

**Fox River Valley Public Library District
Board of Trustees Meeting**

**November 29, 2016
7:00 p.m.**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Call to Order—President Margaret M. Skold

Roll Call—Secretary Richard V. Corbett

Adjourn to Tax Levy Hearing

Call to Order – President Skold

Roll Call – Secretary Corbett

Public Comment

Members of the public are invited to address the board on any topic related to library business. Those wishing to speak must sign the Public Comment sheet at the back of the room before the meeting identifying themselves by name, town, and organization (if applicable); this information will be recorded in the Minutes of the meeting. Speakers should limit their comments to 5 minutes or less. The Board will not enter into two-way conversation with members of the public. Trustees will take public comments under advisement. Trustees wishing to ask clarifying questions will be recognized by the president before speaking.

President’s Report—President Skold

- **Correspondence**
- **Trustee Liaison Reports**
 - **Facilities – Phyllis Creighton**
 - **Marketing – Denise Sommerlot**
 - **Personnel – Fred Lechuga**
 - **Community Communication – Mark Biewald**
 - **Secretary – Richard V. Corbett**
 - **Treasurer – Brian Lindholm**

Director’s Report—Director Roxane E. Bennett

- **Election Results**
- **Donation – Pamela Thompson Estate**
- **Friends of the Library Donations**
- **First Annual FRVPLD Staff Giving Campaign**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

A.1.a Minutes from the October 18, 2016 Board of Trustees Meeting

- A.1.b Check/Voucher Register – AP & Payroll Complete for October 2016 totaling \$267,937.66
- A.1.c Revenue Summary – All Funds Combined – Budget v Actual Revenues
- A.1.d Revenue Summary – All Funds Combined by Period
- A.1.e Expenditure Summary – All Funds Combined – Budget v Actual Expenses
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.g Expenditure Summary – All Funds Combined by Period
- A.1.h Balance Sheet for October 2016
- A.1.i Ehlers Account Statement for October 2016
- A.1.j Appoint Deputy Clerks to Accept Nonpartisan Petitions for Office of Library Trustee
- A.1.k Annual Audit for FY 2015-16 (presented at 10.18.2016 Board Meeting)
- A.1.l Ordinance 2016-10 Library Holiday Closings for 2017

Exhibit A.2 Consent Agenda Approval

Exhibit A.3 Consideration of item(s) withheld for separate action (if any)

B. Old Business none

C. New Business

Exhibit C.1 Ordinance 2016-11 Levying Taxes for Fiscal Year 2016-17

Exhibit C.2 Close Building & Maintenance Fund, Transfer Balance to Special Reserve Fund

Exhibit C.3 Annual Treasurer's Report

Exhibit C.4 2017 Per Capita Grant Application

Exhibit C.5 Policy Manual Section III Update – First Reading

Exhibit C.6 Approve Expenditure of Funds for Elevator Repair

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2(c)(5) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.

5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment