

Dundee Township Public Library District
Board of Trustees Meeting
Thursday, October 14, 2010
7:00 p.m.

Dundee Township Public Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118

President Lenore McDonald called the meeting to order at 7:04 p.m.

ROLL CALL

The following trustees were present: Liz Gade, McDonald, Joe Molinaro, Norm Raven, Bill Stephens. Marge Skold was absent. Library Director Roxane Bennett also was present. Audience attendance included: Ginger Boskelly, Jeanne Etling, Carolyn Friedlund, Alan Green, Sue Harney, Heidi Hohman, Ajay Jain, Gerald Kneeland and Roger Wheat, Tom Mammoser, and Jim Miller

APPROVAL OF AGENDA

By consensus the agenda was accepted with no changes.

PUBLIC COMMENT

Jim Miller, Deputy Director, and Tom Mammoser, Director of the Dundee Township Park District presented an opportunity to the Library concerning the building of a Recreation Center on Randall Road North of Rte. 72.

CONSENT AGENDA

- A. Approve Minutes from the September 13, 2010 Board of Trustees Meeting.
- B. Approve Financial Report and Payment of Bills for September 2010: total disbursements for the month were \$234,295.80

Motion: Gade moved to approve the consent agenda. Molinaro seconded. The motion carried: 4 ayes, 1 absent, and 1 abstained (Molinero).

SWEARING IN OF NEW TRUSTEE

Fred Lechuga was sworn in as the new trustee filling Sherry Dobson's vacancy.

BUILDING REPAIR

Wheat of HR Green presented the HVAC Study Recommendations and answered questions from trustees. Molinero expressed reservations about some of the recommendations and requested back-up documentation be provided such as load calculations and analysis of alternative replacement systems. Wheat agreed to e-mail the requested information to the Director.

Motion: Gade moved to table action on both acceptance of the HVAC study recommendations and approval of the contract addendum for HVAC design services. Molinero seconded. The motion carried: 6 ayes and 1 absent.

Kneeland of HR Green then presented the Schematic Design Proposal and answered questions from trustees about the various options for exterior materials.

Motion: Gade moved to approve the design proposal. Molinaro seconded. The motion carried: 6 ayes and 1 absent.

APPOINTMENT OF DEPUTY CLERKS TO ACCEPT TRUSTEE PETITIONS.

Motion: Gade moved that Karen Werle & Jeanne Etling be appointed deputy clerks. Molinaro seconded. The motion carried: 6 ayes and 1 absent.

APPROVAL OF PER CAPITA GRANT APPLICATION

Motion: Gade moved to approve the application as presented. Molinaro seconded. The motion carried: 6 ayes and 1 absent.

ACCEPT FINAL AUDIT REPORT

Raven stated that library is in good financial shape. Bennett will remedy the minor internal control weaknesses mentioned in the report by the end of 2010.

Motion: Raven moved to accept the final audit report. Gade seconded. The motion carried: 6 ayes and 1 absent.

DISCUSSION

The Truth in Taxation Hearing will be held Monday, November 8, 2010 at 6:45 p.m.

Bennett will be surveying district residents over the next several months to determine what types of materials and services would be most important to them in a west side branch. Raven will work with Bennett to determine what we can afford to do with current cash flow and expenses. Raven complimented Bennett on the fall newsletter.

PRESIDENT'S REPORT

President McDonald stated there were no items to report this month.

DIRECTOR'S REPORT

Bennett reported on the current state of library systems and delivery. NSLS has received federal dollars from the State Library funding delivery through Dec, 2010. By the end of December, all systems are hoping to receive state funds that were due to them in 2010. These funds will have to last through June, 2011. They expect to receive no 2011 funds in 2011. The systems mergers should be in effect by July 1, 2011.

Bennett will be going to the 2011 Live & Learn Construction Grant seminar on October 27th to determine whether this could be a source of funds for a west side branch.

BOARD DEVELOPMENT

Bennett reported that the Friends raised about \$2,500 at their recent Book Sale. The Friends are holding a November 6th Book Recycling event in the Park District's parking lot along Rt. 25 in partnership with Kane County Recycling and Pacesetter Books. The Friends are looking for volunteers to help at this event.

Bennett encouraged trustees to visit the Tax Assessor's website and view the PowerPoint presentations that explain the property tax assessment process.

QUESTION AND ANSWER PERIOD

There were no questions.

ADJOURNMENT

Gade moved and Molinero seconded to adjourn the meeting at 10:00 p.m. The motion passed by unanimous voice vote.

William J. Stephens
Board Secretary