

PUBLIC NOTICE OF REGULAR MEETING BY VIDEO CONFERENCE

The February 15, 2022 meeting of the Fox River Valley Public Library District Board of Trustees beginning at 7:00 PM will be conducted by video conference, without a physically present quorum of Board Trustees in accordance with 5 ILCS 120/7(e). The Board President has determined an in-person meeting is not practical or prudent because of the continued disaster declaration from the governor's office related to covid-19. Anyone wishing to observe and/or comment must email LibraryBoard@frvpld.info no later than 12 PM on Tuesday, February 15, and will receive online access to the meeting. If you do not have electronic access and would like to make a public statement you can call the library at 847-428-3661 before 5:00 PM on Tuesday, February 15 and leave a message, indicating you would like your message read into the record during the "Public Comment" section of the meeting. A recording of this meeting will be available on the library's website by Friday, February 25.

Fox River Valley Public Library District Board of Trustees Meeting

**February 15, 2022
7:00 PM**

AGENDA

Call to Order—President Kristina Weber

Pledge of Allegiance

Roll Call—Secretary Christine L. Evans

Public Comment

The Board recognizes its responsibility to provide an opportunity for anyone wishing to comment at any meeting to do so. Due to current public health concerns the February 15, 2022 meeting will be conducted by video conference. Any person viewing the meeting online and/or wishing to comment will be accommodated in accordance with the Public Notice detailed above. Citizens will not be requested to sign in to comment, and each speaker will be allowed five minutes.

President's Report—Weber

- **Economic Interests Statement**
- **Illinois Library Association Legislative Meet-Up**

Director's Report—Executive Director Amy Dodson

- **Personnel Costs Overview**
- **Library Website**
- **Department Head Reports**
- **Dashboard**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the January 18, 2022 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for January 2022 totaling \$349,154.10**

- A.1.c Monthly Financial Report for January 2022
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for January 2022
- A.1.j Ehlers Investment Inventory for January 2022

B. Unfinished Business – none

C. New Business – none

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment

**Fox River Valley Public Library District
Director's Report to the Board of Library Trustees
February 15, 2022 Regular Meeting**

January's rise in COVID infections had a direct impact on the library's workforce. Fortunately, all of our employees who were exposed or infected have recovered and returned to work. Given the unpredictable nature of the virus, we continue to monitor the situation closely.

Library programs were shifted to virtual formats in January in light of the COVID spike. We are all happy to bring February programs back to in-person. We continue to have strong attendance at both in-person and virtual or hybrid programs.

In response to a recent protest about mask requirements at a neighboring library, I met with the management team and discussed our procedures should something similar occur at our libraries. The procedures were reviewed in an email to all staff, and managers discussed the protocols with their teams. The Emergency Procedures spell out the steps to follow when dealing with disruptive patrons. The Library's Code of Conduct states that anyone "violating the Patron Code of Conduct is notified and given the opportunity to immediately correct their behavior. If the behavior continues, they are required to leave the Library premises for the remainder of the day." If the disruptive person/people refuse to leave, this constitutes trespassing, and law enforcement will be called. Employees were assured that they have the full support of the management team and Administration, and that the safety of staff and patrons is paramount.

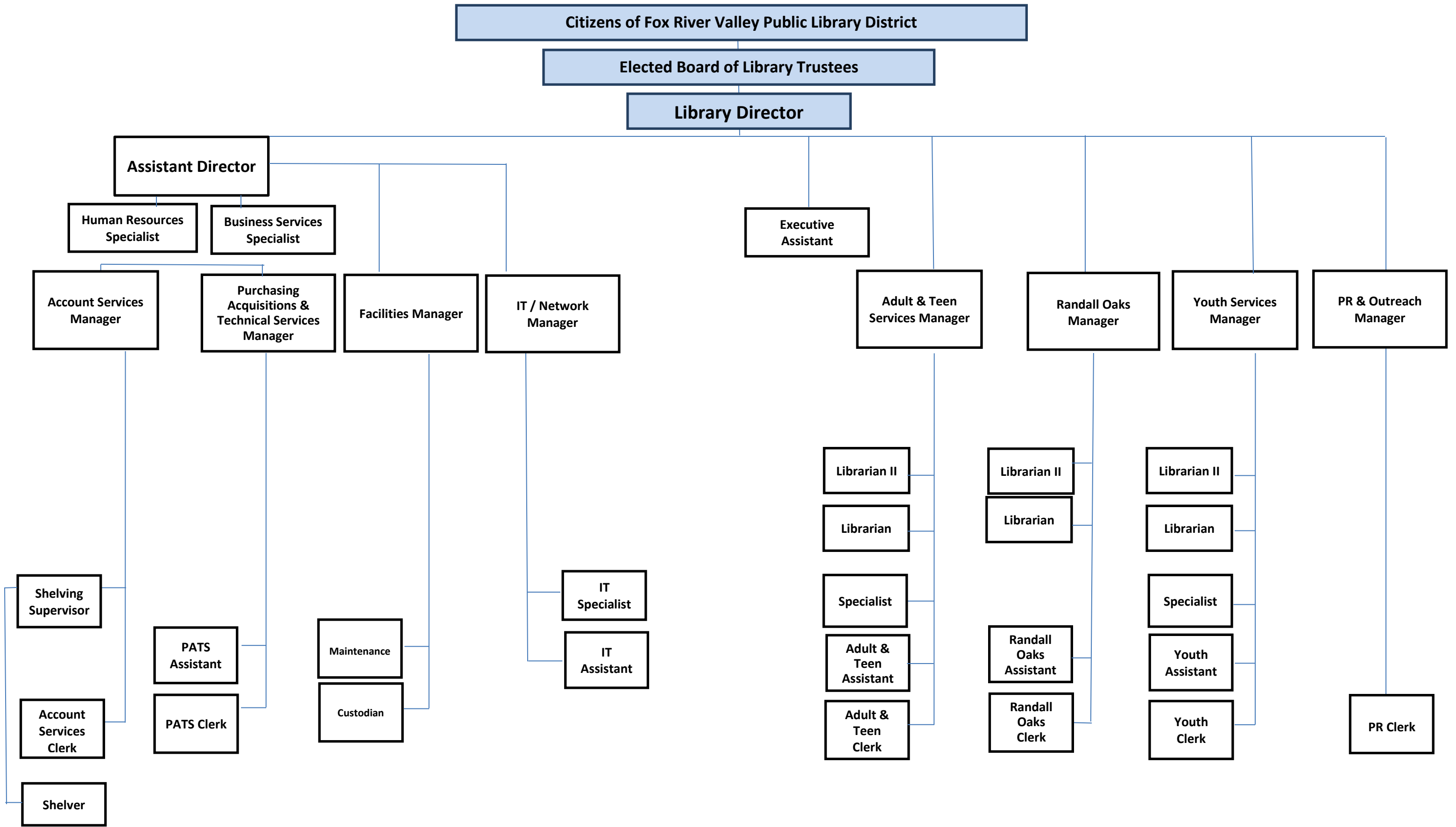
I have begun assessing all library departments, one at a time. To get a clear picture of library operations and workplace climate, I am meeting with staff and managers individually. My goal is to identify strengths and weaknesses in each department. This will not only help us improve services and programs in the future, but it will also help lay the foundation for achieving equity, diversity, and inclusion goals across the organization. This work is directly tied to the District's Core Values, Priorities and Strategic Plan. Last but not least, the meetings give me a wonderful opportunity to get more acquainted with the staff.

Respectfully submitted,

Amy Dodson

**Dundee Library Projects
Director's Report – February 2022
Status Report & Update**

Project	Problem	Status	Approximate Timeline	Notes
Roof	Leaks	Repairs are covered by warranty. Materials for repairs must be installed at 40°F outdoor temperature.	Work to be completed when weather is suitable	Recurring and ongoing leaks since roof was installed in 2012.
Sidewalks	Crumbling, gaps, uneven in some areas	COMPLETE		Completed 12/07/2021
Steps and ramp, west side	Crumbling, cracks	COMPLETE		Completed 12/07/2021
Main entrance	Accessibility from parking; non-compliant with ADA requirements	Cement replaced 12/07/2021 New doors scheduled for installation.	April 2022	West entrance door will also be replaced in compliance with ADA requirements
Elevator	Non-compliant with ADA requirements. Frequent breakdown due to age.	See notes	unknown	Elevator shaft would need replacement to achieve compliance. This could be done as part of major renovation.



Citizens of Fox River Valley Public Library District

Elected Board of Library Trustees

Library Director

Assistant Director

Business Services Specialist

Executive Assistant

Account Services Manager

Purchasing Acquisitions & Technical Services Manager

Randall Oaks Manager

Human Resources Manager

IT / Network Manager

Adult & Teen Services Manager

Facilities Manager

Youth Services Manager

PR & Outreach Manager

Librarian

Librarian II

Librarian II

Librarian II

Shelving Supervisor

Librarian

Librarian

Librarian

Account Services Clerk

PATS Assistant

Randall Oaks Assistant

IT Specialist

Adult & Teen Specialist

Maintenance

Specialist

Shelver

PATS Clerk

Randall Oaks Clerk

IT Assistant

Adult & Teen Assistant

Safety Specialist

Youth Assistant

Custodian

Youth Clerk

PR Clerk

Organizational Chart Updates

Management Positions

Director	Amy Dodson
Assistant Director	Heather Zabski
Youth Services Manager	Monica Boyer
Account Services Manager	Keri Carroll
Adult & Teen Services Manager	Jason Katsion
IT Manager	John Sabala
Randall Oaks Manager	Brittany Berger
Public Relations & Outreach Manager	Kirstin Finneran
Facilities Manager	Michael Lorenzetti
Human Resources Manager	Sherry Kenney
PATS Manager	Karin Nelson
<i>Finance Manager</i>	<i>Planned for FY22-23</i>

Promotions & Reclassifications

	Previous Position	New Position
Amanda Keen	Library Assistant/Part Time	Youth Services Librarian
Gemma Winger	Clerk/Full Time	Safety Specialist
Sherry Kenney	HR Specialist/Part Time	HR Manager

Comparison of Salary & Benefit Costs
Impact of Promotions to Budget

	Budgeted salary	Actual (after promotion)	Impact on Budget	Amount Budgeted for Benefits	Actual Estimated Spending for Benefits	Budget Impact
HR Manager	\$ 45,240.00	\$ 50,553.00	\$ (5,313.00)	\$ 15,500.00	\$ 17,800.00	\$ (2,300.00)
Safety Specialist	\$ 38,329.89	\$ 42,832.00	\$ (4,502.11)	\$ 14,000.00	\$ 15,211.00	\$ (1,211.00)
Youth Service Librarian	\$ 17,680.00	\$ 42,160.00	\$ (24,480.00)	\$ 4,000.00	\$ 16,745.00	\$ (12,745.00)
			\$ (34,295.11)			\$ (16,256.00)
					TOTAL IMPACT	\$ (50,551.11)

Unfilled Open Positions	Budgeted salary	Actual	Savings
YS Clerk	\$ 13,434.72	\$ 1,480.00	\$ 11,954.72
ATS Assistant	\$ 26,037.05	\$ -	\$ 26,037.05
AS Clerk	\$ 13,426.88	\$ 4,134.93	\$ 9,291.95
AS Clerk	\$ 13,426.88	\$ 6,559.85	\$ 6,867.03
Youth Assistant	\$ 48,619.28	\$ 32,051.02	\$ 16,568.26
		TOTAL IMPACT	\$ 70,719.01

Net Total Savings \$ 20,167.90

Employee Count

August 2021

February 2022

Full Time employees 24

Full Time employees 26

Part Time employees 35

Part Time employees 32

Salary Scale Impact

	Current Salary FY2122	New Base FY2223
Management Team	\$ 643,014.82	\$ 648,914.82
FT Staff	\$ 592,384.00	\$ 602,264.00
PT Staff	\$ 560,558.44	\$ 569,043.92
Subtotals	\$ 1,795,957.26	\$ 1,820,222.74
Total Increase		\$ 24,265.48
% change		1%

Fox River Valley Public Library District January 2022 Department Reports

Assistant Director: Heather Zabski

At the January board meeting, trustees expressed interest in seeing 13-month graphs on the Transparency Dashboard. After exploring different options with our OpenGov software, I discovered that the newer reporting software “Next Gen” allowed for greater date range flexibility in graphing than “Classic” reports which are tied to the fiscal year. Subsequently, I added new 13-month graphs for Checkouts, Visitors, and Program Attendance. However, “Next Gen” reports lack some of the functionality of “Classic” reports. There is no way to make “Next Gen” reports public, so someone would need to have an institutional account to interact with the graphs and use click-through filters to narrow down data. “NextGen” reports don’t allow for the same transparency as “Classic” reports. They also don’t currently have any “Next Gen” reports that would work with our financial graphs. To maintain the transparency of our Dashboard, I’ve created a hybrid of “NextGen” and “Classic” reports. Also of note, patrons can still access data as far back as 2014 using the “Classic” reports, it just doesn’t display more than the current fiscal year visually on the graph.

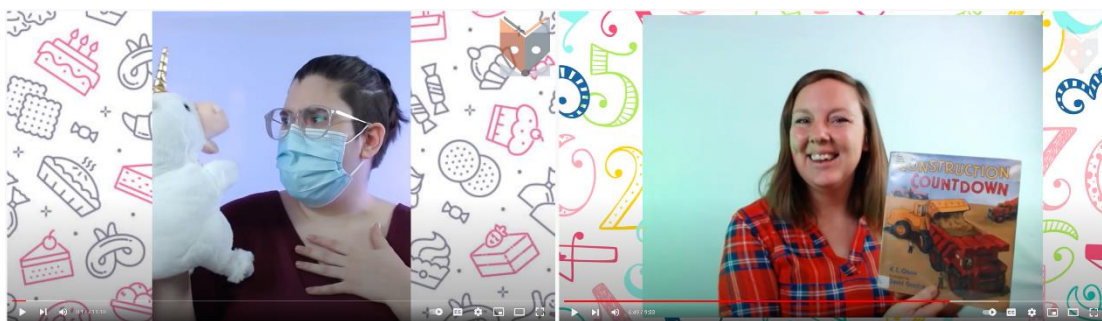
Interest rates through our investment firm Ehlers have remained low throughout the pandemic and are still currently low. Because of this, we have been moving most of our matured investments into Illinois Funds. While the return rate for investments in Illinois Funds is lower, it has much higher liquidity and the current rate of return from Ehlers was too low to sacrifice having easily available funds. Once the markets recover, we may consider putting more funds back into Ehlers managed investments. Amy, Trustee Dave Nutt and I met to discuss profit thresholds for reinvesting in Ehlers, and we worked out a good strategy for future maturities.

I got a head start on budget season by creating departmental worksheets in our accounting software MIP. In February, managers will begin filling out their department worksheets. Amy and I will also be meeting with managers later in the month to discuss the budgeting process.

Randall Oaks: Brittany Berger

January continued to be very quiet at Randall Oaks, especially due to moving all programs to a virtual format. Still, staff were happy to assist patrons with 280 reference questions and 1 notary transaction. One stat that has remained very steady is our popular monthly scavenger hunt, which 212 children completed this month! We have also continued to hand out take home crafts that are debuted every two weeks, and in January we passed out 193.

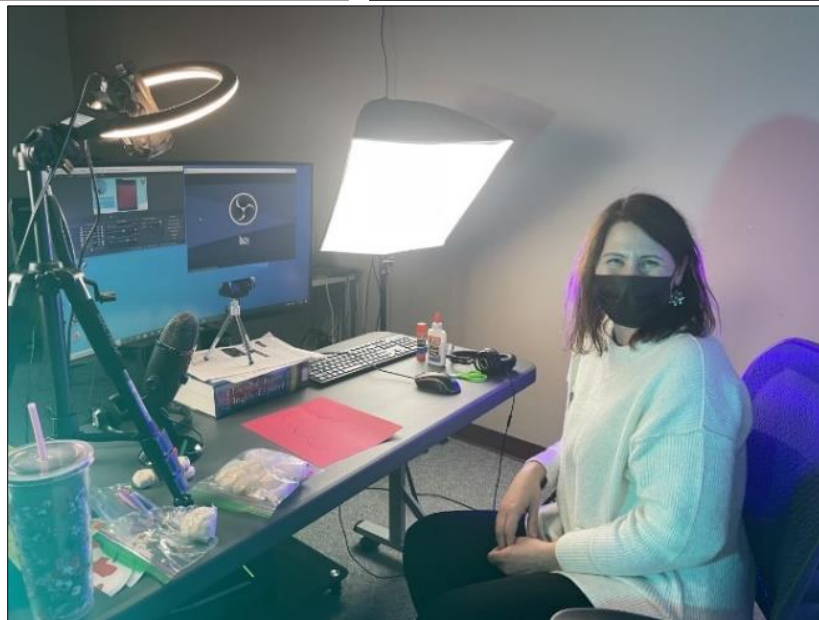
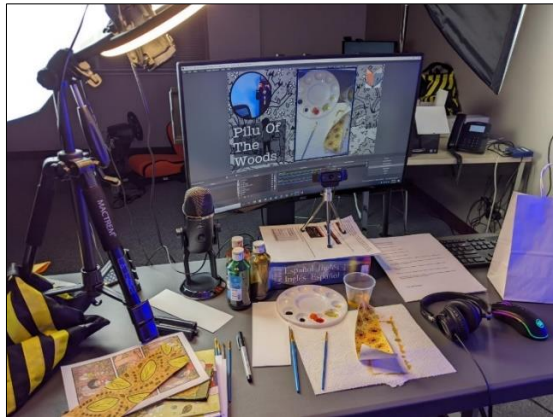
Storytimes resumed in January but were held virtually due to the spike in Covid cases. Rachel and Lisa recorded five storytimes that were posted to the Library’s Facebook and YouTube pages, for a total of 337 views. Both were able to utilize the recording studio at the Dundee Library to make their videos. Lisa also hosted another in her series of Family Game Nights on January 5th, and this month featured giant dominos and giant hopscotch. Rachel moved her Vision Board program to a virtual format which allowed participants to take home materials for creating their board, and her Magic and Monsters Book Club was also virtual. We are all looking forward to resuming in-person programs in February!



The Randall Oaks outdoor book drop has been closed off since January 20th when the door became jammed. A replacement lock has been ordered, but in the meantime patrons have been encouraged to return materials inside or to visit our other drop boxes at the Gilberts Village Hall and the Dundee Library. January also saw the end of the Winter Reading Challenge, and now Youth Services Manager Monica Boyer and I will be gearing up for Summer Reading 2022. The first Committee meeting is scheduled for the beginning of February.

Youth Services: Monica Boyer

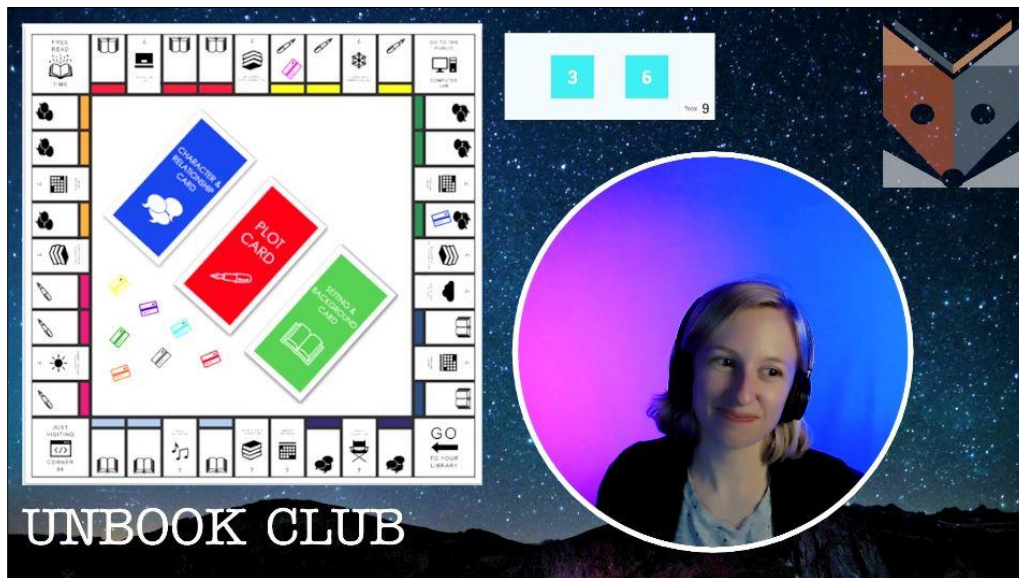
After the holidays, our service area saw a resurgence of COVID-19 cases. With data and the safety of the public in mind, in-person programs were canceled. The YS department pivoted to create storytime videos, just as we did at the height of the pandemic. This time around, we had the opportunity to use the Digital Studio! The goal of using the studio was to offer patrons a storytime with enhanced picture and sound quality. It also gave staff a chance to learn new technology skills. The original goal was to record all our January storytimes using the equipment. Once staff got into the groove of things though, they ended up not only recording their storytimes but also hosting live programs. Book clubs, craft-based programs, and our annual Preschool & Daycare Fair were all held in the Digital Studio. I am so impressed by the staff's willingness to learn and acclimate to new technology. A big thank you to Adult and Teen Services Specialist Erica Acevedo who trained YS programmers on the ins and outs of Open Broadcaster Software (OBS) Studio and Christian Díaz (YS Specialist) who edited our storytimes utilizing the software. Below are pictures of YS staff hosting programs in the space.



Amanda Keen worked with Erica to take “The UnBook Club for Rebellious Readers” virtual for the month of January. They transformed what would have been an oversized library themed monopoly board game, complete with fox library card tokens developed especially for this program, into a multifaceted live Zoom discussion.

Amanda combined her creativity with several functions of OBS in a new way. Using imaging, lighting and sound from our recording studio to import a themed background and text, a camera with ombre background lighting, a library logo transparency, live gameboard with moveable tokens, and a Google dice roller application, she challenged readers through the new gamification trend.

With each roll of the dice, patrons in 5th and 6th grade landed on either a plot, character, or setting card, or were given the card of their choice. Some questions asked for personal reflections on the novel *The Sea in Winter* by Christine Day, a nominee for the 2022 American Indian Youth Literature Award. Monopoly properties featured the various library programs, collections, and services which the Fox River Valley Public Library District has to offer, such as Winter and Summer Reading Challenges, digital services, access to computers and Corner 68.



Heather Ji (YS Librarian) hosted our annual “Preschool & Daycare Fair” virtually. This year we had six local childcare organizations in our service area present the amenities each center has to offer. The goal of this program was to provide a public platform where caregivers could scout out a safe and educational learning environment for their child. Along with presentations from representatives of local preschools and daycare organizations, Heather hosted a question-and-answer session. She also created an online directory of the featured organizations that is live on our website. We are delighted that we were able to offer this annual program and spotlight childcare organizations in our service area.

“Reading Reflections” Winter Reading Challenge ended on January 15th. Below are completion statistics between the last year’s challenge and this year’s challenge. YS has received positive feedback from patrons on the quality of the program. Many have expressed their appreciation for the value of prizes and having the choice to print a tracking log.

2021 Challenge	Total Completed
Adult/Teen	40
Youth	33
Pre-Reader	19
Total WRC	92

2022 Challenge	Total Completed
Adult/Teen	66
Youth	44
Pre-Reader	30
Total WRC	140

Adult and Teen Services Librarian Danielle Pacini and I ordered our second batch of eBooks for the Community Share Project. Ella Johnson Memorial Public Library District, Algonquin Area Public Library, Community Unit School District 300 (D300), and FRVPLD launched the Community Share Project last fall. The goal of this endeavor is to purchase new eBook titles for students in D300. Thus far, the three public libraries have worked collectively to acquire more than 700 eBooks for children and teenagers. This project proved advantageous for D300 students and teachers during the COVID-19 pandemic. It’s been awesome to collaborate with librarians from the area to create a digital collection from scratch.

The 2022 Youth Media Awards aired towards the end of the month. The 2022 Randolph Caldecott Award Selection Committee presented our choice of the most distinguished American picture book for children. *Watercress* illustrated by Jason Chin, is the 2022 Caldecott Medal winner. The book was written by Andrea Wang and published by Neal Porter Books, Holiday House. The American Library Association (ALA) has written a press release where one can obtain a

[complete list of the 2022 Youth Media Award winners](#). It's been an honor to have been appointed to the 2022 Randolph Caldecott Award Selection Committee. A big thank you to FRVPLD and ALA for this wonderful experience.



Account Services: Keri Carroll

I'd like to note that the number of visits for Randall Oaks last month was incorrectly recorded. While compiling January's numbers, it was discovered that the gates had quit keeping track of the visits in mid-December. IT specialist Erin Pasetes was able to work with Bibliotheca and retrieve those numbers for both January and December and the dashboard has been updated to reflect those correct stats.

Stats are difficult to compare for this January: this is the first pandemic January the library has been open to the public. Circulation numbers increased from December for Dundee and decreased slightly for Randall Oaks, but total FRVPLD items checked out at Algonquin increased by nearly 600, showing that patrons were electing to head up the road to pick up their holds. (With several days of bad weather, those patrons were undoubtedly utilizing the drive-up window at Algonquin.) Home deliveries increased to nearly 700 items delivered and 30 license plates were renewed.

Account Services librarian Sam Bunte and Adult and Teen Services library assistant Jasmin Munoz hosted the second installment of the 1619 Project Community Discussion, where 12 patrons engaged thoughtfully with one another concerning Nikole Hannah Jones's long-form journalism project. The third and final installment of this series will take place at the beginning of February, but Sam and Jasmin are looking to keep the discussion going by covering similarly challenging texts.

Account Services clerk Amairani Lopez applied for the open Youth Services library assistant position and was awarded the new role. Amairani's last day in Account Services was on January 22. She was an asset to the department but her multitude of skills allows her to bring much more to the Youth Services department. She will be missed!

A journalist from the *Daily Herald* contacted Public Relations Manager Kirstin Finneran about the pivot libraries have had to make in the last few years to continue serving their patrons. Because home delivery was a major focal point to this article, Kirstin placed them in contact with me and I was interviewed about the changes and challenges we faced with implementing this new service. At the time of this report, the article has yet to be published, but I hope it highlights the wonderful job our library has done with home delivery to reinvent ourselves and our service model.

Public Relations & Outreach: Kirstin Finneran

Black History Month Reading Challenge. Promoted our first Black History Month Reading Challenge. Composed blog post, created flyer & bookmark, shared social media posts and featured it prominently on our website and eNewsletter. To create more visibility, we assembled a book display on the main level at the Dundee Library. A new banner was printed and Leslie Perez-Sineni worked with Jasmin Munoz to gather all the BHM recommended titles to create a record set for the display.



Covid 19 Vaccine Clinic. We have scheduled a Covid-19 vaccine clinic with the State of Illinois Department of Public Health. Working as a team, Jason Katsion, Leslie Sineni, and I have been making our way through the system. The date is Saturday, February 26 from 10 a.m. to 4 p.m. with a follow up clinic on Sunday, March 20 from 1 to 4 p.m. We have had a site visit and continue to work with the outside agencies on registration and clinic details. We have some very special things planned as well like balloons for kids, a goodie bag, and a cart of free books.

eNews

Subject	Date Sent	Emails Sent	Unique Opens	Unique Open %	Total Clicks
Virtual Storytimes, Preschool Fair, Dundee History with Phil Aleo	1/5/2022	11908	4429	37.24%	222
January programs will be presented virtually	1/6/2022	10667	3941	36.98%	130
Checkout a VR Kit, Wordle Reads	1/19/2022	10651	3997	37.57%	195
Black History Month Reading Challenge, LinkedIn Learning	1/26/2022	11858	4089	34.54%	146
MLK, Jr., Book Clubs	1/12/2022	10660	3877	36.40%	168

Social Media Followers - January 2022

Facebook	2081(+22)
Twitter	780 (+/- 0)
Instagram FRVPLD	378 (+13)
Instagram Teens	121(+4)
Instagram Youth	175 (+3)
YouTube	409 views

Adult and Teen Services: Jason Katsion

The Adult & Teen Services Department kicked off the new year with exciting author visits, a full lineup of creative, educational programming, and the same commitment to providing reliable information to our community.

On January 5, we presented the second of our three-part community discussion of the 1619 Project. The 1619 Project is a long-form journalism project developed by Nikole Hannah Jones, writers from *The New York Times*, and *The New York Times Magazine* which "aims to reframe the country's history by placing the consequences of slavery and the contributions of Black Americans at the very center of the United States' national narrative." These discussions are led by the community members themselves, with library staff members Sam Bunte and Jasmin Munoz present as facilitators. This session was attended by twelve community members who engaged in respectful dialogue.

On January 6, Cari Poweziak and teen librarian Danielle Pacini hosted a "Let it Snow" craft program. They utilized our Silhouette machine to pre-cut vinyl for the 22 attendees to work with. Several happy patrons shared photos of their completed artwork, pictured below.



On January 12, we hosted a virtual visit with Rory Fanning, author of the book *Worth Fighting For: An Army Ranger's Journey Out of the Military and Across America*. Rory (pictured below) discussed his two deployments to Afghanistan with the 2nd Army Ranger Battalion, his subsequent anti-war activism, and his work with the Chicago Teachers Union to help students make more informed decisions about joining the military. On January 15, local historian Phil Aleo joined us via Zoom to discuss his new book, *Dundee Township: It's Forgotten History*. He shared some fascinating stories about the history of our community, which were appreciated by the 61 history buffs in attendance.



An eclectic assortment of other events took place in January: Broadway director and acting coach Dexter Bullard provided pro tips for the aspiring actors in our Library District. Library specialist Erica Acevedo hosted 1990s Cartoons Trivia night, which sparked an especially active discussion amongst the cartoon aficionados in attendance. At Anime

Club, hosted monthly by teen librarian Danielle Pacini, teens had a great time assembling creative anime-themed buttons. Library assistant Katie Redding instructed 24 attendees in hand sewing Chinese zodiac designs. Library assistant Jasmin Munoz taught patrons how to find reliable health information with MedlinePlus, a free online resource provided by the National Library of Medicine (NLM).



We continued our monthly Immigration Help programs in January. This is our monthly drop-in program, at which DOJ accredited professionals from Alianza Hispanoamericana offer free, personal consultations on-site at the Dundee Library.

The Dundee Library Book club, hosted by librarian Sean Plagge, discussed the book *The Engineer's Wife* by Tracey Enerson Wood. The newly formed Village Green Book Club, hosted by Cari Poweziak, discussed *The Stationery Shop* by Marjan Kamali at their inaugural meeting.

The first Illinois Libraries Present program, An Evening with Silvia Moreno-Garcia, was held on January 26. Nearly two hundred Illinois libraries like us joined together to offer this high-quality online event. It was a very successful program, and the Fox River Valley Public Library District had its fingerprints all over it. Our very own Cari Poweziak introduced the event, which was attended by over 600 library patrons across the state. Silvia Moreno-Garcia, author of *Velvet Was the Night* and *Mexican Gothic*, engaged in conversation with author Gus Moreno (*This Thing Between Us*), who had his very first author visit right here at the Dundee Library in December 2021. Upcoming events in the Illinois Libraries Present series include virtual author visits with Jasmine Guillory and Jenny Lawson.



In January, the Adult and Teen Services Department answered 241 reference questions, provided seven notary appointments, and sixteen one-on-one instruction appointments. These one-on-one appointments can address a wide range of information needs and allow for more personalized assistance than is possible at the reference desk.

Throughout January I participated in regular meetings of the Illinois Libraries Present Steering Committee and the National Library of Medicine Partner Outreach Program. In collaboration with Sam Bunte, Jasmin Munoz, and other staff, I planned the Black History Month Reading Challenge which will be held in February. I also attended various meetings and training events hosted by RAILS and CCS.

HR: Sherry Kenney

Kindness and Appreciation Day will be held Monday, Feb. 14, 2022. Staff was treated with the return of pizza day (yay!!) and received a special "thank you" cookie.

The All Staff meeting originally scheduled for 2/18/2022 was postponed until 3/4/2022, due to our observance and the Library closure for Presidents Day. The meeting will have a Conference/Classroom dynamic. The staff will be assigned to small groups and will rotate to attend 5 presentations. These presentations include 1) roundtable with Amy. 2) Library Happenings. 3) Safety. 4) Game. 5) mandatory Harassment training.

The Whistleblower policy was completed and will be presented at the All Staff. The policy will be distributed upon hire and annually thereafter.

Facilities: Michael Lorenzetti

Roof update: The project is currently on a hold basis due to our Chicagoland weather. The optimum temperature the manufacturer recommends is 40 degrees and above. As soon as favorable weather conditions are present the project will begin.

East/west door project: The bid opening was held on 1/05/22. Paperwork has been completed and the next step going forward is meeting with the companies involved to discuss a timeline and the scope of the project.

Electronic Message Sign update: Meetings have been held with Amy Dodson, Kirstin Finneran, and Michael Lorenzetti. The next step is to formalize the bid notice to be published in the local newspaper as soon as possible.

Keyless access for primary doors at the Dundee Library: 20 doors have been marked for keyless access through meetings with Amy Dodson, Heather Zabski and Michael Lorenzetti. The next step is to formalize the bid notice to be published in the local newspaper as soon as possible.

Signage: The facilities team is looking into appropriate lane delineators for the east entry to encourage vehicles to stay in the proper lanes.

A site visit was held for our upcoming Vaccine Clinic to be held on 2/26/2022. A very productive visit, and we look forward to serving our patrons.

High traffic areas and other carpet areas to be cleaned on Thursday 2/10 early morning.

PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson

Savings last month: a little over \$300.

Adult DVD/Blu-ray Genre Project : We have begun to pull items to restore the genre color to the top of the spine, and eventually these items will once again be shelved by genre. We have been working with our provider to get the physical processing specs back for our new orders so the top banner colors represent the genre (rather than all white like we had been doing for most of our genres). We will also add the genre term back into the call number prefix which is seen in Polaris (it was always showing on the jacket).

Library of Things: We've added a few new American girl dolls, and should have a circulating telescope and metal detector kit out for our patrons in the near future.

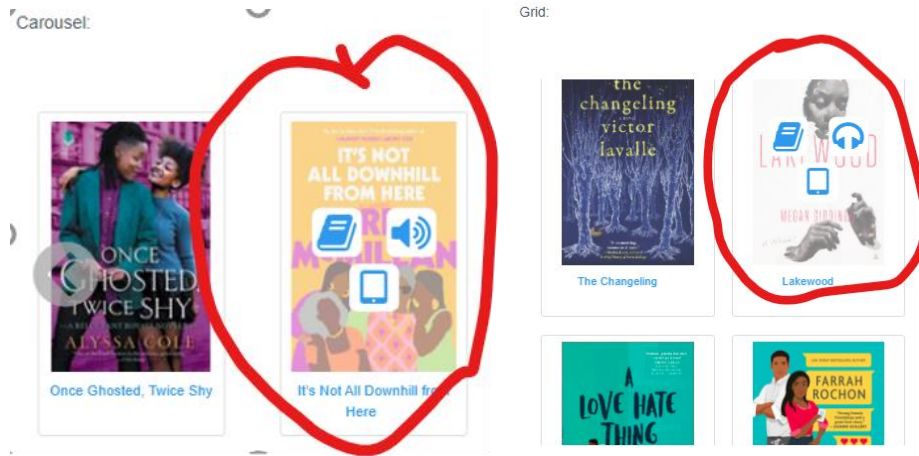
IT/ Network: John Sabala

Linked Library Service provided by EBSCO

A new tool was added to our information tool kit and will be incorporated into some of our social media, web pages and other 3rd party products. The linked library service provides us with the ability to create sets without using a catalog record set. These sets can be a listing of ISBN's or a query on a Marc record subject. The real power of this feature lies in the fact that the code generated can be embedded into social media, Web pages, and even 3rd party apps i.e., Beanstack. Just think that we can create a set, generate the code, and share it with, for example, the school district. Students would go to school's web page click on the item in the set and be linked right to the Polaris catalog. And if

that set was created by a query on the Marc record, then it will automatically update whenever we add items to our catalog.

Additionally, these sets can show the different media available of each title when someone's mouse hovers over each item in the Carousels and Grids.



You will begin to see more of this tool in the coming months. Currently we are testing this out and you can try yourself.

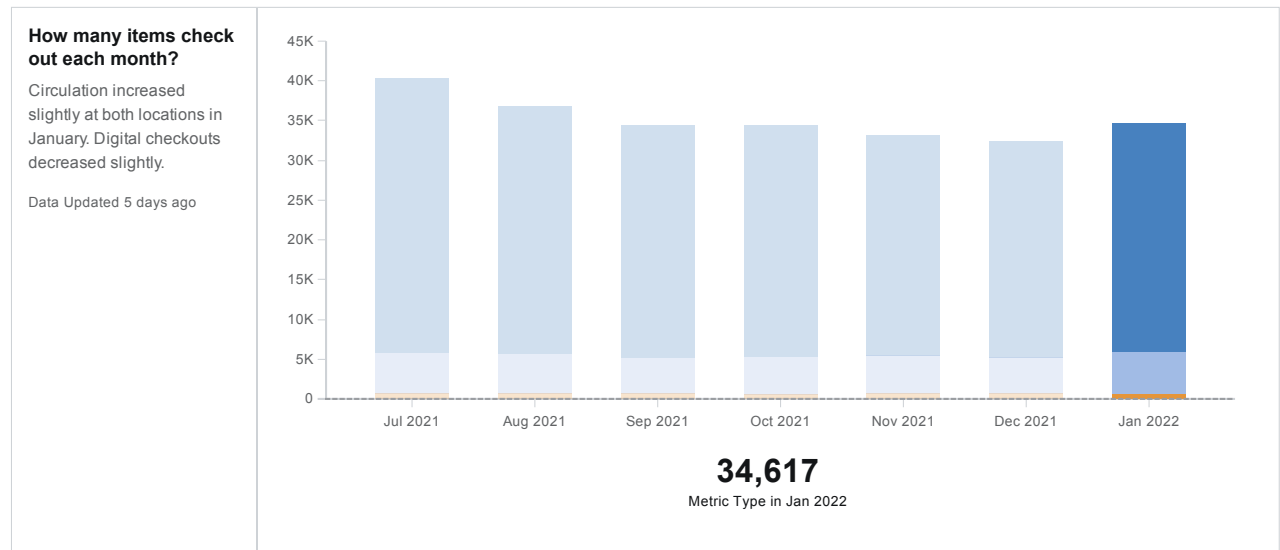
<https://www.frvpld.info/test-1>

How are we doing?

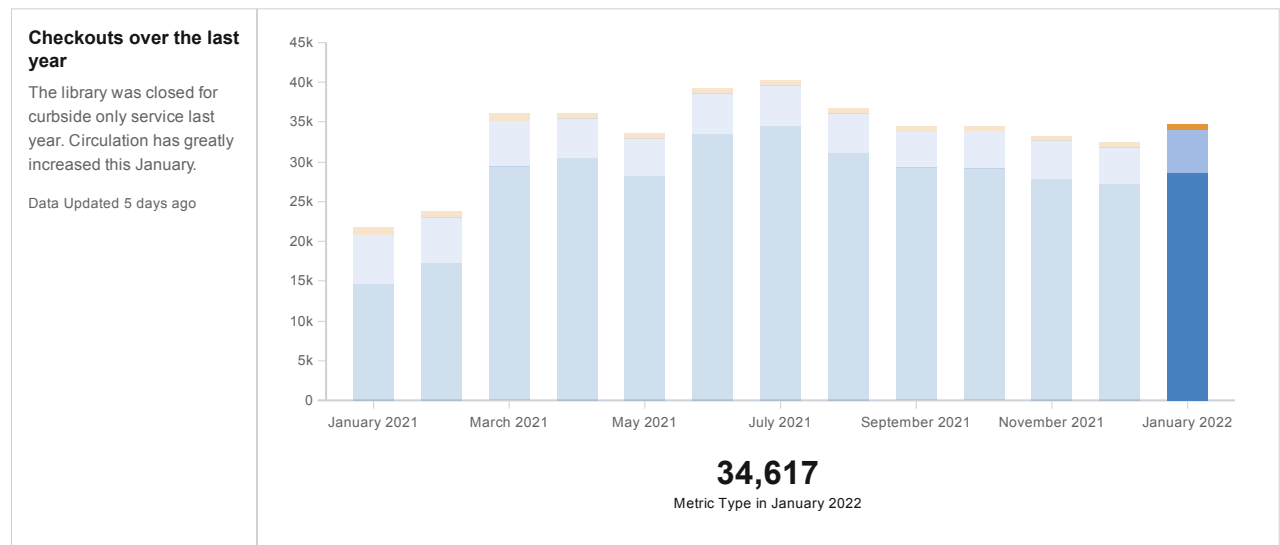
The monthly Dashboard tells our story

Click the graphs to see more details

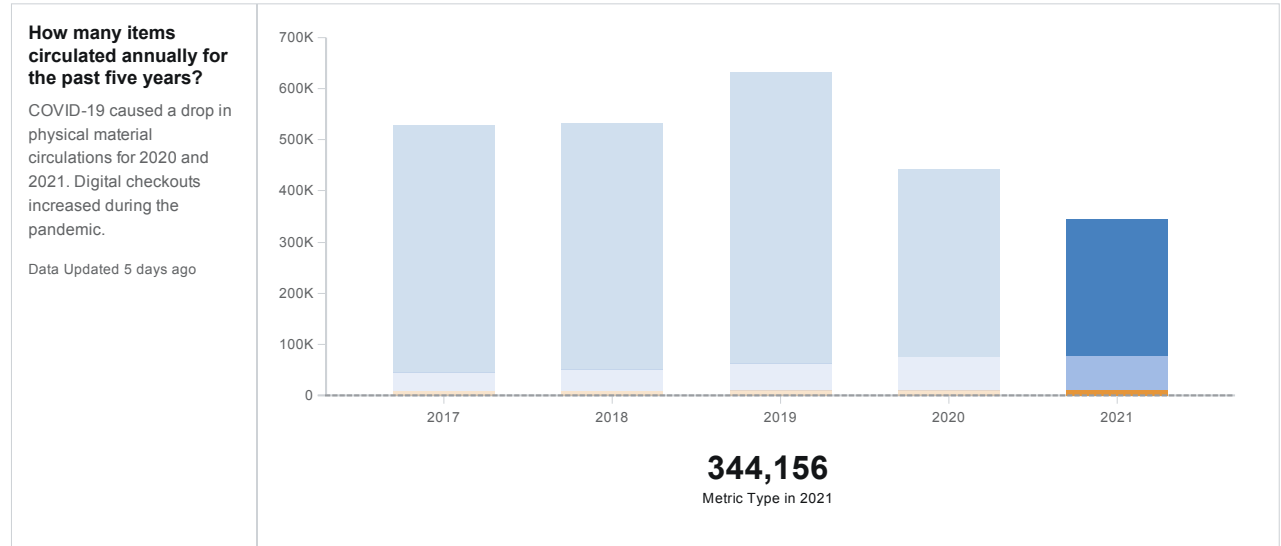
Checkouts - This Fiscal Year



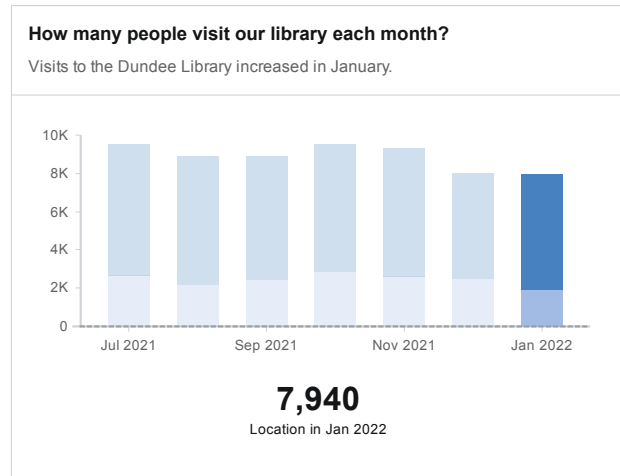
Checkouts - 13 Month Trends



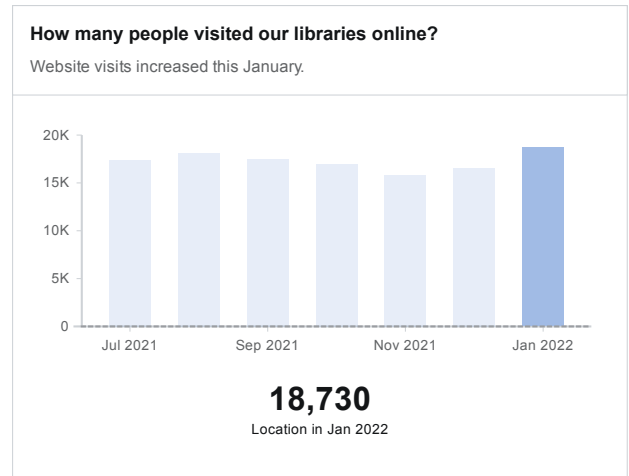
Checkout Trend



Library Visits - This Fiscal Year

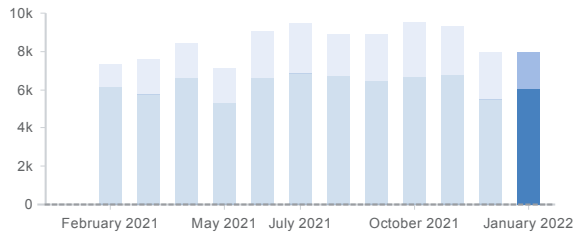


Website Visits - This Fiscal Year



Library Visits - Past 13 Months

Due to COVID-restrictions, the library was closed to the public in January 2021

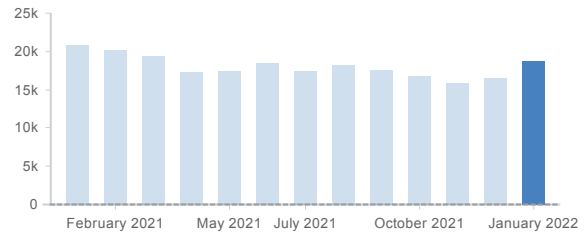


7,940

Location in January 2022

Website Visits - Past 13 Months

Library website visits temporarily increased when the library was closed to th...

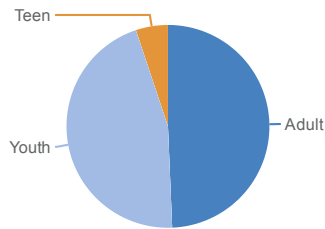


18,730

Location in January 2022

Physical item checkouts

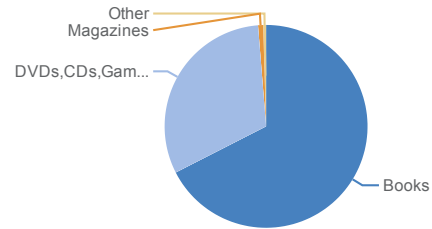
Checkouts by Audience - last fiscal year



270,227

Department in 2021

Checkouts by Material Type - last fiscal year



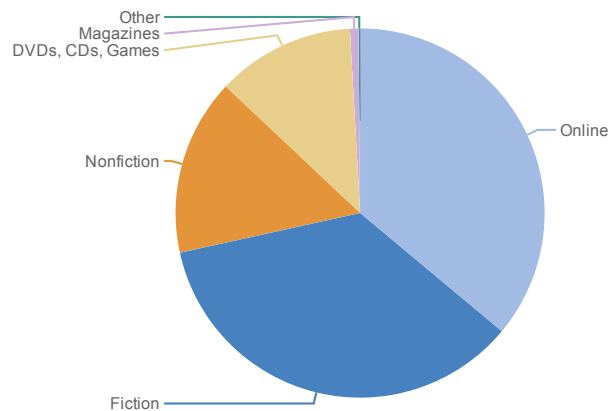
270,227

Material Type in 2021

How many items are owned by our libraries?

About 25% of our collection is checked out at any time.

Data Updated 28 weeks ago



217,556

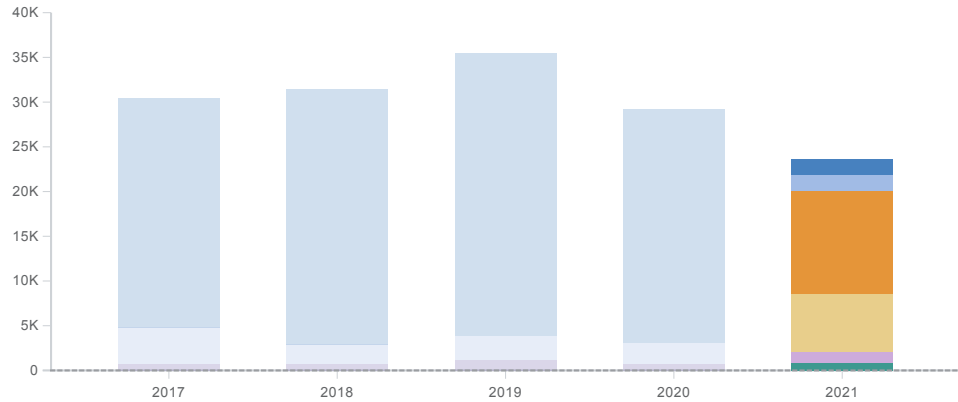
Material Type in 2021

Program Attendance Trend

Program Attendance Trend

COVID-19 caused a drop in program attendance overall. We began categorizing our programming stats more specifically in 2021.

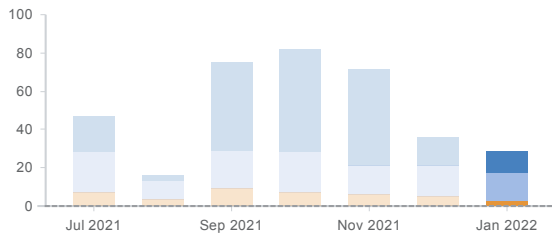
Data Updated 5 days ago



23,636
Metric Type in 2021

How many programs are held at the library each month?

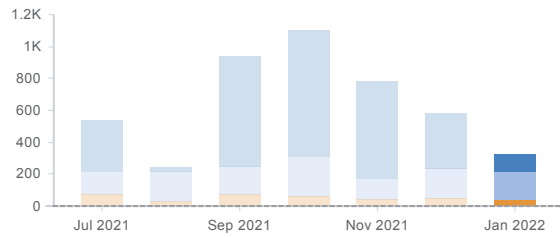
We temporarily suspended in-person programming in January due to increas...



29
Metric Type in Jan 2022

How many people attend our programs each month?

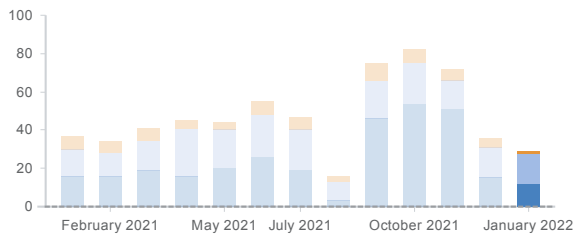
The suspension of in-person programming due to increases in COVID-19 le...



325
Metric Type in Jan 2022

Library Programs Held- Past 13 Months

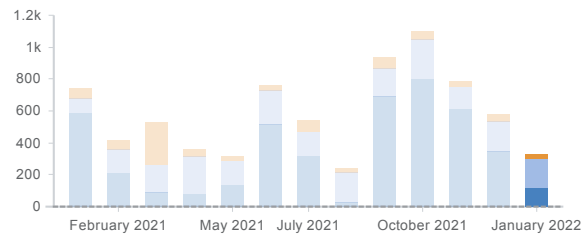
A temporary suspension of in-person programs this January led to some eve...



29
Metric Type in January 2022

Library Program Attendance - Past 13 Months

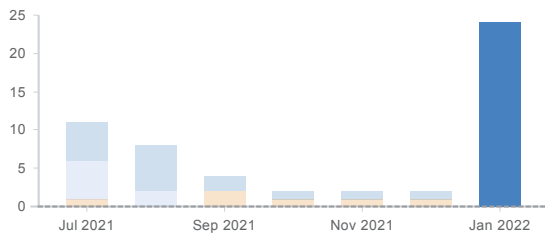
A temporary suspension of in-person program decreased program attendanc...



325
Metric Type in January 2022

How many passive programs are held each month?

Some planned programs were converted to passive programming in January...

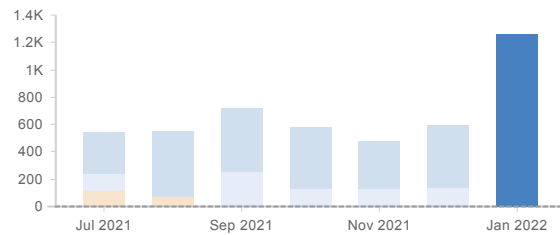


24

Metric Type in Jan 2022

How many people participate in passive programs each month?

Passive program attendance increased greatly in January due to some plan...

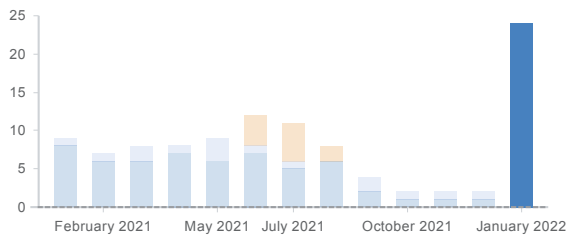


1,263

Metric Type in Jan 2022

Passive Programs Held- Last 13 Months

A temporary suspension of in-person programs led to a temporary spike in p...

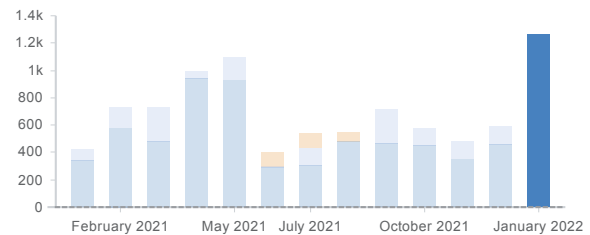


24

Metric Type in January 2022

Passive Program Attendance - Last 13 Months

Several youth services programs were converted into passive events, resulti...



1,263

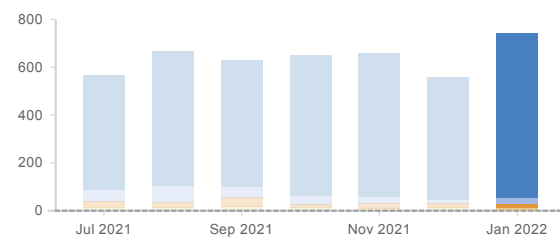
Metric Type in January 2022

Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **notary services** to act as an impartial witness in performing a variety of official fraud-deterrent acts related to the signing of important documents; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

Specialty Services

Home delivery is our most popular specialty service.



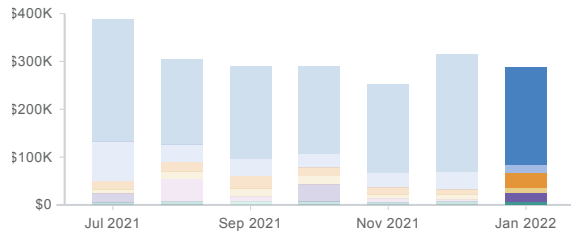
743

Metric Type in Jan 2022

Monthly Spending- this year

How much does the Library spend each month this FY?

Spending is consistent, with increases in months containing 3 pay periods.

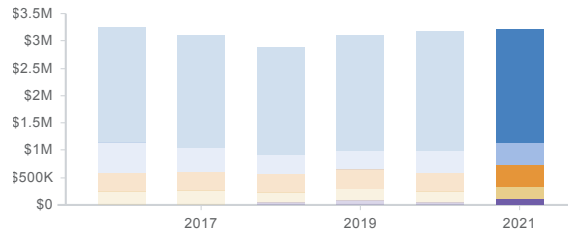


\$288,656.99
Expenses in Jan 2022

Past years' spending

How much does the Library spend each year?

Spending is consistent from year to year.



\$3,223,252.55
Expenses in 2021



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A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented

- A.1.a Minutes from the January 18, 2022 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for January 2022 totaling \$349,154.10**
- A.1.c Monthly Financial Report for January 2022**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for January 2022**
- A.1.j Ehlers Investment Inventory for January 2022**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED MOTION (if needed):

Approve Item _____ as presented

President Weber read the following previously posted public notice into the Minutes:

PUBLIC NOTICE OF REGULAR MEETING BY VIDEO CONFERENCE

The January 18, 2022 meeting of the Fox River Valley Public Library District Board of Trustees beginning at 7:00 PM will be conducted by video conference, without a physically present quorum of Board Trustees in accordance with state law. The Board President has determined an in-person meeting is not practical or prudent because of the continued disaster declaration from the governor's office related to covid-19, nor is it feasible for a Library Trustee, the Executive Director, or Library Attorney to be present at the library. Notice of this virtual meeting has been provided to the public in advance, and instructions to attend virtually and/or comment were detailed in that notice. A recording of this meeting will be available on the library's website by Friday, January 28.

**Fox River Valley Public Library District
Board of Trustees Meeting
January 18, 2022**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:02 PM.

President Weber inquired if all present could see and hear one another as the January 18, 2022 meeting is held virtually due to the governor's continued disaster proclamation. All were able.

All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: Executive Director Amy Dodson, Assistant Director Heather Zabski, John Sabala, Jason Katsion, Karin Nelson, Keri Carroll, Kirstin Finneran, Michael Lorenzetti, Monica Boyer, Sherry Kenny, Tami Olszewski, Dawn Lawson, Karen Werle

Public Comment

There was no public comment.

President's Report

There was no report.

Director's Report

Investment Inventory Presentation

Tami Olszewski of Ehlers, Inc. reviewed the investment portfolio held by Fox River Valley Public Library District. She noted investments are monitored to provide optimum returns while remaining in compliance, and reported on upcoming maturity dates. A summary of returns in 2021 was provided.

Dodson reported the sidewalk and stairs project is complete. Repair to the roof requires a warmer temperature

and the project is delayed pending a return to 40 degree weather. Work to replace east and west side entrance doors at the Dundee Library is expected to begin in April. N95 masks have been provided to staff.

Strategic Plan Update

Assistant Director Zabski reported on achievements made in accordance with the library's Strategic Plan. Trustees commented favorably on the progress made despite challenges of the current pandemic.

Department Reports and Dashboard

Dashboard statistics cover a set time frame; Zabski will investigate whether the software will compare the same month in consecutive years. Weber commented on patrons migrating to Randall Oaks Library when Dundee was closed for sidewalk replacement, and noted Zabski's update on the strategic plan was well done. Evans spoke to the volume of quality programs for middle school students. Dodson credited staff with facilitating these programs.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the November 16, 2021 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for November 2021 totaling \$256,241.35**
- A.1.c Check/Voucher Register – AP & Payroll Complete for December 2021 totaling \$310,474.20**
- A.1.d Monthly Financial Report for November 2021**
- A.1.e Monthly Financial Report for December 2021**
- A.1.f Revenue Summary – All Funds Combined – Budget v Actual Revenues for November 2021**
- A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for December 2021**
- A.1.h Revenue Summary – All Funds Combined by Period for November and December**
- A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses for November 2021**
- A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for December 2021**
- A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for November 2021**
- A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for December 2021**
- A.1.m Expenditure Summary – All Funds Combined by Period for November and December**
- A.1.n Balance Sheet for November 2021**
- A.1.o Balance Sheet for December 2021**
- A.1.p Ehlers Investment Inventory for November and December**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.P AS PRESENTED*. Moved by Corbett and seconded by Nutt, Weber called for a roll vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business – none

New Business

Exhibit C.1 Ordinance 2022-01 Nonresident Cards

Weber called for a motion to *ADOPT ORDINANCE 2022-01 NONRESIDENT CARDS AS PRESENTED*. Moved by Finn and seconded by Nutt, item opened for discussion. Weber noted adoption of the ordinance is required for membership in FRVPLDs regional library system (RAILS). There are no unserved areas adjacent to FRVPLD. There was no further discussion; Weber then called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.2 Award Contract for Removal and Replacement of East and West Side Entrance Doors at Dundee Library

Weber called for a motion to *AWARD A CONTRACT FOR REMOVAL AND REPLACEMENT OF THE EAST AND WEST SIDE ENTRANCE DOORS AT THE DUNDEE LIBRARY TO C.A.D.CONTRACT GLAZING, INC., IN AMOUNT NOT TO EXCEED \$57,500.00*. Moved by Corbett and seconded by Dellamaria, item opened for discussion. Corbett expressed satisfaction the issue was finally being addressed. There was discussion on whether the interior lobby doors were also going to be replaced. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.3 Minimum Wage Requirement: Update Salary Scale

Weber called for a motion to *APPROVE THE UPDATED SALARY SCALE AS PRESENTED*. Moved by Nutt and seconded by Corbett, item opened for discussion. Nutt confirmed the update was due to the mandatory minimum wage increase. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.4 Collection Management Policy Review and Discussion

Noting the Collection Management Policy was last updated in 2017, Weber requested Trustee feedback on whether they thought any updates were necessary for current times. FRVPLD seeks to be an advocate for intellectual freedom and desires its policies support both that conviction and the Library Director and staff in the event materials are challenged. There was discussion on ‘weeding’ where older outdated materials that are not circulating or relevant are replaced with new acquisitions. It was agreed the current policy is straightforward and can withstand any challenge.

Executive Session

Weber noted there would not be an executive session this evening. There will be one in February, and Trustees were asked to review the strategic plan and determine what will be prioritized.

Adjournment

No further business was discussed, Weber called for a motion to ADJOURN. Moved by Nutt and seconded by Dellamaria, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 8:05 PM.

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 1/1/2022 Through 1/31/2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
Ziegler's Ace Hardware	43798	1/18/2022	47.96
Alarm Detection Systems	43799	1/18/2022	201.00
Aleo Publications	43800	1/18/2022	200.00
SYNCB/AMAZON	43801	1/18/2022	3,482.12
Arthur J. Gallagher & Co.	43802	1/18/2022	5,095.00
AT&T	43803	1/18/2022	329.64
AT & T Mobility	43804	1/18/2022	126.77
Brodart Co.	43805	1/18/2022	60.30
Cooperative Computer Services	43806	1/18/2022	17,158.42
CDS Office Technologies	43807	1/18/2022	547.13
Comcast	43808	1/18/2022	523.46
Comcast	43809	1/18/2022	895.93
ComEd	43810	1/18/2022	3,740.89
Demco, Inc.	43811	1/18/2022	314.07
Dundee Township Park District	43812	1/18/2022	32,445.00
Ehlers Investment Partners, LLC	43813	1/18/2022	348.48
Elgin Key & Lock Co., Inc.	43814	1/18/2022	207.75
Fox Valley Fire and Safety	43815	1/18/2022	767.00
Garveys Office Products	43816	1/18/2022	1,033.38
Clarence Goodman	43817	1/18/2022	250.00
INGRAM Library Services	43819	1/18/2022	6,312.01
Ingram Entertainment, Inc	43820	1/18/2022	572.80
KONE, INC	43821	1/18/2022	288.62
LIMRICC Unemployment Compensatio...	43822	1/18/2022	998.40
Midwest Tape Exchange, Inc.	43823	1/18/2022	1,850.43
Nicor Gas	43824	1/18/2022	757.75
OpenGov, Inc.	43825	1/18/2022	2,464.00
OTC Brands, Inc.	43826	1/18/2022	202.05
Postmaster -Algonquin	43827	1/18/2022	2,000.00
Technology Management Rev Fund	43828	1/18/2022	427.50
Cardmember Service	43829	1/18/2022	2,806.31
W.T. Cox Subscriptions, Inc.	43830	1/18/2022	51.00
Waste Management Corporate Service...	43831	1/18/2022	193.19
Wellness Insurance Network	43832	1/18/2022	15,470.18
WhenToWork, Inc.	43833	1/18/2022	315.00
Libraries of Illinois Risk Agency	43834	1/20/2022	36,756.00
TSYS Merchant Solutions-Omaha	DD202201-03	1/2/2022	158.73
Paylocity Payroll	DD202201-04	1/14/2022	258.05
Paylocity Payroll	DD202201-05	1/28/2022	523.87
Illinois Municipal Retirement	DD202201-07	1/5/2022	31,054.89
Illinois Municipal Retirement	DD202201-07-07	1/31/2022	18,776.45
Office of the Secretary of State of Illinois	DD202201-08	1/31/2022	4,073.50
TSYS Merchant Solutions-Omaha	DD202202-02	1/3/2022	103.13
	Total 10100 - BANK ACCOUNTS		194,188.16
Report Total			194,188.16

Fox River Valley Public Library District
 Check/Voucher Register - AP & Payroll Complete
 10100 - BANK ACCOUNTS
 From 01/01/22 Through 01/31/22

Page 1 Total

\$ 194,188.16

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-January 2022	\$ 153,514.20
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	2,250.06
DENTAL INSURANCE	241.62
I.M.R.F	6,844.80
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	11,931.65
MEDICARE/F.I.C.A.	10,788.22
TOTAL PAYROLL EXPENSE	<u>166,897.59</u>
*Minus IMRF Employer Portion Direct Debit	<u>(11,931.65)</u>
	<u>\$ 154,965.94</u>

\$ 154,965.94\$ 349,154.10

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 1/1/2022 Through 1/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	3,636,042.99	99.88%	4,095.77	3,640,138.76	0.11%
43020	PPRT	21,568.12	58,884.48	147.21%	(18,884.48)	40,000.00	(47.21)%
44010	INT & DIV INCOME	255.84	856.35	21.40%	3,143.65	4,000.00	78.59%
45010	PER CAPITA GRANT	0.00	102,273.55	118.00%	(15,601.05)	86,672.50	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	(644.89)	0.00	0.00%
45020	OTHER GRANTS	0.00	4,457.48	2.93%	147,542.52	152,000.00	97.06%
46020	FINES & FEES	0.00	8.00	0.00%	(8.00)	0.00	0.00%
46030	LOST & DAMAGED	244.91	3,204.14	64.08%	1,795.86	5,000.00	35.91%
46200	PRINT/COPY REVENUE	0.00	302.40	0.00%	(302.40)	0.00	0.00%
46250	LICENSE PLATE RENEWAL INCOME	3,923.50	44,861.50	43.46%	58,343.50	103,205.00	56.53%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	570.06	0.00%	(570.06)	0.00	0.00%
46400	MISCELLANEOUS INCOME	0.50	412.84	412.84%	(312.84)	100.00	(312.84)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	3,001.00	60.02%	1,999.00	5,000.00	39.98%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	289.05	1,565.84	15.65%	8,434.16	10,000.00	84.34%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	300.00	300.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46200	PRINT/COPY REVENUE	21.85	196.20	4.90%	3,803.80	4,000.00	95.09%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00%	100.00	100.00	100.00%
	Total REVENUES	<u>26,397.77</u>	<u>3,857,281.72</u>	<u>95.08%</u>	<u>199,734.54</u>	<u>4,057,016.26</u>	<u>4.92%</u>
	Total Revenues	<u>26,397.77</u>	<u>3,857,281.72</u>	<u>95.08%</u>	<u>199,734.54</u>	<u>4,057,016.26</u>	<u>4.92%</u>
	Expenditures						
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 1/1/2022 Through 1/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52120	EMPLOYEE INSURANCES	12,884.50	84,470.60	44.45%	105,529.40	190,000.00	55.54%
52121	IMRF	32,557.37	106,990.16	59.43%	73,009.84	180,000.00	40.56%
52122	REIMBURSED INS	94.00	3,001.00	60.02%	1,999.00	5,000.00	39.98%
52160	TUITION REIMB	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
52212	FICA / MEDICARE	10,788.22	87,140.54	58.09%	62,859.46	150,000.00	41.90%
05	ADMINISTRATION						
52100	SALARIES	24,569.27	204,257.52	60.13%	135,400.48	339,658.00	39.86%
40	PUBLIC RELATIONS						
52100	SALARIES	5,117.70	40,362.02	60.41%	26,449.98	66,812.00	39.58%
50	IT / NETWORK						
52100	SALARIES	8,101.36	64,479.32	60.84%	41,500.68	105,980.00	39.15%
60	PATS						
52100	SALARIES	9,517.24	76,236.89	60.10%	50,608.11	126,845.00	39.89%
90	FACILITIES						
52100	SALARIES	10,354.27	63,059.46	64.88%	34,132.54	97,192.00	35.11%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	26,607.62	213,814.18	56.31%	165,875.82	379,690.00	43.68%
20	YOUTH SERVICES						
52100	SALARIES	19,724.44	182,804.42	56.15%	142,744.58	325,549.00	43.84%
70	ACCOUNT SERVICES						
52100	SALARIES	24,699.12	196,431.98	58.26%	140,721.02	337,153.00	41.73%
75	SHELVERS						
52100	SALARIES	432.00	3,304.00	0.00%	(3,304.00)	0.00	0.00%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	14,391.18	113,343.43	60.12%	75,173.57	188,517.00	39.87%
	Total PERSONNEL SERVICES/BENEFITS	199,838.29	1,439,695.52	57.74%	1,053,700.48	2,493,396.00	42.26%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	1,645.89	7,383.60	80.25%	1,816.40	9,200.00	19.74%
61500	DATABASES	0.00	53,284.12	85.33%	9,153.88	62,438.00	14.66%
61510	EBOOKS	1,801.69	39,131.67	71.34%	15,718.33	54,850.00	28.65%
61520	DOWNLOADABLE MEDIA	0.00	16,585.13	49.84%	16,689.87	33,275.00	50.15%
61540	HOTSPOTS	0.00	9,600.00	240.00%	(5,600.00)	4,000.00	(140.00)%
64100	PROC FEES BOOKS	243.75	2,446.93	61.17%	1,553.07	4,000.00	38.82%
64200	PROC FEES AV	478.50	3,651.20	45.64%	4,348.80	8,000.00	54.36%
64500	ONLINE ORDERING FEE	0.00	683.19	97.59%	16.81	700.00	2.40%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 1/1/2022 Through 1/31/2022

Table with 8 columns: Code, Description, Month Activity, Year Activity, FY2122 Percent Used, FY2122 \$ Remaining, Total Budget - FY2122 Working Budget, FY2122 Percent Remaining. Rows include categories like CONTINGENT-LIBRARY MATERIALS, ADMINISTRATION, Dundee Library, DEPARTMENT-WIDE, ADULT & TEEN SERVICES, TEEN, YOUTH SERVICES, and Randall Oaks.

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 1/1/2022 Through 1/31/2022

Table with columns: Month Activity, Year Activity, FY2122 Percent Used, FY2122 \$ Remaining, Total Budget - FY2122 Working Budget, FY2122 Percent Remaining. Rows include categories like BOOKS, AUDIOBOOKS, YOUTH SERVICES, LIBRARY OPERATIONS, and DEPARTMENT-WIDE with various sub-items and their respective financial values.

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 1/1/2022 Through 1/31/2022

Table with 8 columns: Activity Code, Description, Month Activity, Year Activity, FY2122 Percent Used, FY2122 \$ Remaining, Total Budget - FY2122 Working Budget, FY2122 Percent Remaining. Rows include categories like CONTINGENT EXPENSES, ADMINISTRATION, ADULT & TEEN SERVICES, PUBLIC SERVICE, PUBLIC RELATIONS, IT / NETWORK, PATS, FACILITIES, Dundee Library, and Randall Oaks.

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 1/1/2022 Through 1/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	2,000.00	6,265.00	62.65%	3,735.00	10,000.00	37.35%
70900	SUPPLIES	0.00	1,996.06	24.34%	6,203.94	8,200.00	75.65%
73010	NEWSLETTER	0.00	10,259.00	51.29%	9,741.00	20,000.00	48.70%
73020	OUTSIDE PRINTING	0.00	25.00	0.83%	2,975.00	3,000.00	99.16%
73290	HOSPITALITY	0.00	100.00	50.00%	100.00	200.00	50.00%
	Total PUBLIC RELATIONS	2,000.00	18,645.06	45.04%	22,754.94	41,400.00	54.96%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	200.00	40.00%	300.00	500.00	60.00%
73150	PERFORMERS	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
73151	SUMMER READING	0.00	2,664.91	16.65%	13,335.09	16,000.00	83.34%
73152	WINTER READING	2,154.88	2,754.04	91.80%	245.96	3,000.00	8.19%
73155	LICENSING	0.00	500.00	29.41%	1,200.00	1,700.00	70.58%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	631.03	3,098.58	83.74%	601.42	3,700.00	16.25%
73150	PERFORMERS	0.00	550.00	55.00%	450.00	1,000.00	45.00%
15	TEEN						
70900	SUPPLIES	110.89	821.88	54.79%	678.12	1,500.00	45.20%
20	YOUTH SERVICES						
70900	SUPPLIES	1,527.61	5,264.48	40.49%	7,735.52	13,000.00	59.50%
73150	PERFORMERS	0.00	1,355.00	54.20%	1,145.00	2,500.00	45.80%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	107.71	841.31	56.08%	658.69	1,500.00	43.91%
	Total GENERAL PROGRAMMING	4,532.12	18,050.20	38.08%	29,349.80	47,400.00	61.92%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	1,590.79	44.31%	1,999.21	3,590.00	55.68%
73320	CCS SHARED COST	15,223.34	45,670.02	75.23%	15,029.98	60,700.00	24.76%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
73340	SOFTWARE	2,869.00	8,259.15	30.30%	18,990.85	27,250.00	69.69%
73350	INTERNET LINES	1,086.13	5,625.07	0.00%	(5,625.07)	0.00	0.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 1/1/2022 Through 1/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	237.51	1,585.85	66.07%	814.15	2,400.00	33.92%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	210.95	1,407.28	58.63%	992.72	2,400.00	41.36%
	Total COMPUTER	19,626.93	64,138.16	57.61%	47,201.84	111,340.00	42.39%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	781.92	6,095.70	60.95%	3,904.30	10,000.00	39.04%
73410	LEGAL FEES	0.00	3,712.50	24.75%	11,287.50	15,000.00	75.25%
73420	AUDIT EXPENSE	0.00	9,185.00	91.39%	865.00	10,050.00	8.60%
	Total PROFESSIONAL FEES	781.92	18,993.20	54.19%	16,056.80	35,050.00	45.81%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	11,712.44	79.35%	3,047.56	14,760.00	20.64%
73310	CATALOGING - COMPUTER SERVICE	1,935.08	5,805.24	75.88%	1,844.76	7,650.00	24.11%
73530	EQUIPMENT MAINT	0.00	520.00	52.00%	480.00	1,000.00	48.00%
73640	FUEL	41.65	716.00	35.80%	1,284.00	2,000.00	64.20%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	24,735.00	100.00%	0.00	24,735.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	5,740.08	21.25%	21,259.92	27,000.00	78.74%
73530	EQUIPMENT MAINT	767.00	767.00	38.35%	1,233.00	2,000.00	61.65%
73540	CONTRACTS: BUILDING MAINTENANCE	682.81	18,147.87	36.29%	31,852.13	50,000.00	63.70%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	15,571.00	100.00%	0.00	15,571.00	0.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500.00	500.00	100.00%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	300.00	300.00	100.00%
	Total MAINTENANCE	3,426.54	83,714.63	57.14%	62,801.37	146,516.00	42.86%
65	UTILITIES						
0	District Wide						

Fox River Valley Public Library District
 Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
 10 - GENERAL/CORPORATE
 From 1/1/2022 Through 1/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	126.77	857.73	71.47%	342.27	1,200.00	28.52%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	882.34	6,222.19	53.18%	5,477.81	11,700.00	46.81%
73610	ELECTRICITY	3,358.70	29,266.04	65.03%	15,733.96	45,000.00	34.96%
73620	WATER AND SEWER	0.00	1,322.35	26.44%	3,677.65	5,000.00	73.55%
73630	GAS	757.75	1,693.69	33.87%	3,306.31	5,000.00	66.12%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	88.59	624.44	52.03%	575.56	1,200.00	47.96%
	Total UTILITIES	5,214.15	39,986.44	57.87%	29,113.56	69,100.00	42.13%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	6,620.69	57.57%	4,879.31	11,500.00	42.42%
73300	COMPUTER EQUIPMENT	(4.37)	634.55	4.68%	12,915.45	13,550.00	95.31%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	27.99	842.97	84.29%	157.03	1,000.00	15.70%
	Total CAPITAL EXPENSE	23.62	8,098.21	31.09%	17,951.79	26,050.00	68.91%
	Total Expenditures	288,656.99	2,108,929.62	56.21%	1,642,782.38	3,751,712.00	43.79%
	Net Increase(Decrease) in Fund Balance	(262,259.22)	1,748,352.10	572.65%	(1,443,047.84)	305,304.26	(472.65)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 1/1/2022 Through 1/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	3,220.61	30,995.43	77.48%	9,004.57	40,000.00	22.51%
	Total REVENUES	<u>3,220.61</u>	<u>30,995.43</u>	<u>77.49%</u>	<u>9,004.57</u>	<u>40,000.00</u>	<u>22.51%</u>
	Total Revenues	<u>3,220.61</u>	<u>30,995.43</u>	<u>77.49%</u>	<u>9,004.57</u>	<u>40,000.00</u>	<u>22.51%</u>
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	18,765.00	39.50%	28,735.00	47,500.00	60.49%
73340	SOFTWARE	0.00	1,691.00	9.39%	16,309.00	18,000.00	90.60%
	Total COMPUTER	<u>0.00</u>	<u>20,456.00</u>	<u>31.23%</u>	<u>45,044.00</u>	<u>65,500.00</u>	<u>68.77%</u>
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	660,000.00	660,000.00	100.00%
	Total MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>660,000.00</u>	<u>660,000.00</u>	<u>100.00%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	35,000.00	35,000.00	100.00%
73430	OTHER PROF FEES	0.00	0.00	0.00%	140,000.00	140,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	114,854.00	114,854.00	100.00%
	Total CAPITAL EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>289,854.00</u>	<u>289,854.00</u>	<u>100.00%</u>
	Total Expenditures	<u>0.00</u>	<u>20,456.00</u>	<u>2.01%</u>	<u>994,898.00</u>	<u>1,015,354.00</u>	<u>97.99%</u>
	Net Increase(Decrease) in Fund Balance	<u>3,220.61</u>	<u>10,539.43</u>	<u>(1.08)%</u>	<u>(985,893.43)</u>	<u>(975,354.00)</u>	<u>101.08%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
80 - WORKING CASH
From 1/1/2022 Through 1/31/2022

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	311.89	2,417.43	107.44%	(167.43)	2,250.00	(7.44)%
Total REVENUES	<u>311.89</u>	<u>2,417.43</u>	<u>107.44%</u>	<u>(167.43)</u>	<u>2,250.00</u>	<u>(7.44)%</u>
Total Revenues	<u>311.89</u>	<u>2,417.43</u>	<u>107.44%</u>	<u>(167.43)</u>	<u>2,250.00</u>	<u>(7.44)%</u>
Net Increase(Decrease) in Fund Balance	<u>311.89</u>	<u>2,417.43</u>	<u>107.44%</u>	<u>(167.43)</u>	<u>2,250.00</u>	<u>(7.44)%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
90 - DONATION / GIFT
From 1/1/2022 Through 1/31/2022

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	503.03	3,899.01	64.98%	2,100.99	6,000.00	35.01%
49010 MONETARY GIFT	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>100.00%</u>
Total REVENUES	<u>503.03</u>	<u>3,899.01</u>	<u>35.45%</u>	<u>7,100.99</u>	<u>11,000.00</u>	<u>64.55%</u>
Total Revenues	<u>503.03</u>	<u>3,899.01</u>	<u>35.45%</u>	<u>7,100.99</u>	<u>11,000.00</u>	<u>64.55%</u>
Net Increase(Decrease) in Fund Balance	<u>503.03</u>	<u>3,899.01</u>	<u>35.44%</u>	<u>7,100.99</u>	<u>11,000.00</u>	<u>64.55%</u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2122
From 1/1/2022 Through 1/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
Revenues							
43010	TAX LEVY	0.00	3,636,042.99	99.88%	3,640,138.76	4,095.77	0.11%
43020	PPRT	21,568.12	58,884.48	147.21%	40,000.00	(18,884.48)	(47.21)%
44010	INT & DIV INCOME	4,291.37	38,168.22	73.04%	52,250.00	14,081.78	26.95%
45010	PER CAPITA GRANT	0.00	102,273.55	118.00%	86,672.50	(15,601.05)	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	0.00	(644.89)	0.00%
45020	OTHER GRANTS	0.00	4,457.48	2.93%	152,000.00	147,542.52	97.06%
46020	FINES & FEES	0.00	8.00	0.00%	0.00	(8.00)	0.00%
46030	LOST & DAMAGED	244.91	3,204.14	64.08%	5,000.00	1,795.86	35.91%
46200	PRINT/COPY REVENUE	310.90	2,064.44	14.74%	14,000.00	11,935.56	85.25%
46250	LICENSE PLATE RENEWAL INCOME	3,923.50	44,861.50	43.46%	103,205.00	58,343.50	56.53%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	570.06	142.51%	400.00	(170.06)	(42.51)%
46400	MISCELLANEOUS INCOME	0.50	412.84	412.84%	100.00	(312.84)	(312.84)%
46450	REIMBURSEMENTS	0.00	0.00	0.00%	6,500.00	6,500.00	100.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	3,001.00	60.02%	5,000.00	1,999.00	39.98%
49010	MONETARY GIFT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
	Total Revenues	<u>30,433.30</u>	<u>3,894,593.59</u>	<u>94.75%</u>	<u>4,110,266.26</u>	<u>215,672.67</u>	5.25%
	Net Increase(Decrease) in Fund Balance	<u>30,433.30</u>	<u>3,894,593.59</u>	<u>94.75%</u>	<u>4,110,266.26</u>	<u>215,672.67</u>	5.24%

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2122
From 1/1/2022 Through 1/31/2022

	Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remainings	FY2122 Percent Remaining	
Expenditures							
15	Personnel Expenses						
15	PERSONNEL SERVICES/BENEFITS	199,838.29	1,439,695.52	57.74%	2,493,396.00	1,053,700.48	42.25%
	Total Personnel Expenses	199,838.29	1,439,695.52	57.74%	2,493,396.00	1,053,700.48	42.26%
20	Library Materials						
20	LIBRARY MATERIALS	15,654.24	266,015.23	65.05%	408,913.00	142,897.77	34.94%
	Total Library Materials	15,654.24	266,015.23	65.05%	408,913.00	142,897.77	34.95%
50	Operating Expenses						
51	LIBRARY OPERATIONS	37,559.18	151,592.97	40.69%	372,547.00	220,954.03	59.30%
52	PUBLIC RELATIONS	2,000.00	18,645.06	45.03%	41,400.00	22,754.94	54.96%
53	GENERAL PROGRAMMING	4,532.12	18,050.20	38.08%	47,400.00	29,349.80	61.91%
54	COMPUTER	19,626.93	84,594.16	47.83%	176,840.00	92,245.84	52.16%
55	PROFESSIONAL FEES	781.92	18,993.20	54.18%	35,050.00	16,056.80	45.81%
	Total Operating Expenses	64,500.15	291,875.59	43.35%	673,237.00	381,361.41	56.65%
60	Building Expenses						
61	MAINTENANCE	3,426.54	83,714.63	10.37%	806,516.00	722,801.37	89.62%
65	UTILITIES	5,214.15	39,986.44	57.86%	69,100.00	29,113.56	42.13%
	Total Building Expenses	8,640.69	123,701.07	14.13%	875,616.00	751,914.93	85.87%
70	Capital Expense						
70	CAPITAL EXPENSE	23.62	8,098.21	2.56%	315,904.00	307,805.79	97.43%
	Total Capital Expense	23.62	8,098.21	2.56%	315,904.00	307,805.79	97.44%
	Total Expenditures	288,656.99	2,129,385.62	44.67%	4,767,066.00	2,637,680.38	55.33%
	Net Increase(Decrease) in Fund Balance	(288,656.99)	(2,129,385.62)	44.66%	(4,767,066.00)	(2,637,680.38)	55.33%

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2122
From 1/1/2022 Through 1/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	113,983.93	729,997.51	57.82%	1,262,487.00	532,489.49	42.17%
20	Library Materials	4,169.83	134,843.01	74.20%	181,713.00	46,869.99	25.79%
50	Operating Expenses	55,474.11	229,062.75	42.89%	534,008.00	304,945.25	57.10%
60	Building Expenses	2,103.50	19,611.41	71.03%	27,610.00	7,998.59	28.96%
70	Capital Expense	(4.37)	7,255.24	2.30%	314,904.00	307,648.76	97.69%
	Total District Wide	<u>175,727.00</u>	<u>1,120,769.92</u>	<u>48.29%</u>	<u>2,320,722.00</u>	<u>1,199,952.08</u>	<u>51.71%</u>
1	Dundee Library						
15	Personnel Expenses	71,463.18	596,354.58	57.21%	1,042,392.00	446,037.42	42.78%
20	Library Materials	9,131.71	98,191.78	54.33%	180,700.00	82,508.22	45.66%
50	Operating Expenses	3,248.17	22,368.47	33.46%	66,849.00	44,480.53	66.53%
60	Building Expenses	6,448.60	87,894.22	10.58%	830,435.00	742,540.78	89.41%
70	Capital Expense	27.99	842.97	84.29%	1,000.00	157.03	15.70%
	Total Dundee Library	<u>90,319.65</u>	<u>805,652.02</u>	<u>37.98%</u>	<u>2,121,376.00</u>	<u>1,315,723.98</u>	<u>62.02%</u>
2	Randall Oaks						
15	Personnel Expenses	14,391.18	113,343.43	60.12%	188,517.00	75,173.57	39.87%
20	Library Materials	2,352.70	32,980.44	70.92%	46,500.00	13,519.56	29.07%
50	Operating Expenses	5,777.87	40,444.37	55.87%	72,380.00	31,935.63	44.12%
60	Building Expenses	88.59	16,195.44	92.17%	17,571.00	1,375.56	7.82%
	Total Randall Oaks	<u>22,610.34</u>	<u>202,963.68</u>	<u>62.46%</u>	<u>324,968.00</u>	<u>122,004.32</u>	<u>37.54%</u>
	Total Expenditures	<u>288,656.99</u>	<u>2,129,385.62</u>	<u>44.67%</u>	<u>4,767,066.00</u>	<u>2,637,680.38</u>	<u>55.33%</u>
	Net Increase(Decrease) in Fund Balance	<u>(288,656.99)</u>	<u>(2,129,385.62)</u>	<u>44.66%</u>	<u>(4,767,066.00)</u>	<u>(2,637,680.38)</u>	<u>55.33%</u>

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only
From 7/1/2021 Through 6/30/2022

	7/1/2021 - 7/31/2021	8/1/2021 - 8/31/2021	9/1/2021 - 9/30/2021	10/1/2021 - 10/31/2021	11/1/2021 - 11/30/2021	12/1/2021 - 12/31/2021	1/1/2022 - 1/31/2022	2/1/2022 - 2/28/2022	3/1/2022 - 3/31/2022	4/1/2022 - 4/30/2022	5/1/2022 - 5/31/2022	6/1/2022 - 6/30/2022	Total
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	255,938.49	176,892.86	192,999.80	181,497.48	185,155.13	247,373.47	199,838.29	0.00	0.00	0.00	0.00	0.00	1,439,695.52
Library Materials													
LIBRARY MATERIALS	82,706.32	36,180.48	36,220.09	28,103.11	31,585.59	35,565.40	15,654.24	0.00	0.00	0.00	0.00	0.00	266,015.23
Operating Expenses													
LIBRARY OPERATIONS	17,855.18	23,188.12	27,604.40	17,092.83	16,037.67	12,255.59	37,559.18	0.00	0.00	0.00	0.00	0.00	151,592.97
PUBLIC RELATIONS	2,248.05	5,405.54	1,645.83	2,000.00	48.20	5,297.44	2,000.00	0.00	0.00	0.00	0.00	0.00	18,645.06
GENERAL PROGRAMMING	3,389.58	1,327.92	2,099.58	2,870.46	2,659.45	1,171.09	4,532.12	0.00	0.00	0.00	0.00	0.00	18,050.20
COMPUTER	16,494.42	4,646.31	4,338.97	36,619.47	1,397.79	1,470.27	19,626.93	0.00	0.00	0.00	0.00	0.00	84,594.16
PROFESSIONAL FEES	1,060.29	2,136.18	7,530.04	3,154.58	2,798.56	1,531.63	781.92	0.00	0.00	0.00	0.00	0.00	18,993.20
Building Expenses													
MAINTENANCE	4,256.44	48,345.15	10,137.62	4,440.17	7,556.24	5,552.47	3,426.54	54.66	0.00	0.00	0.00	0.00	83,769.29
UTILITIES	5,365.11	6,189.14	5,829.14	6,285.98	5,349.64	5,753.28	5,214.15	0.00	0.00	0.00	0.00	0.00	39,986.44
Capital Expense													
CAPITAL EXPENSE	246.50	109.95	814.98	6,619.72	283.44	0.00	23.62	0.00	0.00	0.00	0.00	0.00	8,098.21
Total Expenditures	<u>389,560.38</u>	<u>304,421.65</u>	<u>289,220.45</u>	<u>288,683.80</u>	<u>252,871.71</u>	<u>315,970.64</u>	<u>288,656.99</u>	<u>54.66</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	2,129,440.28
Net Increase(Decrease) in Fund Balance	<u>(389,560.38)</u>	<u>(304,421.65)</u>	<u>(289,220.45)</u>	<u>(288,683.80)</u>	<u>(252,871.71)</u>	<u>(315,970.64)</u>	<u>(288,656.99)</u>	<u>(54.66)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	(2,129,440.28)

Fox River Valley Public Library District

Balance Sheet
As of 1/31/2022

	<u>Current Year</u>
Assets	
Cash and Investments	
Checking Accounts	
10100	BANK ACCOUNTS
10	GENERAL/CORPORATE 3,614,213.38
20	FICA (21.00)
30	IMRF 21.88
70	CAPITAL PROJECTS/SPECIAL RESERVE <u>2,413,503.65</u>
	Total Checking Accounts 6,027,717.91
Other Cash	
10900	CASH ON HAND DUNDEE
10	GENERAL/CORPORATE 332.70
10901	CASH ON HAND RANDALL OAKS
10	GENERAL/CORPORATE <u>104.80</u>
	Total Other Cash 437.50
Investments	
10500	INVESTMENT ACCOUNTS
70	CAPITAL PROJECTS/SPECIAL RESERVE 1,695,196.66
80	WORKING CASH 164,731.86
90	DONATION / GIFT <u>265,693.52</u>
	Total Investments <u>2,125,622.04</u>
	Total Cash and Investments 8,153,777.45
Other Assets	
13000	PREPAID RENT
10	GENERAL/CORPORATE 32,445.00
13100	PREPAID INSURANCE
10	GENERAL/CORPORATE 35,041.00
13200	PREPAID EXPENSE
10	GENERAL/CORPORATE 27,349.98
14000	ACCOUNTS RECEIVABLE
10	GENERAL/CORPORATE 5,217.93
14100	ACCRUED INTEREST RECEIVABLE
10	GENERAL/CORPORATE 1,313.10
70	CAPITAL PROJECTS/SPECIAL RESERVE 54,622.00
80	WORKING CASH 3,932.00
90	DONATION / GIFT 54,622.00
14500	PROPERTY TAX RECEIVABLES
10	GENERAL/CORPORATE <u>1,793,506.00</u>
	Total Other Assets <u>2,008,049.01</u>
	Total Assets <u><u>10,161,826.46</u></u>
Liabilities and Fund Balance	
Liabilities	
20000	ACCOUNTS PAYABLE
10	GENERAL/CORPORATE 24,874.31
21000	ACCRUED PAYROLL
10	GENERAL/CORPORATE 19,501.00
22055	CREDIT CARD PAYABLE NELSON
10	GENERAL/CORPORATE 1,368.08
22068	CREDIT CARD PAYABLE ZABSKI
10	GENERAL/CORPORATE (230.00)
22070	CREDIT CARD PAYABLE LORENZETTI
10	GENERAL/CORPORATE 41.65
22083	CREDIT CARD PAYABLE BOYER
10	GENERAL/CORPORATE 601.42
22084	CREDIT CARD PAYABLE SABALA
10	GENERAL/CORPORATE 18.00
27900	DEFERRED TAXES
10	GENERAL/CORPORATE <u>1,793,506.00</u>
	Total Liabilities <u>1,839,680.46</u>

Fox River Valley Public Library District

Balance Sheet
As of 1/31/2022

		<u>Current Year</u>
	Fund Balance	
10	GENERAL/CORPORATE	3,669,843.43
20	FICA	(21.00)
30	IMRF	21.88
70	CAPITAL PROJECTS/SPECIAL RESERVE	4,163,322.31
80	WORKING CASH	168,663.86
90	DONATION / GIFT	<u>320,315.52</u>
	Total Fund Balance	<u>8,322,146.00</u>
	Total Liabilities and Fund Balance	<u><u>10,161,826.46</u></u>



Investment Inventory Month End
FR Valley Investment Holdings (104089)
01/31/2022

Description	Purchase/Settle Date	Maturity Date	Next Call Date	Current Face Value	Coupon Rate	Purchase Yield	CUSIP	Market Value
MMDA12	---	01/31/2022	---	0.00	0.000	---	MMDA12	175,625.55
Merrick Bank Corporation	03/20/2019	03/21/2022	---	108,000.00	2.650	2.663	59013J6W4	108,390.10
WEST OTTAWA MICH PUB SCH DIST	08/12/2020	05/01/2022	---	200,000.00	0.643	0.555	955023UZ7	200,154.40
RIO RANCHO N MEX PUB SCH DIST NO 94	05/21/2020	08/01/2022	---	25,000.00	4.000	0.956	767171QB0	25,432.90
NEW YORK N Y	05/21/2020	08/01/2022	---	10,000.00	5.000	1.096	64966MNX3	10,227.32
Goldman Sachs Bank USA	10/09/2019	10/11/2022	---	200,000.00	1.900	1.932	38149MHE6	202,187.60
ILLINOIS ST	02/22/2021	11/01/2022	---	200,000.00	5.000	0.516	452152P62	206,218.40
LA SALLE CNTY ILL SCH DIST NO 141 OTTAWA	03/10/2021	12/01/2022	---	105,000.00	0.350	0.342	504588GD0	104,477.73
CHICAGO ILL BRD ED	02/22/2021	12/01/2022	---	100,000.00	5.000	0.631	167505XU5	103,510.80
Morgan Stanley Private Bank, National Association	12/05/2019	12/05/2022	---	100,000.00	1.850	1.862	61760A3U1	101,216.40
DU PAGE CNTY ILL CMNTY HIGH SCH DIST NO 094 WEST C	05/21/2020	01/01/2023	---	25,000.00	5.000	1.150	263381DM4	25,993.10
WILL & KENDALL CNTYS ILL CMNTY CONS SCH DIST NO 20	05/21/2020	01/01/2023	---	35,000.00	4.000	1.063	968648C78	36,071.91
BROOKLYN CENTER MINN INDPT SCH DIST NO 286	05/21/2020	02/01/2023	---	20,000.00	5.000	0.965	113853LD5	20,837.62
Sallie Mae Bank	02/05/2020	02/06/2023	---	123,000.00	1.800	1.834	7954506E0	124,609.09
Raymond James Bank	02/14/2020	02/14/2023	---	137,000.00	1.700	1.720	75472RAX9	138,673.87
NEW BRITAIN CONN	05/21/2020	03/01/2023	03/01/2023	5,000.00	5.000	1.398	6427137M7	5,211.49
Citibank, N.A.	04/02/2019	04/03/2023	---	82,000.00	2.750	2.772	17312Q3R8	84,070.58
Morgan Stanley Private Bank, National Association	04/11/2019	04/11/2023	---	150,000.00	2.700	2.724	61760AYK9	153,750.15
WAUKEGAN ILL	07/21/2020	12/30/2023	---	190,000.00	3.543	0.898	942860QM2	196,495.53
---	---	12/21/2022	---	1,815,000.00	2.653	1.415	---	2,023,154.53