

**Fox River Valley Public Library District  
Board of Trustee Meeting  
December 18, 2018**

**Dundee Library Meeting Room  
555 Barrington Avenue  
East Dundee, IL 60118**

**MINUTES**

The meeting was called to order by President Richard Corbett at 7:00 PM. All present rose to recite the Pledge of Allegiance.

**Roll Call**

Members present:      President      Richard Corbett  
                                 Vice President      Phyllis Creighton  
                                 Treasurer      Brian Lindholm  
                                 Secretary      Nikki Kuhlman  
                                 Trustee      Mike Tennis  
                                 Trustee      Kristina Weber

Members absent:      Trustee      Fred Lechuga

Others present:      Director Roxane Bennett, Deputy Director Lauren Rosenthal

**Public Comment**

There was no public comment.

**President's Report**

Corbett announced Vice President Phyllis Creighton will not seek re-election to the Library Board. He thanked her for her service and noted her appointment to the Board in March, 2014. She has served as Facilities Liaison, Secretary, and Vice President. Phyllis has always been a strong proponent of Board involvement with the community.

Corbett also announced there will be two open spots for Board members noting he and Weber filed by the December 17<sup>th</sup> deadline. There is still a possibility additional candidates may file in January as write-in candidates. Details about filing deadlines and procedures are available from Karen Werle in Library Administration.

Corbett also announced the board would hold a Special Meeting at 7 pm on Thursday, December 20, 2018, to discuss the proposed service agreement with OpenGov that was tabled in November.

**Consent Agenda**

- Exhibit A.1      Items included in Consent Agenda
- A.1.a      Minutes from the November 13, 2018 Board of Trustees Meeting
  - A.1.b      Check/Voucher Register – AP & Payroll Complete for November 2018 totaling \$229,730.06
  - A.1.c      Monthly Financial Report for November 2018
  - A.1.d      Revenue Summary – All Funds Combined – Budget v Actual Revenues
  - A.1.e      Revenue Summary – All Funds Combined by Period
  - A.1.f      Expenditure Summary – All Funds Combined – Budget v Actual Expenses
  - A.1.g      Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location
  - A.1.h      Expenditure Summary – All Funds Combined by Period

- A.1.i Balance Sheet for November 2018
- A.1.j Ehlers Account Statement for November 2018

Corbett inquired if Trustees wished any of the Consent Agenda items withdrawn for separate discussion. There being none, he called for a motion to *APPROVE EXHIBITS A.1.A THROUGH A.1.J AS PRESENTED*; moved by Creighton and seconded by Tennis. Corbett called for a roll call vote.

Roll Call Vote: Weber, Tennis, Lindholm, Kuhlman, Creighton, Corbett – aye. Lechuga – absent. 6 ayes, 0 nays, 1 absent. Motion carried.

**Unfinished Business**

There was no unfinished business.

**New Business**

There was no new business.

**Executive Session**

Corbett announced there would be an Executive Session in accordance with 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. There would be no action taken upon return to open session, and he called for a motion to *ADJOURN TO EXECUTIVE SESSION*. Moved by Kuhlman and seconded by Tennis.

Meeting adjourned by unanimous voice vote at 7:07 PM.

**Return to Open Session**

The meeting was called to order by President Richard Corbett at 8:31PM.

**Roll Call**

Members present:	President	Richard Corbett
	Vice President	Phyllis Creighton
	Treasurer	Brian Lindholm
	Secretary	Nikki Kuhlman
	Trustee	Mike Tennis
	Trustee	Kristina Weber

Members absent: Trustee Fred Lechuga

Others present: Director Roxane Bennett

Discussion ensued regarding the Director’s goals for 2019; the three from 2018 will be updated with new metrics and one pertaining to working on facility plans with the new Board of Trustees following the April 2019 election will be added. Creighton and Bennett will consult on metrics for evaluating the goals.

There was no further business conducted and Corbett called for a motion to *ADJOURN*. Moved by Lindholm and seconded by Creighton, meeting adjourned by unanimous voice vote at 8:46 PM.