

**Fox River Valley Public Library District  
Committee of the Whole Meeting  
April 7, 2018**

**West Dundee Safety Center Training Room  
100 Carrington Drive  
West Dundee, IL 60118**

**MINUTES**

The meeting was called to order by President Richard Corbett at 8:30 AM. All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members present:	President	Richard V. Corbett
	Vice Pres	Marge Skold
	Treasurer	Brian Lindholm
	Secretary	Phyllis Creighton
	Trustee	Fred Lechuga
	Trustee	Nikki Kuhlman
	Trustee	Mike Tennis

Members absent: none

Others present: Director Roxane Bennett, Deputy Director Lauren Rosenthal, Sarah Keister Armstrong, Jason Katsion, Jason Pinshower, Heather Zabski, Michael Lorenzetti, Elizabeth Forkan, Keri Carroll, Kirstin Finneran, Karen Werle

**Public Comment**

There was no public comment.

**Introductions**

Corbett announced all Trustees have completed their Economic Interest Statement filing. He then introduced meeting facilitator Sarah Keister Armstrong of Sarah Keister Armstrong & Associates, LLC; who specialize in community needs assessment and strategic planning, program evaluation, and communications for libraries and other non-profit organizations.

**Review of Purpose of Meeting**

Corbett reviewed the Board's obligation to address facility needs as the lease Fox River Valley Public Library District (FRVPLD) has with the Dundee Township Park District (DTPD) for the Randall Oaks (RO) location expires in 2022. The Library is tasked with providing optimal service to several communities covering a wide geographic area.

**Examining Options for Distribution of Library Service**

Trustees shared their impressions of the article "The Public Library of 2027" which Director Bennett had provided. Discussion ensued about: the natural progression away from the traditional model of library service and how the community perceives this change; the importance and difficulty of gathering community input; statistical trends toward greater focus on program space and less on physical materials; educational trends towards off-site storage of materials; and the role of technology and the

internet. Corner 68 is an example of how the library has attempted to address community needs for collaborative gathering and classroom instruction space at the Dundee Library (DL).

Options for continued west side branch presence beyond 2022 were discussed including the need for additional programming and meeting space at RO. Closing both RO and DL in favor of one central library was explored. A single facility is the most cost-efficient operating model from a staffing perspective. Other models of service discussed include kiosks and unstaffed locations such as a fulfillment center with delivery.

Saving for a replacement building is a slow process and may have little impact on ultimate cost and voter views of affordability. Charging for new value-added services might help offset costs and bring in new users.

### **Community Engagement**

Bennett shared several maps of the District based on Census data and introduced the concept of “service neighborhoods”, clusters of similar homes that share demographic characteristics and might prefer similar service models. FRVPLDs population center at present falls somewhere between Sleepy Hollow Road and Rt. 31. It is projected to shift west over time. Current new housing trends in the district favor apartments and senior living options

Methods for gathering resident feedback on service preferences were discussed. Ideas ranged from going door-to-door to have conversations with residents to placing an advisory question on a future ballot.

### **Next steps**

Additional information needs include: resident’s feelings about a large single central location vs two or more smaller locations; the prevalence of residents working in the District vs commuting and how this affects need for library space; preferences of families moving into the District; definition of space needed in a central library and at RO. Consider multiple smaller spaces or a large space that can be leased to compatible interests.

Bennett introduced Keri Carroll, FRVPLDs new Randall Oaks Branch Manager. Carroll has a background working in bookstores; the Library is pleased to have her on board.

There was a brief discussion of length of trustee terms which was continued to a future meeting.

### **Adjournment**

No other business was discussed and Corbett called for a motion to *ADJOURN*. Moved by Skold and seconded by Tennis, the meeting was adjourned by unanimous voice vote at 11:35 AM.

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Phyllis Creighton, Secretary