

**Fox River Valley Public Library District
Board of Trustees Meeting**

**January 21, 2025
7:00 PM**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

AGENDA

Call to Order—President Kristina Weber

Pledge of Allegiance

Roll Call – Secretary Christine L. Evans

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

President’s Report—President Weber

- **Stacks Consulting Group Introduction and Director Search Update**

Director’s Report—Interim Director Heather Zabski

- **Department Reports**
- **Dashboard**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the December 17, 2024 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for December 2024**
- A.1.c Monthly Financial Report for December 2024**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for December 2024**
- A.1.j Ehlers Investment Inventory for December 2024**

B. Unfinished Business – none

C. New Business
Exhibit C.1 Ordinance 2025-01 Nonresident Cards

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session ILCS 120/2(c)

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment

**Fox River Valley Public Library District
Interim Director's Report**

December:

The state of Illinois requires all employees and elected officials to attend annual anti-harassment training. Throughout the month of January, managers will attend training specific to supervisors from vendor KnowB4 (which we use for phishing and cyberattack training as well). The training is comprehensive and around an hour long. In February, we will roll out the KnowB4 training to all staff members. Trustees will receive abbreviated training in March.

With the start of the new year, rate changes happen for medical insurance, dental insurance, and employer contributions to Illinois Mutual Retirement Fund (IMRF). I updated these rates in our payroll software Paylocity, to ensure deductions and earnings were correct for the first paycheck of 2025.

Our employee handbook was updated and released to employees at the end of November. Throughout the month of December, employees were asked to review the updated handbook and sign an acknowledgement form. Among the changes to the new handbook included updates to leaves and absences to reflect leave currently available to employees. Guidelines for social media use were added, as well as remote work.

The Carpentersville Rotary Club hosted the annual Christmas movie on December 14. **Elf** was this year's feature and attendance was 200 people. Prior to the movie, the club hosts a variety of activities for families including the chance to pose with a picture from Santa. I brought the library's big Connect-Four game and hula hoops, which proved a hit with children. The movie and activities are provided free of charge to attendees.

Work Anniversaries in December & January

Name	Department	Title	Years of Service
Delfina Saravia	Randall Oaks	Clerk	17
Heather Zabski	Administration	Interim Director	16
Sam Bunte	Adult and Teen Services	Manager	8
Cari Poweziak	Public Relations	Specialist	7
Julio Hernandez	Account Services	Clerk	6
Danielle Bartelt	Youth Services	Assistant	2

Goals for December:

1. Meeting: Weekly Rotary Meetings (12/4, 12/11, 12/18) **done**
2. Meeting: Pre-Agenda (12/5) **done**
3. Meeting with Paylocity Representative (12/6, 12/13) **done**
4. Meeting: Weekly Management Team (12/3, 12/10, 12/17) **done**
5. Meeting: Engberg Andersen (12/9) **done**
6. Meeting: Board Committee (12/18) **postponed**
7. Task: Interview and hire new YS Librarian (12/2-12/5) **done**
8. Task: Payroll (12/9, 12/23) **done**
9. Task: Publish W2W Schedule (12/2, 12/26) **done**
10. Task: Prepare financial reports, exhibits, department reports and monthly dashboard for Board packet (12/12) **done**
11. Task: Check run (12/17) **done**
12. Task: Fill out Per Capita Grant (12/13) **done**
13. Task: Submit Per Capita Grant (1/31) **done**
14. Task: Annual Comptroller's Report (12/31) **done**
15. Task: Remove Little Free Pantry (12/13) **done**
16. Task: Update Paylocity with new insurance rates and IMRF rate (1/6) **done**
17. Event: Rotary Annual Christmas Movie (12/14) **done**

18. Training: Post-Staff-Engagement Survey: Analyzing Data and Action Planning Webinar(12/16) **done**

Goals for January:

1. Meeting: Pre-Agenda (1/2) **done**
2. Meeting: Weekly Rotary Meetings (1/8, 1/15, 1/22, 1/29)
3. Meeting: Weekly Management Team Meeting (1/7, 1/14, 1/21, 1/28)
4. Meeting: With Paylocity (1/10)
5. Meeting: Staff Morale Committee (TBD)
6. Task: Onboard new library (1/6) **in progress**
7. Task: Payroll (1/6, 1/21)
8. Task: Publish W2W (1/10, 1/24)
9. Task: Prepare financial reports, department reports and monthly dashboard for Board packet (1/15)
10. Task: Check run (1/21)
11. Task: Issue 1099 forms (1/31)
12. Task: Pay sales tax (1/31)
13. Task: Notify staff of W2 Forms and 1095s (when available from Paylocity)
14. Task: Submit Worker's Comp Audit (2/1)
15. Task: Annual Illinois State Library certification (asap)
16. Training: Attend annual FOIA training (asap)
17. Training: Attend annual OMA training (asap)
18. Training: Harassment training for supervisors (1/31)

Fox River Valley Public Library District
January 2025 Department Reports
Fox River Valley Public Library District

Randall Oaks: Brittany Berger

December was a very unpredictable month at Randall Oaks, from one day to the next we changed from quiet and empty to boisterous and crowded. Though overall we had less visits due in part to fewer programs and no storytimes, elsewhere our stats were up across the board compared to November. Patrons took home 165 snowman crafts, and 30 additional winter kits from Youth Services. 203 kids completed the tree themed scavenger hunt, and there were 210 colorful sleds added to the snow hill interactive board. At the voting station, gingerbread men won over gingerbread houses in 111 votes. The most surprising statistic of the year was the popularity of in-house board games: 58 total uses!



There were 7 programs at Randall Oaks this month and total attendance was 155. Storytimes went on break throughout December which accounts for a decrease in total attendance. Many of the programs held this month were very well attended, including Lisa's Happy Holidays Storytime which you can see pictured above. 52 patrons came out on December 9 to read festive books, dance with jingle bells, and decorate a reindeer craft. Rachel's Polar Bear Party on the 5th was also a big hit, and 38 patrons celebrated all things polar bear with books, songs, and crafts.

One program that generated some hype on local Facebook groups was Lisa's semi-annual Puzzle Swap. This was Lisa's third time running the exchange, and 24 puzzle lovers came to swap over 400 puzzles. As seen in the photos below, after the exchange most patrons stayed to play a few rounds of BINGO for a chance to win brand new puzzles. Due to the continued success of the program, Lisa intends to continue and offer it biannually.



Randall Oaks put up a Mitten Tree and I'm pleased to say that we collected over 40 scarves, hats, gloves, and socks for the Elgin Crisis Center. Signage projects continue to proceed, and additional items have been purchased for installation in January. One notable addition is a new improvement to our popular interactive board in the youth section: we will be installing a full-sized bulletin board for easier set-up and increased functionality. Finally, I'd like to note that librarian Rachel Dunne is now representing RO on the Summer Reading committee, and she was able to attend the first meeting in December. I look forward to seeing what new SRC Chair Heather Ji and the committee has in store for Summer Reading 2025!

Adult and Teen Services: Sam Bunte

Library Assistants Stephanie Carreno and Jasmin Munoz created a festive look for our reference desk by creating a large-scale Snoopy laying atop his doghouse. We love the comments we receive from patrons about the decorative touches we add for holidays throughout the year. Snoopy got everyone into the holiday spirit during a slower overall time at the library.



Keeping with the festive theme, Library Assistant Dian Martinez hosted a Holiday Guitar Concert which featured an appearance from August's Battle of the Bands winner and other locals. Songs and poetry were shared for a one-of-a-kind musical experience.



Jasmin and Library Assistant Kayla Lawrence hosted a Nail Art session in which patrons got to paint and design their own acrylic nail set to take home.



Teen Librarian Danielle Pacini hosted a diorama ornament program where attendees could choose from a variety of embellishments including animals, trees, snow, and more to decorate however they liked. Each ornament was completely unique.



Library Specialist Erica Acevedo kept the 3D printer running throughout the month. Alongside patron requests and special items for staff, she has begun printing replacement pieces for the board games we began circulating earlier in the year, preventing us from needing to replace entire games. The printer has also proved a unique way of replacing parts for some of our equipment here. The array of different filaments we have on hand means the potential for creations is endless. One fun example of the way the different textures and colors can be combined:



ATS staff, with assists from AS and YS managers Keri Carroll and Heather Ji, closed out the year with a series of blog posts creating a 2024 Recap. These featured books, music, programs, and even wrestling. We always have a lot of fun with this end of year series, and this one was no different. You can see all 7 posts on our website.

I attended the D300 Leadership Council Meeting on December 11 and got to hear updates on projects in our surrounding villages and libraries. The school district also had students from each high school talking about their experiences with the dual enrollment program with ECC.

IT Manager John Sabala and I met with a representative from Cloud Library to learn more about what their service has to offer. This is an e-resource comparable to Libby and Hoopla. It's not within our budget to offer all of these resources, but I thought it would be useful to see how they compare to the others and whether it might be beneficial to the library and our patrons to consider them as an alternative source in the future.

Account Services: Keri Carroll

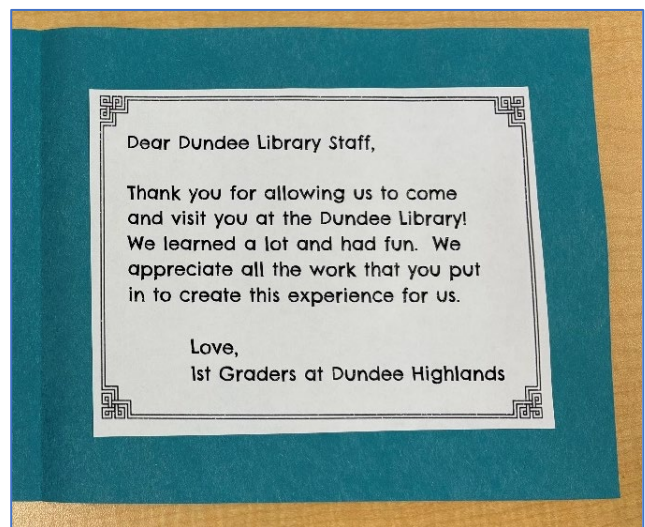
Understandably, December took a significant dip in visits and circulations compared to November but was on par for December 2023. The only noticeable dip was in home deliveries, but two of our delivery days this month fell on a holiday. Speaking of deliveries, my time as interim delivery driver was short-lived. Account Services clerk Chris Johnson stepped into the role early in the month to see if she would be a good fit. As a retired police officer, Chris is incredibly familiar with the area and was curious at the opportunity to expand her role within the library. I rode along on her first route to ensure she was comfortable with the library van and our routing software, but Chris had no problem acclimating to the position. I'm thrilled that she expressed interest in taking on this responsibility and I know our patrons are grateful that someone worthy has filled in former delivery driver Jack Gallaway's shoes.

On Tuesday, December 10, I attended an in-person training session focusing on Polaris Local Offline at the CCS Offices. As a rule, our libraries don't use local offline when necessary, but I saw this as an opportunity to ensure that our local procedures were an adequate substitute.

Youth Services: Heather Ji

In December we take a break from storytimes and some of our regular monthly programs to focus on larger family programs and holiday-themed events. This year we increased the number and variety of take-home kits, which are especially popular during the colder months and school breaks, and we began using the new Meeting Room audiovisual equipment for programs, which greatly improved the appearance of videos and DVDs that we show in addition to allowing background music to be heard throughout the room.

We had a wonderful visit from 60 Dundee Highlands First Graders this month. Erin Sikorski and I chose stories and crafts to tie in with the astronomy unit they were studying at school and showed them how to find nonfiction books at the library. In return they sent us the sweetest thank you card!



Everyone looks forward to our annual Gingerbread House program, and each year Erin tries to make it even better. Last year she added a second session, and this year she moved one of the sessions to the afternoon. We had 131 people, which is a 36% increase over last year that I attribute to Erin's scheduling change and word of mouth about this fun program.



Monthly programs that did continue in December tended to have a seasonal focus. Lizbeth Hernandez's Little Artists made Gingerbread Houses out of paper bags, Jessica Nelson's Homeschool Hangout kids experimented with making clay versions of their favorite toys, and Danielle Bartelt's LEGO Club was challenged with making Christmas Trees and Hanukkah Menorahs.



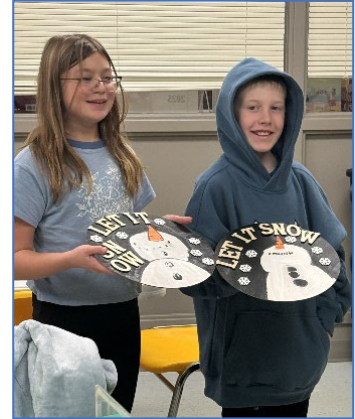
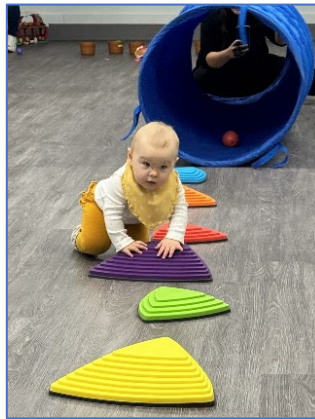
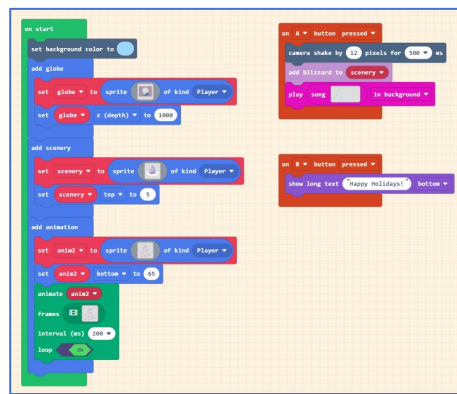
Our patrons love their foodie programs, and they had plenty to choose from this month. Lizbeth's Foodie Kids had a record 46 people and kids made a snowman out of a cupcake. She also hosted an evening drop-in Cookie Decorating program with Jessica. Erin's Foodie Kids Jr. had a whopping 46 people too, with kids making an owl, raccoon face, and a tree out of break, tortillas, rice cakes, fruit and cereal to go along with the book *Little Owl's Snow*. Erin's Doughnuts with Grown-ups storytime had a new high of 28 people who enjoyed a food-themed storytime with the book *Foodie Faces* being the big hit.



Winter is a great time for take-home kits, and YS started the month with 100 of Lizbeth and Jessica's all ages Paw Print ornament kits in addition to Amairani's 50 monthly Little Scientist kits. Eilis Corcoran created 100 Winter Holidays Around the World take-home kits that we handed out at the start of the Winter School Break to give families reading suggestions and fun activities to work on while the kids were out of school.



Programming during Winter Break was planned to appeal to all ages. Youth Services Clerk Kate Shepherd filled in and ran the Code Your Own Holiday Card program for tweens that had been created by Eilis. Amairani held her monthly Tot's Town program and a Let it Snow! Room Sign program for tweens, and Danielle Bartelt took over the annual Noon Year's Eve celebration, creating a craft, photo op wall, balloon drops and party activities for kids (and parents) who wanted to celebrate the New Year early.



Erin, Danielle, Heather Manthey and Lizbeth made the department look festive and inviting, and Danielle put up several Winter Holiday book displays in Spanish and English, in addition to a Staff Favorites display with books chosen by everyone in Youth Services. Happy New Year!



Facilities: Michael Lorenzetti

Roof Update – With the unbelievable weather in December the roof did in fact leak. The area on the north side of the building was repaired, and then again, the first week of January. It is hoped all will be good for the rest of the winter season.

Carpet/Painting – On January 20th while the library is closed, facilities will be on hand to do carpet cleaning and painting. On December 16th the fire extinguishers were inspected and recertified. In the coming weeks the fire alarm will also be scheduled for testing by Fox Valley Fire and Safety.

With the winter weather (ice and snow), our winter landscaping contractor has been doing a great job of salting and keeping our parking lot and sidewalks clear of ice and any snow accumulations.

Elevator – KONE, our elevator service company was onsite January 2nd for hydraulic fluid service. These visits are covered under our monthly service agreement.

PATS (Purchasing, Acquisitions and Technical Services): Karin Nelson

Savings : Around \$320 for December, and about half of that was from Demco orders. We already receive RAILS discounts but then I was also utilizing extra (and time-sensitive) coupons to stock up with more of our material processing supplies.

Print Magazines: This collection has been decreased over the last few years as magazine vendors move towards more online content and less frequent print editions. In some situations, titles are no longer even being published. We have determined to go back to our previous system from a number of years ago in which the most current magazine issue will not circulate, and this will help for magazine browsing in the library. When the next issue is processed then the previous issue will be available for check out. In the case of some titles which are published quarterly, we will wait a month until we make the current issue available to check out.

Please remember we have thousands of emagazine titles through [Libby](#). Users can page through an online issue through the “Open the Magazine” function and read it without checking it out. You can also zoom in to adjust the text and be alerted when the next issue of your favorite magazine is online by choosing the “Subscribe” function so that the new issue will appear in the “Magazine Rack” on your shelf.

Subject areas:

- Popular
- Cooking & Food
- Home & Garden
- News & Politics
- Sports
- Celebrity
- Fashion
- Entertainment
- Hobbies & Crafts
- Family & Parenting
- Planes, Trains & Automobiles
- Hunting & Fishing
- Tech & Gaming
- Kids & Teens

IT/ Network: John Sabala

The IT department was busy this December supporting staff on various projects including Winter Reading Challenge, Website updates and analytics, and Staff Harassment training program. The team was short staff by vacations and sickness but as the year wound down, we managed to investigate potential new services and equipment for the Patrons of the district.

A team is looking into a Mobile Phone Application that can assist a patron with finding material, account review, checking out material, event registration amongst other features. We anticipate a vendor selection in the coming months. Also to note a team is looking at replacing our Self-Check stations with better designed and more accurate units. The existing equipment is not easily accessible, screens are dull, and the error rate is too high.

Public Relations and Outreach: Corinne Vargas

On 12/18, the Village of Carpentersville Social Services Coordinator informed the PR Manager and Youth Services Manager that the monthly *Badges and Books* program will be placed on indefinite hold due to staffing shortages within the Village.

Out now! The Fox River Valley Public Library is featured in the Northern Kane County Chamber of Commerce 2025 Community & Membership Guide. Check out our information on page 29! The bottom quarter-page ad, designed by the Library's Graphic Designer, includes a QR code that links directly to the Library's website. Don't miss it!



FOX RIVER VALLEY LIBRARIES DUNDEE LIBRARY AND RANDALL OAKS LIBRARY

The Fox River Valley Public Library District (FRVPLD) is the 7th largest library district in Illinois by population served, reaching over 70,000+ residents. The district includes the villages of Gilberts, Sleepy Hollow, West Dundee, East Dundee, Carpenter'sville, parts of Elgin, and one-third of Algonquin. Library services are provided at the Dundee Branch in East Dundee, the Randall Oaks Branch in West Dundee, and through a Home Delivery Service. Established in 1876, Dundee Township's tax-supported library was among Illinois's first.

FRVPLD is a vibrant center of connection, growth, and endless learning and bridges communities through the joy of discovery. The Youth Services Department offers programs that cultivate life-long learning skills in children, including storytimes, book clubs, 3D printing, STEM and Maker programs, gaming, and crafting. Teens enjoy a dedicated collection and engaging programs that encourage creativity, including virtual reality gaming, craft labs, test prep sessions, and clubs. The Dundee Library offers a dedicated teen space for quiet study or collaborative work.

Adults benefit from programs covering Social Security, Medicare, estate planning, history, genealogy, social media, and cultural presentations. Technology classes and public computers support education and job skill development. Spanish language books, movies, and computer classes are also available at the Dundee Library.

Expanding beyond books, FRVPLD's "Library of Things" offers items like metal detectors, virtual reality headsets, craft supplies, and 96" hot spots. The library's digital branch provides 24/7 access to streaming and downloadable eBooks, music, comics, videos, and movies, along with eResources that help with skills from auto repair to genealogy.

Learn more about Fox River Valley Public Library at www.frvpld.info or follow them on Facebook, Instagram, X, TikTok, LinkedIn, and YouTube.

DUNDEE LIBRARY
555 Barrington Ave. (Rt. 68)
East Dundee, IL 60118
Monday - Thursday: 9 a.m. - 9 p.m.
Friday - Saturday: 9 a.m. - 5 p.m.
Sunday: 1 - 5 p.m.

RANDALL OAKS LIBRARY
503 N. Randall Road
West Dundee, IL 60119
Monday - Thursday: 9 a.m. - 8 p.m.
Friday - Saturday: 9 a.m. - 5 p.m.
Sunday: 1 - 5 p.m.

24-HOUR DROP BOXES
Dundee Library Driveaway
Randall Oaks Library Driveaway
Gilberts Village Hall Parking Lot

WEBSITE: www.frvpld.info
PHONE: (847) 428-3661





Fox River Valley Libraries
Dundee Library • Randall Oaks Library



555 Barrington Ave. (Rt. 68), East Dundee, IL • 500 North Randall Rd., West Dundee, IL • frvpld.info • (847) 428-3661

2024-2025 COMMUNITY & MEMBERSHIP GUIDE | 29

On 12/18, the PR Manager and ATS Manager helped spread holiday cheer to the entire library team by wrapping and delivering FRVPLD-themed bento boxes.




On 12/27, the Public Relations Manager distributed a press release titled *Fox River Valley Public Library Invites Community to Join the Winter Reading Challenge*.

On 12/30, Chicago Tribune beat reporter Mike Danahey covered the Library's Noon Year's Celebration. The story was published in the *Elgin Courier-News*. You can read it online here: www.chicagotribune.com/2024/12/31/kids-party-like-its-2025-at-noon-years-eve-celebration-held-at-dundee-library/?clearUserState=true

Chicago Tribune
ELGIN COURIER-NEWS

Elgin Courier-News | Kids party like it's 2025 at Noon Year's Eve...





Kids party like it's 2025 at Noon Year's Eve celebration held at Dundee Library



← Ads by Google
Send feedback
Why this ad? ➤

Callahan Gough, 7, from left, poses with his father, Steven, and sister Tessa, 8, of West Dundee, for a funny photo Monday during the Noon Year's Eve party at Dundee Library in East Dundee. (Mike Danahey/The Courier-News)

 By **MIKE DANAHEY**
PUBLISHED: December 31, 2024 at 2:34 PM CST



Social Media Report

December 2024



Fox River Valley Libraries
Dundee Library • Randall Oaks Library

Social Media Followers

Facebook ▲	2,980	Nov. 2,976
Instagram ▲	904	Nov. 901
X/Twitter ▼	753	Nov. 761
LinkedIn ▲	115	Nov. 114
YouTube ▲	209	Nov. 207
TikTok ▲	208	Nov. 181

Website Analytics – December 1-31

Community Views – 44,569

Overall website views – 77,048

Top 6 Page Views

1. Homepage – 44,599
2. Monthly Calendar – 2,181
3. Upcoming Events – 1,661
4. Online Resources – 1,037
5. Newsletter – 285
6. Job Openings – 230

eNewsletter – via LibraryAware

for December

- Total Users – 42,005
- 2 emails sent in December
- Mobile 1.8% | Desktop 98.1%
- 41% open rate
- 421 click-throughs

Top 3 Facebook posts for December



Reactions
14

Impressions
1,029

Reach
883



Reactions
14

Impressions
627

Reach
603



Reactions
23

Impressions
580

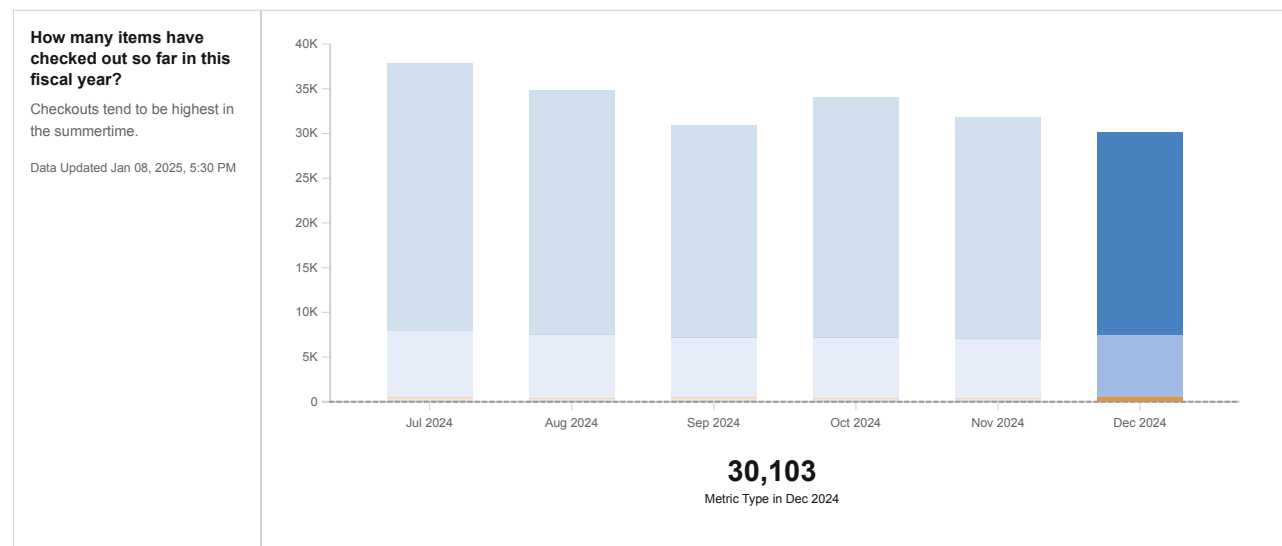
Reach
537

How are we doing?

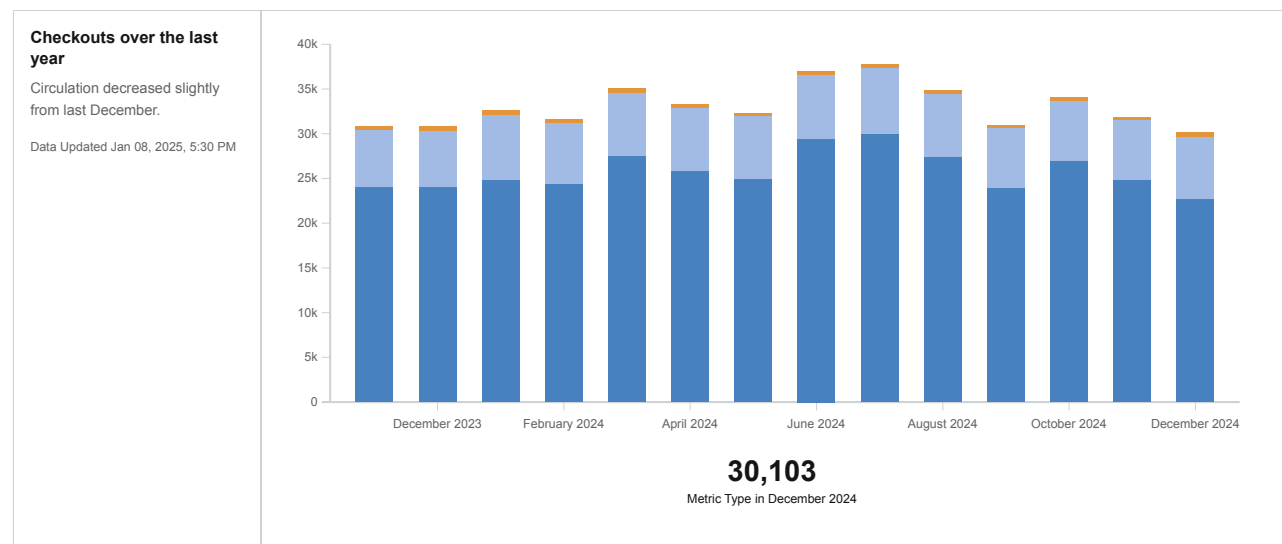
The monthly Dashboard tells our story

Click the graphs to see more details

Checkouts - This Fiscal Year



Checkouts - 13 Month Trends

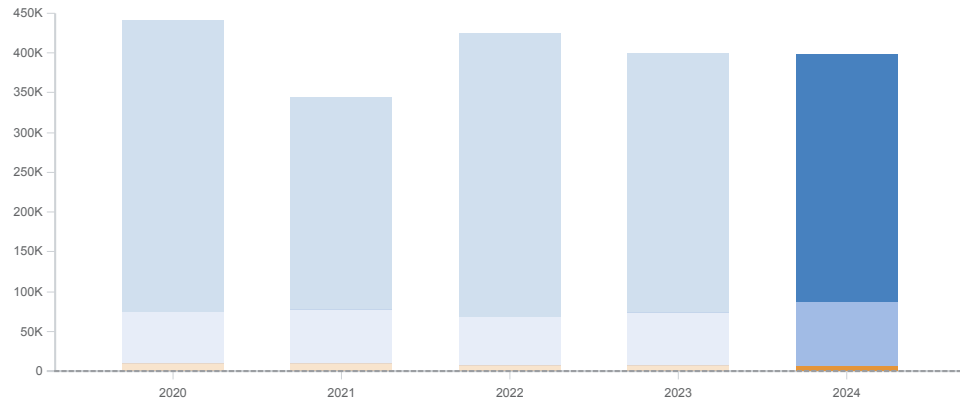


Checkout Trend

Checkouts Over Time

Physical circulations decreased in FY2324 while digital circulations increased.

Data Updated Jan 08, 2025, 5:30 PM



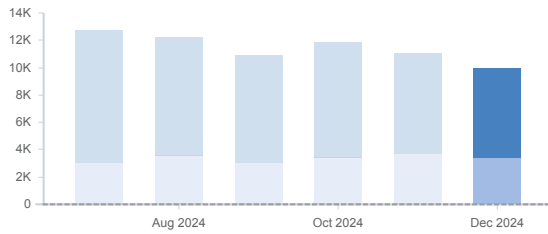
399,191

Metric Type in 2024

Library Visits - This Fiscal Year

How many people visited our library so far this fiscal year?

Library visits usually peak in the summertime.

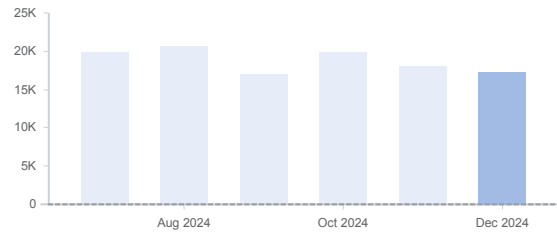


9,972

Location in Dec 2024

Website Visits - This Fiscal Year

How many people visited our library online in FY2425?

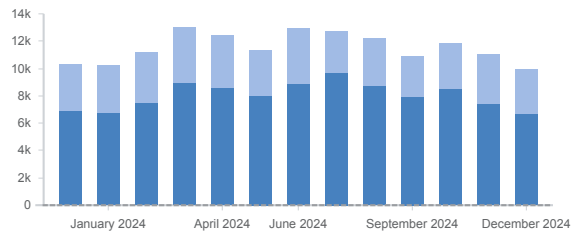


17,197

Location in Dec 2024

Library Visits - Past 13 Months

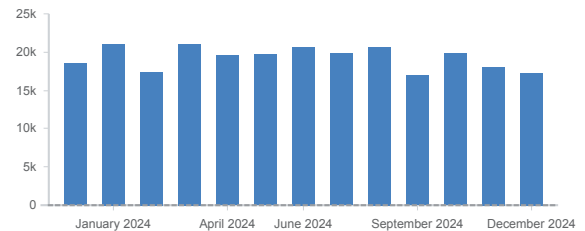
Library visits decreased slightly from last December.



9,972

Location in December 2024

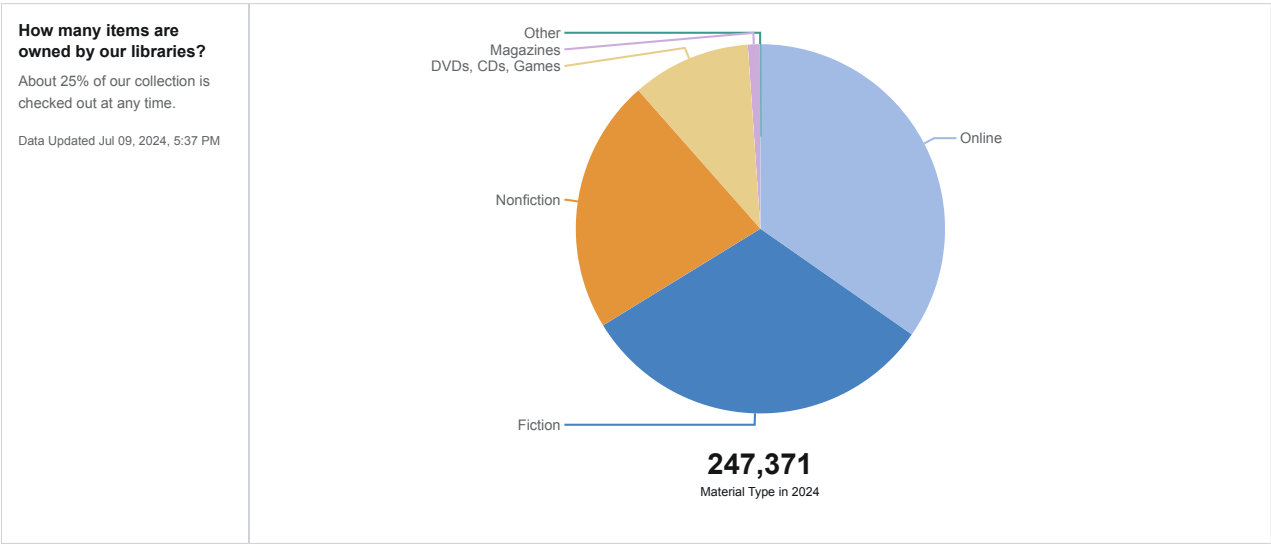
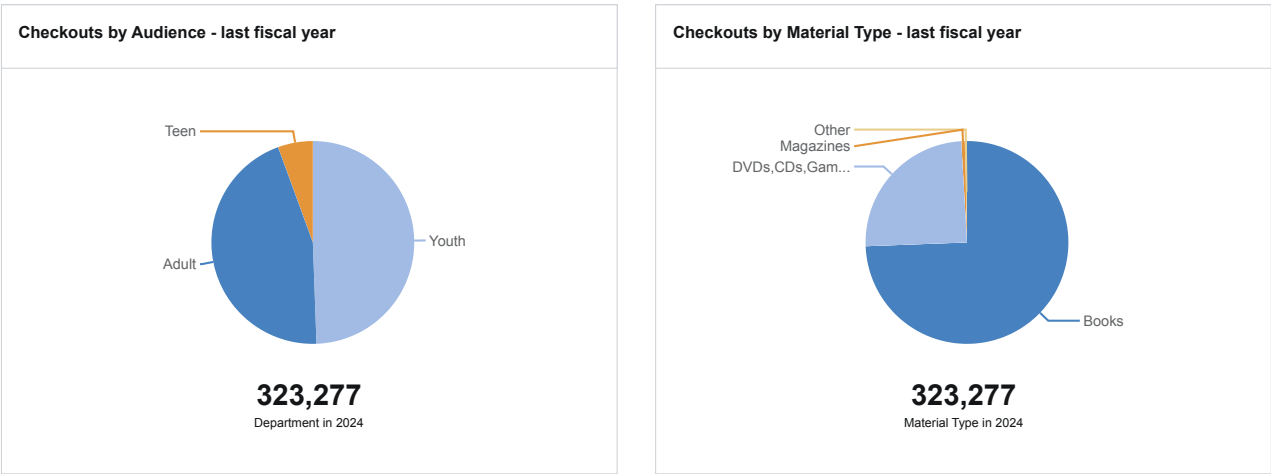
Website Visits - Past 13 Months



17,197

Location in December 2024

Physical item checkouts

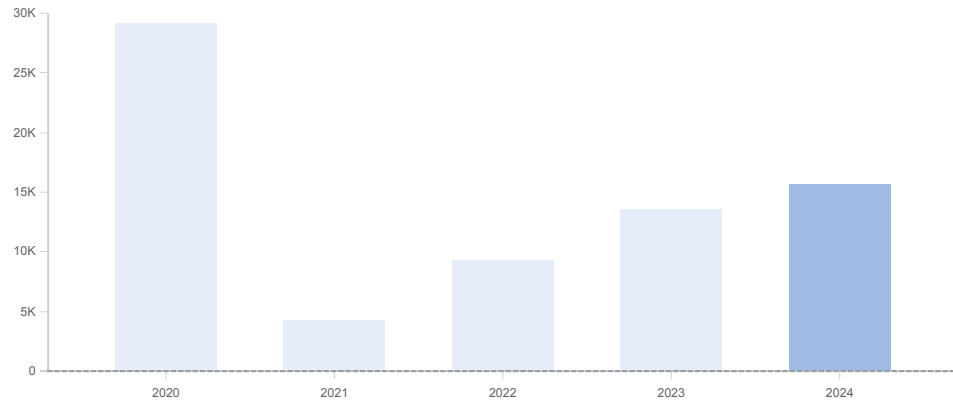


Program Attendance Trend

Program Attendance Trend

Program attendance is increasing from a low in FY2021 caused by the COVID-19 pandemic.

Data Updated Jan 08, 2025, 5:30 PM

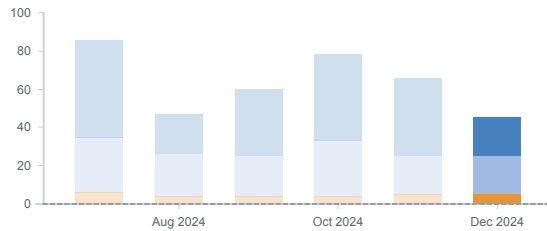


15,587

Metric Type in 2024

How many programs have been held so far this FY?

There were no storytimes in December to focus on large-scale holiday programs.

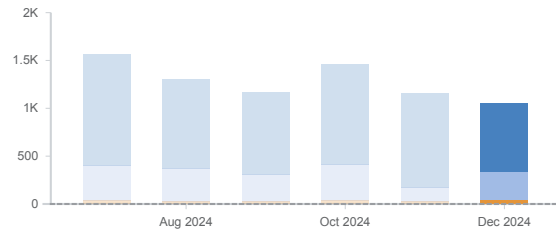


45

Metric Type in Dec 2024

How many people have attended our programs so far this FY?

Program attendance decreased in December from November.

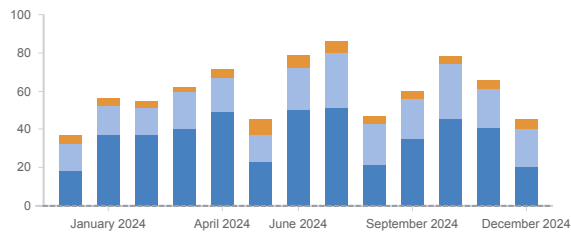


1,052

Metric Type in Dec 2024

Library Programs Held- Past 13 Months

We hosted more programs than last December.

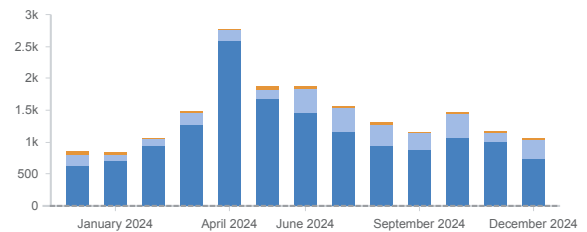


45

Metric Type in December 2024

Library Program Attendance - Past 13 Months

We saw an increase in program attendance from last December.



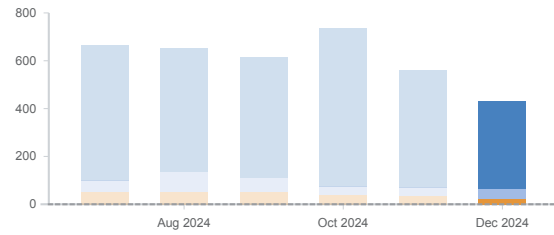
1,052

Metric Type in December 2024

Specialty Services

The Library offers many non-traditional services to make patrons' lives easier, such as **one-on-one computer instruction** to teach new software or help repair a computer; **Illinois license plate renewals** enabling patrons to renew plates and receive updated stickers immediately, anytime the Dundee Library is open; and **home delivery** which began in May 2020.

Specialty Services This Fiscal Year

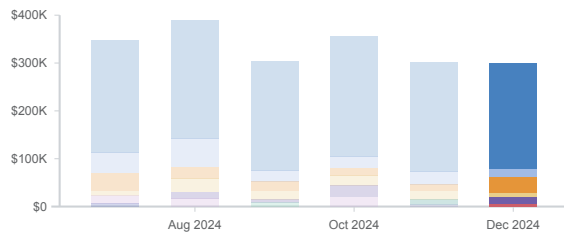


431

Metric Type in Dec 2024

Monthly Spending- this year

How much does the Library spend each month this FY?



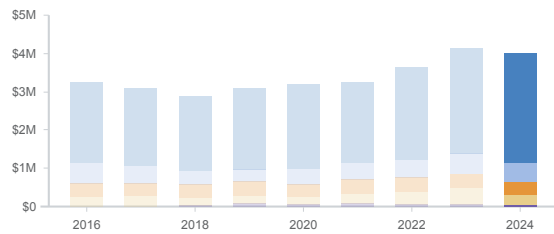
\$300,710.14

Expenses in Dec 2024

Past years' spending

How much does the Library spend each year?

Expenses decreased slightly from FY2223.



\$4,002,927.57

Expenses in 2024



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A. Consent Agenda

BACKGROUND INFORMATION: These items are routine business for the library district and can be enacted by a single motion under the Consent Agenda. There will be no discussion of these items unless a Trustee request that an item or items be removed from the Consent Agenda for separate consideration.

A.1 RECOMMENDED MOTION: I move to Approve items A.1.a through A.1.j under the Consent Agenda as presented

- A.1.a Minutes from the December 17, 2024 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for December 2024**
- A.1.c Monthly Financial Report for December 2024**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for December 2024**
- A.1.j Ehlers Investment Inventory for December 2024**

A separate motion to approve each withheld item is needed prior to discussion and voting on that item.

RECOMMENDED MOTION (if needed):

Approve Item _____ as presented

**Fox River Valley Public Library District
Board of Trustees Meeting
December 17 2024**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Maryann Dellamaria
	Secretary	Chris Evans
	Treasurer	Tara Finn
	Trustee	Matt Goyke
	Trustee	Paula Lauer
	Trustee	Dan Wisniewski

Members absent: none

Others present: Interim Director Heather Zabski, Michael Lorenzetti, Brittany Berger, Keri Carroll, John Sabala, Karin Nelson, Sam Bunte, Corinne Vargas, Heather Ji

Public Comment

Weber inquired if there were any individuals wishing to address the Board. There were no comments.

President's Report

Weber thanked everyone for attending the December meeting. Weber talked about the morale survey and how pleased she is with the responses.

Director's Report

Interim Director Zabski commented on the Department Reports and the Dashboard Reports and asked if anyone had any comments. There were no comments.

Department Reports and Dashboard

Weber asked if anyone had any questions or comments on the department and Dashboard reports. Trustee Lauer asked about the Per Capita Grant Application and when the library would be submitting. Lauer added asking if the morale survey will be included. Interim Director Zabski stated that she can add the survey to the personnel section of the application.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the December 17, 2024 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for December 2024**
- A.1.c Monthly Financial Report for December 2024**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for December 2024**
- A.1.j Ehlers Investment Inventory December 2024**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Dellamaria and seconded by Finn, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

None

New Business

C.1 Per Capita Grant Application – Discussion Only

No motion needed

Weber asked Interim Director Zabski to give information regarding the Per Capita Grant. Interim Director Zabski went on to explain that the Per Capita Grant is done annually. The State of Illinois will award the library a specific amount of funds, based on the number of residents in the district. The funds are for making improvements and to continue to meet the standards of the library. The funds will not only help the library to comply with the required standards but to continue to improve those standards. Trustee Goyke asked if the library had ever not gotten the grant. Interim Director Zabski stated that not since she has been in the position.

C.2 HR Temporary Services

Weber called for a motion to *AUTHORIZE THE INTERIM DIRECTOR TO ENTER INTO AN AGREEMENT WITH HR SOURCE FOR TEMPORARY HR ASSISTANCE FOR \$120 PER HOUR*. Moved by Wisniewski and seconded by Finn, item opened for discussion.

Interim Director Zabski explained that HR Source will be providing temporary HR services for the library while we decide on a more permanent position. HR Source recommends about 10 hours per week of service for an organization the size of the library. Trustee Lauer asked if HR Source had a required minimum amount of hours per week for the contract. Zabski said she would contact HR Source to confirm.

Weber stated that if they had a required minimum number of hours, to start with that amount. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.3 Architect Expenditures

Weber called for a motion to *APPROVE PRE-CONSTRUCTION PROFESSIONAL SERVICES FOR ENGBERG ANDERSON ARCHITECTS TO PLAN FOR REMODEL OF THE DUNDEE LIBRARY AT AN AMOUNT NOT TO EXCEED \$40,000*. Moved by Finn and seconded by Wisniewski, item opened for discussion.

Interim Director Zabski explained the idea is to plan what to do with the Dundee Library building in the long term. The purpose is to identify small projects that can be accomplished based on funding. It will give a clearer idea of near-term expenditures for the upcoming budget. It will also help the library apply for grant funding to cover some of the specific projects. Trustee Goyke asked whether the architecture firm was one the library had previously used, which was affirmed. Trustee Lauer inquired if there was a way to have a drive-up drop box for patrons with accessibility issues. After some discussion, it was determined to explore options for moving the drop box outside of this building plan.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.4 Review and Select Executive Director Search Proposals

Weber called for a motion to *AUTHORIZE THE INTERIM DIRECTOR TO ENTER INTO AN AGREEMENT WITH STACK CONSULTING GROUP LLC TO CONDUCT A DIRECTOR SEARCH WITH A COST NOT TO EXCEED \$20,000*. Moved by Goyke and Seconded by Wisniewski, item opened for discussion. Interim Zabski contacted three different firms, commenting that they were all competitive. Stacks was favored because they had the most comprehensive plan. There was a conversation of the pros and cons for all three companies. There was no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Lauer, Wisniewski, Finn, Evans, Dellamaria, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Executive Session

Weber announced the Board would not go into Executive Session.

Adjournment

No further business was discussed, Weber called for a motion to *ADJOURN*. Moved by Goyke and seconded by Wisniewski. Meeting adjourned by unanimous voice vote at 7:46 P.M.

Christine L. Evans, Secretary

Fox River Valley Public Library District
Check/Voucher Register - AP & Payroll Complete
10100 - BANK ACCOUNTS
From 12/1/2024 Through 12/31/2024

Vendor Name	Check Number	Effective Date	Check Amount
Groot, Inc	13552692T107	12/17/2024	130.82
4imprint	45185	12/17/2024	592.28
A & T Plumbing, Inc. and Son	45186	12/17/2024	2,755.00
Accurate Office Supply Co.	45187	12/17/2024	187.32
Ziegler's Ace Hardware	45188	12/17/2024	101.54
Alliance Entertainment	45189	12/17/2024	143.59
AT&T	45190	12/17/2024	209.40
AT & T Mobility	45191	12/17/2024	127.69
Audio Video Specialists	45192	12/17/2024	4,654.98
Baker & Taylor	45193	12/17/2024	544.50
Blackstone Publishing	45194	12/17/2024	155.76
CDS Office Technologies	45195	12/17/2024	565.00
Chinese Intercultural, LLC	45196	12/17/2024	300.00
ComEd	45197	12/17/2024	3,540.07
Demco, Inc.	45198	12/17/2024	111.68
Garveys Office Products	45199	12/17/2024	190.40
Hall Pass	45200	12/17/2024	15.00
INGRAM Library Services	45202	12/17/2024	6,707.58
KONE, INC	45203	12/17/2024	344.19
Library Market	45204	12/17/2024	3,700.00
McNamee Foundation	45205	12/17/2024	50.00
Midwest Tape Exchange, Inc.	45206	12/17/2024	3,318.25
Mobile Beacon	45207	12/17/2024	3,840.00
Nicor Gas	45208	12/17/2024	214.34
Paddock Publications, Inc.	45209	12/17/2024	324.30
Proshred Security	45210	12/17/2024	135.00
Regina E. McCarthy	45211	12/17/2024	120.00
Robbins Schwartz	45212	12/17/2024	585.00
Vega Building Maintenance	45213	12/17/2024	2,408.66
Village of East Dundee	45214	12/17/2024	505.92
Cardmember Service	45215	12/17/2024	3,511.42
Wellness Insurance Network	45216	12/17/2024	16,394.18
Winter Services LLC	45217	12/17/2024	2,424.45
AMAZON	Amazon ACH 12/2...	12/23/2024	1,308.03
Illinois Municipal Retirement	DD12/05/2024-IM...	12/5/2024	26,788.66
Paylocity Payroll	DD12/2024 Paylo...	12/13/2024	326.06
Paylocity Payroll	DD12/2024 Paylo...	12/27/2024	691.93
Office of the Secretary of State of Illinois	December LP Wit...	12/31/2024	2,929.00
ePay	Epay and INB Fee...	12/1/2024	129.70
Office of the Secretary of State of Illinois	LP Withdrawal No...	12/1/2024	1,645.00
Office of the Secretary of State of Illinois	SSLT Fee Nov In ...	12/1/2024	49.50
Comcast	STMT202412Com...	12/26/2024	906.45
Comcast	STMT202412DL-C...	12/24/2024	344.63
Comcast	STMT202412RO-C...	12/24/2024	238.68
Total 10100 - BANK ACCOUNTS			94,265.96
Report Total			94,265.96

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
43010	TAX LEVY	0.00	4,230,447.65	100.01%	4,230,000.00	(447.65)	(0.01)%
43020	PPRT	0.00	32,052.95	37.70%	85,000.00	52,947.05	62.29%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	5,444.44	5,444.44	108.88%	5,000.00	(444.44)	(8.88)%
43500	IMPACT FEES	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
44010	INT & DIV INCOME	22,188.42	132,025.76	105.62%	125,000.00	(7,025.76)	(5.62)%
44011	MARKET VALUE ADJUSTMENT	(159.04)	128.04	25.60%	500.00	371.96	74.39%
45010	PER CAPITA GRANT	0.00	106,222.05	101.16%	105,000.00	(1,222.05)	(1.16)%
45020	OTHER GRANTS	0.00	3,371.94	33.71%	10,000.00	6,628.06	66.28%
46030	LOST & DAMAGED	221.69	2,757.32	78.78%	3,500.00	742.68	21.21%
46200	PRINT/COPY REVENUE	492.40	3,829.49	63.82%	6,000.00	2,170.51	36.17%
46250	LICENSE PLATE RENEWAL INCOME	3,409.25	38,631.00	59.43%	65,000.00	26,369.00	40.56%
46400	MISCELLANEOUS INCOME	0.00	0.00	0.00%	500.00	500.00	100.00%
46500	CASH OVER	0.00	5.88	5.88%	100.00	94.12	94.12%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	564.00	47.00%	1,200.00	636.00	53.00%
49010	MONETARY GIFT	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
46110	MEETING RM RENTAL	0.00	60.00	40.00%	150.00	90.00	60.00%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	16.55	209.70	69.90%	300.00	90.30	30.10%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
46300	TAXABLE SALES (USB, DVD, EARBUDS)	0.00	3.25	0.00%	0.00	(3.25)	0.00%
	Total REVENUES	31,707.71	4,555,753.47	97.97%	4,650,250.00	94,496.53	2.03%
	Total Revenues	31,707.71	4,555,753.47	97.97%	4,650,250.00	94,496.53	2.03%
	Expenditures						
01	TRANSFERS BETWEEN FUNDS						
0	District Wide						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
00	DEPARTMENT-WIDE						
70000	TRANSFER OUT	0.00	0.00	0.00%	220,000.00	220,000.00	100.00%
	Total TRANSFERS BETWEEN FUNDS	0.00	0.00	0.00%	220,000.00	220,000.00	100.00%
15	PERSONNEL SERVICES/BENEFITS						
0	District Wide						
00	DEPARTMENT-WIDE						
52120	EMPLOYEE INSURANCES	14,632.46	97,533.61	39.01%	250,000.00	152,466.39	60.98%
52121	IMRF	9,819.82	72,509.04	46.18%	157,000.00	84,490.96	53.81%
52122	REIMBURSED INS	94.00	564.00	47.00%	1,200.00	636.00	53.00%
52160	TUITION REIMB	0.00	0.00	0.00%	8,000.00	8,000.00	100.00%
52212	FICA/MEDICARE/SS-R	12,678.38	86,717.40	44.47%	195,000.00	108,282.60	55.52%
05	ADMINISTRATION						
52100	SALARIES	25,316.01	208,470.97	41.37%	503,884.50	295,413.53	58.62%
40	PUBLIC RELATIONS						
52100	SALARIES	13,090.65	72,155.90	41.51%	173,796.00	101,640.10	58.48%
50	IT / NETWORK						
52100	SALARIES	11,157.54	66,020.62	50.19%	131,521.95	65,501.33	49.80%
60	PATS						
52100	SALARIES	10,535.05	65,428.27	44.26%	147,795.60	82,367.33	55.73%
90	FACILITIES						
52100	SALARIES	9,667.53	59,219.39	48.48%	122,151.75	62,932.36	51.51%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
52100	SALARIES	39,708.00	235,353.50	48.59%	484,299.19	248,945.69	51.40%
20	YOUTH SERVICES						
52100	SALARIES	23,048.93	155,960.69	45.11%	345,704.52	189,743.83	54.88%
70	ACCOUNT SERVICES						
52100	SALARIES	28,192.76	168,640.95	49.77%	338,832.78	170,191.83	50.22%
2	Randall Oaks						
80	RANDALL OAKS						
52100	SALARIES	20,164.22	119,664.15	49.60%	241,244.85	121,580.70	50.39%
	Total PERSONNEL SERVICES/BENEFITS	218,105.35	1,408,238.49	45.42%	3,100,431.14	1,692,192.65	54.58%
20	LIBRARY MATERIALS						
0	District Wide						
00	DEPARTMENT-WIDE						
60900	MATERIALS SUPPLIES	315.01	1,494.86	14.94%	10,000.00	8,505.14	85.05%
61500	DATABASES	0.00	39,621.69	91.24%	43,422.00	3,800.31	8.75%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining	
	61510	EBOOKS	0.00	28,086.45	55.34%	50,750.00	22,663.55	44.65%
	61520	DOWNLOADABLE MEDIA	2,989.48	27,341.14	50.09%	54,575.00	27,233.86	49.90%
	61540	HOTSPOTS	3,960.00	8,160.00	80.95%	10,080.00	1,920.00	19.04%
	64100	PROC FEES BOOKS	155.43	2,215.80	40.28%	5,500.00	3,284.20	59.71%
	64200	PROC FEES AV	423.18	3,725.31	53.21%	7,000.00	3,274.69	46.78%
	64500	ONLINE ORDERING FEE	544.50	693.52	91.85%	755.00	61.48	8.14%
05		ADMINISTRATION						
	61120	BOOKS NF	0.00	0.00	0.00%	500.00	500.00	100.00%
	61200	PERIODICALS	0.00	624.00	100.00%	624.00	0.00	0.00%
1		Dundee Library						
00		DEPARTMENT-WIDE						
	61200	PERIODICALS	0.00	2,584.22	66.29%	3,898.00	1,313.78	33.70%
10		ADULT & TEEN SERVICES						
	61110	BOOKS FICTION	1,449.68	14,989.68	46.84%	32,000.04	17,010.36	53.15%
	61111	BOOKS LARGE TYPE	681.27	3,238.78	80.96%	4,000.00	761.22	19.03%
	61120	BOOKS NF	598.71	4,289.94	35.74%	12,000.00	7,710.06	64.25%
	61130	BOOKS SPANISH	0.00	0.00	0.00%	3,500.00	3,500.00	100.00%
	61140	GRAPHIC NOVELS	265.28	1,870.49	46.76%	4,000.00	2,129.51	53.23%
	61330	AUDIOBOOKS	575.09	2,353.69	33.62%	7,000.00	4,646.31	66.37%
	61350	MUSIC	157.69	1,215.00	40.50%	3,000.00	1,785.00	59.50%
	61400	DVD	1,130.27	9,829.88	78.63%	12,500.00	2,670.12	21.36%
	61600	VIDEOGAMES	0.00	5,197.89	39.98%	13,000.00	7,802.11	60.01%
	61700	NONTRADITIONAL MATERIALS	39.45	237.39	5.93%	4,000.00	3,762.61	94.06%
15		TEEN						
	61100	BOOKS	496.04	3,285.05	41.06%	8,000.00	4,714.95	58.93%
	61130	BOOKS SPANISH	327.30	1,278.70	63.93%	2,000.00	721.30	36.06%
	61330	AUDIOBOOKS	0.00	0.00	0.00%	500.00	500.00	100.00%
20		YOUTH SERVICES						
	61100	BOOKS	665.00	13,749.50	34.37%	39,999.96	26,250.46	65.62%
	61130	BOOKS SPANISH	46.29	919.15	11.48%	8,000.04	7,080.89	88.51%
	61330	AUDIOBOOKS	0.00	52.99	3.53%	1,500.00	1,447.01	96.46%
	61400	DVD	254.12	1,858.49	123.89%	1,500.00	(358.49)	(23.89)%
	61600	VIDEOGAMES	0.00	506.06	12.34%	4,100.00	3,593.94	87.65%
	61700	NONTRADITIONAL MATERIALS	92.89	499.78	14.27%	3,500.04	3,000.26	85.72%
2		Randall Oaks						
00		DEPARTMENT-WIDE						
	61200	PERIODICALS	0.00	1,170.36	86.62%	1,351.00	180.64	13.37%
10		ADULT & TEEN SERVICES						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
	61110	BOOKS FICTION	579.08	52.55%	10,000.00	4,744.36	47.44%
	61120	BOOKS NF	222.71	64.84%	2,500.00	878.99	35.15%
	61400	DVD	290.89	44.19%	7,000.00	3,906.03	55.80%
	61600	VIDEOGAMES	0.00	24.27%	5,000.00	3,786.44	75.72%
15		TEEN					
	61100	BOOKS	167.40	51.63%	2,500.00	1,209.14	48.36%
20		YOUTH SERVICES					
	61100	BOOKS	199.38	33.16%	14,000.04	9,357.39	66.83%
	61130	BOOKS SPANISH	0.00	0.00%	1,500.00	1,500.00	100.00%
	61400	DVD	200.15	100.30%	1,000.00	(3.06)	(0.30)%
	61600	VIDEOGAMES	0.00	20.26%	2,500.00	1,993.48	79.73%
	61700	NONTRADITIONAL MATERIALS	0.00	31.86%	750.00	511.00	68.13%
		Total LIBRARY MATERIALS	16,826.29	50.08%	399,305.12	199,349.04	49.92%
51		LIBRARY OPERATIONS					
0		District Wide					
00		DEPARTMENT-WIDE					
	52123	WORKERS COMP	4,669.00	63.07%	8,000.00	2,954.00	36.92%
	52124	UNEMPLOYMENT INS	0.00	13.12%	10,000.00	8,687.38	86.87%
	52130	STAFF DEVELOPMENT	606.27	28.93%	4,000.00	2,842.79	71.06%
	52170	ALLSTAFF SPEAKER	0.00	0.00%	3,000.00	3,000.00	100.00%
	70800	POSTAGE	381.67	37.84%	3,500.00	2,175.48	62.15%
	70900	SUPPLIES	160.28	30.79%	13,000.00	8,996.76	69.20%
	73215	COPIER/PRINT EXPENSE	565.00	41.99%	8,800.00	5,104.43	58.00%
	73225	PUBLIC LIABILITY INS	22,722.36	81.80%	56,000.00	10,191.09	18.19%
	73240	BOARD EXPENSES	0.00	75.00%	500.00	125.00	25.00%
	73241	LEGAL NOTICES FEES	324.30	57.96%	2,000.00	840.80	42.04%
	73242	MEMBERSHIPS	0.00	28.74%	3,500.00	2,494.00	71.25%
	73245	BACKGROUND CHECK FEES	15.00	33.00%	100.00	67.00	67.00%
	73250	BANK CHARGES	105.58	53.39%	1,500.00	699.11	46.60%
	73255	INVESTMENT FEES	554.23	36.63%	8,000.00	5,068.81	63.36%
	73260	LOST & PAID FORWARDING	0.00	10.14%	500.00	449.29	89.85%
	73280	COST OF ITEMS SOLD	0.00	16.19%	300.00	251.41	83.80%
	73281	TAX EXPENSE	0.00	0.00%	100.00	100.00	100.00%
	73282	LICENSE PLATE SEC OF STATE REIMBURSEMENT	3,231.00	57.30%	64,000.00	27,322.00	42.69%
	73283	LICENSE PLATE S&SLT FEES	34.50	54.00%	700.00	322.00	46.00%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
73290	HOSPITALITY	16.14	16.14	3.22%	500.00	483.86	96.77%
76400	Miscellaneous Expense	(35.00)	250.00	50.00%	500.00	250.00	50.00%
76500	CASH UNDER	0.70	4.84	1.93%	250.00	245.16	98.06%
79010	MONETARY GIFT EXPENDITURES	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	4,418.86	4,418.86	100.00%
05	ADMINISTRATION						
52140	PROFESSIONAL EDUCATION	0.00	504.16	5.60%	9,000.00	8,495.84	94.39%
73242	MEMBERSHIPS	0.00	309.00	6.86%	4,500.00	4,191.00	93.13%
10	ADULT & TEEN SERVICES						
52140	PROFESSIONAL EDUCATION	0.00	813.70	16.27%	5,000.00	4,186.30	83.72%
70900	SUPPLIES	0.00	811.57	40.57%	2,000.00	1,188.43	59.42%
73242	MEMBERSHIPS	0.00	150.00	15.03%	998.00	848.00	84.96%
20	YOUTH SERVICES						
52140	PROFESSIONAL EDUCATION	0.00	1,951.40	55.75%	3,500.00	1,548.60	44.24%
73242	MEMBERSHIPS	0.00	215.00	47.77%	450.00	235.00	52.22%
30	PUBLIC SERVICE						
70900	SUPPLIES	170.08	1,522.82	34.41%	4,425.00	2,902.18	65.58%
40	PUBLIC RELATIONS						
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00%	1,500.00	1,500.00	100.00%
73242	MEMBERSHIPS	0.00	0.00	0.00%	200.00	200.00	100.00%
50	IT / NETWORK						
52140	PROFESSIONAL EDUCATION	0.00	0.00	0.00%	3,650.00	3,650.00	100.00%
60	PATS						
73242	MEMBERSHIPS	0.00	150.00	100.00%	150.00	0.00	0.00%
70	ACCOUNT SERVICES						
52140	PROFESSIONAL EDUCATION	0.00	827.07	75.18%	1,100.00	272.93	24.81%
73242	MEMBERSHIPS	0.00	0.00	0.00%	200.00	200.00	100.00%
80	RANDALL OAKS						
73242	MEMBERSHIPS	0.00	0.00	0.00%	296.00	296.00	100.00%
90	FACILITIES						
70900	SUPPLIES	0.00	3,052.21	23.47%	13,000.00	9,947.79	76.52%
1	Dundee Library						
00	DEPARTMENT-WIDE						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
73520	PLANT OPERATION	101.54	1,258.39	11.70%	10,750.00	9,491.61	88.29%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73505	RENT EXPENSE	5,407.50	32,445.00	49.91%	65,000.00	32,555.00	50.08%
	Total LIBRARY OPERATIONS	39,030.15	150,089.95	45.64%	328,887.86	178,797.91	54.36%
52	PUBLIC RELATIONS						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	615.00	3,591.95	35.91%	10,000.00	6,408.05	64.08%
73010	NEWSLETTER	0.00	19,032.64	47.58%	40,000.00	20,967.36	52.41%
73020	OUTSIDE PRINTING	0.00	1,294.39	86.29%	1,500.00	205.61	13.70%
73290	HOSPITALITY	0.00	111.06	55.53%	200.00	88.94	44.47%
	Total PUBLIC RELATIONS	615.00	24,030.04	46.48%	51,700.00	27,669.96	53.52%
53	GENERAL PROGRAMMING						
0	District Wide						
00	DEPARTMENT-WIDE						
70900	SUPPLIES	0.00	50.00	2.50%	2,000.00	1,950.00	97.50%
73150	PERFORMERS	0.00	0.00	0.00%	2,000.00	2,000.00	100.00%
73151	SUMMER READING	0.00	1,000.00	5.55%	18,000.00	17,000.00	94.44%
73152	WINTER READING	0.00	3,442.88	98.36%	3,500.00	57.12	1.63%
73153	MISC READING CHALLENGES	0.00	942.16	78.51%	1,200.00	257.84	21.48%
73155	LICENSING	0.00	0.00	0.00%	1,650.00	1,650.00	100.00%
1	Dundee Library						
10	ADULT & TEEN SERVICES						
70900	SUPPLIES	470.56	2,593.82	39.90%	6,500.00	3,906.18	60.09%
73150	PERFORMERS	420.00	1,620.00	45.00%	3,600.00	1,980.00	55.00%
15	TEEN						
70900	SUPPLIES	127.28	707.43	35.37%	2,000.00	1,292.57	64.62%
20	YOUTH SERVICES						
70900	SUPPLIES	923.39	5,379.58	38.42%	14,000.04	8,620.46	61.57%
73150	PERFORMERS	217.50	617.50	15.43%	4,000.00	3,382.50	84.56%
2	Randall Oaks						
80	RANDALL OAKS						
70900	SUPPLIES	222.96	1,307.16	32.67%	4,000.00	2,692.84	67.32%
	Total GENERAL PROGRAMMING	2,381.69	17,660.53	28.28%	62,450.04	44,789.51	71.72%
54	COMPUTER						
0	District Wide						

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
00	DEPARTMENT-WIDE						
70900	SUPPLIES	182.88	695.88	8.96%	7,760.00	7,064.12	91.03%
73320	CCS SHARED COST	0.00	27,874.76	47.24%	59,000.00	31,125.24	52.75%
73330	CONSULTING - COMPUTER SERVICES	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
73340	SOFTWARE	3,821.99	12,898.89	43.72%	29,501.00	16,602.11	56.27%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	479.03	2,870.90	40.89%	7,020.00	4,149.10	59.10%
2	Randall Oaks						
00	DEPARTMENT-WIDE						
73350	INTERNET LINES	238.68	1,404.44	49.80%	2,820.00	1,415.56	50.19%
	Total COMPUTER	4,722.58	45,744.87	39.40%	116,101.00	70,356.13	60.60%
55	PROFESSIONAL FEES						
0	District Wide						
00	DEPARTMENT-WIDE						
73246	PAYROLL SERVICE	1,017.99	6,606.09	44.04%	15,000.00	8,393.91	55.95%
73410	LEGAL FEES	0.00	5,970.00	59.70%	10,000.00	4,030.00	40.30%
73420	AUDIT EXPENSE	0.00	9,180.00	91.80%	10,000.00	820.00	8.20%
73430	OTHER PROF FEES	0.00	0.00	0.00%	20,000.00	20,000.00	100.00%
	Total PROFESSIONAL FEES	1,017.99	21,756.09	39.56%	55,000.00	33,243.91	60.44%
58	TRANSPORTATION						
0	District Wide						
00	DEPARTMENT-WIDE						
73230	TRANSPORTATION REIMBURSEMENT	95.74	930.56	23.26%	4,000.00	3,069.44	76.73%
	Total TRANSPORTATION	95.74	930.56	23.26%	4,000.00	3,069.44	76.74%
61	MAINTENANCE						
0	District Wide						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	0.00	0.00%	9,575.00	9,575.00	100.00%
73310	CATALOGING - COMPUTER SERVICE	0.00	4,643.20	46.43%	10,000.00	5,356.80	53.56%
73530	EQUIPMENT MAINT	0.00	520.00	63.41%	820.00	300.00	36.58%
73640	FUEL	90.48	722.80	36.14%	2,000.00	1,277.20	63.86%
79990	CONTINGENT EXPENSES	0.00	0.00	0.00%	5,000.00	5,000.00	100.00%
1	Dundee Library						
00	DEPARTMENT-WIDE						
73301	COMPUTER MAINT	0.00	3,547.50	44.37%	7,995.00	4,447.50	55.62%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining	
	73500	BUILDING REPAIRS AND MAINTENANCE	3,550.63	10,730.04	32.81%	32,700.00	21,969.96	67.18%
	73530	EQUIPMENT MAINT	0.00	135.00	7.94%	1,700.00	1,565.00	92.05%
	73540	CONTRACTS: BUILDING MAINTENANCE	6,929.54	29,553.16	32.58%	90,701.00	61,147.84	67.41%
2		Randall Oaks						
00		DEPARTMENT-WIDE						
	73301	COMPUTER MAINT	0.00	1,182.50	97.32%	1,215.00	32.50	2.67%
	73540	CONTRACTS: BUILDING MAINTENANCE	704.33	4,412.13	51.90%	8,500.00	4,087.87	48.09%
		Total MAINTENANCE	11,274.98	55,446.33	32.58%	170,206.00	114,759.67	67.42%
65		UTILITIES						
0		District Wide						
00		DEPARTMENT-WIDE						
	73200	TELEPHONE & FAX	127.69	705.54	43.28%	1,630.00	924.46	56.71%
1		Dundee Library						
00		DEPARTMENT-WIDE						
	73200	TELEPHONE & FAX	881.82	5,313.88	48.13%	11,040.00	5,726.12	51.86%
	73610	ELECTRICITY	0.00	22,374.16	47.60%	47,000.00	24,625.84	52.39%
	73620	WATER AND SEWER	505.92	2,262.00	56.55%	4,000.00	1,738.00	43.45%
	73630	GAS	214.34	731.59	12.19%	6,000.00	5,268.41	87.80%
2		Randall Oaks						
00		DEPARTMENT-WIDE						
	73200	TELEPHONE & FAX	99.63	575.85	45.70%	1,260.00	684.15	54.29%
		Total UTILITIES	1,829.40	31,963.02	45.06%	70,930.00	38,966.98	54.94%
70		CAPITAL EXPENSE						
0		District Wide						
00		DEPARTMENT-WIDE						
	73215	COPIER/PRINT EXPENSE	0.00	6,890.00	95.03%	7,250.00	360.00	4.96%
	73270	FURNITURE & EQUIP	0.00	645.35	3.58%	18,000.00	17,354.65	96.41%
	73300	COMPUTER EQUIPMENT	0.00	5,649.26	18.25%	30,950.00	25,300.74	81.74%
1		Dundee Library						
10		ADULT & TEEN SERVICES						
	73270	FURNITURE & EQUIP	120.99	227.87	4.55%	5,000.00	4,772.13	95.44%
20		YOUTH SERVICES						
	73270	FURNITURE & EQUIP	0.00	462.61	6.60%	6,999.96	6,537.35	93.39%
2		Randall Oaks						
80		RANDALL OAKS						
	73270	FURNITURE & EQUIP	0.00	2,315.57	76.19%	3,039.00	723.43	23.80%
		Total CAPITAL EXPENSE	120.99	16,190.66	22.73%	71,238.96	55,048.30	77.27%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
10 - GENERAL/CORPORATE
From 12/1/2024 Through 12/31/2024

	Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
Total Expenditures	<u>296,020.16</u>	<u>1,972,006.62</u>	<u>42.41%</u>	<u>4,650,250.12</u>	<u>2,678,243.50</u>	<u>57.59%</u>
Net Increase(Decrease) in Fund Balance	<u>(264,312.45)</u>	<u>2,583,746.85</u>	<u>...53,122,400.00)%</u>	<u>(0.12)</u>	<u>(2,583,746.97)</u>	<u>2,153,122,400.00%</u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	20,296.94	106,482.49	106.48%	100,000.00	(6,482.49)	(6.48)%
44011	MARKET VALUE ADJUSTMENT	(526.70)	405.49	81.09%	500.00	94.51	18.90%
45020	OTHER GRANTS	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
	Total REVENUES	19,770.24	106,887.98	96.73%	110,500.00	3,612.02	3.27%
01	TRANSFERS BETWEEN FUNDS						
0	District Wide						
00	DEPARTMENT-WIDE						
40000	TRANSFER IN	0.00	0.00	0.00%	220,000.00	220,000.00	100.00%
	Total TRANSFERS BETWEEN FUNDS	0.00	0.00	0.00%	220,000.00	220,000.00	100.00%
	Total Revenues	19,770.24	106,887.98	32.34%	330,500.00	223,612.02	67.66%
	Expenditures						
54	COMPUTER						
0	District Wide						
00	DEPARTMENT-WIDE						
73300	COMPUTER EQUIPMENT	0.00	14,137.43	8.89%	159,000.00	144,862.57	91.10%
73340	SOFTWARE	0.00	0.00	0.00%	28,000.00	28,000.00	100.00%
	Total COMPUTER	0.00	14,137.43	7.56%	187,000.00	172,862.57	92.44%
61	MAINTENANCE						
1	Dundee Library						
00	DEPARTMENT-WIDE						
73500	BUILDING REPAIRS AND MAINTENANCE	4,654.98	18,619.92	1.91%	970,000.00	951,380.08	98.08%
	Total MAINTENANCE	4,654.98	18,619.92	1.92%	970,000.00	951,380.08	98.08%
70	CAPITAL EXPENSE						
0	District Wide						
00	DEPARTMENT-WIDE						
73430	OTHER PROF FEES	0.00	0.00	0.00%	150,000.00	150,000.00	100.00%
73500	BUILDING REPAIRS AND MAINTENANCE	0.00	0.00	0.00%	2,510,000.00	2,510,000.00	100.00%
	Total CAPITAL EXPENSE	0.00	0.00	0.00%	2,660,000.00	2,660,000.00	100.00%
	Total Expenditures	4,654.98	32,757.35	0.86%	3,817,000.00	3,784,242.65	99.14%

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
70 - CAPITAL PROJECTS/SPECIAL RESERVE
From 12/1/2024 Through 12/31/2024

	Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
Net Increase(Decrease) in Fund Balance	<u><u>15,115.26</u></u>	<u><u>74,130.63</u></u>	<u><u>(2.12)%</u></u>	<u><u>(3,486,500.00)</u></u>	<u><u>(3,560,630.63)</u></u>	<u><u>102.12%</u></u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
80 - WORKING CASH
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	1,134.10	4,581.17	91.62%	5,000.00	418.83	8.37%
44011	MARKET VALUE ADJUSTMENT	(53.66)	41.31	8.26%	500.00	458.69	91.73%
	Total REVENUES	<u>1,080.44</u>	<u>4,622.48</u>	<u>84.05%</u>	<u>5,500.00</u>	<u>877.52</u>	<u>15.95%</u>
	Total Revenues	<u>1,080.44</u>	<u>4,622.48</u>	<u>84.05%</u>	<u>5,500.00</u>	<u>877.52</u>	<u>15.95%</u>
	Net Increase(Decrease) in Fund Balance	<u><u>1,080.44</u></u>	<u><u>4,622.48</u></u>	<u><u>84.04%</u></u>	<u><u>5,500.00</u></u>	<u><u>877.52</u></u>	<u><u>15.95%</u></u>

Fox River Valley Public Library District
Statement of Revenues and Expenditures - FY2425 MonFin - Unposted Transactions Included In Report
90 - DONATION / GIFT
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 Percent Remaining
	Revenues						
00	REVENUES						
0	District Wide						
00	DEPARTMENT-WIDE						
44010	INT & DIV INCOME	1,866.43	7,539.42	75.39%	10,000.00	2,460.58	24.60%
44011	MARKET VALUE ADJUSTMENT	(88.31)	68.00	13.60%	500.00	432.00	86.40%
	Total REVENUES	<u>1,778.12</u>	<u>7,607.42</u>	<u>72.45%</u>	<u>10,500.00</u>	<u>2,892.58</u>	<u>27.55%</u>
	Total Revenues	<u>1,778.12</u>	<u>7,607.42</u>	<u>72.45%</u>	<u>10,500.00</u>	<u>2,892.58</u>	<u>27.55%</u>
	Net Increase(Decrease) in Fund Balance	<u>1,778.12</u>	<u>7,607.42</u>	<u>72.45%</u>	<u>10,500.00</u>	<u>2,892.58</u>	<u>27.54%</u>

Fox River Valley Public Library District
Revenue Summary - All Funds Combined - FY2425 Budget v Actual Revenues
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 % Used	Total Budget - FY2425 Working Budget	FY2425 \$ Remaining	FY2425 % Remaining
	Revenues						
43010	TAX LEVY	0.00	4,230,447.65	100.01%	4,230,000.00	(447.65)	(0.01)%
43020	PPRT	0.00	32,052.95	37.70%	85,000.00	52,947.05	62.29%
43030	TAX INCREMENT FINANCING (TIF) REVENUE	5,444.44	5,444.44	108.88%	5,000.00	(444.44)	(8.88)%
43500	IMPACT FEES	0.00	0.00	0.00%	3,000.00	3,000.00	100.00%
44010	INT & DIV INCOME	45,485.89	250,628.84	104.42%	240,000.00	(10,628.84)	(4.42)%
44011	MARKET VALUE ADJUSTMENT	(827.71)	642.84	32.14%	2,000.00	1,357.16	67.85%
45010	PER CAPITA GRANT	0.00	106,222.05	101.16%	105,000.00	(1,222.05)	(1.16)%
45020	OTHER GRANTS	0.00	3,371.94	16.85%	20,000.00	16,628.06	83.14%
46030	LOST & DAMAGED	221.69	2,757.32	78.78%	3,500.00	742.68	21.21%
46110	MEETING RM RENTAL	0.00	60.00	40.00%	150.00	90.00	60.00%
46200	PRINT/COPY REVENUE	492.40	3,829.49	63.82%	6,000.00	2,170.51	36.17%
46250	LICENSE PLATE RENEWAL INCOME	3,409.25	38,631.00	59.43%	65,000.00	26,369.00	40.56%
46300	TAXABLE SALES (USB, DVD, EARBUDS)	16.55	212.95	70.98%	300.00	87.05	29.01%
46400	MISCELLANEOUS INCOME	0.00	0.00	0.00%	500.00	500.00	100.00%
46500	CASH OVER	0.00	5.88	5.88%	100.00	94.12	94.12%
46600	RETIRED EMPLOYEE REIMBURSEMENTS	94.00	564.00	47.00%	1,200.00	636.00	53.00%
49010	MONETARY GIFT	0.00	0.00	0.00%	10,000.00	10,000.00	100.00%
	Total Revenues	54,336.51	4,674,871.35	97.87%	4,776,750.00	101,878.65	2.13%
	Net Increase(Decrease) in Fund Balance	54,336.51	4,674,871.35	97.86%	4,776,750.00	101,878.65	2.13%

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Fox River Valley Public Library District
Expenditure Summary - All Funds Combined - FY2425 Budget v Actual Expenditures
From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY 2425 \$ Remaining	FY2425 Percent Remaining
	Expenditures						
15	Personnel Expenses						
15	PERSONNEL	218,105.35	1,408,238.49	45.42%	3,100,431.14	1,692,192.65	54.57%
	SERVICES/BENEFITS						
	Total Personnel Expenses	218,105.35	1,408,238.49	45.42%	3,100,431.14	1,692,192.65	54.58%
20	Library Materials						
20	LIBRARY MATERIALS	16,826.29	199,956.08	50.07%	399,305.12	199,349.04	49.92%
	Total Library Materials	16,826.29	199,956.08	50.08%	399,305.12	199,349.04	49.92%
50	Operating Expenses						
51	LIBRARY OPERATIONS	39,030.15	150,089.95	45.63%	328,887.86	178,797.91	54.36%
52	PUBLIC RELATIONS	615.00	24,030.04	46.47%	51,700.00	27,669.96	53.52%
53	GENERAL PROGRAMMING	2,381.69	17,660.53	28.27%	62,450.04	44,789.51	71.72%
54	COMPUTER	4,722.58	59,882.30	19.75%	303,101.00	243,218.70	80.24%
55	PROFESSIONAL FEES	1,017.99	21,756.09	39.55%	55,000.00	33,243.91	60.44%
58	TRANSPORTATION	95.74	930.56	23.26%	4,000.00	3,069.44	76.73%
	Total Operating Expenses	47,863.15	274,349.47	34.07%	805,138.90	530,789.43	65.93%
60	Building Expenses						
61	MAINTENANCE	15,929.96	74,066.25	6.49%	1,140,206.00	1,066,139.75	93.50%
65	UTILITIES	1,829.40	31,963.02	45.06%	70,930.00	38,966.98	54.93%
	Total Building Expenses	17,759.36	106,029.27	8.75%	1,211,136.00	1,105,106.73	91.25%
70	Capital Expense						
70	CAPITAL EXPENSE	120.99	16,190.66	0.59%	2,731,238.96	2,715,048.30	99.40%
	Total Capital Expense	120.99	16,190.66	0.59%	2,731,238.96	2,715,048.30	99.41%
	Total Expenditures	300,675.14	2,004,763.97	24.31%	8,247,250.12	6,242,486.15	75.69%
	Net Increase(Decrease) in Fund Balance	(300,675.14)	(2,004,763.97)	24.30%	(8,247,250.12)	(6,242,486.15)	75.69%

Fox River Valley Public Library District

Expenditure Summary - All Funds Combined - FY2425 Budget v Actual Expenditures by Location

From 12/1/2024 Through 12/31/2024

		Month Activity	Year Activity	FY2425 Percent Used	Total Budget - FY2425 Working Budget	FY2425 Budget \$ Remaining	FY2425 Percent Remaining
	Expenditures						
0	District Wide						
15	Personnel Expenses	106,991.44	728,619.20	43.10%	1,690,349.80	961,730.60	56.89%
20	Library Materials	8,387.60	111,962.77	61.11%	183,206.00	71,243.23	38.88%
50	Operating Expenses	39,254.71	224,145.25	32.70%	685,448.86	461,303.61	67.29%
60	Building Expenses	218.17	6,591.54	22.70%	29,025.00	22,433.46	77.29%
70	Capital Expense	0.00	13,184.61	0.48%	2,716,200.00	2,703,015.39	99.51%
	Total District Wide	154,851.92	1,084,503.37	20.45%	5,304,229.66	4,219,726.29	79.55%
1	Dundee Library						
15	Personnel Expenses	90,949.69	559,955.14	47.90%	1,168,836.49	608,881.35	52.09%
20	Library Materials	6,779.08	67,956.68	40.45%	167,998.08	100,041.40	59.54%
50	Operating Expenses	2,739.30	15,047.62	31.43%	47,870.04	32,822.42	68.56%
60	Building Expenses	16,737.23	93,267.25	7.96%	1,171,136.00	1,077,868.75	92.03%
70	Capital Expense	120.99	690.48	5.75%	11,999.96	11,309.48	94.24%
	Total Dundee Library	117,326.29	736,917.17	28.70%	2,567,840.57	1,830,923.40	71.30%
2	Randall Oaks						
15	Personnel Expenses	20,164.22	119,664.15	49.60%	241,244.85	121,580.70	50.39%
20	Library Materials	1,659.61	20,036.63	41.65%	48,101.04	28,064.41	58.34%
50	Operating Expenses	5,869.14	35,156.60	48.95%	71,820.00	36,663.40	51.04%
60	Building Expenses	803.96	6,170.48	56.22%	10,975.00	4,804.52	43.77%
70	Capital Expense	0.00	2,315.57	76.19%	3,039.00	723.43	23.80%
	Total Randall Oaks	28,496.93	183,343.43	48.87%	375,179.89	191,836.46	51.13%
	Total Expenditures	300,675.14	2,004,763.97	24.31%	8,247,250.12	6,242,486.15	75.69%
	Net Increase(Decrease) in Fund Balance	(300,675.14)	(2,004,763.97)	24.30%	(8,247,250.12)	(6,242,486.15)	75.69%

<div> <div>Fox River Valley Public Library District</div> <div>Expenditure Summary - All Funds Combined - Expenditures by Period - Posted Transactions Only</div> <div>From 7/1/2024 Through 6/30/2025</div> </div>													
	7/1/2024 - 7/31/2024	8/1/2024 - 8/31/2024	9/1/2024 - 9/30/2024	10/1/2024 - 10/31/2024	11/1/2024 - 11/30/2024	12/1/2024 - 12/31/2024	1/1/2025 - 1/31/2025	2/1/2025 - 2/28/2025	3/1/2025 - 3/31/2025	4/1/2025 - 4/30/2025	5/1/2025 - 5/31/2025	6/1/2025 - 6/30/2025	Total
Expenditures													
Personnel Expenses													
PERSONNEL	235,115.63	246,897.06	227,665.18	251,314.76	229,140.51	218,105.35	0.00	0.00	0.00	0.00	0.00	0.00	1,408,238.49
SERVICES/BENEFITS													
Library Materials													
LIBRARY MATERIALS	45,989.96	60,906.38	24,418.87	23,954.50	27,860.08	16,826.29	1,081.08	0.00	0.00	0.00	0.00	0.00	201,037.16
Operating Expenses													
LIBRARY OPERATIONS	38,730.32	17,527.10	20,643.96	17,780.99	16,377.43	39,030.15	0.00	0.00	0.00	0.00	0.00	0.00	150,089.95
PUBLIC RELATIONS	316.32	12,533.21	222.84	249.87	10,092.80	615.00	0.00	0.00	0.00	0.00	0.00	0.00	24,030.04
GENERAL PROGRAMMING	956.97	2,805.67	2,106.31	4,633.38	4,776.51	2,381.69	0.00	0.00	0.00	0.00	0.00	0.00	17,660.53
COMPUTER	14,839.78	14,841.33	6,020.85	18,352.66	1,105.10	4,722.58	0.00	0.00	0.00	0.00	0.00	0.00	59,882.30
PROFESSIONAL FEES	1,035.13	1,127.57	8,195.05	7,350.33	3,030.02	1,017.99	0.00	0.00	0.00	0.00	0.00	0.00	21,756.09
TRANSPORTATION	126.70	139.13	262.06	244.89	62.04	95.74	0.00	0.00	0.00	0.00	0.00	0.00	930.56
Building Expenses													
MAINTENANCE	7,938.87	12,838.57	6,634.34	25,687.31	5,037.20	15,929.96	0.00	0.00	0.00	0.00	0.00	0.00	74,066.25
UTILITIES	5,908.82	7,982.22	5,357.57	6,110.49	4,774.52	1,829.40	0.00	0.00	0.00	0.00	0.00	0.00	31,963.02
Capital Expense													
CAPITAL EXPENSE	712.68	12,288.91	2,398.51	91.65	577.92	120.99	0.00	0.00	0.00	0.00	0.00	0.00	16,190.66
Total Expenditures	351,671.18	389,887.15	303,925.54	355,770.83	302,834.13	300,675.14	1,081.08	0.00	0.00	0.00	0.00	0.00	2,005,845.05
Net Increase(Decrease) in Fund Balance	(351,671.18)	(389,887.15)	(303,925.54)	(355,770.83)	(302,834.13)	(300,675.14)	(1,081.08)	0.00	0.00	0.00	0.00	0.00	(2,005,845.05)

Fox River Valley Public Library District
Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2024

		<u>Current Year</u>
	Assets	
	Cash and Investments	
	Checking Accounts	
10100	BANK ACCOUNTS	
10	GENERAL/CORPORATE	5,170,305.11
70	CAPITAL PROJECTS/SPECIAL RESERVE	<u>2,634,329.17</u>
	Total Checking Accounts	7,804,634.28
	Other Cash	
10900	CASH ON HAND DUNDEE	
10	GENERAL/CORPORATE	260.00
10902	Kiosk Cash	
10	GENERAL/CORPORATE	<u>115.85</u>
	Total Other Cash	375.85
	Investments	
10500	INVESTMENT ACCOUNTS	
10	GENERAL/CORPORATE	521,605.13
70	CAPITAL PROJECTS/SPECIAL RESERVE	1,729,280.74
80	WORKING CASH	176,186.93
90	DONATION / GIFT	<u>289,958.69</u>
	Total Investments	<u>2,717,031.49</u>
	Total Cash and Investments	10,522,041.62
	Other Assets	
13000	PREPAID RENT	
10	GENERAL/CORPORATE	5,407.50
13100	PREPAID INSURANCE	
10	GENERAL/CORPORATE	22,722.35
13200	PREPAID EXPENSE	
10	GENERAL/CORPORATE	25,380.81
14000	ACCOUNTS RECEIVABLE	
10	GENERAL/CORPORATE	<u>444.12</u>
	Total Other Assets	<u>53,954.78</u>
	Total Assets	<u><u>10,575,996.40</u></u>
	Liabilities and Fund Balance	
	Liabilities	
20000	ACCOUNTS PAYABLE	
10	GENERAL/CORPORATE	57,206.67
20002	AP license Plate	
10	GENERAL/CORPORATE	302.00
20003	AP Other	
10	GENERAL/CORPORATE	140.08
21000	ACCRUED PAYROLL	
10	GENERAL/CORPORATE	56,043.78
22055	CREDIT CARD PAYABLE NELSON	
10	GENERAL/CORPORATE	459.85
22062	CREDIT CARD PAYABLE PACINI	
10	GENERAL/CORPORATE	45.00
22070	CREDIT CARD PAYABLE LORENZETTI	
10	GENERAL/CORPORATE	826.06
22077	CREDIT CARD PAYABLE CARROLL	
10	GENERAL/CORPORATE	59.73
22080	CREDIT CARD PAYABLE POWESIAK	
10	GENERAL/CORPORATE	183.29
22084	CREDIT CARD PAYABLE SABALA	
10	GENERAL/CORPORATE	295.88
22085	CREDIT CARD PAYABLE JI	
10	GENERAL/CORPORATE	548.44
22093	CREDIT CARD PAYABLE MUNOZ	
10	GENERAL/CORPORATE	80.61
22094	CREDIT CARD PAYABLE HERNANDEZ	

Fox River Valley Public Library District
Balance Sheet - Unposted Transactions Included In Report
As of 12/31/2024

		<u>Current Year</u>
10	GENERAL/CORPORATE	140.52
22220	IMRF EXPENSE PAYABLE	
10	GENERAL/CORPORATE	16,474.68
22500	STAFF REIMBURSEMENTS PAYABLE	
10	GENERAL/CORPORATE	<u>52.48</u>
	Total Liabilities	132,859.07
	Fund Balance	
10	GENERAL/CORPORATE	5,612,704.39
70	CAPITAL PROJECTS/SPECIAL RESERVE	4,363,609.91
80	WORKING CASH	176,186.93
90	DONATION / GIFT	<u>289,958.69</u>
	Total Fund Balance	<u>10,442,459.92</u>
	Total Liabilities and Fund Balance	<u><u>10,575,318.99</u></u>

Fox River Valley Public Library District - General Fund
Portfolio Maturity Snapshot
31-Dec-24

Maturity Date	Cusip	Security	Security Type	Quantity	Coupon/ Int Rate	Total Cost	Market Value	YTM	FDIC/ NCUA	Moody's	S&P
	261908404	Dreyfus Tsy Obligations (Sweep)	CASH AND EQUIVALENTS (USD)		4.41	1248018	1248018		4.41	N/A	
2/18/2025	70087TAC9	Park View Fcu Harrisonburg VA	CERTIFICATES OF DEPOSIT (USD)	248000	5.35	247948	248308.3		4.38	CU19541	N/A
3/7/2025	80280JXG1	Santander Bank NA	CERTIFICATES OF DEPOSIT (USD)	170000	5.15	169993	170206.2		4.29	29950	N/A
3/11/2025	59161YBH8	Metro Cr Un Chelsea MA	CERTIFICATES OF DEPOSIT (USD)	248000	5.65	247972.8	248616.9		4.37	CU66364	N/A
4/4/2025	749622BL9	Ria Fedl Credit Union	CERTIFICATES OF DEPOSIT (USD)	200000	5.65	199960	200671.2		4.36	CU17117	N/A
6/20/2025	06251FAE9	Bank Hapoalim B M New York	CERTIFICATES OF DEPOSIT (USD)	90000	5.35	90005.5	90438.62		4.19	33686	N/A
9/29/2025	92838DAD8	Visions Fedl Credit Union Endwell NY	CERTIFICATES OF DEPOSIT (USD)	105000	5.65	104957.5	106156.1		4.19	CU17429	N/A
10/27/2025	130162BB5	California Cr Un Glendale Cali	CERTIFICATES OF DEPOSIT (USD)	225000	5.65	224897.5	227769.8		4.11	CU60784	N/A
12/1/2026	713244ET4	Peoria Tazewell Etc Counties IL	MUNICIPAL BONDS (USD)	175000	5.18	175010	176846.3		4.56	N/A	AA+
TOTAL PORTFOLIO						2708763	2717032	4.36			

C.1 Ordinance 2025-01 Nonresident Cards

RECOMMENDED **MOTION**: I move to Adopt Ordinance 2025-01 Nonresident Cards.

BACKGROUND INFORMATION:

As a condition of regional library system membership, each public library board of trustees must annually review its nonresident fee policy and take formal action to decide whether to issue nonresident library cards during the next year. Subsequent notification to the regional library system is part of the annual membership certification process.

Although FRVPLD has no unserved adjacent areas, in order to accommodate our nonresident taxpayers and as a matter of good public relations, Administration recommends that the Board participate in the state's nonresident services program by passing the attached nonresident card ordinance.

ORDINANCE 2025-01

AN ORDINANCE ADOPTING A POLICY FOR NONRESIDENT CARDS

WHEREAS, the Fox River Valley Public Library District is a tax-supported public library (Library District) operating pursuant to the Public Library District Act, 75 ILCS 16/1-*et seq.* (the Act) for the benefit of its residents and tax payers; and

WHEREAS, residents of the Library District are eligible to receive a library card; and

WHEREAS, the Act provides that the Board of Library Trustees of the Library District may allow nonresidents to purchase a library card, i.e., the Act provides “The board may extend the privileges and use of the library, including the borrowing of materials on an individual basis by persons residing outside the district” (75 ILCS 16/30-55.60); and

WHEREAS, the Act provides “A person residing outside of a public library service area must apply for a non-resident library card at the public library closest to the person’s principal residence” (75 ILCS 16/30-55.60); and

WHEREAS, given the proximity of the boundaries/service areas of nearby Public Libraries, there are no ‘nonresidents’, i.e., there are no persons in the vicinity of the Library District residing in areas without public library service; and

WHEREAS, the Illinois Administrative Code provides that the Board shall decide annually whether to issue nonresident library cards and, if so, the fee for such cards (23 IL ADC 3050); and

WHEREAS, given the lack of nonresidents under the circumstances described above, there is no need for the Library District to determine a fee for nonresidents; and

WHEREAS, there may be persons residing outside of Library District boundaries who own or lease taxable property within Library District boundaries; and

WHEREAS, an exception to charging a nonresident fee applies to “a nonresident who, as an individual or as a partner, principal stockholder, or other joint owner, owns or leases property that is taxed for library service or is a senior administrative officer of a firm, business, or other corporation owning taxable property within the district, upon presentation of the most recent tax bill upon that taxable property or a copy of the commercial lease of that taxable property.” (75 ILCS 16/30-55.60)

WHEREAS, the Library District wishes to provide library services in accordance with the Act to persons residing outside of Library District boundaries who own or lease taxable property within Library District boundaries.

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Fox River Valley Public Library District, Kane County, Illinois as follows:

Section 1. A nonresident who owns or leases taxable property in the Library District is entitled to receive a library card in accordance with the Act;

Section 2. This Ordinance is effective immediately.

PASSED by the Board of Library Trustees of the Fox River Valley Public Library District, Kane County, Illinois, on this 21st day of January 2025, by a vote of:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED:

Kristina Weber, Ph.D., President
Board of Library Trustees of the Fox River Valley
Public Library District, Kane County, Illinois

ATTEST:

Christine L. Evans, Secretary
Board of Library Trustees of the Fox River Valley
Public Library District, Kane County, Illinois