

**Fox River Valley Public Library District  
Board of Trustees Meeting  
November 19 2024**

**MINUTES**

**Call to Order**

The meeting was called to order by President Kristina Weber at 7:01 PM. All present rose to recite the Pledge of Allegiance.

**Roll Call**

|                  |           |                    |
|------------------|-----------|--------------------|
| Members present: | President | Kristina Weber     |
|                  | Vice Pres | Maryann Dellamaria |
|                  | Secretary | Chris Evans        |
|                  | Treasurer | Tara Finn          |
|                  | Trustee   | Matt Goyke         |
|                  | Trustee   | Paula Lauer        |
|                  | Trustee   | Dan Wisniewski     |

Members absent: none

Others present: Interim Director Heather Zabski, Michael Lorenzetti, Sherry Kenny, Brittany Berger, Keri Carroll, John Sabala, Karin Nelson, Deanna Roy, Sam Bunte, Corinne Vargas, Heather Ji

**Adjourn to Truth in Taxation Hearing**

Weber called for a motion to *ADJOURN TO THE TRUTH IN TAXATION HEARING*. Moved by Wisniewski and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried; meeting adjourned at 7:02 PM

**Return to Regular Board of Trustees Meeting**

The Board of Trustees meeting was reconvened by President Weber at 7:03 PM.

**Roll Call**

|                  |           |                    |
|------------------|-----------|--------------------|
| Members present: | President | Kristina Weber     |
|                  | Vice Pres | Maryann Dellamaria |
|                  | Secretary | Christine Evans    |
|                  | Treasurer | Tara Finn          |
|                  | Trustee   | Matt Goyke         |
|                  | Trustee   | Paula Lauer        |
|                  | Trustee   | Dan Wisniewski     |

Members absent: none

Others present: Interim Director Heather Zabski, Michael Lorenzetti, Sherry Kenny, Brittany Berger, Keri Carroll, John Sabala, Karin Nelson, Deanna Roy, Sam Bunte, Corinne Vargas, Heather Ji

**Public Comment**

Weber inquired if there were any individuals wishing to address the Board. There were no comments.

**President's Report**

Weber noted with the adoption of the Levy Ordinance this evening, all statutory requirements for 2024 have been fulfilled by the Board. Weber stated that typically the board would not meet for a December meeting, but felt that there were a few items that needed to be addressed, so there will be a Board of Trustees meeting held on December 17, 2024.

## **Director's Report**

Interim Director Zabski talked about the Per Capita application. Zabski stated that the application was not made available in time for the November meeting but will be addressed in the December meeting. Interim Director Zabski also mentioned that the board will be doing a search for a director; Weber stated that hopefully for the December meeting, the board will be presented with more information and options.

## **Department Reports and Dashboard**

Weber asked if anyone had any questions or comments on the department and Dashboard reports. Several board members commented on the social media report and how much they appreciate the information, presented by PR Manager Vargas. Board commented on one of our social media accounts losing followers. Vargas explained that many of our followers are leaving platform X (formerly Twitter) not due to library actions but possibly due to the negative atmosphere of X.

## **Consent Agenda**

### **Exhibit A.1 Items included in Consent Agenda**

- A.1.a Minutes from the October 15, 2024 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for October 2024**
- A.1.c Monthly Financial Report for October 2024**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for October 2024**
- A.1.j Ehlers Investment Inventory for October 2024**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Dellamaria and seconded by Wisniewski, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

## **Unfinished Business**

None

## **New Business**

### **C.1 Ordinance 2024-12 Tax Levy**

Weber called for a motion to *ADOPT ORDINANCE 2024-12 LEVYING TAXES IN THE AMOUNT OF \$4,525,000 FOR FISCAL YEAR 2024-2025 AS PRESENTED*. Moved by Finn and seconded by Wisniewski, item opened for discussion. Zabski noted the levy matches the estimate of funds needed presented in October. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – 7 ayes, 0 nays, 0 absent. Motion carried.

### **C.2 Ordinance 2024-13 Library Holiday Closings for 2025**

Weber called for a motion to *ADOPT ORDINANCE 2024-13 LIBRARY DISTRICT HOLIDAY CLOSINGS FOR 2025 AS PRESENTED*. Moved by Wisniewski and seconded by Finn, item opened for discussion. Interim Director Zabski stated that in previous years, the library would close early on the day before Thanksgiving. She went on to state that for Thanksgiving 2025 the library will not be closing early Thanksgiving Eve. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

### **C.3 Annual Treasure's Report**

Weber called for a motion to *APPROVE THE ANNUAL TREASURER'S REPORT*. Moved by Dellamaria and seconded by Finn, item opened for discussion. Interim Director Zabski explained the report lists all monies received and all expenses paid over the aggregate amount of \$2,500.00 during the fiscal year. It further groups salaries in increments of approximately \$25,000. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

#### **C.4 Accept Annual Comprehensive Financial Report (ACFR)**

Weber called for a motion to *ACCEPT THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR FISCAL YEAR 2023 - 2024*. Moved by Dellamaria and Seconded by Wisniewski, item opened for discussion. Interim Zabski commented on Octobers meeting and the changes that Mike Tennis suggested. Zabski informed the board that the changes and updates have been completed. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

#### **C.5 Appoint Deputy Clerks**

Weber noted there was no motion necessary, item then opened for discussion. Interim Director Zabski stated that in the past, appointing Deputy Clerks was voted on by the board but after confirming with other libraries, it is not necessary to bring the item up for vote. Board Secretary Evans has authority to appoint Deputy Clerks.

#### **C.6 Approval of Separation Agreement with the Former Library Director**

Weber called for a motion to *APPROVE THE SEPARATION AGREEMENT WITH THE FORMER LIBRARY DIRECTOR*. Moved by Lauer and seconded by Goyke, item opened for discussion. Board inquired of Weber if meeting needed to adjourn to executive session for vote. Weber said no and that vote can be taken in open session. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

#### **Executive Session**

Weber announced the Board would not go into Executive Session.

#### **Adjournment**

No further business was discussed, Weber called for a motion to *ADJOURN*. Moved by Wisniewski and seconded by Finn. Meeting adjourned by unanimous voice vote at 7:42 P.M.

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Christine L. Evans, Secretary