

**Fox River Valley Public Library District
Board of Trustees Meeting
April 18, 2023
5:00 PM**

MINUTES

Call to Order

The meeting was called to order by President Kristina Weber at 5:05 PM; Trustee Goyke was approved to attend electronically. All present rose to recite the Pledge of Allegiance.

Roll Call

Members present:	President	Kristina Weber
	Vice Pres	Richard Corbett
	Secretary	Chris Evans
	Treasurer	Tara Finn
	Trustee	Matthew Goyke (attending electronically)
	Trustee	Maryann Dellamaria
	Trustee	Paula Lauer

Others present: Executive Director Amy Dodson, Heather Zabski, Jason Katsion, Keri Carroll, John Sabala, Kirstin Finneran, Karin Nelson, Michael Lorenzetti, Brittany Berger, DJ Dodson, Roxane Bennett, Drew Glassford, Mike Tennis, Kate Corbett, Karen Werle

Public Comment

Former Library Trustee and Sleepy Hollow resident Mike Tennis spoke on Vice President Richard Corbett's tenure and achievements while serving on the Fox River Valley Public Library District's Board of Trustees. Present Board members and staff, in addition to the citizens present joined Tennis in thanking Corbett for his service to the library district.

President's Report

Weber appointed Chris Evans and Maryann Dellamaria to create a slate of officer candidates to nominate at the May meeting.

Board members who have not yet filed their Economic Interests Statement with Kane County were reminded to do so before the May 1, 2023 deadline.

Director's Report

Executive Director Amy Dodson stated she met with three consultants in preparation for creating a Strategic Plan for FY2324. She noted participation in the annual Thom McNamee Memorial St. Patrick's Day parade, and reported on completion of "Equity-Centered Library Leadership" training. Trustees commented favorably on library outreach and programs.

Consent Agenda

Exhibit A.1 Items included in Consent Agenda

- A.1.a Minutes from the March 21, 2023 Board of Trustees Meeting**
- A.1.b Check/Voucher Register for March 2023**
- A.1.c Monthly Financial Report for March 2023**
- A.1.d Revenue Summary – All Funds Combined – Budget v Actual Revenues**
- A.1.e Revenue Summary – All Funds Combined by Period**
- A.1.f Expenditure Summary – All Funds Combined – Budget v Actual Expenses**

- A.1.g Expenditure Summary – All Funds Combined – Budget v Actual Expenses by Location**
- A.1.h Expenditure Summary – All Funds Combined by Period**
- A.1.i Balance Sheet for March 2023**
- A.1.j Ehlers Investment Inventory for March 2023**

Weber inquired if there were any items Trustees would like removed for further discussion. Hearing none, she called for a motion to *APPROVE CONSENT AGENDA ITEMS A.1.A THROUGH A.1.J AS PRESENTED*. Moved by Dellamaria and seconded by Corbett, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Unfinished Business

B.1 Parking Lot Repair – Everlast Blacktop Contract

Weber called for a motion to *AWARD A CONTRACT FOR REMOVAL AND REPLACEMENT OF THE ASPHALT PARKING LOT INCLUDING RE-STRIPING AT THE DUNDEE LIBRARY, TO EVERLAST BLACKTOP IN AN AMOUNT NOT TO EXCEED \$75,000.00*. Moved by Finn and seconded by Dellamaria, item opened for discussion. Facilities Manager Michael Lorenzetti reported the library again solicited bids and recommended awarding the contract to the lowest qualified bidder, Everlast Blacktop. There being no further discussion, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

B.2 FY2324 Strategic Plan Update – discussion

Weber noted there is no motion; Trustees discussed the consultant proposals and expressed interest in hearing from each individually on their vision for attaining FRVPLDs goals.

B.3 Decennial Committee – Nominations

Trustees discussed nominations for citizen appointments to the Decennial Committee. There were no nominations submitted and Weber called for a motion to *TABLE NOMINATIONS FOR CITIZEN APPOINTMENT TO THE DECENNIAL COMMITTEE TO THE MAY 16, 2023 BOARD MEETING*. The first Decennial Committee Meeting will take place immediately following the regular Board meeting on May 16, 2023. Moved by Corbett and seconded by Dellamaria, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

New Business

C.1 Future Planning – Presentations and Discussion

Deputy Director Zabski and Public Services Manager Jason Katsion gave a presentation on areas in need of repair and/or replacement within the Dundee Library building. Options for service throughout the library district were addressed in a series of presentations. IT Manager John Sabala and Purchasing, Acquisition and Tech Services Manager Karin Nelson provided information on 24 Hour Kiosks; Public Relations Manager Kirstin Finneran spoke on book locker options; and Facilities Manager Michael Lorenzetti outlined book return possibilities. Executive Director Dodson then reviewed Service Goals for the library district and outlined potential collaboration with the Boys and Girls Club.

C.2 Adopt Library Flag Policy

Weber called for a motion to *ADOPT THE LIBRARY FLAG POLICY AS PRESENTED*. Moved by Dellamaria and seconded by Finn, item opened for discussion. Parameters for flag selection contained in the policy were

reviewed. Policy Liaison Dellamaria and the library's attorney have evaluated the policy and approved. There was no further discussion; Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.3 Resolution 2023-02 Recognize LGBT Pride Month and Fly Rainbow Flag

Weber called for a motion to *ADOPT RESOLUTION 2023-02 TO RECOGNIZE LGBT PRIDE MONTH AND FLY THE RAINBOW FLAG*. Moved by Finn and seconded by Corbett, item opened for discussion. Vice President Corbett noted the importance of statutory compliance; there was no further discussion. Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

C.4 Resolution 2023-03 Honoring Richard V. Corbett

Weber called for a motion to *ADOPT RESOLUTION 2023-03 HONORING RICHARD V. CORBETT*. Moved by Dellamaria and seconded by Finn, item opened for discussion. Trustees expressed gratitude to Corbett for his years of service to the library district. Secretary Evans read the Resolution into the record of the Minutes:

**RESOLUTION 2023-03
HONORING
RICHARD V. CORBETT**

Whereas, Richard V. Corbett ably served as Trustee of the Fox River Valley Public Library District from May 2011 through April 2023; and

Whereas, Richard V. Corbett served as Secretary for the Library Board of Trustees from October 2011 until May 2017, President of the Library Board from May 2017 until August 2021, Vice President of the Library Board from August 2021 until April 2023; and

Whereas, Richard V. Corbett served as liaison in various roles including Financial Operations, Ad Hoc for mentoring a new Library Director, serving on Illinois Library Association's Advocacy Committee and as a member of ILAs Trustee Forum; and

Whereas, Richard V. Corbett was instrumental in setting long-range plans for the Library District, including Library expansion, due diligence in potential land acquisition for a permanent west side facility, leasing space for a temporary west side facility, renovation planning for the east side facility, re-naming the Library District, selection of a new Library logo; and

Whereas, Richard V. Corbett provided valuable insight in hiring a new Library Director; and

Whereas, Richard V. Corbett, a champion of compliance and transparency, was essential in updating Library policies, formalizing use of Parliamentary Procedure to improve decorum, ensuring information is accessible to the public; and

Whereas, Richard V. Corbett played a pivotal role in developing evaluation practices using goals and established measures; and

Whereas, Richard V. Corbett gave oversight to modification of Library services and programs to comply with safe opening guidelines during an unprecedented service disruption, which brought home delivery

of Library materials, license plate renewals, elimination of some late fees, and USDA free meal services to the community; and

Whereas, Richard V. Corbett was unsurpassed in outreach on behalf of the Library through involvement in local community events and reestablishing community relationships;

Therefore be it resolved that in recognition of his service to the Fox River Valley Public Library District, the Board of Trustees, on behalf of the residents, staff, and themselves, present to Richard this Resolution; and

Be it further resolved that on this, the 18th day of April, Two Thousand and Twenty Three, this Resolution be presented to him and that its contents be spread upon the Minutes of this organization.

Weber then called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Adjournment

Weber inquired if there were any other issues Trustees would like to discuss or address in a future meeting. Trustees desired more detail on costs for Dundee Library issues, and on the potential partnership with the Boys and Girls Club. Weber then called for a motion to *ADJOURN*. Moved by Finn and seconded by Corbett, Weber called for a roll call vote.

Roll Call Vote: Goyke, Dellamaria, Lauer, Finn, Evans, Corbett, Weber – aye. 7 ayes, 0 nays, 0 absent. Motion carried.

Meeting adjourned at 8:34 PM.

Christine L. Evans, Secretary