

**Fox River Valley Public Library District
Board of Trustees Meeting
February 21, 2023**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Tara Finn
	Trustee	Matthew Goyke (attending electronically)
	Trustee	Maryann Dellamaria
	Trustee	Paula Lauer

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Sumitra Potharazu, Jason Katsion, Keri Carroll, Kirstin Finneran, Karin Nelson, Michael Lorenzetti, Brittany Berger, John Sabala, Mark Castelvechi, Karen Werle

Public Comment

There was no public comment.

President's Report

President Weber noted the upcoming Committee of the Whole meeting was set for 9 AM Saturday, March 25, 2023 and will be held at the Dundee Library. She recommended Trustees take time to complete the continuing education questionnaire noted in Illinois Library Associations's Trusty Trustee newsletter.

Director's Report

Deputy Director Zabski provided an update to the current Strategic Plan, and Randall Oaks Manager Brittany Berger presented statistics as the Winter Reading Challenge wrapped up. Berger reported a 29% increase in registration and a 23% increase in those who finished the challenge.

Department Reports and Dashboard

Activities and statistics for January were provided; there were no questions or comments.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the January 17, 2023 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for January 2023**
- A.1.c Monthly Financial Report for January 2023**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**

A.1.i Balance Sheet for January 2023

A.1.j Ehlers Investment Inventory for January 2023

Weber inquired if there were any items Trustees would like removed for further discussion. Treasurer Finn noted a typo in the Minutes that was corrected. Hearing no other requests she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Dellamaria and seconded by Finn, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business - none

New Business

C.1 Annual Comprehensive Financial Report (ACFR) Contract – Lauterbach and Amen, LLC

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO ENTER A FIVE-YEAR CONTRACT WITH LAUTERBACH AND AMEN, LLC FOR ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FY2223 THROUGH FY2627. COST FOR FY2223 WILL BE \$8,880 WITH ANNUAL INCREASES OF \$300 IN YEARS 2 THROUGH 5*. Moved by Corbett and seconded by Finn, item opened for discussion. Zabski spoke to the District's history with Lauterbach and Amen, noting its satisfaction with their services. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.2 FY2324 Strategic Plan – discussion only

Weber noted there was no motion to be made. Executive Director Dodson sought Trustees' preferred approach in drafting the Strategic Plan for FY2324. Zabski noted past plans included some community input and use of library data. Greater community input is desired. Dodson will provide more information at either the March 21, 2023 Board meeting or the March 25, 2023 Committee of the Whole meeting.

Adjournment

Weber inquired if Trustees had any additional topics for future meetings; Trustee Lauer noted areas to consider for increased accessibility. Trustee Goyke commented on requesting line item proposals should the Library opt to employ a consultant to update the Strategic Plan. No further business was discussed, Weber called for a motion to *ADJOURN*. Moved by Corbett and seconded by Dellamaria, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 7:25 PM.

Christine L. Evans, Secretary