

**Fox River Valley Public Library District  
Board of Trustees Meeting**

**AGENDA**

**January 21, 2020**

**7:00 PM**

**Dundee Library Meeting Room  
555 Barrington Avenue  
East Dundee, IL 60118**

**Call to Order—President Richard V. Corbett**

**Pledge of Allegiance**

**Roll Call—Secretary Nikki Kuhlman**

**Public Comment**

*The Board, recognizing its responsibilities to conduct business in an orderly and efficient manner, asks that anyone wishing to address the Board sign in on the Public Comment sheet prior to the start of the meeting by name, town, and organization (if applicable).*

**President's Report—President Corbett**

- **Legislative Breakfast**
- **Correspondence**
- **Officer Reports**
  - **Kristina Weber, Vice President**
  - **Nikki Kuhlman, Secretary**
  - **Brian Lindholm, Treasurer**
    - **Cash Flow Analysis**
- **Trustee Liaison Reports**
  - **Mike Tennis – Facilities**
  - **Chris Evans – Bylaws and Policy**
  - **Dave Nutt – Community Engagement**

**Director's Report—Director Lauren Rosenthal**

- **Staff Recognition**
- **D300 eBook Project Presentation – Assistant Director Heather Zabski**
- **Strategic Plan Update**
- **Department Reports**
- **Dashboard**

**A. Consent Agenda**

**Exhibit A.1 Items to be included in Consent Agenda**

- A.1.a Minutes from the November 16, 2019 Committee of the Whole Meeting**
- A.1.b Minutes from the November 19, 2019 Board of Trustees Meeting**
- A.1.c Check/Voucher Register – AP & Payroll Complete for November 2019 totaling \$268,734.15**
- A.1.d Check/Voucher Register – AP & Payroll Complete for December 2019 totaling \$270,370.00**
- A.1.e Monthly Financial Report for November 2019**

- A.1.f Monthly Financial Report for December 2019
- A.1.g Revenue Summary – All Funds Combined – Budget v Actual Revenues for November 2019
- A.1.h Revenue Summary – All Funds Combined – Budget v Actual Revenues for December 2019
- A.1.i Revenue Summary – All Funds Combined by Period
- A.1.j Expenditure Summary – All Funds Combined – Budget v Actual Expenses for November 2019
- A.1.k Expenditure Summary – All Funds Combined – Budget v Actual Expenses for December 2019
- A.1.l Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for November 2019
- A.1.m Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location for December 2019
- A.1.n Expenditure Summary – All Funds Combined by Period
- A.1.o Balance Sheet for November 2019
- A.1.p Balance Sheet for December 2019
- A.1.q Ehlers Account Statement for November 2019
- A.1.r Ehlers Account Statement for December 2019
- A.1.s Ordinance 2020-01 Nonresident Cards

**B. Unfinished Business - none**

**C. New Business**

- Exhibit C.1 Planning and Budgeting Policy Update
- Exhibit C.2 Minimum Wage Requirement: Update Salary Scale
- Exhibit C.3 Memorandum of Understanding – D300 eBook Project
- Exhibit C.4 Contract for License Plate Renewal
- Exhibit C.5 Contract for Architectural Services
- Exhibit C.6 Contract for Construction Management
- Exhibit C.7 Approve Ejector Pump Repair and Replacement

**Board Discussion (Trustee questions, future agenda items, etc.)**

**Executive Session 5 ILCS 120/2(c)**

*The President may entertain a motion to enter into Executive Session in accordance with the Illinois Open Meetings Act (5 ILCS 120 Section 2) and will announce the purpose of the executive session. Prior to adjourning to Executive Session, the President will inform the public in attendance whether a vote will follow the session.*

**Adjournment**