

**Fox River Valley Public Library District  
Board of Trustees Meeting  
May 12, 2014**

**Dundee Library Meeting Room  
500 Barrington Avenue  
East Dundee, IL 60118**

**Roll Call**

<b>Members present:</b>	<b>President</b>	Marge Skold
	<b>Vice Pres</b>	Fred Lechuga
	<b>Treasurer</b>	Mark Biewald
	<b>Secretary</b>	Richard Corbett
	<b>Trustee</b>	Brian Lindholm
	<b>Trustee</b>	Denise Sommerlot
	<b>Trustee</b>	Phyllis Creighton

**Members absent:** None

**Others present:** **Director** Roxane Bennett  
Aaron Carlin, Jeanne Etling,  
Mary Lynne Doherty, Lauren Rosenthal,  
Christine Cigler, Carolyn Friedlund, Bob Smith,

The meeting was called to order by President Skold at 6:30 PM.

**Public Comment**

Bob Smith, 185 Sunset Drive, Carpentersville, representing Friends of the Library, reported that FOL will host the Summer Reading Program Kickoff on June 23 from 6:00 – 8:00 PM. Festivities will be held on the front lawn of the Dundee Library location. Entertainment will be provided by a folk rock group, and refreshments will be served courtesy of the Friends of the Library, along with the Piece-A-Cake Bakery. Smith also advised that the annual meeting, along with election of officers, will be held later this month.

**President's Report**

President Skold advised that Exhibit C.1 and Exhibit C.4 under New Business will be covered in the Director's report and should be eliminated from the New Business section in tonight's meeting.

Skold reported there had been no new development with regards to the space leased to the Village in the Dundee Library building.

The President called on Secretary Corbett for a brief report on his recent trip to Washington D.C. as a member of the Advocacy Committee of the Illinois Library Assn. ALA had representatives from most of the states, and was in D.C. to discuss issues affecting libraries on a national level. Corbett explained to the members that one such issue was tax funded research. The ALA is presently lobbying for a bill which would provide for public access without cost for tax payer funded research. Also, there is danger of reductions in federal funding for libraries throughout the country. The ALA is lobbying against such reductions. The Illinois delegation was very well organized and represented libraries throughout our state.

She then called on Treasurer Biewald for an overview of the month's expenses and revenue. Biewald reported that expenses of \$223K was in line with the budget and that we are still on target for ending the year with a surplus.

### **Director's Report**

Director Bennett updated the Board on annexation status of three parcels previously discussed. As it turns out, the three parcels in question had been in our District since 1994, but an error in the County Clerk's office kept them off the books. Once this error is corrected, FRVPLD will begin receiving tax revenue from these parcels. Director Bennett then called on Cris Cigler for an update on choosing a logo for FRVPLD. Cigler reported to the Board that since the last meeting, more surveying of the public had been conducted using various methods, and once again the "Fox" logo proved to be the first choice of those surveyed. She shared with the Board some of the patrons' comments. Copies of the proposed logo in various color combinations were distributed to Board members for their use in considering the issue under Old Business on tonight's agenda.

Bennett then introduced Aaron Carlin, new Branch Manager of Randall Oaks. Carlin informed the Board that he was representing Elizabeth Novak, Manager of Children's Services, in her absence tonight. In this capacity he distributed fliers outlining summer activities being offered at both locations and explained that these fliers will be distributed to all elementary students in the District. The fliers outlined programs in detail geared toward all ages, as well as prizes which will be available for participating in the upcoming Summer Reading Program for the children.

Carlin then introduced himself to the Board in his official capacity as Branch Manager at the Randall Oaks location. He informed members that he had truly come up "through the ranks" holding a variety of library positions. Most recently he has been associated with the library in Champaign, IL, and looks forward to this new challenge and opportunity with FRVPLD.

The Director called upon Lauren Rosenthal who presented the process of developing a "working budget" pointing out the responsibilities of the Board as well as those of the staff in the budget

process. After considering Board input tonight, a draft of the “working budget” will be presented and voted on at the June meeting. Incorporating further Board input, at the September Board meeting the final Budget & Appropriation Ordinance will be presented for passage. As per regulations, a public hearing will be held prior to the regular Board meeting in September, after which the Board will take action on the B & A Ordinance and adopt it in final form. Rosenthal advised the Board that alterations may be made to the budget up to the filing date with the County Clerk on September 26.

In tonight’s discussion, five main categories were highlighted and discussed in detail, with particular interest given to the increase shown in the Personnel /Services/Benefits category. It was explained that this increase is due to anticipating expanded hours of service at the Randall Branch. Other categories discussed in detail included Library Materials, Operating Expenses, Building Expenses and Capital Expense. Multiple questions were asked and answered.

### **Consent Agenda**

- Exhibit A.1 Items to be included in Consent Agenda
  - A.1.a Minutes from, April 14, 2014, Board of Trustees Meeting
  - A.1.b Accounts Payable & Payroll Deductions/Expense Checks for April, 2014, totaling \$211,027.40
  - A.1.c Revenue YTD
  - A.1.d Total Expenditures Summary YTD for District Combined
    - A.1.d.1 Expenditure Summary by Location Common
    - A.1.d.2 Expenditure Summary - Dundee Library
    - A.1 d.3 Expenditure Summary - Randall Oaks Branch
  - A.1.e Treasurer’s Report for March, 2014

The Consent Agenda was presented by President Skold.

It was moved by Trustee Treasurer Biewald and seconded by Trustee Sommerlot that we approve the Consent Agenda as presented. Roll Call Vote: Trustee Lindholm – aye, Vice President Lechuga – aye, Treasurer Biewald – aye, Secretary Corbett – aye, Trustee Sommerlot – aye, Trustee Creighton – aye, President Skold - aye. 7 ayes, 0 nays. Motion carried.

### **Old Business**

#### **B.1 Library Logo Selection**

It was moved by Secretary Corbett and seconded by Trustee Creighton that we accept staff recommendation for the new logo to represent the Fox River Valley Public Library District. Discussion: The Board appreciated the additional feedback from additional surveying, especially appreciated was the sharing of library patrons’ comments. After board discussion, the vote was called.

Roll Call Vote: Trustee Lindholm – aye, Vice President Lachuga – aye, Treasurer Biewald – nay, Secretary Corbett – aye, Trustee Sommerlot – nay, Trustee Creighton – aye, President Skold – nay. 4 ayes, 3 nays. Motion carried.

### **New Business**

#### **Exhibit C.2 Ordinance 2014-04 Amending Board Meeting Dates for 2014**

It was moved by Treasurer Biewald and seconded by Vice President Lachuga that we adopt Ordinance 2014-04 Amending Board Meeting Dates for 2014.

Voice Vote: 7 ayes, 0 nays. Motion Carried.

#### **Exhibit C.3 Budget and Levy Calendar for FY 2014-15**

It was moved by Trustee Lindholm and seconded by Treasurer Biewald that we approve the Budget and Levy Calendar for FY 2014-15.

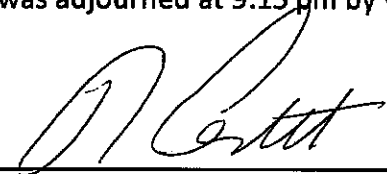
Discussion: Special meeting dates were distributed and members felt that these dates should be included in the B & L Calendar. Trustee Lindholm amended his original motion to include special meeting dates. Treasurer Biewald concurred.

Voice Vote: 7 ayes, 0 nays. Motion carried.

### **Board Discussion**

President Skold announced there would be an Executive Session to discuss personnel matters per 5 ILCS 120/2(c) (2) and business matters per 5 ILCS 120/2 (c) (5) following tonight's meeting. At 8:45 pm, the board adjourned to executive session by voice vote.

At 9:10 pm the regular meeting was called back into session. There was a short discussion about a board retreat later in the year. Board members were asked to review their calendars for a possible retreat date during Oct or Nov. No other business was discussed and the meeting was adjourned at 9:15 pm by voice vote.



---

Richard V Corbett - Secretary