

Fox River Valley Public Library District Board of Trustees Meeting
August 12, 2025

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members Present:	President	Kristina Weber
	Secretary	Dan Wisniewski
	Treasurer	Tara Finn
	Trustee	Melissa Iwinski
	Trustee	Paula Lauer
	Trustee	Chris Evans

Members Absent: **Vice President** **Matt Goyke**

Others present: *Executive Director Kristi Howe, Deputy Director Heather Zabski, Deanna Roy, Brittany Berger, Keri Carroll, Michael Lorenzetti, Sam Bunte, John Sabala, Corinne Vargas, Karin Nelson*

Public Comment

There was none.

President's Report

ILA Trustee Day

Weber spoke about ILA Trustee Day, starting on October 16, 2025. There is money in the budget for Trustee participation, so let President Weber or Executive Assistant Deanna Roy know if interested in attending.

Director's Report

Strategic Plan IT update - IT manager Sabala presented current achievements and future goals for the FY25/26. Executive Director Kristi Howe mentioned the annual IPLAR report, commenting that the report will be submitted by the September due date. Director Howe outlined next steps in the budget process, including approval of the public hearing date and posting of the Tentative B&A, which will be presented to the Board of Trustees for approval following the Budget and Appropriation Hearing on September 16, 2025.

Department Reports and Dashboard

Weber asked if there were any questions or comments. Trustees made comments about the programs offered to the public and commended the staff on all the work they do to serve the community.

Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the June 17, 2025 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for June 2025**
- A.1.c Check/Voucher Register for July 2025**
- A.1.d Monthly Financial Report for June 2025**
- A.1.e Monthly Financial Report for July 2025**
- A.1.f Revenue Summary – All Funds Combined – Budget v Actual Revenues for June 2025**
- A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for July 2025**
- A.1.h Revenue Summary – All Funds Combined by Period for June and July 2025**
- A.1.i Expenditure Summary – All Funds Combined – Budget v Actual Expenses for June 2025**
- A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for July 2025**
- A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for**

June 2025

- A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for July 2025**
- A.1.m Expenditure Summary – All Funds Combined by Period for June and July 2025**
- A.1.n Balance Sheet for June 2025**
- A.1.o Balance Sheet for July 2025**
- A.1.p Ehlers Investment Inventory for June and July 2025**

Weber asked Secretary Wisniewski to read aloud the items included on the Consent Agenda. Weber then inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.a THROUGH A.1.p AS PRESENTED*. Moved by Evans and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: Evans, Finn, Iwinski, Lauer, Wisniewski, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

New Business

Exhibit C.1 Ordinance 2025-08 Tentative Budget and Appropriation

Weber called for a motion to APPROVE THE TENTATIVE BUDGET AND APPROPRIATION ORDINANCE 2025-08 FOR FISCAL YEAR 2025/26 IN THE AMOUNT OF TEN MILLION, EIGHT HUNDRED TWENTY-TWO THOUSAND DOLLARS (\$10,822,000.00) with a public hearing scheduled for September 16, 2025, at 7pm. Moved by Lauer and seconded by Iwinski; with no discussion, Weber called for a roll call vote.

Roll Call Vote: Evans, Finn, Iwinski, Lauer, Wisniewski, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

Exhibit C.2 Contract for Architectural Services

Weber called for a motion to APPROVE THE CONTRACT WITH ENGBERG ANDERSON ARCHITECTS FOR THE PLAN TO UPDATE THE DUNDEE LIBRARY EXTERIOR/HVAC IN THE AMOUNT OF ONE HUNDRED FIFTY-EIGHT THOUSAND, EIGHT HUNDRED AND SEVENTY DOLLARS (\$158,870.00). Moved by Finn and seconded by Iwinski, item opened for discussion. Hearing none, Weber asked for a roll call vote.

Roll Call Vote: Evans, Finn, Iwinski, Lauer, Wisniewski, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

Adjournment

Weber inquired if there were any topics Trustees wished to address in the future. There being no further business, Weber called for a motion to ADJOURN. Moved By Evans and seconded by Iwinski. Weber called for a roll call vote.

Roll Call Vote: Evans, Finn, Iwinski, Lauer, Wisniewski, Weber – 6 ayes, 0 nays, 1 absent. Motion carried.

Meeting adjourned at 7:27 pm

Dan Wisniewski, Secretary