

**Fox River Valley Public Library District
Board of Trustees Meeting
November 18, 2025**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members Present: President Kristina Weber
 Vice President Matt Goyke
 Secretary Dan Wisniewski
 Treasurer Tara Finn
 Trustee Melissa Iwinski
 Trustee Paula Lauer

Members absent: Chris Evans

Others present: Executive Director Kristi Howe, Heather Zabski, Keri Carroll, Deanna Roy, Corinne Vargas, Karin Nelson, Michael Lorenzetti, John Sabala, Heather Ji, Brittany Berger, and Hannah Cullerton – Lauterbach & Amen.

Public Comment

No public comment

President’s Report

Weber informed trustees about Senate Resolution 104, explaining that the Secretary of State has expanded trustee training. Weber commented that it is highly recommended that trustees take advantage of this training.

Director’s Report

There were no questions about the *Administrative Report*.

Comprehensive Annual Financial Report

Hannah Cullerton of Lauterbach & Amen reviewed the annual audit report for fiscal year 2024-2025. She congratulated the Fox River Valley Public Library District for another clean audit, noted the competence and helpfulness of the library staff, and reviewed for the Board key points of the audit.

Youth Services

Youth Services Manager Heather Ji provided dates and information regarding the upcoming Winter Reading Challenge, that will run from December 1st through January 31st. Also, in the coming months, the Library and School District 300 will be collaborating on literacy projects for grades K-3.

Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Amended Minutes from the September 16, 2025 Board of Trustees Meeting
- A.1.b Minutes from the October 21, 2025 Board of Trustees Meeting
- A.1.c Check/Voucher Register for October 2025
- A.1.d Monthly Financial Report for October 2025
- A.1.e Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.f Revenue Summary – All Funds Combined by Period
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location

- A.1.i Expenditure Summary – All Funds Combined by Period
- A.1.j Amended Balance Sheet for September 2025
- A.1.k Balance Sheet for October 2025
- A.1.l Ehler’s Investment Inventory for October 2025

Weber asked Secretary Wisniewski to read aloud the items included on the Consent Agenda. Weber then inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.a THROUGH A.1.l AS PRESENTED*. Moved by Goyke and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: 6 ayes – Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays, 1 absent - Evans. Motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

Exhibit C.1 Ordinance 2025-11 Levying Taxes for Fiscal Year 2025-2026

Weber called for a motion to *ADOPT ORDINANCE 2025-11 LEVYING TAXES FOR FISCAL YEAR 2025-2026 IN THE AMOUNT OF FOUR MILLION SIX HUNDRED EIGHTY-FIVE DOLLARS (\$4,685,000)*. Moved by Goyke and seconded by Iwinski, item opened for discussion. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: 6 ayes – Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays, 1 absent - Evans. Motion carried.

Exhibit C.2 Ordinance 2025-12 Library District Closings for 2026

Weber called for a motion to *ADOPT ORDINANCE 2025-12 LIBRARY DISTRICT CLOSINGS FOR 2026*. Moved by Wisniewski and seconded by Iwinski, item opened for discussion. There was no comment. Weber called for a roll call vote.

Roll Call Vote: 6 ayes – Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays, 1 absent - Evans. Motion carried.

Exhibit C.3 Annual Treasurer’s Report

Weber called for a motion to *APPROVE THE ANNUAL TREASURER’S REPORT*. Moved by Wisniewski and seconded by Iwinski; item opened for discussion. There was no discussion; Weber called for a roll call vote.

Roll Call Vote: 6 ayes – Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays, 1 absent - Evans. Motion carried.

Exhibit C.4 Accept Annual Comprehensive Financial Report (ACFR)

Weber called for a motion to *APPROVE THE ANNUAL COMPREHENSIVE REPORT (ACFR) FOR FISCAL YEAR 2024-2025 AS PRESENTED*. Moved by Wisniewski, seconded by Goyke; item opened for discussion. There was no discussion; Weber called for a roll call vote.

Roll Call Vote: 6 ayes – Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays, 1 absent - Evans. Motion carried.

Exhibit C.5 Affirm Janitorial Services

Weber called for a motion to *AFFIRM THE SELECTION OF IMPERIAL MAINTENANCE TO PROVIDE JANITORIAL SERVICES AT BOTH LIBRARY FACILITIES THROUGH JULY 2026 AT A RATE OF THREE THOUSAND THREE HUNDRED TWENTY-FIVE DOLLARS PER MONTH*. Moved by Finn and seconded by Iwinski; item opened for discussion. There was no discussion; Weber called for a roll call vote.

Roll Call Vote: 6 ayes – Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays, 1 absent - Evans. Motion carried.

Adjournment

Weber inquired if there were any topics Trustees wished to address in the future. There being no further business, Weber called for a motion to ADJOURN. Moved By Finn and Seconded by Evans. Weber called for a roll call vote.

Roll Call Vote: 6 ayes – Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays, 1 absent - Evans. Motion carried.

Meeting adjourned at 7:28 pm

Dan Wisniewski, Secretary