

**Fox River Valley Public Library District
Board of Trustees Meeting
September 16, 2025**

AMENDED MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice President	Matt Goyke (Virtual)
	Secretary	Dan Wisniewski
	Treasurer	Tara Finn
	Trustee	Melissa Iwinski
	Trustee	Paula Lauer
	Trustee	Chris Evans

Members absent: None

Others present: Executive Director Kristi Howe, Heather Zabski, Keri Carroll, Deanna Roy, Corinne Vargas, Karin Nelson, Sam Bunte, Michael Lrenzetti, Heather Ji, Angelique Draftz

Public Comment

Angelique Draftz commented that the library has been an outstanding resource for the community and commended the staff for the care that they have shown toward visitors and the community.

Budget and Appropriation Hearing

Weber called for a motion to *OPEN THE PUBLIC HEARING FOR THE BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2025*. Moved by Finn and seconded by Evans; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Weber reviewed the 2025/26 Fiscal Year Budget, noting the working budget was introduced in May 2025 and approved in June 2025 as part of the preparation of the Budget and Appropriation Ordinance. The B & A Ordinance was passed in tentative form on August 12, 2025 and immediately made available to the public to view online or in person at the Library. The public hearing was advertised online and ran in the Daily Herald on August 14, 2025, meeting the requirement of 30 days of notice prior to this evening's hearing.

Weber noted the appropriations in the B & A Ordinance total \$10,822,000 with \$5,765,500 coming from the Generate Corporate Fund and \$5,065,500 from the Special Reserve Fund. Weber then invited any members of the public to make comments regarding the Budget and Appropriation for the 2025/26 Fiscal Year. There was no comment from the public.

Weber called for a motion to *CLOSE THE PUBLIC HEARING FOR THE BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2025*. Moved by Iwinski and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

President's Report

There was none.

Director's Report

Building Projects

Director Howe shared information on the plans for upcoming building updates, including renderings of options for the south façade and various windows, sunshades, and exterior finish materials. She also provided updates on HVAC and roof replacement, as well as initial concepts for future interior renovations that are being taken into consideration as part of the update to the HVAC system.

Account Services

AS services manager Keri Carroll presented information about CCS and the benefits of the library being a CCS member. The presentation also included a brief history of CCS and the other libraries that have joined over the years, including the most recent addition of the Vernon Area Public Library.

Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from August 12, 2025, Board of Trustees Meeting
- A.1.b Check/Voucher Register for August 2025
- A.1.c Monthly Financial Report for August 2025
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for August 2025
- A.1.j Ehlers Investment Inventory for August 2025

Weber asked Secretary Wisniewski to read aloud the item included on the Consent Agenda. Weber then inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.a THROUGH A.1.j AS PRESENTED*. Moved by Finn and seconded by Evans; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

Exhibit C.1 Ordinance 2025-09 Budget and Appropriation

Weber called for a motion to *APPROVE THE BUDGET AND APPROPRIATION ORDINANCE 2025-09 FOR FISCAL YEAR 2025/26 IN THE AMOUNT OF \$10,822,000 AS PRESENTED*. Moved by Wisniewski and seconded by Finn, item opened for discussion. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Exhibit C.2 Snow Removal Contract – Mark 1 Landscape, Inc.

Weber called for a motion to *CONTRACT SERVICES FOR A 3-YEAR PERIOD (FY25/26 THROUGH FY27/28) WITH MARK 1 LANDSCAPE, INC. FOR SNOW REMOVAL AND DE-ICING SERVICES AT THE DUNDEE LIBRARY.* Moved by Iwinski and seconded by Evans, item opened for discussion. There was no comment. Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Exhibit C.3 Contract for Construction Management – Lamp, Inc.

Weber called for a motion to *CONTRACT LAMP INCORPORATED FOR CONSTRUCTION MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$67,000.* Moved by Finn, seconded by Iwinski; item opened for discussion. There was no discussion; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Move from Open Session into Closed Session

Weber called for a motion to *MOVE INTO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2(C)(21) - DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL MINUTES REVIEW OF THE MINUTES MANDATED BY SECTION 2.06 OF THE ACT.”* Moved by Evans and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

At 8:10 PM, members of the public were excused and invited to return when the Board resumed open session.

Return to Open Session

Weber called the open session meeting back into order at 8:30 PM. Doors were reopened for any members of the public to return to the meeting.

Roll Call

Members present:	President	Kristina Weber
	Vice President	Matt Goyke (Virtual)
	Secretary	Dan Wisniewski
	Treasurer	Tara Finn
	Trustee	Melissa Iwinski
	Trustee	Paula Lauer
	Trustee	Chris Evans

Members absent: None

Others present: Executive Director Kristi Howe, Deanna Roy

Exhibit C.4 Report of Executive Session Minutes Review and Destruction of Audio Recordings made prior to March 19, 2024.

Weber called for a motion to *APPROVE THE REPORT OF CLOSED SESSION MINUTES REVIEW AND DESTRUCTION OF AUDIO RECORDINGS MADE PRIOR TO MARCH 19, 2024, WITH MODIFICATIONS.* Moved by Iwinski and seconded by Finn, Weber inquired if there was any further discussion. There being none, Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion

carried.

Adjournment

Weber inquired if there were any topics Trustees wished to address in the future. There being no further business, Weber called for a motion to ADJOURN. Moved By Finn and Seconded by Evans. Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 8:33 pm

Dan Wisniewski, Secretary