

Dundee Township Public Library District
Board of Trustees Meeting
Monday, January 12, 2009
7:00 p.m.

Dundee Township Public Library Meeting Room
555 Barrington Avenue
East Dundee, IL 60118

President Jennifer Blessman called the meeting to order at 7:15 p.m.

ROLL CALL

The following trustees were present: Jennifer Blessman, Liz Gade, Cheryl Nunn-Thompson, Marge Skold, and Mary White. Carrie Brecke and Lenore McDonald were absent. Interim Library Director Mike Madden also was present. Audience attendance included: Ginger Boskelly, Carolyn Friedlund, Heidi Hohman, Eleanor Mamayek, Pat Paulson, and Kathy Shrum.

AUDIENCE PARTICIPATION None

CONSENT AGENDA

- A. Minutes of December 8, 2008, Board of Trustees Meeting.
- B. Minutes of December 8, 2008, Executive Session Meeting (distributed by White).
- C. Minutes of December 22, 2008, Special Board of Trustees Meeting.
- D. Minutes of December 22, 2008, Executive Session Meeting (distributed by White).
- E. Financial Report & Payment of Bills, December 2008: total disbursements for the month were \$172,423.84.

Motion: Skold moved to approve the consent agenda with the December 8 Executive Session minutes closed. Nunn-Thompson seconded the motion, and it carried by unanimous roll call vote.

ACTION: APPROVE ORDINANCE 09-01 PREVAILING WAGE ORDINANCE

Motion: Gade moved to approve Ordinance 09-01 Prevailing Wage Ordinance. Nunn-Thompson seconded the motion, and it carried by unanimous roll call vote.

ACTION: APPROVE GRIEVANCE POLICY

ACTION: APPROVE POLICY MANUAL – PART III

Action on both items was delayed because of Brecke's absence from the meeting.

ACTION: INTERIM DIRECTOR'S CONTRACT

This item was moved to XVI. on the agenda.

ACTION: RESOLUTION TO CHANGE AUTHORIZED AGENT FOR IMRF

Motion: Gade moved to appoint Mary White as the temporary authorized agent for IMRF. After a second by Skold, the motion carried by unanimous roll call vote.

COMMITTEE REPORTS

Administrative: Blessman said communication was held via e-mail with Topper to develop the agenda.

Physical Facilities: Skold commended Ginger Boskelly's diligent communications about the facilities during the time prior to the start of the interim director. The pump materials are on order. A professional plumber recently fixed damage from a flushed pencil. Because of the loss of some keys, the front doors were re-keyed with the cost being absorbed by the key company.

Finance/Insurance/Budget: did not meet.

Outreach: did not meet.

Compensation: the compensation study should be completed by the end of March/first part of April.

Foundation: Madden agreed to gain a status update.

PRESIDENT'S REPORT – none

DIRECTOR'S REPORT

Department head written reports were given to the members. The Trustees suggested that they continue each month but be sent electronically.

BOARD DEVELOPMENT

Friends Meeting Overview: \$260 was received from the sale of the gift baskets that were left over from Heritage Fest. The Friends brought in treats for the staff over the holidays. The next book sale will be May 15-16 (volunteers are needed). Nunn-Thompson will attend the January 20 meeting and will ask for a list of 2009 meetings.

QUESTIONS & ANSWERS

Interim Director Mike Madden was welcomed.

EXECUTIVE SESSION

Blessman made a motion to adjourn to Executive Session to discuss legal/personnel issues. Nunn-Thompson seconded the motion, and it carried by unanimous roll call vote. The meeting adjourned to Executive Session at 7:35 p.m.

Blessman called the meeting back to order at 8:34 p.m. with the roll taken of 5 present, 2 absent (Brecke, McDonald).

ACTION: Interim Director's Contract

Gade made a motion that Skold and White will meet with a perspective candidate for Interim Director and report back to the Board. Nunn-Thompson seconded the motion, and it carried by unanimous roll call vote. Therefore, no action was taken on a contract.

ADJOURNMENT

Gade moved and Skold seconded to adjourn the meeting. After a unanimous roll call vote, the meeting adjourned at 8:36 p.m.

Mary White
Board Secretary