

**Fox River Valley Public Library District
Board of Trustees Meeting**

**October 21, 2025
7:00 PM**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

AGENDA

Call to Order—President Kristina Weber

Pledge of Allegiance

Roll Call – Secretary Wisniewski

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting, including name, town, and organization (if applicable).

President’s Report – President Weber

Director’s Report—Executive Director Kristi Howe

- Building Project – Engberg Anderson (Tom Joy and Shaun Kelly) & Lamp, Inc. (Greg Lamp)
- Adult & Teen Services Update – Sam Bunte

Consent Agenda

Exhibit A.1	Items to be included in Consent Agenda
A.1.a	Minutes from the September 16, 2025 Board of Trustees Meeting
A.1.b	Check/Voucher Register for September 2025
A.1.c	Monthly Financial Report for September 2025
A.1.d	Revenue Summary – All Funds Combined – Budget v Actual Revenues
A.1.e	Revenue Summary – All Funds Combined by Period
A.1.f	Expenditure Summary – All Funds Combined – Budget v Actual Expenses
A.1.g	Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
A.1.h	Expenditure Summary – All Funds Combined by Period
A.1.i	Balance Sheet for September 2025
A.1.j	Ehlers Monthly Summary for September 2025

Unfinished Business – None

New Business

Exhibit C.1	Ordinance 2025-10 Estimated Funds Needed for FY25/26
Exhibit C.2	Purchase of Laptops
Exhibit C.3	Disposal of Library Property Policy
Exhibit C.4	Health Benefits Policy
Exhibit C.5	Health Insurance Contribution Rates 2026

Board Discussion (Trustee questions, future agenda items, etc.)**Adjournment**

Fox River Valley Public Library District

September 2025 Administrative Reports

Executive Director: Kristi Howe

It's been a terrific month at FRVPLD! The reports below outline many of the outstanding activities and initiatives the staff have been busy delivering to our community, and when they aren't assisting patrons or hosting events, they are busy developing collections and planning for the months ahead. We recently received news that long-time library vendor Baker & Taylor was closing its doors by year-end, leaving libraries across the nation scrambling to find new places to purchase materials. FRVPLD was not utilizing B&T as a primary distributor for physical materials, so we are fortunate to not see significant interruption in our collection development efforts. We have been using some of their electronic resources, though, so we will be looking into our options for moving forward in 2026.

Deputy Director Zabski and I met with our account manager at HUD, who is administering the congressional funding secured by Representative Krishnamoorthi for FRVPLD. At this time, the funding is still available and we have been working furiously to ensure we can still capture it. Prior to our second meeting with HUD, we received word that our account manager would be furloughed if the government shut down, so while we continue to proceed with our work, there is a serious possibility that an extended shut down could impact our ability to access those funds, either because of the timeline and actions required prior to authorizing construction contracts and beginning work, or because the current administration could freeze funding, layoff staff, etc. This uncertainty is challenging, but we are doing our best to ensure that we have all the necessary work completed on our end so we can act quickly if/when the government reopens.

In addition to all the research, meetings, and paperwork, we've been sure to have a little fun, too. I was able to meet a number of peers via the North Suburban Library Directors group, and here at FRVPLD, we had friendly competition to name the best chef in our Chili Cook-Off! 8 employees faced off in an anonymous competition, with IT Manager John Sabala taking home the title! It was a day of hearty, warm, fun-filled companionship as staff joined in the fun. We are also featuring staff creativity in the form of pumpkin decoration, and it does not disappoint! Painted pumpkins are displayed behind the information desk in Adult/Teen Services and were also featured on our social media pages.

Deputy Director: Heather Zabski

Staff from the library's auditing firm Lauterbach & Amen were onsite September 8 to conduct field work for the audit. Usually the fieldwork takes a few days, but because of proactive work by Business Specialist Colin Pool, the auditors were able to finish their onsite work in one day. We are still working with Lauterbach & Amen to finalize the audit, and it is expected to be presented at the November 18 board meeting.

On September 13, I helped represent the library at the Annual Heritage Fest event. YS Clerk Vijaya Seelam and I handed out prize wheel giveaways and promoted library services and upcoming events. It was a hot day, but the event was well attended. The giant Tetris game proved popular with families.

YS Manager Ji, Executive Director Howe and I attended the D300 Leadership Council. At the event, the Village of Algonquin presented on their new telehealth program aimed at improving healthcare for their residents. Additionally, feedback was requested from attendees about communication from the district with community stakeholders.

A representative from the library's property insurance collective LIRA was out to do an annual insurance walkthrough. Overall, they complimented our libraries' commitment to safety with a few suggestions for improvements.

New Staff:

Name	Department	Title
Mia Gonzalez	Account Services	Shelver
Lindsey Gurgul	Public Relations	Social Media Coordinator

Staff Anniversaries:

Name	Department	Title	Years of Service
Kevin Polcyn	Account Services	Shelver	32
Rachel Dunne	Randall Oaks	Librarian	9
Chris Johnson	Account Services	Clerk	7
Amairani Lopez	Youth Services	Library Assistant	7
Erin Pasetes	Information Technology	Specialist	7
Brent Richardson	Information Technology	Library Assistant	7
Erin Sikorski	Youth Services	Library Assistant	7
Diane Martinez	Adult and Teen Services	Library Assistant	3
Colin Pool	Administration	Finance Specialist	3
Vijaya Kumari Seelam	Youth Services	Clerk	3
Kate Shepherd	Adult and Teen Services	Library Assistant	3
Jennifer Acevedo	Randall Oaks	Clerk	2
Jessica Nelson	Youth Services	Library Assistant	2
Joe Pilarski	Facilities	Custodian	2
Heather Manthey	Youth Services	Clerk	1
Issabella Maguigad	Adult and Teen Services	Library Assistant	1

Randall Oaks: Brittany Berger

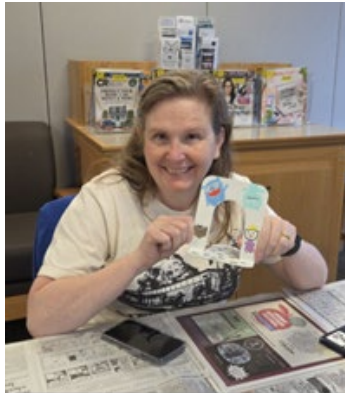
September was a very busy month at Randall Oaks! We had a fun time celebrating pets this month with a scavenger hunt that featured staff pets, a cat vs. dog voting station, and an animal themed interactive coloring board. One of our displays featured an interactive element where patrons could write the names of their own pets on hearts and add them to the display. Patrons also took home 132 dog and cat craft kits. Many of our passive program statistics doubled over a quiet August, it was great to see more patrons enjoying the library.

There were 13 programs at Randall Oaks this month, and total attendance was 264! Library Assistant Lisa Knapp has begun a new Baby Doll Storytime that runs bi-weekly after her usual all ages Monday morning storytimes. This twist on a standard storytime encourages young children to learn empathy as they interact with a baby doll or stuffed animal while reading stories and singing rhymes. Lisa also hosted her quarterly International Foodies program, this time featuring snacks and treats from Mexico!





Librarian Rachel Dunne and Lisa collaborated to bring Bookend Painting to 29 adult patrons on September 9 and 10. Rachel also led patrons through a beginner friendly hand sewing project with embroidered tea towels on September 23. Patrons chose their own food or floral motif to transfer onto a flour sack tea towel. Due to some floor space rearranging that took place back in the spring, we've been able to open up some of our events to more patrons which has been great for our adult programs that keep growing in popularity.



State Representative Suzanne Ness was at Randall Oaks on September 25 for an hour-long Town Hall meeting at 6:30pm. There were about fifteen people in attendance, many of whom took time before and after the Town Hall to explore Randall Oaks as first-time patrons. Rachel attended the LACONI Youth Services Section's professional development day at DuPage Children's Museum on September 26. She had a great experience with hands on learning that she could help implement at Randall Oaks.

Adult and Teen Services: Sam Bunte

We had a lot of one-on-one technology appointments this month, with every staff member in ATS handling multiple. During one extended help session, a patron told Teen Librarian Danielle Pacini that "the library is the best use of my tax dollars" and she encourages people to visit us all the time. She expressed her sincere hope that we wouldn't be facing cuts like many other institutions due to the importance of our work here. It is so wonderful to hear feedback like that from our public!

Danielle attended multiple outreach events at the schools again, including an open house at Dundee Crown in which she had over 200 people stop by her table! One of the teens who dropped by even ended up coming to the Teen Advisory Group (TAG) the next evening. The first TAG event went well, with the participants saying they had a great time.



September was a busy month for computer classes. Library Assistant Gene Barish hosted four and Library Specialist Erica Acevedo hosted an additional six. Along with those classes offered to the public, Erica created a specialized 3D printer training course for fellow ATS staff members. Some of our new staff are very interested in learning how to use this equipment, so the more people who can assist, the better!

Library Assistant Dian Martinez hosted another session of her English Conversation Club. Not only do the attendees have the chance to converse with one another and learn terminology from Dian, she also creates worksheets to further drill in the selected topic for each session.

Dian hosted a Short Film Fest, which capitalized on the movie-making program she did a month ago. People who attended the movie-making program were encouraged to submit their finished projects to the Fest, and others submitted films, as well. After screening each submission, prizes and certificates of appreciation were handed out. Everyone left feeling inspired and creative!

Library Assistant Jasmin Munoz worked with Lizbeth Hernandez in YS to create this year's Mini Masterpiece program, focusing on Hispanic Heritage Month. They asked people to create art inspired by a connection to Hispanic culture to then return to us for display. The display will be up in October and we can't wait to see what is brought back to us! They did a great job putting together 100 kits with all kinds of materials the patrons would need to create their masterpieces.

Jasmin also put together a display for Hispanic Heritage Month featuring books in both Spanish and English, as well as stickers she created and an example of a Mini Masterpiece.

Our newest Library Assistants, Kate Shepherd and Isabella Maguigad, each helped Librarian Francesca Daniels with her first official program, Slav-tember: Motanka Dolls. This program was presented two separate times to accommodate patrons' time of day preferences. Francesca taught about the history and meaning of this popular doll in Slavic culture. Patrons then created their own doll and had handouts to take home in case they would like to create more or share with others.



Library Assistant Kayla Lawrence hosted another couple of sessions of her popular punch needle programs with the assistance of Francesca. The first program was not only full but had a waitlist more than double the size of the program, so she created a duplicate session to accommodate those on the waitlist. Our various hands-on crafting programs remain as popular as ever.

September offered book clubs galore, with something for every taste. There was a special Graphic Novels Book Club for teens, yea sessions of our Dundee Library Book Club, a Final Thursday Book Club (focusing on genres), and the book club hosted at the Dundee Township's Adult Activities Center. Horror Book Club had a break this month but will be back in October!

Once again partnering with the YWCA, a series of ESL classes began towards the end of September. We had over 40 people sign up for the placement testing, and the classes have had more than a dozen in attendance.

Account Services: Keri Carroll

September visits were consistent since last month and slightly down from September 2024 visits. Circulations and renewals remained consistent from September 2024 for Dundee and Randall Oaks. License plate renewals were also uncharacteristically down from last year, but that does balance out from the large increase we saw in June 2025. Home deliveries saw a small uptick from last year; power patrons remain our heaviest users.

I had several meetings and outreach events in September: the CCS Circ/ILL Advisory Group on September 11, where one of the major agenda items was a suggestion made by Randall Oaks Library Assistant Lisa Knapp for consistent text communication for our patrons. When submitted in a ticket to CCS, they thought the idea was worthwhile enough to implement consortium-wide. On September 12, the Gail Borden Library hosted LACONI's annual Networking Unconference where attendees choose the topics and break into discussion groups on-the-fly. One of the livelier discussions focused on AI in libraries with attendees both firmly in opposite corners and also uncertain of its future.

ATS Library Assistant Jasmin Munoz and I kicked off Heritage Fest on Saturday, September 13, for the library, engaging with the public via the prize wheel (the fox keychains were a hot commodity) and signing patrons up for library cards. Friday, September 19, I attended the ATLAS Middle Managers Round Table in Alsip, a quarterly meeting where middle managers from all library departments can bring topics of interest to the table. I value these peer meetings outside of CCS because they provide further context and perspectives for our library services.

Interviews for a new Shelver were held in September with Executive Director Howe, Shelver Supervisor Dee Hughes, and myself as the interviewers. Six candidates were interviewed from over three times as many applications. Mia Gonzalez is our newest Shelver, impressing us with her speed and accuracy. Mia started on Monday, 9/15, working alongside Account Services staff and YS Manager Heather Ji to get accustomed to the depth of collections at Dundee. As of this writing, she has hit the ground running, taking a significant burden off our other Shelver Kevin Polcyn who was flying solo for a few weeks. We're thrilled to have Mia aboard!

Youth Services: Heather Ji

Now that kids have settled into the school year, we are excited to be visiting more of our preschools and schools again. Library Assistants Amairani Lopez and Erin Sikorski are visiting four different Dundee Township Park District classes monthly to provide preschool storytimes, in addition to Brightpoint Child and Family Center and Luna Park Daycare. We are also working on scheduling visits to some of the twelve elementary schools in our district so that we can start reading to older kids.



Erin attended one last Back to School Picnic at Liberty Elementary, and we had planned on attending two Hispanic Heritage Month celebrations that were unfortunately cancelled by the school district 300 for the safety of families in their area.

I was joined by Danielle Pacini and Erica Acevedo in ATS to give a tour of the library and discuss our school resources with a group of Homeschool Families, and Amairani, Library Assistant Jessica Nelson, and Youth Services Clerk Vijaya Seelam all promoted the library at our Heritage Fest booth.



Hispanic Heritage Month is important to our patrons, and we celebrated in many ways this year including displays, passive activities, programs at the library and take-home kits. Jessica, Amairani, and Youth Services Clerk Heather Manthey decorated the department and created book displays featuring books by Hispanic authors and illustrators, and Amairani's Scavenger Hunt challenged kids to find pictures of foods from a variety of Hispanic countries. She also showed patrons how to make Arte Hojalata, a traditional Mexican art form of painting on foil. Library Assistant Lizbeth Hernandez hosted a Lotería game night with prizes and created a Mini Masterpiece art show with Jasmin from ATS where patrons of all ages were invited to pick up a kit, paint a mini artwork that expresses their connection to Hispanic culture, and return it to the library to be displayed in October.



Youth Services hosted two new programs for preschoolers: Library Assistant Danielle Bartelt provided kids with a rainbow of Play-Doh, several tools, and an assortment of activity mats to explore their creativity and work on fine motor skills in her Play-Doh Playtime program, and Erin provided fun science opportunities with engaging sensory stations that included guess-the-scent boxes, I Spy bottles, taste-testing plates, musical instruments, and texture trays in her All About the Five Senses program.



Kids in grades K-3 had fun in Lizbeth's Foodie Kids program developing their chef skills by cutting veggies and ham and understanding how to season with salt and pepper. Some ended up with super salty pasta so they might need to continue developing their listening skills as well! A huge crowd of kids in grades K-6 participated in Jessica's Rockin' the Rock Painting program, customizing their rocks using paint markers. YS staff members had so much fun creating samples for the program that we might have to talk to ATS about hosting rock painting for adults.



Lizbeth attended the September meeting of the Elgin Hispanic Network with Jasmin from ATS and listened to a presentation by the Illinois State Treasurer. I attended a D300 Leadership Council Meeting with Director Kristi Howe and Deputy Director Heather Zabski where we were asked to share our thoughts on the school district.

I am on the Nominations Committee of the LACONI Youth Services Division, a group that plans professional development opportunities for people working with kids and teens in public libraries, and this is the time of year that I am busy recruiting new board members. LACONI YSS also hosted an event in September at the DuPage Children's Museum on STEAM learning and the power of play that I attended, along with Danielle and Librarian Rachel Dunne from Randall Oaks.

Facilities: Michael Lorenzetti

Roof Update – The roof for September held tight, there wasn't a measurable amount of precipitation. However, there was some roof leakage in early October.

On two occasions, KONE Elevator Service was onsite to perform a service call. The elevator wasn't leveling off and needed adjustments and included adding hydraulic fluid.

On the inside of our facility, the Adult and Teen Services workroom has increased in size with the addition of two workstations for new team members.

Currently accepting proposals for carpet cleaning of the entire Dundee Library.

PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson

Savings: over \$1,000 this month, and over \$400 of that was due to discounts from a new furniture provider.

Deduplication project for CCS catalog records: Once again I have volunteered to work on record sets with potential duplicate items from the newest CCS member library which was recently added to the consortium. For previous new member migration projects, I have also done this type of work and ended up merging thousands of duplicate records. This project needs a cataloguer to visually compare various fields in the records to see if they match by comparing the bibliographic records side by side. Certain records have Vernon Area Library-specific subject headings which need to be copied from their standalone record and pasted into the other record so that this data is not lost. While you are in the record you also look for any fields which need cataloguing rule updates. If you determine the records are truly a match, then the records are merged so that Vernon's holdings are no longer off on a separate record. Their library's item records come onto the record which the other CCS libraries are on, and the duplicate record disappears. If the records may possibly be a match, but I'm not totally sure, then I copy and paste that title control number into a record set. The Vernon cataloger will go through to see if their physical items do in fact match the other record so they can merge them or not. I volunteered to do this again since I feel it is crucial to help lessen the confusion for staff and patrons alike by

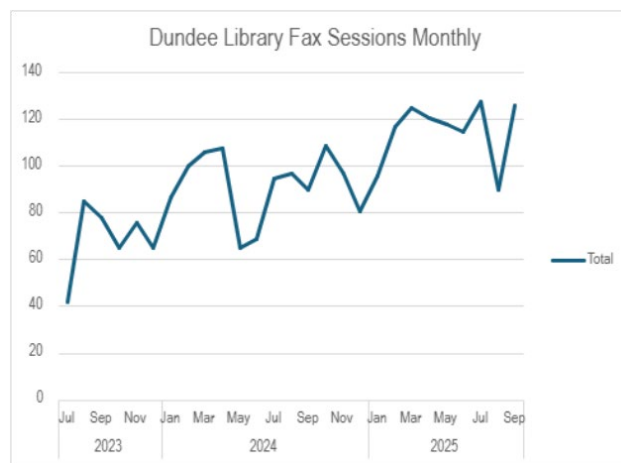
decreasing similar records in the online catalog. It also has a side advantage of lowering the size of our digital footprint on the remote servers.

IT/ Network: John Sabala

Improving Library Service Offerings:

The IT Department is pleased to report recent enhancements to the library's technology and service infrastructure. We have successfully acquired a Microfilm Reader through a generous donation from the Theosophical Society Library in Wheaton. This addition restores a valuable research capability that has been unavailable to our district for approximately two years. The Microfilm Reader is now installed at the Dundee Library, adjacent to our Digital Conversion Equipment, and is available for both public and staff use.

In addition, we are expanding our Patron Fax Service to the Randall Oaks Library. This service has seen consistent monthly growth at the Dundee Library since its introduction. At Randall Oaks, the fax service will be integrated with our existing Copy/Scan/Print system to streamline operations and better assess whether a dedicated fax machine will be necessary in the future. This project will be completed in October.



Lastly, all our Laptop Kits — which include both a laptop and a mobile hotspot — have been upgraded with new 5G Hotspots that support up to nine times more bandwidth than the previous models. This upgrade significantly improves streaming and file download performance for patrons. Most Laptop Kits continue to circulate for a minimum of three weeks, providing enhanced connectivity and convenience to our community.



Public Relations & Outreach: Corinne Vargas

PR welcomed a new team member - On September 15, the PR department welcomed Lindsey Gurgul as our new Social Media Coordinator. Lindsey is a recent graduate of Bradley University, where she earned a B.S. in Interactive Media

Animation. Her background includes experience as an animator, gallery assistant, and social media intern with JV Agency.



Library Scarecrow - September in East Dundee features the Village's annual Oktoberfest and the scarecrow contest in which the Library participates. This year, the PR department's graphic designer and social media coordinator crafted a whimsical scarecrow with a "Libraries are Magical" theme. It was displayed downtown East Dundee by the train depot.

IL250 - On September 24, the PR manager and ATS manager sat in on the state of Illinois's first statewide conversation for partners and communities about the IL America 250 celebration happening in 2026. These monthly gatherings aim to enable organizations and communities to learn, share, and connect with one another as we approach July 4, 2026, and the 250th anniversary of the signing of the Declaration of Independence.



PrairieCat Conference - On September 26, the PR manager presented "The Evolution of a Printed Newsletter: One Library's Journey" at the PrairieCat Conference in East Moline, IL. It was a great day to meet library professionals in the Quad Cities metropolitan area.

Outreach - This outreach season has been very busy. The library attended the Carpentersville Fire Department Open House on October 4 and will participate in Halloween at the Hollow in Sleepy Hollow on October 25, two new events for our library to attend. The Executive Director and PR manager represented the Library at the Park District's Boo Thru on October 17.

On October 2, the PR Manager met with the Communications and Outreach Coordinator from the **Algonquin Area Library** to explore potential partnership opportunities and discuss coordinating social media marketing initiatives.



On October 9, the PR Manager met with the President and CEO of **Explore Elgin Area** to discuss partnership opportunities and Explore Elgin's support in promoting the library's upcoming 150th Anniversary celebrations.

TikTok Update – On September 16, the Federal Government extended the potential TikTok ban until December 16 as the administration develops a framework for selling TikTok to an American company. PR plans to start creating and posting content on the library's TikTok account within the next few weeks. More details are available at <https://www.politico.com/news>.

Social Media Report

September 2025



Fox River Valley Libraries

Dundee Library • Randall Oaks Library

Social Media Followers

Facebook	▲ 3,113	Aug. 3,081
Instagram	▲ 959	Aug. 952
X/Twitter	▼ 721	Aug. 723
LinkedIn	▲ 133	Aug. 132
YouTube	225	Aug. 225
TikTok	▲ 380	Aug. 377
Blue Sky	▲ 57	Aug. 56

Website Analytics – September 1 - 30

User Engagement – 47,825

Overall website views – 76,382

Top 6 Page Views

1. Homepage – 9,395
2. Monthly Calendar – 2,983
3. Upcoming Events – 2,664
4. Online Resources – 1,137
5. Randall Oaks - 641
6. Job Openings - 600

eNewsletter – via LibraryAware for September

- Total Users – 28,823
- 2 emails sent in September
- Mobile 1.82% | Desktop 98.18%
- 40% open rate
- 363 click-throughs

Top 3 Facebook posts for September



Reach
650

Views
1,077

Interactions
9

Clicks
59



Reach
521

Views
790

Interactions
2



Reach
480

Views
768

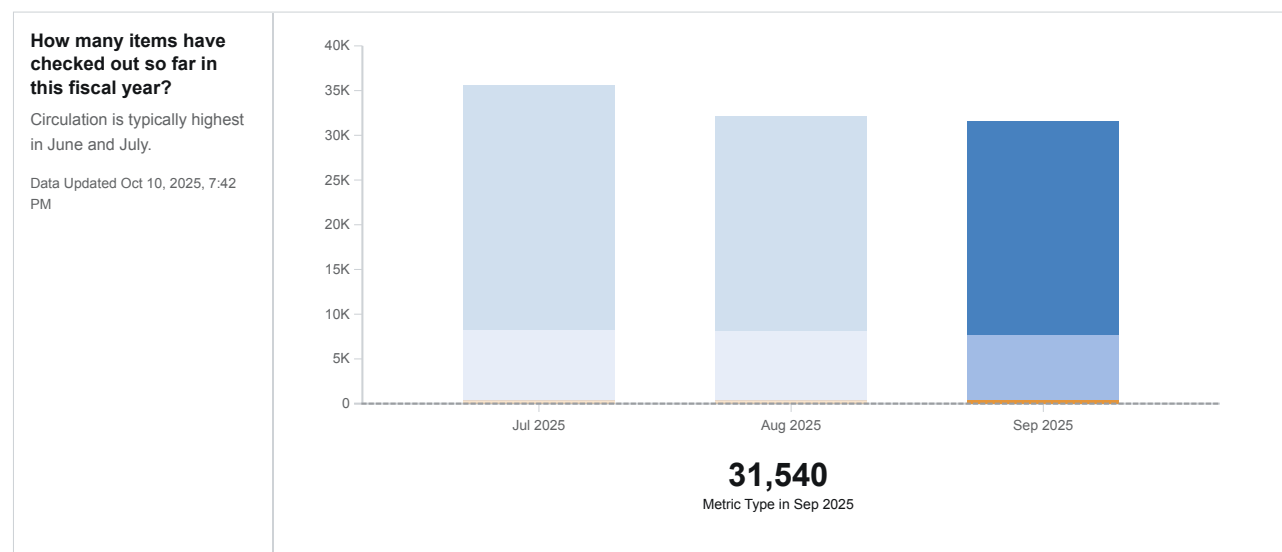
Interactions
18

How are we doing?

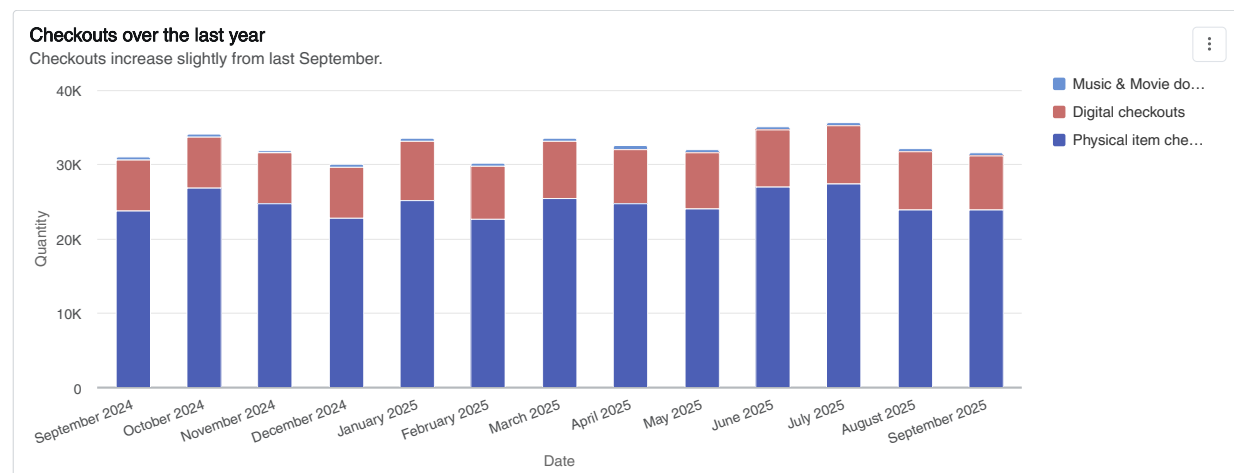
The monthly Dashboard tells our story

Click the graphs to see more details

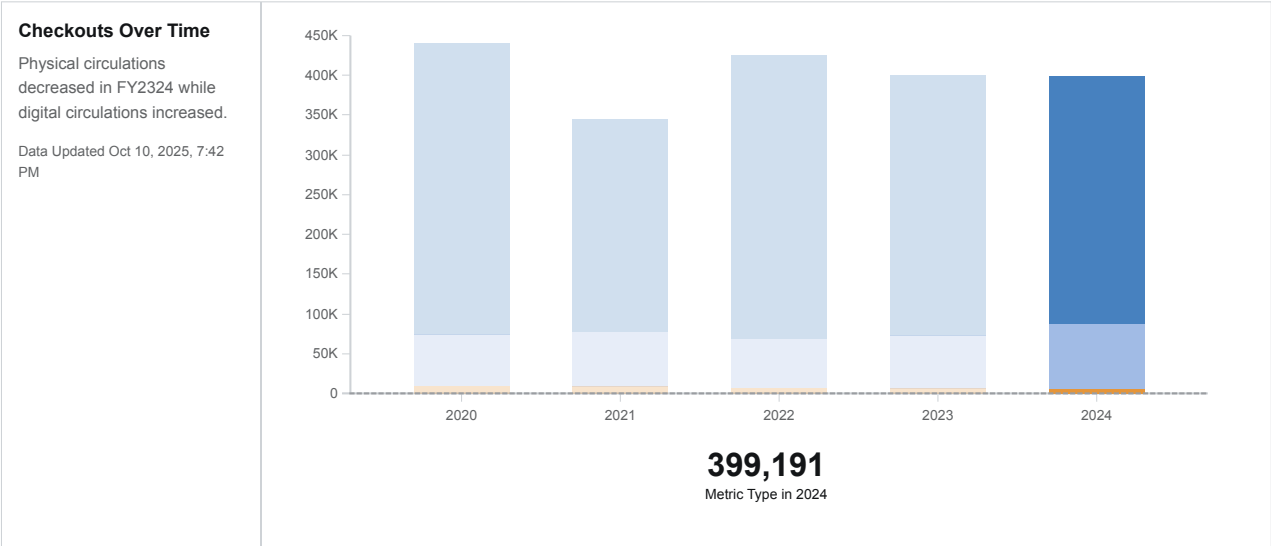
Checkouts - This Fiscal Year



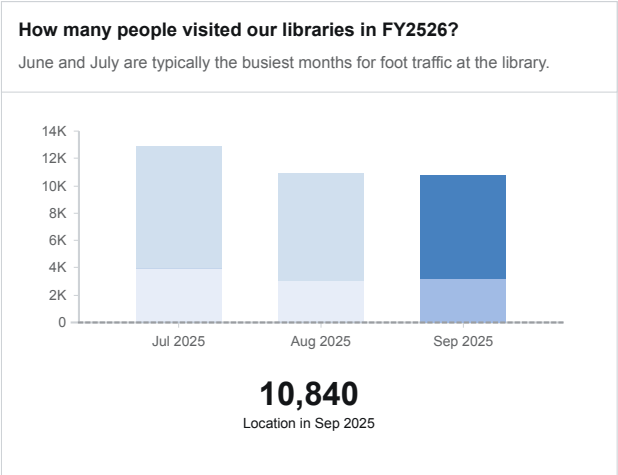
Checkouts - 13 Month Trends



Checkout Trend



Library Visits - This Fiscal Year

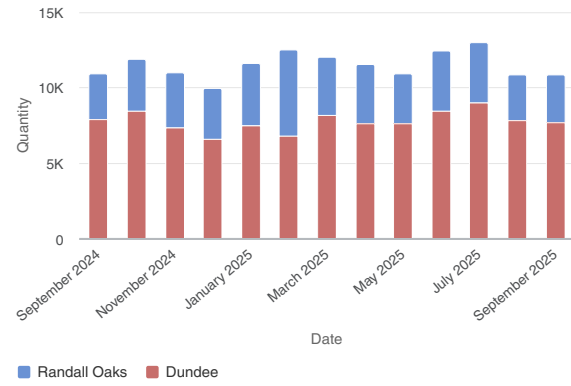


Website Visits - This Fiscal Year



Library Visits - Past 13 Months

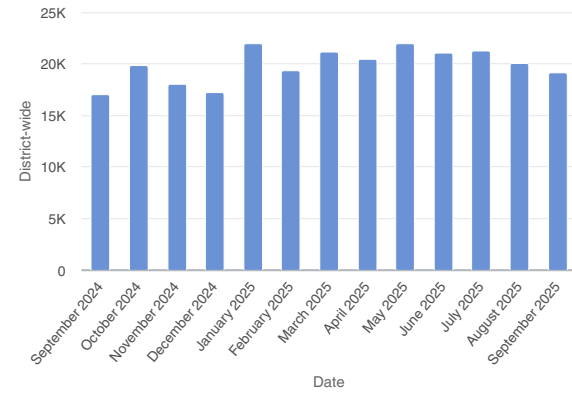
Library visits decreased slightly from last September.



Data Updated: Oct 10, 2025, 7:42 PM

Website Visits - Past 13 Months

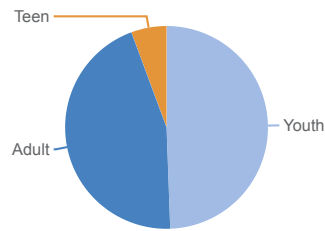
Website visits increased from last September.



Data Updated: Oct 10, 2025, 7:42 PM

Physical item checkouts

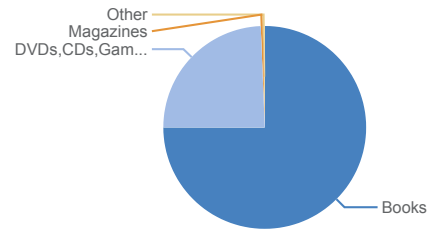
Checkouts by Audience - last fiscal year



315,631

Department in 2025

Checkouts by Material Type - last fiscal year



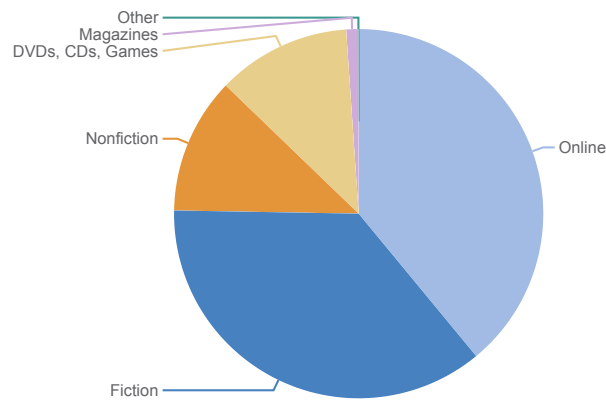
315,631

Material Type in 2025

How many items are owned by our libraries?

About 25% of our collection is checked out at any time.

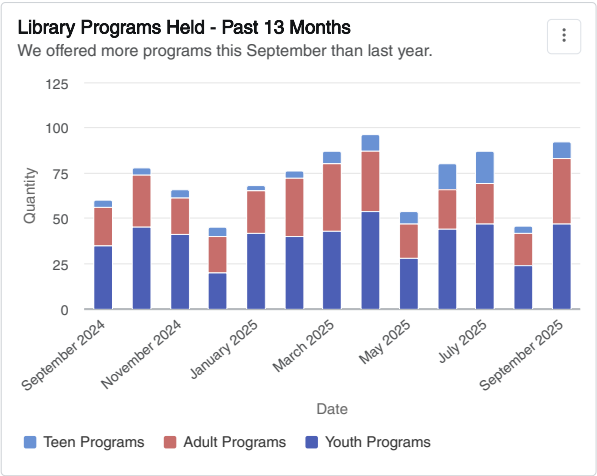
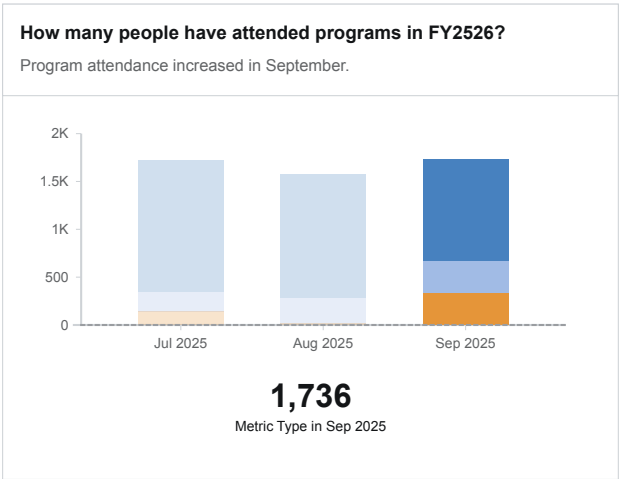
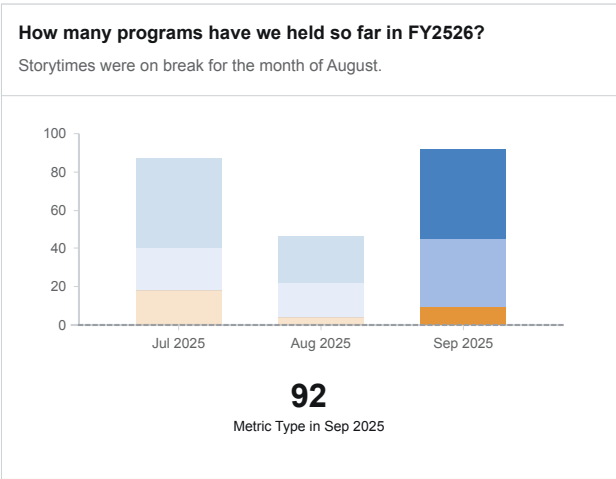
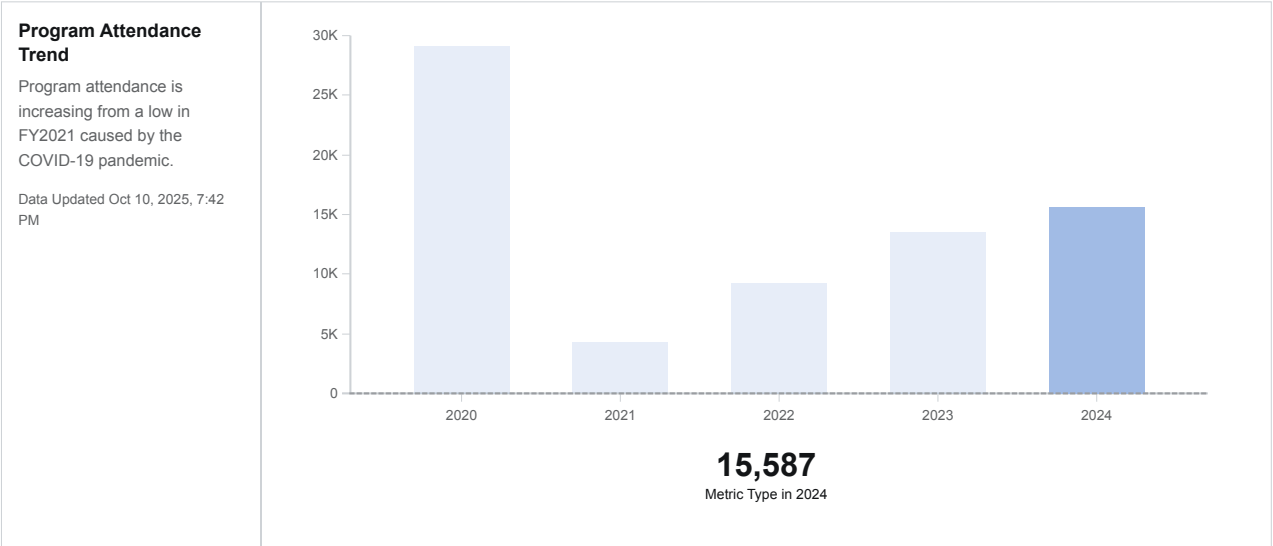
Data Updated Aug 11, 2025, 3:31 PM



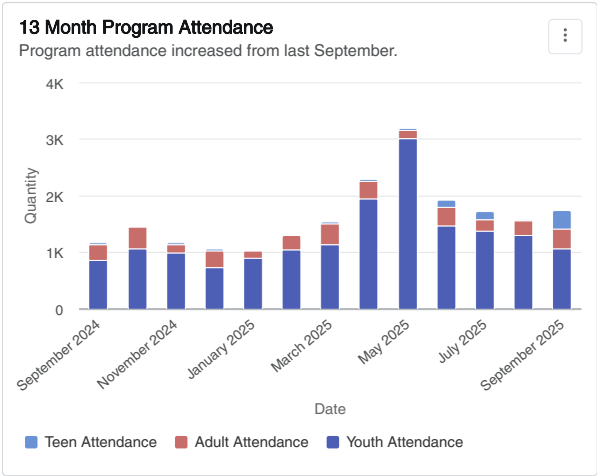
222,118

Material Type in 2025

Program Attendance Trend



Data Updated: Oct 10, 2025, 7:42 PM



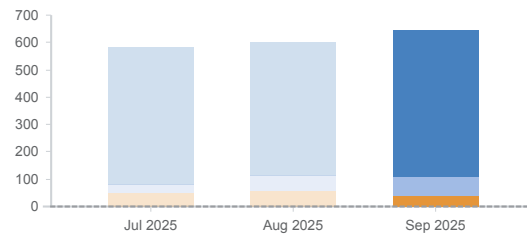
Data Updated: Oct 10, 2025, 7:42 PM

Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

Specialty Services FY2526

License plate renewals have been popular this summer.

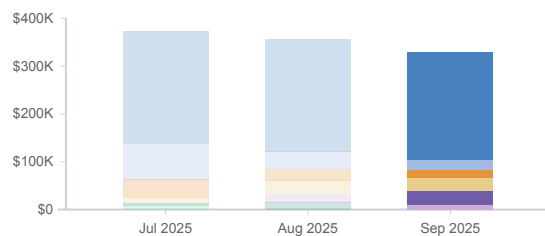


645

Metric Type in Sep 2025

Monthly Spending- this year

How much does the Library spend each month this FY?



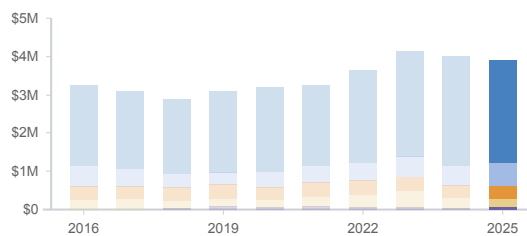
\$328,596.96

Expenses in Sep 2025

Past years' spending

How much does the Library spend each year?

Spending decreased slightly from FY2324.



\$3,914,057.23

Expenses in 2025



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A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee requests that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented

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- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for September 2025
- A.1.j Ehlers Investment Inventory for September 2025

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED **MOTION** (if needed):

Approve Item _____ as presented

**Fox River Valley Public Library District
Board of Trustees Meeting
September 16, 2025**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice President	Matt Goyke (Virtual)
	Secretary	Dan Wisniewski
	Treasurer	Tara Finn
	Trustee	Melissa Iwinski
	Trustee	Paula Lauer
	Trustee	Chris Evans

Members absent: None

Others present: Executive Director Kristi Howe, Heather Zabski, Keri Carroll, Deanna Roy, Corinne Vargas, Karin Nelson, Sam Bunte, Michael Lrenzetti, Heather Ji, Angelique Draftz

Public Comment

Angelique Draftz commented that the library has been an outstanding resource for the community and commended the staff for the care that they have shown toward visitors and the community.

Budget and Appropriation Hearing

Weber called for a motion to *OPEN THE PUBLIC HEARING FOR THE BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2025*. Moved by Finn and seconded by Evans; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Weber reviewed the 2025/26 Fiscal Year Budget, noting the working budget was introduced in May 2025 and approved in June 2025 as part of the preparation of the Budget and Appropriation Ordinance. The B & A Ordinance was passed in tentative form on August 12, 2025 and immediately made available to the public to view online or in person at the Library. The public hearing was advertised online and ran in the Daily Herald on August 14, 2025, meeting the requirement of 30 days of notice prior to this evening's hearing.

Weber noted the appropriations in the B & A Ordinance total \$10,822,000 with \$5,765,500 coming from the Generate Corporate Fund and \$5,065,500 from the Special Reserve Fund. Weber then invited any members of the public to make comments regarding the Budget and Appropriation for the 2025/26 Fiscal Year. There was no comment from the public.

Weber called for a motion to *CLOSE THE PUBLIC HEARING FOR THE BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING JULY 1, 2025*. Moved by Iwinski and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

President's Report

There was none.

Director's Report

Building Projects

Director Howe shared information on the plans for upcoming building updates, including renderings of options for the south façade and various windows, sunshades, and exterior finish materials. She also provided updates on HVAC and roof replacement, as well as initial concepts for future interior renovations that are being taken into consideration as part of the update to the HVAC system.

Account Services

AS services manager Keri Carroll presented information about CCS and the benefits of the library being a CCS member. The presentation also included a brief history of CCS and the other libraries that have joined over the years, including the most recent addition of the Vernon Area Public Library.

Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from September 16, 2025, Board of Trustees Meeting
- A.1.b Check/Voucher Register for September 2025
- A.1.c Monthly Financial Report for September 2025
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.e Revenue Summary – All Funds Combined by Period
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for September 2025
- A.1.j Ehlers Investment Inventory for September 2025

Weber asked Secretary Wisniewski to read aloud the item included on the Consent Agenda. Weber then inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.a THROUGH A.1.j AS PRESENTED*. Moved by Finn and seconded by Evans; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

Exhibit C.1 Ordinance 2025-09 Budget and Appropriation

Weber called for a motion to *APPROVE THE BUDGET AND APPROPRIATION ORDINANCE 2025-09 FOR FISCAL YEAR 2025/26 IN THE AMOUNT OF \$10,822,000 AS PRESENTED*. Moved by Wisniewski and seconded by Finn, item opened for discussion. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Exhibit C.2 Snow Removal Contract – Mark 1 Landscape, Inc.

Weber called for a motion to *CONTRACT SERVICES FOR A 3-YEAR PERIOD (FY25/26 THROUGH FY27/28) WITH MARK 1 LANDSCAPE, INC. FOR SNOW REMOVAL AND DE-ICING SERVICES AT THE DUNDEE LIBRARY.* Moved by Iwinski and seconded by Evans, item opened for discussion. There was no comment. Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Exhibit C.3 Contract for Construction Management – Lamp, Inc.

Weber called for a motion to *CONTRACT LAMP INCORPORATED FOR CONSTRUCTION MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$67,000.* Moved by Finn, seconded by Iwinski; item opened for discussion. There was no discussion; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Move from Open Session into Closed Session

Weber called for a motion to *MOVE INTO CLOSED SESSION IN ACCORDANCE WITH 5 ILCS 120/2(C)(21) - DISCUSSION OF MINUTES OF MEETINGS LAWFULLY CLOSED UNDER THIS ACT, WHETHER FOR PURPOSES OF APPROVAL BY THE BODY OF THE MINUTES OR SEMI-ANNUAL MINUTES REVIEW OF THE MINUTES MANDATED BY SECTION 2.06 OF THE ACT.”* Moved by Evans and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

At 8:10 PM, members of the public were excused and invited to return when the Board resumed open session.

Return to Open Session

Weber called the open session meeting back into order at 8:30 PM. Doors were reopened for any members of the public to return to the meeting.

Roll Call

Members present:	President	Kristina Weber
	Vice President	Matt Goyke (Virtual)
	Secretary	Dan Wisniewski
	Treasurer	Tara Finn
	Trustee	Melissa Iwinski
	Trustee	Paula Lauer
	Trustee	Chris Evans

Members absent: None

Others present: Executive Director Kristi Howe, Deanna Roy

Exhibit C.4 Report of Executive Session Minutes Review and Destruction of Audio Recordings made prior to March 19, 2024.

Weber called for a motion to *APPROVE THE REPORT OF CLOSED SESSION MINUTES REVIEW AND DESTRUCTION OF AUDIO RECORDINGS MADE PRIOR TO MARCH 19, 2024, WITH MODIFICATIONS.* Moved by Iwinski and seconded by Finn, Weber inquired if there was any further discussion. There being none, Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Adjournment

Weber inquired if there were any topics Trustees wished to address in the future. There being no further business, Weber called for a motion to ADJOURN. Moved By Finn and Seconded by Evans. Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Iwinski, Goyke (Virtual), Lauer, Wisniewski, Weber, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 8:33 pm

Dan Wisniewski, Secretary

Fox River Valley Public Library District
Check/Voucher Register - AP & Payroll Complete
10100 - BANK ACCOUNTS
From 9/1/2025 Through 9/30/2025

Vendor Name	Check Number	Effective Date	Check Amount
Groot, Inc	15012139T107	9/16/2025	130.82
A & T Plumbing INC	45501	9/16/2025	2,348.00
Accurate Office Supply Co.	45502	9/16/2025	183.07
Ziegler's Ace Hardware	45503	9/16/2025	97.98
Alliance Entertainment	45504	9/16/2025	2,683.51
AT&T	45505	9/16/2025	209.40
AT & T Mobility	45506	9/16/2025	113.30
CDS Office Technologies	45507	9/16/2025	761.49
Chicago Distribution Center	45508	9/16/2025	46.08
ComEd	45509	9/16/2025	6,968.45
Comprise Technologies, Inc.	45510	9/16/2025	6,162.00
Demco, Inc.	45511	9/16/2025	173.78
ELM USA Inc.	45512	9/16/2025	520.00
Engberg Anderson, Inc	45513	9/16/2025	22,336.23
Garveys Office Products	45514	9/16/2025	829.57
GovConnection, Inc	45515	9/16/2025	839.96
INGRAM Library Services	45519	9/16/2025	9,994.32
KONE, INC	45520	9/16/2025	361.40
Lakeshore Learning Materials, LLC	45521	9/16/2025	54.95
Midwest Tape, LLC	45522	9/16/2025	2,300.28
Myrza Velasco	45523	9/16/2025	200.00
Nicor Gas	45524	9/16/2025	111.25
Paddock Publications, Inc.	45525	9/16/2025	73.60
Rotary Club of Carpentersville - Morning	45526	9/16/2025	190.00
Sam J. Maranto	45527	9/16/2025	175.00
Sebert Landscaping Inc.	45528	9/16/2025	584.00
Vega Building Maintenance	45529	9/16/2025	2,608.67
Wellness Insurance Network	45530	9/16/2025	18,502.68
AMAZON	Amazon ACH 09/2...	9/25/2025	3,507.99
Illinois Municipal Retirement	DD09/05/2025-IM...	9/5/2025	18,338.97
Paylocity Payroll	DD09/2025 Paylo...	9/5/2025	200.88
Paylocity Payroll	DD09/2025 Paylo...	9/19/2025	946.83
ePay	Epay and INB Fee...	9/1/2025	177.61
Office of the Secretary of State of Illinois	LP Withdrawal Au...	9/1/2025	2,829.00
Office of the Secretary of State of Illinois	September LP Wit...	9/30/2025	3,778.00
Office of the Secretary of State of Illinois	SSLT Fee Aug In ...	9/1/2025	84.00
Cardmember Service	STMT20250904VI...	9/29/2025	5,873.79
Comcast	STMT202509Com...	9/25/2025	909.40
Comcast	STMT202509DL-C...	9/25/2025	347.77
Comcast	STMT202509RO-C...	9/25/2025	231.47
Total 10100 - BANK ACCOUNTS			116,785.50

Report Total	116,785.50
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Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
00	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	4,461,964.66	100.00%	4,461,964.66	0.00	0.00%
43020	PPRT	0.00	0.00	0.00%	65,000.00	65,000.00	100.00%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	0.00%	25,000.00	25,000.00	100.00%
43500	IMPACT FEES	0.00	2,785.10	92.83%	3,000.00	214.90	7.16%
44010	INT & DIV INCOME	19,859.49	55,386.73	42.60%	130,000.00	74,613.27	57.39%
44011	MARKET VALUE ADJUSTMENT	1,439.72	1,607.69	321.53%	500.00	(1,107.69)	(221.53)%
45010	PER CAPITA GRANT	0.00	105,506.75	99.53%	106,000.00	493.25	0.46%
45020	OTHER GRANTS	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
46030	LOST & DAMAGED	239.22	880.23	22.00%	4,000.00	3,119.77	77.99%
46110	MEETING RM RENTAL	80.00	240.00	0.00%	0.00	(240.00)	0.00%
46200	PRINT/COPY REVENUE	753.70	2,191.10	36.51%	6,000.00	3,808.90	63.48%
46250	LICENSE PLATE RENEWAL INCOME	6,040.75	22,670.00	34.87%	65,000.00	42,330.00	65.12%
46400	MISCELLANEOUS INCOME	0.00	0.00	0.00%	500.00	500.00	100.00%
46500	CASH OVER	0.40	0.76	0.76%	100.00	99.24	99.24%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	102.00	306.00	24.97%	1,225.00	919.00	75.02%
49010	MONETARY GIFT	0.00	5.00	0.10%	5,000.00	4,995.00	99.90%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46110	MEETING RM RENTAL	0.00	0.00	0.00%	150.00	150.00	100.00%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	36.00	260.42	86.80%	300.00	39.58	13.19%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	1.50	0.00%	0.00	(1.50)	0.00%
	Total REVENUES	28,551.28	4,653,805.94	95.29%	4,883,739.66	229,933.72	4.71%
	Total Revenues	28,551.28	4,653,805.94	95.29%	4,883,739.66	229,933.72	4.71%
01	Expenditures						
0	TRANSFERS BETWEEN FUNDS						
0	District Wide						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
00	DEPARTMENT-WIDE						
70000	TRANSFER OUT	0.00	0.00	0.00%	300,000.00	300,000.00	100.00%
	Total TRANSFERS BETWEEN FUNDS	0.00	0.00	0.00%	300,000.00	300,000.00	100.00%
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	16,518.66	50,311.23	18.84%	267,000.00	216,688.77	81.15%
52121	IMRF	11,026.71	32,408.67	20.25%	160,000.00	127,591.33	79.74%
52122	REIMBURSED INS	102.00	306.00	24.97%	1,225.00	919.00	75.02%
52160	TUITION REIMB	0.00	1,360.00	17.00%	8,000.00	6,640.00	83.00%
52212	FICA/MEDICARE/SS-R	13,093.29	39,155.47	20.07%	195,000.00	155,844.53	79.92%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	22,894.80	22,894.80	100.00%
05	ADMINISTRATION						
52100	SALARIES	28,235.11	86,176.78	17.86%	482,470.00	396,293.22	82.13%
40	PUBLIC RELATIONS						
52100	SALARIES	12,886.63	36,377.91	22.53%	161,400.00	125,022.09	77.46%
50	IT / NETWORK						
52100	SALARIES	11,129.52	34,008.55	24.66%	137,900.00	103,891.45	75.33%
60	PATS						
52100	SALARIES	10,031.00	30,697.43	22.14%	138,630.00	107,932.57	77.85%
90	FACILITIES						
52100	SALARIES	9,930.30	31,028.15	25.46%	121,840.00	90,811.85	74.53%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	38,244.53	114,663.73	23.29%	492,260.00	377,596.27	76.70%
20	YOUTH SERVICES						
52100	SALARIES	27,573.99	87,008.95	24.66%	352,825.20	265,816.25	75.33%
70	ACCOUNT SERVICES						
52100	SALARIES	27,710.92	87,468.09	24.10%	362,810.00	275,341.91	75.89%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	19,404.49	61,771.74	24.68%	250,270.00	188,498.26	75.31%
	Total PERSONNEL SERVICES/BENEFITS	225,887.15	692,742.70	21.96%	3,154,525.00	2,461,782.30	78.04%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	144.09	355.37	1.77%	20,000.00	19,644.63	98.22%
61500	DATABASES	0.00	34,110.19	75.79%	45,004.00	10,893.81	24.20%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining	
	61510	EBOOKS	3,899.55	28,449.94	51.49%	55,250.00	26,800.06	48.50%
	61520	DOWNLOADABLE MEDIA	3,215.28	19,325.17	31.38%	61,575.00	42,249.83	68.61%
	61540	HOTSPOTS	0.00	3,000.00	31.25%	9,600.00	6,600.00	68.75%
	64100	PROC FEES BOOKS	238.59	1,013.76	17.78%	5,700.00	4,686.24	82.21%
	64200	PROC FEES AV	394.97	874.53	11.66%	7,500.00	6,625.47	88.33%
	64500	ONLINE ORDERING FEE	0.00	203.66	27.78%	733.00	529.34	72.21%
05		ADMINISTRATION						
	61120	BOOKS NF	0.00	70.00	14.00%	500.00	430.00	86.00%
	61200	PERIODICALS	0.00	1,045.94	93.30%	1,121.00	75.06	6.69%
1		Dundee Library						
00		DEPARTMENT-WIDE						
	61200	PERIODICALS	0.00	3,844.74	107.09%	3,590.00	(254.74)	(7.09)%
10		ADULT & TEEN SERVICES						
	61110	BOOKS FICTION	1,943.01	7,186.15	22.45%	32,000.00	24,813.85	77.54%
	61111	BOOKS LARGE TYPE	540.69	1,130.51	28.26%	4,000.00	2,869.49	71.73%
	61120	BOOKS NF	768.36	2,505.83	25.05%	10,000.00	7,494.17	74.94%
	61130	WORLD LANGUAGES	0.00	1,254.03	31.35%	4,000.00	2,745.97	68.64%
	61140	GRAPHIC NOVELS	234.33	850.13	24.28%	3,500.00	2,649.87	75.71%
	61330	AUDIOBOOKS	461.92	850.75	17.01%	5,000.00	4,149.25	82.98%
	61350	MUSIC	127.72	327.98	13.11%	2,500.00	2,172.02	86.88%
	61400	DVD	1,092.34	2,156.16	17.24%	12,500.00	10,343.84	82.75%
	61600	VIDEOGAMES	2,072.85	3,508.27	29.23%	12,000.00	8,491.73	70.76%
	61700	NONTRADITIONAL MATERIALS	0.00	210.31	6.00%	3,500.00	3,289.69	93.99%
15		TEEN						
	61100	BOOKS	271.58	1,729.36	21.61%	8,000.00	6,270.64	78.38%
	61130	WORLD LANGUAGES	111.42	259.64	12.98%	2,000.00	1,740.36	87.01%
20		YOUTH SERVICES						
	61100	BOOKS	1,069.73	5,716.34	14.38%	39,750.00	34,033.66	85.61%
	61130	WORLD LANGUAGES	255.83	519.67	9.11%	5,700.00	5,180.33	90.88%
	61330	AUDIOBOOKS	47.99	47.99	0.00%	0.00	(47.99)	0.00%
	61400	DVD	368.96	957.95	38.31%	2,500.00	1,542.05	61.68%
	61600	VIDEOGAMES	0.00	0.00	0.00%	4,000.00	4,000.00	100.00%
	61700	NONTRADITIONAL MATERIALS	335.32	384.04	11.81%	3,250.00	2,865.96	88.18%
50		IT / NETWORK						
	61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00%	700.00	700.00	100.00%
2		Randall Oaks						
00		DEPARTMENT-WIDE						
	61200	PERIODICALS	0.00	3,156.97	181.01%	1,744.00	(1,412.97)	(81.01)%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	736.82	2,550.09	25.50%	10,000.00	7,449.91	74.49%
61120	BOOKS NF	83.26	272.52	10.90%	2,500.00	2,227.48	89.09%
61400	DVD	611.02	1,115.57	20.28%	5,500.00	4,384.43	79.71%
61600	VIDEOGAMES	0.00	0.00	0.00%	4,500.00	4,500.00	100.00%
15	TEEN						
61100	BOOKS	183.02	473.72	15.79%	3,000.00	2,526.28	84.20%
20	YOUTH SERVICES						
61100	BOOKS	655.29	2,738.52	19.56%	14,000.00	11,261.48	80.43%
61130	WORLD LANGUAGES	0.00	7.46	0.49%	1,500.00	1,492.54	99.50%
61400	DVD	164.61	405.29	27.01%	1,500.00	1,094.71	72.98%
61600	VIDEOGAMES	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
61700	NONTRADITIONAL MATERIALS	247.97	247.97	38.14%	650.00	402.03	61.85%
	Total LIBRARY MATERIALS	20,276.52	132,856.52	32.22%	412,367.00	279,510.48	67.78%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	0.00	0.00	0.00%	8,000.00	8,000.00	100.00%
52124	UNEMPLOYMENT INS	0.00	1,613.65	16.13%	10,000.00	8,386.35	83.86%
52130	STAFF DEVELOPMENT	83.38	386.36	3.86%	10,000.00	9,613.64	96.13%
52170	ALLSTAFF SPEAKER	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
70800	POSTAGE	20.99	449.97	9.99%	4,500.00	4,050.03	90.00%
70900	SUPPLIES	934.47	2,067.18	15.90%	13,000.00	10,932.82	84.09%
73215	COPIER/PRINT EXPENSE	791.99	2,119.20	23.54%	9,000.00	6,880.80	76.45%
73225	PUBLIC LIABILITY INS	0.00	22,722.35	42.07%	54,000.00	31,277.65	57.92%
73240	BOARD EXPENSES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
73241	LEGAL NOTICES FEES	29.90	73.60	2.45%	3,000.00	2,926.40	97.54%
73242	MEMBERSHIPS	0.00	683.75	19.53%	3,500.00	2,816.25	80.46%
73245	BACKGROUND CHECK FEES	0.00	21.00	21.00%	100.00	79.00	79.00%
73250	BANK CHARGES	153.68	496.90	33.12%	1,500.00	1,003.10	66.87%
73255	INVESTMENT FEES	592.98	1,753.97	19.48%	9,000.00	7,246.03	80.51%
73260	LOST & PAID FORWARDING	0.00	0.00	0.00%	500.00	500.00	100.00%
73280	COST OF ITEMS SOLD	0.00	0.00	0.00%	300.00	300.00	100.00%
73281	TAX EXPENSE	0.00	0.00	0.00%	150.00	150.00	100.00%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	5,761.00	21,568.00	33.70%	64,000.00	42,432.00	66.30%
73283	LICENSE PLATE S&SLT FEES	55.50	214.50	30.64%	700.00	485.50	69.35%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
76400	MISC EXPENSE	0.00	0.00	0.00%	500.00	500.00	100.00%
76500	CASH UNDER	0.00	0.25	0.10%	250.00	249.75	99.90%
79010	MONETARY GIFT EXPENDITURES	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
79990	CONTINGENT EXPENSES	0.00	522.72	3.48%	15,000.00	14,477.28	96.51%
05	ADMINISTRATION						
52140	PROFESSIONAL EDUCATION	600.00	600.00	7.50%	8,000.00	7,400.00	92.50%
73242	MEMBERSHIPS	190.00	440.00	12.57%	3,500.00	3,060.00	87.42%
10	ADULT & TEEN SERVICES						
52140	PROFESSIONAL EDUCATION	600.00	700.00	8.09%	8,642.00	7,942.00	91.90%
70900	SUPPLIES	159.31	770.44	32.10%	2,400.00	1,629.56	67.89%
73242	MEMBERSHIPS	0.00	150.00	14.19%	1,057.00	907.00	85.80%
20	YOUTH SERVICES						
52140	PROFESSIONAL EDUCATION	550.00	550.00	10.74%	5,120.00	4,570.00	89.25%
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
30	PUBLIC SERVICE						
70900	SUPPLIES	775.42	1,088.68	24.54%	4,435.00	3,346.32	75.45%
40	PUBLIC RELATIONS						
52140	PROFESSIONAL EDUCATION	550.00	550.00	36.66%	1,500.00	950.00	63.33%
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
50	IT / NETWORK						
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
60	PATS						
52140	PROFESSIONAL EDUCATION	350.00	350.00	58.33%	600.00	250.00	41.66%
73242	MEMBERSHIPS	0.00	150.00	93.75%	160.00	10.00	6.25%
70	ACCOUNT SERVICES						
52140	PROFESSIONAL EDUCATION	350.00	550.00	84.61%	650.00	100.00	15.38%
73242	MEMBERSHIPS	150.00	150.00	75.00%	200.00	50.00	25.00%
80	RANDALL OAKS						
52140	PROFESSIONAL EDUCATION	275.00	275.00	39.28%	700.00	425.00	60.71%
73242	MEMBERSHIPS	200.00	200.00	100.00%	200.00	0.00	0.00%
90	FACILITIES						
70900	SUPPLIES	494.85	1,464.66	16.27%	9,000.00	7,535.34	83.72%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
1	Dundee Library						
00	DEPARTMENT-WIDE						
73520	PLANT OPERATION	169.98	359.49	1.43%	25,000.00	24,640.51	98.56%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73505	RENT EXPENSE	5,407.50	16,222.50	24.95%	65,000.00	48,777.50	75.04%
	Total LIBRARY OPERATIONS	19,245.95	79,264.17	22.33%	354,964.00	275,699.83	77.67%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	1,450.16	2,452.47	15.62%	15,700.00	13,247.53	84.37%
73010	NEWSLETTER	0.00	9,968.49	24.31%	41,000.00	31,031.51	75.68%
73020	OUTSIDE PRINTING	463.59	463.59	3.23%	14,350.00	13,886.41	96.76%
73154	150th ANNIVERSARY	66.55	194.85	1.94%	10,000.00	9,805.15	98.05%
73290	DIGITAL	0.00	501.68	4.31%	11,625.00	11,123.32	95.68%
	Total PUBLIC RELATIONS	1,980.30	13,581.08	14.65%	92,675.00	79,093.92	85.35%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	0.00	0.00%	1,000.00	1,000.00	100.00%
73150	PERFORMERS	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73151	SUMMER READING	0.00	1,053.97	5.85%	18,000.00	16,946.03	94.14%
73152	WINTER READING	1,481.34	1,481.34	42.32%	3,500.00	2,018.66	57.67%
73153	MISC READING CHALLENGES	771.44	771.44	48.21%	1,600.00	828.56	51.78%
73155	LICENSING	0.00	0.00	0.00%	1,650.00	1,650.00	100.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	862.42	1,286.57	19.79%	6,500.00	5,213.43	80.20%
73150	PERFORMERS	0.00	1,307.50	21.79%	6,000.00	4,692.50	78.20%
15	TEEN						
70900	SUPPLIES	68.67	138.84	6.94%	2,000.00	1,861.16	93.05%
20	YOUTH SERVICES						
70900	SUPPLIES	996.55	2,333.22	16.66%	14,000.00	11,666.78	83.33%
73150	PERFORMERS	1,016.25	1,016.25	31.75%	3,200.00	2,183.75	68.24%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	131.51	957.82	23.94%	4,000.00	3,042.18	76.05%
	Total GENERAL PROGRAMMING	5,328.18	10,346.95	16.31%	63,450.00	53,103.05	83.69%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	19.81	119.71	1.27%	9,360.00	9,240.29	98.72%
73320	CCS SHARED COST	0.00	14,257.04	24.16%	59,000.00	44,742.96	75.83%
73330	OCLC - CATALOG SERVICES	0.00	0.00	0.00%	12,000.00	12,000.00	100.00%
73340	SOFTWARE	1,991.77	5,324.56	9.51%	55,948.20	50,623.64	90.48%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	482.17	1,439.25	20.50%	7,020.00	5,580.75	79.49%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	231.47	688.68	23.91%	2,880.00	2,191.32	76.08%
	Total COMPUTER	2,725.22	21,829.24	14.93%	146,208.20	124,378.96	85.07%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	1,147.71	3,827.46	22.51%	17,000.00	13,172.54	77.48%
73410	LEGAL FEES	0.00	900.00	6.00%	15,000.00	14,100.00	94.00%
73420	AUDIT EXPENSE	7,480.00	7,480.00	74.80%	10,000.00	2,520.00	25.20%
73430	OTHER PROF FEES	0.00	0.00	0.00%	19,085.41	19,085.41	100.00%
	Total PROFESSIONAL FEES	8,627.71	12,207.46	19.98%	61,085.41	48,877.95	80.02%
58	TRANSPORTATION						
0	District Wide						
00	DEPARTMENT-WIDE						
73230	TRANSPORTATION REIMBURSEMENT	106.12	213.57	4.27%	5,000.00	4,786.43	95.72%
	Total TRANSPORTATION	106.12	213.57	4.27%	5,000.00	4,786.43	95.73%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	0.00	0.00%	8,225.00	8,225.00	100.00%
73310	CATALOGING - COMPUTER SERVICE	0.00	2,548.84	21.24%	12,000.00	9,451.16	78.75%
73530	EQUIPMENT MAINT	520.00	520.00	63.41%	820.00	300.00	36.58%
73640	FUEL	88.02	334.24	16.71%	2,000.00	1,665.76	83.28%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	3,547.50	50.90%	6,968.25	3,420.75	49.09%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
73500	BUILDING REPAIRS AND MAINTENANCE	72.31	7,485.54	37.42%	20,000.00	12,514.46	62.57%
73530	EQUIPMENT MAINT	0.00	0.00	0.00%	1,700.00	1,700.00	100.00%
73540	CONTRACTS: BUILDING MAINTENANCE	2,902.19	8,810.73	10.36%	85,000.00	76,189.27	89.63%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	1,182.50	32.51%	3,636.30	2,453.80	67.48%
73540	CONTRACTS: BUILDING MAINTENANCE	782.60	2,296.46	27.01%	8,500.00	6,203.54	72.98%
	Total MAINTENANCE	4,365.12	26,725.81	17.37%	153,849.55	127,123.74	82.63%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	113.30	339.21	20.64%	1,643.00	1,303.79	79.35%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	863.26	2,605.08	23.02%	11,316.00	8,710.92	76.97%
73610	ELECTRICITY	4,915.39	18,839.11	40.08%	47,000.00	28,160.89	59.91%
73620	WATER AND SEWER	0.00	548.29	13.70%	4,000.00	3,451.71	86.29%
73630	GAS	111.25	380.92	7.61%	5,000.00	4,619.08	92.38%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	121.14	346.31	26.81%	1,291.50	945.19	73.18%
	Total UTILITIES	6,124.34	23,058.92	32.82%	70,250.50	47,191.58	67.18%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	0.00	6,715.00	97.46%	6,890.00	175.00	2.53%
73270	FURNITURE & EQUIP	4,335.61	5,251.59	26.25%	20,000.00	14,748.41	73.74%
73300	COMPUTER EQUIPMENT	6,990.00	7,650.66	26.89%	28,450.00	20,799.34	73.10%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	284.26	931.88	13.31%	7,000.00	6,068.12	86.68%
20	YOUTH SERVICES						
73270	FURNITURE & EQUIP	0.00	0.00	0.00%	4,000.00	4,000.00	100.00%
2	Randall Oaks						
80	RANDALL OAKS						
73270	FURNITURE & EQUIP	50.80	50.80	1.67%	3,025.00	2,974.20	98.32%
	Total CAPITAL EXPENSE	11,660.67	20,599.93	29.70%	69,365.00	48,765.07	70.30%
	Total Expenditures	306,327.28	1,033,426.35	21.16%	4,883,739.66	3,850,313.31	78.84%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 9/1/2025 Through 9/30/2025

	Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
Net Increase(Decrease) in Fund Balance	<u>(277,776.00)</u>	<u>3,620,379.59</u>	<u>0.00%</u>	<u>0.00</u>	<u>(3,620,379.59)</u>	<u>0.00%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	20,043.31	50,256.91	50.25%	100,000.00	49,743.09	49.74%
44011	MARKET VALUE ADJUSTMENT	3,591.05	4,012.49	80.24%	5,000.00	987.51	19.75%
45020	OTHER GRANTS	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
	Total REVENUES	23,634.36	54,269.40	47.19%	115,000.00	60,730.60	52.81%
01	TRANSFERS BETWEEN FUNDS						
0	District Wide						
00	DEPARTMENT-WIDE						
40000	TRANSFER IN	0.00	0.00	0.00%	300,000.00	300,000.00	100.00%
	Total TRANSFERS BETWEEN FUNDS	0.00	0.00	0.00%	300,000.00	300,000.00	100.00%
	Total Revenues	23,634.36	54,269.40	13.08%	415,000.00	360,730.60	86.92%
	Expenditures						
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	0.00	0.00%	73,700.00	73,700.00	100.00%
73340	SOFTWARE	0.00	0.00	0.00%	38,000.00	38,000.00	100.00%
	Total COMPUTER	0.00	0.00	0.00%	111,700.00	111,700.00	100.00%
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	3,000,000.00	3,000,000.00	100.00%
	Total MAINTENANCE	0.00	0.00	0.00%	3,000,000.00	3,000,000.00	100.00%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73430	OTHER PROF FEES	22,336.23	22,485.73	11.24%	200,000.00	177,514.27	88.75%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500,000.00	500,000.00	100.00%
	Total CAPITAL EXPENSE	22,336.23	22,485.73	3.21%	700,000.00	677,514.27	96.79%
	Total Expenditures	22,336.23	22,485.73	0.59%	3,811,700.00	3,789,214.27	99.41%
	Net Increase(Decrease) in Fund Balance	1,298.13	31,783.67	(0.93)%	(3,396,700.00)	(3,428,483.67)	100.93%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report
90 - DONATION / GIFT
From 9/1/2025 Through 9/30/2025

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	1,364.84	2,782.36	27.82%	10,000.00	7,217.64	72.17%
44011	MARKET VALUE ADJUSTMENT	602.13	672.79	0.00%	0.00	(672.79)	0.00%
	Total REVENUES	<u>1,966.97</u>	<u>3,455.15</u>	<u>34.55%</u>	<u>10,000.00</u>	<u>6,544.85</u>	<u>65.45%</u>
	Total Revenues	<u>1,966.97</u>	<u>3,455.15</u>	<u>34.55%</u>	<u>10,000.00</u>	<u>6,544.85</u>	<u>65.45%</u>
	Net Increase(Decrease) in Fund Balance	<u>1,966.97</u>	<u>3,455.15</u>	<u>34.55%</u>	<u>10,000.00</u>	<u>6,544.85</u>	<u>65.44%</u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - FY2526 Budget v Actual Revenues
From 9/1/2025 Through 9/30/2025

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
	Revenues						
43010	TAX LEVY	0.00	4,461,964.66	0.00%	4,461,964.66	0.00	0.00%
43020	PPRT	0.00	0.00	0.00%	65,000.00	65,000.00	100.00%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	0.00%	25,000.00	25,000.00	100.00%
43500	IMPACT FEES	0.00	2,785.10	0.00%	3,000.00	214.90	7.16%
44010	INT & DIV INCOME	41,267.64	108,426.00	17.19%	240,000.00	131,574.00	54.82%
44011	MARKET VALUE ADJUSTMENT	5,632.90	6,292.97	102.41%	5,500.00	(792.97)	(14.41)%
45010	PER CAPITA GRANT	0.00	105,506.75	0.00%	106,000.00	493.25	0.46%
45020	OTHER GRANTS	0.00	0.00	0.00%	20,000.00	20,000.00	100.00%
46030	LOST & DAMAGED	239.22	880.23	5.98%	4,000.00	3,119.77	77.99%
46110	MEETING RM RENTAL	80.00	240.00	53.33%	150.00	(90.00)	(60.00)%
46200	PRINT/COPY REVENUE	753.70	2,191.10	12.56%	6,000.00	3,808.90	63.48%
46250	LICENSE PLATE RENEWAL INCOME	6,040.75	22,670.00	9.29%	65,000.00	42,330.00	65.12%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	36.00	261.92	12.00%	300.00	38.08	12.69%
46400	MISCELLANEOUS INCOME	0.00	0.00	0.00%	500.00	500.00	100.00%
46500	CASH OVER	0.40	0.76	0.40%	100.00	99.24	99.24%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	102.00	306.00	8.32%	1,225.00	919.00	75.02%
49010	MONETARY GIFT	0.00	5.00	0.00%	5,000.00	4,995.00	99.90%
	Total Revenues	<u>54,152.61</u>	<u>4,711,530.49</u>	<u>1.08%</u>	<u>5,008,739.66</u>	<u>297,209.17</u>	<u>5.93%</u>
	Net Increase(Decrease) in Fund Balance	<u>54,152.61</u>	<u>4,711,530.49</u>	<u>1.08%</u>	<u>5,008,739.66</u>	<u>297,209.17</u>	<u>5.93%</u>

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Fox River Valley Public Library District

Expenditure Summary - All Funds Combined - FY2526 Budget v Actual Expenditures

From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
	Expenditures						
15	Personnel Expenses						
15	PERSONNEL	225,887.15	692,742.70	21.96%	3,154,525.00	2,461,782.30	78.03%
	SERVICES/BENEFITS						
	Total Personnel Expenses	225,887.15	692,742.70	21.96%	3,154,525.00	2,461,782.30	78.04%
20	Library Materials						
20	LIBRARY MATERIALS	20,276.52	132,856.52	32.21%	412,367.00	279,510.48	67.78%
	Total Library Materials	20,276.52	132,856.52	32.22%	412,367.00	279,510.48	67.78%
50	Operating Expenses						
51	LIBRARY OPERATIONS	19,245.95	79,264.17	22.33%	354,964.00	275,699.83	77.66%
52	PUBLIC RELATIONS	1,913.75	13,386.23	16.19%	82,675.00	69,288.77	83.80%
53	GENERAL PROGRAMMING	5,328.18	10,346.95	16.30%	63,450.00	53,103.05	83.69%
54	COMPUTER	2,725.22	21,829.24	8.46%	257,908.20	236,078.96	91.53%
55	PROFESSIONAL FEES	8,627.71	12,207.46	19.98%	61,085.41	48,877.95	80.01%
58	TRANSPORTATION	106.12	213.57	4.27%	5,000.00	4,786.43	95.72%
	Total Operating Expenses	37,946.93	137,247.62	16.63%	825,082.61	687,834.99	83.37%
60	Building Expenses						
61	MAINTENANCE	4,365.12	26,725.81	0.84%	3,153,849.55	3,127,123.74	99.15%
65	UTILITIES	6,124.34	23,058.92	32.82%	70,250.50	47,191.58	67.17%
	Total Building Expenses	10,489.46	49,784.73	1.54%	3,224,100.05	3,174,315.32	98.46%
70	Capital Expense						
70	CAPITAL EXPENSE	33,996.90	43,085.66	5.60%	769,365.00	726,279.34	94.39%
	Total Capital Expense	33,996.90	43,085.66	5.60%	769,365.00	726,279.34	94.40%
	Total Expenditures	328,596.96	1,055,717.23	12.59%	8,385,439.66	7,329,722.43	87.41%
	Net Increase(Decrease) in Fund Balance	(328,596.96)	(1,055,717.23)	12.58%	(8,385,439.66)	(7,329,722.43)	87.41%

Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - FY2526 Budget v actual Expenditures by Location
From 9/1/2025 Through 9/30/2025

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	112,953.22	341,830.19	20.15%	1,696,359.80	1,354,529.61	79.84%
20	Library Materials	7,892.48	88,448.56	42.73%	206,983.00	118,534.44	57.26%
50	Operating Expenses	28,580.41	111,497.50	16.17%	689,482.61	577,985.11	83.82%
60	Building Expenses	721.32	3,742.29	12.60%	29,688.00	25,945.71	87.39%
70	Capital Expense	33,661.84	42,102.98	5.57%	755,340.00	713,237.02	94.42%
	Total District Wide	183,809.27	587,621.52	17.40%	3,377,853.41	2,790,231.89	82.60%
1	Dundee Library						
15	Personnel Expenses	93,529.44	289,140.77	23.93%	1,207,895.20	918,754.43	76.06%
20	Library Materials	9,702.05	33,439.85	21.09%	158,490.00	125,050.15	78.90%
50	Operating Expenses	3,596.04	7,881.12	12.36%	63,720.00	55,838.88	87.63%
60	Building Expenses	8,864.40	42,217.17	1.32%	3,180,984.25	3,138,767.08	98.67%
70	Capital Expense	284.26	931.88	8.47%	11,000.00	10,068.12	91.52%
	Total Dundee Library	115,976.19	373,610.79	8.08%	4,622,089.45	4,248,478.66	91.92%
2	Randall Oaks						
15	Personnel Expenses	19,404.49	61,771.74	24.68%	250,270.00	188,498.26	75.31%
20	Library Materials	2,681.99	10,968.11	23.38%	46,894.00	35,925.89	76.61%
50	Operating Expenses	5,770.48	17,869.00	24.85%	71,880.00	54,011.00	75.14%
60	Building Expenses	903.74	3,825.27	28.48%	13,427.80	9,602.53	71.51%
70	Capital Expense	50.80	50.80	1.67%	3,025.00	2,974.20	98.32%
	Total Randall Oaks	28,811.50	94,484.92	24.51%	385,496.80	291,011.88	75.49%
	Total Expenditures	328,596.96	1,055,717.23	12.59%	8,385,439.66	7,329,722.43	87.41%
	Net Increase(Decrease) in Fund Balance	(328,596.96)	(1,055,717.23)	12.58%	(8,385,439.66)	(7,329,722.43)	87.41%

[illegible]

Fox River Valley Public Library District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2025

		Current Year	
Assets			
Cash and Investments			
Checking Accounts			
10100	BANK ACCOUNTS		
10	GENERAL/CORPORATE	6,238,620.90	
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>3,359,256.40</u>	
	Total Checking Accounts	9,597,877.30	
Other Cash			
10900	CASH ON HAND DUNDEE		
10	GENERAL/CORPORATE	254.00	
10902	Kiosk Cash		
10	GENERAL/CORPORATE	<u>119.80</u>	
	Total Other Cash	373.80	
Investments			
10500	INVESTMENT ACCOUNTS		
10	GENERAL/CORPORATE	719,014.90 *	Increased by approximately 180K because Working Cash fund closed into General/ Corporate
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,794,898.29	
90	DONATION / GIFT	<u>300,961.15</u>	
	Total Investments	<u>2,814,874.34</u>	
	Total Cash and Investments	12,413,125.44	
Other Assets			
13000	PREPAID RENT		
10	GENERAL/CORPORATE	21,630.00	
13200	PREPAID EXPENSE		
10	GENERAL/CORPORATE	24,161.99	
14000	ACCOUNTS RECEIVABLE		
10	GENERAL/CORPORATE	2,032.03	
14500	PROPERTY TAX RECEIVABLES		
10	GENERAL/CORPORATE	<u>253,998.97</u>	
	Total Other Assets	<u>301,822.99</u>	
	Total Assets	<u><u>12,714,948.43</u></u>	
Liabilities and Fund Balance			
Liabilities			
20000	ACCOUNTS PAYABLE		
10	GENERAL/CORPORATE	39,307.97	
20002	AP license Plate		
10	GENERAL/CORPORATE	1,983.00	
20003	AP Other		
10	GENERAL/CORPORATE	199.18	
21000	ACCRUED PAYROLL		
10	GENERAL/CORPORATE	107,518.42	
22055	CREDIT CARD PAYABLE NELSON		
10	GENERAL/CORPORATE	1,397.64	
22062	CREDIT CARD PAYABLE PACINI		
10	GENERAL/CORPORATE	85.54	
22075	CREDIT CARD PAYABLE BERGER		
10	GENERAL/CORPORATE	275.00	
22077	CREDIT CARD PAYABLE CARROLL		
10	GENERAL/CORPORATE	526.67	
22081	CREDIT CARD PAYABLE BUNTE		
10	GENERAL/CORPORATE	350.00	
22084	CREDIT CARD PAYABLE SABALA		
10	GENERAL/CORPORATE	591.65	
22085	CREDIT CARD PAYABLE JI		
10	GENERAL/CORPORATE	1,584.43	
22094	CREDIT CARD PAYABLE HERNANDEZ		
10	GENERAL/CORPORATE	148.05	
22220	IMRF EXPENSE PAYABLE		
10	GENERAL/CORPORATE	18,955.54	

Fox River Valley Public Library District
Balance Sheet - Unposted Transactions Included In Report
As of 9/30/2025

		<u>Current Year</u>
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	<u>300.66</u>
	Total Liabilities	173,223.75
	Fund Balance	
10	GENERAL/CORPORATE	7,079,857.86
70	CAPITAL PROJECTS/SPECIAL RESERVE	5,154,154.69
90	DONATION / GIFT	<u>300,961.15</u>
	Total Fund Balance	<u>12,534,973.70</u>
	Total Liabilities and Fund Balance	<u><u>12,708,197.45</u></u>

Maturity Schedule Report

Household: Fox River Valley Public Library District
Period: Fox River Valley Public Library District - General Fund
9/30/2025



Maturity Period

Security	Cusip	Maturity Date	Quantity	Allocation
0 - 60 Days				
US Treasury Bill 0.00% 10/2/2025	91xxxxMS3	10/2/2025	428,000.00	54.66 %
California Cr Un Glendale Calif Sh Ctf 5.65% 10/27/2025	13xxxxBB5	10/27/2025	225,000.00	29.46 %
US Treasury Bill 0.00% 11/18/2025	91xxxxRP4	11/18/2025	125,000.00	15.88 %
120 - 360 Days				
Bankunited Inc. 0.50% 2/19/2026	06xxxxQH5	2/19/2026	248,000.00	33.16 %
Neighbors Fcu Baton Rouge La 0.75% 3/19/2026	64xxxxAV6	3/19/2026	245,000.00	32.71 %
Johnson Cnty KS 4.00% 9/1/2026	47xxxxMY8	9/1/2026	100,000.00	13.62 %
MD St Cmnty Dev Admin Dept Hsg & Cmnty Dev Taxable Residential Rev Bds 4.472% 9/1/2026	57xxxxNU8	9/1/2026	150,000.00	20.51 %
1 - 2 Years				
Peoria & Tazewell Counties Il Community College 5.18% 12/1/2026	71xxxxET4	12/1/2026	175,000.00	19.21 %
Idaho Hsg & Fin Assn Single Family Mtg Rev Taxable Bds 2025 A 4.341% 1/1/2027	45xxxx6Y7	1/1/2027	115,000.00	12.44 %
Texas Tech Univ Revs Taxable Fing Sys Ref Impt Bds 2025b 4.56% 2/15/2027	88xxxxKX9	2/15/2027	135,000.00	14.60 %
Louisiana Hsg Corp Single Family Mtg Rev Taxable Bds 2025b 4.56% 6/1/2027	54xxxxUB5	6/1/2027	245,000.00	26.73 %
MD St Cmnty Dev Admin Dept Hsg & Cmnty Dev Taxable Residential Rev Bds 4.522% 9/1/2027	57xxxxNW4	9/1/2027	250,000.00	27.01 %
2 - 3 Years				
New York NY Trans Auth 4.754% 11/1/2027	64xxxxQY7	11/1/2027	250,000.00	100.00 %

FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT

EXHIBIT C.1
October 21, 2025
Attachment

C.1 Resolution 2025-10 to Determine Estimate of Funds Needed for FY 2025-2026

RECOMMENDED MOTION: I move to adopt Resolution 2025-10 to Determine Estimate of Funds Needed for FY 2025-2026 in the amount of \$4,684,617.

BACKGROUND INFORMATION:

Illinois Property Tax Code 35 ILCS 200 Title 6, Article 18, Division 2 – Truth in Taxation requires taxing bodies to annually determine the amounts of money estimated to be necessary to be raised via the property tax levy in the taxing body’s district (35 ILCS 200/18-60). That determination drives whether the district will be required to comply with the specific requirements included in the Truth in Taxation Act (TITA) in any given year.

TITA applies when an annual estimate is greater than 105% of the prior year’s tax levy collection, and it contains specific publication and hearing requirements that must be met prior to the passing of the annual property tax levy. In addition to a public hearing, TITA’s public notice requirements include a “black border notice” designed to draw attention in the newspaper publication, publication size, and location, as well as specific publication language.

The Fox River Valley Public Library District general property taxes extended or abated for 2024 were \$4,461,965.

The total Appropriation for FY2526 was \$10,822,000, with \$5,756,500 appropriated in the General Corporate Fund and \$5,065,500 appropriate in the Special Reserve Fund.

Based upon Estimated Rate Setting EAV of \$3,232,402,071, estimated new construction of \$17,818,518 and a PTELL of 2.9%, we predict total tax revenue received in calendar year 2025 to be \$4,639,245.

The recommended levy of \$4,685,000 is just under the 105% TITA threshold but allows for a slight variation in EAV and the possibility of capturing any additional levy as legally permitted.

RESOLUTION NO. 2025-10
DETERMINATION OF ESTIMATE OF FUNDS NEEDED FOR FISCAL YEAR 2025/26

Whereas, the Fox River Valley Public Library District must file on or before December 31, 2025 its Levy Ordinance for the 2025-2026 fiscal year; and

Whereas, pursuant to the Truth in Taxation Law, the Fox River Valley Public Library District must determine not less than 20 days prior to adoption of its Levy Ordinance the amounts of money estimated to be raised by taxation for the 2025-2026 fiscal year upon the taxable property in said Library District.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED by the Board of Library Trustees of the Fox River Valley Public Library District that the amount of money estimated to be necessary to be raised by taxation for the 2025-2026 fiscal year upon the taxable property in the Library District is \$4,685,000.

ADOPTED by the Board of Library Trustees of the FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT this 21st day of October 2025, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

NOT VOTING: _____

Approved:

Kristina Weber, Ph.D., President
Fox River Valley Public Library District

Attestation:

Dan Wisniewski, Secretary
Fox River Valley Public Library District

C.2 Purchase of Laptops

RECOMMENDED **MOTION**: Approve purchase of 21 new laptops from Dell in an amount not to exceed \$15,500.

BACKGROUND INFORMATION:

To support ongoing library operations and enhance computing performance and reliability, the library proposes the purchase of 21 new laptops. This acquisition will:

- Replace 2 staff laptops used for outreach and programming.
- Equip six managers with laptops to support offsite computing needs.
- Replace 11 classroom laptops that are no longer meeting instructional demands.
- Replace 2 laptops used for conversion equipment, ensuring continued support for media digitization and archival tasks.

Quotes were solicited from three vendors—GovConnection, Newegg, and Dell—using identical specifications, including:

Operating System: Windows 11 Pro
Storage: 512 GB SSD
Memory: 16 GB RAM
Warranty: 3-Year Coverage

Cost Comparison:

GovConnection: \$17,829.00
Newegg: \$15,833.79
Dell: \$15,135.12

After evaluating these quotes, staff recommend purchasing from Dell for a total of \$15,135.12, which includes all applicable fees and remains within the approved budget.

C.3 Policy Update – Disposal of Library Property

RECOMMENDED **MOTION**: Approve the updated Disposal of Library Property Policy as presented

BACKGROUND INFORMATION:

When consulting the current policy to verify that staff procedures were appropriated aligned with Board policy, it was observed that the current policy incorrectly references the Illinois Compiled Statutes. Current policy reflects the statute for library systems, such as RAILS, rather than the statute for library districts, such as FRVPLD.

The proposed update to the Disposal of Library Property is similar to the original policy, but appropriately makes modifications to reflect the correct legal statute and its requirements, thresholds, etc.

Current policy:

02.31.00 Disposal of Library Policy

Library property (i.e., print and non-print materials, equipment, supplies, art, donations and/or any personal property) which in the judgment of the Library Director is no longer necessary or useful for library purposes may be disposed of in accordance with the provisions of the Illinois Compiled Statutes, 75 ILCS 10/16.

The Library Director will consult with the Board of Trustees on items which have historical value, may be rare, or are valued at over \$500.

Revised April 9, 2012

Proposed Update:

02.31.00 Disposal of Library Policy

Real or personal Library property which in the judgment of the Library Director is no longer useful or necessary for Library purposes may be deemed surplus and disposed of in the following manner:

1. Books and other library materials from the Library's collection, or gift materials, may be discarded, sold, or given to another local government or not-for-profit organization.
2. Surplus property of any value may be donated or sold to any other tax-supported library or to any library system operating under the provisions of the Illinois Library System Act.
3. Property having a current unit value of up to \$1,000, may, at the discretion of the Director, be discarded, turned in for new equipment, or made available for sale.
4. Personal property having a unit value of more than \$1,000 but less than \$2,500 may be declared surplus by the Board and sold in accordance with 75 ILCS 16/30-55.32.
5. In all other cases, the Board shall dispose of real and personal property in accordance with 75 ILCS 16/30-55.30; 75 ILCS 16/30-55.32.

Revised October 21, 2025

C.4 Policy Update – Health Benefits

RECOMMENDED **MOTION**: Approve updated Health Benefits Policy

BACKGROUND INFORMATION:

As the health care industry continues to change and insurance costs increase and/or become less predictable from year to year, the Library could benefit from having a more flexible or nuanced approach to health insurance offerings. Premium sharing between the employer and employee is one option, but restricting coverage to always be divided at a specific percentage based upon the lowest cost option may limit employee retention/recruitment efforts while also limiting flexibility in plan design. The proposed policy removes the requirement of a specific percentage of a premium share each year and instead references an annually approved plan/cost. Administration will share with the Board a proposal each year outlining the health care plans and costs, ensuring the Board is aware of associated costs and the distribution of those costs between employer/employee, while also providing flexibility in the years to come to consider plan designs beyond a traditional PPO.

Current policy:

03.27.01 Health Benefits

The cost of Health benefits will be shared with employees. Benefits will take effect on an annual calendar basis. Benefits are available as long as the Library has a group health plan.

The Library (Employer) pays 90% of the lowest-cost plan offered for individual coverage and the employee pays 10%. The Library pays 25% of the same lowest-cost plan offered for additional family coverage and the employee pays 75% of the additional cost.

Any changes to the available plans will be explained to employees during the annual open enrollment period prior to implementation.

Updated March 20, 2018

Proposed Update:

03.27.01 Health Benefits

The Library provides access to medical, vision, and dental insurance through the Wellness Insurance Network, a consortium of public libraries comprising a joint insurance pool.

Employees must work at least 30 hours each week to be considered eligible for health insurance benefits and may enroll upon hire, during open enrollment, or after a qualifying life-altering event.

Additional details on annually approved plans and associated costs are available from Library Administration.

Updated October 21, 2025

C.5 Health Insurance Contribution Rates 2026

RECOMMENDED **MOTION**: Approve the proposed Health Insurance Contribution Rates for 2026

BACKGROUND INFORMATION:

As outlined in the background information for item C.4 Health Benefits Policy, the health care industry continues to change and insurance costs have increased and/or become less predictable from year to year. Eliminating a set percentage share from a specific health plan may allow the Library more flexibility in offering affordable, quality benefits, which in turn may aid in retaining and recruiting quality employees.

The premiums for 2026 reflect substantial increases for all medical plans, and all plans also have increased deductibles. The proposed cost sharing model shifts a bit of additional premium responsibility to the employer, which will hopefully better enable employees to adjust to higher deductibles.

2026 Health Insurance Benefits

Fox River Valley Public Library District (FRVPLD), as a member of the Wellness Insurance Network (WIN), offers the following plans with costs shared between the employer and the employee. Plans are administered by WIN and selected by the WIN Board with input from WIN membership. Of the WIN plans on offer, FRVPLD has selected the following 2 options for medical and vision insurance, along with a single plan for dental insurance. Each plan provides an option for enrollment of the employee, as well as the employee + family members. See Library Administration for additional information, open enrollment materials, and benefit summaries.

Rates effective January 1, 2026

MAJOR MEDICAL – BlueCross BlueShield of Illinois (includes VISION – EyeMed Network)

Coverage	Monthly Premium	Employer Cost Per Month	Employee Cost Per Month	Employee Cost Per Paycheck (2 pays per month)
Plan A - PPO				
Individual	\$1,258.00	\$823.64	\$434.36	\$217.18
Individual + Spouse	\$2,796.00	\$1,296.50	\$1,499.50	\$749.75
Individual + Child(ren)	\$1,971.00	\$1,121.84	\$849.16	\$424.58
Individual + Family	\$3,766.00	\$1,538.00	\$2,228.00	\$1,114.00
Plan B - PPO				
Individual	\$867.00	\$823.64	\$43.36	\$21.68
Individual + Spouse	\$2,218.00	\$1,296.50	\$921.50	\$460.75
Individual + Child(ren)	\$1,719.00	\$1,121.84	\$597.16	\$298.58
Individual + Family	\$2,908.00	\$1,538.00	\$1,370.00	\$685.00

DENTAL – DPPO BlueCross BlueShield of Illinois

Coverage	Monthly Premium	Employer Cost Per Month	Employee Cost Per Month	Employee Cost Per Paycheck (2 pays per month)
Individual	\$53.00	\$47.70	\$5.30	\$2.65
Individual + 1 Dependent	\$107.00	\$66.60	\$40.40	\$20.20
Individual + Family	\$149.00	\$81.30	\$67.70	\$33.85