

## FRIENDS OF FOX RIVER VALLEY PUBLIC LIBRARY DISTRICT. Minutes November 15, 2016

The Nov. 15, 2016 meeting was called to order by Pres. Mary Todd at 7:00 pm in the FOL meeting room. Present were: Bonnie Kalaway, Angelique, Darlene, Belindia, Mary Piper, Diane Campbell Roxy, Kathie Tennis, Eleanor Mamayek, Kirstin Finneran, Mary Maloy, Judi Murison, Mary Todd, Kate Kundif, Roxanne Bennett, and Jason. New member Judi Murison was welcomed. Mary Todd presented a "welcome game", make words from "Happy Thanksgiving."

**President's report:** From Kohl's Care, we received two checks each \$1500 for a total of \$3000. Kohl's also provided volunteers who worked at the book sale. We are very grateful for both the donation and the volunteers. Mary had ordered copies of the "books for babies" kits; she was a bit disappointed in their content and noted that we could make our own kits. Roxanne noted that the staff of the children's department could do that as part of their early childhood education programs, which encourage mothers to read and to get library cards. She suggested that the FOL might fund a program.

**Minutes:** Mary Piper moved to accept the minutes as presented, second by Belindia; motion carried.

**Treasurer's Report:** Angelique: Balance as of Oct. 1, 2016 = \$22,618.38; Income = \$4032.75; Expenses = \$460.88; bank balance 10/31/2016 = \$26,190.25. Outstanding checks: \$733.69. Mary Maloy moved to accept the report with the correction to the outstanding checks item. Second by Roxy, motion carried.

**Library Staff: Kirstin:** Library Staff Meeting: Please note that the libraries will be open at noon this Friday, Nov. 18, due to a staff meeting.

**Library Referendum:** Here is the official statement from the library regarding the referendum: The library's referendum failed to pass on November, 8. The referendum's outcome doesn't change the fact that needs still exist. Our next step is to analyze the community's response and revisit options. Our thanks to all who went to the polls and exercised their right and civic duty to vote.

24430 ballots cast out of 37679 registered voters for a 64.84% turnout

14,920 No

7,520 Yes

(1,990 voters must have not registered a vote on this question because the vote tally doesn't equal ballots cast.

**Winter Newsletter:** The winter newsletter has been sent to the printer. Watch your mailbox the weekend after Thanksgiving. Kirstin Finneran, Public Relations & Outreach

**Jason:** he presented the library web site with attention to the volunteer program, which is at the bottom of the page. There are 25 volunteers at present doing shelving, shelf reading, and helping with programs.

**Roxanne** noted that the goal is 200 hours a month, which equals 4 full time employees. FOL is included in the hours, for sorting books, and the summer program. The staff is developing a skills list/job descriptions so the library can match volunteers with tasks/jobs. The library does background checks on volunteers.

Amazon.Smile program – we have not received any funds yet.

**Jason** presented requests for funds for Digital Media Conversion equipment which will convert VHS to DVD and vinyl to MP3; also cassette audio tapes to CD. Cost for conversion equipment, locking media cart, laptop cart for charging and storage, total is \$3600. Breakdown: \$1400 for conversion eqt. and cart, \$2000 for laptop cart, \$200 for audio tape to CD conversion equipment.

**Kate** from children's department requested \$4000 to replace some of the toys and toy "food", trucks and block set with storage container for the "Imagination Station."

Library staff left while the FOL members discussed the requests. Roxy noted that we received funds from Kohl's, which promotes education for children and Diane moved that we buy the items for the Imagination Station, second by Roxy, motion carried.

Eleanor moved to purchase the media conversion items noted by Jason, second by Roxy, motion carried. The staff returned and were informed of the decision to fund their requests. They thanked the FOL.

**Tabled** items: FOL membership fee and review of by-laws were tabled.

**Program** Committee: Darlene has resigned as program chair. Roxanne noted that the library now has staff to plan the programs formerly planned and funded by FOL. Staff will formulate a strategic plan to focus on various areas of interest to patrons. Kate is in charge of adult programs. Roxanne asked FOL to budget funds for programs and give ideas for programs to Kate. The FOL program committee has programs planned through September 2017.

**Book Sale:** Belindia: Net was \$3596.75, including \$300 from Fred. Fred broke a table and will send a check for \$55 to replace it.

**Upcoming:** December 6, 6:30 pm. FOL party: bring a dish to pass, beverages and a wrapped white elephant gift. The state legislature has passed a law to allow alcoholic beverages at the library; however, the library board must approve that.

Roxy moved to adjourn, second by Mary Piper; adjourn 8:10 pm

Bonnie Kalaway, Secretary.