

**Fox River Valley Public Library District
Board of Trustees Meeting
March 21, 2017**

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

The meeting was called to order by Vice President Fred Lechuga at 7:00 PM.

Roll Call

Members present:	Vice Press	Fred Lechuga
	Treasurer	Brian Lindholm
	Secretary	Richard Corbett
	Trustee	Denise Sommerlot
	Trustee	Phyllis Creighton

Members absent:	President	Marge Skold
	Trustee	Mark Biewald

Others present: Library Director Roxane Bennett, Jason Pinshower, Karin Nelson, Heather Zabski, Brian Wing, Elizabeth Novak, Cris Cigler, Carolyn Friedlund, Karen Werle, Mike Tennis, and Nikki Kuhlman

Public Comment

None

President's Report

Trustee Liaison Reports

Physical Facilities (Phyllis Creighton)

Trustee Creighton reported a recent leak was taken care of efficiently, and at little cost for repair.

Marketing (Denise Sommerlot)

No report

Personnel and Ethics (Fred Lechuga)

No report

Community Communication (Mark Biewald)

No report.

Secretary (Richard Corbett)

No report

Treasurer (Brian Lindholm)

Treasurer Lindholm noted the continued favorable trend of spending below budgeted amounts.

Director's Report

Director Bennett reviewed circulation trends for FRVPLD and nearby libraries that are part of the Cooperative Computer Services (CCS) consortium. Most were similar in their trend lines over the past three years. Older statistics reveal circulation of physical materials is likely being affected by the improving economic climate. Digital checkouts may also be contributing. Circulation of physical materials is just one part of the full range of services provided by FRVPLD.

Director Bennett advised the library was notified it is the beneficiary of a portion of a trust set up by Bruce and Elaine Tietgen, formerly of West Dundee. Bruce was a past member of the Friends of the Library, and both were very active in the community.

Library Innovation of the Month

Facilities Manager Brian Wing presented information on environmentally sustainable practices in facility management. He pointed out those currently in use, and opportunities for the future. Eco-friendly lighting, water consumption, and power usage trends were discussed. Wing noted environmentally friendly products have replaced those previously used wherever possible.

Consent Agenda

- Exhibit A.1**
- A.1.a Minutes from the February 21, 2017 Board of Trustees Meeting**
 - A.1.b Check/Voucher Register – AP & Payroll Complete for February 2017 totaling \$274,759.71**
 - A.1.c Revenue Summary – All Funds Combined – Budget v Actual Revenues for February 21, 2017**
 - A.1.d Revenue Summary – All Funds Combined by Period for February 2017**
 - A.1.e Expenditure Summary – All Funds Combined – Budget v Actual Expenses for February 2017**
 - A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for February 2017**
 - A.1.g Expenditure Summary – All Funds Combined by Period for February 2017**
 - A.1.h Balance Sheet for February 2017**
 - A.1.i Ehlers Account Statement for February 2017**

The Consent Agenda was presented by Vice President Lechuga. It was moved by Treasurer Lindholm and seconded by Trustee Sommerlot that the Consent Agenda be approved as presented.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Sommerlot – aye; Trustee Creighton – aye; Secretary Corbett – aye;. 5 ayes, 0 nays, 2 absent. Motion carried.

Old Business

None

New Business

None

Board Discussion

Director Bennett reminded the Board to look for their Economic Interests Statement from Kane County. Secretary Corbett inquired about establishing individual library email accounts for Trustees.

No other business was discussed. It was moved by Treasurer Lindholm and seconded by Trustee Creighton to adjourn the meeting at 7:30 p.m.

Roll Call Vote: Treasurer Lindholm – aye; Vice President Lechuga – aye; Trustee Sommerlot – aye; Trustee Creighton – aye; Secretary Corbett – aye;. 5 ayes, 0 nays, 2 absent. Motion carried.



Richard V. Corbett, Secretary