

Dundee Township Public Library District
Board of Trustees Meeting – Part 1
Monday, May 18, 2009
7:00 p.m.

Dundee Township Public Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118

President Jennifer Blessman called the first part of the meeting to order at 7:00 p.m.

ROLL CALL

Secretary Mary White called the roll. The following trustees were present Blessman, Carrie Brecke, Liz Gade, Lenore McDonald, Cheryl Nunn-Thompson, Marge Skold, and Mary White. Interim Library Director Phyllis O'Neill also was present. Audience attendance included: Joe Molinaro, Bill Stephens, Sherry Dobson, Jeanne Etling, Ginger Boskelly, Heidi Hohman, Kathy Shrum, Mike Madden, Barbara Zane, Dennis Dobson, and Eleanor Mamayak.

AUDIENCE PARTICIPATION

There was no audience participation

CONSENT AGENDA

The consent agenda consisted of Minutes of the April 13, 2009 meeting, May 11, 2009 special meeting, and the addition to the consent agenda of April 13, 2009 executive session meeting, and May 11, 2009 executive session. Skold moved to accept the 4 sets of minutes with the stipulation that the May 11, 2009 executive session minutes be closed; Nunn-Thompson seconded. The motion carried with 4 ayes, (Blessman, Brecke, Skold, and McDonald) 0 nays and 3 abstain (Gade, Nunn-Thompson, and White) in a roll call vote.

CLARIFICATION OF HIRING POLICY

Discussion centered on two topics: a relative of an employee may be hired as long as they are not within a chain of supervision; a relative of a trustee may be hired, but that trustee must abstain from voting on any action that might pertain to his or her relative. O'Neill will present a policy at the June meeting.

ACTION: APPROVAL OF DISC CLEANER

O'Neill mentioned that the cost of the cleaner is reduced to \$14,495 with the trade-in of our current cleaner. Gade moved to purchase the specified cleaner. Skold seconded the motion and it carried by unanimous roll call vote.

ACTION: RESOLUTION 2009-02 HONORING JENNIFER BLESSMAN

The resolution was read and presented by McDonald. Gade moved to accept the resolution. McDonald seconded. The resolution passed with 6 ayes, 0 nays and 1 abstain (Blessman).

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ACTION: RESOLUTION 2009-03 HONORING CARRIE BRECKE

The resolution was read and presented by O'Neill. Skold moved to accept the resolution. Blessman seconded. The resolution passed with 6 ayes, 0 nays and 1 abstain (Brecke).

ACTION: RESOLUTION 2009-04 HONORING CHERYL NUNN-THOMPSON

The resolution was read and presented by McDonald. Skold moved to accept the resolution. Gade seconded. The resolution passed with 6 ayes, 0 nays and 1 abstain (Nunn-Thompson).

ACTION: ADJOURNMENT

Skold moved to adjourn meeting with vacating officers at 7:18. Gade seconded. The motion passed with 7 ayes and 0 nays.

Mary E. White

Mary E. White
Board Secretary

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Board of Trustees Meeting – Part 2
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President pro tem Lenore McDonald called the second part of the meeting to order at 7:21 p.m.

SWEARING IN OF NEWLY ELECTED TRUSTEES

Skold swore in the new trustees: Sherry Dobson, Joe Molinaro and Bill Stephens. The new trustees each signed a responsibility statement. Roll call was taken by Secretary Pro Tem White with the following trustees present, Lenore McDonald, Marge Skold, Liz Gade, Sherry Dobson, Joe Molinaro, Bill Stephens, and Mary White. Interim Library Director Phyllis O'Neill was also present. Audience attendance included: Jeanne Etling, Ginger Boskelly, Heidi Hohman, Kathy Shrum, Mike Madden, Barbara Zane, Dennis Dobson, and Eleanor Mamayak.

ACTION: NOMINATE AND APPROVE NEW OFFICERS

Skold nominated McDonald for president; Gade seconded; McDonald nominated Skold for Vice President, Gade seconded; McDonald nominated White for Treasurer and Skold seconded; Dobson nominated Stephens for Secretary, McDonald seconded. Gade moved to accept the slate as nominated; Dobson seconded the motion and it carried with 7 ayes and 0 nays in a roll call vote.

ACTION: APPOINT BUDGET COMMITTEE

Skold mentioned that 2 member committees work well because if there's a third person then the open meeting act (5 ILCS 120) forces the need for public notification of the meeting. Dobson submitted her name for appointment. Skold moved to appoint White and Dobson to the budget committee. McDonald seconded and the motion carried with 7 ayes and 0 nays.

ACTION: EXECUTE NEW SIGNATURE CARDS

McDonald, Skold and White signed the copies, required by the bank, for check signatures.

ACTION: BONDING OF TREASURER

White stated that she has completed the required forms for bonding.

FORMULATION OF NEW COMMITTEES

McDonald described the board committees and recommended that committees be filled at the retreat on June 20th.

PRESIDENT'S REPORT

McDonald stated that O'Neill will conduct a new trustee orientation at 6 p.m. on June 8, just before the next Board Meeting and all trustees were invited to attend.

Staff retreat on June 20, 2009, will include presentations by Roger Ritzman, library's counsel, Paul Inserra, library's auditor, as well as a presentation by Interim Director.

DIRECTOR'S REPORT

O'Neill stated that her report was given at the May 11th Special Meeting.

BOARD DEVELOPMENT

Friends' meeting - White passed around a list of dates of the next Friends' meetings and Stephens agreed to attend the meeting on May 19, 2009. Skold reported on the previous meeting that she had attended April 21, 2009.

QUESTIONS & ANSWERS

Stephens asked if the trustees wish to continue the use of first names during meeting as it was a question that had been asked of him and he wanted to present it to the Board. Consensus was to continue.

ADJOURNMENT TO EXECUTIVE SESSION

Skold moved to adjourn to Executive Session to discuss Personnel Issues at 7:50. Dobson seconded and the motion carried with 7 ayes and 0 nays.

McDonald called the meeting back to order at 8:36 p.m. with the roll taken of all 7 trustees present.

ADJOURNMENT

Skold moved to adjourn the meeting at 8:37 p.m., White seconded and the motion carried with 7 ayes and 0 nays.



Mary E. White
Secretary Pro Tem