

**Fox River Valley Public Library District
Board of Trustees Meeting
July 19 2022**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 7:00 PM. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Dave Nutt
	Trustee	Matthew Goyke
	Trustee	Maryann Dellamaria
	Trustee	Tara Finn

Members absent: none

Others present: Executive Director Amy Dodson, Deputy Director Heather Zabski, Kirstin Finneran, Michael Lorenzetti, Sherry Kenny, Keri Carroll, John Sabala, Karen Werle.

Public Comment

There was no public comment

President's Report

Weber thanked Trustees Dellamaria and Finn for completing the Audit of Secretary's Records required in order to file the Illinois Public Library Annual Report. All records were found to be in order.

2023 Trustee Election

Weber noted there will be seats up for re-election in April 2023. Nominating petitions will begin to circulate in September.

ILA Trustee Day 2022

Trustees interested in attending the Illinois Library Association's Trustee Day in October are to contact Administration regarding registration.

Director's Report

Dodson noted she, Zabski, and Public Relations Manager Kirstin Finneran attended the recent Gilberts Planning Committee meeting.

Tentative Budget and Appropriation Ordinance Presentation

Dodson explained the calculations and timetable associated with adoption of the Budget and Appropriation Ordinance in final form at the September 20, 2022 Board meeting.

Department Reports and Dashboard

Dodson reported library visits are up; managers reported on the success of the summer reading challenge.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the June 21, 2022 Board of Trustees Meeting**
- A.1.b Check/Voucher Register – AP & Payroll Complete for June 2022 totaling \$214,588.26**
- A.1.c Monthly Financial Report for June 2022**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**

- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**
- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for June 2022**
- A.1.j Ehlers Investment Inventory for June 2022**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Nutt and seconded by Dellamaria, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business – none

New Business

C.1 Ordinance 2022-04 Tentative Budget and Appropriation Ordinance

Weber called for a motion to *APPROVE ORDINANCE 2022-04 TENTATIVE BUDGET AND APPROPRIATION IN THE AMOUNT OF \$6,390,821 FOR FISCAL YEAR 2022-2023 AS PRESENTED*. Moved by Corbett and seconded by Dellamaria, Weber announced there would be a Budget and Appropriation Hearing at 7:00 PM on Tuesday, September 20, 2022 at the Dundee Library for anyone wishing to comment on the ordinance prior to adoption. Item opened for discussion; Trustees commented the presentation explained the ordinance clearly. There was no further discussion; Weber then called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.2 Library Executive Director Employment Agreement Renewal

Weber called for a motion to *APPROVE RENEWAL OF THE LIBRARY EXECUTIVE DIRECTOR'S EMPLOYMENT AGREEMENT EFFECTIVE AUGUST 31, 2022 UNTIL AUGUST 31, 2023*. Moved by Nutt and seconded by Finn, item opened for discussion. Weber reported the Board was in agreement after meeting in closed session and offered the renewal of Dodson's employment agreement. Dodson expressed her appreciation for the Board's confidence in her and the opportunity to continue to serve the District. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.3 Equipment Maintenance Contract Renewal - Bibliotheca

Weber called for a motion to *APPROVE ANNUAL EQUIPMENT MAINTENANCE AGREEMENTS FOR BIBLIOTHECA/SOFTWARE IN AN AMOUNT NOT TO EXCEED \$39,000*. Moved by Nutt and seconded by Finn, item opened for discussion. IT Manager Sabala commented on the reliability and familiarity Bibliotheca has with the Library equipment. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.4 Laptop Purchase

Weber called for a motion to *AUTHORIZE DIRECTOR TO PURCHASE 17 LAPTOPS FROM SHI INTERNATIONAL LTD. IN AN AMOUNT NOT TO EXCEED \$11,135.00*. Moved by Corbett and seconded by Nutt, item opened for discussion. Dodson reported the cost had been budgeted for, and Weber commented on the level of detail in the information provided to the Board. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Finn, Nutt, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Adjournment

Weber noted there would be no regular meeting of the Board of Trustees in August, however there would be a Committee of the Whole Meeting on Saturday, August 20 at 9:00 AM at the West Dundee Safety Center on Carrington Drive in West Dundee. No further business was discussed, Weber called for a motion to *ADJOURN*. Moved by Finn and seconded by Corbett, meeting adjourned at 7:33 PM by unanimous voice vote

Christine L. Evans, Secretary