

**Fox River Valley Public Library District
Board of Trustee Meeting
May 20, 2025**

MINUTES

Oath of Office

The Oath of Office was taken by re-elected Trustees Matt Goyke, Dan Wisniewski, Tara Finn, as well as new Trustee Melissa Iwinski, and all four trustees began their new terms.

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM.

Nomination and Election of Secretary Pro Tem

Weber called for a nomination for Secretary Pro Tem. Wisniewski was nominated by Weber. Weber inquired if there were other nominations; hearing none, she called for a roll call vote.

Roll call vote: Iwinski, Lauer, Finn, Wisniewski, Goyke, Weber – aye. 6 ayes, 0 nays, 1 absent, 0 vacant. Motion carried.

All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Secretary Pro Tem	Dan Wisniewski
	Treasurer	Tara Finn
	Trustee	Matt Goyke
	Trustee	Melissa Iwinski
	Trustee	Paula Lauer
Members absent:	Trustee	Christine L. Evans

Others present: Executive Director Kristi Howe, Deputy Director Heather Zabski, Deanna Roy, Karin Nelson, John Sabala, Brittany Berger, Michael Lorenzetti, Corinne Vargas, Roxanne Bennett, Heather Ji, Grace Iwinski, Mike Iwinski, Keri Carroll, Davia Parker, and Sam Bunte

Election of New Board Officers

Wisniewski presented a slate of candidates for consideration as Board officers: President, Kristina Weber; Vice President, Matt Goyke; Secretary, Dan Wisniewski; Treasurer, Tara Finn. Weber asked if there were any other nominations for Board officers. There being none, Weber called for a motion to *ACCEPT THE SLATE OF CANDIDATES AS PRESENTED*; moved by Goyke and seconded by Finn. Weber asked for a roll call vote.

Roll call vote: Iwinski, Lauer, Finn, Wisniewski, Goyke, Weber – aye. 6 ayes, 0 nays, 1 absent, 0 vacant. Motion carried.

Public Comment

Davia Parker commented on the A-to-Z Database that the library no longer subscribes to. She asked that the Board reconsider and reimplement the database for public use. Weber asked Director Howe to investigate the A-to-Z Database.

President's Report

President Weber first thanked Heather Zabski for stepping into the role of Interim Director, while the Board searched for and hired a new Executive Director. Weber and the Board welcomed the new Executive Director, Kristi Howe.

Director's Report

Working Budget Presentation

Zabski commented on the budget levy calendar for FY2526.

Department Head Reports and Dashboard

Zabski commented on the informational USB for Board Members; the USBs should be available for the June 17, 2025 Board Meeting. Zabski also reminded board members that the OMA (Open Meetings Act) certifications should be done annually, and to please submit the completion certificate to the Administration Office. Trustee Finn inquired about the Fox River Valley doing passports for the public. Zabski commented that space is an issue at this time.

Consent Agenda

Exhibit A.1

Items included in Consent Agenda

- A.1.a Minutes from April 15, 2025 Board of Trustees Meeting
- A.1.b Check/Voucher Register April 2025
- A.1.c Monthly Financial Report for April 2025
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for April 2025
- A.1.j Ehlers Account Statement for April 2025

Weber inquired if there were any items Trustees would like to remove for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Finn and seconded by Lauer, Weber asked for a roll call vote.

Roll call vote: Iwinski, Lauer, Finn, Wisniewski, Goyke, Weber – aye. 6 ayes, 0 nays, 1 absent, 0 vacant. Motion carried.

New Business

Exhibit C.1 Resolution 2025-03 Designating Corporate Authority Over Financial Accounts

Weber called for a motion to *ADOPT RESOLUTION 2025-05 DESIGNATING CORPORATE AUTHORITY OVER LIBRARY DISTRICT FINANCIAL ACCOUNTS AND AUTHORIZING THE LIBRARY BOARD OFFICERS AND THE DEPUTY DIRECTOR TO SIGN ALL DOCUMENTS REASONABLY NECESSARY TO ADD KRISTI HOWE AS SIGNATORY ON ALL LIBRARY FINANCIAL ACCOUNTS EFFECTIVE MAY 20, 2025*. Moved by Goyke and seconded by Finn, item opened for discussion. There was no further discussion; Weber called for a roll call vote.

Roll call vote: Iwinski, Lauer, Finn, Wisniewski, Goyke, Weber – aye. 6 ayes, 0 nays, 1 absent, 0 vacant. Motion carried.

Exhibit C.2 Resolution 2025-04 Designation Corporate Authority Over Investment Accounts

Weber called for a motion to *ADOPT RESOLUTION 2025-4 DESIGNATING CORPORATE AUTHORITY OVER THE LIBRARY DISTRICT'S INVESTMENT ACCOUNTS AND AUTHORIZING THE LIBRARY BOARD OFFICERS AND THE DEPUTY DIRECTOR TO SIGN ALL DOCUMENTS REASONABLY NECESSARY TO ADD KRISTI HOWE AS SIGNATORY ON ALL LIBRARY INVESTMENT ACCOUNTS AND TO AUTHORIZE KRISTI HOWE AND HEATHER ZABSKI TO ENGAGE IN*

INVESTMENT TRANSACTIONS WITHIN THOSE ACCOUNTS EFFECTIVE MAY 20, 2025. Moved by Goyke and seconded by Lauer, item opened for discussion. There was no further discussion; Weber called for a roll call vote.

Roll call vote: Iwinski, Lauer, Finn, Wisniewski, Goyke, Weber – aye. 6 ayes, 0 nays, 1 absent, 0 vacant. Motion carried.

Exhibit C.3 Resolution 2025-05 Appoint Authorized Illinois Municipal Retirement Fund (IMRF) Agent

Weber called for a motion to Adopt Resolution 2025-05 to *APPOINT DIRECTOR KRISTI HOWE AS AN AUTHORIZED ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF) AGENT EFFECTIVE MAY 20, 2025.* Moved by Goyke and seconded by Finn, item opened for discussion. There was no further discussion; Weber called for a roll call vote.

Roll call vote: Iwinski, Lauer, Finn, Wisniewski, Goyke, Weber – aye. 6 ayes, 0 nays, 1 absent, 0 vacant. Motion carried.

Exhibit C.4 Working Budget FY2526 – Discussion Only

Zabski presented the FY2526 Working Budget, an internal operating budget based on expected and anticipated income and expenditures for the upcoming fiscal year. Zabski outlined revenue sources and anticipated expenses, comparing the last working budget to the upcoming fiscal year's budget. The working budget is set for approval in June and will be incorporated into the Tentative Budget and Appropriation Ordinance that will come before the Board in July. Trustees thanked Zabski for her clear and informative presentation. Weber asked Board members if they had any questions or comments. There were none.

Adjournment

There being no further business to discuss, Weber called for a motion to ADJOURN. Moved by Iwinski and seconded by Finn, Weber called for a roll call vote.

Roll call vote: Iwinski, Lauer, Finn, Wisniewski, Goyke, Weber – aye. 6 ayes, 0 nays, 1 absent, 0 vacant. Motion carried.

Meeting adjourned at 7:33 PM.

Dan Wisniewski, Secretary