

**Fox River Valley Public Library District
Board of Trustee Meeting
June 17, 2025**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM.

All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice President	Matt Goyke
	Secretary	Dan Wisniewski
	Treasurer	Tara Finn
	Trustee	Chris Evans
	Trustee	Melissa Iwinski
	Trustee	Paula Lauer

Members absent: None

Others present: Executive Director Kristi Howe, Deputy Director Heather Zabski, Deanna Roy, John Sabala, Michael Lorenzetti, Corinne Vargas, Heather Ji, and Sam Bunte

Public Comment

None

President's Report

Review of Secretary's Records for IPLAR

The annual IPLAR report requires two trustees to review the Secretary's Records for the past fiscal year. Weber appointed trustees Paula Lauer and Melissa Iwinski.

Director's Report

Building Projects

Director Howe talked about necessary building updates at the Dundee Library and tentative plans to address issues going forward to ensure the library can provide quality and up-to-date services to the taxpayers of the community. The scope and financial significance of the updates will require multiple phases of work to be completed over the course of years. Howe shared specific exterior updates that the library will be focused on, with a target timeline to take phase one out for public bid in late 2025. Director Howe noted that later phases would address staff and public interior spaces.

Department Head Reports and Dashboard

There were no comments.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from May 20, 2025 Board of Trustees Meeting
- A.1.b Check/Voucher Register May 2025
- A.1.c Monthly Financial Report for May 2025
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for May 2025

A.1.j Ehlers Account Statement for May 2025

Weber inquired if there were any items Trustees would like to remove for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Evans and seconded by Goyke, Weber asked for a roll call vote.

Roll call vote: Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber – 7 ayes, 0 nays, 0 absent, 0 vacant. Motion carried.

Unfinished Business

Exhibit B.1 Working Budget FY2526

Weber called for a motion to APPROVE THE WORKING BUDGET FOR THE FISCAL YEAR 2025-2026. Moved by Goyke and seconded by Finn. Director Howe noted minor changes to the Working Budget from the prior board meeting which are listed on the coversheet. Weber called for a roll call vote.

Roll Call Vote: Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber – 7 ayes, 0 nays, 0 absent. Motion carried.

New Business

Exhibit C.1 Ordinance 2025-06 Board Meeting Dates FY2526

Weber called for a motion to ADOPT ORDINANCE 2025-06 BOARD MEETING DATES FOR FISCAL YEAR 2025-2026. Moved by Evans and seconded by Finn. Weber noted that the board will not meet in July. The August meeting will be held one week prior to the usual meeting date to allow for the required B&A timeline. There being no further discussion, Weber called for a roll call vote.

Roll call vote: Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber – 7 ayes, 0 nays, 0 absent, 0 vacant. Motion carried.

Exhibit C.2 Ordinance 2025-07 Transferring Funds to Special Reserve

Weber called for a motion to ADOPT ORDINANCE 2025-07 TRANSFERRING FUNDS IN THE AMOUNT OF \$750,000 FROM THE GENERAL FUND TO THE SPECIAL RESERVE FUND. Moved by Goyke and seconded by Iwinski. Howe noted that transferring unexpended General funds to the Special Reserve fund allows the library to save for capital improvement projects. There being no further discussion, Weber called for a roll call vote.

Roll call vote: Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber – 7 ayes, 0 nays, 0 absent, 0 vacant. Motion carried.

Exhibit C.3 Electronic Resource- LinkedIn Learning Contract

Weber called for a motion to AUTHORIZE THE DIRECTOR TO CONTRACT WITH LINKEDIN FOR LINKEDIN LEARNING, AN ELECTRONIC RESOURCE FOR ONLINE LEARNING, AT A COST NOT TO EXCEED \$13,125. Moved by Finn and seconded by Iwinski. Item opened for discussion. There being no further discussion, Weber called for a roll call vote.

Roll call vote: Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber – 7 ayes, 0 nays, 0 absent, 0 vacant. Motion carried.

Exhibit C.4 North Suburban Digital Consortium – OverDrive Contract Renewal

Weber called for a motion to AUTHORIZE THE DIRECTOR TO RENEW FRVPLD'S PARTICIPATION IN THE NORTH SUBURBAN DIGITAL CONSORTIUM USING OVERDRIVE'S LIBBY PRODUCT FOR DIGITAL CONTENT AND HOSTING, AT A COST NOT TO EXCEED \$25,000. Moved by Goyke and seconded by Evans, item opened for discussion. NSDC is a cost-sharing consortium that allows libraries to provide a wide array of digital titles. There was no further discussion; Weber called for a roll call vote.

Roll call vote: Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber – 7 ayes, 0 nays, 0 absent, 0 vacant. Motion carried.

There was no Executive Session.

Adjournment

With no further business to discuss, Weber called for a motion to ADJOURN. Moved by Evans and seconded by Finn, Weber called for a roll call vote.

Roll call vote: Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber – 7 ayes, 0 nays, 0 absent, 0 vacant. Motion carried.

Meeting adjourned at 7:41 PM.

Dan Wisniewski, Secretary