

**Fox River Valley Public Library District
Board of Trustees Meeting**

**May 18, 2015
6:30 p.m.**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Call to Order—President Margaret M. Skold

Roll Call—Secretary Richard V. Corbett

Nomination and Election of President Pro Tempore

Nomination and Election of Secretary Pro Tempore

Certification of Membership; Oath of Office – Secretary Pro Tempore

Election of New Board Officers – Nominating Committee Chair Brian Lindholm

Public Comment

Members of the public are invited to address the board on any topic related to library business. Those wishing to speak must sign the Public Comment sheet at the back of the room before the meeting identifying themselves by name, town, and organization (if applicable); this information will be recorded in the Minutes of the meeting. Speakers should limit their comments to 5 minutes or less. The Board will not enter into two-way conversation with members of the public. Trustees will take public comments under advisement. Trustees wishing to ask clarifying questions will be recognized by the president before speaking.

President's Report—President Elect

- **Trustee Liaison Reports**
 - **Administrative Liaison Report – Trustee Skold and Trustee Corbett**
 - **Facilities Liaison Report – RFQs for Architectural Services - Trustee Phyllis Creighton**
 - **Personnel Liaison Report – Trustee Fred Lechuga**
 - **Community Engagement Liaison Report – Trustee Brian Lindholm**
 - **Marketing Liaison Report – Trustee Denise Sommerlot**
 - **Treasurer's Report – Trustee Mark Biewald**

Director's Report—Director Roxane E. Bennett

- **Landscaping**
- **Draft Working Budget for Fiscal Year 2015-16 Presentation – Assistant Director of Support Services Lauren Rosenthal**
- **Construction Manager at Risk Presentation – Ian Lamp; Lamp, Inc.**
- **Library Innovation of the Month**

- A. Consent Agenda**
 - Exhibit A.1 Items to be included in Consent Agenda**
 - A.1.a Minutes from the April 13, 2015 Board of Trustees Meeting**
 - A.1.b Check/Voucher Register – AP & Payroll Complete for April 2015 totaling \$306,993.42**
 - A.1.c Revenue Summary – All Funds Combined – Budget v Actual Revenues**
 - A.1.d Revenue Summary – All Funds Combined by Period**
 - A.1.e Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
 - A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
 - A.1.g Expenditure Summary – All Funds Combined by Period**
 - A.1.h Balance Sheet for April 2015**
 - A.1.i Ehlers Account Statement for April 2015**
 - Exhibit A.2 Consent Agenda Approval**
 - Exhibit A.3 Consideration of item(s) withheld for separate action (if any)**
- B. Old Business**
 - Exhibit B.1 Board Liaisons Bylaws Update – Second Reading**
- C. New Business**
 - Exhibit C.1 Ordinance 2015-03 Board Meeting Dates – Amended**
 - Exhibit C.2 Budget and Levy Calendar for FY 2015-16**
 - Exhibit C.3 Consultant Service Agreement/Library Planning Associates – Phase 2: Building Program Report**
 - Exhibit C.4 Audit Engagement/Lauterbach & Amen, LLP**
 - Exhibit C.5 Electronic Database Renewal/Freegal**
 - Exhibit C.6 Bank Signature Cards**

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session.

- 5 ILCS 120/2 (c)(5) Purchase or Lease of Real Property**
- 5 ILCS 120/2.06 Review of Closed Session Minutes**

Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment