

PUBLIC NOTICE OF REGULAR MEETING BY VIDEO CONFERENCE

The January 18, 2022 meeting of the Fox River Valley Public Library District Board of Trustees beginning at 7:00 PM will be conducted by video conference, without a physically present quorum of Board Trustees in accordance with 5 ILCS 120/7(e). The Board President has determined an in-person meeting is not practical or prudent because of the continued disaster declaration from the governor's office related to covid-19. Anyone wishing to observe and/or comment must email LibraryBoard@frvpld.info no later than 12 PM on Tuesday, January 18, and will receive online access to the meeting. If you do not have electronic access and would like to make a public statement you can call the library at 847-428-3661 before 5:00 PM on Tuesday, January 18 and leave a message, indicating you would like your message read into the record during the "Public Comment" section of the meeting.

Fox River Valley Public Library District Board of Trustees Meeting

January 18, 2022
7:00 PM

AGENDA

Call to Order—President Kristina Weber

Pledge of Allegiance

Roll Call – Secretary Christine L. Evans

Public Comment

The Board recognizes its responsibility to provide an opportunity for anyone wishing to comment at any meeting to do so. Due to current public health concerns the January 18, 2022 meeting will be conducted by video conference. Any person viewing the meeting online an/or wishing to comment will be accommodated in accordance with the Public Notice detailed above. Citizens will not be requested to sign in to comment, and each speaker will be allowed five minutes.

President's Report—President Weber

Director's Report—Executive Director Amy Dodson

- Investment Inventory Presentation –Tami Olszewski, Ehlers, Inc.
- Strategic Plan Update
- Department Reports
- Dashboard

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the November 16,2021 Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for November 2021 totaling \$256,241.35
- A.1.c Check/Voucher Register – AP & Payroll Complete for December 2021 totaling \$310,474.20

- A.1.d Monthly Financial Report for November 2021
- A.1.e Monthly Financial Report for December 2021
- A.1.f Revenue Summary – All Funds Combined – Budget v Actual Revenues for November 2021
- A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for December 2021
- A.1.h Revenue Summary – All Funds Combined by Period for November and December
- A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses for November 2021
- A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for December 2021
- A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for November 2021
- A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for December 2021
- A.1.m Expenditure Summary – All Funds Combined by Period for November and December
- A.1.n Balance Sheet for November 2021
- A.1.o Balance Sheet for December 2021
- A.1.p Ehlers Investment Inventory for November and December

B. Unfinished Business - none

C. New Business

- Exhibit C.1 Ordinance 2022-01 Nonresident Cards
- Exhibit C.2 Award Contract for Removal and Replacement of Dundee Library East and West Side Entrance Doors
- Exhibit C.3 Minimum Wage Requirement: Update Salary Scale
- Exhibit C.4 Collection Management Policy – Review and Discussion

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session **5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.**

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment

Fox River Valley Public Library District
Director's Report to the Board of Library Trustees
January 18, 2022 Regular Meeting

The Dundee Library sidewalk replacement project began on November 29 and was completed on December 6, more quickly than anticipated. The ramp and steps on the west side of the building, and most of the sidewalks on both sides, were replaced. The area around the flagpole was also replaced. Chadwick Contracting Company did an excellent job. Library employees are very happy to have safe walkways and steps.

The roof repair project at Dundee is on standby. Derbigum has the materials and labor ready to begin the work. Some of the materials cannot be used until the outside temperature is 40 degrees or above. Once the weather warms up, the roof work will begin.

The Library opened bids on January 5 for new doors on both sides of the Dundee Library. Once the Board votes on awarding a contract, the contractor estimates a lead time of 8-12 weeks. This would mean that the work could begin around April. The main entrance door (east side) will be a motion-detected automatic sliding door. The staff and delivery door (west side) will be similar to the existing door, but larger in order to comply with ADA regulations. The door replacement project will also include new exterior locks and new locks throughout the building that will provide better security. The proposal for a new lock system will be presented to the Board for approval in the near future.

The recent rise in COVID infections, both locally and across the country, continues to have a significant impact on our lives (and subsequently on library operations). I am watching for new developments and directives on a daily basis. I gather information from the CDC, the Illinois Department of Public Health, and the Kane County Health Department. On January 6, I suspended all in-person programs for the remainder of January. I have also been working with the management team to remind employees to follow safety protocols and stay home when they feel sick. On any given day since the end of December, there have been 1-5 staff members isolating at home due to COVID infection or exposure. Thankfully, many of them have experienced mild symptoms, or have evaded the virus altogether. Every employee's situation is unique; Assistant Director Heather Zabski and I are closely monitoring each staff member affected by the outbreak.

Masks are still required inside the library buildings at all times. The Library is now providing N95 masks for staff, as an option. Following the directive from President Biden, the Library's health insurance plan will reimburse benefitted employees for the cost of at-home testing kits.

On December 23, I completed the Diversity and Inclusion certification program from Cornell University. I am now working on creating training sessions for library managers based on this program. That will be followed by a similar training course for library staff. The principles and concepts of equity, diversity, and inclusion will be applied to virtually all of the library's services and departments – books, facilities, programs, website, policies – with the goal of improving library services and expanding the library's potential in the community.

Amy Dodson



Fox River Valley Public Library
January 2022

About Ehlers' Investments

- SEC Registered Investment Adviser (est. 2007)
- More than \$1.85 billion Assets Under Management
- 165+ clients & 270+ Separately Managed Accounts
- Focus = Client-centric Fixed Income Solutions

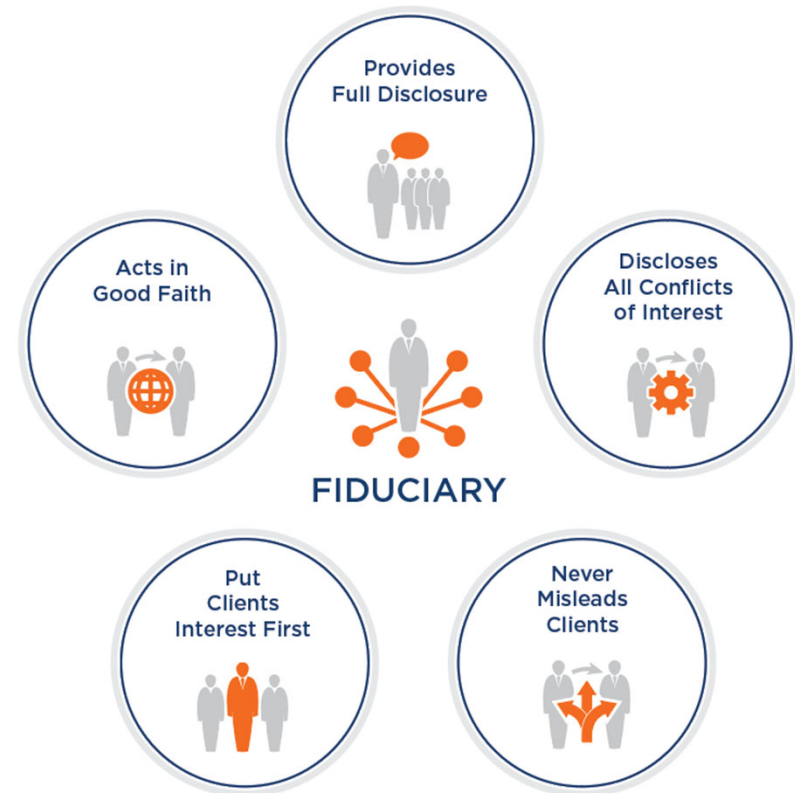
**Bond Proceeds &
Escrow Bidding
Agent**

**Investable Cash
Assets**

**Banking Services
Evals & RFPs**

What is a Registered Investment Advisor?

- Your investment fiduciary
 - ✓ Duty of loyalty
 - ✓ Duty of care
 - ✓ Place your interests ahead of our own
- Extension of your staff
- Always your partner



Our Process

1



ANALYSIS & DEVELOPMENT

Review current portfolios & policies

Complete credit analysis

Develop cash flow forecast

Draft new policies to align with community goals

Create investment strategies supporting cash flow needs

2



IMPLEMENTATION

Build investment portfolio based on approved policy & analysis

Monitor portfolio performance

Rebalance & adjust asset mix (as needed)

Deliver monthly performance & benchmark reporting

3



COMPLIANCE

Examine & adjust portfolio characteristics to maintain IRS, state statute & internal policy compliance

Collaborate with Ehlers' Arbitrage Consultants to:

- Develop Arbitrage strategy

- Complete necessary reporting

- Conduct rebate analysis

IL Permissible Investments 30 ILCS 235

Common examples:

- Securities issued or guaranteed by federal government, its commission, board or other instrumentality “Treasuries” or “Agencies”
- Time deposits (Certificate of Deposit)
- Money Markets
- Municipal Bonds/Notes
 - ✓ Carry fourth highest credit rating or better
- Corporate Debt
 - ✓ Carry third highest credit rating or better
 - ✓ Maturity limitations
- Local government pooled-investment fund (IL Fund)

2021 Portfolio Summary 01/01/2021-12/31/2021

Investment Summary + Transactions

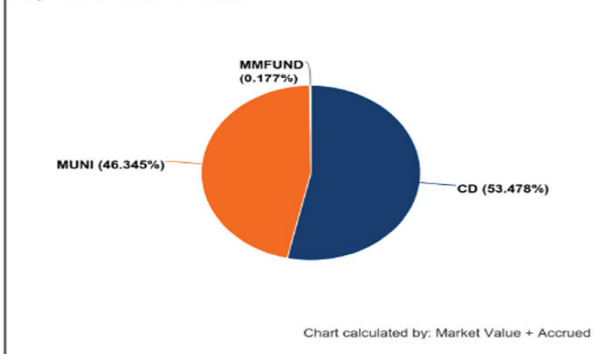
	<i>Portfolio</i>
Beginning Market Value	3,115,047.00
Beginning Accrued Balance	14,563.87
Net Realized Gain/Loss	-10.02
Interest/Dividend Received	71,349.88
Net Amortization/Accretion Income	-20,195.44
Change In Net Unrealized Gain/Loss	-38,387.55
Transaction Total (Net Contribution)	-1,097,797.60
Expense (Fees deducted from account)	0.00
Change In Accrued Balance	-3,248.72
Ending Accrued Balance	11,315.15
Ending Market Value	2,026,770.17
Ending Market Value + Accrued	2,038,085.32

Footnote: 1

Performance Summary



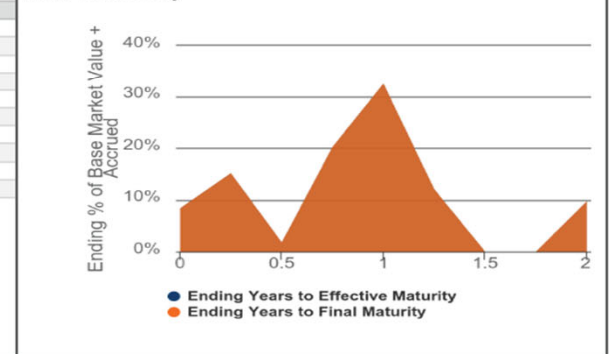
Exposure - Asset Class



Cash and Fixed Income Summary

Risk Metric	Value
MMFund	3,601.14
Fixed Income	2,034,484.18
Duration	0.885
Convexity	0.014
WAL	0.899
Years to Final Maturity	0.899
Years to Effective Maturity	0.899
Yield	0.441
Book Yield	1.531
Avg Credit Rating	A-IA3/A-

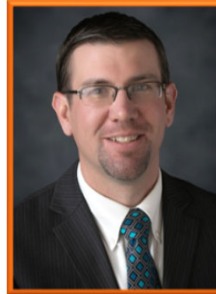
Time to Maturity



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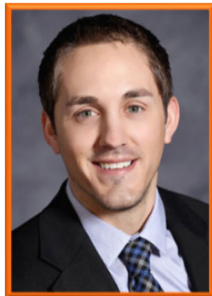


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100+ years' combined investments & treasury management experience

Important Disclosures

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Where an activity requires registration as a municipal advisor pursuant to Section 15B of the Exchange Act of 1934 (Financial Management Planning and Debt Issuance & Management), such activity is or will be performed by EA; where an activity requires registration as an investment adviser pursuant to the Investment Advisers Act of 1940 (Investments and Treasury Management), such activity is or will be performed by EIP; and where an activity requires licensing as a bank pursuant to applicable state law (paying agent services shown under Debt Issuance & Management), such activity is or will be performed by BTS. Activities not requiring registration may be performed by any Affiliate.

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Fox River Valley Public Library District
Strategic Plan 2020-2023
Goals & Objectives

Highlights of our second year 2020-2023 Strategic Plan goals and objectives at the end of 2021.

Goal 1: Learn: Promote lifelong learning from birth through adulthood.

OBJ A: Develop collections and programs to support lifelong literacy.

- Programming on nutritional skills for adults and teens included: “Healthy Snack” programs in January and February; “Color Your Plate with Farm Fresh Vegetables” with chef Chance Lemke from Mockingbird Bar and Garden in July; and “How to: Agua Frescas” in July.
- Programming on nutritional skills for youth included: monthly “Foodie Kids” programs and “Books and Cooks” offered virtually during Summer 2021. Cold Suppers were served at the Dundee Library from January to March 2021.
- 10 book clubs in a bag currently in circulation; 5 bags targeted to youth audiences, 5 targeted to adult audiences.
- New systems of surveying program attendees digitally created and rolled out through library website.

OBJ B: Develop collections and programs to support school curriculum.

- Youth Services has several programs aimed at fostering nature literacy including episodes of "Tween Tuesdays" and "Virtual Storytime" where topics of solar light, heat, plant cycle and weather were covered. “Solar Oven Smores” was offered July 2021 where concepts such as heat and temperature were discussed. The program series “Tween STEAM” and “Tween Tuesday” explored concepts of binary coding, reflecting light and the solar system. In October 2021, we hosted "Incredible Bats!" at which attendees learned about different species of bats, their eating habits, and habitats.
- A calendar of Youth Services events is emailed to area preschools every month.

OBJ C: Develop collections and programs to support professional development.

- Adult and Teen Services staff hosted two courses aimed at workforce development including a two-part OBS (Open Broadcaster Software) course, as well as an intro to Google Drive.
- Adult and Teen Services staff increased awareness of databases to gain higher usage statistics by offering three courses promoting our databases: "Job Searching 101" in January; "Brainfuse Help Now" in April; "Cyber Sleuthing Your Family Tree" in July.

OBJ D: Develop collections and programs to support home schooling families.

- In-person tours for home schooling families temporarily on hold due to the COVID-19 pandemic.
- Youth Services staff researched purchasing home schooling curriculum for library district, but it was determined the purchasing curriculum would be too costly for predicted usage.

OBJ E: Partner with educational organizations in the district.

- Many projects were delayed for this objective because of the COVID-19 pandemic.
- Community Share E-Book Project was launched in Fall 2021, but D300 has delayed roll out due to the COVID-19 pandemic.
- Youth Services staff created a video to promote the 2021 Summer Reading Challenge which was shared with D300.

Goal 2: Explore: Maintain a welcoming environment while increasing the usability and browsability of collections and services.

OBJ A: Maintain a safe and welcoming environment.

- To create a safety culture at the library, a new position of Safety Specialist was added to the Facilities Department.
- Several updates were made to Person in Charge procedures including providing All Staff training on closing procedures and protocol for incident reports. The incident report form was also updated to be more inclusive.
- Weekend hours were standardized between Randall Oaks and Dundee Library.
- Decaying areas of sidewalk were replaced at the Dundee Library, resulting in a big improvement in overall safety of pedestrian traffic coming into and out of the building.

OBJ B: Make the Library ADA compliant and improve services for patrons with disabilities.

- Home deliveries and Homeward Bound services make it easier for homebound individuals who are unable to place holds themselves and require a librarian to select materials on their behalf.
- Adult and Teen Services staff now provides private or small group versions of programs upon request, customizing the experience to specific needs, focusing on interacting and assisting the attendee(s) in a relaxed manner and moving at the speed required by that person or persons.

OBJ C: Make Library services accessible across the district.

- Several efforts were made to expand tech help outreach in the library district. Adult and Teen Services staff introduced virtual tech help on Thursdays in both English and Spanish as part of a new series, Jueves de Tecnología, presented in collaboration with Elgin Literacy Connection. Adult and Teen Services staff introduced a new monthly technology series at the Dundee Township's Adult Activities Center, designed for people age 50 and over to receive hands-on assistance with tech devices.
- Efforts were made to increase programming at area businesses. Library specialist Erica Acevedo hosted two Excel training classes (covering VLOOKUP, shortcuts, formulas, pivot tables, pull down menus, filtering items, sorting) for workers at local business Colony Display. Youth Services staff offered annual "Preschool and Daycare Fair" virtually that showcased in-district preschool and daycare centers. Further, Youth Services staff reinstated outreach visits to local daycare and preschools. In fall 2021, Library Specialist Christian Diaz started a collaboration presenting storytimes at Elder + Oat in West Dundee.

OBJ D: Make Library services family-friendly.

- Staff worked to expand intergenerational programs, including virtually offered "Stories & Songs of African People with Shanta Nurullah" in February 2021. This program highlighted themes of intergenerational stories and preservation of history. Patrons of all ages searched for cardboard Easter egg cut outs in our service area for Youth Services "Easter Egg Hunt" in March 2021. In May 2021, YS and ATS collaborated to present "Cinco de Mayo Celebration" that featured traditional games and music of Latin America. "Halloween Parade and Extravaganza" in October 2021 offered games and craft activities for attendees to work on together. "Thank-O-Rama" in November 2021 offered titles and activities with themes such as thankfulness, family, and generosity. "Gingerbread House" in December 2021 gave attendees the challenge to construct and decorate a gingerbread house together.
- Conducted story times in Elder + Oat in West Dundee and in daycare and preschools such as St. Catherine of Siena School, Dundee Township Park District and Washington Street Center to expand locations where story times are held.
- Transferred a portion of our "E"-rated videogames to Youth Services during the Fall 2021, creating a browsable, family-friendly videogame collection.

OBJ E: Provide a positive customer service experience by maintaining a well-trained staff with streamlined communications.

- New employee onboarding packet has been reviewed, updated, and streamlined.
- To increase departmental collaboration, a new Account Services cross-training document has been created. Account Services staff and Adult and Teen Services staff have collaborated on several programs. And Youth Services staff has been cross trained on Corner 68 and Simply Reports.
- Database training has been provided by Librarian Sean Plagge to Youth Services and Randall Oaks staff.

Goal 3: Imagine: Become a community leader in innovative services.

OBJ A: Cultivate inspiring and unique experiences.

- Despite COVID-19 restrictions, staff were able to safely offer several large-scale, interdepartmental programs including: “Cinco de Mayo Celebration” in May 2021, “Homeschooling 101” in August 2021, “Homeschooling-Getting It All Done” in August 2021, “Make Your Own: Bob Ross-Style Painting” in September 2021, “Hispanic Heritage Month Challenge” in October 2021.
- Website redesign project is currently underway and website committee is currently investigating potential vendors for porting or redesign of website.

OBJ B: Increase the sustainability of the facility.

- Facilities staff is currently investigating air hand dryers for bathrooms.

OBJ C: Make the Library a community destination.

- Increased signups for Summer Reading and Winter Reading Challenges from 2020. Summer Reading Challenge signups increased 150% from last year!
- 4,602 free meals (including breakfast and lunches) served over Summer 2021.
- Villages of Sleepy Hollow, Gilberts, East Dundee, and West Dundee regularly feature news from our library in their newsletter.
- Library Welcome Brochure provided to Northern Kane County Chamber of Commerce, to help promote library services to new residents to our area.

OBJ D: Develop a growth culture for staff.

- Staff mini grant issued to provide Kona Ice to patrons who showed their library cards in September 2021.

OBJ E: Elevate FRVPLD’s reputation in the library community.

- Jason Katsion (ATS Manager) participated in a panel discussion at the 2021 Seminar on the Acquisition of Latin American Library Materials (SALALM) virtual conference. Jason’s panel was formed to bring together "ideas about how libraries and library collections need to respond to ever-changing needs" and address how “our roles as librarians evolve to meet the needs and circumstances of our library communities." Jason’s panel was comprised of eight librarians working in academic libraries, public libraries, and archives, in the United States, Puerto Rico, and Germany.
- Christian Diaz (YS Specialist) co-presented with other librarians from around the country in the REFORMA National Conference & 50th Anniversary Celebration. "Día y Noche: Culturally Relevant Programs for our Gente" was about the grant winning program that we produced.
- Monica Boyer (YS Manager) is an active member of 2022 Randolph Caldecott Award Selection Committee. According to the Association for Library Service to Children, "The Caldecott Medal was named in honor of nineteenth-century English illustrator Randolph Caldecott. It is awarded annually by the Association for Library Service to Children, a division of the American Library Association, to the artist of the most distinguished American picture book for children."
- Monica was active on Illinois Library Association’s Diversity Committee (2019-2021) and the Library Trustee Forum (2021).
- Several staff members are on Illinois Libraries Present committees: Cari Poweziak (Library Assistant) is on the Programming Committee, Jason Katsion (ATS Manager) is on the Steering Committee, and Heather Zabski (Assistant Director) is on the Data/ Statistics Committee.

OBJ F: Improve services on the west side by offering new facility west of the Fox River.

- Goals related to this objective are delayed pending a library building project.

Goal 4: Create: Foster creative, artistic and business ventures of our local community.

OBJ A: Expand maker space services and access.

- Three craft kits were added to circulation: holiday card making, birthday card making, and die cutting.
- Because Corner 68 remains closed to the public, staff focused on non-traditional circulation materials, i.e., unique craft kits, tech equipment, etc.

OBJ B: Develop increased support for local entities.

- Latest editions of fire department and law enforcement training materials have been purchased.
- An on-site job fair was hosted in October 2021.
- Hosted two donation drives for FISH Food pantry in September and November 2021.

OBJ C: Provide transparent business services.

- Achieved a budget surplus of \$750,000 in the general fund for FY2021, which was transferred to Special Reserve funds.
- Awarded Certification of Achievement in Financial Reporting for 2020 Audit.

Goal 5: Connect: Increase library services to our diverse community.

OBJ A: Make our collections and programming more representative of our Library district.

- Formed Diversity Audit Committee comprised of selectors and formulated plan to make our collections more diverse and to incorporate diversity into the collection management plan. Currently in the process of implementing.
- Held programming that reflects our communities' linguistic, cultural, racial and gender diversity. Adult and Teen Services programs included: "Hispanic Heritage Month Reading Challenge"; "Celebrate Diversity Art Contest"; "Juneteenth: Past, Present, Future"; and multiple bilingual programs. Youth Services programs included: "Stories & Songs of African People with Shanta Nurullah"; "Bilingual Storytime"; "Virtual Spanish Club"; "Cinco de Mayo Celebration"; "Rainbow Storytime"; "Latinx Heritage Month Celebration"; "Jose Luis Orozco Virtual Concert" and "La Posada Celebration."

OBJ B: Expand the Library's role in the local community.

- Heather Zabski (Assistant Director) an active member of Carpentersville Rotary. She led annual Easter Basket giveaway for families in need and participated on the Blind Flights and 5K fundraising committees.
- Jason Katsion (ATS Manager) attended several Carpentersville board meetings.
- Amy Dodson (Executive Director) on steering committee for the Village of Carpentersville long-range comprehensive plan.

OBJ C: Act as a platform for new immigrant services

- Introduced monthly drop-in Immigration Help programs, as well as workshops specific to naturalization and DACA renewal.

OBJ D: Promote equity within the community.

- Over a quarter of public services staff are bilingual in English and Spanish.

Fox River Valley Public Library District November and December 2021 Department Reports

Assistant Director: Heather Zabski

November 2021:

In early November, Ewa and I worked with Lauterbach & Amen to finalize the audit process. This was our first year going through the auditing process and we are now grateful to have had the experience. Despite the delay caused by personnel changes at our audit firm, the process went smoothly. Auditing staff were able to provide advice on closing two of our funds (FICA and IMRF) which will provide greater transparency to our financial documents.

Management team and trustees finalized review of *Serving Our Public 4.0* at the November board meeting. This satisfied the requirements of this year's Per Capita Grant. I filled out and submitted the Per Capita Grant application. The Illinois State Library estimates that 2020 population numbers will be released before grant funds are released, which may shift the amount of money we receive from last year (hopefully by increasing it). The State Library will notify us of our new service population once it's available.

Since September, we have been hosting two practicum students at our library. They worked shifts in almost every department of the library to get the full range of library service roles (including PATS, PR, Administration, and IT), with the bulk of time being spent in public service departments. In November, both students finished their practicums at the library. One of the students created a genealogy resource guide which we posted on [our blog](#). Both students are very passionate about libraries and curious about all aspects of the profession. After the practicum, they highly praised our library, the programming we do, and our staff and said they had a great experience here. Department managers were gracious taking the students under their wing and making them feel welcomed into each department.



Picture from Thanksgiving Drive-Thru, I was on team Turkey

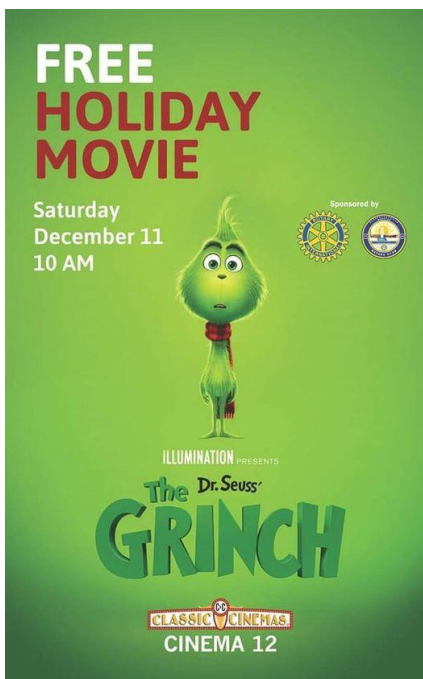
On November 20, Carpentersville Rotary worked with FISH Food Pantry to host a Thanksgiving Meal drive-through pickup. We handed out 98 meals to families in need, providing food to about 450 people. It was a chilly and windy day, but excellently organized by food pantry staff. Trustee Dave Nutt and his wife Pam also participated in the event.

December 2021:

December was a quiet but productive month, giving me the chance to get ahead on projects for winter and attend additional training. I worked on updating our salary scale to adhere with the January 2023 minimum wage increase to \$13. Since our fiscal year starts in July, it is easier to make the adjustment in July 2022 rather than wait until January 2023. I also completed Illinois Municipal Retirement Fund (IMRF) authorized agent training on December 8. This was a four-part series that went over aspects of our retirement fund. The final module was on employer rates and legislation.



On December 6, Kirstin and I helped the library participate in the Dickens in Dundee Festival of the Trees by decorating an FRVPLD tree in Grafelman Park. The Festival of the Trees was hosted by Dundee Lions Cub and many community organizations participated in the event.



On December 11, Carpentersville Rotary hosted a free Christmas movie at Classic Cinemas. A professional Santa Claus took photos with guests and listened to children's gift wishes. I brought several great big games from the library (Connect Four, Twister, Hopscotch), which helped keep the families entertained before the event. Overall, the event was a major success with 290 attendees. In other Rotary news, I am now serving on the Pub Crawl Committee, which is planning a fundraising event for the second week in May. More details on that to come soon.

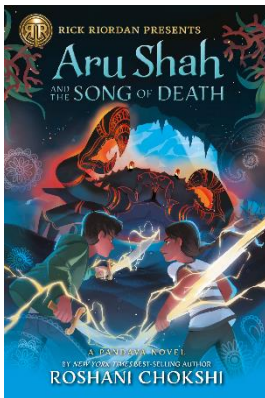
In Mid-December, PR Manager Kirstin Finneran and I changed offices. I'm now located in the upstairs Administration office next to Director Amy Dodson. This move should increase the efficiency of the Administration team. It was also a great opportunity to clean up my files and reorganize during what otherwise has been a very busy year!

Randall Oaks: Brittany Berger November 2021:

November at Randall Oaks continued to be steady despite a slight drop in program attendance. Staff answered 363 reference questions and passed out 30 Baby Scientist Kits courtesy of Youth Services. Randall Oaks also celebrated Dinovember this month, and 326 kids searched the library for dinosaurs in our scavenger hunt. We also handed out 200 dinosaur themed crafts! Since dinosaurs never go out of style, we look forward to making this an annual tradition.



Storytimes continued for the first three weeks of November and will now be on break until January. In total, 130 patrons attended Family Storytime and Preschool Storytime. In addition to the ever-popular storytimes, Lisa and Rachel were able to offer a few exciting programs for children in preschool through 6th grade. Rachel hosted her second installment of "Magic and Monsters", a tween book club that is currently reading the *Aru Shah* series by Roshani Chokshi. Lisa continued her "Family Game Night" series, this month with Giant Uno and Giant Checkers which were a big hit with all in attendance! She also hosted a "Tape Town" program on November 22nd, which drew a crowd of 36.



Library Assistant Lisa Knapp also took on a project this month to update the shelf marker labels in Randall Oaks' Youth section. Thanks to this project it will help keep staff efficient during shelving and make it easier for patrons to navigate the shelves when they are browsing.

I reviewed safety procedures with RO staff at the All Staff meeting, including fire plans and missing children. I'm also happy to say that Randall Oaks now has Spanish language materials available for all ages. We had previously carved out space in our Youth and Teen sections, as seen below. Now, thanks to Jasmin Munoz in ATS, we have a growing collection of Adult fiction and nonfiction titles in Spanish.



December 2021:

The start of the holidays, dropping temperatures, and a storytime break combined to make a very quiet month at Randall Oaks. We were at our busiest during the weekend that the Dundee Library was closed for sidewalk replacement. During the weekend of December 3-6th, we saw a big increase in foot traffic, phone calls, and computer usage. Despite that busy weekend our stats remained relatively small compared to the rest of 2021. Staff assisted patrons with 306 reference questions and 2 notary transactions. We also handed out 203 winter themed take home crafts and gave out small prizes to 215 children who completed our scavenger hunt.



Storytimes were on break for the entire month of December, but Randall Oaks' programmers filled the calendar with different fun activities for children and their families. Total program attendance was 91, and below are some photos highlighting all that RO had to offer this month! Library Assistant Lisa Knapp hosted another Family Game Night, this time with Giant Connect 4 and Giant Memory games. She also had a large turnout for Family Craft Night where she provided materials and instruction for families to create different types of holiday ornaments. Lisa and RO Librarian Rachel Dunne teamed up to deliver two sessions of Holiday Storytime and Craft on December 13th, and the following day Rachel hosted the last RO program of the year: Cup Gnomes!



The Winter Reading Challenge began on December 15th, and RO Clerk Judy highlighted the program with an eye-catching display that included books patrons could check out to earn challenge badges. RO Clerk Usrah showed off her art skills by creating a fun Frozen backdrop in the children's area where young patrons can pose for a photo with their favorite wintry read. Though everyone seemed to have winter on the mind, I spent most of December preparing for 2022's Summer Reading Challenge. The first SRC Committee meeting is planned for January, so I created a timeline and outline of agendas to kickstart our planning in 2022!



Youth Services: Monica Boyer
December and November 2021:

November 2021 brought the end of Amanda Keen's (YS Librarian) in-person outreach to local daycare and preschools. During the month, she visited Littlest Disciples Preschool, Sleepy Hollow Preschool, Dundee Township Park District-Rakow Center and other local preschools in the area. Amanda provided early literacy services to more than 100 kids this month alone!

Erin Sikorski (YS Assistant) hosted the adorable program “Teddy Bear Sleepover”. Kids has fun bringing their favorite teddy bear, or other stuffed animal, to a special pajama party. The stuffies were then left at the library overnight for a sleepover. Kids were surprised when they picked up their furry friend and a photo of their library adventure.



YS Librarians Heather Ji and Amanda Keen presented “Thank-O-Rama” (Photo below) on November 23rd. Children and their caregivers celebrated gratitude and kindness with stories and activities. This program has become one of our annual traditions and its so fun to see returning faces come enjoy this program together.



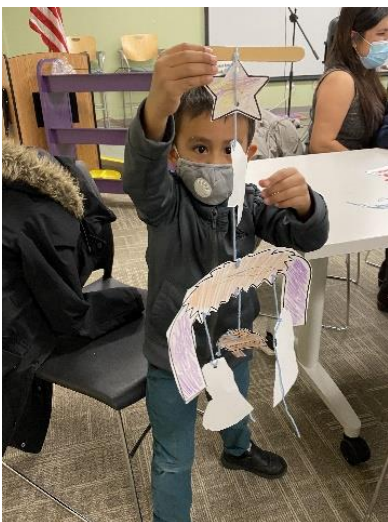
Christian Diaz (YS Specialist) had the opportunity to present at his first library conference. He and a group of librarians from around the country spoke at REFORMA (The National Association to Promote Library & Information Services to Latinos and the Spanish Speaking) National Conference & 50th Anniversary Celebration. Their session, “Día y Noche: Culturally Relevant Programs for our Gente” largely revolved around the grant the library was awarded from REFORMA in 2021. Presenters of this session shared how to successfully plan and implement creative and culturally relevant Día-Children's Day/Book Day and Noche de Cuentos programs that celebrate Latino culture and oral history. Christian’s efforts to make equity, diversity, and inclusion a priority in this work is absolutely commendable.

In early November, I was elected to Illinois Library Association’s Library Trustee Forum. This work group gives me the opportunity to organize training programs for other library trustees in Illinois and to meet with elected leaders from the state to continue to advocate for Illinois libraries. I am so honored by this opportunity and am so excited to keep learning!

In December, several departments in the organization came together to coordinate our fourth annual Winter Reading Challenge. "Reading Reflections" Winter Reading Challenge runs from December 15th-January 15th. To complete the challenge, participants earn the five activity badges in their perspective age category: Pre-Readers, Youth & Teen, and Adult. Upon registration, they receive a sign-up prize to get started. Then they must complete just one of the suggested activities to earn each badge. When one has earned all five badges, they complete the challenge and earn a prize. After patron feedback from several past reading challenges, Public Relations and Outreach Manager Kirstin Finneran did a fantastic job of creating print logs for those who like something more tangible to record their progress, rather than online documentation through Beanstack. Amanda and Christian did a fantastic job of creating a promotional video advertising the reading challenge. If you haven't had the chance to enjoy it, [here is your chance!](#)



Participants were able to enjoy holiday themed programs such as "La Posada Celebration" and "Gingerbread House". The two programs incorporated STEAM and intergenerational cooperation to complete activities. Its been a highlight for staff to provide in-person holiday programs in a safe manner.



Heather Ji and I hosted Noon Year's Eve Party on January 30th. Children and their caregivers counted down to "Noon Year's" with activities and games that focused on intergenerational cooperation and writing prompts. At noon, we had a big balloon drop and dance party! It was so much fun to see folks ring in the new year in a fun, colorful way!



Account Services: Keri Carroll

November 2021:

Circulation numbers and visits remained steady in November, almost mirroring October. License plate renewals dipped to 28 for November, and I believe these numbers may continue to stay low as 2023 stickers aren't available due to supply chain issues. On a related note, several libraries both within CCS and without, contacted me in November about starting license plate renewals for their library. A recent circulation listserv posting posited the question about which libraries are offering license plate renewal services, and more than I expected chimed in that they offer it. (Nearly all of them working with SSLT, our current provider!)

I've been working closely with PATS manager Karin Nelson to add snowshoes to our Library of Things collection, and they will officially be available for checkout starting on December 1. We have four pairs – two adult and two youth – that can be checked out by any FRVPLD cardholder. Additionally, Karin and I will be meeting in December to add a portable CD player to the Library of Things as well, perfect for our many heavy CD users or those interested in checking out the Caregiver Kits.

December 2021:

December saw fewer visits for both locations than in previous months, but several factors contributed to that dip. Both locations were closed for Christmas Eve, Christmas Day, and New Year's Eve, and the Dundee location was closed for four days from December 3-6 for the much-needed sidewalk replacement. Renewals and circulation numbers remained steady, though, showing the power of our power users and patrons stocking up for the holiday season and participating in the Winter Reading Challenge.

Home deliveries continued to remain steady and popular among our core of users, despite the holidays. License plate renewals took an unfortunate dive down to 14, though more patrons may be electing to renew from home with the colder, snowier weather and the pervasiveness of the Omicron variant. Supply chain shortages have hit even the Secretary of State's office, as our 2023 license plate stickers were delivered in a slightly different format, causing me some concern. License plates renewed online arrive as usual, but we have been instructed to use printer paper and a roll of 2023 stickers. My hope is that patrons understand we were provided this format directly from the Secretary of State's office and are limited in what we can do.

Librarian Sam Bunte had an eventful December, hosting back-to-back trivia events. The first, Holiday Music Trivia at Black & Gray Brewing Co., was a last-minute fill-in that was graciously done. ATS library assistant Cari Poweziak was unable to co-host with fellow ATS library assistant Gene Barish, allowing Sam to continue her collaboration with Adult and Teen Services, and 43 people were in attendance to test their holiday music know-how. The following evening, Sam hosted Ghostly Trivia, dipping into the oft-forgotten connection between Christmas and spooky stories, emceeding for 12 virtual participants. Additionally, Sam completed two Fox Picks in December.

Public Relations & Outreach: Kirstin Finneran

November and December 2021:

Winter 2022 Newsletter. The winter newsletter was filled with lots of creative programming and news as usual. Highlights in this issue were Amy Dodson’s first “Director’s Message,” the 1619 Project Community Discussion, and the Winter Reading Challenge.

Dundee Lions Festival of Trees. Assistant Director Heather Zabski and I had a festive time decorating a tree for the Dundee Lions Ron Rhoades Festival of Trees, located in Grafelman Park in West Dundee. Leslie Sineni and I made ornaments featuring the special holiday version of our Fox logo. It was an honor to be represented amongst other community organizations such as the Boys & Girls Club of Dundee Township, and many different groups from D300.



Winter Reading Challenge 2022. Worked with committee on finalizing plans for our “Reading Reflections” challenge. Created age specific logs that can be printed for patrons who prefer that over Beanstack. Promoted the program using a blog post, social media, eNews, posters, a flyer and a website slider.

The Best of 2021. Personally, I am always excited when our “Best of 2021” blog posts start popping up, curated and written by our talented ATS staff. As our PR person, I enjoy taking the material created by them to put together a branded social media package to promote them.



Ruth Wendt Gallery. The latest installation in the Ruth Wendt Gallery is extra special this time as it features the work of FRVPLD Youth Services Specialist Christian Diaz. Next up is a collection from Dana Maynard-Tatge of East Dundee who was our Celebrate Diversity Art Contest Winner.

eNews

Subject	Date Sent	Emails Sent	Unique Opens	Unique Open %	Total Clicks
Giving Tree, Hoopla Bonus Borrows, Native American Heritage Month	11/10/2021	11655	3349	28.77%	304
Gus Moreno Author Visit, Get Cozy With Fox Picks	11/17/2021	11639	3569	30.69%	202
Winter Newsletter, The 1619 Project Community Discussion	11/24/2021	11625	3544	30.52%	245
Trivia at Black & Gray Brewing Co., STEAM on Creativebug	12/8/2021	11590	4006	34.61%	222
Happy Hanukkah, It's a Wonderful Life, Library Job Opening	12/1/2021	11616	3593	30.96%	243
Dundee Library Closed Dec. 3-6	12/2/2021	11606	4017	34.66%	94
The Best of 2021, Storytimes Resume, The 1619 Project	12/22/2021	11923	4257	35.75%	249
Winter Reading Challenge, Hoopla Binge Pass, Best New Music	12/15/2021	11941	4254	35.67%	241

Social Media Followers - December 2021

Facebook	2059 (+7)
Twitter	780 (-2)
Instagram FRVPLD	365 (+9)
Instagram Teens	117 (+1)
Instagram Youth	172 (-1)
YouTube	491 views

Adult and Teen Services: Jason Katsion

November and December 2021:

While November and December are typically the slowest months of the year, the Adult & Teen Services Department was as creative and dynamic as ever. We initiated our new community led discussion group, hosted an exciting visit from a local chef, and engaged with our patrons at churches, breweries, and community centers.

On December 1, we presented the first of our three-part community discussion of the 1619 Project. The 1619 Project is a long-form journalism project developed by Nikole Hannah Jones, writers from *The New York Times*, and *The New York Times Magazine* which "aims to reframe the country's history by placing the consequences of slavery and the contributions of Black Americans at the very center of the United States' national narrative." These discussions are led by the community members themselves, with library staff members Sam Bunte and Jasmin Munoz present as facilitators. The initial session was attended by nine community members who readily engaged in a respectful dialogue on some very weighty themes.

On December 9, we were thrilled to welcome Duke Seward of Duke's Blues & BBQ to the Dundee Library. He gave a spirited demonstration of some cooking techniques and favorite recipes, and generously prepared to-go containers of delicious food for patrons and staff members.



On December 14, Gene Barish, Cari Poweziak and Sam Bunte hosted Holiday Music Trivia at Black & Gray Brewing Co. in downtown East Dundee. This event was attended by 43 very enthusiastic patrons, who shouted out their answers while enjoying flights of craft beer. The venue was only open to people attending our library program so, believe it or not, everyone you see in the crowd below was there exclusively for the library program!



Teen Librarian Danielle Pacini hosted another of her popular Pixel Art programs, timed to coincide with the School District 300 early release day in November. This program provides young people the freedom to socialize in a relaxed environment and create their own perler bead craft projects. Teens had additional opportunities to learn and create at the library with DIY With Danielle: Ornament Workshop and a shrink charms craft program.



The winner of the Celebrate Diversity Art Contest was announced in November, and their artwork is now on display. Visitors can see Dana Maynard-Tatge's "Patterns of the Land" at the top of the stairwell at the Dundee Library.



We continued our monthly Immigration Help programs in November and December. These are monthly drop-in programs, in which DOJ accredited professionals from Alianza Hispanoamericana offer free, personal consultations on-site at the Dundee Library. Additionally, we hosted a DACA Renewal Workshop in November and a Citizenship Workshop in December, at which the attendees received an assessment of their eligibility to naturalize, application preparation and documentation packaging, and application review by a qualified legal representative. Below, you can see Library Assistant Jasmin Munoz informing the workshop attendees of the many services provided by the Library District.

Library Assistant Cari Poweziak hosted back-to-back programs at the Dundee Township's Adult Activities Center. First she met with her senior book club to discuss *Mr. Dickens and His Carol*. Immediately after, she hosted a pour painting class with a group from NISRA (Northern Illinois Special Recreation Association), which provides year-round recreational activities for people with disabilities. The attendees had great fun and they made some beautiful artwork. Following the class, they insisted that Cari stay and enjoy cookies with them.



Other noteworthy events in November and December included an informational presentation on recreational cannabis (attended by 25 patrons), Sewing & Fiber Arts Studio, crochet classes, bread-making classes, and multiple opportunities to make creative holiday crafts. Our monthly Caregiver Support Group featured a special guest in November. Joan Oliver, who is a columnist and editor for *The Northwest Herald* and a caregiver, joined the group via Zoom. Cari Poweziak visited the Ladies' Group of the First Congregational Church in West Dundee to spread the word about the many exciting things happening at the library.

In November, the Adult and Teen Services Department answered 246 reference questions, provided ten notary appointments, and twenty one-on-one instruction appointments. In December, we answered 180 reference questions, provided eleven notary appointments, and eighteen one-on-one instruction appointments. These one-on-one appointments can address a wide range of information needs and allow for more personalized assistance than is possible at the reference desk. Two noteworthy one-on-one sessions were conducted by Danielle Pacini in December. In the first of these, she assisted a patron with adding lettering to some canvases she prepared with diamond art. Danielle used our maker equipment to design the text and cut out the vinyl, and together they transferred the words to the canvases. The impressive finished products can be seen below.



In a second one-on-one session, Danielle assisted a patron who needed help with their Cricket phone after being told by the store that they couldn't help her. Danielle patiently showed this patron how they could add a favorite photo as their phone wallpaper, and also add a customized ringtone. The patron chose "Frosty the Snowman" as her ringtone, and Danielle showed her how to download this for free from the library's Freegal database. The patron was very grateful for Danielle's expert assistance, and she later dropped off a thank you card with decorative magnets.



We closed out 2021 on the library blog with an exciting lineup of year-end wrap-up posts. I kicked things off with my annual roundup of favorite new music, Sam Bunte blogged about the top circulating debut fiction of 2021, Gene Barish shared a respectful memorial to musical artists we lost this year, Jasmin Munoz ranked the best Taylor Swift songs of 2021 and compiled a list of her favorite Latin music, Keri Carroll composed a detailed assessment of the state of pro wrestling, Danielle Pacini highlighted her favorite graphic novels and romance novels, and Sean Plagge blogged about the best sci-fi/fantasy and non-fiction/biographies of 2021.

Throughout November and early December, we hosted a Giving Tree for FISH Food Pantry. This initiative exceeded everyone's expectations, and we ultimately received 101 gifts from generous staff and community members. As our contact at FISH Food Bank said, "This has been such a blessing!"



Here at the library, I participated in Winter Reading Challenge planning meetings and Diversity Audit Committee meetings. I also attended meetings of the Illinois Libraries Present Steering Committee, the National Library of Medicine Partner Outreach Program, and attended various meetings and training events hosted by RAILS and CCS. On December 8, I worked with CCS to host a usability testing session of a potential replacement online catalog. We met with one of our patrons via Zoom and walked them through a series of tasks in the online catalog, soliciting feedback and taking note of their responses. Subsequent usability testing will help us determine the value of the online catalog and make suggestions for improving its functionality.

HR: Sherry Kenney

Our first in-person All Staff meeting since 01/17/2020 was held 11/18/2021. To adhere to social distancing, the team was split into 3 groups of 17 and met at 3 different locations in the Library. Presentations were done via TEAMS. A holiday celebration followed.

Sweet and Salty Day was once again broken up by department into 4 days.

Secret Santa was held during December. Participation was low as compared to previous years. 14 folks participated: 7 managers and 7 staff

The Charitable Contribution Campaign ran through December. We continued with the same three charities as the past – Boys and Girls Club of Dundee Twp., FISH Food Panty and D300 Food Pantry.

Ugly Sweater/Unique T-shirt was held Monday and Tuesday, Dec. 20 and 21.

FRVPLD's first annual Ugly Ornament Tree was on proud display through the month of December.

All Open Enrollment adjustments were processed and verified.

All 2022 insurance adjustments were made and verified. (a 6% rate increase)

IMRF Employer Contribution rates were completed. (9.56% for 2022 as compared to 10.5% for 2021)

Facilities: Michael Lorenzetti

Roof update: A representative from Derbigum, the roof material manufacturer, has notified us that the roof scope of work project has been approved. The work was scheduled to begin the week of Jan. 10, 2022, and currently is on a hold basis due to our Chicagoland weather. The optimum temperature the manufacturer recommends is 40 degrees and above. As soon as favorable weather conditions are present the project will begin.

Electronic Message Sign update: Amy Dodson, Kirstin Finneran, and Michael Lorenzetti have had meetings with sign companies to update/replace the one that is located on the south lawn along Barrington Ave. Meetings with Doyle Signs/Watchfire and Parvin Clauss/Watchfire were positive and await our decision on a sign design. Watchfire is included with both companies as they are the screen and/or internal operating parts of the electronic messaging board.

Signage: The facilities team installed the new "Storywalk" located in Wahoo Woods. All the hard work must go to the youth services team for making them (16 signs). The storywalk keeps getting larger and more interesting. Great job.

On November 11th, the carpet in high traffic areas, along with some office areas was sanitized and cleaned. This is completed quarterly with the next scheduled visit in February 2022 due to the salt and debris carried in from our wintery weather.

The Fox River Valley Public Library District held an all staff meeting on November 19th that was well attended and greatly appreciated. It was nice to see team members that you don't see on a regular basis.

On December 14th, Fox Valley Fire and Safety was onsite for our annual fire alarm inspection. All went accordingly and passed without issues.

In December, the sidewalk project (replacement) of the east/west areas was completed in a mere 6 days. At first this project was to encompass a two-week schedule with the first week being the completion of the west, including the ramp, and second week replacing the east side areas. The project was pushed up as our sub-freezing Chicagoland weather was soon to arrive and would not be conducive to pouring concrete.

Door project: The east and west door bid opening was conducted on January 5 and was well received with five entries. Lamp Incorporated completed a work scope review for the Trade Package and have found the apparent low bidder to be in compliance with the Contract Documents. The low bidder was C.A.D. Contract Glazing, Inc. of Wheeling, IL. Once approved, a window of eight to twelve weeks is anticipated.

PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson November 2021:

Savings last month: slightly over \$400.

Nontraditional items: There are now snowshoes for patrons to check out! There are (2) sets for adults, and (2) sets for children. We also recently processed (2) PlayStation Virtual Reality (VR) Kits which will soon be available for patrons. We've also added a few more adult/teen craft kits (holiday card making, die cutting, and birthday card making). To learn more information about all of these items please go to our "Library of Things" area on the left side of our online catalog site.

Practicum students: We enjoyed hosting 2 people to learn more about the specifics of our departmental activities and responsibilities. They learned the steps from when a selector creates a cart of materials they want to order, the procedures for actually ordering from vendor websites and when order data is imported into Polaris. They also performed some of the physical processing/entering of item information into Integrated Library Systems before the materials go on the shelf for patrons. We also went over repairing items, weeding materials, statistics, and how to check in materials in the acquisitions module as well as searching/editing/overlaying bibliographic records when there is only a brief record in Polaris. Overall they both had very good questions, and seemed to enjoy learning about the tasks which are a part of our behind-the-scenes department.

RAILS Town Hall Meetings for Strategic Planning: I volunteered to attend two of these two-hour Zoom sessions (one in October and the other in November). From their website: "The first round of virtual town halls will focus on building a common understanding of the strategic plan structure and process, as well as obtaining feedback and suggestions for potential strategies and goals. The second round will serve as a check-in, to ensure we've heard our members correctly, and to give members a chance to share their expectations, which will further shape our goals." RAILS utilized an outside firm to help with engaging their members, RAILS staff, and RAILS board to see what future objectives they should seek to accomplish over the next few years. There were staff from all types of libraries (public, academic, special, and school), and we worked in small groups during part of the meeting in order to give feedback and brainstorm. It was interesting to learn even more about the great things our system is doing as well as all the potential topics which they may focus more time and energy on in the future. In our final meeting they talked about these categories: organizational excellence, future-ready libraries, resource sharing, and equity. They will have the finalized version of the plan completed by the end of the January, and it will then go before the RAILS Board for approval. (If you wanted to learn more specifics about the process the sessions can be found on the RAILS Youtube portal).

December 2021:

Savings last month: over \$2,600 which was due in large part to price comparisons which were done for some renewals of wifi licenses and other software.

Call number project: I was able to finally complete the project for correcting our call numbers with the help of our consortium office (CCS). After we migrated from Sirsi/Dynix to Polaris we gained more call number fields in our item records. This project corrected call numbers which were all in one field (instead of numerous ones) as well as to make other various corrections with genre and other headings. All in all this project has been on my radar for awhile, and I was able to make some progress over the years when I had time to devote to it. I was waiting to complete it until after our adult music selector finished determining how she wanted to break out/change some major music genres. It took numerous hours of looking at excel reports and contacting CCS about how we document our various call numbers (both in print and AV). Their system has now completed this, and I will still go over the results to see if any other corrections need to be made. I'm extremely happy to have this project completed!!! 😊

Library of Things: We have another addition to this collection, a portable CD player. We learned that many people still want to check out audiobooks on CD as well as music CDs but needed a player, and we've now helped those patrons who needed that type of device.

Magazine weeding project: Around the end of each calendar year we determine what magazine issues should we weeded since they are older than our holdings statements. This project was completed, and the weeded issues were put on a cart with a nice sign which says they are free for people to take (and they don't need to give back to us). I'm glad to say the majority of these issues have disappeared at a good pace, and when the stock on the cart was getting low it was replenished until all the issues were gone.

IT/ Network: John Sabala

November and December 2021:

Library PCs for Patron and Staff



IT Department completed a computer refresh in November & December. We replaced approximately half of the Patron desktop pcs, twenty units, in all departments. Additionally, seven Staff pcs were replaced. All these PCs are faster and boot up in 20 seconds, allowing for a more enriched and enjoyable experience.

FRVPLD.info website revamping project



In November and December, a joint effort by the IT and PR departments started reviewing the potential of updating the www.FRVPLD.info website. This review process stemmed from two aspects.

1) The website is running on a platform called Drupal 7.0. This platform is outdated and will no longer be supported by the Designer and open-source community. This is a potential security concern.

2) The website has some deficiencies as far as tools, but it also lacks in serving the entire population of our district. We need to have the website conform to ADA guidelines.

We have received a proposal for Drupal 9.0 upgrade with some minor redesign work to make this website a better resource for all users of the library district.

How are we doing?

The monthly Dashboard tells our story

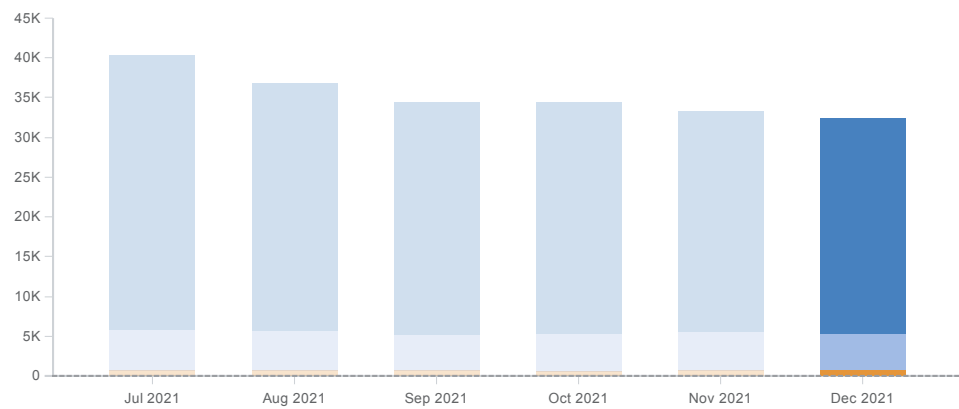
Click the graphs to see more details

Checkouts

How many items check out each month?

Circulation decreased slightly in December, despite a big decrease in hours open and library visits due to the holiday season.

Data Updated 2 days ago



32,454

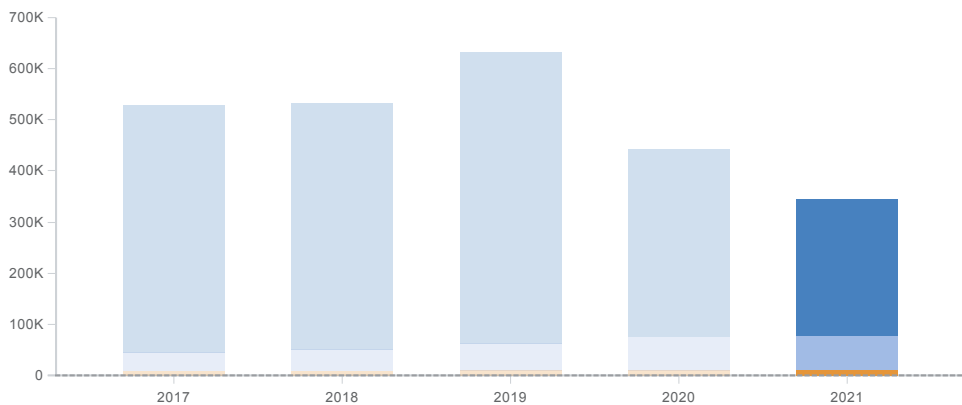
Metric Type in Dec 2021

Checkout Trend

How many items circulated annually for the past five years?

COVID-19 caused a drop in physical material circulations for 2020 and 2021. Digital checkouts increased during the pandemic.

Data Updated 2 days ago



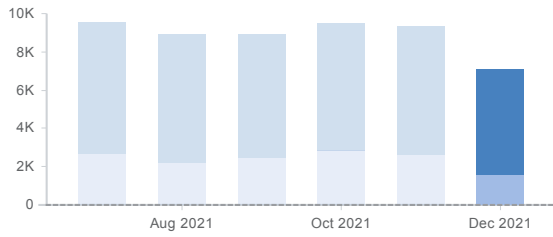
344,156

Metric Type in 2021

Library Visits

How many people visit our library each month?

Decreased hours and colder weather led to a less visitors in December. This...

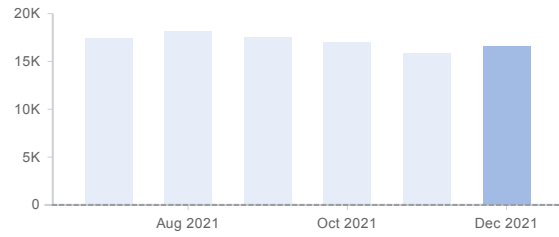


7,041
Location in Dec 2021

Website Visits

How many people visited our libraries online?

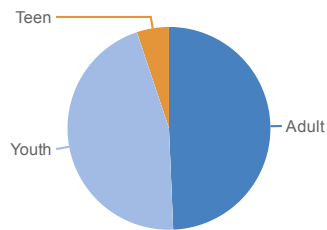
Website visits have remained steady throughout the fall.



16,541
Location in Dec 2021

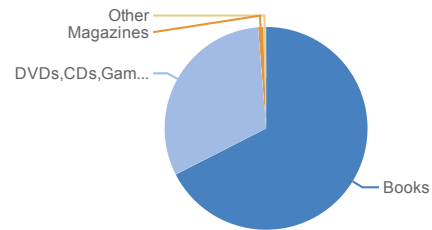
Physical item checkouts

Checkouts by Audience - last fiscal year



270,227
Department in 2021

Checkouts by Material Type - last fiscal year

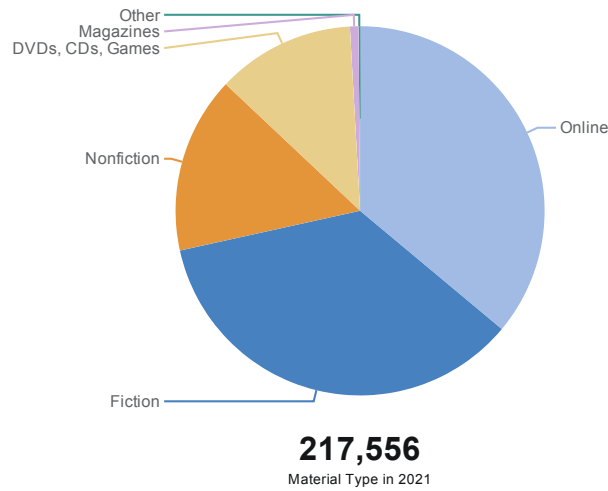


270,227
Material Type in 2021

How many items are owned by our libraries?

About 25% of our collection is checked out at any time.

Data Updated 24 weeks ago

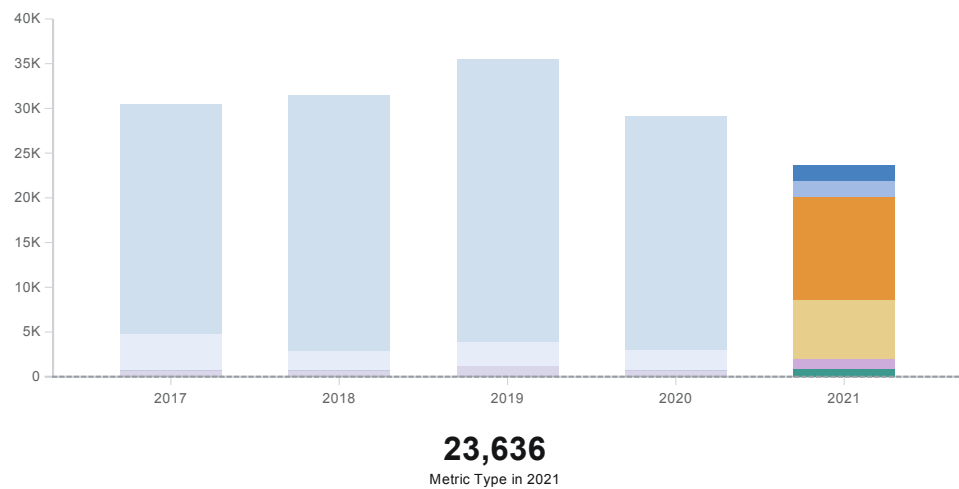


Program Attendance Trend

Program Attendance Trend

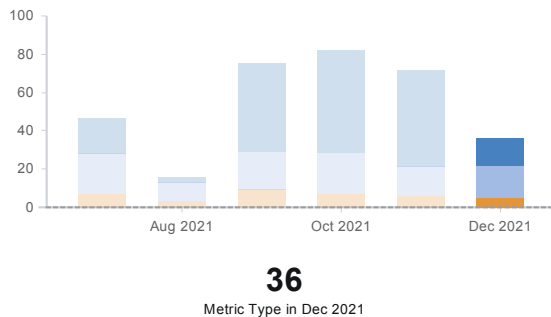
COVID-19 caused a drop in program attendance overall. We began categorizing our programming stats more specifically in 2021.

Data Updated 2 days ago



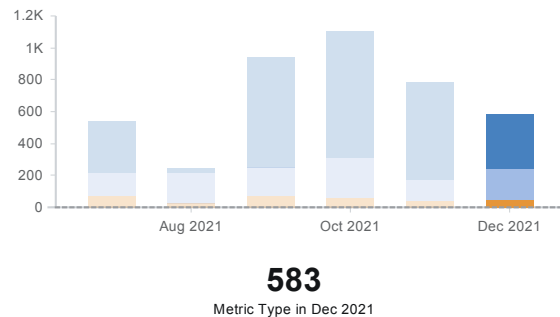
How many programs are held at the library each month?

Fewer programs were held in December because of the holiday season.



How many people attend our programs each month?

Fewer programs led to a decrease in program attendance for December. Atte...

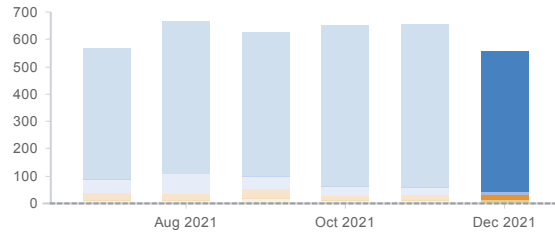


Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **notary services** to act as an impartial witness in performing a variety of official fraud-deterrent acts related to the signing of important documents; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

Specialty Services

Home delivery is our most popular specialty service.



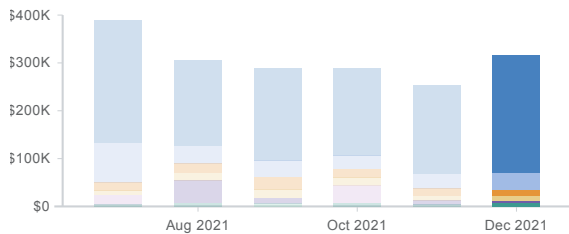
556

Metric Type in Dec 2021

Monthly Spending- this year

How much does the Library spend each month this FY?

Spending is consistent, with increases in months containing 3 pay periods.



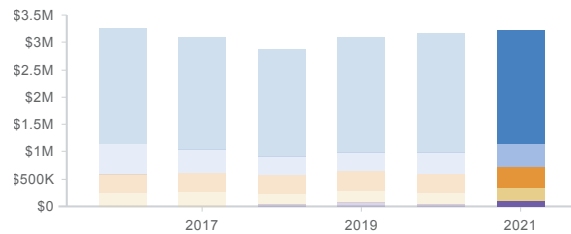
\$315,970.64

Expenses in Dec 2021

Past years' spending

How much does the Library spend each year?

Spending is consistent from year to year.



\$3,223,252.55

Expenses in 2021



www.FRVPLD.info

A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented

- A.1.a Minutes from the November 16, 2021 Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for November 2021 totaling \$256,241.35
- A.1.c Check/Voucher Register – AP & Payroll Complete for December 2021 totaling \$310,474.20
- A.1.d Monthly Financial Report for November 2021
- A.1.e Monthly Financial Report for December 2021
- A.1.f Revenue Summary – All Funds Combined – Budget v Actual Revenues for November 2021
- A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for December 2021
- A.1.h Revenue Summary – All Funds Combined by Period for November and December
- A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses for November 2021
- A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for December 2021
- A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for November 2021
- A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for December 2021
- A.1.m Expenditure Summary – All Funds Combined by Period for November and December
- A.1.n Balance Sheet for November 2021
- A.1.o Balance Sheet for December 2021
- A.1.p Ehlers Investment Inventory for November and December

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED MOTION (if needed):

Approve Item _____ as presented

**Fox River Valley Public Library District
Board of Trustee Meeting
November 16, 2021**

MINUTES

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Treasurer	Dave Nutt
	Secretary	Christine Evans
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent:	Trustee	Matt Goyke
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Others present:	Executive Director Amy Dodson, Assistant Director Heather Zabski, Ann Scales, Mike Tennis, Jason Katsion, Kirstin Finneran, Sherry Kenney, Michael Lorenzetti, John Sabala, Brittany Berger, Keri Carroll, Karen Werle
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Public Comment

Weber read the following statement into the Minutes:

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable). Each speaker will be allowed five minutes.

Weber inquired if there were any individuals present who wished to address the Board. There were none.

President's Report

Weber sought Board input on the need for a December 2021 meeting. Consensus was there was nothing pressing and announced there would not be a December 14, 2021 Board of Trustees meeting. The next Board meeting will be January 18, 2022.

Director's Report

Dodson reported long-awaited repairs to the roof are imminent, and concrete work is set to begin upon the Board's approval of the contract. Corbett congratulated Dodson on her participation in Carpentersville's Long-Range Planning Committee.

Audit (ACFR) Presentation

Ann Scales of Lauterbach and Amen reviewed the Library's Annual Comprehensive Financial Report and noted FRVPLD received it's best opinion regarding financial reporting, and it's internal controls are sound.

Per Capita Grant Requirement; Serving Our Public 4.0

Account Services Manager Keri Carroll reviewed Collection Management and Member Responsibilities, and Resource Sharing requirements. FRVPLD meets all points on the checklist, noting Trustee and staff involvement. Adult and Teen Services Manager Jason Katsion reported on Public Services and Standards, noting the Library's compliance with required standards and the wide variety of services provided. Youth Services Manager Monica Boyer reviewed Youth and Teen Services requirements and standards met, and IT Manager John Sabala covered Technology, reporting FRVPLD met and is working to exceed standards. Public Relations Manager Kirstin

Finneran, reporting on Marketing, Promotion, and Collaboration, noted Board support through participation in community events and the Library's presence through social media and collaboration with other community organizations.

Department Reports and Dashboard

Staff creativity in programming was again noted.

Consent Agenda

Exhibit A.1

Items included in Consent Agenda

- A.1.a Minutes from the October 19, 2021 Board of Trustees Meeting
- A.1.b Check/Voucher Register – AP & Payroll Complete for October 2021 totaling \$285,207.17
- A.1.c Monthly Financial Report for October 2021
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for October 2021
- A.1.j Ehlers Investment Inventory for October 2021

Weber inquired if there were any items Trustees would like removed for further discussion. There being none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J*. Moved by Nutt and seconded by Corbett, Weber called for a roll call vote.

Roll Call Vote: Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. Goyke – absent. 6 ayes, 0 nays, 1 absent. Motion carried.

Unfinished Business – none

New Business

Exhibit C.1 Ordinance 2021-16 Tax Levy

Weber called for a motion to *ADOPT ORDINANCE 2021-16 LEVYING TAXES IN THE AMOUNT OF \$3,821,782.00 FOR FISCAL YEAR 2021 – 2022 AS PRESENTED.* Moved by Finn and seconded by Dellamaria, item opened for discussion.

Trustees noted the ordinance was straightforward. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. Goyke – absent. 6 ayes, 0 nays, 1 absent. Motion carried;

Exhibit C.2 Ordinance 2021-17 Library Holiday Closings for 2022

Weber called for a motion to *ADOPT ORDINANCE 2021-17 LIBRARY DISTRICT HOLIDAY CLOSINGS FOR 2022.* Moved by Corbett and seconded by Finn, item opened for discussion.

Dodson provided background on the proposed holiday additions and adjustments. There was discussion on the number of library visits on certain proposed holidays and the desire to be conscientious and inclusive in what is celebrated.

Roll Call Vote: Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. Goyke – absent. 6 ayes, 0 nays, 1 absent. Motion carried.

Exhibit C.3 Award Contract for Removal and Replacement of Sidewalks, Ramps, and Stairs

Weber called for a motion to *AWARD A CONTRACT FOR REMOVAL AND REPLACEMENT OF SIDEWALKS, RAMPS, AND STAIRS AT THE DUNDEE LIBRARY TO THE LOW BIDDER AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH CHADWICK CONTRACTING COMPANY FOR \$83,385.00.* Moved by Evans and seconded by Dellamaria, item opened for discussion.

Trustees welcomed the replacement of hazardous sidewalks, ramps, and stairs. The scope of work was discussed; Dodson noted the contractor is ready to begin as soon as possible.

Roll Call Vote: Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. Goyke – absent. 6 ayes, 0 nays, 1 absent. Motion carried.

Exhibit C.4 Annual Treasurer’s Report

Weber called for a motion to *APPROVE THE ANNUAL TREASURER’S REPORT.* Moved by Nutt and seconded by Dellamaria, item opened for discussion.

The report covers receipts and expenditures for the recently concluded fiscal year, and breaks down expenditures into categories by total amount paid. It was noted reporting categories have changed from prior years.

Roll Call Vote: Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. Goyke – absent. 6 ayes, 0 nays, 1 absent. Motion carried.

Exhibit C.5 Accept Annual Comprehensive Financial Report

Weber called for a motion to *ACCEPT THE ANNUAL COMPREHESIVE FINANCIAL REPORT FOR FISCAL YEAR 2020 – 2021.* Moved by Finn and seconded by Corbett, item opened for discussion.

Corbett noted the favorable audit validated staff procedures; and along with Weber and Dodson recognized Assistant Director Zabski for her work in this regard.

Roll Call Vote: Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. Goyke – absent. 6 ayes, 0 nays, 1 absent. Motion carried.

Exhibit C.6 Per Capita Grant Application – discussion only

Corbett noted requirements to apply for this grant were met in the review of Serving Our Public 4.0.

Executive Session

Weber called for a motion to *ADJOURN TO EXECUTIVE SESSION IN ACCORDANCE WITH 5 ILCS 120/2(C)(1) THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY.”* No action is expected upon return to open session. Moved by Corbett and seconded by Evans, Weber called for a voice vote.

Motion passed on unanimous voice vote. Open session adjourned at 8:14 PM.

Return to Open Session

President Weber called the meeting to order at 8:40 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Treasurer	Dave Nutt

Secretary Christine Evans
Trustee Maryann Dellamaria
Trustee Tara Finn

Members absent: Trustee Matt Goyke

Others present: Executive Director Amy Dodson

Weber inquired if there were any questions or suggestions for future Agenda items. Evans suggested a policy review. There was no further discussion; Weber called for a motion to *ADJOURN*. Moved by Nutt and seconded by Finn, meeting adjourned by unanimous voice vote at 8:41 PM.

Christine L. Evans, Secretary

Fox River Valley Public Library District
Check/Voucher Register - AP & Payroll Complete
10100 - BANK ACCOUNTS
From 11/1/2021 Through 11/30/2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
Ziegler's Ace Hardware	43714	11/15/2021	91.94
American Library Association	43715	11/15/2021	555.00
SYNCB/AMAZON	43716	11/15/2021	2,084.93
AT&T	43717	11/15/2021	328.99
AT & T Mobility	43718	11/15/2021	127.44
AtoZ Databases	43719	11/15/2021	4,562.00
BookPage	43720	11/15/2021	354.00
Breakroom Solutions	43721	11/15/2021	232.56
Brodart Co.	43722	11/15/2021	585.40
Brown Industries, Inc	43723	11/15/2021	78.24
CDS Office Technologies	43724	11/15/2021	524.68
Comcast	43725	11/15/2021	498.78
Comcast	43726	11/15/2021	901.37
ComEd	43727	11/15/2021	4,569.55
Demco, Inc.	43728	11/15/2021	203.37
Ehlers Investment Partners, LLC	43729	11/15/2021	419.06
Elgin Sheet Metal Company	43730	11/15/2021	5,050.00
Garveys Office Products	43731	11/15/2021	979.08
Green Emerald Chem-Dry	43732	11/15/2021	1,379.00
ID Label, Inc.	43733	11/15/2021	236.50
INGRAM Library Services	43736	11/15/2021	11,686.22
KONE, INC	43737	11/15/2021	288.62
Lakeshore Learning	43738	11/15/2021	151.95
Goddard, Leslie	43739	11/15/2021	200.00
Midwest Tape Exchange, Inc.	43740	11/15/2021	3,117.08
Nicor Gas	43741	11/15/2021	95.36
Palos Heights Public Library	43742	11/15/2021	59.50
Peregrine,Stime,Newman,Ritzman & B...	43743	11/15/2021	2,362.50
Sebert Landscaping Inc.	43744	11/15/2021	551.00
SHI International Corp	43745	11/15/2021	18,765.00
Showcases	43746	11/15/2021	44.60
Technology Management Rev Fund	43747	11/15/2021	427.50
Urban Gateways	43748	11/15/2021	425.00
Village of East Dundee	43749	11/15/2021	60.00
Cardmember Service	43750	11/15/2021	3,584.68
Waste Management Corporate Service...	43751	11/15/2021	184.69
Wellness Insurance Network	43752	11/15/2021	15,642.68
TSYS Merchant Solutions-Omaha	DD202111-02	11/1/2021	17.16
TSYS Merchant Solutions-Omaha	DD202111-03	11/2/2021	117.16
Paylocity Payroll	DD202111-04	11/5/2021	263.69
Paylocity Payroll	DD202111-05	11/19/2021	534.87
Illinois Municipal Retirement	DD202111-07	11/22/2021	20,760.58
Office of the Secretary of State of Illinois	DD202111-08	11/30/2021	4,637.75
	Total 10100 - BANK ACCOUNTS		107,739.48
Report Total			107,739.48

Fox River Valley Public Library District
Check/Voucher Register - AP & Payroll Complete
10100 - BANK ACCOUNTS
From 11/01/21 Through 11/30/21

Page 1 Total

\$ 107,739.48

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-November 2021	\$ 147,571.66
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	2,911.80
DENTAL INSURANCE	236.92
I.M.R.F	6,969.43
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	13,791.15
MEDICARE/F.I.C.A.	11,048.36
TOTAL PAYROLL EXPENSE	<u>162,293.02</u>
*Minus IMRF Employer Portion Direct Debit	<u>(13,791.15)</u>
	<u>\$ 148,501.87</u>

\$ 148,501.87\$ 256,241.35

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 12/1/2021 Through 12/31/2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
A & T Plumbing, Inc. and Son	43753	12/20/2021	295.00
Ziegler's Ace Hardware	43754	12/20/2021	9.58
Aleo Publications	43755	12/20/2021	29.95
AT&T	43756	12/20/2021	328.99
AT & T Mobility	43757	12/20/2021	127.44
Baker & Taylor	43758	12/20/2021	495.00
Breakroom Solutions	43759	12/20/2021	232.56
Brodart Co.	43760	12/20/2021	1,781.72
CDS Office Technologies	43761	12/20/2021	461.64
Comcast	43762	12/20/2021	498.78
Comcast	43763	12/20/2021	901.37
ComEd	43764	12/20/2021	4,150.47
Demco, Inc.	43765	12/20/2021	245.43
Ehlers Investment Partners, LLC	43766	12/20/2021	402.15
Employee Benefits Corporation	43767	12/20/2021	250.00
Garveys Office Products	43768	12/20/2021	749.36
GovConnection, Inc	43769	12/20/2021	3,789.44
Hagg Press	43770	12/20/2021	5,244.00
Hall Pass	43771	12/20/2021	9.00
INGRAM Library Services	43775	12/20/2021	14,879.79
Ingram Entertainment, Inc	43776	12/20/2021	8,851.60
KONE, INC	43777	12/20/2021	288.62
Lauterbach & Amen, LLP	43778	12/20/2021	2,000.00
Libraries First	43779	12/20/2021	500.00
LIBRARY IDEAS LLC	43780	12/20/2021	43.95
Midwest Tape Exchange, Inc.	43782	12/20/2021	3,897.02
MINITEX	43783	12/20/2021	1,310.00
Mobile Beacon	43784	12/20/2021	4,800.00
Nicor Gas	43785	12/20/2021	489.57
OTC Brands, Inc.	43786	12/20/2021	397.67
Paddock Publications, Inc.	43787	12/20/2021	54.35
Red Oak Tree Service	43788	12/20/2021	2,100.00
Sebert Landscaping Inc.	43789	12/20/2021	551.00
Technology Management Rev Fund	43790	12/20/2021	427.50
Urban Gateways	43791	12/20/2021	0.00
Value Line Publishing LLC	43792	12/20/2021	5,675.00
Village of East Dundee	43793	12/20/2021	419.01
Cardmember Service	43794	12/20/2021	3,245.19
Waste Management Corporate Service...	43795	12/20/2021	193.19
Wellness Insurance Network	43796	12/20/2021	15,642.68
Urban Gateways	43797	12/21/2021	40.00
TSYS Merchant Solutions-Omaha	DD202112-02	12/2/2021	23.51
TSYS Merchant Solutions-Omaha	DD202112-03	12/2/2021	130.42
Paylocity Payroll	DD202112-04	12/3/2021	288.87
Paylocity Payroll	DD202112-05	12/17/2021	480.47
Paylocity Payroll	DD202112-06	12/30/2021	302.29
Office of the Secretary of State of Illinois	DD202112-09	12/31/2021	<u>2,139.00</u>
	Total 10100 - BANK ACCOUNTS		<u>89,172.58</u>
Report Total			<u><u>89,172.58</u></u>

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 12/01/21 Through 12/31/21

Page 1 Total

\$ 89,172.58

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-December 2021	\$ 218,411.88
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	2,911.80
DENTAL INSURANCE	236.92
I.M.R.F	10,429.17
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	20,625.72
MEDICARE/F.I.C.A.	16,467.63
TOTAL PAYROLL EXPENSE	<u>241,927.34</u>
*Minus IMRF Employer Portion Direct Debit	<u>(20,625.72)</u>
	<u>\$ 221,301.62</u>

\$ 221,301.62\$ 310,474.20

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	20,959.21	3,636,042.99	99.88%	4,095.77	3,640,138.76	0.11%
43020	PPRT	0.00	37,316.36	93.29%	2,683.64	40,000.00	6.70%
44010	INT & DIV INCOME	97.19	406.79	10.16%	3,593.21	4,000.00	89.83%
45010	PER CAPITA GRANT	0.00	102,273.55	118.00%	(15,601.05)	86,672.50	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	(644.89)	0.00	0.00%
45020	OTHER GRANTS	2,228.74	4,457.48	2.93%	147,542.52	152,000.00	97.06%
46020	FINES & FEES	0.00	1.50	0.00%	(1.50)	0.00	0.00%
46030	LOST & DAMAGED	379.34	2,446.20	48.92%	2,553.80	5,000.00	51.07%
46200	PRINT/COPY REVENUE	139.50	272.80	0.00%	(272.80)	0.00	0.00%
46250	LICENSE PLATE RENEWAL INCOME	5,277.50	37,796.50	36.62%	65,408.50	103,205.00	63.37%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	570.06	570.06	0.00%	(570.06)	0.00	0.00%
46400	MISCELLANEOUS INCOME	21.44	412.34	412.34%	(312.34)	100.00	(312.34)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	0.00	2,625.00	52.50%	2,375.00	5,000.00	47.50%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	90.40	1,122.59	11.22%	8,877.41	10,000.00	88.77%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	300.00	300.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	28.30	144.20	3.60%	3,855.80	4,000.00	96.39%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	100.00	100.00	100.00%
	Total REVENUES	<u>29,791.68</u>	<u>3,826,533.25</u>	<u>94.32%</u>	<u>230,483.01</u>	<u>4,057,016.26</u>	<u>5.68%</u>
	Total Revenues	<u>29,791.68</u>	<u>3,826,533.25</u>	<u>94.32%</u>	<u>230,483.01</u>	<u>4,057,016.26</u>	<u>5.68%</u>
Expenditures							
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52120	EMPLOYEE INSURANCES	12,649.96	59,186.14	31.15%	130,813.86	190,000.00	68.84%
52121	IMRF	13,791.15	74,432.79	41.35%	105,567.21	180,000.00	58.64%
52122	REIMBURSED INS	94.00	2,813.00	56.26%	2,187.00	5,000.00	43.74%
52160	TUITION REIMB	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
52212	FICA / MEDICARE	11,048.36	59,884.69	39.92%	90,115.31	150,000.00	60.07%
05	ADMINISTRATION						
52100	SALARIES	24,569.26	142,834.35	42.05%	196,823.65	339,658.00	57.94%
40	PUBLIC RELATIONS						
52100	SALARIES	5,027.70	27,702.77	41.46%	39,109.23	66,812.00	58.53%
50	IT / NETWORK						
52100	SALARIES	8,153.22	44,137.69	41.64%	61,842.31	105,980.00	58.35%
60	PATS						
52100	SALARIES	9,639.88	52,368.80	41.28%	74,476.20	126,845.00	58.71%
90	FACILITIES						
52100	SALARIES	9,343.30	37,133.87	38.20%	60,058.13	97,192.00	61.79%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	27,091.50	147,096.40	38.74%	232,593.60	379,690.00	61.25%
20	YOUTH SERVICES						
52100	SALARIES	22,435.82	129,907.68	39.90%	195,641.32	325,549.00	60.09%
70	ACCOUNT SERVICES						
52100	SALARIES	26,601.41	134,660.37	39.94%	202,492.63	337,153.00	60.05%
75	SHELVERS						
52100	SALARIES	432.00	2,296.00	0.00%	(2,296.00)	0.00	0.00%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	14,277.57	78,029.21	41.39%	110,487.79	188,517.00	58.60%
	Total PERSONNEL SERVICES/BENEFITS	185,155.13	992,483.76	39.80%	1,500,912.24	2,493,396.00	60.20%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	2,236.14	5,470.12	59.45%	3,729.88	9,200.00	40.54%
61500	DATABASES	4,562.00	47,609.12	76.25%	14,828.88	62,438.00	23.74%
61510	EBOOKS	2,474.98	34,777.32	63.40%	20,072.68	54,850.00	36.59%
61520	DOWNLOADABLE MEDIA	1,677.33	14,979.76	45.01%	18,295.24	33,275.00	54.98%
61540	HOTSPOTS	0.00	4,800.00	120.00%	(800.00)	4,000.00	(20.00)%
64100	PROC FEES BOOKS	311.35	1,854.45	46.36%	2,145.55	4,000.00	53.63%
64200	PROC FEES AV	355.60	2,671.65	33.39%	5,328.35	8,000.00	66.60%
64500	ONLINE ORDERING FEE	0.00	188.19	26.88%	511.81	700.00	73.11%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	2,250.00	2,250.00	100.00%
05	ADMINISTRATION						
61120	BOOKS NF	52.77	147.77	14.77%	852.23	1,000.00	85.22%
61200	PERIODICALS	0.00	1,929.40	96.47%	70.60	2,000.00	3.53%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	3,961.82	72.03%	1,538.18	5,500.00	27.96%
61600	VIDEOGAMES	5,817.90	10,936.91	64.33%	6,063.09	17,000.00	35.66%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	2,785.05	12,128.23	40.42%	17,871.77	30,000.00	59.57%
61111	BOOKS LARGE TYPE	580.07	1,803.35	60.11%	1,196.65	3,000.00	39.88%
61120	BOOKS NF	1,481.42	7,147.33	44.67%	8,852.67	16,000.00	55.32%
61130	BOOKS SPANISH	179.34	1,809.84	45.24%	2,190.16	4,000.00	54.75%
61330	AUDIOBOOKS	704.83	2,778.33	39.69%	4,221.67	7,000.00	60.30%
61350	MUSIC	184.05	1,134.70	28.36%	2,865.30	4,000.00	71.63%
61400	DVD	687.85	4,496.59	29.97%	10,503.41	15,000.00	70.02%
61700	NONTRADITIONAL MATERIALS	119.68	369.58	7.39%	4,630.42	5,000.00	92.60%
15	TEEN						
61100	BOOKS	374.70	2,957.59	45.50%	3,542.41	6,500.00	54.49%
61130	BOOKS SPANISH	137.14	579.80	28.99%	1,420.20	2,000.00	71.01%
61330	AUDIOBOOKS	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
20	YOUTH SERVICES						
61100	BOOKS	2,461.89	19,261.66	42.80%	25,738.34	45,000.00	57.19%
61130	BOOKS SPANISH	0.00	3,651.60	45.64%	4,348.40	8,000.00	54.35%
61330	AUDIOBOOKS	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
61350	MUSIC	0.00	105.06	21.01%	394.94	500.00	78.98%
61400	DVD	274.38	1,706.84	28.44%	4,293.16	6,000.00	71.55%
61700	NONTRADITIONAL MATERIALS	549.42	1,687.97	52.74%	1,512.03	3,200.00	47.25%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	1,428.15	95.21%	71.85	1,500.00	4.79%
61600	VIDEOGAMES	517.55	3,069.41	61.38%	1,930.59	5,000.00	38.61%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	856.69	4,246.78	42.46%	5,753.22	10,000.00	57.53%
61120	BOOKS NF	314.38	1,375.67	68.78%	624.33	2,000.00	31.21%
61400	DVD	352.29	2,670.15	53.40%	2,329.85	5,000.00	46.59%
15	TEEN						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
61100	BOOKS	396.93	1,258.30	41.94%	1,741.70	3,000.00	58.05%
61330	AUDIOBOOKS	0.00	0.00	0.00%	500.00	500.00	100.00%
20	YOUTH SERVICES						
61100	BOOKS	930.70	6,849.80	48.92%	7,150.20	14,000.00	51.07%
61130	BOOKS SPANISH	0.00	1,210.78	80.71%	289.22	1,500.00	19.28%
61400	DVD	209.16	1,243.57	41.45%	1,756.43	3,000.00	58.54%
61700	NONTRADITIONAL MATERIALS	0.00	498.00	49.80%	502.00	1,000.00	50.20%
	Total LIBRARY MATERIALS	31,585.59	214,795.59	52.53%	194,117.41	408,913.00	47.47%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	0.00	0.00	0.00%	7,800.00	7,800.00	100.00%
52124	UNEMPLOYMENT INS	0.00	3,135.88	26.13%	8,864.12	12,000.00	73.86%
52130	STAFF DEVELOPMENT	78.24	501.92	8.36%	5,498.08	6,000.00	91.63%
70800	POSTAGE	17.99	824.95	27.49%	2,175.05	3,000.00	72.50%
70900	SUPPLIES	733.03	3,823.46	29.41%	9,176.54	13,000.00	70.58%
73225	PUBLIC LIABILITY INS	0.00	1,950.00	6.00%	30,550.00	32,500.00	94.00%
73230	TRANSPORTATION REIMBURSEMENT	44.97	255.81	6.39%	3,744.19	4,000.00	93.60%
73240	BOARD EXPENSES	0.00	10,825.00	83.26%	2,175.00	13,000.00	16.73%
73241	LEGAL NOTICES FEES	0.00	647.45	21.58%	2,352.55	3,000.00	78.41%
73242	MEMBERSHIPS	555.00	2,110.00	68.61%	965.00	3,075.00	31.38%
73245	BACKGROUND CHECK FEES	9.00	45.00	5.62%	755.00	800.00	94.37%
73250	BANK CHARGES	134.32	863.91	14.39%	5,136.09	6,000.00	85.60%
73255	INVESTMENT FEES	419.06	1,697.42	21.21%	6,302.58	8,000.00	78.78%
73260	LOST & PAID FORWARDING	0.00	0.00	0.00%	500.00	500.00	100.00%
73280	COST OF ITEMS SOLD	0.00	0.00	0.00%	500.00	500.00	100.00%
73281	TAX EXPENSE	0.00	0.00	0.00%	150.00	150.00	100.00%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	4,637.75	34,628.25	35.28%	63,521.75	98,150.00	64.71%
73283	LICENSE PLATE S&SLT FEES	0.00	0.00	0.00%	812.50	812.50	100.00%
73285	REIMBURSED PURCHASES	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
73290	HOSPITALITY	0.00	214.78	21.47%	785.22	1,000.00	78.52%
73295	MEETING EXPENSE	456.53	997.60	19.95%	4,002.40	5,000.00	80.04%
76500	CASH UNDER	0.00	0.00	0.00%	249.50	249.50	100.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,049.00	1,049.00	100.00%
05	ADMINISTRATION						
52130	STAFF DEVELOPMENT	0.00	199.00	7.96%	2,301.00	2,500.00	92.04%
52150	DIRECTOR'S CONF	0.00	0.00	0.00%	3,500.00	3,500.00	100.00%
73242	MEMBERSHIPS	0.00	783.00	29.32%	1,887.00	2,670.00	70.67%
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	0.00	258.21	8.60%	2,741.79	3,000.00	91.39%
30	PUBLIC SERVICE						
70900	SUPPLIES	493.98	1,201.20	9.51%	11,423.80	12,625.00	90.48%
40	PUBLIC RELATIONS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	150.00	150.00	100.00%
50	IT / NETWORK						
52130	STAFF DEVELOPMENT	79.00	79.00	2.63%	2,921.00	3,000.00	97.36%
73242	MEMBERSHIPS	0.00	0.00	0.00%	137.00	137.00	100.00%
60	PATS						
73242	MEMBERSHIPS	0.00	150.00	100.00%	0.00	150.00	0.00%
90	FACILITIES						
70900	SUPPLIES	611.68	3,211.59	42.82%	4,288.41	7,500.00	57.17%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	469.24	2,508.33	27.87%	6,491.67	9,000.00	72.12%
73520	PLANT OPERATION	1,470.94	3,032.63	16.50%	15,337.37	18,370.00	83.49%
10	ADULT & TEEN SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
73242	MEMBERSHIPS	39.00	231.00	21.69%	834.00	1,065.00	78.30%
20	YOUTH SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	6,600.00	6,600.00	100.00%
73242	MEMBERSHIPS	325.00	325.00	39.92%	489.00	814.00	60.07%
70	ACCOUNT SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	55.44	240.31	12.01%	1,759.69	2,000.00	87.98%
73505	RENT EXPENSE	5,407.50	27,037.50	41.66%	37,852.50	64,890.00	58.33%
80	RANDALL OAKS						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,075.00	1,075.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	515.00	515.00	100.00%
	Total LIBRARY OPERATIONS	16,037.67	101,778.20	27.32%	270,768.80	372,547.00	72.68%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	0.00	4,265.00	42.65%	5,735.00	10,000.00	57.35%
70900	SUPPLIES	48.20	1,942.62	23.69%	6,257.38	8,200.00	76.30%
73010	NEWSLETTER	0.00	5,015.00	25.07%	14,985.00	20,000.00	74.92%
73020	OUTSIDE PRINTING	0.00	25.00	0.83%	2,975.00	3,000.00	99.16%
73290	HOSPITALITY	0.00	100.00	50.00%	100.00	200.00	50.00%
	Total PUBLIC RELATIONS	48.20	11,347.62	27.41%	30,052.38	41,400.00	72.59%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	200.00	40.00%	300.00	500.00	60.00%
73150	PERFORMERS	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
73151	SUMMER READING	0.00	2,664.91	16.65%	13,335.09	16,000.00	83.34%
73152	WINTER READING	518.42	518.42	17.28%	2,481.58	3,000.00	82.71%
73155	LICENSING	0.00	0.00	0.00%	1,700.00	1,700.00	100.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	742.12	2,255.05	60.94%	1,444.95	3,700.00	39.05%
73150	PERFORMERS	0.00	550.00	55.00%	450.00	1,000.00	45.00%
15	TEEN						
70900	SUPPLIES	188.21	685.35	45.69%	814.65	1,500.00	54.31%
20	YOUTH SERVICES						
70900	SUPPLIES	611.73	3,464.66	26.65%	9,535.34	13,000.00	73.34%
73150	PERFORMERS	425.00	1,275.00	51.00%	1,225.00	2,500.00	49.00%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	173.97	733.60	48.90%	766.40	1,500.00	51.09%
	Total GENERAL PROGRAMMING	2,659.45	12,346.99	26.05%	35,053.01	47,400.00	73.95%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	127.52	1,590.79	44.31%	1,999.21	3,590.00	55.68%
73320	CCS SHARED COST	0.00	30,446.68	50.15%	30,253.32	60,700.00	49.84%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
73340	SOFTWARE	90.00	5,100.15	18.71%	22,149.85	27,250.00	81.28%
73350	INTERNET LINES	756.49	3,782.45	0.00%	(3,782.45)	0.00	0.00%

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Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	224.45	1,123.89	46.82%	1,276.11	2,400.00	53.17%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	199.33	997.00	41.54%	1,403.00	2,400.00	58.45%
	Total COMPUTER	1,397.79	43,040.96	38.66%	68,299.04	111,340.00	61.34%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	798.56	4,242.15	42.42%	5,757.85	10,000.00	57.57%
73410	LEGAL FEES	0.00	3,712.50	24.75%	11,287.50	15,000.00	75.25%
73420	AUDIT EXPENSE	2,000.00	8,725.00	86.81%	1,325.00	10,050.00	13.18%
	Total PROFESSIONAL FEES	2,798.56	16,679.65	47.59%	18,370.35	35,050.00	52.41%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	1,393.00	7,923.00	53.67%	6,837.00	14,760.00	46.32%
73310	CATALOGING - COMPUTER SERVICE	0.00	3,870.16	50.59%	3,779.84	7,650.00	49.40%
73530	EQUIPMENT MAINT	0.00	520.00	52.00%	480.00	1,000.00	48.00%
73640	FUEL	88.93	573.72	28.68%	1,426.28	2,000.00	71.31%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	24,735.00	100.00%	0.00	24,735.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	4,559.49	16.88%	22,440.51	27,000.00	83.11%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73540	CONTRACTS: BUILDING MAINTENANCE	6,074.31	16,983.25	33.96%	33,016.75	50,000.00	66.03%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	15,571.00	100.00%	0.00	15,571.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500.00	500.00	100.00%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	300.00	300.00	100.00%
	Total MAINTENANCE	7,556.24	74,735.62	51.01%	71,780.38	146,516.00	48.99%
65	UTILITIES						
0	District Wide						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	127.44	603.52	50.29%	596.48	1,200.00	49.70%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	887.28	4,452.57	38.05%	7,247.43	11,700.00	61.94%
73610	ELECTRICITY	4,150.47	22,166.45	49.25%	22,833.55	45,000.00	50.74%
73620	WATER AND SEWER	0.00	903.34	18.06%	4,096.66	5,000.00	81.93%
73630	GAS	95.36	446.37	8.92%	4,553.63	5,000.00	91.07%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	89.09	446.76	37.23%	753.24	1,200.00	62.77%
	Total UTILITIES	5,349.64	29,019.01	42.00%	40,080.99	69,100.00	58.00%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	283.44	6,620.69	57.57%	4,879.31	11,500.00	42.42%
73300	COMPUTER EQUIPMENT	0.00	638.92	4.71%	12,911.08	13,550.00	95.28%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	0.00	814.98	81.49%	185.02	1,000.00	18.50%
	Total CAPITAL EXPENSE	283.44	8,074.59	31.00%	17,975.41	26,050.00	69.00%
	Total Expenditures	252,871.71	1,504,301.99	40.10%	2,247,410.01	3,751,712.00	59.90%
	Net Increase(Decrease) in Fund Balance	(223,080.03)	2,322,231.26	760.62%	(2,016,927.00)	305,304.26	(660.62)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	5,125.62	20,011.46	50.02%	19,988.54	40,000.00	49.97%
	Total REVENUES	5,125.62	20,011.46	50.03%	19,988.54	40,000.00	49.97%
	Total Revenues	5,125.62	20,011.46	50.03%	19,988.54	40,000.00	49.97%
	Expenditures						
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	18,765.00	39.50%	28,735.00	47,500.00	60.49%
73340	SOFTWARE	0.00	1,691.00	9.39%	16,309.00	18,000.00	90.60%
	Total COMPUTER	0.00	20,456.00	31.23%	45,044.00	65,500.00	68.77%
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	660,000.00	660,000.00	100.00%
	Total MAINTENANCE	0.00	0.00	0.00%	660,000.00	660,000.00	100.00%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	35,000.00	35,000.00	100.00%
73430	OTHER PROF FEES	0.00	0.00	0.00%	140,000.00	140,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	114,854.00	114,854.00	100.00%
	Total CAPITAL EXPENSE	0.00	0.00	0.00%	289,854.00	289,854.00	100.00%
	Total Expenditures	0.00	20,456.00	2.01%	994,898.00	1,015,354.00	97.99%
	Net Increase(Decrease) in Fund Balance	5,125.62	(444.54)	0.04%	(974,909.46)	(975,354.00)	99.95%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
80 - WORKING CASH
From 11/1/2021 Through 11/30/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	<u>393.28</u>	<u>1,395.01</u>	<u>62.00%</u>	<u>854.99</u>	<u>2,250.00</u>	37.99%
Total REVENUES	<u>393.28</u>	<u>1,395.01</u>	<u>62.00%</u>	<u>854.99</u>	<u>2,250.00</u>	38.00%
Total Revenues	<u>393.28</u>	<u>1,395.01</u>	<u>62.00%</u>	<u>854.99</u>	<u>2,250.00</u>	38.00%
Net Increase(Decrease) in Fund Balance	<u>393.28</u>	<u>1,395.01</u>	<u>62.00%</u>	<u>854.99</u>	<u>2,250.00</u>	37.99%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
90 - DONATION / GIFT
From 11/1/2021 Through 11/30/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	634.31	2,249.99	37.49%	3,750.01	6,000.00	62.50%
49010 MONETARY GIFT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>100.00%</u>
Total REVENUES	<u>634.31</u>	<u>2,249.99</u>	<u>20.45%</u>	<u>8,750.01</u>	<u>11,000.00</u>	<u>79.55%</u>
Total Revenues	<u>634.31</u>	<u>2,249.99</u>	<u>20.45%</u>	<u>8,750.01</u>	<u>11,000.00</u>	<u>79.55%</u>
Net Increase(Decrease) in Fund Balance	<u>634.31</u>	<u>2,249.99</u>	<u>20.45%</u>	<u>8,750.01</u>	<u>11,000.00</u>	<u>79.54%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2021 Through 12/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	3,636,042.99	99.88%	4,095.77	3,640,138.76	0.11%
43020	PPRT	0.00	37,316.36	93.29%	2,683.64	40,000.00	6.70%
44010	INT & DIV INCOME	193.72	600.51	15.01%	3,399.49	4,000.00	84.98%
45010	PER CAPITA GRANT	0.00	102,273.55	118.00%	(15,601.05)	86,672.50	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	(644.89)	0.00	0.00%
45020	OTHER GRANTS	0.00	4,457.48	2.93%	147,542.52	152,000.00	97.06%
46020	FINES & FEES	6.50	8.00	0.00%	(8.00)	0.00	0.00%
46030	LOST & DAMAGED	513.03	2,959.23	59.18%	2,040.77	5,000.00	40.81%
46200	PRINT/COPY REVENUE	29.60	302.40	0.00%	(302.40)	0.00	0.00%
46250	LICENSE PLATE RENEWAL INCOME	3,141.50	40,938.00	39.66%	62,267.00	103,205.00	60.33%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	570.06	0.00%	(570.06)	0.00	0.00%
46400	MISCELLANEOUS INCOME	0.00	412.34	412.34%	(312.34)	100.00	(312.34)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	282.00	2,907.00	58.14%	2,093.00	5,000.00	41.86%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	154.20	1,276.79	12.76%	8,723.21	10,000.00	87.23%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	300.00	300.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	30.15	174.35	4.35%	3,825.65	4,000.00	95.64%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	100.00	100.00	100.00%
	Total REVENUES	<u>4,350.70</u>	<u>3,830,883.95</u>	<u>94.43%</u>	<u>226,132.31</u>	<u>4,057,016.26</u>	<u>5.57%</u>
	Total Revenues	<u>4,350.70</u>	<u>3,830,883.95</u>	<u>94.43%</u>	<u>226,132.31</u>	<u>4,057,016.26</u>	<u>5.57%</u>
	Expenditures						
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District
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10 - GENERAL/CORPORATE
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		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52120	EMPLOYEE INSURANCES	12,399.96	71,586.10	37.67%	118,413.90	190,000.00	62.32%
52121	IMRF	0.00	74,432.79	41.35%	105,567.21	180,000.00	58.64%
52122	REIMBURSED INS	94.00	2,907.00	58.14%	2,093.00	5,000.00	41.86%
52160	TUITION REIMB	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
52212	FICA / MEDICARE	16,467.63	76,352.32	50.90%	73,647.68	150,000.00	49.09%
05	ADMINISTRATION						
52100	SALARIES	36,853.90	179,688.25	52.90%	159,969.75	339,658.00	47.09%
40	PUBLIC RELATIONS						
52100	SALARIES	7,541.55	35,244.32	52.75%	31,567.68	66,812.00	47.24%
50	IT / NETWORK						
52100	SALARIES	12,240.27	56,377.96	53.19%	49,602.04	105,980.00	46.80%
60	PATS						
52100	SALARIES	14,350.85	66,719.65	52.59%	60,125.35	126,845.00	47.40%
90	FACILITIES						
52100	SALARIES	15,571.32	52,705.19	54.22%	44,486.81	97,192.00	45.77%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	40,110.16	187,206.56	49.30%	192,483.44	379,690.00	50.69%
20	YOUTH SERVICES						
52100	SALARIES	33,172.30	163,079.98	50.09%	162,469.02	325,549.00	49.90%
70	ACCOUNT SERVICES						
52100	SALARIES	37,072.49	171,732.86	50.93%	165,420.14	337,153.00	49.06%
75	SHELVERS						
52100	SALARIES	576.00	2,872.00	0.00%	(2,872.00)	0.00	0.00%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	20,923.04	98,952.25	52.48%	89,564.75	188,517.00	47.51%
	Total PERSONNEL SERVICES/BENEFITS	247,373.47	1,239,857.23	49.73%	1,253,538.77	2,493,396.00	50.27%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	267.59	5,737.71	62.36%	3,462.29	9,200.00	37.63%
61500	DATABASES	5,675.00	53,284.12	85.33%	9,153.88	62,438.00	14.66%
61510	EBOOKS	2,552.66	37,329.98	68.05%	17,520.02	54,850.00	31.94%
61520	DOWNLOADABLE MEDIA	1,605.37	16,585.13	49.84%	16,689.87	33,275.00	50.15%
61540	HOTSPOTS	4,800.00	9,600.00	240.00%	(5,600.00)	4,000.00	(140.00)%
64100	PROC FEES BOOKS	348.73	2,203.18	55.07%	1,796.82	4,000.00	44.92%
64200	PROC FEES AV	501.05	3,172.70	39.65%	4,827.30	8,000.00	60.34%
64500	ONLINE ORDERING FEE	495.00	683.19	97.59%	16.81	700.00	2.40%

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10 - GENERAL/CORPORATE
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		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	2,250.00	2,250.00	100.00%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	147.77	14.77%	852.23	1,000.00	85.22%
61200	PERIODICALS	0.00	1,929.40	96.47%	70.60	2,000.00	3.53%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	3,961.82	72.03%	1,538.18	5,500.00	27.96%
61600	VIDEOGAMES	90.70	11,027.61	64.86%	5,972.39	17,000.00	35.13%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	1,818.41	13,946.64	46.48%	16,053.36	30,000.00	53.51%
61111	BOOKS LARGE TYPE	419.93	2,223.28	74.10%	776.72	3,000.00	25.89%
61120	BOOKS NF	1,679.41	8,826.74	55.16%	7,173.26	16,000.00	44.83%
61130	BOOKS SPANISH	192.24	2,002.08	50.05%	1,997.92	4,000.00	49.94%
61330	AUDIOBOOKS	537.88	3,316.21	47.37%	3,683.79	7,000.00	52.62%
61350	MUSIC	495.82	1,630.52	40.76%	2,369.48	4,000.00	59.23%
61400	DVD	958.08	5,454.67	36.36%	9,545.33	15,000.00	63.63%
61700	NONTRADITIONAL MATERIALS	0.00	369.58	7.39%	4,630.42	5,000.00	92.60%
15	TEEN						
61100	BOOKS	615.85	3,573.44	54.97%	2,926.56	6,500.00	45.02%
61130	BOOKS SPANISH	255.78	835.58	41.77%	1,164.42	2,000.00	58.22%
61330	AUDIOBOOKS	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
20	YOUTH SERVICES						
61100	BOOKS	3,977.54	23,239.20	51.64%	21,760.80	45,000.00	48.35%
61130	BOOKS SPANISH	1,273.68	4,925.28	61.56%	3,074.72	8,000.00	38.43%
61330	AUDIOBOOKS	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
61350	MUSIC	0.00	105.06	21.01%	394.94	500.00	78.98%
61400	DVD	173.90	1,880.74	31.34%	4,119.26	6,000.00	68.65%
61700	NONTRADITIONAL MATERIALS	53.65	1,741.62	54.42%	1,458.38	3,200.00	45.57%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	1,428.15	95.21%	71.85	1,500.00	4.79%
61600	VIDEOGAMES	3,555.40	6,624.81	132.49%	(1,624.81)	5,000.00	(32.49)%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	681.92	4,928.70	49.28%	5,071.30	10,000.00	50.71%
61120	BOOKS NF	206.78	1,582.45	79.12%	417.55	2,000.00	20.87%
61400	DVD	496.28	3,166.43	63.32%	1,833.57	5,000.00	36.67%
15	TEEN						

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10 - GENERAL/CORPORATE
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		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining	
	61100	BOOKS	201.27	1,459.57	48.65%	1,540.43	3,000.00	51.34%
	61330	AUDIOBOOKS	0.00	0.00	0.00%	500.00	500.00	100.00%
20		YOUTH SERVICES						
	61100	BOOKS	1,457.02	8,306.82	59.33%	5,693.18	14,000.00	40.66%
	61130	BOOKS SPANISH	73.51	1,284.29	85.61%	215.71	1,500.00	14.38%
	61400	DVD	104.95	1,348.52	44.95%	1,651.48	3,000.00	55.04%
	61700	NONTRADITIONAL MATERIALS	0.00	498.00	49.80%	502.00	1,000.00	50.20%
		Total LIBRARY MATERIALS	35,565.40	250,360.99	61.23%	158,552.01	408,913.00	38.77%
51		LIBRARY OPERATIONS						
0		District Wide						
00		DEPARTMENT-WIDE						
	52123	WORKERS COMP	0.00	0.00	0.00%	7,800.00	7,800.00	100.00%
	52124	UNEMPLOYMENT INS	0.00	3,135.88	26.13%	8,864.12	12,000.00	73.86%
	52130	STAFF DEVELOPMENT	0.00	501.92	8.36%	5,498.08	6,000.00	91.63%
	70800	POSTAGE	26.15	851.10	28.37%	2,148.90	3,000.00	71.63%
	70900	SUPPLIES	890.76	4,714.22	36.26%	8,285.78	13,000.00	63.73%
	73225	PUBLIC LIABILITY INS	0.00	1,950.00	6.00%	30,550.00	32,500.00	94.00%
	73230	TRANSPORTATION REIMBURSEMENT	43.34	299.15	7.47%	3,700.85	4,000.00	92.52%
	73240	BOARD EXPENSES	0.00	10,825.00	83.26%	2,175.00	13,000.00	16.73%
	73241	LEGAL NOTICES FEES	54.35	701.80	23.39%	2,298.20	3,000.00	76.60%
	73242	MEMBERSHIPS	0.00	2,110.00	68.61%	965.00	3,075.00	31.38%
	73245	BACKGROUND CHECK FEES	0.00	45.00	5.62%	755.00	800.00	94.37%
	73250	BANK CHARGES	153.93	1,017.84	16.96%	4,982.16	6,000.00	83.03%
	73255	INVESTMENT FEES	402.15	2,099.57	26.24%	5,900.43	8,000.00	73.75%
	73260	LOST & PAID FORWARDING	0.00	0.00	0.00%	500.00	500.00	100.00%
	73280	COST OF ITEMS SOLD	0.00	0.00	0.00%	500.00	500.00	100.00%
	73281	TAX EXPENSE	0.00	0.00	0.00%	150.00	150.00	100.00%
	73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	2,139.00	36,767.25	37.46%	61,382.75	98,150.00	62.53%
	73283	LICENSE PLATE S&SLT FEES	0.00	0.00	0.00%	812.50	812.50	100.00%
	73285	REIMBURSED PURCHASES	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
	73290	HOSPITALITY	0.00	214.78	21.47%	785.22	1,000.00	78.52%
	73295	MEETING EXPENSE	232.56	1,230.16	24.60%	3,769.84	5,000.00	75.39%
	76500	CASH UNDER	0.00	0.00	0.00%	249.50	249.50	100.00%

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		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,049.00	1,049.00	100.00%
05	ADMINISTRATION						
52130	STAFF DEVELOPMENT	0.00	199.00	7.96%	2,301.00	2,500.00	92.04%
52150	DIRECTOR'S CONF	0.00	0.00	0.00%	3,500.00	3,500.00	100.00%
73242	MEMBERSHIPS	0.00	783.00	29.32%	1,887.00	2,670.00	70.67%
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	0.00	258.21	8.60%	2,741.79	3,000.00	91.39%
30	PUBLIC SERVICE						
70900	SUPPLIES	0.00	1,201.20	9.51%	11,423.80	12,625.00	90.48%
40	PUBLIC RELATIONS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	150.00	150.00	100.00%
50	IT / NETWORK						
52130	STAFF DEVELOPMENT	0.00	79.00	2.63%	2,921.00	3,000.00	97.36%
73242	MEMBERSHIPS	0.00	0.00	0.00%	137.00	137.00	100.00%
60	PATS						
73242	MEMBERSHIPS	0.00	150.00	100.00%	0.00	150.00	0.00%
90	FACILITIES						
70900	SUPPLIES	0.00	3,211.59	42.82%	4,288.41	7,500.00	57.17%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	410.38	2,918.71	32.43%	6,081.29	9,000.00	67.56%
73520	PLANT OPERATION	2,444.21	5,476.84	29.81%	12,893.16	18,370.00	70.18%
10	ADULT & TEEN SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
73242	MEMBERSHIPS	0.00	231.00	21.69%	834.00	1,065.00	78.30%
20	YOUTH SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	6,600.00	6,600.00	100.00%
73242	MEMBERSHIPS	0.00	325.00	39.92%	489.00	814.00	60.07%
70	ACCOUNT SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	51.26	291.57	14.57%	1,708.43	2,000.00	85.42%
73505	RENT EXPENSE	5,407.50	32,445.00	50.00%	32,445.00	64,890.00	50.00%
80	RANDALL OAKS						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,075.00	1,075.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	515.00	515.00	100.00%
	Total LIBRARY OPERATIONS	12,255.59	114,033.79	30.61%	258,513.21	372,547.00	69.39%

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52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	0.00	4,265.00	42.65%	5,735.00	10,000.00	57.35%
70900	SUPPLIES	53.44	1,996.06	24.34%	6,203.94	8,200.00	75.65%
73010	NEWSLETTER	5,244.00	10,259.00	51.29%	9,741.00	20,000.00	48.70%
73020	OUTSIDE PRINTING	0.00	25.00	0.83%	2,975.00	3,000.00	99.16%
73290	HOSPITALITY	0.00	100.00	50.00%	100.00	200.00	50.00%
	Total PUBLIC RELATIONS	5,297.44	16,645.06	40.21%	24,754.94	41,400.00	59.79%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	200.00	40.00%	300.00	500.00	60.00%
73150	PERFORMERS	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
73151	SUMMER READING	0.00	2,664.91	16.65%	13,335.09	16,000.00	83.34%
73152	WINTER READING	80.74	599.16	19.97%	2,400.84	3,000.00	80.02%
73155	LICENSING	500.00	500.00	29.41%	1,200.00	1,700.00	70.58%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	212.50	2,467.55	66.69%	1,232.45	3,700.00	33.30%
73150	PERFORMERS	0.00	550.00	55.00%	450.00	1,000.00	45.00%
15	TEEN						
70900	SUPPLIES	25.64	710.99	47.39%	789.01	1,500.00	52.60%
20	YOUTH SERVICES						
70900	SUPPLIES	272.21	3,736.87	28.74%	9,263.13	13,000.00	71.25%
73150	PERFORMERS	80.00	1,355.00	54.20%	1,145.00	2,500.00	45.80%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	0.00	733.60	48.90%	766.40	1,500.00	51.09%
	Total GENERAL PROGRAMMING	1,171.09	13,518.08	28.52%	33,881.92	47,400.00	71.48%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	1,590.79	44.31%	1,999.21	3,590.00	55.68%
73320	CCS SHARED COST	0.00	30,446.68	50.15%	30,253.32	60,700.00	49.84%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
73340	SOFTWARE	290.00	5,390.15	19.78%	21,859.85	27,250.00	80.21%
73350	INTERNET LINES	756.49	4,538.94	0.00%	(4,538.94)	0.00	0.00%

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1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	224.45	1,348.34	56.18%	1,051.66	2,400.00	43.81%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	199.33	1,196.33	49.84%	1,203.67	2,400.00	50.15%
	Total COMPUTER	1,470.27	44,511.23	39.98%	66,828.77	111,340.00	60.02%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	1,071.63	5,313.78	53.13%	4,686.22	10,000.00	46.86%
73410	LEGAL FEES	0.00	3,712.50	24.75%	11,287.50	15,000.00	75.25%
73420	AUDIT EXPENSE	460.00	9,185.00	91.39%	865.00	10,050.00	8.60%
	Total PROFESSIONAL FEES	1,531.63	18,211.28	51.96%	16,838.72	35,050.00	48.04%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	3,789.44	11,712.44	79.35%	3,047.56	14,760.00	20.64%
73310	CATALOGING - COMPUTER SERVICE	0.00	3,870.16	50.59%	3,779.84	7,650.00	49.40%
73530	EQUIPMENT MAINT	0.00	520.00	52.00%	480.00	1,000.00	48.00%
73640	FUEL	100.63	674.35	33.71%	1,325.65	2,000.00	66.28%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	24,735.00	100.00%	0.00	24,735.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	1,180.59	5,740.08	21.25%	21,259.92	27,000.00	78.74%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73540	CONTRACTS: BUILDING MAINTENANCE	481.81	17,465.06	34.93%	32,534.94	50,000.00	65.06%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	15,571.00	100.00%	0.00	15,571.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500.00	500.00	100.00%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	300.00	300.00	100.00%
	Total MAINTENANCE	5,552.47	80,288.09	54.80%	66,227.91	146,516.00	45.20%
65	UTILITIES						
0	District Wide						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2021 Through 12/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	127.44	730.96	60.91%	469.04	1,200.00	39.08%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	887.28	5,339.85	45.63%	6,360.15	11,700.00	54.36%
73610	ELECTRICITY	3,740.89	25,907.34	57.57%	19,092.66	45,000.00	42.42%
73620	WATER AND SEWER	419.01	1,322.35	26.44%	3,677.65	5,000.00	73.55%
73630	GAS	489.57	935.94	18.71%	4,064.06	5,000.00	81.28%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	89.09	535.85	44.65%	664.15	1,200.00	55.34%
	Total UTILITIES	5,753.28	34,772.29	50.32%	34,327.71	69,100.00	49.68%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	6,620.69	57.57%	4,879.31	11,500.00	42.42%
73300	COMPUTER EQUIPMENT	0.00	638.92	4.71%	12,911.08	13,550.00	95.28%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	0.00	814.98	81.49%	185.02	1,000.00	18.50%
	Total CAPITAL EXPENSE	0.00	8,074.59	31.00%	17,975.41	26,050.00	69.00%
	Total Expenditures	315,970.64	1,820,272.63	48.52%	1,931,439.37	3,751,712.00	51.48%
	Net Increase(Decrease) in Fund Balance	(311,619.94)	2,010,611.32	658.55%	(1,705,307.06)	305,304.26	(558.55)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 12/1/2021 Through 12/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	7,763.36	27,774.82	69.43%	12,225.18	40,000.00	30.56%
	Total REVENUES	7,763.36	27,774.82	69.44%	12,225.18	40,000.00	30.56%
	Total Revenues	7,763.36	27,774.82	69.44%	12,225.18	40,000.00	30.56%
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	18,765.00	39.50%	28,735.00	47,500.00	60.49%
73340	SOFTWARE	0.00	1,691.00	9.39%	16,309.00	18,000.00	90.60%
	Total COMPUTER	0.00	20,456.00	31.23%	45,044.00	65,500.00	68.77%
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	660,000.00	660,000.00	100.00%
	Total MAINTENANCE	0.00	0.00	0.00%	660,000.00	660,000.00	100.00%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	35,000.00	35,000.00	100.00%
73430	OTHER PROF FEES	0.00	0.00	0.00%	140,000.00	140,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	114,854.00	114,854.00	100.00%
	Total CAPITAL EXPENSE	0.00	0.00	0.00%	289,854.00	289,854.00	100.00%
	Total Expenditures	0.00	20,456.00	2.01%	994,898.00	1,015,354.00	97.99%
	Net Increase(Decrease) in Fund Balance	7,763.36	7,318.82	(0.75)%	(982,672.82)	(975,354.00)	100.75%

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
 80 - WORKING CASH
 From 12/1/2021 Through 12/31/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	710.53	2,105.54	93.57%	144.46	2,250.00	6.42%
Total REVENUES	<u>710.53</u>	<u>2,105.54</u>	<u>93.58%</u>	<u>144.46</u>	<u>2,250.00</u>	<u>6.42%</u>
Total Revenues	<u>710.53</u>	<u>2,105.54</u>	<u>93.58%</u>	<u>144.46</u>	<u>2,250.00</u>	<u>6.42%</u>
Net Increase(Decrease) in Fund Balance	<u>710.53</u>	<u>2,105.54</u>	<u>93.57%</u>	<u>144.46</u>	<u>2,250.00</u>	<u>6.42%</u>

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
 90 - DONATION / GIFT
 From 12/1/2021 Through 12/31/2021

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	1,145.99	3,395.98	56.59%	2,604.02	6,000.00	43.40%
49010 MONETARY GIFT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>100.00%</u>
Total REVENUES	<u>1,145.99</u>	<u>3,395.98</u>	<u>30.87%</u>	<u>7,604.02</u>	<u>11,000.00</u>	<u>69.13%</u>
Total Revenues	<u>1,145.99</u>	<u>3,395.98</u>	<u>30.87%</u>	<u>7,604.02</u>	<u>11,000.00</u>	<u>69.13%</u>
Net Increase(Decrease) in Fund Balance	<u>1,145.99</u>	<u>3,395.98</u>	<u>30.87%</u>	<u>7,604.02</u>	<u>11,000.00</u>	<u>69.12%</u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2122
From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
Revenues							
43010	TAX LEVY	20,959.21	3,636,042.99	99.88%	3,640,138.76	4,095.77	0.11%
43020	PPRT	0.00	37,316.36	93.29%	40,000.00	2,683.64	6.70%
44010	INT & DIV INCOME	6,250.40	24,063.25	46.05%	52,250.00	28,186.75	53.94%
45010	PER CAPITA GRANT	0.00	102,273.55	118.00%	86,672.50	(15,601.05)	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	0.00	(644.89)	0.00%
45020	OTHER GRANTS	2,228.74	4,457.48	2.93%	152,000.00	147,542.52	97.06%
46020	FINES & FEES	0.00	1.50	0.00%	0.00	(1.50)	0.00%
46030	LOST & DAMAGED	379.34	2,446.20	48.92%	5,000.00	2,553.80	51.07%
46200	PRINT/COPY REVENUE	258.20	1,539.59	10.99%	14,000.00	12,460.41	89.00%
46250	LICENSE PLATE RENEWAL INCOME	5,277.50	37,796.50	36.62%	103,205.00	65,408.50	63.37%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	570.06	570.06	142.51%	400.00	(170.06)	(42.51)%
46400	MISCELLANEOUS INCOME	21.44	412.34	412.34%	100.00	(312.34)	(312.34)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	0.00	2,625.00	52.50%	5,000.00	2,375.00	47.50%
49010	MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
	Total Revenues	<u>35,944.89</u>	<u>3,850,189.71</u>	<u>93.67%</u>	<u>4,110,266.26</u>	<u>260,076.55</u>	6.33%
	Net Increase(Decrease) in Fund Balance	<u>35,944.89</u>	<u>3,850,189.71</u>	<u>93.67%</u>	<u>4,110,266.26</u>	<u>260,076.55</u>	6.32%

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2122
From 12/1/2021 Through 12/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
Revenues							
43010	TAX LEVY	0.00	3,636,042.99	99.88%	3,640,138.76	4,095.77	0.11%
43020	PPRT	0.00	37,316.36	93.29%	40,000.00	2,683.64	6.70%
44010	INT & DIV INCOME	9,813.60	33,876.85	64.83%	52,250.00	18,373.15	35.16%
45010	PER CAPITA GRANT	0.00	102,273.55	118.00%	86,672.50	(15,601.05)	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	0.00	(644.89)	0.00%
45020	OTHER GRANTS	0.00	4,457.48	2.93%	152,000.00	147,542.52	97.06%
46020	FINES & FEES	6.50	8.00	0.00%	0.00	(8.00)	0.00%
46030	LOST & DAMAGED	513.03	2,959.23	59.18%	5,000.00	2,040.77	40.81%
46200	PRINT/COPY REVENUE	213.95	1,753.54	12.52%	14,000.00	12,246.46	87.47%
46250	LICENSE PLATE RENEWAL INCOME	3,141.50	40,938.00	39.66%	103,205.00	62,267.00	60.33%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	570.06	142.51%	400.00	(170.06)	(42.51)%
46400	MISCELLANEOUS INCOME	0.00	412.34	412.34%	100.00	(312.34)	(312.34)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	282.00	2,907.00	58.14%	5,000.00	2,093.00	41.86%
49010	MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
	Total Revenues	<u>13,970.58</u>	<u>3,864,160.29</u>	<u>94.01%</u>	<u>4,110,266.26</u>	<u>246,105.97</u>	5.99%
	Net Increase(Decrease) in Fund Balance	<u>13,970.58</u>	<u>3,864,160.29</u>	<u>94.01%</u>	<u>4,110,266.26</u>	<u>246,105.97</u>	5.98%

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2122
 From 11/1/2021 Through 11/30/2021

	Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remainings	FY2122 Percent Remaining
Expenditures						
15	Personnel Expenses					
15	185,155.13	992,483.76	39.80%	2,493,396.00	1,500,912.24	60.19%
	SERVICES/BENEFITS					
	185,155.13	992,483.76	39.80%	2,493,396.00	1,500,912.24	60.20%
20	Library Materials					
20	31,585.59	214,795.59	52.52%	408,913.00	194,117.41	47.47%
	LIBRARY MATERIALS					
	31,585.59	214,795.59	52.53%	408,913.00	194,117.41	47.47%
50	Operating Expenses					
51	16,037.67	101,778.20	27.31%	372,547.00	270,768.80	72.68%
52	48.20	11,347.62	27.40%	41,400.00	30,052.38	72.59%
53	2,659.45	12,346.99	26.04%	47,400.00	35,053.01	73.95%
54	1,397.79	63,496.96	35.90%	176,840.00	113,343.04	64.09%
55	2,798.56	16,679.65	47.58%	35,050.00	18,370.35	52.41%
	PROFESSIONAL FEES					
	22,941.67	205,649.42	30.55%	673,237.00	467,587.58	69.45%
60	Building Expenses					
61	7,556.24	74,735.62	9.26%	806,516.00	731,780.38	90.73%
65	5,349.64	29,019.01	41.99%	69,100.00	40,080.99	58.00%
	UTILITIES					
	12,905.88	103,754.63	11.85%	875,616.00	771,861.37	88.15%
70	Capital Expense					
70	283.44	8,074.59	2.55%	315,904.00	307,829.41	97.44%
	CAPITAL EXPENSE					
	283.44	8,074.59	2.56%	315,904.00	307,829.41	97.44%
	Total Capital Expense					
	252,871.71	1,524,757.99	31.99%	4,767,066.00	3,242,308.01	68.01%
	Total Expenditures					
	(252,871.71)	(1,524,757.99)	31.98%	(4,767,066.00)	(3,242,308.01)	68.01%
	Net Increase(Decrease) in Fund Balance					

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2122
 From 12/1/2021 Through 12/31/2021

	Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remainings	FY2122 Percent Remaining
Expenditures						
15	Personnel Expenses					
15	247,373.47	1,239,857.23	49.72%	2,493,396.00	1,253,538.77	50.27%
	SERVICES/BENEFITS					
	247,373.47	1,239,857.23	49.73%	2,493,396.00	1,253,538.77	50.27%
20	Library Materials					
20	35,565.40	250,360.99	61.22%	408,913.00	158,552.01	38.77%
	Total Library Materials					
	35,565.40	250,360.99	61.23%	408,913.00	158,552.01	38.77%
50	Operating Expenses					
51	12,255.59	114,033.79	30.60%	372,547.00	258,513.21	69.39%
52	5,297.44	16,645.06	40.20%	41,400.00	24,754.94	59.79%
53	1,171.09	13,518.08	28.51%	47,400.00	33,881.92	71.48%
54	1,470.27	64,967.23	36.73%	176,840.00	111,872.77	63.26%
55	1,531.63	18,211.28	51.95%	35,050.00	16,838.72	48.04%
	Total Operating Expenses					
	21,726.02	227,375.44	33.77%	673,237.00	445,861.56	66.23%
60	Building Expenses					
61	5,552.47	80,288.09	9.95%	806,516.00	726,227.91	90.04%
65	5,753.28	34,772.29	50.32%	69,100.00	34,327.71	49.67%
	Total Building Expenses					
	11,305.75	115,060.38	13.14%	875,616.00	760,555.62	86.86%
70	Capital Expense					
70	0.00	8,074.59	2.55%	315,904.00	307,829.41	97.44%
	Total Capital Expense					
	0.00	8,074.59	2.56%	315,904.00	307,829.41	97.44%
	Total Expenditures					
	315,970.64	1,840,728.63	38.61%	4,767,066.00	2,926,337.37	61.39%
	Net Increase(Decrease) in Fund Balance					
	(315,970.64)	(1,840,728.63)	38.61%	(4,767,066.00)	(2,926,337.37)	61.38%

Fox River Valley Public Library District
 Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2122
 From 11/1/2021 Through 11/30/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	94,316.83	500,494.10	39.64%	1,262,487.00	761,992.90	60.35%
20	Library Materials	11,670.17	114,427.78	62.97%	181,713.00	67,285.22	37.02%
50	Operating Expenses	12,609.74	161,190.10	30.18%	534,008.00	372,817.90	69.81%
60	Building Expenses	1,609.37	13,490.40	48.86%	27,610.00	14,119.60	51.13%
70	Capital Expense	283.44	7,259.61	2.30%	314,904.00	307,644.39	97.69%
	Total District Wide	<u>120,489.55</u>	<u>796,861.99</u>	<u>34.34%</u>	<u>2,320,722.00</u>	<u>1,523,860.01</u>	<u>65.66%</u>
1	Dundee Library						
15	Personnel Expenses	76,560.73	413,960.45	39.71%	1,042,392.00	628,431.55	60.28%
20	Library Materials	16,337.72	76,517.20	42.34%	180,700.00	104,182.80	57.65%
50	Operating Expenses	4,495.69	15,450.91	23.11%	66,849.00	51,398.09	76.88%
60	Building Expenses	11,207.42	74,246.47	8.94%	830,435.00	756,188.53	91.05%
70	Capital Expense	0.00	814.98	81.49%	1,000.00	185.02	18.50%
	Total Dundee Library	<u>108,601.56</u>	<u>580,990.01</u>	<u>27.39%</u>	<u>2,121,376.00</u>	<u>1,540,385.99</u>	<u>72.61%</u>
2	Randall Oaks						
15	Personnel Expenses	14,277.57	78,029.21	41.39%	188,517.00	110,487.79	58.60%
20	Library Materials	3,577.70	23,850.61	51.29%	46,500.00	22,649.39	48.70%
50	Operating Expenses	5,836.24	29,008.41	40.07%	72,380.00	43,371.59	59.92%
60	Building Expenses	89.09	16,017.76	91.16%	17,571.00	1,553.24	8.83%
	Total Randall Oaks	<u>23,780.60</u>	<u>146,905.99</u>	<u>45.21%</u>	<u>324,968.00</u>	<u>178,062.01</u>	<u>54.79%</u>
	Total Expenditures	<u>252,871.71</u>	<u>1,524,757.99</u>	<u>31.99%</u>	<u>4,767,066.00</u>	<u>3,242,308.01</u>	<u>68.01%</u>
	Net Increase(Decrease) in Fund Balance	<u>(252,871.71)</u>	<u>(1,524,757.99)</u>	<u>31.98%</u>	<u>(4,767,066.00)</u>	<u>(3,242,308.01)</u>	<u>68.01%</u>

Fox River Valley Public Library District

Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2122
From 12/1/2021 Through 12/31/2021

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	115,519.48	616,013.58	48.79%	1,262,487.00	646,473.42	51.20%
20	Library Materials	16,245.40	130,673.18	71.91%	181,713.00	51,039.82	28.08%
50	Operating Expenses	12,398.54	173,588.64	32.50%	534,008.00	360,419.36	67.49%
60	Building Expenses	4,017.51	17,507.91	63.41%	27,610.00	10,102.09	36.58%
70	Capital Expense	0.00	7,259.61	2.30%	314,904.00	307,644.39	97.69%
	Total District Wide	148,180.93	945,042.92	40.72%	2,320,722.00	1,375,679.08	59.28%
1	Dundee Library						
15	Personnel Expenses	110,930.95	524,891.40	50.35%	1,042,392.00	517,500.60	49.64%
20	Library Materials	12,542.87	89,060.07	49.28%	180,700.00	91,639.93	50.71%
50	Operating Expenses	3,669.39	19,120.30	28.60%	66,849.00	47,728.70	71.39%
60	Building Expenses	7,199.15	81,445.62	9.80%	830,435.00	748,989.38	90.19%
70	Capital Expense	0.00	814.98	81.49%	1,000.00	185.02	18.50%
	Total Dundee Library	134,342.36	715,332.37	33.72%	2,121,376.00	1,406,043.63	66.28%
2	Randall Oaks						
15	Personnel Expenses	20,923.04	98,952.25	52.48%	188,517.00	89,564.75	47.51%
20	Library Materials	6,777.13	30,627.74	65.86%	46,500.00	15,872.26	34.13%
50	Operating Expenses	5,658.09	34,666.50	47.89%	72,380.00	37,713.50	52.10%
60	Building Expenses	89.09	16,106.85	91.66%	17,571.00	1,464.15	8.33%
	Total Randall Oaks	33,447.35	180,353.34	55.50%	324,968.00	144,614.66	44.50%
	Total Expenditures	315,970.64	1,840,728.63	38.61%	4,767,066.00	2,926,337.37	61.39%
	Net Increase(Decrease) in Fund Balance	(315,970.64)	(1,840,728.63)	38.61%	(4,767,066.00)	(2,926,337.37)	61.38%

Fox River Valley Public Library District

Balance Sheet
As of 11/30/2021

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	4,233,814.43
20	FICA	(21.00)
30	IMRF	21.88
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>2,311,555.40</u>
	Total Checking Accounts	6,545,370.71
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	332.70
10901	CASH ON HAND RANDALL OAKS	
10	GENERAL/CORPORATE	<u>104.80</u>
	Total Other Cash	437.50
Investments		
10500	INVESTMENT ACCOUNTS	
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,786,160.94
80	WORKING CASH	163,709.44
90	DONATION / GIFT	<u>264,044.50</u>
	Total Investments	<u>2,213,914.88</u>
	Total Cash and Investments	8,759,723.09
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	10,815.00
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	16,663.00
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	23,409.70
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	4,714.64
14100	ACCRUED INTEREST RECEIVABLE	
10	GENERAL/CORPORATE	1,313.10
70	CAPITAL PROJECTS/SPECIAL RESERVE	54,622.00
80	WORKING CASH	3,932.00
90	DONATION / GIFT	54,622.00
14500	PROPERTY TAX RECEIVABLES	
10	GENERAL/CORPORATE	<u>1,793,506.00</u>
	Total Other Assets	<u>1,963,597.44</u>
	Total Assets	<u><u>10,723,320.53</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	24,902.08
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	19,501.00
22052	CREDIT CARD PAYABLE FINNERAN	
10	GENERAL/CORPORATE	48.20
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	465.40
22056	CREDIT CARD PAYABLE WERLE	
10	GENERAL/CORPORATE	97.20
22068	CREDIT CARD PAYABLE ZABSKI	
10	GENERAL/CORPORATE	(230.00)
22070	CREDIT CARD PAYABLE LORENZETTI	
10	GENERAL/CORPORATE	45.18
22074	CREDIT CARD PAYABLE KATSION	
10	GENERAL/CORPORATE	150.00
22079	CREDIT CARD PAYABLE REDDING	

Fox River Valley Public Library District

Balance Sheet
As of 11/30/2021

		<u>Current Year</u>
10	GENERAL/CORPORATE	123.67
22080	CREDIT CARD PAYABLE POWESIAK	
10	GENERAL/CORPORATE	21.00
22083	CREDIT CARD PAYABLE BOYER	
10	GENERAL/CORPORATE	463.14
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	149.00
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	212.10
22087	CREDIT CARD PAYABLE CARCAMO	
10	GENERAL/CORPORATE	43.75
22089	CREDIT CARD PAYABLE AMY DODSON	
10	GENERAL/CORPORATE	1,393.00
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	60.06
27900	DEFERRED TAXES	
10	GENERAL/CORPORATE	<u>1,793,506.00</u>
	Total Liabilities	1,840,950.78
	Fund Balance	
10	GENERAL/CORPORATE	4,243,722.59
20	FICA	(21.00)
30	IMRF	21.88
70	CAPITAL PROJECTS/SPECIAL RESERVE	4,152,338.34
80	WORKING CASH	167,641.44
90	DONATION / GIFT	<u>318,666.50</u>
	Total Fund Balance	<u>8,882,369.75</u>
	Total Liabilities and Fund Balance	<u><u>10,723,320.53</u></u>

Fox River Valley Public Library District

Balance Sheet
As of 12/31/2021

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	3,927,275.54
20	FICA	(21.00)
30	IMRF	21.88
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>2,413,492.53</u>
	Total Checking Accounts	6,340,768.95
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	332.70
10901	CASH ON HAND RANDALL OAKS	
10	GENERAL/CORPORATE	<u>104.80</u>
	Total Other Cash	437.50
Investments		
10500	INVESTMENT ACCOUNTS	
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,691,987.17
80	WORKING CASH	164,419.97
90	DONATION / GIFT	<u>265,190.49</u>
	Total Investments	<u>2,121,597.63</u>
	Total Cash and Investments	8,462,804.08
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	5,407.50
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	16,663.00
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	19,251.67
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	5,074.98
14100	ACCRUED INTEREST RECEIVABLE	
10	GENERAL/CORPORATE	1,313.10
70	CAPITAL PROJECTS/SPECIAL RESERVE	54,622.00
80	WORKING CASH	3,932.00
90	DONATION / GIFT	54,622.00
14500	PROPERTY TAX RECEIVABLES	
10	GENERAL/CORPORATE	<u>1,793,506.00</u>
	Total Other Assets	<u>1,954,392.25</u>
	Total Assets	<u><u>10,417,196.33</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	10,534.65
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	19,501.00
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	1,030.12
22068	CREDIT CARD PAYABLE ZABSKI	
10	GENERAL/CORPORATE	230.00
22070	CREDIT CARD PAYABLE LORENZETTI	
10	GENERAL/CORPORATE	885.59
22077	CREDIT CARD PAYABLE CARROLL	
10	GENERAL/CORPORATE	38.75
22080	CREDIT CARD PAYABLE POWESIAK	
10	GENERAL/CORPORATE	16.96
22083	CREDIT CARD PAYABLE BOYER	
10	GENERAL/CORPORATE	218.24
22084	CREDIT CARD PAYABLE SARAI A	

Fox River Valley Public Library District

Balance Sheet
As of 12/31/2021

		<u>Current Year</u>
10	GENERAL/CORPORATE	218.00
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	53.97
22089	CREDIT CARD PAYABLE AMY DODSON	
10	GENERAL/CORPORATE	41.87
22200	I.M.R.F. /I.M.R.F. VOLUNTARY WITHHELD	
10	GENERAL/CORPORATE	10,429.17
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	28.32
27700	DEFERRED OTHER	
10	GENERAL/CORPORATE	94.00
27900	DEFERRED TAXES	
10	GENERAL/CORPORATE	<u>1,793,506.00</u>
	Total Liabilities	1,836,826.64
	Fund Balance	
10	GENERAL/CORPORATE	3,932,102.65
20	FICA	(21.00)
30	IMRF	21.88
70	CAPITAL PROJECTS/SPECIAL RESERVE	4,160,101.70
80	WORKING CASH	168,351.97
90	DONATION / GIFT	<u>319,812.49</u>
	Total Fund Balance	<u>8,580,369.69</u>
	Total Liabilities and Fund Balance	<u><u>10,417,196.33</u></u>



Investment Inventory Month End
FR Valley Investment Holdings (104089)
12/31/2021

Description	Purchase/Settle Date	Maturity Date	Next Call Date	Current Face Value	Coupon Rate	Purchase Yield	CUSIP	Market Value
MMDA12	---	12/31/2021	---	0.00	0.000	---	MMDA12	3,601.14
Citibank, N.A.	01/25/2019	01/25/2022	---	168,000.00	2.900	2.923	17312Q2D0	168,308.78
Merrick Bank Corporation	03/20/2019	03/21/2022	---	108,000.00	2.650	2.663	59013J6W4	108,582.98
WEST OTTAWA MICH PUB SCH DIST	08/12/2020	05/01/2022	---	200,000.00	0.643	0.555	955023UZ7	200,268.60
NEW YORK N Y	05/21/2020	08/01/2022	---	10,000.00	5.000	1.096	64966MNX3	10,278.59
RIO RANCHO N MEX PUB SCH DIST NO 94	05/21/2020	08/01/2022	---	25,000.00	4.000	0.956	767171QB0	25,541.13
Goldman Sachs Bank USA	10/09/2019	10/11/2022	---	200,000.00	1.900	1.932	38149MHE6	202,479.60
ILLINOIS ST	02/22/2021	11/01/2022	---	200,000.00	5.000	0.516	452152P62	207,679.20
CHICAGO ILL BRD ED	02/22/2021	12/01/2022	---	100,000.00	5.000	0.631	167505XU5	104,113.60
LA SALLE CNTY ILL SCH DIST NO 141 OTTAWA	03/10/2021	12/01/2022	---	105,000.00	0.350	0.342	504588GD0	104,753.78
Morgan Stanley Private Bank, National Association	12/05/2019	12/05/2022	---	100,000.00	1.850	1.862	61760A3U1	101,405.20
DU PAGE CNTY ILL CMNTY HIGH SCH DIST NO 094 WEST C	05/21/2020	01/01/2023	---	25,000.00	5.000	1.150	263381DM4	26,182.73
WILL & KENDALL CNTYS ILL CMNTY CONS SCH DIST NO 20	05/21/2020	01/01/2023	---	35,000.00	4.000	1.063	968648C78	36,309.28
BROOKLYN CENTER MINN INDPT SCH DIST NO 286	05/21/2020	02/01/2023	---	20,000.00	5.000	0.965	113853LD5	21,001.02
Sallie Mae Bank	02/05/2020	02/06/2023	---	123,000.00	1.800	1.834	7954506E0	124,912.16
Raymond James Bank	02/14/2020	02/14/2023	---	137,000.00	1.700	1.720	75472RAX9	139,008.97
NEW BRITAIN CONN	05/21/2020	03/01/2023	03/01/2023	5,000.00	5.000	1.398	6427137M7	5,253.10
Citibank, N.A.	04/02/2019	04/03/2023	---	82,000.00	2.750	2.772	17312Q3R8	84,383.58
Morgan Stanley Private Bank, National Association	04/11/2019	04/11/2023	---	150,000.00	2.700	2.724	61760AYK9	154,328.70
WAUKEGAN ILL	07/21/2020	12/30/2023	---	190,000.00	3.543	0.898	942860QM2	198,378.05
---	---	11/23/2022	---	1,983,000.00	2.674	1.543	---	2,026,770.17

C.1 Ordinance 2022-01 Nonresident Cards

RECOMMENDED **MOTION**: I move to Adopt Ordinance 2022-01 Nonresident Cards.

BACKGROUND INFORMATION:

As a condition of regional library system membership, each public library board of trustees must annually review its nonresident fee policy and take formal action to decide whether to issue nonresident library cards during the next year. Subsequent notification to the regional library system is part of the annual membership certification process.

Although FRVPLD has no unserved adjacent areas, in order to accommodate our nonresident taxpayers and as a matter of good public relations, Administration recommends that the Board participate in the state's nonresident services program by passing the attached nonresident card ordinance.

ORDINANCE 2022-01

AN ORDINANCE ADOPTING A POLICY FOR NONRESIDENT CARDS

WHEREAS, the Fox River Valley Public Library District is a tax-supported public library (Library District) operating pursuant to the Public Library District Act, 75 ILCS 16/1-*et seq.* (the Act) for the benefit of its residents and tax payers; and

WHEREAS, residents of the Library District are eligible to receive a library card; and

WHEREAS, the Act provides that the Board of Library Trustees of the Library District may allow nonresidents to purchase a library card, i.e., the Act provides “The board may extend the privileges and use of the library, including the borrowing of materials on an individual basis by persons residing outside the district” (75 ILCS 16/30-55.60); and

WHEREAS, the Act provides “A person residing outside of a public library service area must apply for a non-resident library card at the public library closest to the person’s principal residence” (75 ILCS 16/30-55.60); and

WHEREAS, given the proximity of the boundaries/service areas of nearby Public Libraries, there are no ‘nonresidents’, i.e., there are no persons in the vicinity of the Library District residing in areas without public library service; and

WHEREAS, the Illinois Administrative Code provides that the Board shall decide annually whether to issue nonresident library cards and, if so, the fee for such cards (23 IL ADC 3050); and

WHEREAS, given the lack of nonresidents under the circumstances described above, there is no need for the Library District to determine a fee for nonresidents; and

WHEREAS, there may be persons residing outside of Library District boundaries who own or lease taxable property within Library District boundaries; and

WHEREAS, an exception to charging a nonresident fee applies to “a nonresident who, as an individual or as a partner, principal stockholder, or other joint owner, owns or leases property that is taxed for library service or is a senior administrative officer of a firm, business, or other corporation owning taxable property within the district, upon presentation of the most recent tax bill upon that taxable property or a copy of the commercial lease of that taxable property.” (75 ILCS 16/30-55.60)

WHEREAS, the Library District wishes to provide library services in accordance with the Act to persons residing outside of Library District boundaries who own or lease taxable property within Library District boundaries.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Fox River Valley Public Library District, Kane County, Illinois as follows:

Section 1. A nonresident who owns or leases taxable property in the Library District is entitled to receive a library card in accordance with the Act;

Section 2. This Ordinance is effective immediately.

PASSED by the Board of Library Trustees of the Fox River Valley Public Library District, Kane County, Illinois, on this 18th day of January 2022, by a vote of:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED:

Kristina Weber, Ph.D., President
Board of Library Trustees of the Fox River Valley
Public Library District, Kane County, Illinois

ATTEST:

Christine L. Evans, Secretary
Board of Library Trustees of the Fox River Valley
Public Library District, Kane County, Illinois

C.2 Award Contract for Removal and Replacement of Dundee Library East and West Side Entrance Doors

RECOMMENDED **MOTION**: I move to award a contract for removal and replacement of the east and west side entrance doors at the Dundee Library to C.A.D. Contract Glazing, Inc., in an amount not to exceed \$57,500.00.

BACKGROUND INFORMATION:

Removal and replacement of the Dundee Library main east entrance and west side doors will be funded by a grant to the Fox River Valley Public Library District made possible by Senator Don DeWitte. Specifications were developed by Lamp, Incorporated and solicitation of bids was required. The following qualified proposals were received:

Accurate Glass, Inc.	64,727.00
C.A.D. Contract Glazing, Inc.	57,500.00
Northern Glass, Inc.	63,457.00
Reliant Contract Glass	70,880.00
Rock Valley Glass, Inc.	66,284.00

Lamp Incorporated has reviewed the proposals and recommends award of a contract to the lowest proposal from C.A.D. Contract Glazing, Inc. Materials are on order and work is expected to commence approximately eight to ten weeks after Board approval.



460 N. Grove Ave.
Elgin, IL 60120
www.lampinc.net

O: 847.741.7220
F: 847.741.9677

January 12, 2022

Amy Dodson
Executive Director
Fox River Valley Public Library District
555 Barrington Avenue
East Dundee, IL 60118

RE: Fox River Valley Public Library District
East Dundee Branch Door Replacement

Dear Ms Dodson,

On January 5, 2022 we received bids for the East Dundee Branch Door Replacement. Lamp Incorporated completed a work scope review for the following Trade Package and have found the apparent low bidder to be in compliance with the Contract Documents.

08B-1 Aluminum, Glass, and Glazing:

C.A.D. Contract Glazing, Inc., Wheeling, IL

Base Bid:	\$53,900.00
Proposed Contract Amount:	\$53,900.00

Should you have any questions, or require any additional clarifications, please do not hesitate to contact me at your convenience.

Respectfully,
Lamp Incorporated

A handwritten signature in black ink, appearing to read 'Tom McGrath', written over a light blue horizontal line.

Tom McGrath LEED AP BD+C
Vice President of Estimating

Construction Management
General Construction
Design/Build

Building a tradition of quality construction since 1932

C.3 Minimum Wage Requirement – Update Salary Scale

RECOMMENDED **MOTION**: I move to approve the updated salary scale as presented.

BACKGROUND INFORMATION:

Our current salary scale lowest pay grade is \$12.00. As of January 1, 2023, the minimum wage in Illinois will be \$13.00 per hour with \$1 per hour increases every year until January 1, 2025 when the minimum wage in Illinois will be \$15.00. Since the minimum wage increase happens in the middle of our fiscal year, this salary scale establishes compliance with the new minimum wage standard in advance of the mandatory state deadline.

Attached are copies of the board approved FY2122 salary scale, and the recommended FY2223 update. A summary of the changes from the bottom up:

- 2-NE minimum hourly rate is the Illinois minimum wage, which becomes \$14.00 on 1/1/2023.
- 3-NE has an 8% increase to prevent compression, but is currently an empty position on the scale.
- 4-NE and 5-NE have a 7% increase to prevent compression. Since Maintenance and Clerk have been combined to one grade, 5-NE is currently an empty position on the scale.
- 6-NE has increased 6% to prevent compression.
- 7-NE Specialist / Supervisor increased significantly last year, so it is only 2% increase this year
- 8-NE and 9-NE increased significantly two years ago, so they only see a 2% increase this year.
- 10-E increases 2% this year.
- 11-E through 13-E increases 3% this year.

FY2122 Salary Scale

Grade	Positions Included:	Salary Range:		Bottom of FY2021 Salary Scale
		Bottom	Top	
20-E	Library Director			
Salaried				
13-E	Deputy Director	\$79,695	\$111,573	\$77,165
Salaried				
12-E	Assistant Director	\$72,450	\$101,430	\$70,150
Salaried				
11-E	Manager II	\$63,000	\$88,200	\$61,000
Salaried				
10-E	Manager I	\$58,730	\$82,600	\$57,000
Salaried				
9-NE	Librarian II	\$55,120.00	\$77,168.00	\$53,560.00
Hourly		\$26.50	\$37.10	\$25.75
8-NE	Librarian I	\$53,040.00	\$74,256.00	\$51,480.00
Hourly		\$25.50	\$35.70	\$24.75
7 - NE	Specialist / Supervisor	\$44,720.00	\$62,608.00	\$41,600.00
Hourly		\$21.50	\$30.10	\$20.00
6 - NE	Library Assistant	\$35,360.00	\$49,504.00	\$33,280.00
Hourly		\$17.00	\$23.80	\$16.00
5 - NE	Empty	\$31,200.00	\$43,680.00	\$29,120.00
Hourly		\$15.00	\$21.00	\$14.00
4 -NE	Clerk / Maintenance	\$31,200.00	\$43,680.00	\$29,120.00
Hourly		\$15.00	\$21.00	\$14.00
3 - NE	Custodian	\$27,040.00	\$37,856.00	\$24,960.00
Hourly		\$13.00	\$18.20	\$12.00
2 - NE	Shelver	\$24,960.00	\$34,944.00	\$20,800.00
Hourly		\$12.00	\$16.80	\$10.00

FY2223 Salary Scale

Grade	Postions Included	Salary Range		FY2122 Salary Scale
		Bottom	Top	
20-E	Library Director			
Salaried				
13-E	Deputy Director	\$82,225	\$115,115	\$79,695
Salaried				
12-E	Assistant Director	\$74,750	\$104,650	\$72,450
Salaried				
11-E	Manager II	\$65,000	\$91,000	\$63,000
Salaried				
10-E	Manager I	\$60,000	\$84,000	\$59,000
Salaried				
9-NE	Librarian II	\$56,160.00	\$78,624.00	\$55,120.00
Hourly		\$27.00	\$37.80	\$26.50
8-NE	Librarian I	\$54,080.00	\$75,712.00	\$53,040.00
Hourly		\$26.00	\$36.40	\$25.50
7 - NE	Specialist / Supervisor	\$45,760.00	\$64,064.00	\$44,720.00
Hourly		\$22.00	\$30.80	\$21.50
6 - NE	Library Assistant	\$37,440.00	\$52,416.00	\$35,360.00
Hourly		\$18.00	\$25.20	\$17.00
5 - NE	Empty	\$33,280.00	\$46,592.00	\$31,200.00
Hourly		\$16.00	\$22.40	\$15.00
4 -NE	Clerk / Maintenance/ Custodian	\$33,280.00	\$46,592.00	\$31,200.00
Hourly		\$16.00	\$22.40	\$15.00
3 - NE	Empty	\$29,120.00	\$40,768.00	\$27,040.00
Hourly		\$14.00	\$19.60	\$13.00
2 - NE	Shelver	\$27,040.00	\$37,856.00	\$24,960.00
Hourly		\$13.00	\$18.20	\$12.00

C.4 Collection Management Policy – Review and Discussion

Discussion only; no motion.

BACKGROUND INFORMATION:

The current Collection Management Policy shown below was last updated in 2017. Trustee feedback is sought on whether to update at the current time.

02.19.00 Collection Management

02.19.01 Selection

The Board has adopted the Library Bill of Rights, the Freedom to Read and the Freedom to View statements. The Library's goal is to collect materials of contemporary and/or permanent value, with a sense of responsibility to both the present and the future, and to maintain an overall balance in the collection. The ongoing process of selection is the responsibility of the Director.

02.19.02 Weeding

To maintain a collection that is current, reliable, in good condition, is well-used and relates to the needs and interest of the library's users, materials are withdrawn on a systematic and continual basis. Materials are withdrawn when they are dated, inaccurate, in poor condition, or on the basis of usage and space. This ongoing process of weeding is the responsibility of the Director.

02.19.03 Challenge to Materials

Patrons have a right to request a reconsideration of material. The Director will review the item in question and make a decision regarding the retention of the material.

Revised November 14, 2017