

**Fox River Valley Public Library District
Board of Trustees Meeting**

AGENDA

September 18, 2018

7:00 PM

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Call to Order—President Richard V. Corbett

Pledge of Allegiance

Roll Call – Secretary Phyllis Creighton

President’s Report – President Corbett

- **Fill Trustee Vacancy**
 - **New Business**
 - Exhibit C.1 Resolution 2018-13 Appoint New Library Trustee**
 - **Swearing in New Library Trustee – Secretary Creighton**
 - **Fill Officer Vacancies**

Adjourn to Budget and Appropriation Hearing

Call to Order – President Richard V. Corbett

Roll Call – Board Secretary

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

Other Reports

- **Correspondence**
- **Officer Reports**
 - **Vice President**
 - **Secretary**
 - **Treasurer**
- **Trustee Liaison Reports**
 - **Facilities**
 - **Bylaws and Policy**
 - **Community Engagement**

Director's Report—Director Roxane E. Bennett

- **Per Capita Grant Requirement – Trustee Facts File Review, Chapters 6 – 10: Lauren Rosenthal**
- **Organizational Chart**
- **Library Innovation of the Month – Purchasing, Acquisitions, and Tech Services: Prize Pick DVDs – Karin Nelson**
- **IPLAR Update – Lauren Rosenthal**
- **FRVPLD Annual Report/Dashboard – Lauren Rosenthal**
- **Summer Reading Challenge Wrap-up – Elizabeth Forkan**

A. Consent Agenda

Exhibit A.1 Items to be included in Consent Agenda

- A.1.a Minutes from the July 31, 2018 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for July 2018 totaling \$290,414.63; and August 2018 totaling \$314,237.20**
- A.1.c Monthly Financial Report for July 2018 and August 2018**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues for July 2018 and August 2018**
- A.1.e Revenue Summary – All Funds Combined by Period for July 2018 and August 2018**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses for July 2018 and August 2018**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for July 2018 and August 2018**
- A.1.h Expenditure Summary – All Funds Combined by Period for July 2018 and August 2018**
- A.1.i Balance Sheet for July 2018 and August 2018**
- A.1.j Ehlers Account Statement for July 2018 and August 2018**

B. Unfinished Business None

C. New Business

- Exhibit C.2 Ordinance 2018-14 Budget and Appropriation**
- Exhibit C.3 Purchasing and Authority to Spend Policy**
- Exhibit C.4 Bylaws Update**
- Exhibit C.5 Equipment Maintenance Contract Renewal – Bibliotheca (3M)**
- Exhibit C.6 Approve Board Travel Requests**
- Exhibit C.7 Resolution 2018-15 Proclamation of Friends of the Library Week**

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment