

**Dundee Township Public Library District**  
**Board of Trustees Meeting**  
Monday, April 12, 2010  
7:00 p.m.

Dundee Township Public Library Meeting Room  
555 Barrington Avenue  
East Dundee, IL 60118

President Lenore McDonald called the meeting to order at 7:01 p.m.

**ROLL CALL**

The following trustees were present: Sherry Dobson, Liz Gade, Lenore McDonald, Marge Skold, and Bill Stephens. Joe Molinaro was absent. Library Director Roxane Bennett also was present. Audience attendance included: Jeanne Etling, Eleanor Mammayek, Norman Raven, Mary White.

**AUDIENCE PARTICIPATION** – none

**ACTION: RESOLUTION 10-03 HONORING MARY WHITE**

Former Trustee Mary White was presented with a plaque and resolution in appreciation of her 7 years on the Library Board, 2003-2010. She served as 2007-2009 secretary and 2009-2010 treasurer and was instrumental in many library accomplishments – detailed in the resolution.

**CONSENT AGENDA**

- A. Minutes of 25 February 2010 Committee to Review Closed Session Minutes.
- B. Minutes of 8 March 2010 Committee of the Whole meeting.
- C. Minutes of 8 March 2010 Board of Trustees meeting.
- D. Financial Report & Payment of Bills, March 2010: total disbursements for the month were \$215,020.44.

**Motion:** Dobson moved to approve the consent agenda. Skold seconded the motion, and it carried by unanimous roll call vote.

**SWEARING IN OF NEW TRUSTEE**

Norman L. Raven was sworn in as the new trustee, filling Mary White's vacancy.

**ACTION: NOMINATE AND APPROVE NEW TREASURER**

**Motion:** Gade nominated Norman Raven as treasurer. Dobson seconded the nomination to which Raven accepted. The motion carried by unanimous roll call vote.

**PRESIDENT'S REPORT**

McDonald gave the following topics for the retreat: 1) director goals; 2) strategic plan (including west side expansion & marketing); 3) committees and their functions; and, 4) self-evaluation. It had been previously decided to do away with committees, so that topic was dropped. It was then decided to concentrate only on the director goals and strategic plan. It was noted that work done previously on the plan needs to be brought out for review and revision. Bennett will e-mail the final tally of the self-evaluation. The retreat will be held Sat., May 22, 8:30 a.m.-12:30 p.m., at Emmett's in W. Dundee. A light

breakfast will be available as early as 8:00 a.m. For a cost of \$600, Don & Sharon Wiseman have been scheduled to facilitate.

### **NLS REPRESENTATIVE'S REPORT**

Dobson noted that she can only attend the meetings on the even months. Bennett shared that NLS and the DuPage system may be interested in a merge; however, delivery service will not be interrupted if NLS ceases.

### **DIRECTOR'S REPORT**

- Bennett will e-mail information about an energy audit for later discussion.
- It was the consensus of the Board to support the posthumous nomination of former library director Sylvia Williams as a luminary of the Illinois Library Association but agreed that the accompanying \$1,000 donation to the ILA Endowment be first requested of the Friends of the Library and Rotary.
- After a short discussion, it was decided to not change the library name or the new logo at this time.
- There was no interest in the Park District's request for funds for a new sidewalk on the north side of Rt. 68, east of Rt. 25.
- Bennett verbally reviewed the parking lot quotes received from three vendors which were not comparable as to the scope of the project. Bennett was asked to have a local engineer come up with the specifications and then solicit bids.

### **BOARD DEVELOPMENT**

#### **Filing of Ethics Statement & Statements of Economic Interest**

All trustees noted compliance. New trustee Raven will be given the information.

**Friends Meeting Overview:** a Gail Borden Public Library trustee presented information about the Illinois Library Assn. luminary nominations. The book sale will be May 12-16. Investment options, book recycling, and bylaws changes were discussed. Officer elections are coming up.

### **QUESTIONS AND ANSWERS - none**

### **ADJOURNMENT**

Skold moved and Gade seconded to adjourn the meeting. By consensus, the meeting adjourned at 8:40 p.m.

William J. Stephens  
Board Secretary