

## FRIENDS OF THE FOX RIVER VALLEY LIBRARY. MINUTES SEPTEMBER 19, 2017

At the Library Board meeting prior to the FOL meeting, the Library Board issued a Proclamation of Appreciation to the Friends of the Library for the work they have done in support of the Library. Friends of the Library week is October 15 – 21, 2017.

The FOL meeting was called to order by Diane Campbell at 7:10 pm on September 19, 2017 in the FOL meeting space. Present were: Bonnie Kalaway, Diane Campbell, Kyle Tarrant, Linda Ptack, Belindia Elliott, Kirstin Finneran Kathie Tennis, Roxy Zimmerman Carol Prang, Karen Cremerius, Mary Piper, Tonya Stillwood (new member).

Minutes: correction of August minutes – Mary Piper seconded the motion to adjourn; Belindia moved to accept the corrected minutes, second by Carol Prang, motion carried.

Treasurer's report: Linda Ptack. Balance August 1, 2017 = \$22,087.27. Income = \$153.86. Expenses = \$43.72. Balance 8/31/2017 = \$22,197.41. Outstanding deposits = \$20.82. Outstanding checks = \$742.46. Net Checkbook Balance = \$21,475.77. Kathie moved to accept the treasurer's report; second by Carol; motion carried. Regarding the basket making class, the Treasurer needs a count of participants in order to write a check to the presenter. Participants pay \$20 at registration; the remaining cost is paid by the FOL. Audit has not been done yet; waiting for Angelique to return from business travels. This will be done in October.

Heritage Fest book sale. We earned \$278 from book sale; we have to pay taxes on that amount. Since we need "change" for the October book sale, that amount will be put in the cash box for the sale.

Kirstin: Library staff. There have been some changes in staff positions. Kate is now in Technical Services; Anna Buck and Samantha Boisen will organize the programs for adults.

At Heritage Fest, a teacher at DeLacey center asked if we could expand our 2<sup>nd</sup> grade tours to include children from DeLacey. The school has 500 pre-school students. We pay for the buses to take 2<sup>nd</sup> grade children from the schools which are in the library district, to the library for a tour. We can check with the children's department to see if they could handle an additional 500 children.

We received a thank you from Dr. Neu for the gift baskets which Diane and other FOL members provided for the Community Dinner sponsored by Dr. Neu. Diane has photos of the winners.

Book Sale: Belindia. Donation day was a success. Drivers of 63 cars brought books to be donated for the October book sale. Thanks to those who helped with the day.

Heritage Fest: We had the Wheel on Saturday, kids and adults could spin the wheel and win a prize. Sunday, we did not put out the wheel, instead put children's books on tables up front. Thanks to all who helped staff the booth. We gave out information on the library and FOL and gave \$1 coupons which can be used at the October book sale.

Belindia is proposing having mini-sales. The first one will be Saturday, December 2 from 9 am – 2 pm in the meeting room. Only DVDs, CDs, and audio books will be available for sale. Set up will be Dec. 1 at 1 pm. February 10, 2018, we will sell children's books from 9 am – 2 pm. Set up on Feb. 9. Spring book sale dates = March 22 – 24, 2018.

2017 October book sale: Thursday, October 19, 5:30 – 8:30. Friday, October 20, 9 am – 4 pm. Saturday, October 21, 9 am – 4 pm. Set up Wednesday Oct. 18 starting at 4:00 pm. Clean up Sunday, October 22. Volunteers are needed for set up, sale times and clean up. A schedule for sign up was passed around. We still need high school volunteers to help on Wednesday for set up and Sunday for clean up.

The Discovery organization has left a bin if we want to place any books in it for them to pick up.

A Membership Chair is needed. Bonnie has kept the membership list, but we need someone who can actively work on increasing our membership.

By-Laws revision. We need to go over notes and get the revisions into the by-laws. Linda Ptack has notes from previous meetings.

National Library Workers Week is in April, FOL will bring treats for the staff on April 17, 2018. We need to take some to the Randall Oaks staff as well as the main library staff.

E-voting procedures. Diane will work up a process and Bonnie can email to all members.

Social activities: We will try to have some kind of social activity in December.

Carol moved to adjourn, Roxy seconded, adjourn 8:00 pm.

Bonnie Kalaway, Secretary.

Next Meeting Tuesday, October 17, 2017.