\$4,591,975
Special Reserve Fund	\$1,527,831
FICA Fund	\$0
IMRF Fund	\$0
Total Appropriation	\$6,119,806

Section 3. That there is hereby appropriated six million, one-hundred and nineteen thousand, eight hundred and six dollars from the taxes to be levied and other sources for the fiscal year, the same to be divided among the several corporate objects and purposes as herein above specified in Section 2 for purposes of the FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT for the fiscal year ending June 30, 2022.

Section 4. That the levy of taxes upon all taxable property within the corporate limits of the District subject to taxation for the year 2021 for the general fund is authorized at applicable statutory rates and the County Clerk of Kane County, Illinois is authorized to extend taxes upon such property at such rate.

Section 5. Appropriations for all audit expenses, all liability insurance expenses, and all building and maintenance expenses are included in the appropriations for the General Corporate Fund and / or Special Reserve Fund.

Section 6. That all unexpended balances of any items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

Section 7. All unexpended balances of proceeds received annually from Public Library taxes not in excess of statutory limits may be transferred to a Special Reserve Fund, if same is established, according to 75 ILCS 16/40-50, pursuant to plans developed and adopted by this Library Board and said unexpended balances shall be accumulated in this fund for the purposes of: acquisition of property on which to construct a new library, or the acquisition of property and building to construct and / or refurbish an existing building into a new library, or expand the existing library; a contingency fund for any construction project; capital improvement projects; planning expenses for Library construction projects; new technology for the library, including upgrades and enhancements to the network, software purchase, phased replacement of computers, printers, copiers and other equipment, and upgrades to the library systems and information software; the repair and replacement of major building systems.

Section 8. That the several amounts set opposite the several objects and purposes hereinabove set forth under the estimated expenditures for said District for the operation of the Library is hereby appropriated for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

Section 9. That this Ordinance shall be published and shall be in full force and effect from and after its approval.

PASSED by the Board of Library Trustees of the FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT this 21st day of September 2021, pursuant to roll call vote as follows:

AYES _____
NAYS _____
ABSENT _____
NOT VOTING _____

APPROVED:

Kristina Weber, Ph.D., President
Board of Library Trustees
FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT
KANE COUNTY, ILLINOIS

Attest:

Chris Evans, Secretary
Board of Library Trustees
FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT
KANE COUNTY, ILLINOIS

CERTIFICATE OF ESTIMATED REVENUES
In Accordance with 35 ILCS 200/18-50

Unit Name: Fox River Valley Public Library District
Fund: General Revenue estimate for fiscal year beginning July 1, 2021

SOURCE OF REVENUE

FUNDS AVAILABLE, BEGINNING OF FISCAL YEAR	\$ 6,456,954
TAX LEVY	3,640.139
PPRT	40,000
IMPACT FEE	0
INT & DIV INCOME	52,250
PER CAPITA GRANT	86,673
E-RATE GRANT	0
OTHER GRANTS	152,000
FINES & FEES	0
LOST & DAMAGED	5,000
MEETING RM RENTAL	0
PROGRAM REVENUE	0
PRINT/COPY REVENUE	14,000
FAX REVENUE	0
LICENSE PLATE RENEWAL	103,205
TAXABLE SALES (USB, DVD, EARBUDS)	400
MISCELLANEOUS INCOME	100
REIMBURSEMENTS	6,500
CASH OVER	0
RETIRED EMPLOYEE REIMBURSEMENTS	5,000
MONETARY GIFT	<u>5,000</u>
	<u>\$ 10,567,220</u>

Total includes Working Cash and Special Reserve funds
Certification

The undersigned, as chief fiscal officer of the Fox River Valley Public Library District, does hereby certify that the above is a true estimate of the revenues anticipated to be available next fiscal year for the indicated funds.

Dated: September 21, 2021

David Nutt, Treasurer
Board of Library Trustees of the
Fox River Valley Public Library District

CERTIFICATION OF BUDGET

(Appropriation Ordinance)

I, the undersigned, duly elected, qualified and acting Secretary of Fox River Valley Public Library District, Kane County, Illinois, do hereby certify that the attached hereto is a true and correct copy of the Budget (Appropriation Ordinance) of said Board of Library Trustees for the fiscal year beginning July 1, 2021, as adopted on September 21, 2021 .

Date: September 21, 2021

Chris Evans, Secretary
Board of Library Trustees of the
Fox River Valley Public Library District

C.2 Covid 19 Vaccine Mandate – discussion only

There is no motion.

BACKGROUND INFORMATION:

Executive Director Amy Dodson will provide information on the current climate surrounding covid-19 vaccine mandates; Board feedback is sought.

C.3 Approve Report of the Closed Session Minutes Review and Destruction of Audio Recordings made prior to March 21, 2020

RECOMMENDED **MOTION**: I move to approve the report of the closed session minutes review, open June 17, 2021 and August 3, 2021 executive session minutes, and destruction of all audio recordings made prior to March 21, 2020.

BACKGROUND INFORMATION:

The Open Meetings Act [5 ILCS 120/2.06(c)(d)] sets the requirement that closed session minutes must be reviewed semi-annually to make a determination if the need for confidentiality still exists, and gives guidance regarding destruction of the verbatim record of closed session meetings.

The Board conducted very few closed sessions this year as it met remotely due to pandemic safeguards. There remain two closed sessions for review at this time, and this completes the statutory requirement for review this year.

The findings of this report must be stated in open session.