

**Fox River Valley Public Library District
Board of Trustees Meeting**

**November 13, 2018
7:00 PM**

AGENDA

**Dundee Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118**

Call to Order—President Richard V. Corbett

Pledge of Allegiance

Roll Call – Secretary Nikki Kuhlman

Public Comment

The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).

President’s Report—President Corbett

- **December Board Meeting – December 18, 2018**
- **Correspondence**
- **Officer Reports**
 - **Phyllis Creighton, Vice President**
 - **Nikki Kuhlman, Secretary**
 - **Brian Lindholm, Treasurer**
- **Trustee Liaison Reports**
 - **Fred Lechuga – Facilities**
 - **Kristina Weber – Bylaws and Policy**
 - **Mike Tennis – Community Engagement**

Director’s Report—Director Roxane Bennett

- **Per Capita Grant Requirement – Illinois Veterans History Project – Heather Zabski**
- **OpenGov Presentation – Lauren Rosenthal**

A. Consent Agenda

- Exhibit A.1 Items to be included in Consent Agenda**
- A.1.a Minutes from October 16, 2018 Board of Trustees Meeting**
 - A.1.b Check/Voucher Register – AP & Payroll Complete for October 2018 totaling \$212,469.23**
 - A.1.c Monthly Financial Report for October 2018**
 - A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
 - A.1.e Revenue Summary – All Funds Combined by Period**
 - A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**

- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
- A.1.h Expenditure Summary – All Funds Combined by Period
- A.1.i Balance Sheet for October 2018
- A.1.j Ehlers Account Statement for October 2018
- A.1.k Ordinance 2018-18 Library Holiday Closings for 2019

B. Unfinished Business

C. New Business

- Exhibit C.1 Ordinance 2018-19 Tax Levy
- Exhibit C.2 OpenGov Software Contract
- Exhibit C.3 Annual Treasurer’s Report
- Exhibit C.4 Approve Comprehensive Annual Financial Report (CAFR)
- Exhibit C.5 Report of the Closed Session Minutes Review and Destruction of Audio Recordings made prior to May 13, 2017
- Exhibit C.6 Appoint Deputy Clerks to Accept Nominating Petitions
- Exhibit C.7 Per Capita Grant – Discussion Only

Board Discussion (Trustee questions, future agenda items, etc.)

Executive Session 5 ILCS 120/2

The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.

Adjournment