

**Fox River Valley Public Library District
Board of Trustees Meeting
June 21 2022**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Kirstin Finneran, Michael Lorenzetti, Sherry Kenny, Brittany Berger, Keri Carroll, John Sabala, Karin Nelson, Karen Werle, Mike Tennis

Public Comment

Tennis noted the amount budgeted for personnel services and benefits and suggested an alternate expenditure.

President's Report

Appoint Two Trustees to Review Secretary's Records

Weber noted the Illinois Public Library Annual Report (IPLAR) requires a review of the Secretary's Records to ensure they are complete and in good order. Trustees Tara Finn and Maryann Dellamaria have agreed to conduct the review.

Future Planning Meeting Date

Trustees will submit their availability over the summer to Weber in order to reach a mutually agreeable date to begin planning for the future of the Library District.

Director's Report

Dundee Township Lions Club Donation; Nunda Masonic Lodge Donation

Dodson reported the Library had received two generous donations from local community groups for summer reading and a mobile kitchen to be used in library programs.

Department Reports and Dashboard

Trustees commented on the successful summer reading kickoff event with the Bubble Bus. Corbett noted the upcoming Illinois Library Association's Trustee Day coming up in October and urged Trustees to attend the worthwhile event.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

A.1.a Minutes from the May 17, 2022 Board of Trustees Meeting

A.1.b Check/Voucher Register – AP & Payroll Complete for May 2022 totaling \$214,588.26

A.1.c Monthly Financial Report for May 2022

- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for May 2022**
- A.1.j Ehlers Investment Inventory for May 2022**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Corbett and seconded by Finn, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

B.1 Working Budget

Weber called for a motion to *APPROVE THE WORKING BUDGET FOR FISCAL YEAR 2022 - 2023 AS PRESENTED*. Moved by Corbett and seconded by Nutt, item opened for discussion. Dodson reviewed the proposed organizational chart and noted new positions and some promotions designed to help achieve goals outlined in the District’s Strategic Plan. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

New Business

C.1 Ordinance 2022-02 Transfer Funds to Special Reserve

Weber called for a motion to *ADOPT ORDINANCE 2022-02 TRANSFERRING FUNDS IN THE AMOUNT OF \$200,000 FROM THE GENERAL FUND TO THE SPECIAL RESERVE FUND*. Moved by Dellamaria and seconded by Corbett, item opened for discussion. Deputy Director Zabski reported revenues left unspent at the end of a fiscal year are transferred into the Special Reserve Fund, and those revenues are used for capital improvements to the Library.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.2 Ordinance 2022-03 Board Meeting Dates

Weber called for a motion to *ADOPT ORDINANCE 2022-03 BOARD MEETING DATES*. Moved by Finn and seconded by Dellamaria, item opened for discussion. Weber noted the ordinance reflects the typical dates set for Board meetings in the upcoming fiscal year, with one exception in August when no meeting is scheduled. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.3 ADA Compliant Door Replacement Cost Breakdown

There was no motion to be made; Weber called Trustees attention to the informative document that provided costs associated with the recent front and west side door replacements.

C.4 North Suburban Digital Consortium – OverDrive eBook Renewal

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO RENEW THE CONTRACT WITH THE NORTH SUBURBAN DIGITAL CONSORTIUM, FOR ANNUAL COLLECTION ASSESSMENT TO PURCHASE DIGITAL CONTENT AND HOSTING, AT A COST NOT TO EXCEED \$25,000*. Moved by Dellamaria and seconded by Finn, item opened

for discussion. Dodson noted there has been a steady increase in coverage along with the recent addition of eMagazines. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.5 Electronic Resource – LinkedIn Learning Contract

Weber called for a motion to *AUTHORIZE THE DIRECTOR TO CONTRACT WITH LINKEDIN FOR LINKEDIN LEARNING, AN ELECTRONIC RESOURCE FOR ONLINE LEARNING, AT A COST NOT TO EXCEED \$13,125*. Moved by Nutt and seconded by Corbett, item opened for discussion. There was discussion on increasing promotion of this resource. Weber then called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Executive Session

Weber called for a motion to *ADJOURN TO EXECUTIVE SESSION IN ACCORDANCE WITH 5 ILCS 120/2(C)(1) THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY.*” No action is expected upon return to open session. Moved by Nutt and seconded by Corbett, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Open session adjourned at 7:53 PM.

Return to Open Session

Weber called the Board into open session at 8:40 PM.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: none

Adjournment

No further business was discussed, Weber called for a motion to *ADJOURN*. Moved by Corbett and seconded by Nutt, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 8:40 PM.