

**Fox River Valley Public Library District  
Board of Trustees Meeting**

**June 21, 2022  
7:00 PM**

**Dundee Library Meeting Room  
555 Barrington Avenue  
East Dundee, IL 60118**

**AGENDA**

**Call to Order—President Kristina Weber**

**Pledge of Allegiance**

**Roll Call—Secretary Christine L. Evans**

**Public Comment**

*The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).*

**President’s Report—President Weber**

- **Appoint Two Trustees for Review of Secretary’s Records for the Illinois Public Library Annual Report (IPLAR)**
- **Future Planning date**

**Director’s Report—Executive Director Amy Dodson**

- **Dundee Township Lions Club donation; Nunda Masonic Lodge #169 donation**
- **Department Reports**
- **Dashboard**

**A. Consent Agenda**

- |                    |  |
|--------------------|--|
| <b>Exhibit A.1</b> | <b>Items to be included in Consent Agenda</b>  |
| <b>A.1.a</b>       | <b>Minutes from the May 17, 2022 Board of Trustees Meeting</b>                               |
| <b>A.1.b</b>       | <b>Check/Voucher Register – AP &amp; Payroll Complete for May 2022 totaling \$214,588.26</b> |
| <b>A.1.c</b>       | <b>Monthly Financial Report for May 2022</b>   |
| <b>A.1.d</b>       | <b>Revenue Summary – All Funds Combined – Budget v Actual Revenues</b>                       |
| <b>A.1.e</b>       | <b>Revenue Summary – All Funds Combined by Period</b>  |
| <b>A.1.f</b>       | <b>Expenditure Summary – All Funds Combined – Budget v Actual Expenses</b>                   |
| <b>A.1.g</b>       | <b>Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location</b>       |
| <b>A.1.h</b>       | <b>Expenditure Summary – All Funds Combined by Period</b>                                    |
| <b>A.1.i</b>       | <b>Balance Sheet for May 2022</b>  |
| <b>A.1.j</b>       | <b>Ehlers Investment Inventory for May 2022</b>  |

**B. Unfinished Business**

- Exhibit B.1 Working Budget FY2223**
- **Organizational Chart**

**C. New Business**

- Exhibit C.1 Ordinance 2022-02 Transferring Funds to Special Reserve**  
**Exhibit C.2 Ordinance 2022-03 Board Meeting Dates FY2223**  
**Exhibit C.3 ADA Compliant Door Replacement Cost Breakdown**  
**Exhibit C.4 North Suburban Digital Consortium – OverDrive eBook Renewal**  
**Exhibit C.5 Electronic Resource – LinkedIn Learning Contract**

**Board Discussion (Trustee questions, future agenda items, etc.)**

- Executive Session 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.**

*The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.*

**Adjournment**

**Fox River Valley Public Library District  
Director's Report to the Board of Library Trustees  
June 21, 2022 Regular Meeting**

The 2022 Summer Reading Challenge kicked off with a wonderful picnic on June 4. Over 200 people attended the event, which featured live music, barbeque, popcorn, doughnuts, bubble machines, and dancing. A fun time was had by all. This year's "Oceans of Possibilities" program has been immensely popular so far. The challenge runs through July 31.

The Nunda Masonic Lodge donated \$4,300 to the Library District for the purchase of a mobile teaching kitchen. This will allow us to enhance our food-related programs, and add new ones, for all age groups. The kitchen is equipped with mirrors that allow the audience to watch the food preparation as it happens. The Masons presented the check to us on May 26. We are really looking forward to incorporating this amazing resource into our programming. The Dundee Township Lions Club donated \$250 to the library on May 18. They have given the library an annual donation for many years, in support of Summer Reading and other programs.

Repairs to the roof at the Dundee library were done May 10-13. The necessary repairs were covered under the manufacturer's warranty. We have not experienced any leaks since the repairs were completed.

In May I attended my first North Suburban Public Library Director's meeting. These are informal monthly meetings of area library directors, which were sporadic during the pandemic, but have since returned to an in-person format. I look forward to attending future meetings, which are held at a different library every month. I hope to host the meeting at the Dundee Library in 2023.

I attended the District 300 Leadership Council Meeting on June 2 with Deputy Director Zabski and Public Services Manager Jason Katsion. The meeting was focused on strategic planning for the school district. All library districts within District 300 were represented at the meeting (Algonquin Area and Ella Johnson Libraries), as well as village leaders and law enforcement.

We held our quarterly All Staff Training Day on May 20. The training featured guest speaker Stephen Jackson, the Director of Equity and Anti-Racism at the Oak Park Public Library. He spoke about EDI topics and Anti-Racism efforts that have recently been implemented in Oak Park.

Respectfully submitted,

*Amy Dodson*

## **Fox River Valley Public Library District May 2022 Department Reports**

### **Deputy Director: Heather Zabski**

In early May, I focused on finalizing the draft of the working budget for FY2223 for the board meeting. I also delved into our library district's history of proposed library facilities projects in preparation for a future Committee of the Whole board meeting.

Starting in June, we will be providing Summer Lunches at the library again with free meals donated by the Northern Illinois Food Bank and paid for by a USDA grant. I spent part of May preparing for reinstating the program in person for the first time since 2019. Several staff, including myself, underwent Summer Food Service Program (SFSP) training in May, which allows us to oversee the passing out of meals. Every meal must have a site supervisor present. This year, staff from every department in the library will be participating in providing summer meals in some capacity. I'm excited to have all departments on board. Summer meals will run through August 15 and will be served from noon to 1 PM in the Craft Room.

On May 26, I hosted a Library Business Managers meeting via Zoom. This is a group of managers who work at local public libraries and oversee the finances and other business aspects of the operation. There is always a wide range of topics discussed, from processing Amazon invoices to vending machine vendors to budget orientation for trustees. You might be pleased to know that staff at other libraries were very impressed with what we've put together for our annual budget presentation. It will likely be replicated at several libraries. Most libraries are seeing a sizeable increase in their personnel budgets this year due to inflation and the need to be competitive for attracting and retaining staff. We did not discuss the overall total of personnel increases, but most libraries planned for about a 7% increase per-staff including cost of living increases and raise pool, not considering salary scale changes, promotions, or new positions. This is well above our proposed 4% increase.

I'm on the Data and Numbers Committee for Illinois Libraries Present. Part of the Committee's duties is to clean up data from the events and compile attendance and registration numbers for each program. In May, I underwent training to complete this process, which involves learning advanced Excel skills. I helped compile the numbers for the Jessamine Chan and Emily Maloney author event on June 25. I plan to put the advanced Excel skills I learned as part of my role in this committee to use at our library soon.

### **Public Services Manager: Jason Katsion**

The Public Services departments answered a total of 259 reference questions in May; Adult & Teen Services answered 185, and Youth Services answered 74. Adult & Teen staff provided 8 notary appointments and 30 one-on-one appointments. One-on-one appointments can address a wide range of information needs and allow for more personalized assistance than is possible at the reference desk. In May, these appointments included updating iOS on a patron's iPad, teaching a patron to access e-books and other library content on their Kindle, as well as resume and job searching assistance.

On May 16, Library Specialists Erica Acevedo and Cari Poweziak hosted a follow-up training session at the Dundee Township Park District Adult Activities Center for patrons participating in the Tablets To Seniors program. As detailed in last month's report, in April we partnered with AgeGuide Northeastern Illinois in an exciting new initiative called Tablets To Seniors, which allowed us to provide free Internet-connected tablets to fourteen adults (aged 60+) in our community on the condition that we train the recipients to effectively use the devices. Each participant received a brand new Samsung tablet on a two-year prepaid data plan. (At the end of the two years, the tablet remains the property of the participant, but the data plan will be discontinued.) Every Monday for three consecutive weeks in April, Erica and Cari visited the Dundee Township Park District Adult Activities Center and Gardiner Place Senior Living to provide the requisite training. We were excited to learn in May that AgeGuide approved our request for additional tablets. In July we

will provide another round of tablet training for 12 adults (aged 60+) in our community at both the Adult Activities Center and Gardiner Place.

On May 6, Erica Acevedo, Jasmin Munoz, and Cari Poweziak attended the 33rd Annual Reaching Forward Conference, held at the Donald E. Stephens Convention Center. This is a professional development conference for library staff, hosted by the Illinois Library Association. I attended the conference to represent Illinois Libraries Present in the convention center's exhibitor hall. This year's Reaching Forward conference included a session by our very own Erica Acevedo, who presented "Virtual Trivia: Your Obsession Should Be A Program." Erica's presentation highlighted the highly innovative trivia programming produced by our library over the past two years. Her presentation's emphases on collaboration and teamwork painted a very positive picture of our Library District.



On May 10, Cari Poweziak and Library Assistant Gene Barish hosted another popular trivia event at Black & Gray Brewing Co. in East Dundee. Pictured below, you can see Cari and Gene having a great time with the crowd, as well as the creative "Get Carded" promo coaster created by PR Manager Kirstin Finneran.



Cari Poweziak hosted an especially well-attended pour painting class at the Dundee Library in May, with 40 attendees. She also hosted a pour painting session at the Adult Activities Center for members of NISRA (Northern Illinois Special Recreation Association), which provides year-round recreation activities for people with disabilities.



Our regular storytime sessions in May included Tuesday Tales Storytime, Rise & Shine Storytime, Bedtime Storytime, Bilingual Storytime (pictured below), and an off-site storytime at Elder + Oat in West Dundee.



Library Assistant Erin Sikorski hosted two noteworthy programs in May. First, a summery nature-themed program all about celebrating flowers. The 28 attendees created a flower craft, participated in a science experiment, and then created flower “seed bombs” that they can take home and plant on their own. Erin’s Bubble Party was an even more ambitious, larger scale outdoor program, at which the attendees got to play with homemade bubble solution and a giant bubble wand made out of sticks and rope.



May was a big month for outreach, as public services staff promoted the Summer Reading Challenge, our Summer Lunches program, and the library’s many other programs and services, throughout the community. Library Specialist Christian Diaz registered people for library cards at Elder & Oat in West Dundee, following his monthly storytime session (pictured below). Cari Poweziak visited the Adult Activities Center and Gardiner Place Senior Living to register people for library cards and the Summer Reading Challenge. Teen Librarian Danielle Pacini visited Hampshire High School during the lunch periods to register teens for Summer Reading. Danielle brought along her button-maker so the teens could also participate in a quick craft (pictured below). Erin Sikorski went to Meadowdale Elementary to promote Summer Reading and Summer Lunches. In keeping with the Oceans of Possibilities theme, Erin prepared a “Is this a real ocean animal or did I make it up?” game for the students, which was a great success. Following Erin’s presentation, she was informed by the school principal that this was Meadowdale’s first school assembly in two years! Librarian Heather Ji visited Golfview Elementary School to promote the Summer Reading Challenge. Jasmin Munoz visited the Adult Activities Center to raise awareness of Medline Plus as a reliable source for medical and health information, utilizing training she received as part of our ongoing partnership with the National Library of Medicine and National Institute of Health.

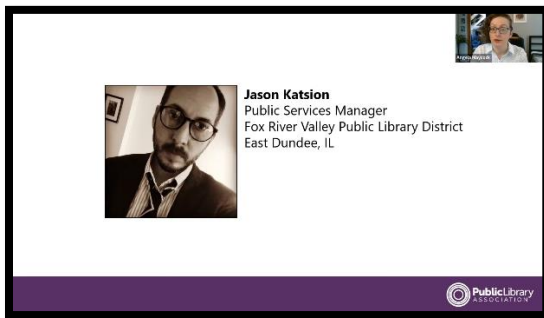


At the All Staff training day in May, Randall Oaks Manager Brittany Berger and I co-presented an informational session on what’s new and noteworthy at our library. As part of a team-building exercise, Jasmin Munoz and Library Assistant

Amairani Lopez prepared a scavenger hunt dubbed the Sea Expedition. Library staff were separated into teams and competed in mini-challenges at stations throughout the library. The most popular of these challenges involved recreating an iconic scene from the 1997 film *Titanic*. (See the charmingly goofy results below.) The All Staff also featured a viewing of the Library District's Culture Statement video which has been updated by Erica Acevedo.



In May, I presented a webinar for the Public Library Association entitled "Providing Immigration Help with Community Partnerships." This webinar detailed the work we've done at the Fox River Valley Public Library District to meet the immigration needs of our community. I specifically highlighted our immigration help drop-in programs, monthly citizenship and Deferred Action for Childhood Arrivals (DACA) renewal workshops, and other naturalization services. Trustees interested in viewing the webinar are welcome to contact me and I will share a link to the recording. I also participated in regular meetings of the Illinois Libraries Present Steering Committee, as well as various meetings within our organization, notably the Summer Reading Challenge Committee.



## Randall Oaks: Brittany Berger

May is always a quiet month at Randall Oaks, when storytimes are on break and kids are finishing up their last weeks at school. It's the calm before the summer storm that spans June and July! Stats were down across the board, but we still handed out 100 crafts and 150 prizes for our monthly scavenger hunt. In-house board game use is also on the rise with 20 families partaking in Candyland, Chutes and Ladders, Exploding Kittens, and more. Randall Oaks staff went all out with decorations to promote the Summer Reading Challenge theme "Oceans of Possibilities," and even turned the workroom into an aquarium which serves as the perfect SRC conversation-starter when patrons first walk through the door!



We welcomed James Fuerholzer, a new part-time clerk, to Randall Oaks on May 3. The whole team is very glad to have him on board! We've been busy continuing projects that began with the DVD genre classifications last month. Since then, we have also reorganized the Adult "Popular Authors" collection into genre sections to match the Dundee Library, based on suggestions from Adult & Teen Services Librarian Sam Bunte. Adult titles are now sorted alphabetically into: Fiction, Mystery, and Sci-Fi. Randall Oaks staff members Eric and Rachel helped me tackle this shifting project in one afternoon, so we didn't have to worry about books being inconvenient to browse while in transition.

Storytimes went on break after the first week of May, but RO programmers Rachel and Lisa filled the month with other fun family activities. Rachel hosted a drop-in Card Making program just in time for Mother's Day. And Lisa celebrated May the Fourth by turning Family Game Night into a Lego Masters Star Wars event. Lisa also reprised her popular Tape Town preschool program and invited kids to create their own construction sites. Total attendance for the month was 82.



Early registration for Summer Reading began on May 1, one month before the start of the challenge. We had a total of 948 early sign-ups and handed out 629 Oceans of Possibilities tote bags. In 2021, SRC had a total of 948 registrations all summer long, so I'm really pleased with the enthusiasm of our patrons this year. Patrons can begin to log their reading on June 1, and we will have finisher prizes available beginning June 15. I have also been working to finalize plans for the Summer Reading Kick-Off Party, that will take place on the Dundee Library's front lawn from 1-4 p.m. on Saturday, June 4. There will be food, live music, and bubbles, so it's sure to be a fun time.

### **Account Services: Keri Carroll**

Visits were significantly up compared to last May for both locations. Circulation numbers are comparable, as are license plate renewals. We somehow did 53 renewals in both May 2021 and 2022! More and more Illinois libraries are adopting license plate renewals as a value-added service for their patrons.

Loan periods were a topic of discussion at a May management team meeting, concerning how many varying periods we have for our different collections. It was decided to standardize loan periods and hold limits for our traditional collections and our Library of Things, allowing nearly everything we circulate to check out for a minimum of three weeks. Our hope is that these homogenous numbers are easy both for patrons to remember and easy for staff to explain to new library card applicants. These new loan periods will go into effect on June 1 to coincide with the start of the Summer Reading Challenge.



I enrolled in a MARC 21 Standard Training Course through RAILS to better acquaint myself with the nitty-gritty of bibliographic records. The course was self-guided for four weeks and gave a nice introduction to the various fields for MARC and how to properly catalog items. Though I do not have a significant role in the cataloging of our materials, I regularly refer to these numbers when I'm purchasing items and appreciated deepening my skill-sets within the library world.

With the summer months brings our free summer meals, and I'm happy to serve as a site supervisor once again for this program. Additionally, library assistant Audrey Jozwiak will be making her debut as a site supervisor. Audrey has graciously helped with summer meals in previous years, and I'm thrilled to have her return in a supervisory capacity.

## **Public Relations & Outreach: Kirstin Finneran**

### PR Department acquires Content Coordinator.

This month, the PR department added 30 additional hours per week to our efforts with the promotion of Leslie Sineni to the newly created position of Content Coordinator. In a nutshell, Leslie will be a liaison between the PR Department and all other departments to ensure that our communications to the community are professional, consistent, timely, and meet our style and branding guidelines. It is our goal to increase public awareness of all we do with the best possible newsletter, online calendar/website, social media channels, eNews, flyers, outreach events, and everything else. We look forward to better lines of communication, more collaboration amongst departments, and an increase in our news and messages getting out into the district. One of Leslie's first tasks was to coordinate the summer program descriptions so that the newsletter and the online calendar descriptions match. Next up is the launch of a quarterly Programmer's Meeting and social media cleanse.

### 2022 Summer Newsletter.

Mailed to all residents of the Fox River Valley Public District. Highlights include the 2022 Summer Reading Challenge, addition of digital magazines to our collection, Little Free Pantry, Summer Lunch Program and our usual plethora of quality programming.

### Dundee Lions Vision Screening.

Welcomed the Dundee Lions back into the library to offer their free Kids Eye Health Screening. The vision pre-screening tests are for children ages six months to 10 years. Their PlusoptiX Screener works just like a camera and looks for nearsightedness, farsightedness, and astigmatism. The test takes just seconds, but can be an important tool to identify eye conditions that interfere with learning if left unaddressed.

### Get Carded.

Printed up some fun coasters to promote the library at the Music Trivia program at the Black & Gray Brewing Co. in East Dundee.



### Attended the Northern Kane County Chamber of Commerce Home & Business Expo.

Hosted a table at the expo, which was held at Dundee-Crown High School, to promote the summer reading challenge and issue library cards. The highlight of the event came at the beginning when the students were invited to roam around the tables. Had lots of great conversations and signed a few up for summer reading.

Focus on promotion of Summer Reading Challenge, Summer Lunch Program, and Summer Kick Off Party. A barrage of print and digital promotion was unleashed to give us a hot start on summer. We distributed bookmarks and flyers to the schools in D300, Dundee Township Adult Activities Center, Village Green, La Alcancia Grocery Store, Aunt Martha's Medical Center, D300 Food Pantry, our Community Partners Contact List, the Village of Gilberts eNewsletter, FISH Food

Pantry, Home Delivery customers, inserted into books on the hold shelves at Dundee and Randall Oaks, our street sign, website sliders, and via social media posts too numerous to mention.

Meetings/Training/Events

- Summer Reading Committee, May 16
- Northern Kane County Chamber of Commerce Mayors Breakfast, May 17
- Board of Trustees, May 17
- All Staff Meeting, May 20

eNews

Subject	Date Sent	Emails Sent	Unique Opens	Unique Opens %	Total Clicks
Music Trivia at Black & Gray, Hoopla Bonus Borrows	5/4/2022	12183	4516	37.13%	187
Famous Authors, Hoopla Focus on Heritage	5/11/2022	12166	4556	37.49%	127
Summer Events, Community Discussion, Memorial Day	5/25/2022	12134	4947	40.83%	136
Here Comes Summer! <i>(Second highest Unique Open Percentage in the history of eNews!)</i>	5/18/2022	12155	5133	42.27%	213

Social Media Insights - May 2022

Facebook

- Reach: 8718 (3.1K ↑)
- Engagement: 1583 (54% ↑)
- Followers: 2138 (+11)
- Check Ins: 7 (36% ↓)
- # of posts: 25
- # of stories: 9

Instagram

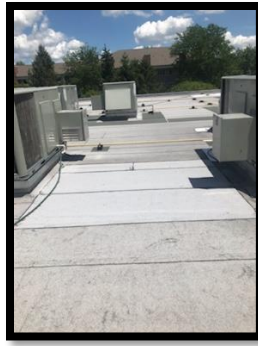
- Followers: 440 (+20)
- Accounts reached: 336 (-11.4%)
- Accounts engaged: 48 (-40.8%)
- # of posts: 5
- # of stories: 29
- # of reels: 1

Twitter 786 (+1)

**Facilities: Michael Lorenzetti**

Roof Update

There is great news for this project. The roof repair took place on May 12, 13, and finished up on Monday, May 16. A massive amount of roofing debris (some wet) was removed from the main six identified areas, along with two others that the roof technicians identified. Hoses are attached to each HVAC condenser outlet leading to a drain. This prevents any “pooling” of water to develop.



### East/West Door Project

The work on the new doors at the east and west side entrances have been completed, and CAD (the company that won the bid), returned for some finishing touches. These were cosmetic issues as the Stanley automatic doors were operating smoothly. These finishing touches were completed on May 18.

### Keyless Access for Primary Doors at the Dundee Library

Lead time for this project has been pushed to July 2022 due to supply issues. I keep in touch with Current Technologies on a weekly basis for any status changes.

### Sidewalks

Some of the sidewalk areas were replaced in early December and have made it through the winter. An area on the west side needs additional improvement as a water collection spot has developed. Facilities Department is continuously looking for quotes for this additional work.

### Elevator

On May 9, our elevator service company was onsite for the annual pressure test. We passed.

### Updating Rooms

At the end of May, the new HR office and the newly transformed staff lounge were upgraded with new paint and carpet. Some furniture has arrived, and pictures will be hung soon.



### **PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson**

#### Savings

Over \$1,200 in May, in large part due to price comparison for a new IT switch device/license which saved us over \$450, and our Demco discount for replacement staff lounge furniture (over \$240).

## Loan Period Changes

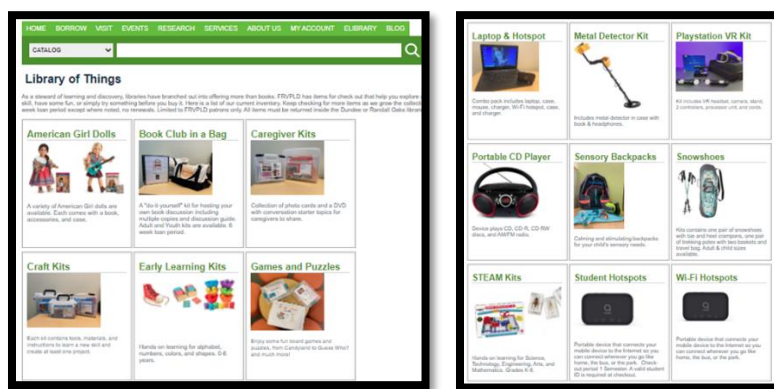
I worked with Account Services Manager as well as our catalog consortium CCS for various item record field global changes, so that the majority of our materials will now have a three-week checkout instead of two weeks. A limit for how many items can be checked out per card has also been lifted from backend configurations. Some other items (such as Prize Pick books/DVDs) had two renewals enabled, which had previously been set to none. I also asked CCS to streamline our online catalog citations for the Library of Things, and our IT staff have updated our website in regard to borrowing information.

## Overdrive Magazines

Thus far, we've had almost 500 digital issues checked out since we enabled this format through our North Suburban Digital Consortium group subscription at the beginning of April. This format will be paid for in the new fiscal year.

## **IT/ Network: John Sabala**

### Library-Of-Things Webpage



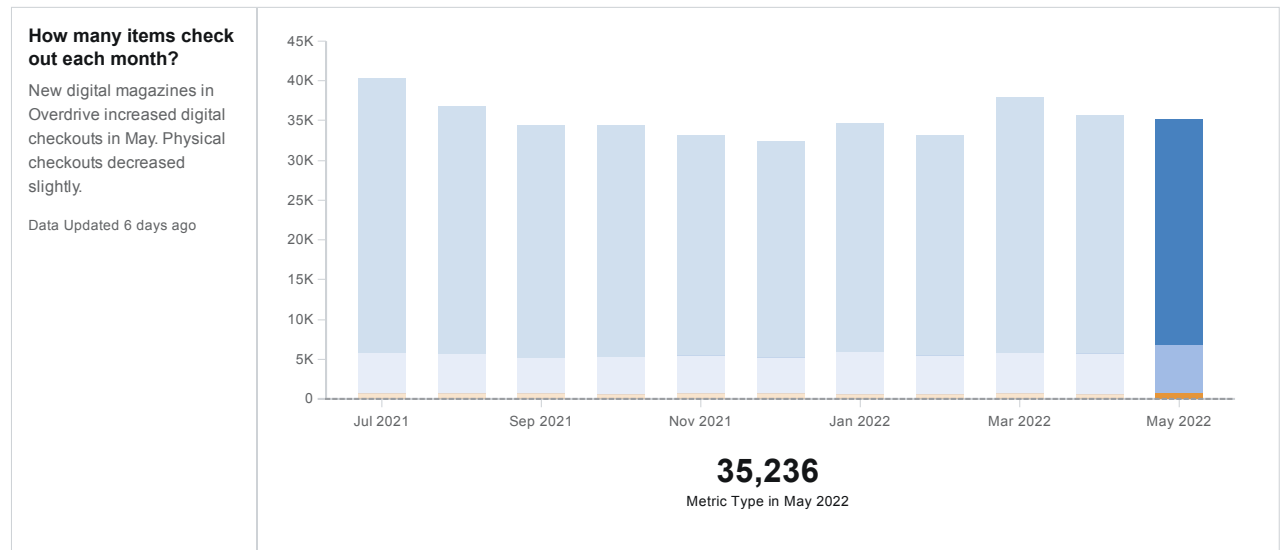
Public libraries are not just a warehouse of books and media. The Library of Things is a showcase of non-traditional items in our collection. These items are often expensive to purchase, so being able to check them out from the library is especially helpful to community members of limited financial means. Our Library of Things is growing. So, we are promoting our Things with a new web page. It is currently accessible via the Borrow menu from the main page, but it will have a link on the front page soon.

# How are we doing?

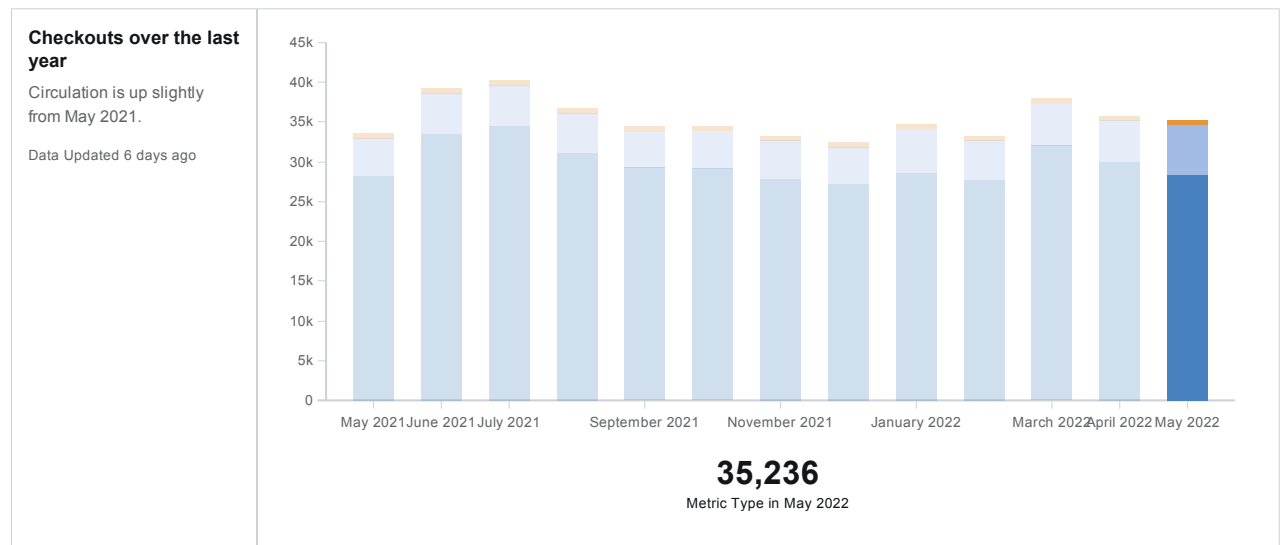
The monthly Dashboard tells our story

Click the graphs to see more details

## Checkouts - This Fiscal Year



## Checkouts - 13 Month Trends

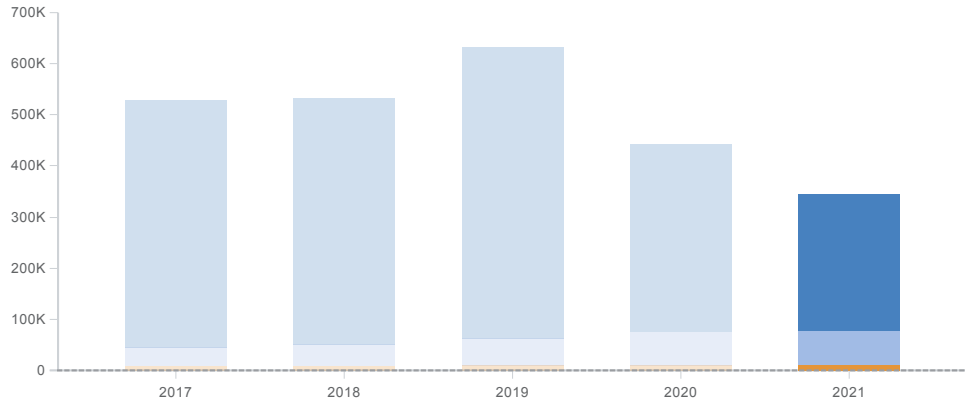


# Checkout Trend

## How many items circulated annually for the past five years?

COVID-19 caused a drop in physical material circulations for 2020 and 2021. Digital checkouts increased during the pandemic.

Data Updated 6 days ago

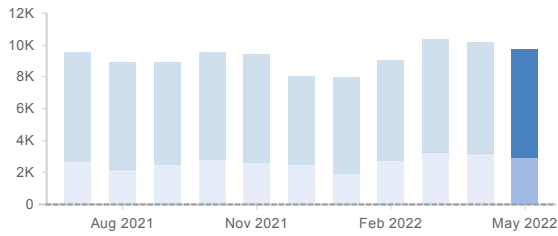


**344,156**  
Metric Type in 2021

# Library Visits - This Fiscal Year

## How many people visit our library each month?

There was a slight decrease in visits at both locations in May, likely due to de...

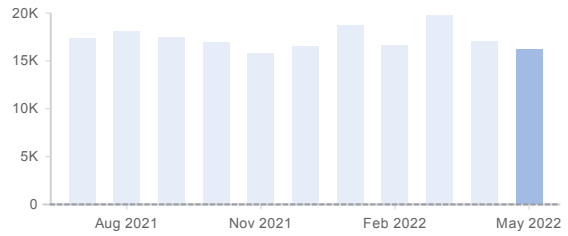


**9,714**  
Location in May 2022

# Website Visits - This Fiscal Year

## How many people visited our libraries online?

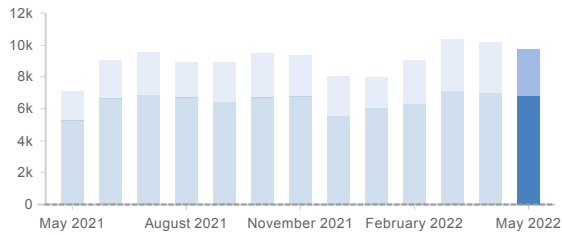
Website usage has decreased slightly in May.



**16,229**  
Location in May 2022

### Library Visits - Past 13 Months

Library visits at both locations have increased significantly from last May.

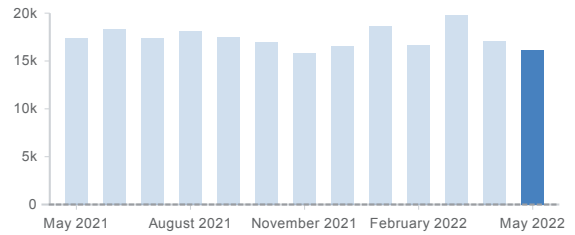


**9,714**

Location in May 2022

### Website Visits - Past 13 Months

Website visits are comparative with last May.

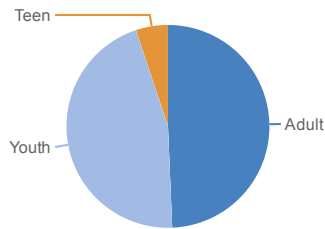


**16,229**

Location in May 2022

## Physical item checkouts

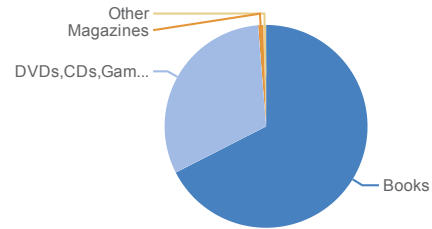
### Checkouts by Audience - last fiscal year



**270,227**

Department in 2021

### Checkouts by Material Type - last fiscal year



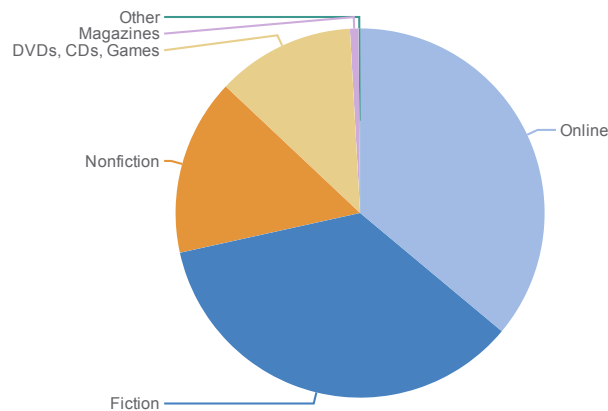
**270,227**

Material Type in 2021

### How many items are owned by our libraries?

About 25% of our collection is checked out at any time.

Data Updated 46 weeks ago



**217,556**

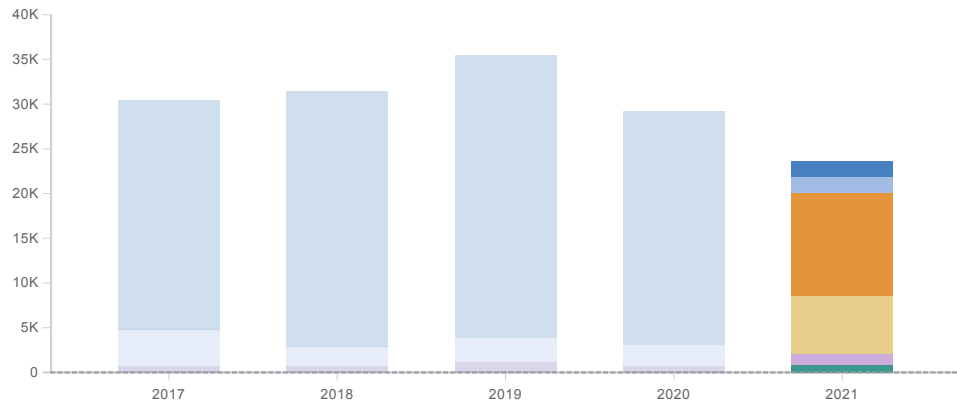
Material Type in 2021

# Program Attendance Trend

## Program Attendance Trend

COVID-19 caused a drop in program attendance overall. We began categorizing our programming stats more specifically in 2021.

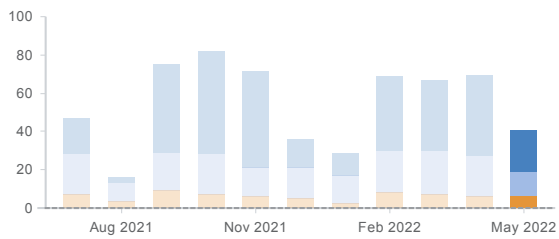
Data Updated 6 days ago



**23,636**  
Metric Type in 2021

## How many programs are held at the library each month?

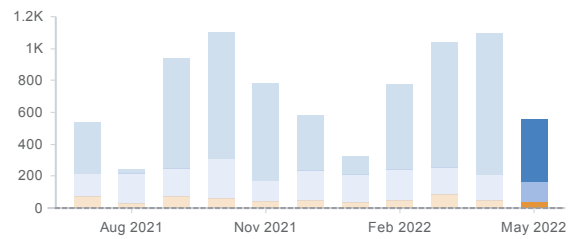
May tends to be a quieter month for programs as staff prepare for the Summe...



**41**  
Metric Type in May 2022

## How many people attend our programs each month?

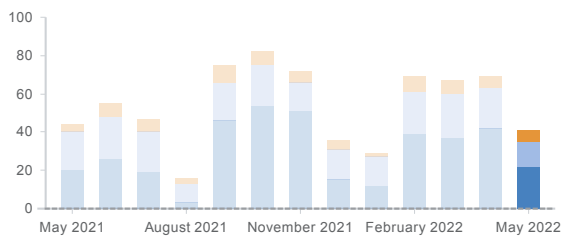
We saw a decrease in program attendance due to fewer programs being hel...



**552**  
Metric Type in May 2022

## Library Programs Held- Past 13 Months

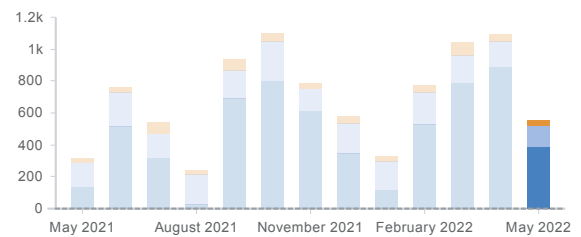
Program offerings were comparative with last May.



**41**  
Metric Type in May 2022

## Library Program Attendance - Past 13 Months

Program attendance saw a 75% increase this May from last year.



**552**  
Metric Type in May 2022

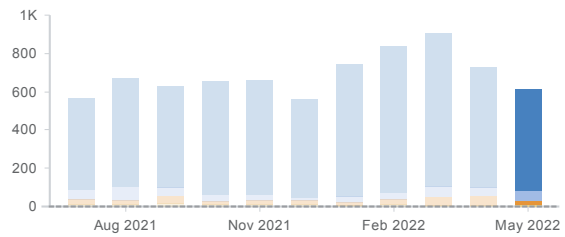


## Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **notary services** to act as an impartial witness in performing a variety of official fraud-deterrent acts related to the signing of important documents; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

### Specialty Services

Home deliveries decreased in May. License plate renewals increased slightly.



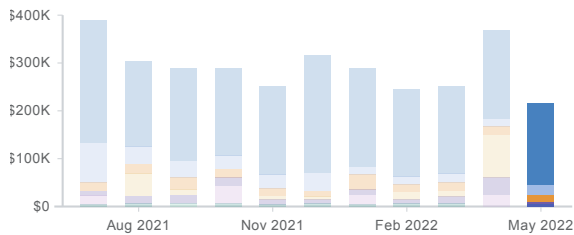
**616**

Metric Type in May 2022

## Monthly Spending- this year

### How much does the Library spend each month this FY?

We had fewer expenses in May then other months of the fiscal year.



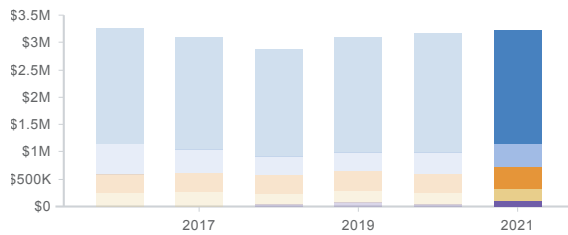
**\$215,298.82**

Expenses in May 2022

## Past years' spending

### How much does the Library spend each year?

Spending is consistent from year to year.



**\$3,223,252.55**

Expenses in 2021



[www.FRVPLD.info](http://www.FRVPLD.info)

**A. Consent Agenda**

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED **MOTION**: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented

- A.1.a Minutes from the May 17, 2022 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for May 2022 totaling \$214,588.26**
- A.1.c Monthly Financial Report for May 2022**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for May 2022**
- A.1.j Ehlers Investment Inventory for May 2022**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED **MOTION** (if needed):

Approve Item \_\_\_\_\_ as presented

**Fox River Valley Public Library District  
Board of Trustees Meeting  
May 17, 2022**

**MINUTES**

**Call to Order**

The meeting was called to order by President Kristina Weber at 7:01 PM. All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Jason Katsion, Kirstin Finneran, Michael Lorenzetti, Sherry Kenny, Brittany Berger, Keri Carroll, John Sabala, Karin Nelson, Karen Werle, Mike Tennis

**Public Comment**

Tennis addressed the Board with his concerns over the amount budgeted for personnel services and benefits.

**President's Report**

Budget and Levy Calendar Fiscal Year 2022 - 2023

Weber noted the Calendar provides the time frame for adopting financial ordinances in the next fiscal year beginning July 1, 2022.

Board Meeting Dates

Trustees discussed their availability over the upcoming months in order to set the dates for regular Board meetings in fiscal year 2022 – 2023.

**Director's Report**

Dodson reported the roof repairs at Dundee Library have been completed. All work was done under warranty at no cost to the library. Recent staff promotions have resulted in combining leadership of Adult and Teen Services (ATS) and Youth Services under Public Services Manager Jason Katson, formerly ATS Manager. Heather Zabski has been promoted to Deputy Director. IT Manager John Sabala updated the Board on efforts to improve FRVPLDs mobile app.

Summer Lunches

Zabski reported FRVPLD will again serve summer lunch meals to anyone 18 years of age and under, 5 days a week from noon until 1 PM, beginning June 6 through August 16. Lunches will be served in-person to comply with USDA guidelines. Library staff will assume all duties associated with the summer lunch program.

Summer Reading

Randall Oaks Manager Brittany Berger noted registration for the Summer Reading Challenge has begun. The program runs June 1 through July 31. There will be a SRC Kickoff event on Saturday, June 4 from 1 to 4 PM complete with food, live music, and the Bubble Bus! A Finisher Pool Party at Dolphin's Cove on Sunday August 7 will wrap up this year's challenge.

### Department Reports and Dashboard

Trustees commented on the new Tablets to Seniors initiative that provides internet-ready Samsung tablets to senior citizens through AgeGuide Northeastern Illinois, and FRVPLD staff will train them on their use. It is hoped the program can be expanded in the future. There was discussion on statistics showing computer usage is down; Sabala noted as the devices age some will not be replaced and thereby allow for an expanded teen area.

### Working Budget Presentation

Dodson reviewed the draft working budget and outlined the steps to be taken in the budget process, through adoption of the Levy Ordinance in November. The final working budget will be approved in June.

### **Consent Agenda**

#### **Exhibit A.1** Items included in Consent Agenda

- A.1.a Minutes from the April 19, 2022 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for April 2022 totaling \$385,475.80**
- A.1.c Monthly Financial Report for April 2022**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for April 2022**
- A.1.j Ehlers Investment Inventory for April 2022**

Weber inquired if there were any items Trustees would like removed for further discussion. Corbett requested A.1.b be withheld. Weber then called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A AND A.1.C THROUGH A.1.J AS PRESENTED*. Moved by Nutt and seconded by Finn, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Weber then called for a motion to *APPROVE CONSENT AGENDA ITEM A.1.B AS PRESENTED*. Moved by Corbett and seconded by Dellamaria, item opened for discussion. Corbett inquired about the amount of a check; it was explained construction manager fees were added to the cost of the project. Trustees requested fees be included in any motion requesting approval for capital improvement expenditures. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

### **Unfinished Business – none**

### **New Business**

#### **C.1 Working Budget – discussion only**

Trustees requested more detail on budgeted amounts for personnel costs and capital improvements; that will be provided before the final working budget is presented for approval next month.

**C.2 Award Contract for Installation of Electronic Messaging Sign**

Weber called for a motion to *AWARD A CONTRACT FOR INSTALLATION OF AN ELECTRONIC MESSAGING SIGN AT DUNDEE LIBRARY TO DOYLE SIGNS, INC. IN AN AMOUNT NOT TO EXCEED \$65,600*. Moved by Corbett and seconded by Finn and was open for discussion. Two options were presented to the Board and Trustees felt the 8mm sign with newer technology was preferred. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

**Adjournment**

No further business was discussed, Weber called for a motion to ADJOURN. Moved by Nutt and seconded by Corbett, motion passed by unanimous voice vote.

Meeting adjourned 8:28 PM.

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Christine L. Evans, Secretary

**Fox River Valley Public Library District**  
Check/Voucher Register - AP & Payroll Complete  
10100 - BANK ACCOUNTS  
From 5/1/2022 Through 5/31/2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Effective Date</u>	<u>Check Amount</u>
Ziegler's Ace Hardware	43953	5/17/2022	4.99
SYNCB/AMAZON	43954	5/17/2022	1,533.54
AT&T	43955	5/17/2022	328.99
AT & T Mobility	43956	5/17/2022	126.27
Barco Products	43957	5/17/2022	665.14
Brodart Co.	43958	5/17/2022	72.84
CDS Office Technologies	43959	5/17/2022	884.31
Comcast	43960	5/17/2022	523.35
Comcast	43961	5/17/2022	909.86
ComEd	43962	5/17/2022	3,479.16
Demco, Inc.	43963	5/17/2022	103.53
DOORS DONE RIGHT, INC	43964	5/17/2022	1,835.00
Ehlers Investment Partners, LLC	43965	5/17/2022	330.35
Fastsigns	43966	5/17/2022	0.00
Garveys Office Products	43967	5/17/2022	2,344.04
Groot, Inc	43968	5/17/2022	113.00
Hall Pass	43969	5/17/2022	33.00
Illinois Library Association	43970	5/17/2022	630.00
INGRAM Library Services	43973	5/17/2022	7,754.38
KONE, INC	43974	5/17/2022	304.84
Midwest Tape Exchange, Inc.	43975	5/17/2022	3,393.46
Nicor Gas	43976	5/17/2022	470.08
OTC Brands, Inc.	43977	5/17/2022	209.44
Sebert Landscaping Inc.	43978	5/17/2022	551.00
Showcases	43979	5/17/2022	42.80
Stephen A Jackson	43980	5/17/2022	500.00
Technology Management Rev Fund	43981	5/17/2022	427.50
ULINE	43982	5/17/2022	256.23
Valley Enterprises, Inc.	43983	5/17/2022	3,995.00
Cardmember Service	43984	5/17/2022	2,191.20
Wellness Insurance Network	43985	5/17/2022	16,820.68
TSYS Merchant Solutions-Omaha	DD202205-02	5/1/2022	90.00
TSYS Merchant Solutions-Omaha	DD202205-03	5/1/2022	233.10
Paylocity Payroll	DD202205-04	5/20/2022	603.34
Paylocity Payroll	DD202205-05	5/6/2022	286.84
Illinois Municipal Retirement	DD202205-07	5/31/2022	17,501.64
Office of the Secretary of State of Illinois	DD202206-08	5/31/2022	<u>6,686.50</u>
	Total 10100 - BANK ACCOUNTS		<u>76,235.40</u>
Report Total			<u><u>76,235.40</u></u>

**Fox River Valley Public Library District**  
 Check/Voucher Register - AP & Payroll Complete  
 10100 - BANK ACCOUNTS  
 From 05/01/22 Through 05/31/22

Page 1 Total

\$ 76,235.40

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-May 2022	\$ 137,070.96
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	2,758.12
DENTAL INSURANCE	286.28
I.M.R.F	6,186.03
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	11,315.61
MEDICARE/F.I.C.A.	10,512.33
TOTAL PAYROLL EXPENSE	<u>149,668.47</u>

\*Minus IMRF Employer Portion Direct Debit (11,315.61)  
\$ 138,352.86

\$ 138,352.86\$ 214,588.26

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 5/1/2022 Through 5/31/2022

Table with 8 columns: Code, Description, Month Activity, Year Activity, FY2122 Percent Used, FY2122 \$ Remaining, Total Budget - FY2122 Working Budget, FY2122 Percent Remaining. Rows include Revenues (District Wide, Dundee Library, Randall Oaks) and Expenditures (PERSONNEL SERVICES/BENEFITS).



**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 5/1/2022 Through 5/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52121	IMRF	11,315.61	154,972.62	86.09%	25,027.38	180,000.00	13.90%
52122	REIMBURSED INS	94.00	3,377.00	67.54%	1,623.00	5,000.00	32.46%
52160	TUITION REIMB	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
52212	FICA / MEDICARE	10,253.03	130,136.83	86.75%	19,863.17	150,000.00	13.24%
05	ADMINISTRATION						
52100	SALARIES	24,782.14	302,776.41	89.14%	36,881.59	339,658.00	10.85%
40	PUBLIC RELATIONS						
52100	SALARIES	5,125.20	60,844.07	91.06%	5,967.93	66,812.00	8.93%
50	IT / NETWORK						
52100	SALARIES	7,972.36	96,876.42	91.41%	9,103.58	105,980.00	8.58%
60	PATS						
52100	SALARIES	9,273.30	114,035.21	89.90%	12,809.79	126,845.00	10.09%
90	FACILITIES						
52100	SALARIES	9,399.04	102,401.16	105.35%	(5,209.16)	97,192.00	(5.35)%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	28,227.07	324,738.76	85.52%	54,951.24	379,690.00	14.47%
20	YOUTH SERVICES						
52100	SALARIES	15,407.20	264,323.61	81.19%	61,225.39	325,549.00	18.80%
70	ACCOUNT SERVICES						
52100	SALARIES	21,761.12	288,283.48	85.50%	48,869.52	337,153.00	14.49%
75	SHELVERS						
52100	SALARIES	480.00	5,308.00	0.00%	(5,308.00)	0.00	0.00%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	14,643.53	171,271.84	90.85%	17,245.16	188,517.00	9.14%
	Total PERSONNEL SERVICES/BENEFITS	172,415.88	2,157,408.51	86.52%	335,987.49	2,493,396.00	13.48%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	166.32	8,804.52	95.70%	395.48	9,200.00	4.29%
61500	DATABASES	0.00	54,061.12	86.58%	8,376.88	62,438.00	13.41%
61510	EBOOKS	3,899.03	47,161.55	85.98%	7,688.45	54,850.00	14.01%
61520	DOWNLOADABLE MEDIA	0.00	23,821.43	71.58%	9,453.57	33,275.00	28.41%
61540	HOTSPOTS	0.00	9,600.00	240.00%	(5,600.00)	4,000.00	(140.00)%
64100	PROC FEES BOOKS	340.20	3,652.98	91.32%	347.02	4,000.00	8.67%
64200	PROC FEES AV	814.35	6,063.65	75.79%	1,936.35	8,000.00	24.20%
64500	ONLINE ORDERING FEE	0.00	683.19	97.59%	16.81	700.00	2.40%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 5/1/2022 Through 5/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	0.00%	2,250.00	2,250.00	100.00%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	321.90	32.19%	678.10	1,000.00	67.81%
61200	PERIODICALS	0.00	1,929.40	96.47%	70.60	2,000.00	3.53%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	4,012.82	72.96%	1,487.18	5,500.00	27.03%
61600	VIDEOGAMES	0.00	13,316.91	78.33%	3,683.09	17,000.00	21.66%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	2,219.36	25,179.95	83.93%	4,820.05	30,000.00	16.06%
61111	BOOKS LARGE TYPE	314.13	3,817.37	127.24%	(817.37)	3,000.00	(27.24)%
61120	BOOKS NF	1,001.54	14,488.28	90.55%	1,511.72	16,000.00	9.44%
61130	BOOKS SPANISH	2.50	2,292.62	57.31%	1,707.38	4,000.00	42.68%
61330	AUDIOBOOKS	477.88	5,749.61	82.13%	1,250.39	7,000.00	17.86%
61350	MUSIC	301.40	3,135.80	78.39%	864.20	4,000.00	21.60%
61400	DVD	2,032.49	11,045.92	73.63%	3,954.08	15,000.00	26.36%
61700	NONTRADITIONAL MATERIALS	28.92	1,501.43	30.02%	3,498.57	5,000.00	69.97%
15	TEEN						
61100	BOOKS	514.54	6,195.29	95.31%	304.71	6,500.00	4.68%
61130	BOOKS SPANISH	286.69	1,817.43	90.87%	182.57	2,000.00	9.12%
61330	AUDIOBOOKS	0.00	1,311.78	87.45%	188.22	1,500.00	12.54%
20	YOUTH SERVICES						
61100	BOOKS	3,215.46	36,286.62	80.63%	8,713.38	45,000.00	19.36%
61130	BOOKS SPANISH	16.99	7,747.64	96.84%	252.36	8,000.00	3.15%
61330	AUDIOBOOKS	45.98	1,092.77	72.85%	407.23	1,500.00	27.14%
61350	MUSIC	0.00	105.06	21.01%	394.94	500.00	78.98%
61400	DVD	115.43	3,231.36	53.85%	2,768.64	6,000.00	46.14%
61700	NONTRADITIONAL MATERIALS	0.00	2,485.54	77.67%	714.46	3,200.00	22.32%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	1,428.15	95.21%	71.85	1,500.00	4.79%
61600	VIDEOGAMES	0.00	8,794.24	175.88%	(3,794.24)	5,000.00	(75.88)%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	956.00	8,685.32	86.85%	1,314.68	10,000.00	13.14%
61120	BOOKS NF	50.84	2,523.04	126.15%	(523.04)	2,000.00	(26.15)%
61400	DVD	304.29	5,067.42	101.34%	(67.42)	5,000.00	(1.34)%
15	TEEN						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 5/1/2022 Through 5/31/2022

Table with columns: Month Activity, Year Activity, FY2122 Percent Used, FY2122 \$ Remaining, Total Budget - FY2122 Working Budget, FY2122 Percent Remaining. Rows include categories like BOOKS, AUDIOBOOKS, YOUTH SERVICES, LIBRARY OPERATIONS, and DEPARTMENT-WIDE.

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 5/1/2022 Through 5/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	1,049.00	1,049.00	100.00%
05	ADMINISTRATION						
52130	STAFF DEVELOPMENT	11.00	210.00	8.40%	2,290.00	2,500.00	91.60%
52150	DIRECTOR'S CONF	0.00	0.00	0.00%	3,500.00	3,500.00	100.00%
73242	MEMBERSHIPS	190.00	1,391.00	52.09%	1,279.00	2,670.00	47.90%
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	24.99	709.97	23.66%	2,290.03	3,000.00	76.33%
30	PUBLIC SERVICE						
70900	SUPPLIES	0.00	2,326.18	18.42%	10,298.82	12,625.00	81.57%
40	PUBLIC RELATIONS						
73242	MEMBERSHIPS	0.00	100.00	66.66%	50.00	150.00	33.33%
50	IT / NETWORK						
52130	STAFF DEVELOPMENT	0.00	79.00	2.63%	2,921.00	3,000.00	97.36%
73242	MEMBERSHIPS	0.00	0.00	0.00%	137.00	137.00	100.00%
60	PATS						
73242	MEMBERSHIPS	0.00	150.00	100.00%	0.00	150.00	0.00%
90	FACILITIES						
70900	SUPPLIES	181.56	6,755.82	90.07%	744.18	7,500.00	9.92%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	816.82	5,737.20	63.74%	3,262.80	9,000.00	36.25%
73520	PLANT OPERATION	4.99	9,552.72	52.00%	8,817.28	18,370.00	47.99%
10	ADULT & TEEN SERVICES						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
73242	MEMBERSHIPS	0.00	381.00	35.77%	684.00	1,065.00	64.22%
20	YOUTH SERVICES						
52130	STAFF DEVELOPMENT	0.00	479.00	7.25%	6,121.00	6,600.00	92.74%
73242	MEMBERSHIPS	0.00	489.00	60.07%	325.00	814.00	39.92%
70	ACCOUNT SERVICES						
52130	STAFF DEVELOPMENT	379.00	971.00	64.73%	529.00	1,500.00	35.26%
73242	MEMBERSHIPS	0.00	153.00	38.25%	247.00	400.00	61.75%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	67.49	570.99	28.54%	1,429.01	2,000.00	71.45%
73505	RENT EXPENSE	5,407.50	59,482.50	91.66%	5,407.50	64,890.00	8.33%
80	RANDALL OAKS						
52130	STAFF DEVELOPMENT	0.00	0.00	0.00%	1,075.00	1,075.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	515.00	515.00	100.00%
	Total LIBRARY OPERATIONS	16,318.40	225,368.16	60.49%	147,178.84	372,547.00	39.51%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 5/1/2022 Through 5/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70800	POSTAGE	0.00	8,265.00	82.65%	1,735.00	10,000.00	17.35%
70900	SUPPLIES	1,480.57	5,816.27	70.93%	2,383.73	8,200.00	29.06%
73010	NEWSLETTER	0.00	15,949.00	79.74%	4,051.00	20,000.00	20.25%
73020	OUTSIDE PRINTING	498.64	523.64	17.45%	2,476.36	3,000.00	82.54%
73290	HOSPITALITY	0.00	100.00	50.00%	100.00	200.00	50.00%
	Total PUBLIC RELATIONS	1,979.21	30,653.91	74.04%	10,746.09	41,400.00	25.96%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	200.00	40.00%	300.00	500.00	60.00%
73150	PERFORMERS	0.00	750.00	25.00%	2,250.00	3,000.00	75.00%
73151	SUMMER READING	(228.00)	11,500.55	71.87%	4,499.45	16,000.00	28.12%
73152	WINTER READING	0.00	3,179.47	105.98%	(179.47)	3,000.00	(5.98)%
73155	LICENSING	0.00	500.00	29.41%	1,200.00	1,700.00	70.58%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	101.43	5,006.49	135.31%	(1,306.49)	3,700.00	(35.31)%
73150	PERFORMERS	0.00	650.00	65.00%	350.00	1,000.00	35.00%
15	TEEN						
70900	SUPPLIES	424.54	1,395.53	93.03%	104.47	1,500.00	6.96%
20	YOUTH SERVICES						
70900	SUPPLIES	521.43	9,285.24	71.42%	3,714.76	13,000.00	28.57%
73150	PERFORMERS	0.00	2,005.00	80.20%	495.00	2,500.00	19.80%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	0.00	1,385.75	92.38%	114.25	1,500.00	7.61%
	Total GENERAL PROGRAMMING	819.40	35,858.03	75.65%	11,541.97	47,400.00	24.35%
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	75.96	1,901.70	52.97%	1,688.30	3,590.00	47.02%
73300	COMPUTER EQUIPMENT	269.99	269.99	0.00%	(269.99)	0.00	0.00%
73320	CCS SHARED COST	0.00	60,893.36	100.31%	(193.36)	60,700.00	(0.31)%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	15,000.00	15,000.00	100.00%
73340	SOFTWARE	90.00	11,108.75	40.76%	16,141.25	27,250.00	59.23%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 5/1/2022 Through 5/31/2022

Table with columns: Month Activity, Year Activity, FY2122 Percent Used, FY2122 \$ Remaining, Total Budget - FY2122 Working Budget, FY2122 Percent Remaining. Rows include categories like INTERNET LINES, PROFESSIONAL FEES, and MAINTENANCE with various sub-items and their respective financial values.

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 5/1/2022 Through 5/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	126.27	1,473.55	122.79%	(273.55)	1,200.00	(22.79)%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	896.64	10,013.18	85.58%	1,686.82	11,700.00	14.41%
73610	ELECTRICITY	0.00	40,116.99	89.14%	4,883.01	45,000.00	10.85%
73620	WATER AND SEWER	0.00	2,160.37	43.20%	2,839.63	5,000.00	56.79%
73630	GAS	470.08	5,212.05	104.24%	(212.05)	5,000.00	(4.24)%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	88.22	978.06	81.50%	221.94	1,200.00	18.49%
	Total UTILITIES	1,581.21	59,954.20	86.76%	9,145.80	69,100.00	13.24%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	485.14	9,355.35	81.35%	2,144.65	11,500.00	18.64%
73300	COMPUTER EQUIPMENT	0.00	5,662.55	41.79%	7,887.45	13,550.00	58.20%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	0.00	842.97	84.29%	157.03	1,000.00	15.70%
	Total CAPITAL EXPENSE	485.14	15,860.87	60.89%	10,189.13	26,050.00	39.11%
	Total Expenditures	214,633.68	3,099,936.49	82.63%	651,775.51	3,751,712.00	17.37%
	Net Increase(Decrease) in Fund Balance	(102,039.14)	929,491.06	304.44%	(624,186.80)	305,304.26	(204.44)%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report  
70 - CAPITAL PROJECTS/SPECIAL RESERVE  
From 5/1/2022 Through 5/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	FY2122 \$ Remaining	Total Budget - FY2122 Working Budget	FY2122 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	4,729.98	44,285.45	110.71%	(4,285.45)	40,000.00	(10.71)%
	Total REVENUES	<u>4,729.98</u>	<u>44,285.45</u>	<u>110.71%</u>	<u>(4,285.45)</u>	<u>40,000.00</u>	<u>(10.71)%</u>
	Total Revenues	<u>4,729.98</u>	<u>44,285.45</u>	<u>110.71%</u>	<u>(4,285.45)</u>	<u>40,000.00</u>	<u>(10.71)%</u>
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	18,765.00	39.50%	28,735.00	47,500.00	60.49%
73340	SOFTWARE	0.00	1,691.00	9.39%	16,309.00	18,000.00	90.60%
	Total COMPUTER	<u>0.00</u>	<u>20,456.00</u>	<u>31.23%</u>	<u>45,044.00</u>	<u>65,500.00</u>	<u>68.77%</u>
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	82,643.00	12.52%	577,357.00	660,000.00	87.47%
	Total MAINTENANCE	<u>0.00</u>	<u>82,643.00</u>	<u>12.52%</u>	<u>577,357.00</u>	<u>660,000.00</u>	<u>87.48%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73270	FURNITURE & EQUIP	665.14	665.14	1.90%	34,334.86	35,000.00	98.09%
73430	OTHER PROF FEES	0.00	13,312.00	9.50%	126,688.00	140,000.00	90.49%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	114,854.00	114,854.00	100.00%
	Total CAPITAL EXPENSE	<u>665.14</u>	<u>13,977.14</u>	<u>4.82%</u>	<u>275,876.86</u>	<u>289,854.00</u>	<u>95.18%</u>
	Total Expenditures	<u>665.14</u>	<u>117,076.14</u>	<u>11.53%</u>	<u>898,277.86</u>	<u>1,015,354.00</u>	<u>88.47%</u>
	Net Increase(Decrease) in Fund Balance	<u>4,064.84</u>	<u>(72,790.69)</u>	<u>7.46%</u>	<u>(902,563.31)</u>	<u>(975,354.00)</u>	<u>92.53%</u>



**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report  
80 - WORKING CASH  
From 5/1/2022 Through 5/31/2022

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	<u>458.67</u>	<u>3,704.79</u>	<u>164.65%</u>	<u>(1,454.79)</u>	<u>2,250.00</u>	(64.65)%
Total REVENUES	<u>458.67</u>	<u>3,704.79</u>	<u>164.66%</u>	<u>(1,454.79)</u>	<u>2,250.00</u>	(64.66)%
Total Revenues	<u>458.67</u>	<u>3,704.79</u>	<u>164.66%</u>	<u>(1,454.79)</u>	<u>2,250.00</u>	(64.66)%
Net Increase(Decrease) in Fund Balance	<u>458.67</u>	<u>3,704.79</u>	<u>164.65%</u>	<u>(1,454.79)</u>	<u>2,250.00</u>	(64.65)%

**Fox River Valley Public Library District**  
 Statement of Revenues and Expenditures - MonFin FY2122 - Unposted Transactions Included In Report  
 90 - DONATION / GIFT  
 From 5/1/2022 Through 5/31/2022

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2122 Percent Used</u>	<u>FY2122 \$ Remaining</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>FY2122 Percent Remaining</u>
Revenues						
00 REVENUES						
0 District Wide						
00 DEPARTMENT-WIDE						
44010 INT & DIV INCOME	739.79	5,975.37	99.58%	24.63	6,000.00	0.41%
49010 MONETARY GIFT	<u>250.00</u>	<u>250.00</u>	<u>5.00%</u>	<u>4,750.00</u>	<u>5,000.00</u>	<u>95.00%</u>
Total REVENUES	<u>989.79</u>	<u>6,225.37</u>	<u>56.59%</u>	<u>4,774.63</u>	<u>11,000.00</u>	<u>43.41%</u>
Total Revenues	<u>989.79</u>	<u>6,225.37</u>	<u>56.59%</u>	<u>4,774.63</u>	<u>11,000.00</u>	<u>43.41%</u>
Net Increase(Decrease) in Fund Balance	<u><u>989.79</u></u>	<u><u>6,225.37</u></u>	<u><u>56.59%</u></u>	<u><u>4,774.63</u></u>	<u><u>11,000.00</u></u>	<u><u>43.40%</u></u>

**Fox River Valley Public Library District**  
Revenue Summary - All Funds Combined - Budget v Actual Revenues FY2122  
From 5/1/2022 Through 5/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
Revenues							
43010	TAX LEVY	0.00	3,636,042.99	99.88%	3,640,138.76	4,095.77	0.11%
43020	PPRT	61,376.56	142,458.69	356.14%	40,000.00	(102,458.69)	(256.14)%
43500	IMPACT FEES	32,451.46	40,937.31	0.00%	0.00	(40,937.31)	0.00%
44010	INT & DIV INCOME	8,513.70	60,146.99	115.11%	52,250.00	(7,896.99)	(15.11)%
45010	PER CAPITA GRANT	0.00	102,273.55	118.00%	86,672.50	(15,601.05)	(18.00)%
45011	E-RATE GRANT	0.00	644.89	0.00%	0.00	(644.89)	0.00%
45020	OTHER GRANTS	8,307.47	14,993.69	9.86%	152,000.00	137,006.31	90.13%
46020	FINES & FEES	0.00	8.00	0.00%	0.00	(8.00)	0.00%
46030	LOST & DAMAGED	476.94	6,099.58	121.99%	5,000.00	(1,099.58)	(21.99)%
46200	PRINT/COPY REVENUE	477.85	3,709.59	26.49%	14,000.00	10,290.41	73.50%
46250	LICENSE PLATE RENEWAL INCOME	6,793.00	71,959.00	69.72%	103,205.00	31,246.00	30.27%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	4.50	25.50	6.37%	400.00	374.50	93.62%
46400	MISCELLANEOUS INCOME	27.50	710.90	710.90%	100.00	(610.90)	(610.90)%
46450	REIMBURSEMENTS	0.00	5.48	0.08%	6,500.00	6,494.52	99.91%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	3,377.00	67.54%	5,000.00	1,623.00	32.46%
49010	MONETARY GIFT	250.00	250.00	5.00%	5,000.00	4,750.00	95.00%
	Total Revenues	<u>118,772.98</u>	<u>4,083,643.16</u>	<u>99.35%</u>	<u>4,110,266.26</u>	<u>26,623.10</u>	0.65%
	Net Increase(Decrease) in Fund Balance	<u>118,772.98</u>	<u>4,083,643.16</u>	<u>99.35%</u>	<u>4,110,266.26</u>	<u>26,623.10</u>	0.64%

**Fox River Valley Public Library District**  
Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only  
From 7/1/2021 Through 6/30/2022

	7/1/2021 - 7/31/2021	8/1/2021 - 8/31/2021	9/1/2021 - 9/30/2021	10/1/2021 - 10/31/2021	11/1/2021 - 11/30/2021	12/1/2021 - 12/31/2021	1/1/2022 - 1/31/2022	2/1/2022 - 2/28/2022	3/1/2022 - 3/31/2022	4/1/2022 - 4/30/2022	5/1/2022 - 5/31/2022	6/1/2022 - 6/30/2022	Total
Revenues													
TAX LEVY	1,946,183.99	60,488.34	1,327,222.13	281,189.32	20,959.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,636,042.99
PPRT	13,359.23	1,698.87	0.00	22,258.26	0.00	0.00	21,568.12	0.00	22,197.65	0.00	61,376.56	0.00	142,458.69
IMPACT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,485.85	0.00	0.00	32,451.46	0.00	40,937.31
INT & DIV INCOME	4,288.04	6,152.60	832.85	6,539.36	6,250.40	9,813.60	4,291.37	4,141.00	2,775.97	6,548.10	8,513.70	0.00	60,146.99
PER CAPITA GRANT	0.00	102,273.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102,273.55
E-RATE GRANT	644.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	644.89
OTHER GRANTS	0.00	2,228.74	0.00	0.00	2,228.74	0.00	0.00	2,228.74	0.00	0.00	8,307.47	0.00	14,993.69
FINES & FEES	0.00	0.00	0.00	1.50	0.00	6.50	0.00	0.00	0.00	0.00	0.00	0.00	8.00
LOST & DAMAGED	704.56	584.18	437.21	340.91	949.40	513.03	244.91	337.40	571.79	939.25	476.94	0.00	6,099.58
PRINT/COPY REVENUE	283.80	321.30	311.00	365.29	258.20	213.95	310.90	258.20	589.60	319.50	477.85	0.00	3,709.59
LICENSE PLATE RENEWAL INCOME	8,326.10	10,243.40	7,868.00	6,081.50	5,277.50	3,141.50	3,923.50	5,377.50	8,631.50	6,295.50	6,793.00	0.00	71,959.00
TAXABLE SALES (USB, DVD, EARBUDS)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	9.00	4.50	0.00	25.50
MISCELLANEOUS INCOME	223.28	30.78	0.00	136.84	21.44	0.00	0.50	189.66	80.90	0.00	27.50	0.00	710.90
REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.48	0.00	0.00	5.48
RETIRED EMPLOYEE REIMBURSEMENTS	875.00	875.00	875.00	0.00	0.00	282.00	94.00	94.00	94.00	94.00	94.00	0.00	3,377.00
MONETARY GIFT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00
Total Revenues	<u>1,974,888.89</u>	<u>184,896.76</u>	<u>1,337,546.19</u>	<u>316,912.98</u>	<u>35,944.89</u>	<u>13,970.58</u>	<u>30,433.30</u>	<u>21,112.35</u>	<u>34,953.41</u>	<u>14,210.83</u>	<u>118,772.98</u>	<u>0.00</u>	4,083,643.16
Net Increase(Decrease) in Fund Balance	<u>1,974,888.89</u>	<u>184,896.76</u>	<u>1,337,546.19</u>	<u>316,912.98</u>	<u>35,944.89</u>	<u>13,970.58</u>	<u>30,433.30</u>	<u>21,112.35</u>	<u>34,953.41</u>	<u>14,210.83</u>	<u>118,772.98</u>	<u>0.00</u>	4,083,643.16

**Fox River Valley Public Library District**  
Expenditure Summary - All Funds Combined - Budget V Actual Expenditures FY2122  
From 5/1/2022 Through 5/31/2022

	Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remainings	FY2122 Percent Remaining
Expenditures						
15	Personnel Expenses					
15	172,415.88	2,157,408.51	86.52%	2,493,396.00	335,987.49	13.47%
	SERVICES/BENEFITS					
	172,415.88	2,157,408.51	86.52%	2,493,396.00	335,987.49	13.48%
20	Library Materials					
20	18,148.48	340,839.89	83.35%	408,913.00	68,073.11	16.64%
	Total Library Materials					
	18,148.48	340,839.89	83.35%	408,913.00	68,073.11	16.65%
50	Operating Expenses					
51	16,318.40	225,368.16	60.49%	372,547.00	147,178.84	39.50%
52	1,979.21	30,653.91	74.04%	41,400.00	10,746.09	25.95%
53	819.40	35,858.03	75.64%	47,400.00	11,541.97	24.35%
54	1,213.29	106,882.19	60.44%	176,840.00	69,957.81	39.55%
55	890.18	23,506.36	67.06%	35,050.00	11,543.64	32.93%
	Total Operating Expenses					
	21,220.48	422,268.65	62.72%	673,237.00	250,968.35	37.28%
60	Building Expenses					
61	782.49	202,480.17	25.10%	806,516.00	604,035.83	74.89%
65	1,581.21	59,954.20	86.76%	69,100.00	9,145.80	13.23%
	Total Building Expenses					
	2,363.70	262,434.37	29.97%	875,616.00	613,181.63	70.03%
70	Capital Expense					
70	1,150.28	29,838.01	9.44%	315,904.00	286,065.99	90.55%
	Total Capital Expense					
	1,150.28	29,838.01	9.45%	315,904.00	286,065.99	90.55%
	Total Expenditures					
	215,298.82	3,212,789.43	67.40%	4,767,066.00	1,554,276.57	32.60%
	Net Increase(Decrease) in Fund Balance					
	(215,298.82)	(3,212,789.43)	67.39%	(4,767,066.00)	(1,554,276.57)	32.60%

**Fox River Valley Public Library District**  
Expenditure Summary - All Funds Combined - Budget v Actual Expenses by Location FY2122  
From 5/1/2022 Through 5/31/2022

		Month Activity	Year Activity	FY2122 Percent Used	Total Budget - FY2122 Working Budget	FY2122 \$ Remaining	FY2122 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	91,896.96	1,103,482.82	87.40%	1,262,487.00	159,004.18	12.59%
20	Library Materials	5,219.90	151,876.54	83.58%	181,713.00	29,836.46	16.41%
50	Operating Expenses	13,048.93	320,366.38	59.99%	534,008.00	213,641.62	40.00%
60	Building Expenses	234.69	26,211.78	94.93%	27,610.00	1,398.22	5.06%
70	Capital Expense	1,150.28	28,995.04	9.20%	314,904.00	285,908.96	90.79%
	Total District Wide	<u>111,550.76</u>	<u>1,630,932.56</u>	<u>70.28%</u>	<u>2,320,722.00</u>	<u>689,789.44</u>	<u>29.72%</u>
1	Dundee Library						
15	Personnel Expenses	65,875.39	882,653.85	84.67%	1,042,392.00	159,738.15	15.32%
20	Library Materials	10,573.31	144,814.20	80.14%	180,700.00	35,885.80	19.85%
50	Operating Expenses	2,485.67	38,313.25	57.31%	66,849.00	28,535.75	42.68%
60	Building Expenses	2,040.79	219,673.53	26.45%	830,435.00	610,761.47	73.54%
70	Capital Expense	0.00	842.97	84.29%	1,000.00	157.03	15.70%
	Total Dundee Library	<u>80,975.16</u>	<u>1,286,297.80</u>	<u>60.64%</u>	<u>2,121,376.00</u>	<u>835,078.20</u>	<u>39.36%</u>
2	Randall Oaks						
15	Personnel Expenses	14,643.53	171,271.84	90.85%	188,517.00	17,245.16	9.14%
20	Library Materials	2,355.27	44,149.15	94.94%	46,500.00	2,350.85	5.05%
50	Operating Expenses	5,685.88	63,589.02	87.85%	72,380.00	8,790.98	12.14%
60	Building Expenses	88.22	16,549.06	94.18%	17,571.00	1,021.94	5.81%
	Total Randall Oaks	<u>22,772.90</u>	<u>295,559.07</u>	<u>90.95%</u>	<u>324,968.00</u>	<u>29,408.93</u>	<u>9.05%</u>
	Total Expenditures	<u>215,298.82</u>	<u>3,212,789.43</u>	<u>67.40%</u>	<u>4,767,066.00</u>	<u>1,554,276.57</u>	<u>32.60%</u>
	Net Increase(Decrease) in Fund Balance	<u>(215,298.82)</u>	<u>(3,212,789.43)</u>	<u>67.39%</u>	<u>(4,767,066.00)</u>	<u>(1,554,276.57)</u>	<u>32.60%</u>

**Fox River Valley Public Library District**  
Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only  
From 7/1/2021 Through 6/30/2022

	7/1/2021 - 7/31/2021	8/1/2021 - 8/31/2021	9/1/2021 - 9/30/2021	10/1/2021 - 10/31/2021	11/1/2021 - 11/30/2021	12/1/2021 - 12/31/2021	1/1/2022 - 1/31/2022	2/1/2022 - 2/28/2022	3/1/2022 - 3/31/2022	4/1/2022 - 4/30/2022	5/1/2022 - 5/31/2022	6/1/2022 - 6/30/2022	Total
Expenditures													
Personnel Expenses													
PERSONNEL SERVICES/BENEFITS	255,938.49	176,892.86	192,999.80	181,497.48	185,155.13	247,373.47	199,838.29	183,201.56	182,148.14	179,947.41	172,415.88	0.00	2,157,408.51
Library Materials													
LIBRARY MATERIALS	82,706.32	36,180.48	36,220.09	28,103.11	31,585.59	35,565.40	17,428.28	19,561.66	22,133.49	17,430.19	18,148.48	63.00	345,126.09
Operating Expenses													
LIBRARY OPERATIONS	17,855.18	23,188.12	27,604.40	17,092.83	16,037.67	12,255.59	37,559.18	16,419.79	18,241.93	22,795.07	16,318.40	0.00	225,368.16
PUBLIC RELATIONS	2,248.05	5,405.54	1,645.83	2,000.00	48.20	5,297.44	2,000.00	121.63	7,197.49	2,710.52	1,979.21	(578.85)	30,075.06
GENERAL PROGRAMMING	3,389.58	1,327.92	2,099.58	2,870.46	2,659.45	1,171.09	4,532.12	3,108.82	2,825.24	11,054.37	819.40	3,210.83	39,068.86
COMPUTER	16,494.42	4,646.31	4,338.97	36,619.47	1,397.79	1,470.27	19,626.93	842.23	3,127.95	17,104.56	1,213.29	0.00	106,882.19
PROFESSIONAL FEES	1,060.29	2,136.18	7,530.04	3,154.58	2,798.56	1,531.63	781.92	2,074.42	791.74	756.82	890.18	0.00	23,506.36
Building Expenses													
MAINTENANCE	4,256.44	48,345.15	10,137.62	4,440.17	7,556.24	5,552.47	3,426.54	15,019.42	10,678.04	92,285.59	782.49	0.00	202,480.17
UTILITIES	5,365.11	6,189.14	5,829.14	6,285.98	5,349.64	5,753.28	5,214.15	6,700.36	6,157.27	5,528.92	1,581.21	0.00	59,954.20
Capital Expense													
CAPITAL EXPENSE	246.50	109.95	814.98	6,619.72	283.44	0.00	23.62	575.56	516.96	19,497.00	1,150.28	0.00	29,838.01
Total Expenditures	<u>389,560.38</u>	<u>304,421.65</u>	<u>289,220.45</u>	<u>288,683.80</u>	<u>252,871.71</u>	<u>315,970.64</u>	<u>290,431.03</u>	<u>247,625.45</u>	<u>253,818.25</u>	<u>369,110.45</u>	<u>215,298.82</u>	<u>2,694.98</u>	3,219,707.61
Net Increase(Decrease) in Fund Balance	<u>(389,560.38)</u>	<u>(304,421.65)</u>	<u>(289,220.45)</u>	<u>(288,683.80)</u>	<u>(252,871.71)</u>	<u>(315,970.64)</u>	<u>(290,431.03)</u>	<u>(247,625.45)</u>	<u>(253,818.25)</u>	<u>(369,110.45)</u>	<u>(215,298.82)</u>	<u>(2,694.98)</u>	(3,219,707.61)

## Fox River Valley Public Library District

Balance Sheet  
As of 5/31/2022

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	3,027,575.67
20	FICA	(21.00)
30	IMRF	21.88
70	CAPITAL PROJECTS/SPECIAL RESERVE	2,316,925.76
90	DONATION / GIFT	<u>250.00</u>
	Total Checking Accounts	5,344,752.31
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	332.70
10901	CASH ON HAND RANDALL OAKS	
10	GENERAL/CORPORATE	<u>104.80</u>
	Total Other Cash	437.50
Investments		
10500	INVESTMENT ACCOUNTS	
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,708,444.43
80	WORKING CASH	166,019.22
90	DONATION / GIFT	<u>267,769.88</u>
	Total Investments	<u>2,142,233.53</u>
	Total Cash and Investments	7,487,423.34
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	10,815.00
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	35,041.00
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	21,983.80
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	4,714.64
14100	ACCRUED INTEREST RECEIVABLE	
10	GENERAL/CORPORATE	1,313.10
70	CAPITAL PROJECTS/SPECIAL RESERVE	54,622.00
80	WORKING CASH	3,932.00
90	DONATION / GIFT	54,622.00
14500	PROPERTY TAX RECEIVABLES	
10	GENERAL/CORPORATE	<u>1,793,506.00</u>
	Total Other Assets	<u>1,980,549.54</u>
	Total Assets	<u><u>9,467,972.88</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	7,927.70
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	19,501.00
22052	CREDIT CARD PAYABLE FINNERAN	
10	GENERAL/CORPORATE	1,945.77
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	739.60
22056	CREDIT CARD PAYABLE WERLE	
10	GENERAL/CORPORATE	96.75
22068	CREDIT CARD PAYABLE ZABSKI	
10	GENERAL/CORPORATE	(450.06)
22070	CREDIT CARD PAYABLE LORENZETTI	
10	GENERAL/CORPORATE	(47.56)
22075	CREDIT CARD PAYABLE BERGER	
10	GENERAL/CORPORATE	225.00



## Fox River Valley Public Library District

Balance Sheet  
As of 5/31/2022

		<u>Current Year</u>
22077	CREDIT CARD PAYABLE CARROLL	
10	GENERAL/CORPORATE	405.50
22079	CREDIT CARD PAYABLE REDDING	
10	GENERAL/CORPORATE	196.96
22080	CREDIT CARD PAYABLE POWESIAK	
10	GENERAL/CORPORATE	63.68
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	29.00
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	37.15
22087	CREDIT CARD PAYABLE WINGER	
10	GENERAL/CORPORATE	108.42
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	55.34
27900	DEFERRED TAXES	
10	GENERAL/CORPORATE	<u>2,013,570.07</u>
	Total Liabilities	2,044,404.32
	Fund Balance	
10	GENERAL/CORPORATE	2,850,982.39
20	FICA	(21.00)
30	IMRF	21.88
70	CAPITAL PROJECTS/SPECIAL RESERVE	4,079,992.19
80	WORKING CASH	169,951.22
90	DONATION / GIFT	<u>322,641.88</u>
	Total Fund Balance	<u>7,423,568.56</u>
	Total Liabilities and Fund Balance	<u><u>9,467,972.88</u></u>



**Investment Inventory Month End**  
**FR Valley Investment Holdings (104089)**  
**05/31/2022**

Description	Purchase/Settle Date	Maturity Date	Next Call Date	Current Face Value	Coupon Rate	Purchase Yield	CUSIP	Market Value
MMDA12	---	05/31/2022	---	0.00	0.000	---	MMDA12	3,405.39
NEW YORK N Y	05/21/2020	08/01/2022	---	10,000.00	5.000	1.096	64966MNX3	10,064.68
RIO RANCHO N MEX PUB SCH DIST NO 94	05/21/2020	08/01/2022	---	25,000.00	4.000	0.956	767171QB0	25,114.28
Goldman Sachs Bank USA	10/09/2019	10/11/2022	---	200,000.00	1.900	1.932	38149MHE6	200,508.60
ILLINOIS ST	02/22/2021	11/01/2022	---	200,000.00	5.000	0.516	452152P62	202,699.20
CHICAGO ILL BRD ED	02/22/2021	12/01/2022	---	100,000.00	5.000	0.631	167505XU5	101,098.40
LA SALLE CNTY ILL SCH DIST NO 141 OTTAWA	03/10/2021	12/01/2022	---	105,000.00	0.350	0.342	504588GD0	104,216.18
Morgan Stanley Private Bank, National Association	12/05/2019	12/05/2022	---	100,000.00	1.850	1.862	61760A3U1	100,240.30
DU PAGE CNTY ILL CMNTY HIGH SCH DIST NO 094 WEST C	05/21/2020	01/01/2023	---	25,000.00	5.000	1.150	263381DM4	25,518.30
WILL & KENDALL CNTYS ILL CMNTY CONS SCH DIST NO 20	05/21/2020	01/01/2023	---	35,000.00	4.000	1.063	968648C78	35,524.02
BROOKLYN CENTER MINN INDPT SCH DIST NO 286	05/21/2020	02/01/2023	---	20,000.00	5.000	0.965	113853LD5	20,454.82
Sallie Mae Bank	02/05/2020	02/06/2023	---	123,000.00	1.800	1.834	7954506E0	123,160.88
Raymond James Bank	02/14/2020	02/14/2023	---	137,000.00	1.700	1.720	75472RAX9	137,060.97
NEW BRITAIN CONN	05/21/2020	03/01/2023	03/01/2023	5,000.00	5.000	1.398	6427137M7	5,127.47
Citibank, N.A.	04/02/2019	04/03/2023	---	82,000.00	2.750	2.772	17312Q3R8	82,616.15
Morgan Stanley Private Bank, National Association	04/11/2019	04/11/2023	---	150,000.00	2.700	2.724	61760AYK9	151,043.10
UNITED STATES TREASURY	03/23/2022	09/30/2023	---	105,000.00	2.875	2.001	9128285D8	105,844.94
WAUKEGAN ILL	07/21/2020	12/30/2023	---	190,000.00	3.543	0.898	942860QM2	191,650.91
American Express Bank, FSB	03/02/2022	03/04/2024	---	179,000.00	1.600	1.621	02589ABL5	175,696.56
UNITED STATES TREASURY	05/11/2022	05/15/2024	---	220,000.00	0.250	2.626	91282CCC3	210,572.56
---	---	<b>05/18/2023</b>	---	<b>2,011,000.00</b>	<b>2.508</b>	<b>1.615</b>	---	<b>2,011,617.69</b>

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

EXHIBIT B.1  
June 21, 2022  
Attachment

**B.1 Working Budget Fiscal Year 2022 - 2023**

**RECOMMENDED MOTION:** I move to approve the Working Budget for Fiscal Year 2022-2023.

**BACKGROUND INFORMATION:**

The Working Budget is an internal “operating budget” developed by the Executive Director and staff taking into account planned and reasonably expected income and expenditures for the upcoming year. It includes projections of usual and necessary operating expenses as well as anticipated improvements or investments in technology, equipment, and facilities.

The budget included in this exhibit has been modified from the one presented last month: expenditures were increased by \$52,379. This will allow us to offer cost of living and merit-based increases for staff that are more aligned with the rate of inflation. In addition to the salary scale increases, a few individual budget lines increased due to more accurate estimates.

EXHIBIT B.1. Page 1 is a summary of revenues and expenditures for the general, working cash, and donation/gift funds, including a column predicting end-of-year totals based on YTD posted expenditures.

EXHIBIT B.1. Page 2 is a summary of revenues and expenditures for capital projects. Additional board approval is required to use funds earmarked for capital projects.

EXHIBIT B.1. Page 3 summarizes revenues and expenditures by function, making it easier to compare past spending.

EXHIBIT B.1. Pages 4 through 17 is the Monthly Financial format that the board is familiar with from the consent agenda each month.

Fox River Valley Public Library District  
Statement of Revenues and Expenditures FY1920 through FY2223

	FY1920	FY2021	FY2122				FY2223		
	Actual Totals	Actual Totals	Working Budget	Estimated End of Year Totals	End of Year Vs. Budget	Notes	May FY2223 Proposed Budget	FY2223 Budget vs. FY2122 Budget	Notes
Revenue	\$3,866,186	\$3,874,294	\$3,920,266	\$ 3,812,609	(2.7%)		\$ 4,146,872.55	6%	
<b>Total Revenues</b>	<b>\$3,866,186</b>	<b>\$3,874,294</b>	<b>\$3,920,266</b>	<b>\$ 3,812,609</b>	<b>(2.7%)</b>		<b>\$ 4,146,872.55</b>	<b>6%</b>	
PERSONNEL SERVICES/BENEFITS	\$2,178,153	\$2,076,941	\$2,493,396	\$ 2,256,307	(9.5%)	2 Custodian positions added, Salary Scale update	\$ 2,927,105.00	17%	Planning to increase Public Relations department, add 2 librarians, and Finance manager.
LIBRARY MATERIALS	\$334,684	\$396,172	\$408,913	\$ 383,937	(6.1%)	Decreased due to space issues	\$ 416,428.00	2%	Slight increase due to 7% inflation rate.
LIBRARY OPERATIONS	\$198,312	\$244,290	\$372,547	\$ 232,818	(37.5%)	License plate renewals estimated to be half of FY2021 Budget	\$ 348,489.50	-6%	Printing costs lowered due to decline in patron printing.
PUBLIC RELATIONS	\$31,605	\$32,901	\$41,400	\$ 32,455	(21.6%)		\$ 45,700.00	10%	
GENERAL PROGRAMMING	\$27,951	\$39,792	\$47,400	\$ 29,980	(36.8%)		\$ 56,450.00	19%	Programming costs increasing due to popularity of Adult craft programs
COMPUTER	\$76,973	\$90,243	\$111,340	\$ 85,135	(23.5%)	\$12,000 for CCS App	\$ 128,400.00	15%	Includes cell phone booster and CCS App
PROFESSIONAL FEES	\$45,892	\$20,728	\$35,050	\$ 27,324	(22.0%)	Legal fees reduced	\$ 35,400.00	1%	
MAINTENANCE	\$117,184	\$168,659	\$146,516	\$ 136,765	(6.7%)	Janitorial service canceled, bring in house	\$ 152,791.50	4%	Includes furniture and shelving for an expanded Teen section
UTILITIES	\$60,004	\$64,142	\$69,100	\$ 66,055	(4.4%)		\$ 74,200.00	7%	Slight increase due to inflation
<b>Total Expenditures</b>	<b>\$3,070,758</b>	<b>\$3,223,253</b>	<b>\$3,725,662</b>	<b>\$ 3,250,778</b>	<b>(12.7%)</b>		<b>\$ 4,184,964.00</b>	<b>12%</b>	
<b>Actual Increase (Decrease) in Fund Balance</b>	<b>\$795,428</b>		<b>\$194,604</b>	<b>\$ 561,831</b>			<b>\$ (38,091.45)</b>		

Fox River Valley Public Library District  
Statement of Capital Revenues and Expenditures FY1920 through FY2223

	FY1920	FY2021	FY2122			FY2223		Notes
	Actual Totals	Actual Totals	Purposed FY2122 Capital Budget	Estimated Year and Totals	Percentage Unspent	Proposed FY2223 Capital Budget	FY2223 Budget Vs. FY2221 Budget	
Revenues	\$ 129,267.62	\$ 42,631.53	\$ 190,000.00	\$ 98,047	-48%	\$ 45,000.00	-76.32%	
Adjusted	\$ -		\$ -					
<b>Total Revenues</b>	\$ 129,267.62	\$ 42,631.53	\$ 190,000.00	\$ 98,047	-48%	\$ 45,000.00	-76.32%	
Computer	\$ 23,174.04	\$ 10,390.15	\$ 65,500.00	\$ 25,570	-61%	\$ 75,300.00	14.96%	From the capital replacement schedule
Professional Fees	\$ 19,327.50	\$ 68,223.38	\$ 140,000.00	\$ 34,652	-75%	\$ 150,000.00	7.14%	Consulting fees for building improvement project
Maintenance	\$ 46,145.90	\$ 3,861.00	\$ 774,854.00	\$ 128,543	-83%	\$ 634,854.00	-18.07%	Keyless entry security update, Resurfacing and restriping parking lot, carpet replacement of public service areas at Dundee Library, Electronic sign replacement, remodeling of meeting room space, improvements for public restrooms
Furniture and Equip	\$ 23,657.72	\$ 6,279.78	\$ 61,050.00	\$ 35,000	-43%	\$ 71,275.00	16.75%	Furniture for updating staff lounge and business office
<b>Total Capital Expense</b>	\$ 112,305.16	\$ 88,754.31	\$ 1,041,404.00	\$ 223,765	-79%	\$ 931,429.00	-10.56%	
<b>Actual Increase (Decrease) in Fund Balance</b>	\$ 16,962.46	\$ (46,122.78)	\$ (851,404.00)	\$(125,718)		\$ (886,429.00)	4.11%	

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2223 Budget - Summary - Unposted Transactions Included In Report  
From 7/1/2022 Through 6/30/2023

	<u>FY2021 Actual</u>	<u>FY2122 Actual</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Total Budget - FY2223 Working Budget</u>	Yr over Yr Budget Difference	
Revenues						
00	Revenue	<u>3,987,470.09</u>	<u>4,083,643.16</u>	<u>4,110,266.26</u>	<u>4,191,872.55</u>	1.98%
	Total Revenues	<u>3,987,470.09</u>	<u>4,083,643.16</u>	<u>4,110,266.26</u>	<u>4,191,872.55</u>	1.99%
Expenditures						
15	Personnel Expenses	2,096,442.11	2,250,444.22	2,493,396.00	2,927,105.00	17.39%
20	Library Materials	396,373.88	343,166.78	408,913.00	416,428.00	1.83%
50	Operating Expenses	427,954.14	432,851.85	673,237.00	672,439.50	(0.11)%
60	Building Expenses	232,801.65	262,434.37	875,616.00	746,991.50	(14.68)%
70	Capital Expense	<u>82,872.29</u>	<u>29,838.01</u>	<u>315,904.00</u>	<u>353,429.00</u>	11.87%
	Total Expenditures	<u>3,236,444.07</u>	<u>3,318,735.23</u>	<u>4,767,066.00</u>	<u>5,116,393.00</u>	7.33%
	Net Increase(Decrease) in Fund Balance	<u>751,026.02</u>	<u>764,907.93</u>	<u>(656,799.74)</u>	<u>(924,520.45)</u>	40.76%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2223 Budget - MonFin2 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 7/1/2022 Through 6/30/2023

		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
Revenues						
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
43010	TAX LEVY	3,367,326.63	3,636,042.99	3,640,138.76	3,828,249.00	5.16%
43020	PPRT	65,355.92	142,458.69	40,000.00	80,000.00	100.00%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	12,374.24	0.00	0.00	0.00	0.00%
43500	IMPACT FEES	0.00	8,485.85	0.00	0.00	0.00%
44010	INT & DIV INCOME	3,780.01	6,181.38	4,000.00	3,000.00	(25.00)%
45010	PER CAPITA GRANT	86,672.50	134,725.01	86,672.50	102,273.55	18.00%
45011	E-RATE GRANT	2,867.74	644.89	0.00	0.00	0.00%
45015	CARE ACT REVENUES	46,486.63	0.00	0.00	0.00	0.00%
45020	OTHER GRANTS	16,544.77	14,993.69	152,000.00	10,000.00	(93.42)%
46020	FINES & FEES	2,061.91	8.00	0.00	0.00	0.00%
46030	LOST & DAMAGED	3,569.26	6,099.58	5,000.00	5,000.00	0.00%
46200	PRINT/COPY REVENUE	190.70	169.30	0.00	0.00	0.00%
46250	LICENSE PLATE RENEWAL INCOME	60,088.90	71,959.00	103,205.00	80,000.00	(22.48)%
46400	MISCELLANEOUS INCOME	929.61	710.90	100.00	500.00	400.00%
46450	REIMBURSEMENTS	900.00	5.48	6,500.00	18,000.00	176.92%
46500	CASH OVER	20.00	0.00	0.00	0.00	0.00%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	14,226.00	3,377.00	5,000.00	1,200.00	(76.00)%
1	Dundee Library					
00	DEPARTMENT-WIDE					
46110	MEETING RM RENTAL	0.00	0.00	0.00	50.00	0.00%
46200	PRINT/COPY REVENUE	9,020.74	3,215.99	10,000.00	3,500.00	(65.00)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	1.50	19.50	300.00	50.00	(83.33)%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
46200	PRINT/COPY REVENUE	3.00	324.30	4,000.00	500.00	(87.50)%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	6.00	100.00	50.00	(50.00)%
	Total REVENUES	3,692,420.06	4,029,427.55	4,057,016.26	4,132,372.55	1.86%
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2223 Budget - MonFin2 - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 7/1/2022 Through 6/30/2023

		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
00	DEPARTMENT-WIDE					
40000	TRANSFER IN	21.00	0.00	0.00	0.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	21.00	0.00	0.00	0.00	0.00%
	Total Revenues	<u>3,692,441.06</u>	<u>4,029,427.55</u>	<u>4,057,016.26</u>	<u>4,132,372.55</u>	1.86%
	Expenditures					
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					
00	DEPARTMENT-WIDE					
70000	TRANSFER OUT	771,151.00	0.00	0.00	0.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	771,151.00	0.00	0.00	0.00	0.00%
15	PERSONNEL SERVICES/BENEFITS					
0	District Wide					
00	DEPARTMENT-WIDE					
52120	EMPLOYEE INSURANCES	135,641.25	154,799.28	190,000.00	236,000.00	24.21%
52121	IMRF	0.00	154,972.62	180,000.00	205,000.00	13.88%
52122	REIMBURSED INS	14,226.00	3,471.00	5,000.00	1,200.00	(76.00)%
52160	TUITION REIMB	2,544.00	0.00	1,000.00	10,000.00	900.00%
52212	FICA / MEDICARE	127,875.23	135,444.10	150,000.00	168,000.00	12.00%
05	ADMINISTRATION					
52100	SALARIES	324,615.59	315,273.92	339,658.00	467,286.00	37.57%
40	PUBLIC RELATIONS					
52100	SALARIES	60,837.19	64,475.67	66,812.00	151,200.00	126.30%
50	IT / NETWORK					
52100	SALARIES	88,168.36	100,983.00	105,980.00	113,733.00	7.31%
60	PATS					
52100	SALARIES	116,178.93	118,968.11	126,845.00	135,271.00	6.64%
90	FACILITIES					
52100	SALARIES	70,374.28	106,800.68	97,192.00	166,997.00	71.82%
1	Dundee Library					
10	ADULT & TEEN SERVICES					
52100	SALARIES	320,444.77	339,010.20	379,690.00	445,240.00	17.26%
20	YOUTH SERVICES					
52100	SALARIES	235,932.05	272,749.96	325,549.00	283,144.00	(13.02)%
70	ACCOUNT SERVICES					
52100	SALARIES	278,456.22	298,973.63	337,153.00	309,704.00	(8.14)%
75	SHELVERS					



**Fox River Valley Public Library District**  
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10 - GENERAL/CORPORATE  
From 7/1/2022 Through 6/30/2023

		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
52100	SALARIES	4,300.16	5,500.00	0.00	0.00	0.00%
2	Randall Oaks					
80	RANDALL OAKS					
52100	SALARIES	153,847.91	179,022.05	188,517.00	234,330.00	24.30%
	Total PERSONNEL SERVICES/BENEFITS	1,933,441.94	2,250,444.22	2,493,396.00	2,927,105.00	17.39%
20	LIBRARY MATERIALS					
0	District Wide					
00	DEPARTMENT-WIDE					
60900	MATERIALS SUPPLIES	9,176.54	8,804.52	9,200.00	10,000.00	8.69%
61500	DATABASES	58,374.17	54,061.12	62,438.00	57,753.00	(7.50)%
61510	EBOOKS	41,208.26	44,704.00	54,850.00	57,700.00	5.19%
61520	DOWNLOADABLE MEDIA	42,419.80	22,055.78	33,275.00	33,275.00	0.00%
61540	HOTSPOTS	13,555.05	9,600.00	4,000.00	10,000.00	150.00%
64100	PROC FEES BOOKS	4,333.62	3,677.68	4,000.00	4,000.00	0.00%
64200	PROC FEES AV	7,314.45	6,063.65	8,000.00	8,000.00	0.00%
64500	ONLINE ORDERING FEE	679.50	683.19	700.00	700.00	0.00%
69990	CONTINGENT-LIBRARY MATERIALS	0.00	0.00	2,250.00	0.00	(100.00)%
70900	SUPPLIES	31.53	0.00	0.00	0.00	0.00%
05	ADMINISTRATION					
61120	BOOKS NF	582.39	384.90	1,000.00	1,000.00	0.00%
61200	PERIODICALS	1,987.72	1,929.40	2,000.00	2,000.00	0.00%
1	Dundee Library					
00	DEPARTMENT-WIDE					
61200	PERIODICALS	3,227.49	4,012.82	5,500.00	4,500.00	(18.18)%
61600	VIDEOGAMES	14,446.28	13,316.91	17,000.00	17,000.00	0.00%
10	ADULT & TEEN SERVICES					
61110	BOOKS FICTION	27,335.99	25,685.62	30,000.00	32,000.00	6.66%
61111	BOOKS LARGE TYPE	3,591.73	3,854.56	3,000.00	4,000.00	33.33%
61120	BOOKS NF	19,077.20	14,519.06	16,000.00	16,000.00	0.00%
61130	BOOKS SPANISH	2,894.59	2,292.62	4,000.00	4,000.00	0.00%
61140	GRAPHIC NOVELS	0.00	0.00	0.00	2,500.00	0.00%
61330	AUDIOBOOKS	7,639.59	5,844.59	7,000.00	7,000.00	0.00%
61350	MUSIC	3,673.10	3,135.80	4,000.00	4,000.00	0.00%
61400	DVD	11,303.58	11,045.92	15,000.00	12,250.00	(18.33)%
61700	NONTRADITIONAL MATERIALS	4,160.69	1,501.43	5,000.00	5,000.00	0.00%
15	TEEN					
61100	BOOKS	5,269.10	6,211.94	6,500.00	8,000.00	23.07%

**Fox River Valley Public Library District**  
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10 - GENERAL/CORPORATE  
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		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
61130	BOOKS SPANISH	1,611.91	1,817.43	2,000.00	2,000.00	0.00%
61330	AUDIOBOOKS	2,367.48	1,371.77	1,500.00	1,000.00	(33.33)%
20	YOUTH SERVICES					
61100	BOOKS	44,566.97	36,440.69	45,000.00	45,000.00	0.00%
61130	BOOKS SPANISH	5,703.89	7,747.64	8,000.00	8,000.00	0.00%
61330	AUDIOBOOKS	1,619.61	1,492.69	1,500.00	1,500.00	0.00%
61350	MUSIC	650.30	105.06	500.00	500.00	0.00%
61400	DVD	5,988.66	3,231.36	6,000.00	5,000.00	(16.66)%
61700	NONTRADITIONAL MATERIALS	3,224.72	3,425.48	3,200.00	3,500.00	9.37%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
61200	PERIODICALS	291.39	1,428.15	1,500.00	1,500.00	0.00%
61600	VIDEOGAMES	4,122.81	8,794.24	5,000.00	5,000.00	0.00%
10	ADULT & TEEN SERVICES					
61110	BOOKS FICTION	10,146.53	8,685.32	10,000.00	10,000.00	0.00%
61120	BOOKS NF	3,226.64	2,523.04	2,000.00	3,000.00	50.00%
61400	DVD	4,957.02	5,067.42	5,000.00	7,500.00	50.00%
15	TEEN					
61100	BOOKS	2,917.59	2,618.05	3,000.00	3,000.00	0.00%
61330	AUDIOBOOKS	446.89	344.91	500.00	250.00	(50.00)%
20	YOUTH SERVICES					
61100	BOOKS	16,964.38	10,876.12	14,000.00	14,000.00	0.00%
61130	BOOKS SPANISH	1,950.33	1,307.26	1,500.00	1,500.00	0.00%
61400	DVD	2,371.52	2,006.64	3,000.00	3,000.00	0.00%
61700	NONTRADITIONAL MATERIALS	962.87	498.00	1,000.00	500.00	(50.00)%
	Total LIBRARY MATERIALS	396,373.88	343,166.78	408,913.00	416,428.00	1.84%
51	LIBRARY OPERATIONS					
0	District Wide					
00	DEPARTMENT-WIDE					
52123	WORKERS COMP	4,692.00	4,762.00	7,800.00	7,800.00	0.00%
52124	UNEMPLOYMENT INS	7,084.04	8,672.40	12,000.00	10,000.00	(16.66)%
52130	STAFF DEVELOPMENT	3,861.40	1,699.12	6,000.00	6,700.00	11.66%
70800	POSTAGE	1,827.31	1,847.86	3,000.00	3,000.00	0.00%
70900	SUPPLIES	13,175.62	8,310.61	13,000.00	13,000.00	0.00%
73225	PUBLIC LIABILITY INS	31,067.50	20,328.00	32,500.00	40,000.00	23.07%
73230	TRANSPORTATION REIMBURSEMENT	501.83	514.34	4,000.00	5,000.00	25.00%
73240	BOARD EXPENSES	1,669.79	10,975.00	13,000.00	2,500.00	(80.76)%

**Fox River Valley Public Library District**  
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10 - GENERAL/CORPORATE  
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		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
73241	LEGAL NOTICES FEES	715.30	780.00	3,000.00	2,000.00	(33.33)%
73242	MEMBERSHIPS	3,085.00	2,110.00	3,075.00	2,900.00	(5.69)%
73245	BACKGROUND CHECK FEES	0.00	78.00	800.00	400.00	(50.00)%
73250	BANK CHARGES	1,137.30	2,301.38	6,000.00	3,000.00	(50.00)%
73255	INVESTMENT FEES	6,777.37	3,774.80	8,000.00	6,000.00	(25.00)%
73260	LOST & PAID FORWARDING	37.95	0.00	500.00	500.00	0.00%
73280	COST OF ITEMS SOLD	28.60	48.72	500.00	500.00	0.00%
73281	TAX EXPENSE	60.88	3.00	150.00	150.00	0.00%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	64,218.25	67,171.00	98,150.00	75,000.00	(23.58)%
73283	LICENSE PLATE S&SLT FEES	273.75	0.00	812.50	625.00	(23.07)%
73285	REIMBURSED PURCHASES	389.90	0.00	6,500.00	18,000.00	176.92%
73290	HOSPITALITY	9.15	214.78	1,000.00	3,500.00	250.00%
73295	MEETING EXPENSE	2,213.75	2,279.11	5,000.00	1,000.00	(80.00)%
76500	CASH UNDER	0.00	0.00	249.50	249.50	0.00%
79990	CONTINGENT EXPENSES	0.00	0.00	1,049.00	0.00	(100.00)%
05	ADMINISTRATION					
52130	STAFF DEVELOPMENT	1,770.00	210.00	2,500.00	5,500.00	120.00%
52150	DIRECTOR'S CONF	0.00	0.00	3,500.00	3,500.00	0.00%
73242	MEMBERSHIPS	1,105.00	1,391.00	2,670.00	2,670.00	0.00%
10	ADULT & TEEN SERVICES					
70900	SUPPLIES	558.00	709.97	3,000.00	2,000.00	(33.33)%
30	PUBLIC SERVICE					
70900	SUPPLIES	8,984.63	2,326.18	12,625.00	10,000.00	(20.79)%
40	PUBLIC RELATIONS					
52130	STAFF DEVELOPMENT	0.00	0.00	0.00	1,000.00	0.00%
73242	MEMBERSHIPS	0.00	100.00	150.00	150.00	0.00%
50	IT / NETWORK					
52130	STAFF DEVELOPMENT	160.00	79.00	3,000.00	1,000.00	(66.66)%
73242	MEMBERSHIPS	0.00	0.00	137.00	290.00	111.67%
60	PATS					
73242	MEMBERSHIPS	0.00	150.00	150.00	150.00	0.00%
90	FACILITIES					
70900	SUPPLIES	5,179.17	6,755.82	7,500.00	10,000.00	33.33%
1	Dundee Library					
00	DEPARTMENT-WIDE					

**Fox River Valley Public Library District**  
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10 - GENERAL/CORPORATE  
From 7/1/2022 Through 6/30/2023

		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
70900	SUPPLIES	419.24	0.00	0.00	0.00	0.00%
73215	COPIER/PRINT EXPENSE	3,326.13	5,737.20	9,000.00	7,000.00	(22.22)%
73520	PLANT OPERATION	13,932.42	9,917.60	18,370.00	20,000.00	8.87%
10	ADULT & TEEN SERVICES					
52130	STAFF DEVELOPMENT	0.00	0.00	5,000.00	5,000.00	0.00%
73242	MEMBERSHIPS	526.00	381.00	1,065.00	1,290.00	21.12%
20	YOUTH SERVICES					
52130	STAFF DEVELOPMENT	(375.00)	479.00	6,600.00	5,000.00	(24.24)%
73242	MEMBERSHIPS	542.00	489.00	814.00	1,000.00	22.85%
70	ACCOUNT SERVICES					
52130	STAFF DEVELOPMENT	0.00	971.00	1,500.00	1,500.00	0.00%
73242	MEMBERSHIPS	0.00	153.00	400.00	300.00	(25.00)%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73215	COPIER/PRINT EXPENSE	445.91	570.99	2,000.00	1,000.00	(50.00)%
73505	RENT EXPENSE	64,890.00	59,482.50	64,890.00	64,890.00	0.00%
80	RANDALL OAKS					
52130	STAFF DEVELOPMENT	0.00	0.00	1,075.00	3,000.00	179.06%
73242	MEMBERSHIPS	0.00	0.00	515.00	425.00	(17.47)%
	Total LIBRARY OPERATIONS	244,290.19	225,773.38	372,547.00	348,489.50	(6.46)%
52	PUBLIC RELATIONS					
0	District Wide					
00	DEPARTMENT-WIDE					
70800	POSTAGE	8,740.00	8,265.00	10,000.00	11,000.00	10.00%
70900	SUPPLIES	5,208.31	5,237.42	8,200.00	6,000.00	(26.82)%
73010	NEWSLETTER	18,522.00	22,223.00	20,000.00	27,000.00	35.00%
73020	OUTSIDE PRINTING	430.41	523.64	3,000.00	1,500.00	(50.00)%
73290	HOSPITALITY	0.00	100.00	200.00	200.00	0.00%
	Total PUBLIC RELATIONS	32,900.72	36,349.06	41,400.00	45,700.00	10.39%
53	GENERAL PROGRAMMING					
0	District Wide					
00	DEPARTMENT-WIDE					
70900	SUPPLIES	498.56	200.00	500.00	2,000.00	300.00%
73150	PERFORMERS	0.00	750.00	3,000.00	4,500.00	50.00%
73151	SUMMER READING	12,562.60	15,683.38	16,000.00	16,000.00	0.00%
73152	WINTER READING	4,375.16	3,179.47	3,000.00	3,000.00	0.00%
73153	MISC READING CHALLENGES	0.00	0.00	0.00	2,500.00	0.00%
73155	LICENSING	1,270.00	500.00	1,700.00	1,700.00	0.00%

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10 - GENERAL/CORPORATE  
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		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
1	Dundee Library					
10	ADULT & TEEN SERVICES					
70900	SUPPLIES	3,610.44	5,006.49	3,700.00	5,250.00	41.89%
73150	PERFORMERS	0.00	650.00	1,000.00	0.00	(100.00)%
15	TEEN					
70900	SUPPLIES	1,130.15	1,395.53	1,500.00	2,000.00	33.33%
73150	PERFORMERS	0.00	0.00	0.00	500.00	0.00%
20	YOUTH SERVICES					
70900	SUPPLIES	12,809.87	9,285.24	13,000.00	13,000.00	0.00%
73150	PERFORMERS	2,400.00	2,305.00	2,500.00	4,000.00	60.00%
2	Randall Oaks					
80	RANDALL OAKS					
70900	SUPPLIES	1,135.46	1,385.75	1,500.00	2,000.00	33.33%
	Total GENERAL PROGRAMMING	39,792.24	40,340.86	47,400.00	56,450.00	19.09%
54	COMPUTER					
0	District Wide					
00	DEPARTMENT-WIDE					
70900	SUPPLIES	3,572.45	1,901.70	3,590.00	2,500.00	(30.36)%
73300	COMPUTER EQUIPMENT	0.00	269.99	0.00	0.00	0.00%
73320	CCS SHARED COST	51,690.24	60,893.36	60,700.00	63,700.00	4.94%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	15,000.00	15,000.00	0.00%
73340	SOFTWARE	11,574.73	11,108.75	27,250.00	32,500.00	19.26%
73350	INTERNET LINES	9,505.38	7,894.54	0.00	9,900.00	0.00%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73350	INTERNET LINES	1,784.90	2,208.07	2,400.00	2,400.00	0.00%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73350	INTERNET LINES	1,724.85	2,149.78	2,400.00	2,400.00	0.00%
	Total COMPUTER	79,852.55	86,426.19	111,340.00	128,400.00	15.32%
55	PROFESSIONAL FEES					
0	District Wide					
00	DEPARTMENT-WIDE					
73246	PAYROLL SERVICE	9,018.29	9,821.36	10,000.00	15,000.00	50.00%
73410	LEGAL FEES	2,700.00	4,500.00	15,000.00	10,000.00	(33.33)%
73420	AUDIT EXPENSE	9,010.00	9,185.00	10,050.00	10,400.00	3.48%
	Total PROFESSIONAL FEES	20,728.29	23,506.36	35,050.00	35,400.00	1.00%
61	MAINTENANCE					

**Fox River Valley Public Library District**  
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		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
0	District Wide					
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	11,862.51	15,189.38	14,760.00	21,000.00	42.27%
73310	CATALOGING - COMPUTER SERVICE	7,375.72	7,740.32	7,650.00	8,032.50	5.00%
73530	EQUIPMENT MAINT	151.87	520.00	1,000.00	1,000.00	0.00%
73640	FUEL	1,348.70	1,288.53	2,000.00	2,000.00	0.00%
79990	CONTINGENT EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	24,735.00	24,735.00	24,735.00	22,687.00	(8.27)%
73500	BUILDING REPAIRS AND MAINTENANCE	18,437.18	9,683.37	27,000.00	30,000.00	11.11%
73520	PLANT OPERATION	0.00	155.00	0.00	0.00	0.00%
73530	EQUIPMENT MAINT	702.95	767.00	2,000.00	2,000.00	0.00%
73540	CONTRACTS: BUILDING MAINTENANCE	73,046.54	44,187.57	50,000.00	50,000.00	0.00%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73301	COMPUTER MAINT	15,571.00	15,571.00	15,571.00	14,072.00	(9.62)%
73500	BUILDING REPAIRS AND MAINTENANCE	450.00	0.00	500.00	500.00	0.00%
73530	EQUIPMENT MAINT	0.00	0.00	300.00	500.00	66.66%
73540	CONTRACTS: BUILDING MAINTENANCE	11,116.74	0.00	0.00	0.00	0.00%
	Total MAINTENANCE	<u>164,798.21</u>	<u>119,837.17</u>	<u>146,516.00</u>	<u>152,791.50</u>	4.28%
65	UTILITIES					
0	District Wide					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	1,464.48	1,473.55	1,200.00	150.00	(87.50)%
1	Dundee Library					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	13,962.50	10,013.18	11,700.00	14,550.00	24.35%
73610	ELECTRICITY	41,656.23	40,116.99	45,000.00	47,000.00	4.44%
73620	WATER AND SEWER	1,744.32	2,160.37	5,000.00	5,000.00	0.00%
73630	GAS	2,969.25	5,212.05	5,000.00	5,000.00	0.00%
2	Randall Oaks					
00	DEPARTMENT-WIDE					
73200	TELEPHONE & FAX	<u>2,345.66</u>	<u>978.06</u>	<u>1,200.00</u>	<u>2,500.00</u>	108.33%
	Total UTILITIES	<u>64,142.44</u>	<u>59,954.20</u>	<u>69,100.00</u>	<u>74,200.00</u>	7.38%

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10 - GENERAL/CORPORATE  
From 7/1/2022 Through 6/30/2023

		<u>FY2021 Actual</u>	<u>FY2122 Actual</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Total Budget - FY2223 Working Budget</u>	Yr over Yr Budget Difference
70	CAPITAL EXPENSE					
0	District Wide					
00	DEPARTMENT-WIDE					
73270	FURNITURE & EQUIP	2,321.81	9,355.35	11,500.00	11,000.00	(4.34)%
73300	COMPUTER EQUIPMENT	636.97	5,662.55	13,550.00	17,300.00	27.67%
1	Dundee Library					
10	ADULT & TEEN SERVICES					
73270	FURNITURE & EQUIP	1,686.60	842.97	1,000.00	17,000.00	1,600.00%
20	YOUTH SERVICES					
73270	FURNITURE & EQUIP	0.00	0.00	0.00	8,275.00	0.00%
2	Randall Oaks					
80	RANDALL OAKS					
73270	FURNITURE & EQUIP	1,387.53	0.00	0.00	0.00	0.00%
	Total CAPITAL EXPENSE	<u>6,032.91</u>	<u>15,860.87</u>	<u>26,050.00</u>	<u>53,575.00</u>	105.66%
	Total Expenditures	<u>3,753,504.37</u>	<u>3,201,659.09</u>	<u>3,751,712.00</u>	<u>4,238,539.00</u>	12.98%
	Net Increase(Decrease) in Fund Balance	<u>(61,063.31)</u>	<u>827,768.46</u>	<u>305,304.26</u>	<u>(106,166.45)</u>	(134.77)%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2223 Budget - MonFin2 - Unposted Transactions Included In Report  
20 - FICA  
From 7/1/2022 Through 6/30/2023

		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
Expenditures						
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					
00	DEPARTMENT-WIDE					
70000	TRANSFER OUT	21.00	0.00	0.00	0.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	21.00	0.00	0.00	0.00	0.00%
15	PERSONNEL SERVICES/BENEFITS					
0	District Wide					
00	DEPARTMENT-WIDE					
52212	FICA / MEDICARE	20.99	0.00	0.00	0.00	0.00%
	Total PERSONNEL SERVICES/BENEFITS	20.99	0.00	0.00	0.00	0.00%
	Total Expenditures	41.99	0.00	0.00	0.00	0.00%
	Net Increase(Decrease) in Fund Balance	(41.99)	0.00	0.00	0.00	0.00%



**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2223 Budget - MonFin2 - Unposted Transactions Included In Report  
30 - IMRF  
From 7/1/2022 Through 6/30/2023

		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
Revenues						
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
43010	TAX LEVY	119,742.47	0.00	0.00	0.00	0.00%
44010	INT & DIV INCOME	23.21	0.00	0.00	0.00	0.00%
	Total REVENUES	<u>119,765.68</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					
00	DEPARTMENT-WIDE					
40000	TRANSFER IN	21,151.00	0.00	0.00	0.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	<u>21,151.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total Revenues	<u>140,916.68</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Expenditures						
15	PERSONNEL SERVICES/BENEFITS					
0	District Wide					
00	DEPARTMENT-WIDE					
52121	IMRF	162,979.18	0.00	0.00	0.00	0.00%
	Total PERSONNEL SERVICES/BENEFITS	<u>162,979.18</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Total Expenditures	<u>162,979.18</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Net Increase(Decrease) in Fund Balance	<u>(22,062.50)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2223 Budget - MonFin2 - Unposted Transactions Included In Report  
70 - CAPITAL PROJECTS/SPECIAL RESERVE  
From 7/1/2022 Through 6/30/2023

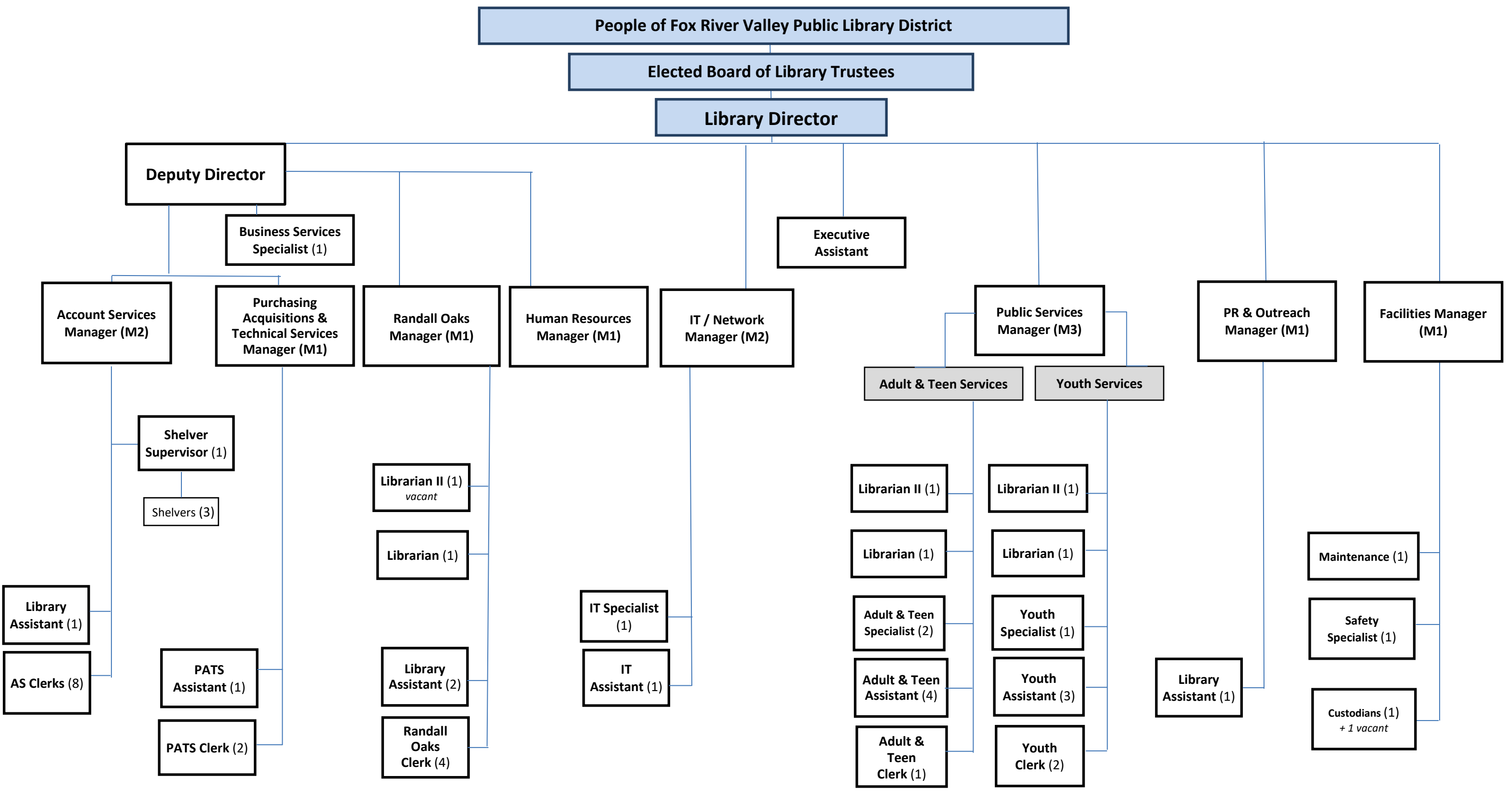
		FY2021 Actual	FY2122 Actual	Total Budget - FY2122 Working Budget	Total Budget - FY2223 Working Budget	Yr over Yr Budget Difference
Revenues						
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
44010	INT & DIV INCOME	108,506.04	44,285.45	40,000.00	45,000.00	12.50%
	Total REVENUES	108,506.04	44,285.45	40,000.00	45,000.00	12.50%
01	TRANSFERS BETWEEN FUNDS					
0	District Wide					
00	DEPARTMENT-WIDE					
40000	TRANSFER IN	750,000.00	0.00	0.00	0.00	0.00%
	Total TRANSFERS BETWEEN FUNDS	750,000.00	0.00	0.00	0.00	0.00%
	Total Revenues	858,506.04	44,285.45	40,000.00	45,000.00	12.50%
Expenditures						
54	COMPUTER					
0	District Wide					
00	DEPARTMENT-WIDE					
73300	COMPUTER EQUIPMENT	10,390.15	18,765.00	47,500.00	54,000.00	13.68%
73340	SOFTWARE	0.00	1,691.00	18,000.00	4,000.00	(77.77)%
	Total COMPUTER	10,390.15	20,456.00	65,500.00	58,000.00	(11.45)%
61	MAINTENANCE					
1	Dundee Library					
00	DEPARTMENT-WIDE					
73500	BUILDING REPAIRS AND MAINTENANCE	3,861.00	82,643.00	660,000.00	520,000.00	(21.21)%
	Total MAINTENANCE	3,861.00	82,643.00	660,000.00	520,000.00	(21.21)%
70	CAPITAL EXPENSE					
0	District Wide					
00	DEPARTMENT-WIDE					
73270	FURNITURE & EQUIP	3,616.00	665.14	35,000.00	35,000.00	0.00%
73430	OTHER PROF FEES	73,223.38	13,312.00	140,000.00	150,000.00	7.14%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	114,854.00	114,854.00	0.00%
	Total CAPITAL EXPENSE	76,839.38	13,977.14	289,854.00	299,854.00	3.45%
	Total Expenditures	91,090.53	117,076.14	1,015,354.00	877,854.00	(13.54)%
	Net Increase(Decrease) in Fund Balance	767,415.51	(72,790.69)	(975,354.00)	(832,854.00)	(14.61)%

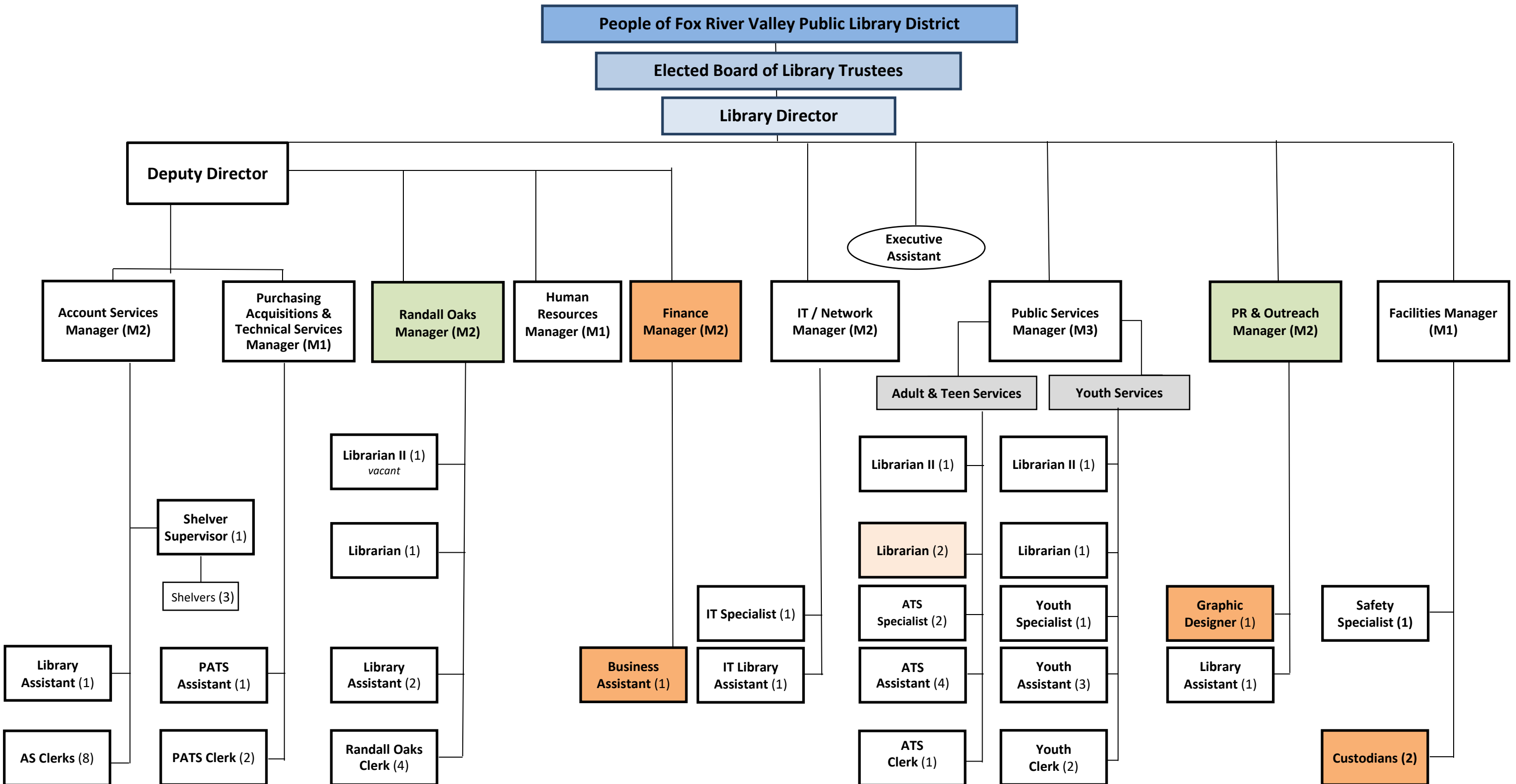
**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2223 Budget - MonFin2 - Unposted Transactions Included In Report  
80 - WORKING CASH  
From 7/1/2022 Through 6/30/2023

		<u>FY2021 Actual</u>	<u>FY2122 Actual</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Total Budget - FY2223 Working Budget</u>	Yr over Yr Budget Difference
Revenues						
00	REVENUES					
0	District Wide					
00	DEPARTMENT-WIDE					
44010	INT & DIV INCOME	<u>7,079.59</u>	<u>3,704.79</u>	<u>2,250.00</u>	<u>3,500.00</u>	55.55%
	Total REVENUES	<u>7,079.59</u>	<u>3,704.79</u>	<u>2,250.00</u>	<u>3,500.00</u>	55.56%
	Total Revenues	<u>7,079.59</u>	<u>3,704.79</u>	<u>2,250.00</u>	<u>3,500.00</u>	55.56%
	Net Increase(Decrease) in Fund Balance	<u><u>7,079.59</u></u>	<u><u>3,704.79</u></u>	<u><u>2,250.00</u></u>	<u><u>3,500.00</u></u>	55.55%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - Proposed FY2223 Budget - MonFin2 - Unposted Transactions Included In Report  
90 - DONATION / GIFT  
From 7/1/2022 Through 6/30/2023

	<u>FY2021 Actual</u>	<u>FY2122 Actual</u>	<u>Total Budget - FY2122 Working Budget</u>	<u>Total Budget - FY2223 Working Budget</u>	Yr over Yr Budget Difference
Revenues					
00 REVENUES					
0 District Wide					
00 DEPARTMENT-WIDE					
44010 INT & DIV INCOME	59,698.72	5,975.37	6,000.00	6,000.00	0.00%
49010 MONETARY GIFT	0.00	250.00	5,000.00	5,000.00	0.00%
Total REVENUES	<u>59,698.72</u>	<u>6,225.37</u>	<u>11,000.00</u>	<u>11,000.00</u>	0.00%
Total Revenues	<u>59,698.72</u>	<u>6,225.37</u>	<u>11,000.00</u>	<u>11,000.00</u>	0.00%
Net Increase(Decrease) in Fund Balance	<u>59,698.72</u>	<u>6,225.37</u>	<u>11,000.00</u>	<u>11,000.00</u>	0.00%





**C.1 Ordinance 2022-02 Transferring Funds to the Special Reserve Fund**

RECOMMENDED **MOTION**: I move to Adopt Ordinance 2022-02 Transferring Funds in the amount of \$200,000 from the General Fund to the Special Reserve Fund

**BACKGROUND INFORMATION:**

The Special Reserve / Capital Projects fund is not levied: revenues consist of transfers from the General / Corporate fund from unexpended balances.

Board policy states "In accordance with (75 ILCS 5/5-8; 75 ILCS 16/40-50), the Board shall establish a Special Reserve Fund for the FRVPLD buildings, maintenance, and emergencies. The fund shall receive monies annually from unexpended budgeted funds in order to build the fund toward future FRVPLD building, land and maintenance needs." Fund Balance policy states, "Total unrestricted fund balances (committed, assigned and unassigned) in the General Fund should represent no less than three (3) and no more than twelve (12) months of operating expenses. Balances over the maximum at the end of the fiscal year shall be transferred to the Capital Projects fund."

We anticipate a surplus of about \$200,000 in FY22122. Last year we transferred funds of \$750,000 to the Special Reserve Fund which represented FY1920 as well as FY2021. With this transfer, we should have more than adequate reserve funds to cover the Capital Projects included in the working budget without taking on debt. With completion of this \$200,000 transfer, we expect to end FY2122 with about \$2,500,000 General Fund balance (excluding 90 Donations Fund balance), which will be about 9 months of reserve in the General Fund at the end of this year.

**ORDINANCE 2022-02**

**ORDINANCE TRANSFERRING FUNDS TO THE SPECIAL RESERVE FUND**

Be it ordained by the Board of Library Trustees of the Fox River Valley Public Library District that, of the unexpended balances of the proceeds received from annual public library taxes (General Fund/Operating Fund), the sum of \$200,000.00 shall be transferred to the Library District's Special Reserve Fund to fund future Capital Needs as defined in the Special Reserve policy.

ADOPTED this 21<sup>st</sup> day of June, 2022 pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

By: \_\_\_\_\_

Kristina Weber, Ph.D., President  
Board of Library Trustees  
Fox River Valley Public Library District

Attest:

\_\_\_\_\_  
Christine L. Evans, Secretary  
Board of Library Trustees  
Fox River Valley Public Library District



**C.2 Ordinance 2022-03 Board Meeting Dates for FY2223**

RECOMMENDED **MOTION**: I move to adopt Ordinance 2022-03 Board Meeting Dates for Fiscal Year 2022 – 2023.

**BACKGROUND INFORMATION:**

In accordance with 5 ILCS 120/2.02 (a), every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of such meetings. In the event there is a change in a regularly scheduled meeting date, time, and/or place, the public will be notified in accordance with 5 ILCS 120/2.03.

The Board generally meets the third Tuesday of each month. For FY2223, there is one exception. The Board will not meet in August, 2022.

**ORDINANCE 2022-03**

**ORDINANCE SETTING FORTH THE DATES OF REGULAR MEETINGS OF THE  
FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES**

Meetings are held in the Meeting Room of the Dundee Library, 555 Barrington Avenue, East Dundee, Illinois, generally on the third Tuesday of the month, starting at 7:00 p.m. The dates for the fiscal year 2022 – 2023 are:

July 19, 2022	January 17, 2023
September 20, 2022	February 21, 2023
October 18, 2022	March 21, 2023
November 15, 2022	April 18, 2023
December 20, 2022	May 16, 2023
	June 20, 2023

The Board of Trustees will not meet in August, 2022.

Passed by the Board of Trustees of the Fox River Valley Public Library District this 21<sup>st</sup> day of June, 2022.

Approved:

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Kristina Weber, Ph.D., President  
Fox River Valley Public Library District

Attest:

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Christine L. Evans, Secretary  
Fox River Valley Public Library District

**C.3 ADA Compliant Door Replacement Cost Breakdown**

There is no motion. In the interest of full transparency, information on project cost and fees are provided.

BACKGROUND INFORMATION:

Cost breakdown for the recently completed door replacement project:

Board approved total cost (not to exceed)	57,500.00	January 18, 2022
Actual cost	43,900.00	
Construction Manager fee	9,740.00	
Final total cost	53,640.00	

Administration is currently corresponding with Senator DeWitte's office regarding reimbursement for the project.

**C.4 North Suburban Digital Consortium - OverDrive Contract Renewal**

**RECOMMENDED MOTION:** I move to authorize the Director to renew the contract with the North Suburban Digital Consortium, for annual collection assessment to purchase digital content and hosting, at a cost not to exceed \$25,000.

**BACKGROUND INFORMATION:**

Fox River Valley Public Library District is one of eight libraries in the eBook / eAudiobook consortium North Suburban Digital Consortium (NSDC). We organize and share the costs to develop an eBook and eAudiobook collection to give our patrons a wide variety of popular digital titles. We have been a participating member since Fall of 2005.

The consortium recently added an eMagazines collection, and our assessment for the new FY is \$3,750.00 for nearly 4,000 titles in over 20 languages. We were able to gain access in mid-April, and each issue can either be checked out for 7 or 14 days.

At the conclusion of FY2122, Fox River Valley Public Library District estimates patrons will have checked out over 46,000 digital titles.

Below are figures that capture the average of checkouts and cost per checkout from pre-pandemic levels to current:

FY1819

Checkouts:	37,771 (yr) / 3,148 (mo)	Cost per checkout:	.37
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FY1920

Checkouts:	43,687 (yr) / 3,641 (mo)	Cost per checkout:	.34
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FY2021

Checkouts:	43,525 (yr) / 3,627 (mo)	Cost per checkout:	.36
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FY2122

Checkouts:	46,075 (yr) / 3,839 (mo)	Cost per checkout:	.35
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**C.5 Electronic Resource – LinkedIn Learning Contract**

RECOMMENDED **MOTION**: I move to authorize the director to contract with LinkedIn for LinkedIn Learning, an electronic resource for online learning, at a cost not to exceed \$13,125.

**BACKGROUND INFORMATION:**

LinkedIn Learning has over 16,000 courses in 7 different languages on hundreds of topics with over 50 new courses added per week. The platform offers staff and patrons access to courses on computer software, leadership/management, business skills and more. The video-based content speaks to those that are under employed and unemployed looking to boost their competencies, offering courses that support the present world skills that are needed to stay ahead or learn new proficiencies.

LinkedIn Learning does not require patrons to create a LinkedIn profile to use the product, only a library card number and PIN are needed.

This past year, there has been an average of approximately 322 course views per month. The price for FY22/23 is unchanged from last year.

Below are figures that capture the average of monthly views and the cost per view from pre-pandemic to current:

FY1819

Views:	5,599 (yr) / 467 (mo)	Cost per view:	2.34
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FY1920

Views:	4,840 (yr) / 403 (mo)	Cost per view:	2.71
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FY2021

Views:	4,768 (yr) / 397 (mo)	Cost per view:	2.76
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FY2122

Views:	3,868 (yr) / 322 (mo)	Cost per view:	3.40
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