

**Fox River Valley Public Library District
Board of Trustees Meeting
November 14, 2023**

MINUTES

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Secretary	Christine Evans
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Sherry Kenney, Michael Lorenzetti, Keri Carroll, Sam Bunte, Heather, Ji, Sumitra Potharazu, John Sabala, Kirstin Finneran, Karen Werle

Adjourn to Truth in Taxation Hearing

Weber called for a motion to *ADJOURN TO THE TRUTH IN TAXATION HEARING*. Moved by Dellamaria and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried; meeting adjourned at 7:01 PM

Return to Regular Board of Trustees Meeting

The Board of Trustees meeting was reconvened by President Weber at 7:02 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Secretary	Christine Evans
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Sherry Kenney, Michael Lorenzetti, Keri Carroll, Sam Bunte, Heather, Ji, Sumitra Potharazu, John Sabala, Kirstin Finneran, Karen Werle

Public Comment

Weber inquired if there were any individuals wishing to address the Board. There were no comments.

President's Report

Weber noted with the adoption of the Levy Ordinance this evening, all statutory requirements for 2023 have been fulfilled by the Board. She inquired if Trustees felt there were other pressing issues still remaining, or whether Trustees felt a December meeting was not necessary. Consensus was to cancel the December regular meeting. Trustees' next regular meeting will be on January 16, 2024.

Director's Report

Per Capita Grant Requirement

Deputy Director Heather Zabski will send Trustees a short presentation to view in order to fulfill a requirement for the Per Capita Grant.

Executive Director Dodson noted Corner 68 will soon re-open; providing a third meeting space. She noted the upcoming Strategic Planning Retreat on December 2.

Department Reports and Dashboard

Dodson inquired if there were any questions or comments on the Department Reports or Dashboard; there were none.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the October 17, 2023 Decennial Committee Meeting
- A.1.b Minutes from the October 17, 2023 Board of Trustees Meeting
- A.1.c Check/Voucher Register for October 2023
- A.1.d Monthly Financial Report for October 2023
- A.1.e Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.f Revenue Summary – All Funds Combined by Period
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.i Expenditure Summary – All Funds Combined by Period
- A.1.j Balance Sheet for October 2023
- A.1.k Ehlers Investment Inventory for October 2023

Weber inquired whether there were any items trustees would like withheld prior to discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.K AS PRESENTED*. Moved by Goyke and seconded by Dellamaria, item opened for discussion. There were no questions; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

Exhibit C.1 Ordinance 2023-12 Tax Levy

Weber called for a motion to *ADOPT ORDINANCE 2023-12 LEVYING TAXES IN THE AMOUNT OF \$4,544,142 FOR FISCAL YEAR 2023-2024 AS PRESENTED*. Moved by Finn and seconded by Goyke, item opened for discussion. Zabski noted the levy matches the estimate of funds needed presented in October. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.2 Ordinance 2023-13 Library Holiday Closings for 2024

Weber called for a motion to *ADOPT ORDINANCE 2023-13 LIBRARY DISTRICT HOLIDAY CLOSINGS FOR 2024 AS PRESENTED*. Moved by Goyke and seconded by Wisniewski, item opened for discussion. Executive Director Dodson explained the holidays remain the same as in 2023. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.3 Compensation and Leaves Policy Update

Weber called for a motion to *ADOPT THE COMPENSATION AND LEAVES POLICY UPDATE AS PRESENTED*. Moved by Wisniewski and seconded by Finn, item opened for discussion. Dodson noted a recent new statute mandates paid time for all workers. Non-benefitted staff will earn 1 hour of paid time off for every 40 hours worked. There were some additional updates to the current leave policy as noted to Trustees. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.4 Treasurer’s Report

Weber called for a motion to *APPROVE THE ANNUAL TREASURER’S REPORT*. Moved by Goyke and seconded by Wisniewski, item opened for discussion. Deputy Director Zabski explained the report lists all monies received and all expenses paid over the aggregate amount of \$2500.00 during the fiscal year. It further groups salaries in increments of approximately \$25,000. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.5 Accept Annual Comprehensive Financial Report (ACFR)

Weber called for a motion to *ACCEPT THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR 2022 - 2023*. Moved by Dellamaria and seconded by Goyke, item opened for discussion.

Exhibit C.6 Per Capita Grant Application - discussion

Weber noted there was no motion necessary, item then opened for discussion. Zabski noted the per capita grant application requires submission in order to receive funding from the state of Illinois. There were no questions.

Executive Session

Weber announced the Board would go into Executive Session and called for a motion to *ADJOURN IN ACCORDANCE WITH 5 ILCS 120/2(C)(11) LITIGATION, WHEN THE PUBLIC BODY FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING*. Moved by Goyke and seconded by Finn, action is not expected upon return to open session.

Meeting adjourned at 7:31 PM by unanimous voice vote.

Return to Open Session

Weber called the regular meeting back to order at 7:40 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Treasurer	Tara Finn
	Secretary	Christine Evans
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski

Members absent: none

Others present: Executive Director Amy Dodson; Facilities Manager Michael Lorenzetti

There being no further business, Weber called for a motion to *ADJOURN*. Moved by Wisniewski and seconded by Lauer, motion approved by unanimous voice vote.

Meeting adjourned at 7:43 PM.

Christine L. Evans, Secretary