

**Fox River Valley Public Library District  
Board of Trustees Meeting**

**March 17, 2026  
7:00 PM**

**Public Safety Center  
100 Carrington Drive  
West Dundee, IL 60118**

**AGENDA**

**Call to Order—President Kristina Weber**

**Pledge of Allegiance**

**Roll Call – Secretary Wisniewski**

**Public Comment**

**The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting, including name, town, and organization (if applicable).**

**President’s Report – President Weber**

**Director’s Report – Executive Director Kristi Howe**

- **Construction Update**
- **PR – Corinne Vargas**

**Consent Agenda**

- Exhibit A.1     Items to be included in Consent Agenda
  - A.1.a     Minutes from the February 17, 2026 Board of Trustees Meeting
  - A.1.b     Check/Voucher Register for February 2026
  - A.1.c     Monthly Financial Reports for February 2026

**Unfinished Business – None.**

**New Business**

- Exhibit C.1     Policy Update – Bereavement Leave

**Executive Session     5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes, or semi-annual review of the minutes as mandated by section 2.06.**

*The President may entertain a motion to enter Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to entering Executive Session, the President will inform the public in attendance whether the Board will return to open session for a vote or further business.*

**New Business - Additional**

Exhibit C.2 Report on Approval and Review of Closed Meeting Minutes and Permission to Destroy Audio Recordings made prior to September 16, 2024

**Board Discussion (Trustee questions, future agenda items, etc.)**

**Adjournment**

## **Fox River Valley Public Library District**

### **February 2026 Administrative Reports**

#### **Executive Director: Kristi Howe**

While February is a short month, there was still a lot happening at the Library! Programming and classes brought visitors to both Dundee and Randall Oaks, and pictures shared on our social media pages show many delighted patrons! We helped make Valentine's cards for Representative Ness's service project honoring healthcare workers, and the Fun Committee hosted a Valentine's Day Treat Cart for staff. Committee members visited staff workspaces throughout the day offering homemade baked goods for purchase. We were all **extra sweet** for the holiday, and we raised more than \$100 for a future staff activity!

In mid-late February, staff in Account Services, Adult & Teen Services, and IT were tasked with packing up their desks and workspaces to prepare to move to temporary quarters for construction. I was pleased with their work and preparation, and I appreciate the collaborative approach taken by the managers in transitioning themselves and their staff to their work areas in the lower level! IT staff did a great job relocating computers, printers, and phones for staff, as well as relocating public internet computers, the public printer/copier, and fax machine during the week of February 23, and Hallett Movers arrived bright and early on February 27 to move boxes, desks, chairs, cubicles, etc.

Construction began Monday, March 2 with the installation of a temporary wall to protect and secure the library facility while demolition to the exterior takes place. Weekly meetings will continue throughout the construction project, and we have recently confirmed that electrical work requiring a complete shutdown of power to the Dundee Library site is scheduled for March 25-27. The Dundee Library will need to close and be vacant, but we will be able to operate the Randall Oaks branch and conduct programming that was planned off-site.

Regular meetings continue, and at the CCS Governing Board meeting, library directors agreed the consortium would continue to participate in Find More Illinois as an in-state option for Interlibrary Loans. Updates were also provided for myriad CCS projects, including the new BiblioCore discovery layer, the Orange Boy Savannah data analytics tool, and the LX Starter customer notification tool. FRVPLD staff are sitting on all of these committees, as we are participating as a test site for LX Starter. The NS Library Directors meeting was in Park Ridge this month, and conversation ranged from policy development to safety and security to web accessibility rules.

I hosted Suzanna Jones from the Illinois State Library for a visit and review of our Per Capita Grant, and Deputy Director Zabski joined us as we discussed past grants, plans for the current cycle, methods of tracking expenditures, etc. I also had dialogue with Mark Schaffer, Grant Program Specialist at the State Library, and he shared that they will not be awarding construction grants until the summer, making this grant cycle too late for our current construction project. We discussed future FRVPLD projects and ISL grant review timelines, and he encouraged us to apply for our next construction project.

Next up on the Administrative agenda: preparation for annual evaluations and the beginning stages of budget preparation for FY 2026/27.

#### **Deputy Director: Heather Zabski**

In February, I worked with Account Services Manager Carroll to recruit, interview and hire for a new library assistant position in her department. We were pleased to hire West Dundee native Lex Jackson for the role, and her first day was February 23.

Library staff completed their required annual harassment training using the KnowBe4 training module in February. Managers had previously completed their required training in January. Trustees will complete their training in March.

Director Howe and I met with Susanna Jones of the Illinois State Library about tracking our Per Capita Grant expenses. Our library's tracking process is sufficient for state requirements, and we plan to use 2025 grant expenditures to help finance our construction work at the Dundee Library.

To meet our strategic plan initiatives, I've been working with public service managers and PATS manager to update our collection development manual. To aid this process, I've begun a deep dive into collection statistics for the past five years.

I attended RAILS training on Canva graphic design platform on February 11. The depth of the training was likely beyond the scope that I would likely use the platform for, but it was a good introduction to the platform's capabilities.

**March Staff Anniversaries:**

Name	Department	Title	Years of Service
Karin Nelson	Purchasing, Acquisitions, & Technical Services	Manager	29
Pam Dean	Account Services	Library Clerk	10
Keri Carroll	Account Services	Manager	8

**New Staff:**

Name	Department	Title
Lex Jackson	Account Services	Library Assistant

**Randall Oaks: Brittany Berger**

February was a very busy month at Randall Oaks. We saw a lot of library usage that coincided with youth basketball games in the gym across the hall, and there was also an increase in program attendance. The library was full of Valentine's Day decorations and hype for the Winter Olympics, both of which inspired the five passive programs available throughout the month. We gave out more than a hundred heart crafts along with Black History Month kits from Youth Services. Nearly 350 kids completed the Olympics themed scavenger hunt. There was also an uptick in in-house board game usage this month.



There were 14 programs at Randall Oaks this month, and total attendance was 382! Storytimes continue to be in high demand with attendance on an upward trend. Librarian Rachel Dunne and Library Assistant Lisa Knapp had multiple opportunities to celebrate Valentine's Day this month. At Rachel's Hearts Painting program on February 3, kids tested out unique painting methods including stamping and stenciling. Her preschool Chocolate Party was a storytime with a sweet twist, and everyone got a treat of their own after celebrating chocolate with books, songs, and a craft. Lisa hosted a Valentine's Day Party on February 11 where families competed in games and decorated cookies.

Lisa's Winter Olympics Family Fun on February 4 was the perfect chance for families to get in the competitive spirit! Participants designed their own potato Olympians and put them through a series of challenges including bobsledding, figure skating, and curling.



The Artful Adventures craft series for adults continued this quarter with beaded plants. Rachel and Lisa offered two sessions on February 17 and 18. There was a lot of interest in a daytime session, which proved to be a good option because fifteen patrons attended on Tuesday at 1pm. We'll be looking for more ways to accommodate patron's busy schedules in future program planning.

Randall Oaks had a brief emergency closure on February 26 when the building had to be evacuated due to an HVAC motor malfunction, which caused a strong electrical odor. Patrons were alerted to the evacuation at 1:40pm and directed to the parking lot. The library was inaccessible for a couple of hours until the fire department gave us the all clear, and we were able to reopen to the public at 4pm.

#### **Adult and Teen Services: Sam Bunte**

While January was quiet and slow, February really picked up at the Information Desk. Not only did we see an uptick in reference questions and one-on-one appointments, but there were simply a lot more people stopping by for other conversations and a lot of lengthy encounters providing assistance. Towards the end of February, our registration for spring programs opened, so that day was extremely busy with people calling and coming in person to register, filling up quite a few spring programs.

Teen Librarian Danielle Pacini oversaw five students who created 40 Valentine's Day cards for health care workers at Sherman Hospital. This was in a project in partnership with Representative Suzanne Ness's office, who picked up the cards and delivered them to the hospital.



In other teen news, we recently added a craft cart in their area of the library. It's filled with pencils, markers, origami paper and books, coloring books, paper, Play-Doh, and more. We wanted to give teens something to do when they are just spending quiet time together in the area and also provide a means to express themselves creatively. Danielle has been able to see that materials are being used, so it's off to a great start.



After a successful event last year, Library Assistant Kayla once again hosted a “Build a Bouquet” program with the help of Library Assistant Isabella Maguigad this time around. This was a large and busy program once again, with at least 66 attendees (getting a head count was difficult as both staff members were run off their feet!). Flowers, ribbons, paper wrappings, and other materials were gone very quickly. Attendees not only got to create a bouquet of flowers but also take advantage of numerous other stations, including one where they could make cards for a loved one, as well as a photo op station to take Polaroids with their special person that they could then take home.



Keeping in the Valentine’s spirit, Library Assistant Jasmin Munoz hosted “Drunk in Love” at The Distance Social. We were interested in partnering with them for something and they loved the idea of working with us! Co-owner and bartender Joey created a series of cocktails based on a love theme and taught attendees the art of crafting these. Each attendee got samples of every drink they saw, and they kept Joey busy with questions. Most of them stayed after the program was over because they were having such a great time. Space was limited, so our wait list had more people than official registrants, prompting us to book another session of cocktail making in the spring for those who couldn’t get in.

Using the number of programs we have taking place offsite in the spring as a golden opportunity, Kayla and Library Assistant Kate Shepherd took an afternoon to explore many of our neighboring businesses to give them flyers or posters for events we have happening out in the community. They had a chance to speak to many business owners along with their employees, and all were enthusiastic and willing to display our flyers! The community support from organizations while we navigate changes for construction has been wonderful.

Our February reading challenge, “For the Love of Reading,” had 122 adults and teens sign up and 74 finish. Not bad for the shortest month of the year! Registrants each received one of the bookmarks showcased in last month’s report and finishers received a book of their choice from our prize collection.

The biggest thing requiring ATS’s focus in February was packing up and moving for construction! The first stage of the renovation required 11 ATS staff members’ individual workstations to be fully packed and relocated, as well as materials in Corner 68 and our communal storage in the main workroom. Due to the type of work we each do and

the items we circulate that require replenishable pieces, our department has a lot (a lot!) of physical items. But the packing was a perfect spring-cleaning segue as it enabled us to purge quite a few things deemed no longer necessary. The team worked together to ensure everything was ready to go on time and are now getting used to our new surroundings.

### **Account Services: Keri Carroll**

Statistics for February remained consistent with renewals taking a small dip when compared to 2025. Cardholders bounced back above 18,000 for a moment.

On Tuesday, February 2, the department bid farewell to Clerk Eloisa Gutierrez, who was originally hired as a Shelver before quickly displaying her skills and being promoted. Eloisa was with the library for just shy of a year but was incredibly impactful with her work. She moves onto greater things: she was selected to teach English in South Korea, specifically the Busan area. On her final day, she thanked me for originally hiring her and credited her job at the library as the reason she was hired in South Korea. She will be missed!

Interviews for the Account Services Library Assistant position were held at the beginning of the month, and I'm delighted to announce that not only did we hire an excellent candidate, but they were also able to start in an incredibly timely fashion. Lex Jackson is our newest Account Services staff member, bringing with her a resume of English language instruction to ESL students and glowing recommendations from references about her patience and thoroughness when teaching. Lex's first day was Monday, February 23, and they have hit the ground running within the department. In addition to shadowing her coworkers to get the feel for library work, she will also be attending off-site CCS training with me and will soon perform interlibrary loan duties for both branches. She has been a true trooper listening to me train for several hours a day, and I appreciate her thoughtful approach to new procedures and educated questions.

ATS Library Assistant Gene Barish and I hosted Love Song Trivengo on Tuesday, February 10, at Black and Gray Brewing. Participants were given a custom bingo board outfitted with classic love songs that played over the course of the night. Fifty participants tested their love song knowledge with YS's own Erin Sikorski taking home the Blackout prize.

Several CCS committees met in February as well, including our initial meeting for the LX Starter Beta which will be the new patron interface for email notifications. Training will take place at the CCS Offices in early March and beta libraries will have a quick turnaround on creating new email notifications and getting them ready for the public. IT Manager John Sabala and PR Manager Corinne Vargas have already been tagged to assist me with this project. We hope that by early April patrons will be seeing newer, more appealing email notifications regarding their items.

### **Youth Services: Heather Ji**

#### **Outreach and School Visits**

Youth Services staff had a total of nine outreach visits this month. One highlight was participating in World Read-Aloud Day at Carpentersville Middle School for the fourth year. YS librarians brought 100 books to promote to six classes throughout the day. The event facilitators were very appreciative of our diverse, award-winning selections, with sports and horror titles being the most popular among the students.

Youth Services Librarian Deanna Gerard and I presented a joint session on Readers' Advisory for grades 3-8 with librarians from the Algonquin library at the D300 ED2ED Inservice Day on February 27. We highlighted relevant library services, book-talked eight titles, and brought 50 books for the teachers to browse. It was a great experience working with the Algonquin School Outreach librarians, and I was thrilled that we were able to keep 30 teachers engaged for almost three hours on a warm Friday afternoon.

#### **Community Connections**

Every year we partner with Representative Suzanne Ness's office on her Valentines for Healthcare Heroes project. This year children in the Youth Services department, teens in Teen Librarian Danielle Pacini's Student Volunteer program, and even Youth Services staff members helped create some of the 400 cards that Representatives Ness and Moeller handed out to staff at Sherman Hospital.

Library Assistants Lizbeth Hernandez and Jessica Nelson hosted their quarterly Hoof Woof & Meow Adoption Event and updated the program so that kids who read to a dog received small stuffed animals and doghouses to color. This change encouraged patrons to spend more time with the adoptable animals.



I attended the Elgin Community Group monthly meeting and connected with staff from the Barrington School District and learned about the latest offerings from Kane County community groups. This month's meeting for the managers of children's and teen services group was held at the Schaumburg Public Library, and it was exciting to go on a tour of the library and see their staff spaces and renovated teen area.

### **Programs**

We had 21 children's programs at Dundee with 452 patrons attending, we created 2 different take-home kits and gave out nearly 175 bags, and we had 355 participations in our 3 library passive activities.

We celebrated Black History Month with book displays in the department and our annual Black History Month Take Home Kits, which were created by Library Assistants Danielle Bartelt and Jessica Nelson this year and included information on important Black Americans, lists of suggested reading for all ages, and a list of local Black-owned businesses to support.

Kids of all ages were busy having Valentine's fun in February. Lizbeth and Danielle hosted a party for tweens featuring a paint-and-sip project and snack bar, while Erin's party for preschoolers kept everyone moving with games and activities.



Our final large-scale program of the winter was our K-Pop Demon Hunters Party, presented by Library Assistants Erin Sikorski and Amairani Lopez, and it was a huge success. We used both downstairs programming rooms as well as the Youth Services department to accommodate the 140 attendees. Activities planned for all ages included a scavenger hunt, beaded keychain making, an agamograph craft, character voting, and the big dance party sing-along. Several won prizes in the drawing, and everyone received a goody bag. Even the adults could be heard singing along.



**Facilities: Michael Lorenzetti**

Roof Update – No roof issues during the month of February.

KONE Elevator Service, no service calls were placed in February.

Mark 1 (Winter landscape service) has not been on site for weather issues since February 9.

Fox Valley Fire and Safety was onsite February 2 for fire alarm/smoke detector testing. All areas passed although two deficiencies were found, (1) old fire alarm panel located next to fire alarm control panel in lower-level electrical room backup batteries failed due to failing load test during inspection. Batteries were purchased and installed. (2) One horn strobe located in the lower-level craft room failed to operate when audio visuals were tested during inspection. Securitas has been contacted for replacement.

Onsite daily during remodel/construction.

**PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson**

Savings: It was around \$730 this month with over half of that amount due to our RAILS discount when we renewed our SWANK movie license which provides copyright coverage for showing movies at the Library.

Library of Things: More musical instrument kits are coming in the form of a banjo and bongo set.

Book Awards: It's that time of year again where we add stickers to books on our shelves which are on the various YS award lists. We also purchase other titles which we don't already own or if additional copies are needed.

**IT/ Network: John Sabala**

**Hardware Infrastructure Updates**

During the month of February, the IT Department's primary focus was preparing technology assets and infrastructure for the upcoming construction work scheduled to begin in early March. To ensure a smooth transition and minimize service interruptions, coordinated equipment and workspace relocations were completed:

- Upper-Level Staff Room Relocation: All technology and equipment supporting the upper-level staff room were migrated to the downstairs meeting room to accommodate construction staging.
- Adult PC Lab Transition: The Adult PC Lab was temporarily moved to the West Wall cubicle area. This included the relocation of public workstations, network drops, and required peripherals.
- Fax and Patron Print Station Move: The public fax service and patron printing station were repositioned to the Information Desk area to maintain accessibility during renovations.
- Corner 68 Technology Pack-Up: All computers, AV components, and related equipment in Corner 68 were decommissioned, packed, and stored for the duration of the renovation period.

These tasks were completed according to schedule and in coordination with the affected departments to ensure continued service availability while preparing the building for construction activities.

## Public Relations & Outreach: Corinne Vargas



**When two PR departments partner** – FRVPLD and Algonquin Area Public Library District (Algonquin): Over the past few months, the FRVPLD and Algonquin Public Library PR teams have collaborated on joint marketing initiatives designed to educate both library communities about the wide range of services and resources available through their library. This effort coincides with milestone celebrations for both organizations: Algonquin’s Eastgate Branch is celebrating 50 years of service, and FRVPLD is commemorating its 150th anniversary.

This partnership reflects a shared commitment to removing barriers, expanding access, and making the library experience simpler and stronger for residents throughout our area. Together, we are reinforcing the message: two libraries, one shared commitment to serving our communities better.

The campaign launched with a teaser social media post on February 13, building anticipation for the February 18 release of the “Libraries Have No Boundaries” partner video. The video takes a lighthearted approach to explaining library service boundaries and highlights how, through our consortium membership, library cardholders can borrow materials from neighboring libraries.

In the next few months, the community can expect to see additional collaborative social media posts highlighting our continued partnership and shared services.

**Dundee Library Construction:** To keep the public informed about the Dundee Library construction project, a new webpage has been created. The page provides brief overviews of planned updates and replacements, project costs, the timeline, and what visitors can expect during construction. The webpage can be accessed at the following link: [www.frvpld.info/construction](http://www.frvpld.info/construction) or Homepage > About > Construction.

LX Starter Beta Training: On 3/2, members of the FRVPLD management team, including the PR manager, attended the CCS LX Starter Beta Training. LX Starter is used to make custom Polaris notices.



St. Patrick’s Day Parade: On 3/7, 9 staff members represented the library in the [Thom McNamee Memorial Dundee St. Patrick's Day Parade](#)! Even with the chilly weather, the community spirit was pure gold at the end of the rainbow.

# Social Media Report

## February 2025



### Social Media Followers

Facebook	▲ 3,270	Feb. 3,238
Instagram	▲ 999	Feb. 992
X/Twitter	▼ 721	Feb. 722
LinkedIn	137	Feb. 137
YouTube	221	Feb. 221
TikTok	▲ 982	Feb. 932
Blue Sky	▲ 73	Feb. 70

### Website Analytics – February 1 - 28

User Engagement – 42,742

Overall website views – 77,706

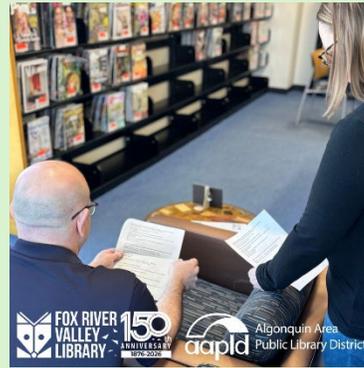
### Top 5 Page Views

1. Homepage – 9,059
2. Monthly Calendar – 4,120
3. Upcoming Events – 3,097
4. Fox River Valley Public Library (Polaris login) – 1,431
5. Online Resources – 1,029

### eNewsletter – via LibraryAware for February 1-28

- Total Users – 43,671
  - 14,557 users per email
- 3 emails sent in February
- Mobile 1.65% | Desktop 98.35%
- 40% open rate
- 316 click-throughs

### Top 3 Facebook posts for February



Views  
4,364

Reach  
2,700

Interactions  
62



Views  
2,287

Reach  
1,326

Interactions  
25



Views  
2,074

Reach  
1,232

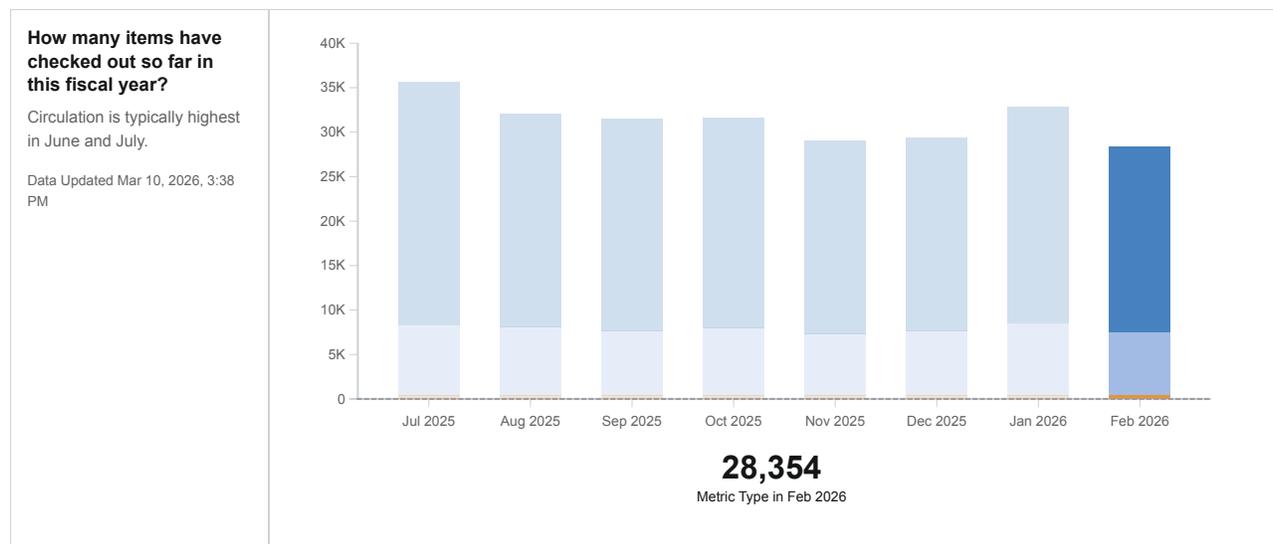
Interactions  
16

# How are we doing?

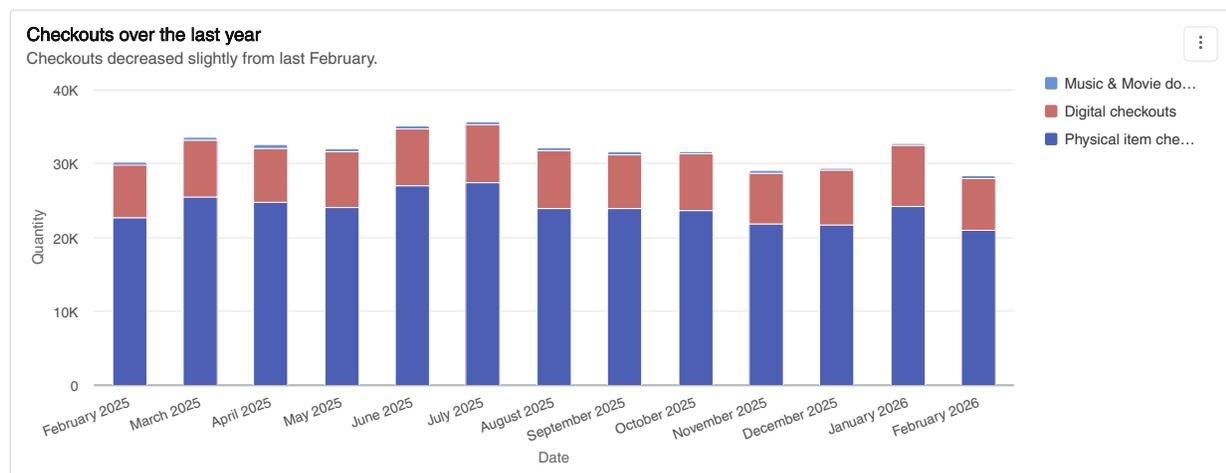
The monthly Dashboard tells our story

Click the graphs to see more details

## Checkouts - This Fiscal Year



## Checkouts - 13 Month Trends



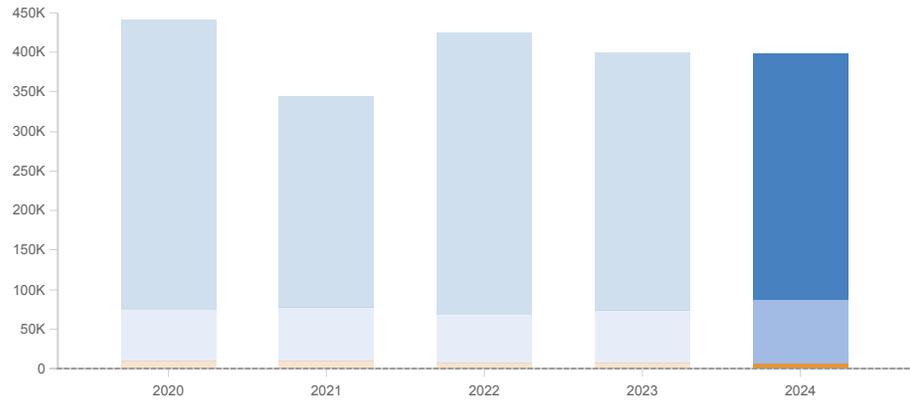
Data Updated: Mar 10, 2026, 3:38 PM

## Checkout Trend

### Checkouts Over Time

Physical circulations decreased in FY2324 while digital circulations increased.

Data Updated Mar 10, 2026, 3:38 PM



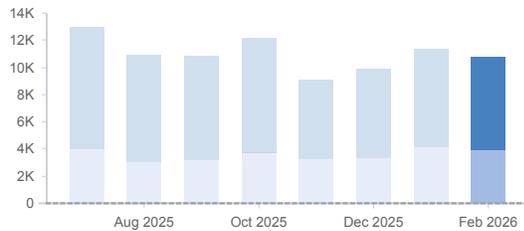
**399,191**

Metric Type in 2024

### Library Visits - This Fiscal Year

#### How many people visited our libraries in FY2526?

June and July are typically the busiest months for foot traffic at the library.



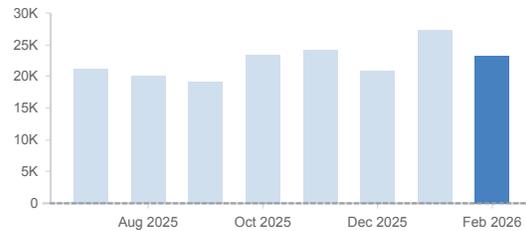
**10,832**

Location in Feb 2026

### Website Visits - This Fiscal Year

#### How many people visited online in FY2526?

Visits to the website decreased in February.

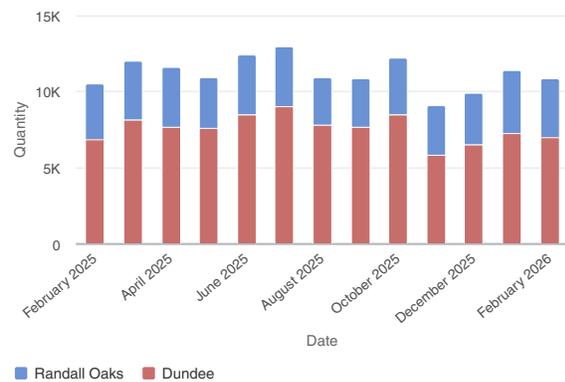


**23,390**

Location in Feb 2026

### Library Visits - Past 13 Months

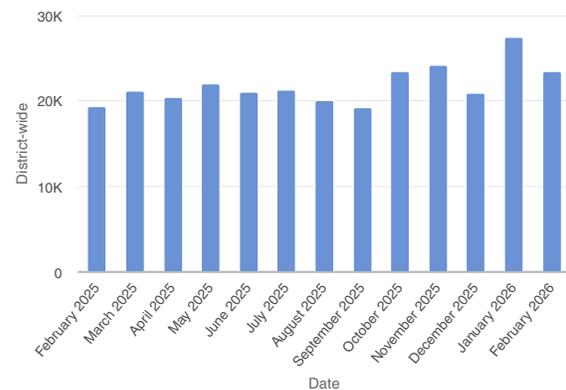
Library visits were similar to last February.



Data Updated: Mar 10, 2026, 3:38 PM

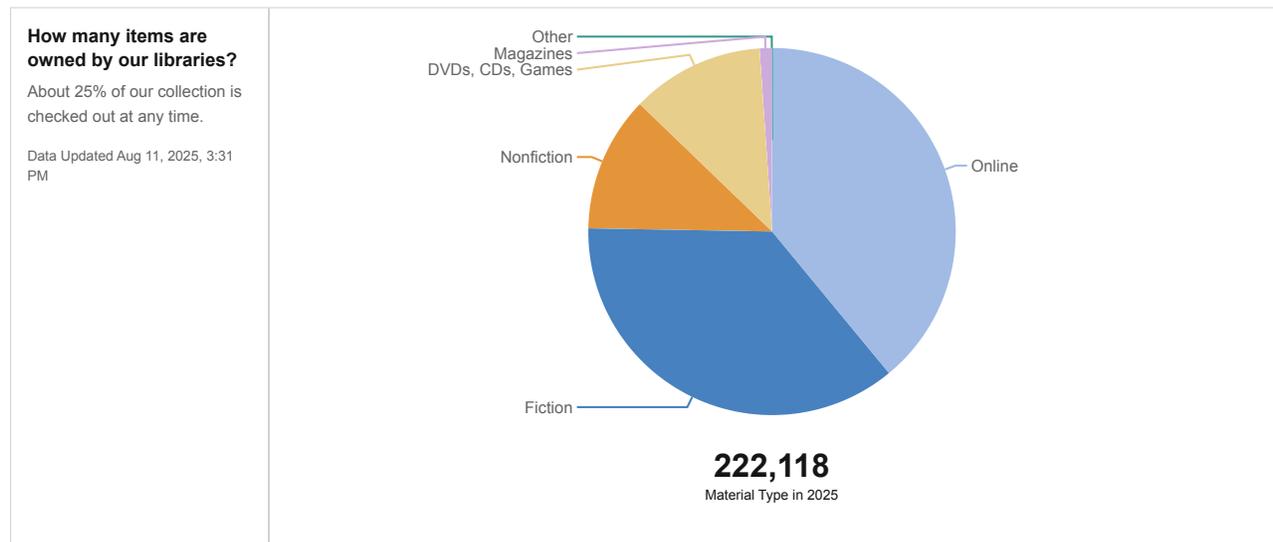
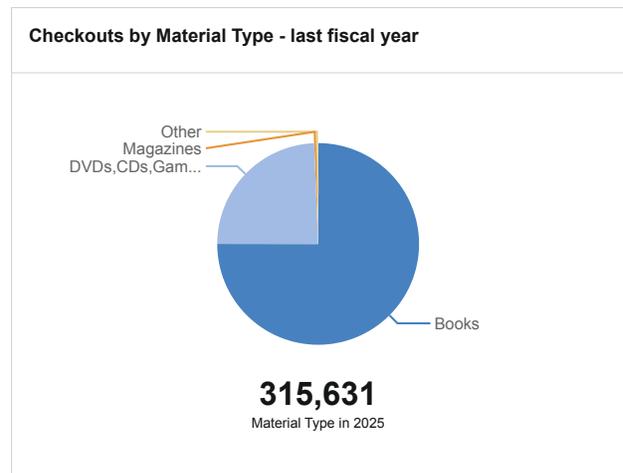
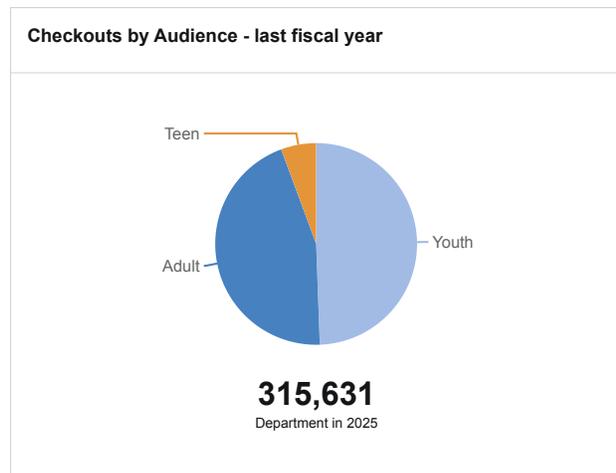
### Website Visits - Past 13 Months

Website visits increased from last February.



Data Updated: Mar 10, 2026, 3:38 PM

## Physical item checkouts

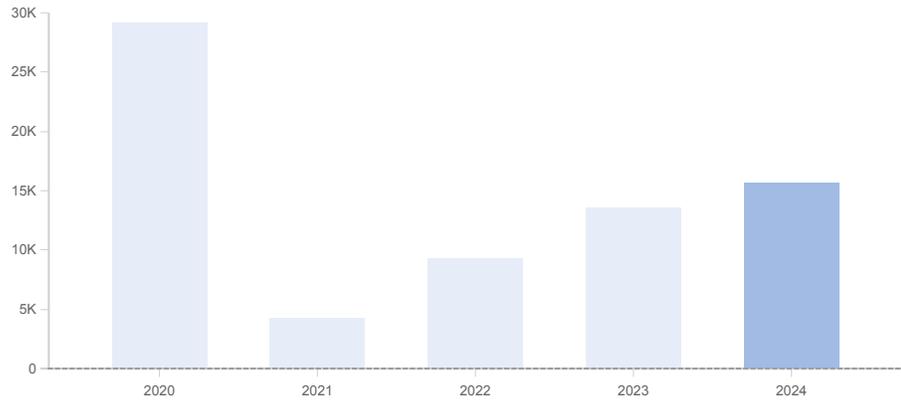


## Program Attendance Trend

### Program Attendance Trend

Program attendance is increasing from a low in FY2021 caused by the COVID-19 pandemic.

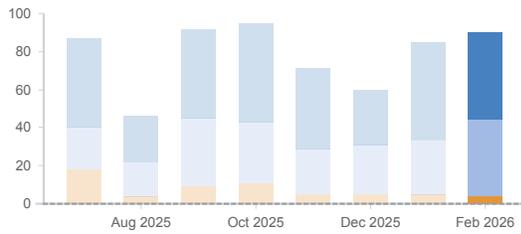
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**15,587**  
Metric Type in 2024

### How many programs have we held so far in FY2526?

Programming increased in February.

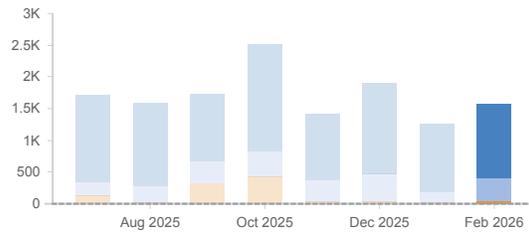


**90**

Metric Type in Feb 2026

### How many people have attended programs in FY2526?

Program attendance increased in February.

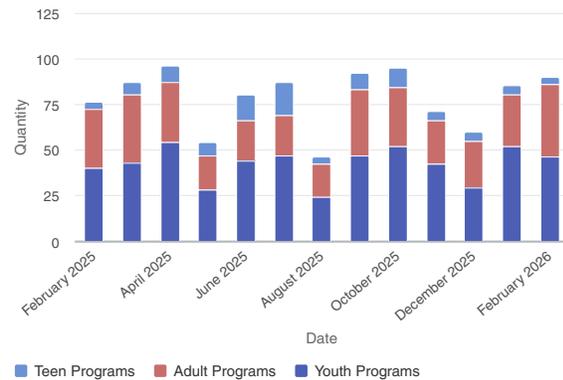


**1,589**

Metric Type in Feb 2026

### Library Programs Held - Past 13 Months

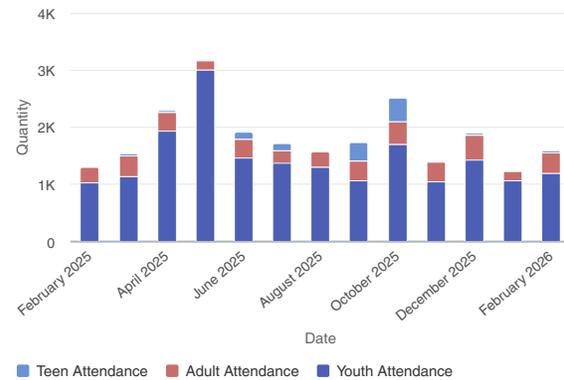
We offered more programs this February than last year.



Data Updated: Mar 10, 2026, 3:38 PM

### 13 Month Program Attendance

Program attendance increased from last February.



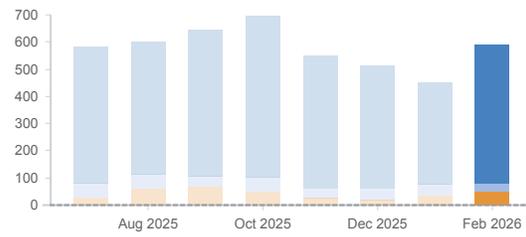
Data Updated: Mar 10, 2026, 3:38 PM

## Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

### Specialty Services FY2526

License plate renewals have been a popular service so far this year.

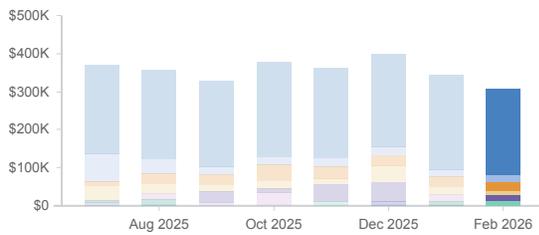


**588**

Metric Type in Feb 2026

## Monthly Spending- this year

How much does the Library spend each month this FY?



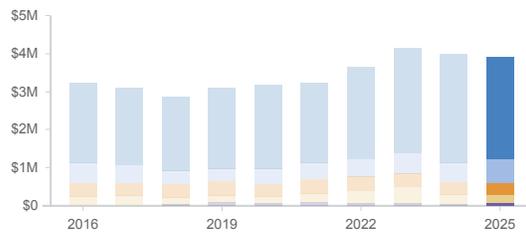
**\$306,295.79**

Expenses in Feb 2026

## Past years' spending

How much does the Library spend each year?

Spending decreased slightly from FY2324.



**\$3,914,057.23**

Expenses in 2025



[www.FRVPLD.info](http://www.FRVPLD.info)

**A. Consent Agenda**

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee request that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION: I move to Approve items A.1.a through A.1.c under the Consent Agenda as presented

**A.1.a Minutes from the February 17, 2026 Board of Trustees Meeting**

**A.1.b Check/Voucher Register for February 2026**

**A.1.c Monthly Financial Report for February 2026**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED MOTION (if needed):

**Approve Item \_\_\_\_\_ as presented**

**Fox River Valley Public Library District  
Board of Trustees Meeting  
February 17, 2026**

**MINUTES**

**Call to Order**

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members Present:	President	Kristina Weber
	Vice President	Matt Goyke
	Secretary	Dan Wisniewski
	Treasurer	Tara Finn
	Trustee	Melissa Iwinski
	Trustee	Paula Lauer
	Trustee	Chris Evans

Members absent: None

Others present: Executive Director Kristi Howe, Heather Zabski, Keri Carroll, Deanna Roy, Corinne Vargas, John Sabala, Brittany Berger, Sam Bunte, Michael Lorenzetti, and Karin Nelson

**Public Comment**

No public comment

**President's Report**

Nothing to report

**Director's Report**

Director Howe mentioned that due to the construction starting at the library, the Board of Trustees Meetings, starting with March and going through to June, will be relocated to Public Safety Center II in West Dundee. Director Howe reminded trustees that they need to complete harassment training annually; an email with a link to training will follow and training should be completed in the spring. There were no questions.

Construction Update

Director Howe talked about the upcoming start of the construction project, with the majority of the work beginning on the south façade of the building. There was a discussion about a possible change in the product for the paneling around the top of the building due to a change in installation requirements. Howe mentioned plans for moving staff to temporary workspaces and shared plans for communicating information with the public. There was a question about the estimated timeframe of construction.

PATS – Karin Nelson

PATS Manager Karin Nelson gave a brief presentation about printed magazines and the unpredictability of production and the change in frequency, changes in magazine titles, merging of titles, no longer in print, or only available online. Nelson talked a little bit about online resources for e-magazines that the library has access to through our subscription to the Libby app. Nelson also explained that the library has seen an increase in the use of the digital materials and the need to purchase additional digital materials in order to meet the needs of the public.

## **Consent Agenda**

### **Exhibit A.1** Items to be included in Consent Agenda

- A.1.a Minutes from the January 20, 2026 Board of Trustees Meeting
- A.1.b Check/Voucher Register for January 2026
- A.1.c Monthly Financial Report for January 2026

Weber asked Secretary Wisniewski to read aloud the items included on the Consent Agenda. Weber then inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.a THROUGH A.1.c AS PRESENTED*. Moved by Evans and seconded by Goyke; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays. Motion carried.

## **Unfinished Business**

There was no Unfinished Business.

## **New Business**

### **Exhibit C.1** Moving Expenses

Weber called for a motion to *Authorize Moving Expenses Related to Construction Project Per Quote From Hallett Movers For \$24,000*. There were no questions. Weber called for a roll call vote. Moved by Goyke and seconded by Finn; Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays. Motion carried.

## **Adjournment**

Weber inquired if there were any topics Trustees wished to address in the future. There being no further business, Weber called for a motion to ADJOURN. Moved By Evans and Seconded by Goyke. Weber called for a roll call vote.

Roll Call Vote: 7 ayes – Evans, Finn, Goyke, Iwinski, Lauer, Wisniewski, Weber, 0 nays. Motion carried.

Meeting adjourned at 7:41 pm

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Dan Wisniewski, Secretary

**Fox River Valley Public Library District**  
 Check/Voucher Register - AP & Payroll Complete  
 10100 - BANK ACCOUNTS  
 From 2/1/2026 Through 2/28/2026

Vendor Name	Check Number	Effective Date	Check Amount
Groot, Inc	15863682T107	2/17/2026	130.82
Village of East Dundee	45686	2/2/2026	8,105.35
Alliance Entertainment	45687	2/17/2026	458.77
American Red Cross Training Services	45688	2/17/2026	1,833.05
AT&T	45689	2/17/2026	209.40
AT & T Mobility	45690	2/17/2026	129.93
Blackstone Publishing	45691	2/17/2026	301.88
Bound To Stay Bound Books	45692	2/17/2026	14.35
Brown Industries, Inc	45693	2/17/2026	50.35
ComEd	45694	2/17/2026	3,686.20
Debbie Friend	45695	2/17/2026	275.00
Demco, Inc.	45696	2/17/2026	820.11
Engberg Anderson, Inc	45697	2/17/2026	6,515.00
Fox Valley Fire and Safety	45698	2/17/2026	550.00
Imperial Maintenance Inc	45699	2/17/2026	3,110.50
INGRAM Library Services	45702	2/17/2026	9,552.45
Irish Music School of Chicago	45703	2/17/2026	600.00
Joey Zeller	45704	2/17/2026	240.00
KONE, INC	45705	2/17/2026	361.40
Libraria	45706	2/17/2026	477.20
Libraries First	45707	2/17/2026	500.00
Mark 1 Landscape Inc	45708	2/17/2026	2,850.00
McNamee Foundation	45709	2/17/2026	50.00
Midwest Tape, LLC	45710	2/17/2026	12,014.11
Nicor Gas	45711	2/17/2026	1,075.10
Polonia Bookstore	45712	2/17/2026	621.92
RAILS	45713	2/17/2026	795.00
Rotary Club of Carpentersville - Morning	45714	2/17/2026	190.00
Team One Repair, Inc.	45715	2/17/2026	606.00
Village of East Dundee	45716	2/17/2026	455.24
Violet Surprise Theatre	45717	2/17/2026	600.00
Warehouse Direct, Inc.	45718	2/17/2026	235.13
Wellness Insurance Network	45719	2/17/2026	24,169.68
Worthington Direct	45720	2/17/2026	1,571.85
AMAZON	Amazon ACH 02/2...	2/20/2026	3,153.98
Illinois Municipal Retirement	DD02/04/2026-IM...	2/4/2026	22,209.39
Paylocity Payroll	DD02/2026 Paylo...	2/25/2026	2,135.21
ePay	Epay and INB Fee...	2/1/2026	109.86
Office of the Secretary of State of Illinois	February LP Withd...	2/28/2026	1,966.00
Office of the Secretary of State of Illinois	LP Withdrawal Jan...	2/1/2026	1,725.00
Office of the Secretary of State of Illinois	SSLT Fee Jan In F...	2/1/2026	49.50
Cardmember Service	STMT20260204VI...	2/12/2026	9,453.36
Comcast	STMT202602Com...	2/25/2026	952.63
Comcast	STMT202602DL-C...	2/25/2026	363.71
Comcast	STMT202602RO-C...	2/25/2026	238.34
	Total 10100 - BANK ACCOUNTS		125,512.77
Report Total			125,512.77

**Fox River Valley Public Library District**  
 Check/Voucher Register - AP & Payroll Complete  
 10100 - BANK ACCOUNTS  
 From 02/01/26 Through 02/28/26

Page 1 Total

\$ 125,512.77

<u>MONTHLY PAYROLL EXPENSE</u>	
GROSS PAYROLL-February 2026	\$ 179,200.74
<u>LESS EMPLOYEE PORTION:</u>	
MEDICAL INSURANCE	1,637.80
DENTAL INSURANCE	157.00
I.M.R.F	8218.96
<u>PLUS EMPLOYER PORTION:</u>	
I.M.R.F	14,246.44
MEDICARE/F.I.C.A.	13,571.54
<b>TOTAL PAYROLL EXPENSE</b>	<b>197,004.96</b>

*Minus IMRF Employer Portion Direct Debit	(14,246.44)
	<u>\$ 182,758.52</u>

\$ 182,758.52

\$ 308,271.29 Grand Total

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 2/1/2026 Through 2/28/2026

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	4,454,940.63	99.84%	4,461,964.66	7,024.03	0.15%
43020	PPRT	9,208.99	33,990.24	52.29%	65,000.00	31,009.76	47.70%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	14,933.51	59.73%	25,000.00	10,066.49	40.26%
43500	IMPACT FEES	0.00	36,331.25	1,211.04%	3,000.00	(33,331.25)	(1,111.04)%
44010	INT & DIV INCOME	15,456.73	154,345.34	118.72%	130,000.00	(24,345.34)	(18.72)%
44011	MARKET VALUE ADJUSTMENT	854.04	3,533.48	706.69%	500.00	(3,033.48)	(606.69)%
45010	PER CAPITA GRANT	0.00	105,506.75	99.53%	106,000.00	493.25	0.46%
45020	OTHER GRANTS	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
46030	LOST & DAMAGED	419.65	2,416.78	60.41%	4,000.00	1,583.22	39.58%
46110	MEETING RM RENTAL	0.00	280.00	0.00%	0.00	(280.00)	0.00%
46200	PRINT/COPY REVENUE	804.20	5,797.15	96.61%	6,000.00	202.85	3.38%
46250	LICENSE PLATE RENEWAL INCOME	4,148.25	52,204.25	80.31%	65,000.00	12,795.75	19.68%
46400	MISCELLANEOUS INCOME	0.00	1.00	0.20%	500.00	499.00	99.80%
46500	CASH OVER	0.00	0.76	0.76%	100.00	99.24	99.24%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	107.00	826.00	67.42%	1,225.00	399.00	32.57%
49010	MONETARY GIFT	0.00	505.00	10.10%	5,000.00	4,495.00	89.90%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46110	MEETING RM RENTAL	0.00	0.00	0.00%	150.00	150.00	100.00%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	68.95	500.57	166.85%	300.00	(200.57)	(66.85)%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46300	TAXABLE SALES (USB, DVD, EARBUDS)	1.50	9.00	0.00%	0.00	(9.00)	0.00%
	Total REVENUES	<u>31,069.31</u>	<u>4,866,121.71</u>	<u>99.64%</u>	<u>4,883,739.66</u>	<u>17,617.95</u>	<u>0.36%</u>
	Total Revenues	<u>31,069.31</u>	<u>4,866,121.71</u>	<u>99.64%</u>	<u>4,883,739.66</u>	<u>17,617.95</u>	<u>0.36%</u>

01 Expenditures  
0 TRANSFERS BETWEEN FUNDS  
District Wide

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 2/1/2026 Through 2/28/2026

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
00	DEPARTMENT-WIDE						
70000	TRANSFER OUT	0.00	0.00	0.00%	300,000.00	300,000.00	100.00%
	Total TRANSFERS BETWEEN FUNDS	0.00	0.00	0.00%	300,000.00	300,000.00	100.00%
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	22,267.88	145,385.80	54.45%	267,000.00	121,614.20	45.54%
52121	IMRF	14,246.27	100,539.09	62.83%	160,000.00	59,460.91	37.16%
52122	REIMBURSED INS	107.00	826.00	67.42%	1,225.00	399.00	32.57%
52160	TUITION REIMB	0.00	2,610.00	32.62%	8,000.00	5,390.00	67.37%
52212	FICA/MEDICARE/SS-R	13,571.54	113,459.94	58.18%	195,000.00	81,540.06	41.81%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	22,894.80	22,894.80	100.00%
05	ADMINISTRATION						
52100	SALARIES	26,195.24	227,558.05	47.16%	482,470.00	254,911.95	52.83%
40	PUBLIC RELATIONS						
52100	SALARIES	13,225.60	107,757.95	66.76%	161,400.00	53,642.05	33.23%
50	IT / NETWORK						
52100	SALARIES	10,607.14	90,014.01	65.27%	137,900.00	47,885.99	34.72%
60	PATS						
52100	SALARIES	9,362.26	81,186.78	58.56%	138,630.00	57,443.22	41.43%
90	FACILITIES						
52100	SALARIES	7,991.58	79,658.59	65.37%	121,840.00	42,181.41	34.62%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	37,330.89	314,888.16	63.96%	492,260.00	177,371.84	36.03%
20	YOUTH SERVICES						
52100	SALARIES	29,734.72	242,151.80	68.63%	352,825.20	110,673.40	31.36%
70	ACCOUNT SERVICES						
52100	SALARIES	25,288.57	224,859.79	61.97%	362,810.00	137,950.21	38.02%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	18,811.08	163,148.90	65.18%	250,270.00	87,121.10	34.81%
	Total PERSONNEL SERVICES/BENEFITS	228,739.77	1,894,044.86	60.04%	3,154,525.00	1,260,480.14	39.96%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	761.99	3,247.77	16.23%	20,000.00	16,752.23	83.76%
61500	DATABASES	0.00	38,379.19	85.27%	45,004.00	6,624.81	14.72%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 2/1/2026 Through 2/28/2026

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
61510	EBOOKS	0.00	32,899.27	59.54%	55,250.00	22,350.73	40.45%
61520	DOWNLOADABLE MEDIA	3,399.24	35,883.30	58.27%	61,575.00	25,691.70	41.72%
61540	HOTSPOTS	0.00	7,320.00	76.25%	9,600.00	2,280.00	23.75%
64100	PROC FEES BOOKS	386.10	3,255.15	57.10%	5,700.00	2,444.85	42.89%
64200	PROC FEES AV	244.55	2,275.74	30.34%	7,500.00	5,224.26	69.65%
64500	ONLINE ORDERING FEE	0.00	203.66	27.78%	733.00	529.34	72.21%
05	ADMINISTRATION						
61120	BOOKS NF	0.00	70.00	14.00%	500.00	430.00	86.00%
61200	PERIODICALS	0.00	1,105.94	98.65%	1,121.00	15.06	1.34%
1	Dundee Library						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	3,844.74	107.09%	3,590.00	(254.74)	(7.09)%
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	2,768.95	20,176.55	63.05%	32,000.00	11,823.45	36.94%
61111	BOOKS LARGE TYPE	189.81	2,669.89	66.74%	4,000.00	1,330.11	33.25%
61120	BOOKS NF	357.02	6,161.06	61.61%	10,000.00	3,838.94	38.38%
61130	WORLD LANGUAGES	0.00	1,929.53	48.23%	4,000.00	2,070.47	51.76%
61140	GRAPHIC NOVELS	115.62	2,252.10	64.34%	3,500.00	1,247.90	35.65%
61330	AUDIOBOOKS	272.27	3,317.59	66.35%	5,000.00	1,682.41	33.64%
61350	MUSIC	235.53	1,575.07	63.00%	2,500.00	924.93	36.99%
61400	DVD	843.62	5,810.19	46.48%	12,500.00	6,689.81	53.51%
61600	VIDEOGAMES	201.52	6,224.29	51.86%	12,000.00	5,775.71	48.13%
61700	NONTRADITIONAL MATERIALS	710.69	1,646.57	47.04%	3,500.00	1,853.43	52.95%
15	TEEN						
61100	BOOKS	543.34	4,865.69	60.82%	8,000.00	3,134.31	39.17%
61130	WORLD LANGUAGES	0.00	496.42	24.82%	2,000.00	1,503.58	75.17%
20	YOUTH SERVICES						
61100	BOOKS	2,815.01	19,620.03	49.35%	39,750.00	20,129.97	50.64%
61130	WORLD LANGUAGES	219.60	1,858.68	32.60%	5,700.00	3,841.32	67.39%
61330	AUDIOBOOKS	0.00	47.99	0.00%	0.00	(47.99)	0.00%
61400	DVD	0.00	1,420.51	56.82%	2,500.00	1,079.49	43.17%
61600	VIDEOGAMES	0.00	1,435.92	35.89%	4,000.00	2,564.08	64.10%
61700	NONTRADITIONAL MATERIALS	66.42	480.08	14.77%	3,250.00	2,769.92	85.22%
50	IT / NETWORK						
61700	NONTRADITIONAL MATERIALS	0.00	0.00	0.00%	700.00	700.00	100.00%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
61200	PERIODICALS	0.00	3,156.97	181.01%	1,744.00	(1,412.97)	(81.01)%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 2/1/2026 Through 2/28/2026

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
10	ADULT & TEEN SERVICES						
61110	BOOKS FICTION	1,059.78	7,114.76	71.14%	10,000.00	2,885.24	28.85%
61120	BOOKS NF	133.83	1,118.80	44.75%	2,500.00	1,381.20	55.24%
61400	DVD	439.73	2,822.32	51.31%	5,500.00	2,677.68	48.68%
61600	VIDEOGAMES	0.00	476.88	10.59%	4,500.00	4,023.12	89.40%
15	TEEN						
61100	BOOKS	282.32	1,658.16	55.27%	3,000.00	1,341.84	44.72%
20	YOUTH SERVICES						
61100	BOOKS	982.67	8,163.13	58.30%	14,000.00	5,836.87	41.69%
61130	WORLD LANGUAGES	621.92	629.38	41.95%	1,500.00	870.62	58.04%
61400	DVD	0.00	649.68	43.31%	1,500.00	850.32	56.68%
61600	VIDEOGAMES	0.00	967.68	48.38%	2,000.00	1,032.32	51.61%
61700	NONTRADITIONAL MATERIALS	0.00	247.97	38.14%	650.00	402.03	61.85%
	Total LIBRARY MATERIALS	17,651.53	237,478.65	57.59%	412,367.00	174,888.35	42.41%
51	LIBRARY OPERATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
52123	WORKERS COMP	(1,224.00)	3,604.00	45.05%	8,000.00	4,396.00	54.95%
52124	UNEMPLOYMENT INS	0.00	3,133.80	31.33%	10,000.00	6,866.20	68.66%
52130	STAFF DEVELOPMENT	59.61	1,473.72	14.73%	10,000.00	8,526.28	85.26%
52170	ALLSTAFF SPEAKER	0.00	500.00	16.66%	3,000.00	2,500.00	83.33%
70800	POSTAGE	433.99	1,720.13	38.22%	4,500.00	2,779.87	61.77%
70900	SUPPLIES	688.10	5,489.73	42.22%	13,000.00	7,510.27	57.77%
73215	COPIER/PRINT EXPENSE	619.96	5,050.55	56.11%	9,000.00	3,949.45	43.88%
73225	PUBLIC LIABILITY INS	0.00	48,215.15	89.28%	54,000.00	5,784.85	10.71%
73240	BOARD EXPENSES	0.00	450.00	45.00%	1,000.00	550.00	55.00%
73241	LEGAL NOTICES FEES	0.00	73.60	2.45%	3,000.00	2,926.40	97.54%
73242	MEMBERSHIPS	0.00	1,523.75	43.53%	3,500.00	1,976.25	56.46%
73245	BACKGROUND CHECK FEES	0.00	42.00	42.00%	100.00	58.00	58.00%
73250	BANK CHARGES	134.94	1,193.84	79.58%	1,500.00	306.16	20.41%
73255	INVESTMENT FEES	605.20	4,721.00	52.45%	9,000.00	4,279.00	47.54%
73260	LOST & PAID FORWARDING	0.00	0.00	0.00%	500.00	500.00	100.00%
73280	COST OF ITEMS SOLD	0.00	26.49	8.83%	300.00	273.51	91.17%
73281	TAX EXPENSE	0.00	84.07	56.04%	150.00	65.93	43.95%
73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	3,939.00	49,622.00	77.53%	64,000.00	14,378.00	22.46%
73283	LICENSE PLATE S&SLT FEES	40.50	501.00	71.57%	700.00	199.00	28.42%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 2/1/2026 Through 2/28/2026

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
76400	MISC EXPENSE	0.00	0.00	0.00%	500.00	500.00	100.00%
76500	CASH UNDER	0.80	3.25	1.30%	250.00	246.75	98.70%
79010	MONETARY GIFT EXPENDITURES	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
79990	CONTINGENT EXPENSES	0.00	4,668.22	31.12%	15,000.00	10,331.78	68.87%
05	ADMINISTRATION						
52140	PROFESSIONAL EDUCATION	0.00	1,084.00	13.55%	8,000.00	6,916.00	86.45%
73242	MEMBERSHIPS	0.00	1,435.00	41.00%	3,500.00	2,065.00	59.00%
10	ADULT & TEEN SERVICES						
52140	PROFESSIONAL EDUCATION	128.00	1,914.26	22.15%	8,642.00	6,727.74	77.84%
70900	SUPPLIES	70.52	1,325.51	55.22%	2,400.00	1,074.49	44.77%
73242	MEMBERSHIPS	0.00	772.00	73.03%	1,057.00	285.00	26.96%
20	YOUTH SERVICES						
52140	PROFESSIONAL EDUCATION	(462.00)	1,501.51	29.32%	5,120.00	3,618.49	70.67%
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
30	PUBLIC SERVICE						
70900	SUPPLIES	111.60	3,459.84	78.01%	4,435.00	975.16	21.98%
40	PUBLIC RELATIONS						
52140	PROFESSIONAL EDUCATION	0.00	680.41	45.36%	1,500.00	819.59	54.63%
73242	MEMBERSHIPS	0.00	0.00	0.00%	400.00	400.00	100.00%
50	IT / NETWORK						
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
60	PATS						
52140	PROFESSIONAL EDUCATION	0.00	380.59	63.43%	600.00	219.41	36.56%
73242	MEMBERSHIPS	0.00	150.00	93.75%	160.00	10.00	6.25%
70	ACCOUNT SERVICES						
52140	PROFESSIONAL EDUCATION	0.00	740.88	113.98%	650.00	(90.88)	(13.98)%
73242	MEMBERSHIPS	0.00	150.00	75.00%	200.00	50.00	25.00%
80	RANDALL OAKS						
52140	PROFESSIONAL EDUCATION	0.00	313.64	44.80%	700.00	386.36	55.19%
73242	MEMBERSHIPS	0.00	200.00	100.00%	200.00	0.00	0.00%
90	FACILITIES						
70900	SUPPLIES	555.49	4,507.17	50.07%	9,000.00	4,492.83	49.92%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 2/1/2026 Through 2/28/2026

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
1	Dundee Library						
00	DEPARTMENT-WIDE						
73520	PLANT OPERATION	72.49	3,645.82	14.58%	25,000.00	21,354.18	85.41%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73505	RENT EXPENSE	5,407.50	43,260.00	66.55%	65,000.00	21,740.00	33.44%
	Total LIBRARY OPERATIONS	11,181.70	197,616.93	55.67%	354,964.00	157,347.07	44.33%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	993.55	6,204.61	39.51%	15,700.00	9,495.39	60.48%
73010	NEWSLETTER	10,158.13	30,901.11	75.36%	41,000.00	10,098.89	24.63%
73020	OUTSIDE PRINTING	165.00	6,154.27	42.88%	14,350.00	8,195.73	57.11%
73154	150th ANNIVERSARY	1,638.82	4,275.08	42.75%	10,000.00	5,724.92	57.24%
73290	DIGITAL	0.00	2,251.68	19.36%	11,625.00	9,373.32	80.63%
	Total PUBLIC RELATIONS	12,955.50	49,786.75	53.72%	92,675.00	42,888.25	46.28%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	260.00	26.00%	1,000.00	740.00	74.00%
73150	PERFORMERS	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73151	SUMMER READING	138.69	2,222.36	12.34%	18,000.00	15,777.64	87.65%
73152	WINTER READING	0.00	3,495.50	99.87%	3,500.00	4.50	0.12%
73153	MISC READING CHALLENGES	0.00	1,500.57	93.78%	1,600.00	99.43	6.21%
73155	LICENSING	795.00	1,295.00	78.48%	1,650.00	355.00	21.51%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	864.58	3,639.70	60.66%	6,000.00	2,360.30	39.33%
73150	PERFORMERS	840.00	4,917.50	75.65%	6,500.00	1,582.50	24.34%
15	TEEN						
70900	SUPPLIES	307.31	941.85	47.09%	2,000.00	1,058.15	52.90%
20	YOUTH SERVICES						
70900	SUPPLIES	662.10	7,197.67	51.41%	14,000.00	6,802.33	48.58%
73150	PERFORMERS	0.00	1,611.25	50.35%	3,200.00	1,588.75	49.64%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	219.70	2,400.30	60.00%	4,000.00	1,599.70	39.99%
	Total GENERAL PROGRAMMING	3,827.38	29,481.70	46.46%	63,450.00	33,968.30	53.54%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 2/1/2026 Through 2/28/2026

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	214.59	2,558.62	27.33%	9,360.00	6,801.38	72.66%
73320	CCS SHARED COST	0.00	42,771.12	72.49%	59,000.00	16,228.88	27.50%
73330	OCLC - CATALOG SERVICES	0.00	0.00	0.00%	12,000.00	12,000.00	100.00%
73340	SOFTWARE	723.92	25,941.68	46.36%	55,948.20	30,006.52	53.63%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	498.11	3,899.29	55.54%	7,020.00	3,120.71	44.45%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	238.34	1,867.02	64.82%	2,880.00	1,012.98	35.17%
	Total COMPUTER	1,674.96	77,037.73	52.69%	146,208.20	69,170.47	47.31%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	2,135.21	11,004.41	64.73%	17,000.00	5,995.59	35.26%
73410	LEGAL FEES	0.00	6,232.50	41.55%	15,000.00	8,767.50	58.45%
73420	AUDIT EXPENSE	0.00	9,985.00	99.85%	10,000.00	15.00	0.15%
73430	OTHER PROF FEES	0.00	0.00	0.00%	19,085.41	19,085.41	100.00%
	Total PROFESSIONAL FEES	2,135.21	27,221.91	44.56%	61,085.41	33,863.50	55.44%
58	TRANSPORTATION						
0	District Wide						
00	DEPARTMENT-WIDE						
73230	TRANSPORTATION REIMBURSEMENT	66.72	840.08	16.80%	5,000.00	4,159.92	83.19%
	Total TRANSPORTATION	66.72	840.08	16.80%	5,000.00	4,159.92	83.20%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	0.00	0.00%	8,225.00	8,225.00	100.00%
73310	CATALOGING - COMPUTER SERVICE	0.00	7,646.52	63.72%	12,000.00	4,353.48	36.27%
73530	EQUIPMENT MAINT	0.00	520.00	63.41%	820.00	300.00	36.58%
73640	FUEL	83.01	788.08	39.40%	2,000.00	1,211.92	60.59%
79990	CONTINGENT EXPENSES	0.00	160.00	3.20%	5,000.00	4,840.00	96.80%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	3,547.50	50.90%	6,968.25	3,420.75	49.09%

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
10 - GENERAL/CORPORATE  
From 2/1/2026 Through 2/28/2026

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	14,455.54	72.27%	20,000.00	5,544.46	27.72%
73530	EQUIPMENT MAINT	500.00	749.90	44.11%	1,700.00	950.10	55.88%
73540	CONTRACTS: BUILDING MAINTENANCE	5,891.42	41,654.48	49.00%	85,000.00	43,345.52	50.99%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	1,182.50	32.51%	3,636.30	2,453.80	67.48%
73540	CONTRACTS: BUILDING MAINTENANCE	561.30	5,418.92	63.75%	8,500.00	3,081.08	36.24%
	Total MAINTENANCE	7,035.73	76,123.44	49.48%	153,849.55	77,726.11	50.52%
65	UTILITIES						
0	District Wide						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	129.93	1,665.20	101.35%	1,643.00	(22.20)	(1.35)%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	905.97	7,114.09	62.86%	11,316.00	4,201.91	37.13%
73610	ELECTRICITY	4,001.25	41,003.81	87.24%	47,000.00	5,996.19	12.75%
73620	WATER AND SEWER	455.24	2,155.94	53.89%	4,000.00	1,844.06	46.10%
73630	GAS	1,075.10	2,985.02	59.70%	5,000.00	2,014.98	40.29%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73200	TELEPHONE & FAX	121.66	964.13	74.65%	1,291.50	327.37	25.34%
	Total UTILITIES	6,689.15	55,888.19	79.56%	70,250.50	14,362.31	20.44%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73215	COPIER/PRINT EXPENSE	0.00	6,715.00	97.46%	6,890.00	175.00	2.53%
73270	FURNITURE & EQUIP	89.99	14,619.86	73.09%	20,000.00	5,380.14	26.90%
73300	COMPUTER EQUIPMENT	253.86	9,181.42	32.27%	28,450.00	19,268.58	67.72%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
73270	FURNITURE & EQUIP	569.15	1,561.18	22.30%	7,000.00	5,438.82	77.69%
20	YOUTH SERVICES						
73270	FURNITURE & EQUIP	443.61	934.08	23.35%	4,000.00	3,065.92	76.64%
2	Randall Oaks						
80	RANDALL OAKS						
73270	FURNITURE & EQUIP	0.00	222.68	7.36%	3,025.00	2,802.32	92.63%
	Total CAPITAL EXPENSE	1,356.61	33,234.22	47.91%	69,365.00	36,130.78	52.09%
	Total Expenditures	293,314.26	2,678,754.46	54.85%	4,883,739.66	2,204,985.20	45.15%

**Fox River Valley Public Library District**

Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report

10 - GENERAL/CORPORATE

From 2/1/2026 Through 2/28/2026

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
Net Increase(Decrease) in Fund Balance	<u>(262,244.95)</u>	<u>2,187,367.25</u>	<u>0.00%</u>	<u>0.00</u>	<u>(2,187,367.25)</u>	<u>0.00%</u>

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
70 - CAPITAL PROJECTS/SPECIAL RESERVE  
From 2/1/2026 Through 2/28/2026

		Month Activity	Year Activity	FY2526 Percent Used	Total Budget - FY2526	FY2526 \$ Remaining	FY2526 Percent Remaining
Revenues							
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	11,860.45	126,434.38	126.43%	100,000.00	(26,434.38)	(26.43)%
44011	MARKET VALUE ADJUSTMENT	2,138.93	8,830.41	176.60%	5,000.00	(3,830.41)	(76.60)%
45020	OTHER GRANTS	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
	Total REVENUES	<u>13,999.38</u>	<u>135,264.79</u>	<u>117.62%</u>	<u>115,000.00</u>	<u>(20,264.79)</u>	<u>(17.62)%</u>
01	TRANSFERS BETWEEN FUNDS						
0	District Wide						
00	DEPARTMENT-WIDE						
40000	TRANSFER IN	0.00	0.00	0.00%	300,000.00	300,000.00	100.00%
	Total TRANSFERS BETWEEN FUNDS	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>300,000.00</u>	<u>300,000.00</u>	<u>100.00%</u>
	Total Revenues	<u>13,999.38</u>	<u>135,264.79</u>	<u>32.59%</u>	<u>415,000.00</u>	<u>279,735.21</u>	<u>67.41%</u>
Expenditures							
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	26,595.84	36.08%	73,700.00	47,104.16	63.91%
73340	SOFTWARE	0.00	5,919.83	15.57%	38,000.00	32,080.17	84.42%
	Total COMPUTER	<u>0.00</u>	<u>32,515.67</u>	<u>29.11%</u>	<u>111,700.00</u>	<u>79,184.33</u>	<u>70.89%</u>
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	3,000,000.00	3,000,000.00	100.00%
	Total MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>3,000,000.00</u>	<u>3,000,000.00</u>	<u>100.00%</u>
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73430	OTHER PROF FEES	14,620.35	139,798.17	69.89%	200,000.00	60,201.83	30.10%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	500,000.00	500,000.00	100.00%
	Total CAPITAL EXPENSE	<u>14,620.35</u>	<u>139,798.17</u>	<u>19.97%</u>	<u>700,000.00</u>	<u>560,201.83</u>	<u>80.03%</u>
	Total Expenditures	<u>14,620.35</u>	<u>172,313.84</u>	<u>4.52%</u>	<u>3,811,700.00</u>	<u>3,639,386.16</u>	<u>95.48%</u>
	Net Increase(Decrease) in Fund Balance	<u>(620.97)</u>	<u>(37,049.05)</u>	<u>1.09%</u>	<u>(3,396,700.00)</u>	<u>(3,359,650.95)</u>	<u>98.90%</u>

**Fox River Valley Public Library District**  
Statement of Revenues and Expenditures - FY2526 MonFin - Unposted Transactions Included In Report  
90 - DONATION / GIFT  
From 2/1/2026 Through 2/28/2026

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	499.10	7,081.67	70.81%	10,000.00	2,918.33	29.18%
44011	MARKET VALUE ADJUSTMENT	358.65	1,480.64	0.00%	0.00	(1,480.64)	0.00%
	Total REVENUES	<u>857.75</u>	<u>8,562.31</u>	<u>85.62%</u>	<u>10,000.00</u>	<u>1,437.69</u>	<u>14.38%</u>
	Total Revenues	<u>857.75</u>	<u>8,562.31</u>	<u>85.62%</u>	<u>10,000.00</u>	<u>1,437.69</u>	<u>14.38%</u>
	Net Increase(Decrease) in Fund Balance	<u>857.75</u>	<u>8,562.31</u>	<u>85.62%</u>	<u>10,000.00</u>	<u>1,437.69</u>	<u>14.37%</u>

**Fox River Valley Public Library District**  
Revenue Summary - All Funds Combined - FY2526 Budget v Actual Revenues  
From 2/1/2026 Through 2/28/2026

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
Revenues							
43010	TAX LEVY	0.00	4,454,940.63	99.84%	4,461,964.66	7,024.03	0.15%
43020	PPRT	9,208.99	33,990.24	52.29%	65,000.00	31,009.76	47.70%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	0.00	14,933.51	59.73%	25,000.00	10,066.49	40.26%
43500	IMPACT FEES	0.00	36,331.25	1,211.04%	3,000.00	(33,331.25)	(1,111.04)%
44010	INT & DIV INCOME	27,816.28	287,861.39	119.94%	240,000.00	(47,861.39)	(19.94)%
44011	MARKET VALUE ADJUSTMENT	3,351.62	13,844.53	251.71%	5,500.00	(8,344.53)	(151.71)%
45010	PER CAPITA GRANT	0.00	105,506.75	99.53%	106,000.00	493.25	0.46%
45020	OTHER GRANTS	0.00	0.00	0.00%	20,000.00	20,000.00	100.00%
46030	LOST & DAMAGED	419.65	2,416.78	60.41%	4,000.00	1,583.22	39.58%
46110	MEETING RM RENTAL	0.00	280.00	186.66%	150.00	(130.00)	(86.66)%
46200	PRINT/COPY REVENUE	804.20	5,797.15	96.61%	6,000.00	202.85	3.38%
46250	LICENSE PLATE RENEWAL INCOME	4,148.25	52,204.25	80.31%	65,000.00	12,795.75	19.68%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	70.45	509.57	169.85%	300.00	(209.57)	(69.85)%
46400	MISCELLANEOUS INCOME	0.00	1.00	0.20%	500.00	499.00	99.80%
46500	CASH OVER	0.00	0.76	0.76%	100.00	99.24	99.24%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	107.00	826.00	67.42%	1,225.00	399.00	32.57%
49010	MONETARY GIFT	0.00	505.00	10.10%	5,000.00	4,495.00	89.90%
	Total Revenues	<u>45,926.44</u>	<u>5,009,948.81</u>	<u>100.02%</u>	<u>5,008,739.66</u>	<u>(1,209.15)</u>	<u>(0.02)%</u>
	Net Increase(Decrease) in Fund Balance	<u>45,926.44</u>	<u>5,009,948.81</u>	<u>100.02%</u>	<u>5,008,739.66</u>	<u>(1,209.15)</u>	<u>(0.02)%</u>

**Fox River Valley Public Library District**  
Revenue Summary - All Funds Combined - Revenue by Period - Posted Transactions Only  
From 7/1/2025 Through 6/30/2026

	<u>7/1/2025 - 7/31/2025</u>	<u>8/1/2025 - 8/31/2025</u>	<u>9/1/2025 - 9/30/2025</u>	<u>10/1/2025 - 10/31/2025</u>	<u>11/1/2025 - 11/30/2025</u>	<u>12/1/2025 - 12/31/2025</u>	<u>1/1/2026 - 1/31/2026</u>	<u>2/1/2026 - 2/28/2026</u>	<u>3/1/2026 - 3/31/2026</u>	<u>4/1/2026 - 4/30/2026</u>	<u>5/1/2026 - 5/31/2026</u>	<u>6/1/2026 - 6/30/2026</u>	<u>Total</u>
Revenues													
TAX LEVY	4,461,964.66	0.00	0.00	0.00	(7,024.03)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,454,940.63
PPRT	0.00	0.00	0.00	13,156.91	11,624.34	0.00	0.00	9,208.99	0.00	0.00	0.00	0.00	33,990.24
TAX INCREMENT FINANCING (TIF) REVENUE	0.00	0.00	0.00	0.00	0.00	6,042.00	8,891.51	0.00	0.00	0.00	0.00	0.00	14,933.51
IMPACT FEES	2,785.10	0.00	0.00	0.00	0.00	33,546.15	0.00	0.00	0.00	0.00	0.00	0.00	36,331.25
INT & DIV INCOME	33,152.02	34,006.34	41,267.64	40,949.62	37,843.90	40,912.81	31,912.78	27,816.28	0.00	0.00	0.00	0.00	287,861.39
MARKET VALUE ADJUSTMENT	(5,528.24)	6,188.31	5,632.90	(248.60)	1,721.00	3,047.32	(319.78)	3,351.62	0.00	0.00	0.00	0.00	13,844.53
PER CAPITA GRANT	0.00	105,506.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,506.75
LOST & DAMAGED	345.67	295.34	239.22	311.01	233.02	297.62	275.25	419.65	0.00	0.00	0.00	0.00	2,416.78
MEETING RM RENTAL	0.00	160.00	80.00	0.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	280.00
PRINT/COPY REVENUE	655.50	781.90	753.70	893.20	670.95	518.70	719.00	804.20	0.00	0.00	0.00	0.00	5,797.15
LICENSE PLATE RENEWAL INCOME	8,050.50	8,578.75	6,040.75	8,304.50	5,736.25	6,243.50	5,101.75	4,148.25	0.00	0.00	0.00	0.00	52,204.25
TAXABLE SALES (USB, DVD, EARBUDS)	163.07	62.85	36.00	55.00	33.00	68.60	20.60	70.45	0.00	0.00	0.00	0.00	509.57
MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00
CASH OVER	0.20	0.16	0.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.76
RETIRED EMPLOYEE REIMBURSEMENTS	102.00	102.00	102.00	102.00	102.00	102.00	107.00	107.00	0.00	0.00	0.00	0.00	826.00
MONETARY GIFT	0.00	5.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	505.00
<b>Total Revenues</b>	<u>4,501,690.48</u>	<u>155,687.40</u>	<u>54,152.61</u>	<u>63,523.64</u>	<u>51,481.43</u>	<u>90,778.70</u>	<u>46,708.11</u>	<u>45,926.44</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,009,948.81</u>
<b>Net Increase(Decrease) in Fund Balance</b>	<u>4,501,690.48</u>	<u>155,687.40</u>	<u>54,152.61</u>	<u>63,523.64</u>	<u>51,481.43</u>	<u>90,778.70</u>	<u>46,708.11</u>	<u>45,926.44</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,009,948.81</u>

**Fox River Valley Public Library District**

Expenditure Summary - All Funds Combined - FY2526 Budget v Actual Expenditures

From 2/1/2026 Through 2/28/2026

	<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>	
Expenditures							
15	Personnel Expenses						
15	PERSONNEL SERVICES/BENEFITS	228,739.77	1,894,044.86	60.04%	3,154,525.00	1,260,480.14	39.95%
	Total Personnel Expenses	<u>228,739.77</u>	<u>1,894,044.86</u>	<u>60.04%</u>	<u>3,154,525.00</u>	<u>1,260,480.14</u>	<u>39.96%</u>
20	Library Materials						
20	LIBRARY MATERIALS	17,651.53	237,478.65	57.58%	412,367.00	174,888.35	42.41%
	Total Library Materials	<u>17,651.53</u>	<u>237,478.65</u>	<u>57.59%</u>	<u>412,367.00</u>	<u>174,888.35</u>	<u>42.41%</u>
50	Operating Expenses						
51	LIBRARY OPERATIONS	11,181.70	197,616.93	55.67%	354,964.00	157,347.07	44.32%
52	PUBLIC RELATIONS	11,316.68	45,511.67	55.04%	82,675.00	37,163.33	44.95%
53	GENERAL PROGRAMMING	3,827.38	29,481.70	46.46%	63,450.00	33,968.30	53.53%
54	COMPUTER	1,674.96	109,553.40	42.47%	257,908.20	148,354.80	57.52%
55	PROFESSIONAL FEES	2,135.21	27,221.91	44.56%	61,085.41	33,863.50	55.43%
58	TRANSPORTATION	66.72	840.08	16.80%	5,000.00	4,159.92	83.19%
	Total Operating Expenses	<u>30,202.65</u>	<u>410,225.69</u>	<u>49.72%</u>	<u>825,082.61</u>	<u>414,856.92</u>	<u>50.28%</u>
60	Building Expenses						
61	MAINTENANCE	7,035.73	76,123.44	2.41%	3,153,849.55	3,077,726.11	97.58%
65	UTILITIES	6,689.15	55,888.19	79.55%	70,250.50	14,362.31	20.44%
	Total Building Expenses	<u>13,724.88</u>	<u>132,011.63</u>	<u>4.09%</u>	<u>3,224,100.05</u>	<u>3,092,088.42</u>	<u>95.91%</u>
70	Capital Expense						
70	CAPITAL EXPENSE	15,976.96	173,032.39	22.49%	769,365.00	596,332.61	77.50%
	Total Capital Expense	<u>15,976.96</u>	<u>173,032.39</u>	<u>22.49%</u>	<u>769,365.00</u>	<u>596,332.61</u>	<u>77.51%</u>
	Total Expenditures	<u>306,295.79</u>	<u>2,846,793.22</u>	<u>33.95%</u>	<u>8,385,439.66</u>	<u>5,538,646.44</u>	<u>66.05%</u>
	Net Increase(Decrease) in Fund Balance	<u>(306,295.79)</u>	<u>(2,846,793.22)</u>	<u>33.94%</u>	<u>(8,385,439.66)</u>	<u>(5,538,646.44)</u>	<u>66.05%</u>

**Fox River Valley Public Library District**  
 Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only  
 From 7/1/2025 Through 6/30/2026

	<u>7/1/2025 - 7/31/2025</u>	<u>8/1/2025 - 8/31/2025</u>	<u>9/1/2025 - 9/30/2025</u>	<u>10/1/2025 - 10/31/2025</u>	<u>11/1/2025 - 11/30/2025</u>	<u>12/1/2025 - 12/31/2025</u>	<u>1/1/2026 - 1/31/2026</u>	<u>2/1/2026 - 2/28/2026</u>	<u>3/1/2026 - 3/31/2026</u>	<u>4/1/2026 - 4/30/2026</u>	<u>5/1/2026 - 5/31/2026</u>	<u>6/1/2026 - 6/30/2026</u>	<u>Total</u>
Expenditures													
Personnel Expenses													
PERSONNEL	232,301.18	234,554.37	225,887.15	249,414.85	235,450.58	239,576.66	248,120.30	228,739.77	0.00	0.00	0.00	0.00	1,894,044.86
SERVICES/BENEFITS													
Library Materials													
LIBRARY MATERIALS	74,566.00	38,014.00	20,276.52	19,429.26	23,516.10	24,001.34	20,023.90	17,651.53	2,031.97	0.00	0.00	0.00	239,510.62
Operating Expenses													
LIBRARY OPERATIONS	42,500.92	17,517.30	19,245.95	20,134.78	16,444.60	46,882.37	23,709.31	11,181.70	0.00	0.00	0.00	0.00	197,616.93
PUBLIC RELATIONS	627.79	10,844.69	1,913.75	3,084.98	12,702.93	4,938.35	82.50	11,316.68	0.00	0.00	0.00	0.00	45,511.67
GENERAL PROGRAMMING	3,021.15	1,997.62	5,328.18	4,334.24	3,836.94	2,696.04	4,440.15	3,827.38	0.00	0.00	0.00	0.00	29,481.70
COMPUTER	1,022.46	18,081.56	2,725.22	42,776.95	10,727.27	13,705.68	18,839.30	1,674.96	0.00	0.00	0.00	0.00	109,553.40
PROFESSIONAL FEES	2,156.02	1,423.73	8,627.71	4,736.07	3,240.47	1,795.85	3,106.85	2,135.21	0.00	0.00	0.00	0.00	27,221.91
TRANSPORTATION	58.94	48.51	106.12	143.71	137.83	254.17	24.08	66.72	0.00	0.00	0.00	0.00	840.08
Building Expenses													
MAINTENANCE	4,292.50	18,068.19	4,365.12	10,332.08	9,377.40	9,058.36	13,594.06	7,035.73	0.00	0.00	0.00	0.00	76,123.44
UTILITIES	8,189.06	8,745.52	6,124.34	8,679.19	4,472.41	6,920.87	6,067.65	6,689.15	0.00	0.00	0.00	0.00	55,888.19
Capital Expense													
CAPITAL EXPENSE	<u>2,078.10</u>	<u>7,010.66</u>	<u>33,996.90</u>	<u>15,496.21</u>	<u>41,686.55</u>	<u>50,388.20</u>	<u>6,398.81</u>	<u>15,976.96</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>173,032.39</u>
Total Expenditures	<u>370,814.12</u>	<u>356,306.15</u>	<u>328,596.96</u>	<u>378,562.32</u>	<u>361,593.08</u>	<u>400,217.89</u>	<u>344,406.91</u>	<u>306,295.79</u>	<u>2,031.97</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,848,825.19</u>
Net Increase(Decrease) in Fund Balance	<u>(370,814.12)</u>	<u>(356,306.15)</u>	<u>(328,596.96)</u>	<u>(378,562.32)</u>	<u>(361,593.08)</u>	<u>(400,217.89)</u>	<u>(344,406.91)</u>	<u>(306,295.79)</u>	<u>(2,031.97)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(2,848,825.19)</u>

**Fox River Valley Public Library District**

Expenditure Summary - All Funds Combined - FY2526 Budget v actual Expenditures by Location

From 2/1/2026 Through 2/28/2026

		<u>Month Activity</u>	<u>Year Activity</u>	<u>FY2526 Percent Used</u>	<u>Total Budget - FY2526</u>	<u>FY2526 \$ Remaining</u>	<u>FY2526 Percent Remaining</u>
	Expenditures						
0	District Wide						
15	Personnel Expenses	117,574.51	948,996.21	55.94%	1,696,359.80	747,363.59	44.05%
20	Library Materials	4,791.88	124,640.02	60.21%	206,983.00	82,342.98	39.78%
50	Operating Expenses	21,092.52	336,845.29	48.85%	689,482.61	352,637.32	51.14%
60	Building Expenses	212.94	10,779.80	36.31%	29,688.00	18,908.20	63.68%
70	Capital Expense	14,964.20	170,314.45	22.54%	755,340.00	585,025.55	77.45%
	Total District Wide	158,636.05	1,591,575.77	47.12%	3,377,853.41	1,786,277.64	52.88%
1	Dundee Library						
15	Personnel Expenses	92,354.18	781,899.75	64.73%	1,207,895.20	425,995.45	35.26%
20	Library Materials	9,339.40	85,832.90	54.15%	158,490.00	72,657.10	45.84%
50	Operating Expenses	3,244.59	25,853.08	40.57%	63,720.00	37,866.92	59.42%
60	Building Expenses	12,828.98	113,666.28	3.57%	3,180,984.25	3,067,317.97	96.42%
70	Capital Expense	1,012.76	2,495.26	22.68%	11,000.00	8,504.74	77.31%
	Total Dundee Library	118,779.91	1,009,747.27	21.85%	4,622,089.45	3,612,342.18	78.15%
2	Randall Oaks						
15	Personnel Expenses	18,811.08	163,148.90	65.18%	250,270.00	87,121.10	34.81%
20	Library Materials	3,520.25	27,005.73	57.58%	46,894.00	19,888.27	42.41%
50	Operating Expenses	5,865.54	47,527.32	66.12%	71,880.00	24,352.68	33.87%
60	Building Expenses	682.96	7,565.55	56.34%	13,427.80	5,862.25	43.65%
70	Capital Expense	0.00	222.68	7.36%	3,025.00	2,802.32	92.63%
	Total Randall Oaks	28,879.83	245,470.18	63.68%	385,496.80	140,026.62	36.32%
	Total Expenditures	306,295.79	2,846,793.22	33.95%	8,385,439.66	5,538,646.44	66.05%
	Net Increase(Decrease) in Fund Balance	<u>(306,295.79)</u>	<u>(2,846,793.22)</u>	<u>33.94%</u>	<u>(8,385,439.66)</u>	<u>(5,538,646.44)</u>	<u>66.05%</u>

**Fox River Valley Public Library District**

Balance Sheet  
As of 2/28/2026

		<u>Current Year</u>
Assets		
Cash and Investments		
Checking Accounts		
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	4,980,111.49
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>3,259,965.18</u>
	Total Checking Accounts	8,240,076.67
Other Cash		
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	258.00
10902	Kiosk Cash	
10	GENERAL/CORPORATE	<u>110.55</u>
	Total Other Cash	368.55
Investments		
10500	INVESTMENT ACCOUNTS	
10	GENERAL/CORPORATE	728,231.02
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,825,356.79
90	DONATION / GIFT	<u>306,068.31</u>
	Total Investments	<u>2,859,656.12</u>
	Total Cash and Investments	11,100,101.34
Other Assets		
13000	PREPAID RENT	
10	GENERAL/CORPORATE	27,037.50
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	23,438.80
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	22,954.53
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	<u>2,205.13</u>
	Total Other Assets	<u>75,635.96</u>
	Total Assets	<u><u>11,175,737.30</u></u>
Liabilities and Fund Balance		
Liabilities		
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	20,278.99
20002	AP license Plate	
10	GENERAL/CORPORATE	1,973.00
20003	AP Other	
10	GENERAL/CORPORATE	177.44
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	88,872.19
22010	CREDIT CARD PAYABLE VARGAS	
10	GENERAL/CORPORATE	1,609.58
22014	CREDIT CARD PAYABLE JOHNSON	
10	GENERAL/CORPORATE	56.66
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	1,945.23
22070	CREDIT CARD PAYABLE LORENZETTI	
10	GENERAL/CORPORATE	45.90
22081	CREDIT CARD PAYABLE BUNTE	
10	GENERAL/CORPORATE	187.33
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	732.67
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	(403.17)
22094	CREDIT CARD PAYABLE HERNANDEZ	
10	GENERAL/CORPORATE	85.49
22098	CREDIT CARD PAYABLE LAWRENCE	
10	GENERAL/CORPORATE	84.28

**Fox River Valley Public Library District**

Balance Sheet  
As of 2/28/2026

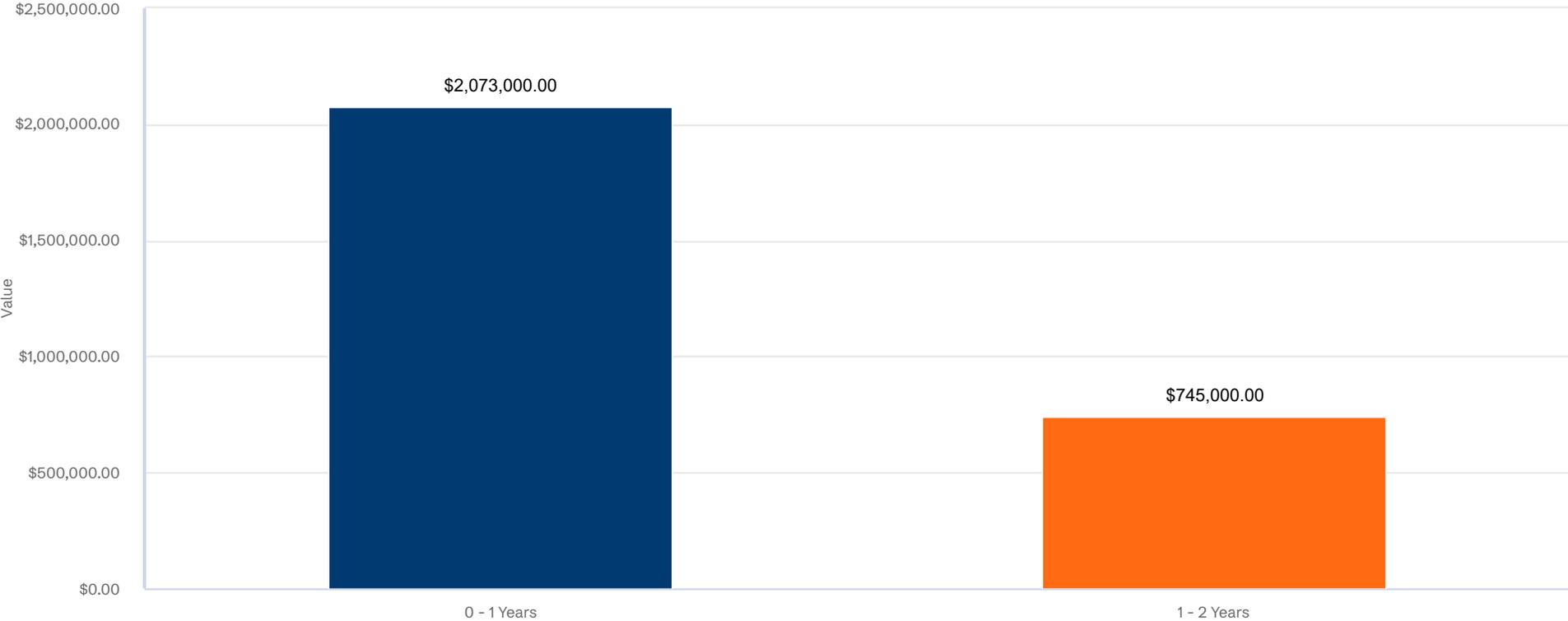
		<u>Current Year</u>
22220	IMRF EXPENSE PAYABLE	
10	GENERAL/CORPORATE	22,465.40
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	<u>32.33</u>
	Total Liabilities	138,143.32
	Fund Balance	
10	GENERAL/CORPORATE	5,650,925.75
70	CAPITAL PROJECTS/SPECIAL RESERVE	5,085,321.97
90	DONATION / GIFT	<u>306,068.31</u>
	Total Fund Balance	<u>11,042,316.03</u>
	Total Liabilities and Fund Balance	<u><u>11,180,459.35</u></u>

# Maturity Schedule Report

Household: Fox River Valley Public Library District  
Fox River Valley Public Library District - General Fund  
Period: 2/28/2026



## Maturity Period



Maturity Period

Security	Cusip	Maturity Date	Quantity	Allocation
<b>0 - 1 Years</b>				
Neighbors Fcu Baton Rouge La 0.75% 3/19/2026	64xxxxAV6	3/19/2026	245,000.00	11.77 %
US Treasury Bill 0.00% 4/14/2026	91xxxxTH0	4/14/2026	904,000.00	43.26 %
Goldman Sachs Bank USA CD 0.90% 5/19/2026	38xxxxWH2	5/19/2026	249,000.00	11.90 %
Johnson Cnty KS 4.00% 9/1/2026	47xxxxMY8	9/1/2026	100,000.00	4.91 %
MD St Cmnty Dev Admin Dept Hsg & Cmnty Dev Taxable Residential Rev Bds 4.472% 9/1/2026	57xxxxNU8	9/1/2026	150,000.00	7.40 %
Peoria & Tazewell Counties Il Community College 5.18% 12/1/2026	71xxxxET4	12/1/2026	175,000.00	8.61 %
Idaho Hsg & Fin Assn Single Family Mtg Rev Taxable Bds 2025 A 4.341% 1/1/2027	45xxxx6Y7	1/1/2027	115,000.00	5.59 %
Texas Tech Univ Revs Taxable Fing Sys Ref Impt Bds 2025b 4.56% 2/15/2027	88xxxxKX9	2/15/2027	135,000.00	6.55 %
<b>1 - 2 Years</b>				
Louisiana Hsg Corp Single Family Mtg Rev Taxable Bds 2025b 4.56% 6/1/2027	54xxxxUB5	6/1/2027	245,000.00	32.59 %
MD St Cmnty Dev Admin Dept Hsg & Cmnty Dev Taxable Residential Rev Bds 4.522% 9/1/2027	57xxxxNW4	9/1/2027	250,000.00	33.70 %
New York NY Trans Auth 4.754% 11/1/2027	64xxxxQY7	11/1/2027	250,000.00	33.70 %

**C.1 Policy Update – Bereavement Leave**

RECOMMENDED **MOTION**: Approve updates to Bereavement Leave - Board Policy and Employee Handbook.

**BACKGROUND INFORMATION:**

Updates to Bereavement Leave reflect an expansion of FRVPLD benefits from **some** employees to **all** employees, an understanding of diverse family structures, a commitment to support employees, and the incorporation of changes in Illinois law (from Child Bereavement Leave Act to Family Bereavement Leave Act) that impact specific eligible employees.

**CURRENT BOARD POLICY:**

**03.25.07 Bereavement Leave**

An employee may be granted bereavement leave with pay as outlined in the Employee Handbook.

**CURRENT EMPLOYEE HANDBOOK:**

**Bereavement Leave**

Employees who need to take time off due to the death of an immediate family member should notify their supervisor immediately.

Full-time employees will be granted up to three days of paid bereavement leave due to the death of an immediate family member. Benefited Part-time employees will be granted up to 12 hours of paid leave.

Immediate family includes the employee's parent, stepparent, mother-in-law, father-in-law, spouse, domestic partner, child, stepchild, sibling, grandparent, or grandchild.

In addition, full-time employees are eligible for an additional seven days of unpaid leave in the event of the death of a covered family member. For any part-time employees working at least 1,250 hours in the prior 12-month period, they are eligible for 10 days of unpaid leave, less any paid leave taken by Benefited part-time employees, as outlined above. In the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to 6 weeks of bereavement leave during that period. Employees may use any accrued, unused paid time off to run concurrently with this time. Employees must complete time off under this policy within 60 days of learning of the need for leave.

Employees may use this time to attend the funeral or alternative to a funeral of a covered family member, make arrangements necessitated by the death of the covered family member, and/or grieve the death of the covered family member, This policy also allows absence from work due to (i) a miscarriage; (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure; (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party; (iv) a failed surrogacy agreement; (v) a diagnosis that negatively impacts pregnancy or fertility; or (vi) a stillbirth.

## **Child Bereavement**

Employees are entitled to a maximum of 2 weeks (10 workdays) of unpaid bereavement time following the death of a child. Employees may use unpaid bereavement leave:

- to attend the funeral, or an alternative to a funeral, of a child;
- to make arrangements necessitated by the death of the child;
- or to grieve the death of the child.

If an employee suffers the death of more than one child in any 12-month period, the employee is entitled to take up to six weeks of unpaid bereavement leave in the 12-month period.

Employees otherwise eligible to take leave under the FMLA are eligible to take leave under the Child Bereavement Law. An employee may not take unpaid leave that exceeds the unpaid leave time available under the FMLA. Therefore, an employee who has used all of their allotted 12 weeks of FMLA leave may not take an additional 10 days of leave under the Act for reasons related to the death of a child.

Leave must be used within 60 days after the employee receives notice of the death of their child.

A “child” includes an employee’s son or daughter who is a biological, adopted, or foster child, a stepchild, legal ward, or a child of a person standing in loco parentis.

Employees must provide the Library with at least 48 hours’ advance notice of the intention to take leave, unless it is not reasonable or practicable. Additionally, the Library may require eligible employees to provide reasonable documentation of the need for leave under the Act. Such documentation may include a death certificate, published obituary, or written documentation of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

Instead of using unpaid leave under the Act, employees may elect to substitute paid leave, including vacation, personal, or sick leave. However, the Library does not require employees to substitute available paid leave for unpaid leave provided.

### PROPOSED BOARD POLICY:

#### **03.25.07      Bereavement Leave**

All employees are eligible for bereavement leave as an employment benefit outlined in the Employee Handbook.

Eligible employees qualify for additional leave under the Illinois Family Bereavement Leave Act.

### PROPOSED EMPLOYEE HANDBOOK:

#### **Bereavement Leave**

##### Purpose

Fox River Valley Public Library District (FRVPLD) recognizes the profound impact of the death of a family member on its staff members and provides them with time off and support to grieve, make necessary arrangements, and attend services. This policy is designed to be inclusive and respectful of diverse family structures and personal relationships. This policy demonstrates our commitment to

supporting our staff members during difficult times and fostering a compassionate and understanding workplace.

### Eligibility

All library staff members are eligible for FRVPLD paid bereavement leave under this policy. Qualifying staff members under the Illinois Family Bereavement Leave Act (FBLA) are eligible for additional unpaid bereavement leave under state law.

### FRVPLD Bereavement Leave Provisions

**Paid Leave:** Staff members are entitled to five workdays of paid bereavement leave due to the death of an immediate family member and three workdays of paid bereavement leave due to the death of an extended family member.

#### **Immediate Family Members:**

- Spouse, domestic partner, or civil union partner
- Child, stepchild, or foster child
- Parent, stepparent, or adoptive parent
- Sibling, stepsibling, or half-sibling
- Grandparent
- Grandchild
- In-law (e.g., parent-in-law, sibling-in-law)

#### **Extended Family Members:**

- Aunts or Uncles
- Nieces or Nephews
- Members of your household (i.e., those who live with staff members as their permanent residence)
- Any individual who is in the role of child, parent, or committed partner to a staff member, regardless of whether a biological or legal relationship exists

The library may allow paid bereavement leave for the death of persons not covered in the definition of immediate or extended family members in some circumstances at its discretion.

The library may allow additional unpaid bereavement leave beyond the amounts listed for any staff members who experience the loss of a covered family member. Staff members may use any accrued, unused paid time off to run concurrently with unpaid bereavement leave.

### Illinois FBLA Provisions

**Unpaid Leave:** Under the (FBLA), eligible staff members are entitled to take 10 workdays of unpaid bereavement leave in the event of the death of an immediate family member. An employee is eligible for FBLA leave after working for an employer for at least 12 months prior to requesting FBLA and working at least 1,250 hours of service with their employer during the prior 12-month period.

Instead of using unpaid leave under the FBLA, staff members may choose to substitute up to 5 days of FRVPLD paid bereavement leave in the event of the death of an immediate family member. Also, staff may use any accrued, unused paid time off to run concurrently with FBLA unpaid bereavement leave. However, the library does not require employees to substitute available paid leave for qualifying unpaid leave.

**Additional Reasons for Unpaid Leave under the FBLA:**

- a miscarriage;
- an unsuccessful round of intrauterine insemination (IUI) or of an assisted reproductive technology procedure such as in vitro fertilization (IVF)
- a failed adoption match or an adoption that is not finalized because it is contested by another party;
- a failed surrogacy agreement;
- a diagnosis that negatively impacts pregnancy or fertility; or
- a stillbirth.

The library may grant paid bereavement leave in some circumstances at its discretion for the additional reasons for leave under FBLA listed in this section. Instead of using unpaid leave under the FBLA, staff members may choose to use any granted paid bereavement leave or any accrued, unused paid time off to run concurrently with FBLA unpaid bereavement leave. The library does not require employees to substitute available paid leave for qualifying unpaid leave.

**Extended Bereavement Leave:**

In the event of the death of more than one covered family member in a twelve-month period, a qualifying staff member is entitled to up to six weeks of total bereavement leave during that period per the FBLA. The FBLA does not allow an employee to take unpaid leave time that exceeds the total unpaid leave time (12 weeks) protected under the Family and Medical Leave Act (FMLA).

Leave Usage

FRVPLD paid bereavement leave should be used timely to make arrangements, attend services, etc. Please speak with Administration if you have questions or concerns about appropriate use of bereavement leave.

FBLA leave must be used within 60 days of learning of the qualifying event.

Bereavement leave can be taken in one continuous block or intermittently in hourly increments, as needed.

Staff members are requested to provide as much notice as possible to their supervisor of their need and, when possible, make plans for said leave. Reasonable documentation establishing the need for bereavement leave may be required in accordance with applicable laws.

Returning From Leave

When returning from bereavement leave, staff members are entitled to the position they held when the leave began. If that position has been filled or is no longer available, returning staff members are entitled to an equivalent position with equivalent pay, benefits, and responsibilities.

Support Resources

**Employee Assistance Program (EAP):** Confidential counseling and support services are available to employees eligible for health insurance. Staff members should contact Administration for additional information or assistance in finding resources.

**Leave Administration:** Administration will assist staff members with navigating the bereavement leave process and answering any questions. If additional leave is needed beyond the amounts listed for bereavement, Administration will help identify and navigate other applicable leave types.

**Culture of Support:** The library is committed to fostering a supportive and understanding environment for staff members experiencing loss. This includes offering flexibility at work and resources to help manage grief. Staff members are encouraged to discuss their individual needs with their supervisor or Administration.

Discrimination and Retaliation Prohibited

Bereavement leave applies to all eligible staff members without regard to marital status, sexual orientation, gender identity, or family structure. Discrimination or retaliation against any employee for taking bereavement leave is strictly prohibited.

**C.2 Approve Report on Approval and Review of Closed Session Minutes and Permission to Destroy Audio Recordings made prior to September 16, 2024**

RECOMMENDED **MOTION**: I move to approve the report on the approval and review of closed session minutes and permission to destroy audio recordings made prior to September 16, 2024.

**BACKGROUND INFORMATION:**

The Open Meetings Act [5 ILCS 120/2.06] sets the requirement that public bodies must keep and approve written minutes of all meetings, open or closed; that closed session minutes must be reviewed semi-annually to make a determination if the need for confidentiality still exists; that audio or video recordings must be kept for all closed meetings; and that audio/video recordings may be destroyed after 18 months, the adoption of closed minutes, and board approval to destroy the recording.

Today's meeting includes a closed session to approve any unapproved minutes, to review existing closed minutes to determine if they must remain closed or may be opened, and to determine if permission to destroy audio recordings shall be granted.

Board Trustees should review copies of all of the closed sessions minutes listed in the Secretary's report during closed session.

Action on the Secretary's report must be taken in open session.