

**Fox River Valley Public Library District
Board of Trustee Meeting
October 19, 2021**

MINUTES

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

President Weber noted Secretary Evans would be attending electronically and has complied with the requirements governing virtual attendance.

Roll Call

Members present:	President	Kristina Weber	
	Vice Pres	Richard Corbett	
	Treasurer	Dave Nutt	
	Secretary	Christine Evans	(present electronically)
	Trustee	Matt Goyke	
	Trustee	Maryann Dellamaria	
	Trustee	Tara Finn	

Members absent: none

Others present: Executive Director Amy Dodson, Assistant Director Heather Zabski, John Sabala, Kirstin Finneran, Michael Lorenzetti, Jason Katsion, Brittany Berger, Sherry Kenny, Cari Poweziak, Karin Nelson, Monica Boyer, Keri Carroll, Karen Werle

Public Comment

Weber read the following statement into the Minutes:

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable). Each speaker will be allowed five minutes.

Weber inquired if there were any individuals present who wished to address the Board. There were none.

President's Report

None

Director's Report

Per Capita Grant Requirement; Serving Our Public 4.0

The Per Capita Grant allocates up to \$1.475 per resident and is available to public libraries that comply with certain criteria each year, and submit an application on or before the deadline to file. Last year FRVPLD received a grant in excess of \$100,000. To be eligible to apply, a review of standards designed to aid those who govern, administer, and staff public libraries develop and maintain high quality library service were examined. Executive Director Dodson paired with Trustee Dellamaria, Assistant Director Zabski with Vice President Corbett, and Facilities Manager Michael Lorenzetti with Trustee Goyke. The requirement will be completed at the next meeting.

Illinois Libraries Present

Adult Programs and Outreach Assistant Cari Poweziak introduced a joint library programming initiative that provides high-quality online events at equitable prices for participating member libraries of all sizes and budgets,

connecting communities and audiences across the state through shared event experiences such as author visits and virtual museum tours.

Department Reports and Dashboard

Weber inquired if there were any questions or comments on the Department Reports or Dashboard; there were remarks on the number of visitors to the library, program attendance, and a recent plumbing repair.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the September 21, 2021 Budget and Appropriation Hearing
- A.1.b Minutes from the September 21, 2021 Board of Trustees Meeting
- A.1.c Check/Voucher Register – AP & Payroll Complete for September 2021 totaling \$326,819.47
- A.1.d Monthly Financial Report for September 2021
- A.1.e Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.f Revenue Summary – All Funds Combined by Period
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.h Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.i Expenditure Summary – All Funds Combined by Period
- A.1.j Balance Sheet for September 2021
- A.1.k Ehlers Investment Inventory for September 2021

Weber inquired if there were any items Trustees would like removed for further discussion. Trustee Finn noted an omission in the Minutes vote tally that will be corrected. Weber then called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.K*. Moved by Corbett and seconded by Nutt, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

Exhibit B.1 Covid 19 Policy Review – discussion

Director Dodson reported on the latest guidance from CDC. Given the library's minimal exposure to the virus, current protocols were determined to be sufficient to protect the safety of patrons and staff.

New Business

Exhibit C.1 Resolution 2021-15 To Determine Estimate of Funds Needed for FY2122

Weber called for a motion to *ADOPT RESOLUTION 2021-15 TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR FISCAL YEAR 2021-2022 IN THE AMOUNT OF \$3,821,782.* Moved by Nutt and seconded by Dellamaria, item opened for discussion.

Corbett noted the resolution confirms the estimate is below the 5% threshold and eliminates the need for a Levy Hearing at the November meeting. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried;.

Exhibit C.2 Illinois Libraries Present Agreement

Weber called for a motion to *AUTHORIZE THE LIBRARY BOARD PRESIDENT TO ENTER INTO A COOPERATIVE AGREEMENT WITH NORTHBROOK PUBLIC LIBRARY AND REACHING ACROSS ILLINOIS LIBRARY SYSTEM (RAILS) FOR ILLINOIS LIBRARIES PRESENT, EFFECTIVE JANUARY 1, 2022 THROUGH JUNE 30, 2022, AT A COST NOT TO EXCEED \$750.00.* Moved by Corbett and seconded by Finn, item opened for discussion.

Trustees agreed the opportunity to participate was attractive and the agreement was straightforward. Program scheduling was also discussed.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.3 Purchase of Replacement PCs

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO PURCHASE REPLACEMENT PCS IN AN AMOUNT NOT TO EXCEED \$19,500*. Moved by Nutt and seconded by Finn, item opened for discussion.

IT Manager John Sabala noted replacement of outdated computers is routine and budgeted for.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Exhibit C.4 Facilities Projects Status Report and Timeline - discussion

Dodson reported FRVPLD is working to replace sidewalks, a ramp, and the west stairs before winter weather sets in. Planning has begun to replace entrance doors with ones that are ADA compliant. Additionally, work to repair the building roof is expected to begin within weeks.

Weber inquired if there were any questions or future agenda items Trustees would like to address. Hearing none, she called for a motion to *ADJOURN*. Moved by Nutt and seconded by Dellamaria, she called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 8:23 PM.

Christine L. Evans, Secretary