

**Fox River Valley Public Library District
Board of Trustees Executive Session
November 12, 2012**

**Dundee Township Public Library Meeting Room
500 Barrington Avenue
East Dundee, IL 60110**

President Marge Skold called the executive session to order at 8:44pm pm.

Roll Call

Members present:

President	Marge Skold
Vice Pres	Lenore McDonald
Secretary	Richard Corbett
Treasurer	Norman Raven
Trustee	Maria Bagshaw
Trustee	Fred Lechuga
Trustee	Mark Biewald

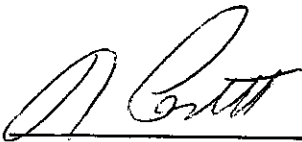
Others present: Director Roxane Bennett

There was a general discussion on the feasibility of using a commercial real estate company to give the board some guidance in the acquisition process of land/building for a future branch library. Marge provided the names of four such companies. The consensus of the board was that Marge should have a preliminary discussion with one of the companies in the near future and report back to the board.

Lenore made a motion to approve the executive session minutes from June 11, 2012 and September 10, 2012. This was seconded by Maria. Voice vote - all ayes. Consensus of the board was that these minutes should be kept closed because of the references to purchase of real-estate.

No other issues were discussed.

The executive session was closed at 9:08pm by Marge.



Richard V. Corbett - Secretary

**Fox River Valley Public Library District
Board of Trustees Meeting
Executive Session
December 10, 2012**

**Dundee Library Meeting Room
500 Barrington Avenue
East Dundee, IL 60110**

President Marge Skold called the Executive Session to order at 8:00 PM

Roll Call

Members present:

President	Marge Skold
Treasurer	Norman Raven
Secretary	Richard Corbett
Trustee	Mark Biewald

Members absent:	Vice Pres	Lenore McDonald
	Trustee	Maria Bagshaw
	Trustee	Fred Lechuga

Others Present: None

The purpose of this session was to discuss the upcoming evaluation of the Director. Copies of last year's evaluation were distributed to all members present. Those absent will receive their copies via USPS. Marge asked that I lead the evaluation process at next month's executive session. Once the evaluation is finalized, Marge and I will meet with the director to present the evaluation. This will occur later in the month of January. The goal is to have the evaluation process complete and a new contract for the director in place prior to 2/1/2013.

No other issues were discussed.

The session was adjourned at 8:45 pm.



Richard V. Corbett - Secretary

**Fox River Valley Public Library District
Board of Trustees Meeting
Executive Session
January 14, 2013**

**Dundee Library Meeting Room
500 Barrington Avenue
East Dundee, IL 60110**

President Marge Skold called the Executive Session to order at 8:10 PM

Roll Call

Members present:

President	Marge Skold
Treasurer	Norman Raven
Secretary	Richard Corbett
Trustee	Mark Biewald
Trustee	Maria Bagshaw
Trustee	Fred Lechuga

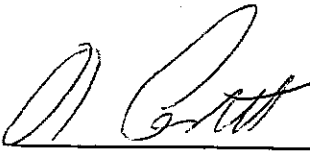
Members absent: None

Others Present: None

The purpose of this executive session was to discuss and finalize the annual evaluation for the Library Director. Board members used the currently adopted evaluation form as the basis for the discussion. Consensus was reached after a spirited give and take that lasted approximately two hours. Following the evaluation of the Director's past year performance, a discussion ensued concerning the setting of goals for the director to work on during the upcoming year. Suggested goals with appropriate timing of each were discussed and consensus was reached. Consensus was reached on a final version of the evaluation, and it will be presented to the Director later this week by the board president and secretary.

Also, minutes from the executive sessions of November 12, 2012 and December 10, 2012 were approved by voice vote. It was also decided that these minutes should be opened to the public.

No other matters were discussed. The session was adjourned by voice vote at 10:11 pm.



Richard V. Corbett - Secretary