

President Weber read the following previously posted public notice into the Minutes:

**PUBLIC NOTICE OF REGULAR MEETING BY VIDEO CONFERENCE**

The February 15, 2022 meeting of the Fox River Valley Public Library District Board of Trustees beginning at 7:00 PM will be conducted by video conference, without a physically present quorum of Board Trustees in accordance with state law. The Board President has determined an in-person meeting is not practical or prudent because of the continued disaster declaration from the governor’s office related to covid-19, nor is it feasible for a Library Trustee, the Executive Director, or Library Attorney to be present at the library. Notice of this virtual meeting has been provided to the public in advance, and instructions to attend virtually and/or comment were detailed in that notice. A recording of this meeting will be available on the library’s website by Friday, February 25.

**Fox River Valley Public Library District  
Board of Trustees Meeting  
February 15, 2022**

**MINUTES**

**Call to Order**

The meeting was called to order by President Kristina Weber at 7:02 PM.

President Weber inquired if all present could see and hear one another as the February 15, 2022 meeting is held virtually due to the governor’s continued disaster proclamation. All were able.

All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: Executive Director Amy Dodson, Assistant Director Heather Zabski, John Sabala, Jason Katsion, Karin Nelson, Keri Carroll, Kirstin Finneran, Michael Lorenzetti, Monica Boyer, Sherry Kenny, Brittany Berger, Karen Werle

**Public Comment**

There was no public comment.

**President’s Report**

Economic Interests Statement

Weber advised the 2022 Economic Interests Statement format has been updated; more information will be forthcoming as it becomes available.

Illinois Library Association Legislative Meet-Up

Trustees were reminded to contact Administration if any were interested in attending the President’s Day Legislative Meet-Up.

## **Director's Report**

### Personnel Costs Overview

Dodson reported on recent promotions and plans for staffing in the future. She detailed its impact on the budget, which included adjustments required by the Illinois minimum wage law.

Currently, the Library is waiting for guidance from the state and CDC on relaxing the mask mandate. She advised staff have been trained on procedure should there be any disruption regarding mask and/or vaccination protocols. Dodson also noted any covid-related absences were now paid only if the staff member had accrued applicable paid time off. Replacement of the east and west side entrance doors at Dundee Library is projected to begin in early April.

### Library Website

IT Manager John Sabala updated the Board on plans for the Library website and development of an app for cell phones. Improvements to current search functions are being tested; Adult and Teen Services Manager Jason Katsion is on the team guiding these developments. Improved user interface and a better discovery experience are anticipated.

### Department Reports and Dashboard

Weber expressed appreciation for Assistant Director Zabski's 13 month statistical reports. Trustees Goyke and Evans complimented staff on the wide variety and quality of library programs.

## **Consent Agenda**

**Exhibit A.1** Items included in Consent Agenda

**A.1.a Minutes from the January 18, 2022 Board of Trustees Meeting**

**A.1.b Check/Voucher Register – AP & Payroll Complete for January 2022 totaling \$349,154.10**

**A.1.c Monthly Financial Report for January 2022**

**A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**

**A.1.e Revenue Summary – All Funds Combined by Period**

**A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**

**A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**

**A.1.h Expenditure Summary – All Funds Combined by Period**

**A.1.i Balance Sheet for January 2022**

**A.1.j Ehlers Investment Inventory for January 2022**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Corbett and seconded by Dellamaria, Weber called for a roll vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

**Unfinished Business – none**

**New Business – none**

**Executive Session**

Weber called for a motion to *ADJOURN TO EXECUTIVE SESSION IN ACCORDANCE WITH 5 ILCS 120/2(C)(1) THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY.*” No action is expected upon return to open session. Moved by Nutt and seconded by Goyke, Weber called for a voice vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Open session adjourned at 7:35 PM.

**Return to Open Session**

Weber called the Board into open session at 8:25 PM.

**Roll Call**

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: Executive Director Amy Dodson

There was brief discussion on first steps in long range planning for the library district’s future.

**Adjournment**

No further business was discussed, Weber called for a motion to ADJOURN. Moved by Nutt and seconded by Corbett, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 8:30 PM.

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Christine L. Evans, Secretary